

BOROUGH OF HIGHLAND PARK
MAYOR AND COUNCIL ORGANIZATION MEETING
TUESDAY, JANUARY 7, 2014

An Organization Meeting of the Mayor and Council of the Borough of Highland Park was held in Borough Hall, 221 South 5th Avenue, on Tuesday, January 7, 2014, at 6:07 PM.

Judge Edward Herman administered the Oath of Office and Allegiance to Councilperson-elect Gayle Brill Mittler.

Judge Edward Herman administered the Oath of Office and Allegiance to Councilperson-elect Jon Erickson.

Council President Millet called the meeting to order at 6:11 PM and read the Open Public Meetings Statement.

Rabbi Kaminetsky delivered the invocation.

Present: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits; Borough Attorney Schmierer; Borough Administrator Kovach; Borough Clerk Hullings.
Absent: Mayor Minkoff

The Clerk reported that the Middlesex County Board of Elections had certified the election of Councilpersons-elect Gayle Brill Mittler and Jon Erickson as members of the Borough Council of the Borough of Highland Park, and that they have subscribed to the Oath of Office and Allegiance, they are qualified to assume their duly elected positions on the Governing Body. The Clerk presented each of them with their Certification of Election from the County Board of Elections.

The Council President re-introduced newly elected Councilpersons Brill Mittler and Erickson.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilman Erickson, seconded by Councilwoman Brill Mittler, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits.
Opposed: None.
Absent: None.

No. 1-14-01

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Rules of Order dated January 7, 2014, and on file in the office of the Borough Clerk shall be and are hereby adopted as the Rules of Order for this Council for the year 2014.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilman Erickson, seconded by Councilman Potts, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits.
Opposed: None.
Absent: None.

No. 1-14-02

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mission Statement attached to the original of this resolution and on file in the office of the Borough Clerk shall be and is hereby adopted as the Mission Statement for the Borough of Highland Park.

Council President Millet called for nominations for President of Council for 2014. Councilwoman Brill Mittler nominated Councilman Millet to continue as Council President, and the nomination was seconded by Councilwoman Foster-Dublin.

Councilwoman Foster-Dublin made a motion that nominations be closed and Councilman Millet be elected by acclamation. The motion was seconded by Councilwoman Welkovits, and carried by the following roll call vote:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits.
Opposed: None.
Absent: None.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilwoman Foster-Dublin, seconded by Councilwoman Welkovits, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits.
Opposed: None.
Absent: None.

No. 1-14-03

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Standing Committees of said Council for the year 2014 shall be and are hereby established as follows:

RECREATION AND ARTS	Councilpersons POTTS, Brill Mittler, Foster-Dublin.
ECONOMIC DEVELOPMENT & PLANNING	Councilpersons BRILL MITTLER, Millet, Erickson.
FINANCE	Councilpersons ERICKSON, Welkovits, Brill Mittler.
HEALTH & HUMAN SERVICES	Councilpersons WELKOVITS, Erickson, Potts.
PUBLIC SAFETY	Councilpersons FOSTER-DUBLIN, Potts, Millet.
PUBLIC WORKS & PUBLIC UTILITIES	Councilpersons MILLET, Foster-Dublin, Welkovits.

BE IT FURTHER RESOLVED that the first Councilpersons listed above for each Committee shall serve as Chair of that Committee.

Council President Millet asked each council member to give the annual reports for their area.

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Annual Council Reports:

Councilwoman Brill Mittler reported that she chairs the Committee on Economic Development, which includes being Council Liaison to the Redevelopment Agency, Main Street Highland Park, Zoning Board, Planning Board and Public Information Committee. In 2013, the seven Redevelopment Agency Commissioners met eight times, not including subcommittee meetings, conferences and meetings with perspective developers to market Highland Park. They welcomed two new Commissioners, Rosann Baruh, a retired corporate attorney, and Ed Guttenplan, a partner in the firm of Wilkin and Guttenplan, P.C., certified public accountants. Guided by the Highland Park Redevelopment Plan adopted in 2005, this agency of highly dedicated and dynamic commissioners put in many hours worked toward ways to encourage redevelopment and economic revitalization of Highland Park's treasured downtown. As one of New Jersey's few remaining walking downtowns, the efforts of this group to preserve and encourage the right kind of development in the downtown is the lynchpin to the goal of economic vitality while providing a safe walkable downtown. In 2013, the Redevelopment Agency joined with other boards and commissions to support Highland Park as a Complete Streets Community. The Redevelopment Agency held its reorganization meeting on January 9, 2013. Micky Landis was unanimously chosen as Chairperson and Dr. Clint Andrews was selected as Vice Chairperson. Randy Solomon was selected to serve as Secretary. Charles Liebling was appointed as Agency Counsel. Since much of the outreach and marketing is handled by Commissioners, the agency reviewed their own policy for meeting with developers and incorporated changes into their bylaws with clear guidelines for Commissioners. Commissioners Landis and Solomon attended the New Jersey Future Redevelopment Forum, with brochures to market Highland Park that were created by Mr. Solomon. With the help of the Agency's Auditor's, Hodulik & Morrison, and the Borough's Chief Financial Officer/Administrator Kathy Kovach, the Redevelopment Agency will be operating with an approved budget from the Division of Local Government Services. The Agency heard presentations from land use professionals, planners and legal experts on ways to attract the type of redevelopment that will work for this town. Highland Park continues to attract interest from developers, some as far away as Canada, who are looking to invest in a walkabledowntown, with a diverse population close to major transportation hubs. In 2013, the ten member Zoning Board of Adjustment met 6 times for a total of approximately 12 meeting hours dedicated to zoning applications. In their deliberations, the Zoning Board of Adjustment members review applications, hear testimony from experts and residents; consider report from Borough experts, Borough officials and the public. Guided by the zoning ordinance and municipal land use law, this board of highly dedicated and committed board members put in about 120 volunteer hours in review and deliberation on zoning matters. The Zoning Board held its reorganization meeting on January 28, 2013. Judy Richman was unanimously chosen as Chairperson and Rob Roesener was selected as Vice Chairperson. Benjamin Bucca was selected as Board Attorney; Bruce Koch from CME Associates was selected as Board Engineer, and Allen Schectel was selected as Board Planner. The Zoning Board heard applications requesting variances for steep slopes, stream corridor protection, riparian zone use variances, tree removal variances, bulk variances, impervious coverage variances, new construction and site plan for parking at an assisted living facility. An application that was approved by the Zoning Board of Adjustment in 2012 for twenty townhouses on the site of the former YWHA will be returning to the Zoning Board for site plan review. A good indication of the local economy can be measured by the applications before the Zoning Board, since it is the Zoning Board that hears applications for additions and new homes on single lots. In 2013, the slow economy began to pick up. In 2013, the ten member Planning Board met 11 times. In their deliberations, Planning Board members review applications, hear expert testimony, consider reports from Borough experts, officials and the public. Guided by the master plan and the municipal land use law, this Board of highly dedicated and committed board members put in about 250 volunteer hours in review and deliberation on planning matters. The Planning Board held its reorganization meeting on January 17, 2013. Kim Hammond was unanimously chosen as Chairperson and Alan Kluger was selected as Vice Chairperson. After serving as Secretary for as long as anyone remembers, Nate Segal stepped down as Secretary and he nominated Allan Williams, who is also the Environmental Commission Liaison to serve as Secretary. Mr. Williams accepted the position and was appointed by the Board. Roger Thomas was selected as Board Attorney, Bruce Koch from CME Associates was selected as Board Engineer, and Allen Schectel was selected as the Board Planner. Within minutes of the reorganization, the Planning Board convened with the continuation of the "Continental Global Ventures, LLC" application on the corner of Route 27 and South 2nd Avenue, also known as "7-Eleven". The 7-Eleven application started on May 17, 2012 and by January 17, 2013, the Planning Board had put in about 19 ½ hours on this one application, taking expert testimony and public comment as late as 11:30 p.m. in spite of their policy to stop taking testimony and public comment after 10:00 p.m. The application was a site plan for a two-story convenience store with offices for the corporation on the second floor. This application continued for three more meetings in 2013 for a total of almost 30 hours of meeting time with the Board agreeing to a special meeting to accommodate the application on April 4, 2013. At the special meeting, the board voted on eleven separate variances, waivers and exceptions resulting in an approval of preliminary and final site plan subject to the application returning to the board with a modified plan to address the variances, waivers and exceptions that were denied, including the denial of the curb cut onto Raritan Avenue. Two weeks after the conclusion of the 7-Eleven application, the Planning Board began the hearing for "The Crossings at Highland Park", a proposal for the development of 94 residential units, located between River Road and North 2nd Avenue. The proposal was approved at the June 20, 2013 meeting and memorialized at the July 18, 2013 meeting. The Planning Board heard a presentation by Allen Schectel, the Board Planner, and favorably recommended a request for a zone change for property designated for research and development to mid-rise residential and conservation and recreation. The site is located off of River Road. The change will allow consistency with the master plan and remove the obsolete research and development zone. In August, the Planning Board heard an informal presentation from Clarke, Caton, Hintz after reviewing a study prepared by that firm to determine if certain areas known as "Buck Woods" and portions of the Upper and Lower Meadows should be designated as areas in need of redevelopment. A formal presentation was conducted at the October 17, 2013 meeting and the Planning Board adopted the recommendations of the study to designate the 30 plus acres in the study as areas in need of redevelopment. At this meeting, the Planning Board also reviewed the Council resolution setting forth

Highland Park's commitment to Complete Streets. At a special meeting on December 12, 2013, the Planning Board memorialized the noticed public hearing on Buck Woods and the Upper and Lower Meadows sites as areas in need of redevelopment. She stepped back into 2012 for a moment to look

