

REGULAR MEETING – MARCH 21, 2017

A Regular Meeting of the Highland Park Mayor and Council was held in Borough Hall, 221 South 5th Avenue, on Tuesday, March 21, 2017 and was called to order by Mayor Brill Mittler at 7:16 PM. Mayor Brill Mittler read the Open Public Meetings Statement.

Present: Mayor Brill Mittler; Councilpersons Fine, Foster-Dublin, George, Hersh, Welkovits; Borough Attorney Schmierer; Borough Administrator Kovach; Borough Clerk Hullings.
Absent: Councilperson Kim.

Mayor Brill Mittler asked the Council members to present their reports.

Councilwoman Foster-Dublin asked for a moment of silence for longtime resident Barbara Littman who passed away. Clocks will go ahead this weekend and residents are encouraged to change the batteries in their smoke detectors and radon detectors. She encouraged bike riders to wear helmets and encouraged walkers to walk on the sidewalks and not in the street. She also encouraged young people on their cell phones to look up while walking/crossing the street. The Police Department will be hosting another expired medicine drop off at the end of the month.

Councilman Fine – No report.

Councilman George reported on some statistics from the snowstorm as it relates to the Department of Public Works. The team was out working at 2:00 AM with their two salt spreaders. Starting at 6:30 AM all eight plows were out and by 9:30 PM that evening had been cleared. The next day three plows were out where cars had been moved. One of the problems was that this was an unusual storm. It had been predicted to be up to 18 inches of snow, but moved inland and we got snow, then rain, then ice, then more rain and then more snow. The temperature began to drop significantly around 3:00 PM in the afternoon and as a result all the layers froze and made it difficult to get good clearance on the roads. The Department of Public Works did an excellent job of handling this unusual storm. The Arts Commission continues to be creative and engaged with putting together programs. The sculptures in the park project, with cooperation from the Environmental Commission, the Shade Tree Commission and the Native Plant Reserve, have located the sculpture area at the Environmental Center and they have walked the site twice. Representatives from Mason Gross have also walked the site and they are helping to arrange the sculptures. He has been in touch with Rick Lear of the Middlesex County Parks Department about a possible location in Johnson Park on the Highland Park side of the trestle. Were in the process of scheduling mark outs for the utilities when the snowstorm hit. Additionally, the artist's open studio will be held again this year on June 11th. They are also planning on organizing it more with a conclusion to be located at a location with some outdoor seating and some music. More information will be provided on the Arts Commission website.

Councilman Hersh commented that he hopes residents can attend an important public forum this week that will examine Highland Park's current and long-term policy approach on immigration and emerging immigrant populations. With so much uncertainty on the federal level, towns across the country are taking action to provide clear, transparent policies when it comes to our immigrant communities, documented or otherwise. We began this effort nearly two years ago when we began holding meetings with our municipal agencies and other community partners in developing our municipal ID program. Since passing our municipal ID ordinance in November, 2016, we are now taking further steps to make sure all populations have a voice. These policies are meant to serve as the cornerstone of long-term community inclusivity. This Thursday, March 23 at 7PM at the Bartle School Auditorium, 435 Mansfield Street, come hear about these important steps we're taking and hear from prominent immigrant rights and refugee rights organizations who have provided us with valuable insight and technical assistance in crafting our policy. Among the organizations confirmed to exhibit/present include Interfaith-RISE, Catholic Charities, the NJ Alliance for Immigrant Justice and the NJ Working Families Alliance. Yesterday, he attended a small meeting hosted by New Labor in New Brunswick with two members of the Immigration and Refugee Task Force and representatives from NJ Alliance for Immigrant Justice and Working Families Alliance on the county's 48-hour immigration detainer policy and the Alliance's model for countywide policy. He noted that Freeholder Shanti Narra will be among the speakers at Thursday's immigration forum so she can shed some light on the countywide policy. On Sunday, March 26th at 11AM, there will be a Unity Day celebration at the Senior/Youth Center. This will feature performances from children from the Highland Park Public Schools as well as from other communities. Also featured will be vocal groups, dancers, poets and artists. The event will also feature a special performance from our very own Ray, "Mr. Ray" Andersen, who wrote a song specifically for this event. His daughter will be one of the performers and he will serve as the emcee. The Human Relations Commission met on March 15th and discussed a variety of issues, including the launch of a Solidarity Speaker Series that feature representatives from various cultural or religious communities and discuss topical issues facing their respective communities. They also discussed relaunching the Dave Younge Social Justice Forum, first launched in 2014, but has yet to have a follow-up. They are looking to organize an event in June which would include a keynote speaker and exhibitors of various social justice organizations in New Jersey. They also welcomed Elizabeth Williams-Riley, President and CEO of the New Brunswick based American Conference on Diversity, who discussed partnering with Highland Park and hosting an "up-standing" workshop which educates participants on how to interact and engage with others when having challenging political or social discussions. He thanked the Highland Park Parents of Students of Color for organizing an incredible event on March 16th that featured Patrick Phillips, author of Blood at the Root, a story about his native Forsyth County, Georgia. He uses the county as a case study of racial violence in America.

