

REGULAR MEETING – JANUARY 20, 2015

A Regular Meeting of the Highland Park Mayor and Council was held in Borough Hall, 221 South 5th Avenue, on Tuesday, January 20, 2015 and was called to order by Mayor Brill Mittler at 7:09 PM. Mayor Brill Mittler read the Open Public Meetings Statement.

Present: Mayor Brill Mittler, Councilpersons Erickson, Foster-Dublin, George, Potts, Welkovits; Borough Attorney Schmierer; Borough Administrator Kovach; Borough Clerk Hullings.  
Absent: Councilman Fine

Chief Rizco noted that semi-annually they hold an awards ceremony. Officer Adrienne Karon will be retiring January 30<sup>th</sup>. He has worked with her many times during her career and wished her well in her retirement. Mayor Brill Mittler and Councilwoman Foster-Dublin presented her with a proclamation and wished her well in her future endeavors. Officer Karon thanked everyone for the past 20 years. She comes from a huge family, with 9 siblings. Sgt. Gregus was one of her early Sergeants and she enjoyed learning from him. She would choose this career again, but would change two things. She would advance in rank and give tickets to someone who outranks her. She leaves the Borough in capable hands and wished her fellow officers well. Do the job to the best of their ability and go home safely to their families.

Chief Rizco, Capt. Golden and Lt. Hammill asked Sgt. Jason Culver, Detective John Sachau, Ptl. Brian O'Mara and Ptl. Kevin Garrity to come forward to be recognized for their efforts in solving and apprehending the suspects in a robbery case. Detective Donald Newton to also be recognized, but was unable to attend the meeting. Mayor Brill Mittler read proclamation honoring them for their efforts. She presented them each with an embossed copy and Councilwoman Foster-Dublin presented them with departmental ribbons.

On motion made by Councilman George, seconded by Councilwoman Welkovits, and carried by affirmative voice vote of all Councilpersons present, there was a brief recess taken at 7:23 PM.

The meeting reconvened at 7:38 PM with all those previously in attendance still present.

Main Street Minute – Councilman George noted that Main Street Highland Park is scheduled to meet tomorrow evening. They did a walk through with one of the presenters to the Redevelopment Agency. They have designated a member from Main Street Highland Park to work with the Redevelopment Agency. They are scheduling a budget discussion for the current year. The 5K race and Street Fair will be held on May 3<sup>rd</sup>.

Mayor Brill Mittler asked the Council members to present their reports.

Councilwoman Foster-Dublin congratulated the officers who were honored. She is proud to have officers looking out for the residents of Highland Park. She bid a fond farewell to Officer Adrienne Karon. She encouraged residents who walk to use the sidewalks and not to walk in the street. More information on sidewalk safety will be sent out in the near future. She encouraged residents to support the Highland Park 1<sup>st</sup> Aid Squad with their annual fund drive.

Councilman Potts reported that the Teen Advisory Committee is scheduled to meet on January 22<sup>nd</sup> at the Senior/Youth Center. He also reported that there is free tax assistance to residents and Middlesex County residents who earned less than \$60,000. Taxes are prepared for free and paid for by the United Way. Assistance is available every Monday and Wednesday beginning February 2<sup>nd</sup> between the hours of 9AM and 2:30PM. Interested parties are encouraged to schedule an appointment.

Councilman George reported that he would like to do community outreach to skateboarders, especially those who skateboard down South 2<sup>nd</sup> Avenue. Also, he has information from the Juvenile Court in Essex County that he will pass along to Councilwoman Foster-Dublin.

Councilman Erickson - no report.

Councilwoman Welkovits reported that the Earth Day Celebration will be held on April 19<sup>th</sup> at the Environmental Education Center and is sponsored by Sustainable Highland Park and the Environmental Commission. They held the Martin Luther King Day Celebration on January 19<sup>th</sup> and it was a fabulous evening and was very well attended. They received a resolution from the Senate and General Assembly. She thanked Senators Barnes and Assemblyman Diegnan and Assemblywoman Pinkin for their attendance. The Humanitarian Award recipient was Frances McDonald.

Councilwoman Foster-Dublin noted that a former tax volunteer at the Senior/Youth Center recently passed away. Nate Segal volunteered doing taxes for over 20 years.