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back on the last year in the Borough's public relations efforts. In her opinion, 2013 cannot be viewed, from a public relations standpoint, without looking at how we responded to Hurricane Sandy in October and November 2012 and how they have strengthened the level of community outreach in the 15 months since. From the moment Sandy hit until all residents had their power restored, Mayor Minkoff, members of Borough Council, the Borough's Public Information Committee and a trove of volunteers helped get the word out to residents without power, without information and with lots of questions. This crisis set the baseline for how we have responded to real-time public information campaigns since, and they have really shown that, given the right strategy and the right mix of volunteers and staff, a community can be highly effective in getting the word out, all at a minimal expense to residents. In the days that followed Sandy, Mayor Minkoff wrote daily letters to the community about his ongoing talks with PSE&G, county and state legislators and with the Office of Emergency Management. The daily stream of information was essential, and comforting, to a community in desperate need of answers. We learned lessons from this experience. The Borough's volunteer Public Information Committee examined protocol in preparing for a crisis. The Mayor and Office of Emergency Management examined and refined procedure in anticipation of another Sandy. The next time there is a crisis, the community will respond differently because it examined and refined the way it does business. More recent public health and safety issues have shown that this model is working. From a real-time, steady stream of information about the status of a water main break to updates about plowing and closures due to winter storms, the Borough has been able to reach an ever-growing audience, while putting many residents at ease with the information we all demand and expect. In 2013, they have increased use of the various tools that help us get the word out. Our Nixle notification system has improved to the point where residents can now sign up online. During last week's winter storm, when we published on Facebook that residents could sign up for Nixle online, we had more than 200 names added to the list. In 2013, we quadrupled the number of people who follow the Borough on Facebook. We have been able to institutionalize our twice-monthly Highland Park eNews and that has proven to be a valuable, consistent source for residents. The numbers tell us one thing, but the feedback tells us another. It is wonderful to see the comments from residents following the Borough on social media, engaging with each other, praising the Borough's communication efforts, as well as being critical at times. We would not be in this business if we did not have a thick skin and could not take constructive criticism. In 2013, the Borough successfully published two editions of the Highland Park News, creating a template for future editions. Both Stacy Kaplan and Monica Jackson and the Public Information Committee are to be credited for this feat. Believe me, it was not an easy task getting that newsletter up and running again. There is a lot more we can look forward to in 2014. First, we anticipate streamlining and refining the Highland Park website as well as a full rebranding of all Borough materials. Second, we hope to make some changes to the eNews so that it is more interactive, providing even more content than before. Just like we did with Sandy, we have also committed to making progress on the non-digital front. We know that effective communications requires a constant, physical presence around town and with the installation of two communications kiosks; we are going to achieve that. In the event of an emergency, a power outage, or just when they are around town, residents will know where to go to find the latest Borough news. We have a lot to look forward to in 2014 and we look forward to communicating all of it.

Councilman Erickson reported that in the summer of 2013, he shifted responsibilities on the Council and have and will continue to chair the Finance Committee and serve as liaison to the Community Development Block Grant Committee. The Finance Standing Committee oversees the tax assessor and other revenue sources, budgeting and expenditures, and the audit of the Borough's finances. With regard to the spending side, the Borough has successfully stayed within the state's recently adopted two percent spending cap without significantly cutting back on programs. The recent audit had no significant findings of deficiencies and Kathy Kovach is currently preparing the reports required by the state each year and the next fiscal year's budget. I feel comfortable saying that the Borough is financially in good shape and that our finances are under tight control. I want to take this opportunity to thank Kathy Kovach for her work as both Borough Administrator and Chief Financial Officer. She has guided the Borough through some tough fiscal times. One of the actions the Finance Committee has experimented with is a Council quarterly review of the Borough's expenditures. This review should allow us to know in a timelier manner the state of the Borough finances and alert the Council to any areas of significant over or under expenditure. The Committee also reviewed the status of all capital projects and trust and escrow accounts. The idea behind this review is to check on the status of all projects the Borough is currently involved in. Two new projects the Committee has been working on are: performance based budgeting and a community fund for special projects. The concept of performance based budgeting is to directly tie budgets to outputs and outcomes of a program. For example, tying how much the Borough spends on senior programs to how many people participate and their level of satisfaction. We have some of this information but not enough to cover all our operations. The second project is developing a grant program that could be used on relatively small one-shot projects in the community. Highland Park residents have been asked to submit ideas for a project (say a park bench, a curb cut, a community garden) that would be funded through this \$10,000 community fund. I hope that this program will address the needs and interests of a wide variety of community members. Over the next month I plan to meet with the Finance Standing Committee to oversee the budget process, the development of a performance based budget and a community fund.