Councilwoman Welkovits reported that Highland Park has been awarded a very generous grant from Safe Routes to Schools in the amount of \$216,000. Last year, Keep Middlesex Moving, Peter Bilton, started a school walkability study and through that there was a borough wide effort. They broke up into smaller groups and literally walked around the perimeter of each of the schools. They took notes and

photographs and this formed the basis of the study, which was the basis of the grant that was applied for. The purpose of this grant is to use the funds to make the improvements around the schools. Some of the improvements will include creating more curb ramps at the intersections, especially near Irving School and Bartle School. She thanked Peter Bilton, Keep Middlesex Moving, the Safe Walking and Cycling Committee Co-Chairs, Fern Goodhart and Trish Sanchez, and the Police Department. She also thanked representatives from the schools that participated, the Code Enforcement Director, the Borough Engineer, and all the other volunteers.

Borough Administrator Kovach – No report.

Borough Attorney Schmierer - No report.

Mayor Brill Mittler reported that the Council will be voting on naming Valentine Street in honor of former Councilman Charles Figg. He was the first African American to serve on the Borough Council. March is a busy month, with many events planned. On March 22nd there will be a luncheon to honor the Borough Employees. On March 23rd there will be an Immigration and Refugee Forum. On March 26th they will celebrate Unity Day and Mr. Ray will sing a song he wrote about how people from different backgrounds live in Highland Park. Also on March 26th, Congressman Pallone will be hosting a town hall meeting at 4PM. On April 1st, the Police Department is hosting a fundraiser for their Unity Tour. The HP Gives a Hoot fund is used to help feed children in Highland Park when they are not in school. The next opportunity will be during spring break. The HP Gives a Hoot Committee is looking for volunteers to get food to children and to watch movies and play games. If anyone is interested, they should contact Monica Jackson or Michael Buchman.

Mayor Brill Mittler opened the meeting for public discussion and called upon all those wishing to speak to identify themselves.

Terri Decourcelle, 20 Cleveland Avenue, commented that she lives next door to 35 Harrison Avenue and she is looking for an update on this matter. She had sent an email to Joe Tauriello and got a response that there is a counter claim against the borough and they are in the process of filing an answer and the matter will proceed to discovery phase. The matter is now active litigation and he can no longer discuss the matter with her. She wanted to know what questions were asked of them, what answers they did give, what is the counter claim and how long will this take. This is a prime property in the historic district that has been allowed to be in disrepair for 11 years. Borough Attorney Schmierer noted that Mr. Tauriello is a colleague of his that is handling the matter. A year ago, the Borough took the initiative to contact the owners who started construction with a permit and give them an opportunity to produce the permits. They ignored the request and the Borough filed a complaint with the Middlesex County Board of Appeals. The owners allege they have permits. The Board of Appeals asked for the permits, but the owners refused to turn them over. They have been fined \$2,000 for not honoring the stop work order. The Borough followed up again in the fall of 2016 and filed a complaint in Superior Court. Asked them to produce the permits, clarify height of structure, demanded they pay the \$2,000 fine, and demanded that the property be cleaned up. They had until March 12th to answer those questions. They denied all complaints and filed a lawsuit alleging the borough is treating them differently and violating their civil rights. The Borough's job is to review and answer the allegations and file an answer back to the Court. The Borough is in touch with Garden State Municipal Joint Insurance Fund who will pick up defense of the complaint filed and some items may not be covered. The Borough will make every effort to keep everyone informed about the process and progress. Superior Court litigation is not very quick and can take up to 2 years. The discovery phase takes up to 6 months and then eventually there is a trial. They will keep the neighboring property owners apprised of what is happening, but cannot share substance of the lawsuit. Ms. Decourcelle commented that this matter can go on for years. She asked if there was any recourse for not providing permits. Borough Attorney Schmierer noted that the first count is to produce the permits. Ms. Decourcelle asked why this has been allowed to go on for so long. Borough Attorney Schmierer explained that the Borough shut down the job with a stop work order. The matter was then brought to the Board of Appeals and now the owners have filed a lawsuit.