Mayor Brill Mittler commented that Nate Segal served for many years on the Planning Board. She is thankful that they were able to honor him at a recent meeting. The Martin Luther King event was wonderful and is a great way to remember the work of Dr. King. She gave kudos to Sheila Highsmith, Chairperson of the Human Relations Commission, Liz Estes, Ashton Burrell and Councilwoman Welkovits for their efforts.

Borough Administrator Kovach – no report.

Borough Attorney Schmierer – no report.

Mayor Brill Mittler opened the meeting for public discussion and called upon all those wishing to speak to identify themselves.

No one appearing to be heard, the Mayor closed the public discussion session.

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The Clerk reported that an ordinance entitled, AN ORDINANCE AMENDING THE "CODE OF THE BOROUGH OF HIGHLAND PARK, 2010" CHAPTER 64 CONCERNING RATES OF PAY FOR OFF-DUTY POLICE SERVICES, had been introduced in writing by the Public Safety Committee for consideration of passage on first reading by title.

On motion made by Councilwoman Foster-Dublin, seconded by Councilman Potts, the ordinance entitled as above was duly adopted on first reading by title by the following roll call vote, to wit:

Ayes: Councilpersons Erickson, Foster-Dublin, Potts, Welkovits.

Opposed: None.

Absent: Councilpersons Fine and George.

The following resolution, introduced by the Public Safety Committee, was duly adopted on motion made by Councilwoman Foster-Dublin, seconded by Councilman Potts, and carried by unanimous affirmative voice vote:

No. 1-15-28

WHEREAS, an Ordinance entitled, AN ORDINANCE AMENDING THE "CODE OF THE BOROUGH OF HIGHLAND PARK, 2010" CHAPTER 64 CONCERNING RATES OF PAY FOR OFF-DUTY POLICE SERVICES has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, on Tuesday, February 3, 2015, at 7:00 PM, for the purpose of considering said Ordinance on final passage after public hearing thereon.

BE IT FURTHER RESOLVED that said a Notice of Pending Ordinance and Summary of said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published daily in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

The Clerk reported that an ordinance entitled, AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, "AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF HIGHLAND PARK AND THE METHOD OF PAYMENT OF SUCH COMPENSATION", had been introduced in writing by the Finance Committee for consideration of passage on first reading by title.

The Clerk reported that an ordinance entitled, AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, "AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF HIGHLAND PARK AND THE METHOD OF PAYMENT OF SUCH COMPENSATION", had been introduced in writing by the Finance Committee for consideration of passage on first reading by title.

On motion made by Councilman Erickson, seconded by Councilman George, the ordinance entitled as above was duly adopted on first reading by title by the following roll call vote, to wit:

Ayes: Councilpersons Erickson, Foster-Dublin, Potts, Welkovits.

Opposed: None.

Absent: Councilpersons Fine and George.

The following resolution, introduced by the Finance Committee, was duly adopted on motion made by Councilman Erickson, seconded by Councilman George, and carried by unanimous affirmative voice vote:

No. 1-15-29

WHEREAS, an Ordinance entitled, AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, "AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF HIGHLAND PARK AND THE METHOD OF PAYMENT OF SUCH COMPENSATION" has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, on Tuesday, February 3, 2015, at 7:00 PM, for the purpose of considering said Ordinance on final passage after public hearing thereon.

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BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

Resolution Nos. 1-15-30 through 1-15-60 were duly adopted on motion made by Councilwoman Welkovits, seconded by Councilman George, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Erickson, Foster-Dublin, George, Potts, Welkovits.

Opposed: None.

Absent: Councilman Fine.

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The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-30

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 6, 2015 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual basis, there have been the following changes, to wit:

PATRICK VALENTE, Electrical Subcode Official/Inspector, at an annual salary of \$12,293.00, effective January 1, 2015.

DENNIS VAN DE MARK, Fire Subcode Official/Inspector, at an annual salary of \$12,293.00, effective January 1, 2015.

MICHAEL ROSSI, Plumbing Subcode Official/Inspector, at an annual salary of \$12,293.00, effective January 1, 2015.