Councilman Millet reported that all of the Borough's volunteers and staff have been working very hard this past year. Highland Park is such a vital community because of their efforts. The Department of Public Works continued to provide excellent service to the community. They are currently looking into a "One Arm" garbage collection vehicle, which will allow one driver to operate the collection alone, thus, freeing up manpower. The Department of Code Enforcement performed numerous inspections and played a vital role in developing the Borough's Sidewalk Improvement Program. The Environmental Commission obtained funding for informational signage along River Road and continued to develop the Meadows Trail System. Sustainable Highland Park helped the Borough achieve a Silver Certification from Sustainable New Jersey. They were also the driving force behind the Borough's Energy Aggregation Program, which will allow the community to bid for its energy as a whole, with the goal of reducing costs and raising the Green component. The Shade Tree Commission continued their important

work of maintaining and improving the street trees and plantings throughout the Borough. He thanked all of the Committees and Departments for their dedication and tireless efforts on behalf of the community.

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Council President Millet recognized new Assemblywoman Nancy Pinkin. He looks forward to working with her in the coming year.

Councilperson Welkovits reported that she is the Chair of the Health and Human Services Committee and liaison to the schools and the ever-popular free public library. The Board of Health sadly accepted the resignation of Lew Fishberg from his seat on the Board of Health. He first joined the Board in 1973. He had been Chair of the Board for more than 25 years. She thanked him for his utmost loyalty and dedication to the Board of Health and the community and wished him well. The Board of Health is committed to addressing health concerns and issues affecting the community. Last month, the Board hosted two back-to-back sessions on the Affordable Care Act. The first night they were privileged to have Congressman Frank Pallone, who was instrumental in passing the ACA, speak to and engage with the residents about this important change in health care. The Congressman was joined by Enroll American and Centers for Medicare and Medicaid services. The following day a working session was held to help residents enroll. The program was so popular that other Borough's and the carrier have contacted the Board of Health Chair and herself about how to set these up. She thanked Diane for envisioning and organizing the program. The Council reaffirmed their commitment against the dangers of hydraulic fracturing by passing the first ordinance in the State to ban fracking in the Borough. The City of New Brunswick soon followed and she is proud to report that just a few weeks ago, Middlesex County became the first county in the State to ban fracking. As the ban on fracking is being waged from the ground up, she hopes the Counties in the rest of the State follow Middlesex's lead. She thanked the representatives at Food & Water Watch for their assistance. In the spring, the Board hosted the Middlesex County Mosquito Extermination Commission who spoke to residents about minimizing mosquito nuisance and mosquito borne disease. These tips were then highlighted throughout the season in the Borough's e-newsletter. The Board also revisited and restrengthened their communication protocol with the Borough to inform and alert the community if spraying were to be scheduled. She thanked the Commission for their responsiveness. The Board held another successful annual rabies clinic for pet cats and dogs. The Board continues to support no-smoking initiatives. New signs have been posted prohibiting smoking on Borough property. The Board also responded to residents' concerns about second-hand smoke by sending informational letters to owners and managers of the larger multi-unit dwellings in town, regarding the dangers of second-hand smoke. She thanked Jay Crossman for taking the lead on this. Following the events in Newtown in 2012, she began working with Councilwoman Foster Dublin, Chair of Public Safety Committee, to create a Gun Safety Forum, including focus groups to discuss and better understand NJ state law, and they