Jessica Hundsten, 304 Montgomery Street, commented that she has live in Highland Park for eight years and she coordinates the community garden located in Donaldson Park. She also works with the immigrant community providing ESL services in programming in New Brunswick. She recently hosted a gathering in her house of local community members who are interested in working on federal issues related to protecting civil liberties. She recognized that a lot of work is happening in the community between the Council, the Highland Park Police Department and multiple community based organizations related to remaining a welcoming community to immigrants and refugees. She is grateful to live in a community taking steps in this direction. Her group is interested in making sure that the resolution drafted by the Immigration and Refugee Task Force aligns to the ACLU's 9 model state and local enforcement policy and rules. She shared the document with the Mayor and Councilman Hersh and would be willing to share with the rest of the Council. Several people from her group plan to attend the forum, but she will not be able to attend. They are specifically interested in learning how these 9 model rules align or don't align to what is currently being drafted. She noted that one member from her group would be interested in joining the Immigration and Refugee Task Force. Councilman Hersh noted that the resolution they are considering as a lot of what you presented woven into it. This is a cornerstone policy document and affirms existing policy and sets the stage moving forward. The Task Force will continue and there will a lot of opportunities to look at new issues and incorporate new initiatives.

Kate Smith, 421 Magnolia Street, commented that she has done a lot of work with immigrants as a bi-lingual teacher, ESL teacher and has been a supporter of the ACLU for a long time. She has not appeared at a Council meeting before because generally in Highland Park, there is no reason to complain. This is a very smooth running community that she is proud to be a part of. She attended the gathering at Jessica's and is very excited about the new initiatives with the immigration and working with

the ACLU. She is certainly interested in working on the task force, if that is available. She will attend the forum and she thanked the Council for their work.

Herb Gross, Adelaide Gardens, commented about the Mayor introducing the new council member and that she was a 2nd Lieutenant. Mayor Brill Mittler advised that she did not mention that and that he should listen to the tape or watch the video of the meeting. Mr. Gross argued that they Mayor did mention that she was a 2nd Lieutenant. He was asked to take his seat.

Amanda Hungerford, 227 Hilton Street, commented that she is happy to hear about all of the welcoming community work that is going on. She was concerned, because she had a flyer shoved into her mailbox with anti-immigrant misinformation on it. She hopes that some of the claims made on the sheet will be refuted at Thursday's forum. Mayor Brill Mittler advised that they will have the Borough Attorney look into the matter.

Ruth Bickhardt, 307 Magnolia Street, commented that she is concerned about sidewalk maintenance in relation to the snowstorm. She had tenants and neighbors who cleared her sidewalks. Then the snowplow came and they were trapped with all the snow piled back onto the sidewalks and driveways. She stopped into Borough Hall last week and got copies of the rules and regulations for snow shoveling and passed them out. She suggested they the rules be given out via phone message. People need to shovel snow after the plows go through. Mayor Brill Mittler thanked her for taking initiative with her neighbors. She spoke with the Police Chief about enforcement and noted that the Police Department issued 21 citations.