MICHAEL STAZESKI, Crossing Guard, at an annual salary of \$10,326.00, effective January 1, 2015.

MARGARET TOMAN, Crossing Guard, at an annual salary of \$10,326.00, effective January 1, 2015.

SHAYNE SANTALUCIA, IT Coordinator, at an annual salary of \$63,000.

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 6, 2015 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis, there have been the following changes, to wit:

REBECCA TAYTS, Recreational Assistant, at an hourly rate of \$8.38, effective January 1, 2015.

MICHAEL MILAN, Driver, at an hourly rate of \$31.77, effective January 1, 2015.

ROBERT CAHILL, Driver, at an hourly rate of \$31.77, effective January 1, 2015.

SAMUEL LEIBOWITZ-LORD, Library Page, at an hourly rate \$8.38, effective January 1, 2015.

TARIQ NABLE, Seasonal Recreation, at an hourly rate of \$8.50, effective January 7, 2015.

FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-31

WHEREAS, the Borough of Highland Park has need of the services of a Municipal Attorney for the calendar year of 2015; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Edwin Schmierer, Esq., is an Attorney at Law of the State of New Jersey with experience in municipal law and has heretofore been appointed as Borough Attorney for 2015;

WHEREAS, the Mayor and Council desire to provide a written agreement providing for the compensation of the Borough Attorney; and

WHEREAS, funds for this purpose are not to exceed the amount of \$45,000.00 and an additional \$20,000.00 for litigation, without further resolution of Council; and

WHEREAS, funds will be available for this purpose in the amount of \$65,000.00 in Account No. 5-01-20-155-233, upon adoption of the 2015 municipal budget, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough, an Agreement for professional services with Edwin Schmierer, Esq., a copy of which is attached hereto, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the Office of the Borough Clerk.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-32

WHEREAS, the Borough of Highland Park has need of the services of a Tax Appeal Counsel for the calendar year 2015; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Martin Allen of the Law firm of Di Francesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer is an Attorney at Law of the State of New Jersey with extensive experience in tax appeal matters and has heretofore been appointed as Tax Appeal Counsel for 2015; and

WHEREAS, the Mayor and Council desire to provide compensation for the Tax Appeal Counsel; and

WHEREAS, funds for this purpose are not to exceed the amount of \$10,000.00 without further resolution of Council; and

WHEREAS, funds for this purpose will be available in the amount of \$10,000.00 in Account No. 5-01-20-155-2TA, upon adoption of the 2015 municipal budget, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough, an Agreement for professional services with Martin Allen, a copy of which is attached hereto and made a part of hereof, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the Office of the Borough Clerk.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-33

WHEREAS, the Borough of Highland Park has need of the services of a Labor Consultant for the calendar year of 2015; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Arthur Thibault, Esq., is an Attorney at Law of the State of New Jersey with extensive experience in labor relations matters and has heretofore been appointed as Labor Consultant for 2015; and

WHEREAS, the Mayor and Council desire to provide for the method of compensation of said Labor Consultant; and

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WHEREAS, funds available for this purpose are not to exceed the amount of \$40,000.00 without further resolution of Council; and

WHEREAS, funds will be available for this purpose in the amount of \$40,000.00 in Account No. 5 -01-20-155-2LA, upon adoption of the 2015 municipal budget, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough an Agreement for professional services with Arthur Thibault, Esq., Apruzzese, McDermott, Mastro & Murphy, 25 Independence Boulevard, Liberty Corner, NJ 07938, a proposed copy of which is attached hereto, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the office of the Borough Clerk.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-34

WHEREAS, the Borough of Highland Park has need of the services of Bond Counsel for bonding and related matters the calendar year of 2015; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Wilentz, Goldman & Spitzer, Esqs., is a firm of attorneys at law of the State of New Jersey with extensive experience in bonding and related matters and has heretofore been appointed as Borough Bond Counsel for 2015; and

WHEREAS, the Mayor and Council desire to provide for the method of compensation of Bond Counsel; and

WHEREAS, funds are or will be made available for this purpose in all capital ordinances as the same are adopted;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough, an Agreement for professional services with Wilentz, Goldman & Spitzer, Esqs., a proposed copy of which is attached hereto, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the Office of the Borough Clerk.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-35

