

ADJOURNED MEETING – JANUARY 5, 2016

An Adjourned Meeting of the Highland Park Mayor and Council was held in Borough Hall, 221 South 5th Avenue, on Tuesday, January 5, 2016, and was called to order by Mayor Brill Mittler at 6:34 PM. Mayor Brill Mittler read the Open Public Meetings Statement.

Present: Councilpersons Erickson, Fine, Foster-Dublin, George, Welkovits; Borough Clerk Hullings; Borough Administrator Kovach; Borough Attorney Schmierer.

The following resolution, introduced by the Finance Committee, was duly adopted on motion made by Councilman George, seconded by Councilwoman Welkovits, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Erickson, Fine, Foster-Dublin, George, Welkovits.

Opposed: None.

Abstained: None.

No. 1-16-364

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that transfers of 2015 budget appropriation balances shall be made as follows:

CURRENT FUND				
Account No.	Description	From	To	
5-01-20-130-227		\$ 6,000.00		
5-01-20-145-225		\$ 2,500.00		
5-01-20-145-227		\$ 2,400.00		
5-01-21-180-2AT		\$ 7,000.00		
5-01-21-185-2AL		\$ 3,900.00		
5-01-21-185-2EN		\$ 2,100.00		
5-01-21-185-2PL		\$ 2,000.00		
5-01-32-465-235		\$20,000.00		
5-01-20-155-233				\$45,900.00
	Total	\$45,900.00	\$45,900.00	\$45,900.00

Consent Agenda Resolution Nos. 1-16-365 to 1-16-375 were duly adopted on motion made by Councilwoman Welkovits, seconded by Councilman George, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Erickson, Fine, Foster-Dublin, George, Welkovits.

Opposed: None.

Abstained: None.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 1-16-365

WHEREAS, Yahya Kamal Eleiwa, Ronald Mortellito, Nicholas George Lagakos, Robert G. Hala, Sr., Frank R. Catalfama, Akmal Magrufkhodzhayev, Matthew P. Halsey, Jeffrey Freund, Rafique Ahmad, Arshad Hameed Khan, Gregory Scott Reynolds, Wayne F. Errichello, Daniel Myers, Stanley Joseph Ostreyko, Robert T. Pacconi, Ely Kotin, Robert Clementi, Thomas Renner and Richard Bernard Buck Jr., have filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such Licenses for the year 2016; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicants and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Operator License to the aforesaid applicants.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 1-16-366

WHEREAS, TR No. 5 LLC (Thomas Renner), AA Checker/Car Six LLC (Robert Clementi), EK No. 11 (Ely Kotin), Frank Catalfamo, and DA No. 7 LLC (Akmal Magrufkhodzhayev) have filed with the Clerk of this Borough an application for an Owners License to operate taxicabs in this Borough under the provisions of the Ordinance providing for such licenses for the year 2016; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicant and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED that this Council hereby determined that said applicant is qualified and that public necessity and convenience would be served by the issuance of such Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to issue an Owner License to the aforesaid applicants.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-16-367

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 12/15/2015 can be found in the Bills List Journal Book No. 35.

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The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-16-368

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby authorized and directed to remit to the following the amount set opposite, the same being the amount of the buy back of 2015 vacation time for the Borough Administrator:

	Calculation	Amount Due
Vacation	42 hours x \$86.57	\$3,635.84
Total Payment		\$3,635.84

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Director and Borough Administrator forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-16-369

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby authorized and directed to remit to the following the amount set opposite, the same being the amount of the buy back of 2015 vacation time for the Borough Police Chief:

	Calculation	Amount Due
Vacation	56 hours x \$83.41	\$4,671.15
Total Payment		\$4,671.15

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Director and Borough Administrator forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-16-370

WHEREAS, Gary Panichella, a Lieutenant in the Highland Park Police Department had elected to have payroll deductions for savings bonds as shown below; and

2012	\$3,000.00
2013	\$3,000.00
2014	\$1,500.00

WHEREAS, said deductions were not remitted to the US Treasury Department and therefore said deductions should be refunded to Gary Panichella;

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Highland Park that the payroll deductions totaling \$7,500.00 be refunded to Gary Panichella in the next available pay cycle.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-16-371

WHEREAS, pursuant to Division of Local Government Services, Local Finance Notice 92-15, all local units are required to prepare and submit a Corrective Action Plan as part of their annual audit process;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, that the Corrective Action Plan in connection with the 2014 Audit, prepared by Chief Finance Officer Kathleen Kovach and attached to the original of this resolution, shall be and is hereby approved; and

BE IT FURTHER RESOLVED that copies of said Corrective Action Plan, as approved by the Borough Council, be forwarded to the Finance Director Kathleen Kovach and the N. J. Division of Local Government Services forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 1-16-372

WHEREAS, the Mayor and Council of the Borough of Highland Park have established as a part of its Affordable Housing Program a Home Improvement Program; and

WHEREAS, the owners of Block 39, Lot 63, Borough of Highland Park have qualified to participate in said Program;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Mayor Gayle Brill Mittler be and is hereby authorized and directed to execute a Homeowner Program Agreement with the owners of the above-referenced property so as to permit said owners to undertake and complete renovations to their home as reviewed and approved by the Borough Program Administrators, Community Grants, Planning and Housing.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 1-16-373

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor shall be and is hereby authorized to execute and attest the NJDEP Treatment Works Application attached to this resolution.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 1-16-374

WHEREAS, the Borough of Highland Park has need of the services of an engineer to provide engineering services in connection with the design and bid phase for the Senior/Youth Center Emergency Generator, in accordance with letter proposal from David Samuel, CME Associates, dated December 30, 2015, attached to the original of this resolution; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, CME Associates, Parlin, N.J., is a firm of licensed engineers of the State of New Jersey with extensive experience in providing these services; and

WHEREAS, the Mayor and Council desire to provide for the method of compensation of said consulting engineer; and

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WHEREAS, funds for this purpose are available in Account No. C-04-55-827-205 in an amount not to exceed \$22,925.00, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough an Agreement for professional services with David Samuel, CME Associates, 3141 Bordentown Avenue, Parlin, NJ 08859, a copy of which is attached to the original of this original, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the office of the Borough Clerk.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 1-16-375

WHEREAS, the Borough of Highland Park has need of the services of an engineer to provide engineering services in connection with 2015 Reconstruction of Various Public Roofs in accordance with letter proposal from David Samuel, CME Associates, dated December 30, 2015, attached to the original of this resolution; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, CME Associates, Parlin, N.J., is a firm of licensed engineers of the State of New Jersey with extensive experience in providing these services; and

WHEREAS, the Mayor and Council desire to provide for the method of compensation of said consulting engineer; and

WHEREAS, funds for this purpose are available in Account Nos. C-04-55-825-210 and 5-01-20-165-2EN in an amount not to exceed \$9,650.00, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough an Agreement for professional services with David Samuel, CME Associates, 3141 Bordentown Avenue, Parlin, NJ 08859, a copy of which is attached to the original of this original, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the office of the Borough Clerk.

Mayor Brill Mittler opened the meeting for public discussion and called upon those wishing to speak to identify themselves.

No one appearing to be heard, Mayor Brill Mittler closed the public discussion.

There being no further business, on motion made by Councilwoman Welkovits, seconded by Councilman George, and carried by affirmative voice vote of all Councilpersons present, the meeting adjourned at 6:38 PM, sine die.

Respectfully submitted,

Joan Hullings  
Borough Clerk