No one else appearing to be heard, the Mayor closed the public discussion.

The Clerk reported advertising an ordinance entitled, CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE AND GRAHAM STREET, IN AND BY THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, APPROPRIATING \$400,000.00 THEREFOR TO PAY THE COST THEREOF, for consideration of passage on final reading by title and that affidavits of publication thereto are on file. She also reported that the ordinance had been posted and made available for public inspection as required by law.

On motion made by Councilman Fine, seconded by Councilwoman Welkovits and carried by unanimous affirmative voice vote, the above entitled ordinance was taken up on final reading by title.

Mayor Brill Mittler declared the public hearing on the ordinance open to all officials and persons present and called upon all those wishing to speak for or against the ordinance to do so.

No one appearing to be heard and no objections having been received in writing, the Mayor closed the public hearing.

On motion made by Councilman Fine, seconded by Councilwoman Welkovits, the ordinance entitled as above, being Ordinance No. 17-1934, was duly adopted on final reading by title by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Welkovits.

Opposed: None.

Abstain: None

Absent: Councilperson Kim.

The following resolution, introduced by the Finance Committee, was duly adopted on motion made by Councilman Fine, seconded by Councilwoman Welkovits, and carried by unanimous affirmative voice vote:

No. 3-17-114

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, "CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE AND GRAHAM STREET, IN AND BY THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, APPROPRIATING \$400,000.00 THEREFOR TO PAY THE COST THEREOF, passed on final reading at this meeting, be delivered to the Mayor for her approval, and if approved by her, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in "The Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law and that said Clerk shall annex to and publish with said Ordinance a Notice in substantially the following form –

The ordinance published herewith has been finally passed and the ten (10) day period of limitation within which suit, action or proceeding questioning the validity of such ordinance may be commenced has begun to run from the date of the first publication of this statement.

The Clerk reported advertising an ordinance entitled, CALENDAR YEAR ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14), for consideration of passage on final reading by title and that affidavits of publication thereto are on file. She also reported that the ordinance had been posted and made available for public inspection as required by law.

On motion made by Councilman Fine, seconded by Councilwoman Welkovits and carried by unanimous affirmative voice vote, the above entitled ordinance was taken up on final reading by title.

Mayor Brill Mittler declared the public hearing on the ordinance open to all officials and persons present and called upon all those wishing to speak for or against the ordinance to do so.

No one appearing to be heard and no objections having been received in writing, the Mayor closed the public hearing.

On motion made by Councilman Fine, seconded by Councilwoman Welkovits, the ordinance entitled as above, being Ordinance No. 17-1935, was duly adopted on final reading by title by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Welkovits.

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Opposed: None.
 Abstain: None
 Absent: Councilperson Kim.

The following resolution, introduced by the Finance Committee, was duly adopted on motion made by Councilman Fine, seconded by Councilwoman Welkovits, and carried by unanimous affirmative voice vote:

No. 3-17-115

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled CALENDAR YEAR ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14), passed on final reading at this meeting be delivered to the Mayor for her approval, and if approved by her, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

The Clerk reported that an ordinance entitled, AN ORDINANCE TO AMEND AND SUPPLEMENT THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHLAND PARK, CHAPTER 3, "ADMINISTRATION OF GOVERNMENT", had been introduced in writing by the Council as a Whole for consideration of passage on first reading by title.

On motion made by Councilwoman Welkovits, seconded by Councilman George, the ordinance entitled as above was duly adopted on first reading by title by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Welkovits.

Opposed: None.

Abstain: None.

Absent: Councilperson Kim.

The following resolution, introduced by the Health and Human Services Committee, was duly adopted on motion made by Councilman Hersh, seconded by Councilman George, and carried by unanimous affirmative voice vote:

No. 3-17-116

WHEREAS, an Ordinance entitled, AN ORDINANCE TO AMEND AND SUPPLEMENT THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHLAND PARK, CHAPTER 3, "ADMINISTRATION OF GOVERNMENT" has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, on Tuesday, April 4, 2017, at 7:00 PM, for the purpose of considering said Ordinance on final passage after public hearing thereon.

