

ADJOURNED MEETING – JANUARY 7, 2014

An Adjourned Meeting of the Highland Park Mayor and Council was held in Borough Hall, 221 South 5th Avenue, on Tuesday, January 7, 2014, and was called to order by Council President Millet at 5:35 PM. Council President Millet read the Open Public Meetings Statement.

Present: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits (5:40 PM);
Borough Clerk Hullings; Borough Administrator Kovach; Borough Attorney Schmierer.
Absent: Mayor Minkoff

Consent Agenda Resolution Nos. 1-14-386 to 1-14-396 were duly adopted on motion made by Councilman Erickson, seconded by Councilman Potts, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill-Mittler, Erickson, Millet, Potts.

Opposed: None.

Abstained: Councilperson Foster-Dublin.

Absent: Councilperson Welkovits.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 1-14-386

WHEREAS, Shaukat A. Bhatti, Richard B. Buck, Jr., Venkateswara Reddy Chinthala, Lawrence S. Dick, James Doerbecker, Ryan Dour, Jeffrey Freund, Lewis Hill, Akmal Magrufkhodzhayev, Robert Pacconi, David Presseisen, Gregory Reynolds, Randy Shutz, Michael Valor, Rafique Ahmad, Daniel Myers, and Stanley Ostreyko have filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such Licenses for the year 2014; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicants and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Operator License to the aforesaid applicants.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 1-14-387

WHEREAS, Lewis Hill (Antal LLC) and Randy Shutz (Matnikel LLC/MEM Eleven LLC) have filed with the Clerk of this Borough an application for an Owners License to operate taxicabs in this Borough under the provisions of the Ordinance providing for such licenses for the year 2014; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicant and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED that this Council hereby determined that said applicant is qualified and that public necessity and convenience would be served by the issuance of such Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to issue an Owner License to the aforesaid applicants.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 1-14-388

WHEREAS, pursuant to Resolution No. 7-12-218 adopted by the Borough Council on July 17, 2012, a contract was awarded to H & S Construction & Mechanical, Inc., Elizabeth, NJ, for Highland Park New Police Building Capital Project; and

WHEREAS, pursuant to said resolution a contract was duly executed; and

WHEREAS, the Architect, The Goldstein Partnership, has prepared the attached Change Order Nos. 74 & 75 to the said contract for the additional work outlined below that was not anticipated at the time that plans and specifications were prepared for \$25,321.92; and

<u>CHANGE ORDER</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
#74	\$ 1,863.00	Administer the Concrete Testing Process (Part 3)
#75	\$ 546.00	Modify Door #219 to Accommodate Column

WHEREAS, funds for this purpose are available in Account No. C-04-55-811-225 in the amount of \$2,409.00, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

WHEREAS, the Borough Council has reviewed the proposed Change Orders for this contract and has approved the same;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Mayor Gary Minkoff be and is hereby authorized and directed to execute Change Order Nos. 74 & 75, for \$2,409.00 to the contract of H & S Construction & Mechanical, Inc.; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to The Goldstein Partnership, H & S Construction & Mechanical, Inc., and the Finance Director forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-14-389

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 7, 2013 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis, there have been the following changes, to wit:

IMELDA RICHINSIN-MOORE, Part-time Dispatcher, at an hourly rate of \$19.29, effective November 14, 2013.

BE IT FURTHER RESOLVED that the Finance Director be and he is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

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The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 1-14-390

WHEREAS, the Mayor and Council have proposed an amendment to the Borough's Holiday Schedule which would exchange the 2014 Election Day Holiday (November 4, 2014) for a floating holiday; and

WHEREAS, employees covered under collective bargaining units, Middlesex Council 7 NJ Civil Service Association (Council 7) and the Department of Public Works Association (DPWA), have ratified said proposal for the year 2014;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all non-union and administrative employees and all members of the Council-7 collective bargaining unit and members of the DPWA bargaining unit will be able to take a floating holiday in 2014 for Election Day; and

BE IT FURTHER RESOLVED that the date of Tuesday, November 4, 2014, heretofore a paid holiday, shall hence be taken and considered for all such purposes as a normal day of employment; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to all non-union and administrative employees and all members of the Council 7 collective bargaining unit and members of the DPWA bargaining unit.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 1-14-391

WHEREAS, the Highland Park Department of Public Works has a need to purchase recycling/garbage schedule magnets; and

WHEREAS, quotes for said purchase were requested and only one quote received from the following, to wit:

<u>NAME</u>	<u>PRICE</u>
Sussman Consultants, LLC	\$5,280.00

WHEREAS, the Superintendent of Public Works and Public Utilities has recommended the purchase of said items from Sussman Consultants, LLC at the above quoted price; and

WHEREAS, funds will be available for this purpose in Account No. T-12-56-816-RCY upon adoption of the 2014 municipal budget, as reflected by the certification of funds available by the Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Superintendent of Public Works and Public Utilities is hereby authorized and directed to purchase said items for a total not to exceed \$5,280.00; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Superintendent of Public Works and Public Utilities and the Finance Department forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 1-14-392

WHEREAS, THE Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities through New Jersey.