WHEREAS, the Borough of Highland Park has need of the services of a Municipal Auditor for the calendar year of 2015; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Andrew G. Hodulik of Hodulik & Morrison, P.A., is a certified Public Accountant and Registered Municipal Accountant of the State of New Jersey with extensive experience in municipal auditing and has heretofore been appointed Borough Auditor for 2015; and

WHEREAS, the Mayor and Council desire to provide for the method of compensation for the Borough Auditor; and

WHEREAS, funds for this purpose are not to exceed the amount of \$43,500.00 without further resolution of Council; and

WHEREAS, funds will be available for this purpose in the amount of \$29,000.00 in Account No. 5-01-20-135-235, and \$14,500.00 in Account No. 5-05-55-500-4AE, upon adoption of the 2015 municipal budget, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough, an Agreement for professional services with Andrew G. Hodulik of Hodulik & Morrison, P.A., a copy of which is attached hereto, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the Office of the Borough Clerk.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-36

WHEREAS, the Borough of Highland Park has need of the services of a Municipal Engineer for the calendar year of 2015; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, David J. Samuel, of CME Associates, is a licensed engineer of the State of New Jersey with extensive experience in municipal engineering and has heretofore been appointed Borough Engineer for 2015; and

WHEREAS, the Mayor and Council desire to provide for the method of compensation for the Borough Engineer; and

WHEREAS, funds for this purpose are not to exceed \$9,500.00 or the amount specified in agreements for specific projects; and

WHEREAS, funds will be available for this purpose in the amount of \$9,500.00 in Account No.5-01-20-165-2EN, upon adoption of the 2015 municipal budget, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough, an Agreement for professional services with David J. Samuel, CME Associates, a copy of which is attached hereto, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the Office of the Borough Clerk.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-37

WHEREAS, the Borough of Highland Park has need of the services of a Planning Consultant for the calendar year of 2015 and

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WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Allen Schectel is a licensed professional planner of the State of New Jersey with extensive experience in municipal land use and planning matters and has heretofore been appointed as Borough Planner for 2015; and

WHEREAS, the Mayor and Council desire to provide compensation for the Planning Consultant; and

WHEREAS, funds for this purpose are available in Account No. 5-01-21-180-2PL in an amount not to exceed \$9,000.00, upon adoption of the 2015 municipal budget, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below, and in various escrow accounts now or hereafter established pursuant to Chapter 17-10.12 of the Revised General Ordinances of the Borough of Highland Park.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough, an Agreement for professional services with Allen Schectel, a copy of which is attached hereto, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the Office of the Borough Clerk.

The following resolution, introduced by the Economic Development & Planning Committee, was duly adopted as above:

No. 1-15-38

WHEREAS, the Borough of Highland Park has need of the services of a Special Counsel for Affordable Housing for 2015; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A.: 40A:11-1 et seq.; and

WHEREAS, Jeffrey R. Surenian and Associates, LLC, is an Attorney at Law Firm of the State of New Jersey with experience in municipal law and has heretofore been appointed as Special Counsel for the above mentioned period; and

WHEREAS, the Mayor and Council desire to provide a written agreement providing for the compensation of the Special Counsel; and

WHEREAS, the Mayor and Council desire to provide for the method of compensation for the Special Counsel as per the attached Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough, an Agreement for professional services with Jeffrey R. Surenian and Associates, LLC, a copy of which is attached hereto, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the Office of the Borough Clerk.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-39

WHEREAS, the Borough of Highland Park has need of the services of a Special Planning Consultant for the calendar year of 2015 and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Philip B. Caton is a licensed professional planner of the State of New Jersey with extensive experience in municipal land use and planning matters and has heretofore been appointed as Special Planner for 2015; and

WHEREAS, the Mayor and Council desire to provide a written agreement providing for the compensation of Special Planner; and

WHEREAS, the Mayor and Council desire to provide for the a method of compensation for the Special Planner as per the attached Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough, an Agreement for professional services with Philip B. Caton, Clarke Caton Hintz, 100 Barrack Street, Trenton, NJ 08608, a copy of which is attached hereto, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the Office of the Borough Clerk.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-40

WHEREAS, the Borough of Highland Park desires to use Balken Risk Management Consulting Services, LLC for risk management consulting services;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the agreement for aforesaid services, attached to the original of this resolution, is hereby approved.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Borough Administrator, the Garden State Municipal Joint Insurance Fund and Balken Risk Management Services, LLC forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-41

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 1/20/15 can be found in the Bills List Journal Book No. 35.