BE IT FURTHER RESOLVED that said a Notice of Pending Ordinance and Summary of said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published daily in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

The following resolution, introduced by the Finance Committee, was duly adopted on motion made by Councilman Fine, seconded by Councilwoman Welkovits, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Welkovits.

Opposed: None.

Abstained: None.

Absent: Councilperson Kim.

No. 3-17-117

WHEREAS, a need has arisen to provide adequate funds for certain budget items pending adoption of the Local Municipal Budget for 2017 and NJSA 40A:4-20 provides for the making of emergency appropriations in such cases; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2017 pursuant to the provisions of NJSA 40A:4-20 (Chapter 96, PL 1951), as amended, including this resolution, total \$5,244,497.63; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Highland Park (not less than two-thirds of all members thereof affirmatively concurring) that in accordance with NJSA 40A:4-20;

1. An emergency temporary appropriation be and the same is hereby made for the budgetary appropriations herein:

		2017
	Account Number	TEMPORARY
		BUDGET
		#4
MAYOR & COUNCIL		
Salaries & Wages	20-110-1	33,036.00
Other Expenses	20-110-2	2,100.00

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BOROUGH ADMINISTRATION		
Salaries & Wages	20-100-1	181,942.00
Other Expenses	20100-2	4,575.00
MUNICIPAL CLERK		
Salaries & Wages	20-120-1	149,094.00
Other Expenses	20-120-2	15,000.00
INFORMATION TECHNOLOGY		
Salaries & Wages	20-140-1	65,545.00
Other Expenses	20-140-2	20,000.00
CENTRAL SERVICES		
Other Expenses	20-316-2	50,000.00
MOTOR POOL		
Salaries & Wages	26-315-1	72,283.00
Other Expenses	26-315-2	67,625.00
FINANCIAL ADMINISTRATION		
Salaries & Wages	20-130-1	74,357.00
Other Expenses	20-130-2	30,000.00
AUDIT SERVICES		
Other Expenses	20-135-2	0.00
TAX ASSESSMENT		
Salaries & Wages	20-150-1	27,124.00
Other Expenses	20-150-2	4,090.00
TAX COLLECTION		
Salaries & Wages	20-145-1	85,373.00
Other Expenses	20-145-2	3,875.00
LEGAL SERVICES		
Other Expenses	20-155-2	60,000.00
ENGINEERING & PLANNING		
Other Expenses	20-165-2	6,625.00
BUILDING & GROUNDS		
Salaries & Wages	26-310-1	42,390.00
Other Expenses	26-310-2	9,875.00
ENVIRONMENTAL COMMISSION		
Other Expenses	27-335-2	1,000.00
PLANNING BOARD		
Other Expenses	21-180-2	6,875.00
ZONING BOARD OF ADJUSTMENT		
Salaries & Wages	21-185-1	38,045.00
Other Expenses	21-185-2	4,275.00
HUMAN RIGHTS COMMISSION		
Other Expenses	21-191-2	763.75
CABLE TELEVISION		
Other Expenses	30-411-2	2,125.00