held presentations on Gun Safety by County Assistant District Attorney and the Highland Park Police Department who gave out free gunlocks. Over the past few years, the Board's exploration into pedestrian and bicycle safety culminated in the creation of a special task force, under the direction of Councilwoman Brill Mittler, Chair of Economic Development and Planning Committee, worked to pass a resolution to incorporate Complete Streets initiatives into the town's planning. She thanked David Ehrenfeld for his persistence. She encouraged residents to visit the Board of Health's website that is updated monthly and provides general health and public health information, and topical and seasonal information such as the Affordable Care Act, influenza and Lyme/Tick Disease. She thanked Tabitha Lumour-Mensah and Zoe Temple, the student members of the Board, for their active service. The goal of the Commission for Universal Access is to foster full civic partnership by individuals with disabilities. She thanked Chair Diane Feldman and the Commission for making that happen. Last year the Commission developed, "Act Out!", the successful Theatre Arts program for adults with disabilities, now in its third session. The program is free to participants and it is self-sustained, originally created with matching funds from a CDBG grant and the Commission's trust account. The trust account was created a few years ago at the suggestion of then Councilman Lew Pichinson, whereby Handicapped Parking Fines are partially used to fund programs for persons with disabilities. She thanked the instructor, Debra Orenstein. Earlier this year, through the Commission, the Borough passed a resolution to oppose the closing of 2 developmental centers in northern and central New Jersey. To date, the facilities remain open. She thanked Kim Kershaw for her research. The Commission is also responsible for working with the Borough to add accessible curbs in several locations in town, and is actively working with Main Street to design an accessible entrance to their office. Last year, the Food Pantry served nearly 300 clients or families, which breaks out to 594 individuals served, including 154 children and 106 seniors. They enrolled 103 new families this year. She thanked the outreach efforts spearheaded by Judy Johnston and Andrea Greenberg. In addition to flyers sent out to families of school-aged children, they targeted flyers on bulletin boards around town, at the Housing Authority, thrift stores, places of worship and Laundromats. With the CDBG grant awarded to the Food Pantry in 2013, they purchased 4 freezers and two refrigerators. They are now getting lots of free frozen food from the USDA and State of New Jersey. In the last six months of 2013 they received more than 7,000 pounds of free food from the USDA and more than 7,000 pounds from the State. She asked residents to like the Food Pantry's new Facebook page. The Food Pantry spent \$2,065 on \$5 vouchers that their clients used at the Highland Park Farmer's Market and farmers donated thousands of dollars of leftover produce that was given away each Friday in space at the Reformed Church. She thanked the Farmers and the Reformed Church. She gave special thanks to Unity Bank, Marla's, the Geraldine Dodge Foundation and Stop & Shop for their very generous donations. Highland Park students Jamie and Kate Atschinow used \$400 worth of coupons and a lot of legwork to donate \$3,200 worth of food to the pantry with their project "Cutting Out Hunger". More than 150 borough residents contributed their time to volunteer for the food pantry at some point in the year. About half of these volunteers were high school students who helped with shelving. She gave special thanks to Chairwoman Beth Leech, who somehow keeps the Food Pantry going and increases the amount they are able to distribute while increasing the account balance. In 2013, the Human Relations Commission started the year of events with the largest celebration of the Life and Work of Martin Luther King, Jr. Nearly 200 people attended and the Humanitarian Award was presented to Ashton Burrell, who has kept his commitment to making Highland Park a better place to live. The HRC co-sponsored Ashton's March the Extra Mile for Trayvon Martin and brought another year that we were asked by the prestigious American Conference on Diversity to submit someone from our