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The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 1-15-42

WHEREAS, Tanveer A. Qureshi, Hasan Iqbal Zaidi, Robert Jay Schickner and Matthew Peter Halsey have filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such Licenses for the year 2015; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicants and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Operator License to the aforesaid applicants.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 1-15-43

WHEREAS, pursuant to Resolution No. 7-12-218 adopted by the Borough Council on July 17, 2012, a contract was awarded to H & S Construction & Mechanical, Inc., Elizabeth, NJ, for Highland Park New Police Building Capital Project; and

WHEREAS, pursuant to said resolution a contract was duly executed; and

WHEREAS, the Architect, The Goldstein Partnership, has prepared the attached Change Order No. 141 to the said contract for the additional work outlined below; and

CHANGE ORDER	AMOUNT	DESCRIPTION
141	\$1,380.00	Floor & Ceiling Conditions in Fire House Restroom

WHEREAS, the above mentioned Change Orders results in an increase of \$1,380.00 in the contracted amount;

WHEREAS, the Borough Council has reviewed the proposed Change Orders for this contract and has approved the same;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Mayor Gayle Brill Mittler be and is hereby authorized and directed to execute Change Order No. 141 to the contract of H & S Construction & Mechanical, Inc.; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to The Goldstein Partnership, H & S Construction & Mechanical, Inc., and the Finance Director forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-44

WHEREAS, the following employees are entitled the following payouts in the amounts listed below:

NAME	AMOUNT DUE
Sean Bibby	\$16.81
Alina Giles	\$7.37
Mohab Hannout	\$310.70
Joseph Olarra	\$427.37
David Soden	\$98.86

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Highland Park that the comp time payouts be approved and distributed in the next available pay cycle.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-45

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby authorized and directed to remit to the following the amount set opposite, the same being the amount of the buyback of 2014 vacation time for the Borough Police Chief:

Calculation	Amount Due
Vacation	64 hours x \$81.78
Total Payment	\$5,233.78

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Director and Borough Administrator forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-46

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby authorized and directed to remit to the following the amount set opposite, the same being the amount of the pay out of the deferred compensation retirement plan for Padraic Millet:

Participant	Amount Due
Deferred Compensation Retirement Plan	Padraic Millet \$1,492.72
Total Payment	\$1,492.72

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Director and Borough Administrator forthwith.

The following resolution, introduced by the Economic Development & Planning Committee, was duly adopted as above:

No. 1-15-47

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following shall be and is hereby appointed to serve as a Commissioner of the Highland Park Redevelopment Agency for a term to expire as indicated:

Name	Term to Expire
Marcia Wagner Levinson	July 11, 2016

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The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 1-15-48

WHEREAS, THE Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities through New Jersey.

WHEREAS, the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages’ and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council of the Borough of Highland Park further recognizes that it is incumbent upon not only public officials by upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council of the Borough of Highland Park has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Middlesex; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey hereby recognizes the following:

1. The Borough Council of the Borough of Highland Park does hereby authorize submission of a strategic plan for the Highland Park Municipal Alliance grant for fiscal year 2016 in the amount of:

DEDR	\$21,551.00
Cash Match	\$ 5,387.75
In-Kind	\$16,163.75

The Borough Council of the Borough of Highland Park acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 1-15-49

WHEREAS, the following have posted Zoning Board Escrow Fees in the amounts indicated for various projects as indicated below:

ACCOUNT NO.	NAME	AMOUNT	PROJECT DESCRIPTION
T-12-56-825-119	Reformed Church of HP 19 South 2nd Avenue Highland Park, NJ 08904	\$31.55	19 South 2nd Avenue
T-12-56-825-122	Velmahos 21 North 4th Avenue Highland Park, NJ 08904	\$137.00	21 North 4th Avenue
T-12-56-825-124	Dinicola 143 Emerson Road Somerset, NJ 08873	\$30.00	257-261 Karsey Street
T-12-56-825-154	31 Lincoln Ave. LLC 25 Main Street, Suite 200 Hackensack, NJ 07601	\$20.00	31 Lincoln Ave
T-12-56-825-156	Kenneth Blatt 103 North 8th Avenue Highland Park, NJ 08904	\$120.00	103 North 8th Avenue

WHEREAS, the Director of the Department of Code Enforcement has determined that Zoning Board Escrow Fees can be released;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to remit to the above the amounts indicated, the same being the amount of refund due for return of Zoning Board Escrow Fees referenced.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Director of Code Enforcement and the Finance Director forthwith.

The following resolution, introduced by the Economic Development & Planning Committee, was duly adopted as above:

No. 1-15-50

WHEREAS, the following have posted Engineering Inspection Fees in the amounts indicated for various projects as indicated below:

ACCOUNT NO.	NAME	AMOUNT	PROJECT DESCRIPTION
T-12-56-824-072	Parikh Real Estate Holding LLC 18 North 3rd Ave. Highland Park NJ 08904	\$244.34	18 North 3rd Avenue

WHEREAS, the Director of the Department of Code Enforcement has determined that Engineering Inspection Fees can be released;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to remit to the above the amounts indicated, the same being the amount of refund due for return of Engineering Inspection Fees referenced.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Director of Code Enforcement and the Finance Director forthwith.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 1-15-51

WHEREAS, the following have posted Planning Board Escrow Fees in the amounts indicated for various projects as indicated below:

ACCOUNT NO.	NAME	AMOUNT	PROJECT DESCRIPTION
T-12-56-827-094	Kreitman Realty LLC 34 South 4th Avenue Highland Park, NJ 08904	\$764.56	34 South 4th Avenue

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T-12-56-827-105	GN Builders 5 Keppel Road Plainsboro, NJ 08536	\$142.00	318 Cedar Avenue
T-12-56-827-107	Parikh Real Estate Holding LLC 18 North 3rd Avenue Highland Park, NJ 08904	\$17.70	18 North 3rd Avenue

WHEREAS, the Director of the Department of Code Enforcement has determined that Planning Board Escrow Fees can be released;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to remit to the above the amounts indicated, the same being the amount of refund due for return of Planning Board Escrow Fees referenced.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Director of Code Enforcement and the Finance Director forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above:  
No. 1-15-52

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby authorized and directed to remit to the following the amount set opposite, the same being the amount of overpayment of 2014 1st quarter taxes for the property indicated:

<u>BLOCK</u>	<u>LOT</u>	<u>REMITTEE</u>	<u>AMOUNT TO BE REMITTED</u>
21	1	Elizabeth Gross 1603 Central Avenue	\$3,182.10

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Department and Tax Collector forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above:  
No. 1-15-53

WHEREAS, The Goldstein Partnership, the Project Architect for the renovation of the Public Safety Building, had heretofore submitted an invoice totaling the amount of \$3,089.41 for services in connection with the said project; and

WHEREAS, the Mayor and Council have reviewed the said invoice and have approved the same for payment; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and hereby authorized and directed to issue payment in the amount of \$3,089.41 to The Goldstein Partnership, for architectural services in connection with the renovation of the Public Safety Building; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Finance Director forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above:  
No. 1-15-54

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby authorized and directed to remit to the following the amount set opposite, the same being credits on special assessments for the properties indicated:

<u>BLOCK</u>	<u>LOT</u>	<u>REMITTEE</u>	<u>AMOUNT TO BE REMITTED</u>
27	5	325 Felton Avenue Highland Park, NJ 08904	\$40.59
50	4	34 Woodbridge Avenue Highland Park, NJ 08904	\$14.82
59	35	409 South 8th Avenue Highland Park, NJ 08904	\$10.00

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Department and Tax Collector forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above:  
No. 1-15-55

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby authorized and directed to cancel the following amount set opposite, the same being credits on special assessments for the properties indicated:

<u>BLOCK</u>	<u>LOT</u>	<u>REMITTEE</u>	<u>AMOUNT TO BE REMITTED</u>
10	24	67 Donaldson Street Highland Park, NJ 08904	\$.88
13	39	112 Park Place Highland Park, NJ 08904	\$.09
61	16	222 South 10th Avenue Highland Park, NJ 08904	\$1.51
153	26	423 Harrison Avenue Highland Park, NJ 08904	\$1.78
165	23	219 Wayne Street Highland Park, NJ 08904	\$.02

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Department and Tax Collector forthwith.