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MUNICIPAL COURT		
Salaries & Wages	43-490-1	207,345.00
Other Expenses	43-490-2	2,256.25
PUBLIC DEFENDER		
Salaries & Wages	43-495-1	6,000.00
FIRE DEPARTMENT		
Salaries & Wages	25-265-1	190,133.00
Other Expenses	25-265-2	15,200.00
POLICE DEPARTMENT		
Salaries & Wages	25-240-1	3,209,743.00
Other Expenses	25-240-2	60,000.00
POLICE DISPATCH/911		
Salaries & Wages	25-250-1	230,324.00
Other Expenses	25-250-2	625.00
PROSECUTOR'S OFFICE		
Salaries & Wages	25-275-1	34,000.00
Other Expenses	25-275-2	
FIRST AID		
Contribution	25-260-2	6,500.00
OFFICE OF EMERGENCY MANAGEMENT		
Other Expenses	25-252-2	1,625.00
BOARD OF HEALTH		
Other Expenses	27-330-2	325.00
COMMUNITY SERVICES - AGING		
Salaries & Wages	28-371-1	241,359.00
Other Expenses	28-371-2	4,900.00
COMMUNITY SERVICES - RECREATION		
Salaries & Wages	28-370-1	4,405.00
Other Expenses	28-370-2	2,250.00
PUBLIC WORKS		
Salaries & Wages	26-290-1	1,056,428.00
Other Expenses	26-290-2	30,475.00
COMMUNITY & ECONOMIC DEVELOPMENT		
Other Expenses	20-170-2	13,825.00
ARTS COMMISSION		
Other Expenses	28-374-2	187.50
SHADE TREE COMMITTEE		
Other Expenses	28-375-2	625.00
UNIFORM CONSTRUCTION CODE		
Salaries & Wages	22-195-1	296,692.00
Other Expenses	22-195-2	2,037.50
COMMUNICATIONS		
Salaries & Wages	20-105-1	97,078.00
Other Expenses	20-105-2	6,957.50

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UNCLASSIFIED		
Gasoline	31-460-2	100,000.00
Electricity & Gas	31-430-2	130,000.00
Telephone & Telegraph	31-440-2	73,900.00
Street Lighting	31-435-2	100,000.00
Sanitary Landfill	32-465-2	250,000.00
Accumulated Sick & Vacation	30-415-1	0.00
STATUTORY EXPENDITURES		
Social Security System	36-472-2	730,680.00
Unemployment Compensation Insurance	23-225-2	0.00
INSURANCE		
General Liability/Workers Compensation	23-211-2	353,364.00
Employee Group Health	23-220-2	1,214,095.00
LIBRARY		
Library S & W	29-390-1	653,774.00
Library OE	29-390-2	212,000.00
GARBAGE COLLECTION		
Apartment Collection	26-305-2	0.00
LOSAP		
Other Expenses	25-265-3	0.00
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS		
County Health Services OE	42-401-2	10,750.00
M.C.I.A. RECYCLING		
Other Expenses	42-402-2	2,250.00
ANIMAL CONTROL SERVICES		
Other Expenses	27-340-2	4,750.00
SUBTOTAL		0.00
GRANTS		0.00
NJ Sustainable Grant		0.00
EPA Cherry Hill		
Municipal Alliance		0.00
County Message Board		0.00
Body Camera		0.00
NJ DDEF		0.00
Recycling MCIA Grant		0.00
Smart Growth		0.00
Clean Communities		0.00
Subtotal		
CAPITAL IMPROVEMENT FUND	44-901-2	250,000.00
STATUTORY EXPENDITURES (OUTSIDE OF CAP)		
Public Employees' Retirement System	36-471-2	494,553.00
PFRS Other Expenses	36-475-2	730,680.00
DEBT SERVICE		
Bond Principal	45-920-2	1,250,000.00
BAN Principal	45-925-2	0.00

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Interest on Bonds	45-930-2	323,294.00
Interest on Notes	45-935-2	44,289.00
Lease Agreement	45-950-2	256,063.00
EDA Loan	45-955-2	0.00
EMERGENCY APPROPRIATION	46-870-2	
SPECIAL EMERGENCY	46-875-2	
RESERVE FOR TAX APPEAL	46-876-2	0.00
RESERVE FOR UNCOLLECTED TAXES	50-899-2	0.00
Grand Total		12,444,208.50

WATER & SEWER

	2017
	TEMPORARY
	BUDGET
	#4
OPERATING	
Salaries & Wages	\$ 289,200.00
Other Expenses	\$ 2,000,000.00
Middlesex County MUA	\$ 75,796.88
CAPITAL IMPROVEMENTS	
Capital Outlay	
DEBT SERVICE	
Payment of Bond Principal	\$ 430,000.00
Interest on Bonds	\$ 96,000.00
Interest on Notes	
DEP Waste Water Loan Repayment	
STATUTORY EXPENDITURES	
Public Employees' Retirement System	\$ 15,000.00
Social Security System	\$ 25,000.00
Deferred Charges	
TOTAL	\$ 2,930,996.88

2. Said emergency temporary appropriations will be provided for in the 2017 budget under the various captions listed herein.