Borough to be named a Middlesex County Diversity Champion. Congratulations to Highland Park's Lola Kamp for receiving that honor. She thanked Linda Tondow for her commitment on diversity and bringing this opportunity to the Borough. To finish the year, the HRC worked with Main Street to create the Borough's first Kwanzaa Kinara lighting ceremony. She thanked Jenni Chapman & Rebecca Hersh of Main Street; Tracy Tappan, Ashton Burrell, Nicholas

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Wimberely, Nogonbie, Metra Lundy, LeDerick Horne, Ras Ujemma, and artists Jonathan Horowitz and Symone Banks. She asked residents to join the HRC on Monday, January 20th at 7PM at the Senior/Youth Center for this year's Martin Luther King, Jr. Event, with a special tribute to Nelson Mandela, speaker Freeholder Ken Armwood, and the Humanitarian Award recipient, the accomplished Deborah Morgan. The Highland Park Housing Authority aims to ensure safe, decent and affordable housing for the residents. They do this through a 100-unit apartment building for seniors and people with disabilities, 24-unit family apartments and over 130 Section 8 vouchers. As they enter their 2nd year with the expertise of the Woodbridge Housing Authority managing the HP Housing Authority, they are pleased to report the highest level of satisfaction from this arrangement. They had a good audit and stellar performance on their reviews with HUD. They are delighted with new Chairwoman Evelyn Sedehi, Vice Chairwoman Diane Reh and an invigorated board with some new members, and new legal counsel Terrance Corriston. They have a newly executed shared services agreement with the Department of Public Works. The tenants have formed a new Tenants Association, with the full support of the Housing Authority and the Board of Commissioners. Monthly meetings are held in the community room allowing better access and increased number of residents participating. The Authority poured new dumpster pads for easier access and better parking. They have a new leasing agreement that phases out smoking for a non-smoking building. They built a new gazebo for smokers and they updated all pertinent manuals and HUD requirements have been reviewed and updated including job descriptions. Before the end of the year, the apartment building will have all new kitchens. The Authority is currently installing new kitchen cabinets and floors throughout, paid for by capital funds, which complements the generous gift from 2012 of all new stoves and refrigerators from PRAB. She thanked the Board of Commissioners, Donna Brightman, Kathly Blaha and the staff of the Housing Authority. The Borough co-sponsored with the Reformed Church the Corp's National Homeless Persons' Memorial Day this past December 21st. They were also honored to be invited to the Reformed Church Housing Corp's dedication of the customized wheelchair lift in the Veteran's Home, which was made possible through a generous donation from the local Elk's club. She and Borough Administrator Kovach have become active members of Coming Home of Middlesex County, the organization authorized by the County to combat homelessness. She announced that in partnership with Habitat for Humanity, the Borough was just awarded a grant of \$133,500 to build a Habitat Home for a family of lower income. They hope to work with the Reformed Church of Highland Park Housing Corp and other professionals and volunteers in town to make this happen. She thanked Dr. Cliff Lacy and the volunteers of the Mayor's Wellness Campaign for making 2013 a great success. They developed the extraordinarily popular Walk the Park program. Since July they have hosted a themed walk each month. She thanked Michael Rosenberg, Steve Barnes & Allan Williams from the Environmental Commission; Architect Steve Buzbee; Karen Swaine and Carol Avelsgaard of the Shade Tree Committee; and historian, author, academic and Library Board President Mar Mappen for their generosity. In 2014, they look forward to more walks at the Meadows Trail. Jessica from OQ Coffee has signed up to guide a walk about the history of coffee. They are actively seeking hosts to guide walks. She thanked Borough Clerk Joan Hullings for starting the Borough's Employee Wellness Program and she also thanked Andrea Baay, the Wellness Program Coordinator for her motivation in keeping the program going. They have restarted the popular healthy cooking series. A new video is in the works. She extended a special thanks to Senator Joe Vitale for generously participating, and to Edwin for his professional talents. She offered thanks in advance to Mayor Minkoff and the owners of Sushiana, they are possibly the next celebrity chef and restaurant to be featured in the healthy cooking series in 2014. She thanked the other generous people that contributed ideas and helped make their meetings more interesting: Bill Neary of Keep Middlesex Moving; Corinne Orlando, American Heart & Storke Association; and Seth Davis and Thomas Posey of Ziran Martial Arts, who we look forward to working with on a Tai Chi series. The Mayor's Wellness Campaign is opening their rolls for participation to people that will champion one of the initiatives in 2014. In 2013, the Library saw the installation of their new HVAC system from a generous grant for energy efficiencies from a Sustainable Energy Grant. She gave special thanks to the Freeholder's Office and Freeholder Jim Polos. The Library is well on their way with a five year plan and redesign of the floor space. It will soon be a state mandate for libraries to establish such mid-range plans, and they are proud that the Highland Park Library is well on their way. It was 20 years ago that the building experienced a large renovation and addition and times have changed. Libraries and their utilization have undergone a tremendous change. Some of the recommendations from the plan focus on new services. The library worked closely with an architect, an expert in the field, to come up with a plan to improve service to the public, to reconfigure existing space and include more computer space and more meeting space. She thanked Council President Millet and Borough Administrator Kovach for having prioritized the installation of new sidewalks around the library. As liaison to the schools, she worked with the School Board and the Council passed a resolution to oppose the expansion of the Hatikvah Charter School, which would create unrecoverable financial hardship to the district and the other 20 districts that it pulls students from. She is proud that Highland Park can take a leadership role in opposing the expansion of an unwanted and unnecessary charter school, which siphons funding from an already diminishing public school budget. She thanked Catherine Bull, former Board President for making this a priority. She has become an active member of the Special Communications Task Force. She thanked Dan Ross, Board President, and Matt Hersh, Chair of the Communications Committee for organizing it and the volunteers for their valuable input.

Councilman Potts wished everyone a Happy and Healthy New Year. He reported that he serves as the Chairman of the Recreation and Arts Committee. The Office of Recreation offers various programs, activities and events throughout the year that appeal to a wide range of people throughout our community. They also offer adult sports, activities and community events. During 2013, over 1500 participants and their families were involved in recreational programs and activities. They offer team sports seasonally, soccer in the fall, basketball in the winter, and baseball and softball in the spring. They have continued to have increased participation in all programs. This increased participation and success is a direct result of the incredible support and dedication from the coaches. They are grateful to the many coaches who volunteer their time to work with the youth. The Office of Recreation employs seasonally, youth from the community, many of whom grew up participating in the programs, who now work as referees, scorekeepers and umpires. The Highland Park Summer Day Camp and Sports Camp had more than 200 campers in 2013. The day camp children participated in several activities including pool visits, arts and

crafts, music, sports, cooking, science, day trips and much more. In addition to the day camp, a