WHEREAS, the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages' and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council of the Borough of Highland Park further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council of the Borough of Highland Park has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Middlesex; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey hereby recognizes the following:

1. The Borough Council of the Borough of Highland Park does hereby authorize submission of a strategic plan for the Highland Park Municipal Alliance grant for fiscal year 2014 in the amount of:

DEDR	\$18,551.00
Cash Match	\$ 4,637.75
In-Kind	\$13,913.25
2. The Borough Council of the Borough of Highland Park acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

The following resolution, introduced by the Public Works and Public Utilities, was duly adopted as above:

No. 1-14-393

WHEREAS, pursuant to Resolution No. 7-11-204 adopted by the Borough Council on July 19, 2011, a contract was awarded to ConQuest Industries, LLC, Westwood, NJ, for Highland Park Streetscape: Raritan Avenue Phase I Project, in an amount not to exceed \$2,134,156.94; and

WHEREAS, pursuant to said resolution a contract was duly executed; and

WHEREAS, the Borough Engineer has prepared the attached Change Order No. 2 to the said contract to allow the adjustment of the contract quantities to reflect the actual field conditions and the additional work outlined that was not anticipated at the time that plans and specifications were prepared for no additional cost; and

WHEREAS, the Borough Council has reviewed the proposed Change Order for this contract and has approved the same;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Mayor Gary Minkoff be and is hereby authorized and directed to execute Change Order No. 2, dated December 13, 2013 to the contract of ConQuest Industries, LLC.; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Borough Engineer, Conquest Industries, LLC., and the Finance Director forthwith.

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The following resolution, introduced by the Economic Development and Planning Committee, was duly adopted as above:

No. 1-14-394

WHEREAS, pursuant to Resolution No. 7-11-204, adopted by the Borough Council on July 19, 2011, a contract was awarded to ConQuest Industries, LLC, Westwood, NJ, for Highland Park Streetscape: Raritan Avenue Phase I Project; and

WHEREAS, it appears from Pay Estimate No. 13, filed by the Borough Engineer that certain work under said contract has been completed and approved, and there is due to ConQuest Industries, LLC the sum of \$322,569.26 in accordance with said Pay Estimate No. 13 for work performed from January 24, 2013 to December 12, 2013; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-801-200, in the amount of \$322,569.26, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Chief Financial Officer be and is hereby authorized and directed to pay to ConQuest Industries, LLC the sum of \$322,569.26, as certified by the Borough Engineer in Pay Estimate No. 13, subject to the Clerk's receipt of the Certified Payroll and Project Manning Reports and additional documents as necessary; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Chief Financial Officer Kathleen Kovach and the Borough Engineer forthwith.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 1-14-395

WHEREAS, pursuant to Resolution No. 3-13-116, adopted by the Borough Council on March 19, 2013, a contract was awarded to A-Team Concrete, Inc., South River, NJ, for the 2011 Sidewalk Improvement Project; and

WHEREAS, it appears from Pay Estimate No. 3 filed by Borough Engineer David J. Samuel, that certain work under said contract has been completed and approved, and there is due to A-Team Concrete, Inc. the sum of \$22,903.85 in accordance with said Pay Estimate No. 3 for work performed from September 26, 2013 to December 11, 2013; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-814-220 in the amount of \$22,903.85, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby authorized and directed to pay to A-Team Concrete, Inc., the sum of \$22,903.85, as certified by the Borough Engineer in Pay Estimate No. 3, subject to the Clerk's receipt of the Certified Payroll and Project Manning Reports from the Contractor; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Chief Financial Officer Kathleen Kovach and Borough Engineer David J. Samuel.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-14-396

WHEREAS, The Goldstein Partnership, the Project Architect for the renovation of the Public Safety Building, had heretofore submitted an invoice totaling the amount of \$5,255.77 for services in connection with the said project; and

WHEREAS, the Mayor and Council have reviewed the said invoice and have approved the same for payment; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and hereby authorized and directed to issue payment in the amount of \$5,255.77 to The Goldstein Partnership, for architectural services in connection with the renovation of the Public Safety Building; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Finance Director forthwith.

Council President Millet opened the meeting for public discussion and called upon those wishing to speak to identify themselves.

No one appearing to be heard, Council President Millet closed the public discussion.

There being no further business, on motion made by Councilman Potts, seconded by Councilman Erickson, and carried by affirmative voice vote of all Councilpersons present, the meeting adjourned at 6:00 PM, sine die.

Respectfully submitted,

Joan Hullings
Borough Clerk