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The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 1-15-56

WHEREAS, Catherine Mastrobuono, 210 South 4th Avenue, received an incorrect water and sewer bill; and

WHEREAS, it has been determined by the Highland Park Water & Sewer Department that the bill should not have been generated; and

WHEREAS, the Tax Collector recommends that this account be credited for the erroneous charges;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Tax Collector is hereby authorized to issue a credit to Account # 20131040-0 of \$3,011.92 for water & sewer, plus any interest charges, to the water & sewer account of Catherine Mastrobuono, 210 South 4th Avenue, Highland Park, NJ 08904.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Finance Director forthwith.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 1-15-57

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor shall be and is hereby authorized to execute Agreement with the Complete Recycling Solutions LLC for the E-Waste Subsidy Program, said agreement to be in a form approved by the Borough Attorney.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 1-15-58

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk is hereby directed and authorized to advertise for receipt of Requests for Proposals for a Qualified Contractor to provide high-quality Energy Assessments, for the residents of the Borough of Highland Park, said proposals to be received on a date to be determined by Sustainable Highland Park and the Borough Clerk.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-15-59

WHEREAS, the Middlesex County Office of Aging & Disabled Services entered into contract with the Borough of Highland Park for the provision of information & assistance services, Resolution #13-1377, dated July 18, 2013; and

WHEREAS, the undersigned hereby agrees to extend the contract for a third year (calendar year 2015) as allowed in the contract as follows:

1. The amount of the total contract shall be increased an additional \$5,000 for 2015.

All provisions and terms of the contract, including any attachments to the contract, SHALL remain in full force and effect through December 31, 2015.

In Witness Whereof, the parties hereto have caused this contract amendment to be signed and attested to by their proper corporate or governing officers and affixed the corporate seal on the say set forth in the amendment.

The following resolution, introduced by the Council as a Whole Committee, was duly adopted as above:

No. 1-15-60

WHEREAS, U.S. Bank, custodian for Tower DBW is the holder of the Borough of Highland Park Tax Sale Certificate #11-00003; and

WHEREAS, the owner of the property which is the subject matter of said tax sale certificate, 77 South Adelaide Avenue wishes to redeem said certificate; and

WHEREAS, the total sum owed for the redemption totals \$17,169.94; and

WHEREAS, said sum shall be paid to the lien holder provided that the owner of the property pays to the Borough of Highland Park in the form of a certified check fourth quarter 2012 taxes in the amount of \$4,461.40.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, as follows:

1. The Borough of Highland Park Tax Collector is hereby authorized and directed to process the redemption request for Tax Sale Certificate #11-00003 and pay to the line holder the sum necessary to redeem said certificate subject to the payment by the property owner of the above-referenced fourth quarter 2012 real property taxes.
2. A certified true copy of this resolution shall be furnished upon its adoption to the property owner, GI South Adelaide Property, LLC, 77 South Adelaide Avenue, Highland Park, New Jersey 08904 and to the lien holder, U.S. Bank, custodian for Tower DBW, 50 South 16<sup>th</sup> Street, Suite 2950, Philadelphia, Pennsylvania, 19102.

Mayor Brill Mittler appointed Amaree St. Juste to serve as a student member of the Human Relations Commission for a term to expire December 31, 2015.

Mayor Brill Mittler opened the meeting for public discussion and called upon all those wishing to speak to identify themselves.

No one appearing to be heard, the Mayor closed the public discussion.

There being no further business, on motion made by Councilman Potts, seconded by Councilwoman Welkovits, and carried by affirmative voice vote of all Councilpersons present, the meeting adjourned to the Conference Meeting at 7:54 PM.

Respectfully submitted,

Joan Hullings  
Borough Clerk