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teen camp was added where many international students attended. The day trips included tubing down the Delaware, Keansburg, Six Flags, Please Touch Museum, and I-Play America. The sports camp held weeks in basketball, baseball/softball or track, wrestling or tennis, soccer and football or volleyball. All had tons of fun and the program was financially sustainable. The Adult Recreational programs include classes, which run on 10-week sessions – Israeli Dance, Step Class, Tai Chi, Volleyball, table tennis and basketball. They also offer an Adult Softball League for women, which fielded several teams and an Adult Co-Ed Softball League, which also fielded several teams. The Recreation Advisory Committee meets quarterly on Monday nights at 7:00 PM at the Senior/Youth Center. The purpose of the RAC is to offer suggestions and input regarding future and current programs and activities that would enhance youth and adult recreation and the quality of life of the residents of Highland Park. The Mayor's Teen Advisory Committee increased their membership in 2013. They organized a talent show held to raise money and gather canned goods for the Highland Park Food Pantry, which was a great success. They also performed at the dedication of the new Highland Park High School Auditorium. The Borough provided an Independence Day Fireworks Celebration on July 7th, along with several band performances, a youth theatre performance, a juggler as well as food vendors. He thanked the Middlesex County Parks Department, the Highland Park Police Department as well as the Highland Park Fire Department and First Aid Squad. On December 25th, the Borough held a holiday dinner where approximately 150 guests attended. They were fortunate to have about 50 volunteers including a chef from the Stage House Tavern in Scotch Plains. Music for the day was provided by the band, Farrington. Many thanks to the Kambitsis Family, Edgewood Properties and all the many sponsors and volunteers that made this a successful event. The Department of Community Services/Office of Recreation would like to thank the many local businesses for their generous support of all of their programs. 2013 was a very successful and productive year for the 1500 senior members registered with the center. This includes a number of seniors who resident outside of Highland Park that participate in the programs. The members enjoy a variety of daily activities, programs, local outings, shopping trips, special presentations, workshops, monthly luncheons, parties, educational and health related programs and lecture series. This year they had a tremendous amount of support from local businesses. Many local restaurants sponsored, contributed or provided them with discounts for their monthly luncheons – Aposto, Dish Café, Dunkin' Donuts, Park Deli, Pithari Taverna, Sultan Wok, Adolfo's, Elijah's Promise, and Stop & Shop. Their generosity and level of support help to make the luncheons and programs a success. Each monthly luncheon is attended by over 130 seniors. The seniors have enjoyed trips to Hunterdon Hills Playhouse and Jersey Dreamers to enjoy an afternoon matinee and dinner theatre, daily trips to Smithville, Longwood Gardens, Delicious Orchards, Peddler's Village, Princeton Museum and quarterly trips to Atlantic City to name a few. In May, the seniors enjoyed a free spring concert to see "The Contours" and in the fall enjoyed "All Hands on Deck" at the PNC Arts Center as part of a free senior's concert series. The Highland Park senior members have access to free local transportation all around town Monday through Friday from 8:30 a.m. until 3:30 p.m. and medical appointments out of town Monday through Friday from 9:00 a.m. until 2:30 p.m. The in-town transportation service provides between 15-25 rides per day and the out-of-town transportation accommodates 3-6 medical rides per day. They host a number of exercise classes that are extremely beneficial and popular with the seniors. They include body recall, exercise with Donna, chair yoga, tai chi, rhythm & movement, healthy bones and health ease. Many of the exercise programs are free to the seniors. The \$1.00 per class fee that was implemented in 2012, continued in 2013 with classes that have a paid instructor. On June 8, 2013 they held their 9th annual "Dancing Under the Stars" Senior Prom. This is an evening that everyone looks forward to all year long. Over 140 participants danced the night away and enjoyed a sit down dinner. The special guests were members of the Police Department and Borough Hall staff who assisted with serving and dancing. Joseph Torrisi and Joyce Levine were crowned the 2013 Prom King and Queen. The event was sponsored and funded by the Highland Park Municipal Alliance. In 2013, the senior center partnered with the Rutgers University Mason Gross School of Arts to provide two very special studio recitals for the seniors. The performances were very well attended. The afternoon movie program has become a huge hit with the seniors. An average of 30 seniors attend each movie that is shown 2-3 times per month. Members of the Council on Aging met five times this year. The meetings were well attended and much was accomplished. He extended a special thank you to Kim Perkins, Andrea Baay and the rest of the Senior/Youth Center staff for all of their hard work all year long. The programs that run out of the Office of Community Services are self-sustaining. They look forward to continuing to provide quality services and programs to enrich the lives of the Highland Park community.

Council President Millet recognized Assemblyman Patrick Diegnan and congratulated him on his re-election. He looks forward to working with him in the future. Assemblyman Diegnan commented that Highland Park is a great town.

Councilperson Foster-Dublin began her report by noting that there are warming centers available at the Reformed Church and the Senior Center. She is the liaison to the Police Department, Office of Emergency Management, Fire Department, First Aid Squad and the Municipal Court. The Police Department has been busy and they broke ground for their new state-of-the-art headquarters which should be completed sometime in April. When completed, the Police Department will also have offices for Emergency Management. The Police Department hired two new officers this year and one of those officers is already out on the road. The Office of Emergency Management was helpful this year in streamlining procedures for getting ready for the 4th of July Celebration as well as the Arts in the Park Event. They helped identify warming centers and places to go in an emergency. They helped the Borough get a message board from the County where we are able to post messages for the residents. OEM put in place procedures for missing children alerts. On Memorial Day, they held a street naming for soldiers from Highland Park who fought in various wars. The street has been named "Fallen Heroes Way". Relatives of the families were invited to attend the street naming. The Fire Department held a wetdown for their new ladder truck. It is a celebration to dedicate their new engine. The street was closed down in front of the Fire Department and there was a parade of engines around town. It was a great celebration for our Volunteer Fire Department along with other Fire Departments that provide mutual aid. The Fire Department, Police Department and First Aid Squad received awards from the Knights of Columbus, St. Paul's Church. Every year they select deserving men and women of these organizations

and honor them for their service to the Borough. OEM has put together a comprehensive recording system where they identified all the buildings in the borough that can be used for emergency services.