3. A certified copy of this Resolution will be filed with the Director of the Division of Local Government Services.

Resolution Nos. 3-17-118 through 3-17-126 were duly adopted on motion made by Councilwoman Welkovits, seconded by Councilman George, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Welkovits.
 Opposed: None.
 Abstained: None.
 Absent: Councilperson Kim.

Councilwoman Foster-Dublin noted that Resolution No. 3-17-122 will be to designated Valentine Street as "Charles Figg Way".

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 3-17-118

WHEREAS, on February 24, 2017 pursuant to a duly advertised Notice to Bidders, the Borough of Highland Park (Borough) received eight bids for Improvements to Grant Avenue, Felton Avenue and Graham Street; and

WHEREAS, said bids have been reviewed and the lowest responsible bidder is Z Brothers Concrete Contractors, Inc. in the amount of \$538,982.97; and

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WHEREAS, the Borough Engineer and the Borough Attorney have reviewed the bid documents submitted by the lowest responsible bidder, Z Brothers Concrete Contractors, Inc. and have recommended the award of a contract to Z Brothers Concrete Contractors, Inc. for a total amount not to exceed \$538,982.97; and

WHEREAS, the Borough desires to award the contract for said road work to Z Brothers Concrete Contractors, Inc.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park, County of Middlesex, State of New Jersey as follows:

1. The contract for Improvements to Grant Avenue, Felton Avenue and Graham Street totaling \$538,982.47 is hereby awarded to Z Brothers Concrete Contractors, Inc., 304 Jernee Mill Road, Sayreville, NJ 08872.

1. The Chief Financial Officer has certified that sufficient funds are available for the award of said contract in the total amount of \$538,982.47 in Account No. C-04-55-822-210.
2. The Mayor and Borough Clerk are hereby authorized and directed to enter into a contract for said work with Z Brothers Concrete Contractors, Inc. consistent with the authorization contained herein.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 3-17-119

WHEREAS, KATHLEEN KOVACH, BOROUGH ADMINISTRATOR, will retire from the Borough of Highland Park effective May 2, 2017; and

WHEREAS, per the requirements of the Borough’s Personnel Manual, Kathleen Kovach is entitled to unused accrued time payments in the amount as calculated below:

	Calculation	Amount Due
Sick Hours (938.45 hours)	-	\$ 5,000.00
Vacation Hours (2016 – 125 hours)	125.00 hours x \$90.06	\$11,257.50
Vacation Hours (2017 – 140 hours)	140 hours x \$90.06	\$12,608.40
Total Payment		\$28,865.90

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Highland Park that the unused accrued time payment in an amount not to exceed \$28,865.90 be approved and distributed in the next available pay cycle.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 3-17-120

WHEREAS, the Highland Park Conservative Temple – Congregation Anshe Emeth has made application to the Borough Council of the Borough of Highland Park for a license to hold, operate and conduct a 50/50 Off-Premises Raffle in accordance with the Raffles Licensing Law (NSJA 5:8-50 to 76), on June 8, 2017; and

WHEREAS, the Borough Council has made or caused to be made an investigation of the qualifications of said applicant and the merits of said application and have determined that said applicant is qualified to hold, operate and conduct Raffles in accordance with the Raffles Licensing Law and the findings set forth in the attached Form 5A of the Legalized Games of Chance Control Commission;

NOW, THEREFORE, BE IT RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to issue a license to the Highland Park Conservative Temple – Congregation Anshe Emeth for the holding, operation and conduct of a raffle on the above date upon payment of a legal fee therefor, subject to the provisions of the Raffles Licensing Law and the rules, regulations and amendments thereto promulgated by said Control Commission.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 3-17-121

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Finance Director be and is hereby authorized to remit the amount set opposite the following, the same being the amount of overpayment of taxes, including accrued interest, for the years 2015 and 2016 based on successful tax appeal to the Middlesex County Board of Taxation, to wit:

<u>BLOCK</u>	<u>LOT</u>	<u>CHECK MADE PAYABLE TO</u>	<u>YEAR</u>	<u>REFUND</u>
122	7	Modern Trend LLC	2015	\$3,801.00
		c/o Sitar Law Offices, LLC	2016	\$5,528.60
		1481 Oak Tree Road Iselin, NJ 08830		
		TOTAL		\$9,329.60

BE IT FURTHER RESOLVED that a certified copy of this resolution be transmitted to the Finance Director and Tax Collector forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 3-17-122

WHEREAS, the Borough Council of the Borough of Highland Park would like to recognize former Councilman Charles Figg; and

WHEREAS, in honor of same, the Borough of Highland Park wishes to designate Valentine Street as “Charles Figg Way”;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highland Park that Valentine Street, be also known as “Charles Figg Way” and the Department of Public Works is authorized to purchase said street signs.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 3-17-123

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

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WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Borough Council of the Borough of Highland Park to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough of Highland Park hereby endorses the submission of the 2016 recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Frank Troy to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:
No. 3-17-124

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Resolution No. 1-17-03 adopted by the Borough Council on January 3, 2017, and amended on March 7, 2017, shall be and is hereby amended to read as follows:

“BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Standing Committees of said Council for the year 2017 shall be and are hereby established as follows:

RECREATION AND ARTS	Councilpersons KIM, George, Foster-Dublin.
ECONOMIC DEVELOPMENT & PLANNING	Councilpersons WELKOVITS, Fine, George.
FINANCE	Councilpersons FINE, Welkovits, Hersh.
HEALTH AND HUMAN SERVICES	Councilpersons HERSH, Foster-Dublin, Kim.
PUBLIC SAFETY	Councilpersons FOSTER-DUBLIN, Hersh, Fine.
PUBLIC WORKS & PUBLIC UTILITIES	Councilpersons GEORGE, Kim, Welkovits.

BE IT FURTHER RESOLVED that the first Councilpersons listed above for each Committee shall serve as Chair of that Committee.”

The following resolution, introduced by the Finance Committee, was duly adopted as above:
No. 3-17-125

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 3, 2017 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual basis, there have been the following changes, to wit:

STEPHANY KIM, Councilperson, at an annual salary of \$4,239.00 effective March 7, 2017.
REMOVE, JIM WALSH, Councilperson, effective February 21, 2017.

FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

The following resolution, introduced by the Finance Committee, was duly adopted as above:
No. 3-17-126

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 3/21/17 can be found in the Bills List Journal Book No. 36.

Mayor Brill Mittler appointed Cassie Kingsbury to serve as the Alternate #1 Member on the Board of Health for a term to expire January 1, 2019.

The above appointment was confirmed on motion made by Councilman Hersh, seconded by Councilman George, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Welkovits.
Opposed: None.
Abstained: None.
Absent: Councilperson Kim.

Mayor Brill Mittler opened the meeting for public discussion and called upon all those wishing to speak to identify themselves.

Herb Gross, Adelaide Gardens, commented that it has been a hectic winter. He lives on South Adelaide Avenue, and residents clear their sidewalks because law requires them to, but the plows put it back on the sidewalk. His advice to them for next year is to not shovel until the plows are done plowing

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the snow. He also suggested that when the plows come by, they can pick up the snow and drop it off at the Mayor's house.

Neki Figg Harrison, daughter of the late Charles Figg, commented that it is a beautiful honor for herself and her family that the Council will name the street after her father. She is very appreciative of the gesture. Mayor Brill Mittler noted that they will talk further with her about date to unveil. Ms. Harrison also thanked the Council for the lovely flowers that they sent.

Jessica Hundsten, 304 Montgomery Street, asked whether the Council has considered a composting program. Mayor Brill Mittler noted that they will be discussing the matter again.

No one else appearing to be heard, the Mayor closed public discussion.

There being no further business, on motion made by Councilwoman Welkovits, seconded by Councilman George, and carried by affirmative voice vote of all Councilpersons present, the meeting adjourned at 8:06 PM.

Respectfully submitted,

Joan Hullings
Borough Clerk