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They will distribute information to all the apartment buildings so that in the event of an emergency there is a road map of who to call, where to go and what to do. OEM has also established a command center so that people will know where to go, who to contact and what to do. With the help of Freeholder Polos, the Borough was able to get necessary supplies and items (cots, flashlights, generator) for their command center from the County.

Consent Agenda Resolution Nos. 1-13-04 through 1-13-21 were duly adopted on motion made by Councilman Millet, seconded by Councilwoman Welkovits, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Erickson, Foster-Dublin, Millet, Potts, Welkovits.
Opposed: None.
Absent: Councilperson Bill Mittler.

The following resolution, introduced by the Community Services Committee, was duly adopted as above.

No.1-14-04

WHEREAS, the Borough of Highland Park, with the adoption of Ordinance No. 1049 has created a Department of Recreation, and

WHEREAS, the Mayor and Council believe that the participation of dedicated citizens to assist with the planning, funding and supervising of the recreation programs to be undertaken by the Department of Recreation will help to provide excellence in such recreation programs;

NOW, THEREFORE, BE IT RESOLVED that a Recreation Advisory committee is hereby created for the year 2014 consist of thirteen members who are residents of the Borough as follows:

- * Chairperson
- * Two (2) secondary school student members
- * Twelve (12) additional members, two (2) of whom may be non-residents of the Borough of Highland Park

All of said members shall be appointed by the Mayor with the advice and consent of the Borough Council, provided that the student members shall have been recommended by the Principals of their respective schools, and said members shall serve until the Reorganization Meeting in January 2014; and

BE IT FURTHER RESOLVED that the members of the Recreation Advisory Committee shall meet at least quarterly and shall have the following responsibilities:

- * Advise the Recreation Director on recreation matters within the Borough;
- * Facilitate communication between residents and the Recreation Department staff;
- * Assist with program operations and supervision when requested by the Director;
- * Assist with fund raising and sponsorship activities.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above.

No.1-14-05

WHEREAS, the Borough of Highland Park has a vast inventory of shade and ornamental trees and shrubbery on its streets, highways and public places; and

WHEREAS, the Governing Body recognizes a need to preserve, maintain and nurture this valued resource;

NOW, THEREFORE, BE IT RESOLVED that a Shade Tree Advisory Committee is hereby created for the year 2014 to consist of fifteen (15) members who are residents of the Borough of Highland Park. All members, including the designation of chairperson, shall be appointed by the Mayor with the advice and consent of the Borough Council; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that members of the Shade Tree Advisory Committee shall conduct the following activities:

1. Advise the Department of Public Works on the care and planting of shade and ornamental trees and shrubbery now located or which may hereafter be planted on any street, highway and public place either owned or maintained by the Borough, except those areas zoned Central Business District, Commercial District and Professional Office District;
2. Advise the Department of Public Works on the use of ground surrounding said trees and shrubbery, as may be necessary for their proper growth, care and protection now located or which may hereafter be planted on any street, highway and public place either owned or maintained by the Borough, except those areas zoned Central Business District, Commercial District and Professional Office District;
3. Advise the Department of Public Works on the removal of any trees and shrubbery, or part thereof, and advise on subsequent replantings as appropriate for trees and shrubbery now located or which may hereafter be planted on any street, highway and public place either owned or maintained by the Borough, except those areas zoned Central Business District, Commercial District and Professional Office District;
4. Advise Borough officials on the passage, alteration, amendment and repeal of ordinances necessary for carrying out the provisions hereof;
5. Encourage arboriculture and horticulture;
6. Maintain the tree inventory; and
7. Develop and maintain a comprehensive master plan for planting and maintenance; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that nothing contained in this Resolution shall be construed to make any Shade Tree Advisory Committee or any member thereof responsible for the death or injury of any person, or for any injury to any property or highway tree or shrub.

The following resolution, introduced by the Health and Human Services Committee, was duly adopted as above.

No.1-14-06

WHEREAS, the Mayor and Council of the Borough of Highland Park have determined that a need exists within the community for a food pantry to serve Highland Park residents; and

WHEREAS, there exists appropriate space at the Highland Park Senior/Youth Center to house and conduct a food pantry; and

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WHEREAS, the Mayor and Borough Council have determined that a food pantry should be established and a local food pantry committee should be organized to staff and run the activities of the food bank;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Highland Park Community Food Pantry is hereby established within the Highland Park Senior/Youth Center, 220 South 6th Avenue, Highland Park, NJ; and

BE IT FURTHER RESOLVED that the Highland Park Community Food Pantry Committee shall be and is hereby established and will consist of the following:

1. The Mayor;
2. The Chair of the Borough Council Standing Committee on Health and Welfare;
3. Twelve (12) Regular Members and two (2) Alternate Members, who shall be residents of the Borough of Highland Park, to be appointed by the Mayor with the advice and consent of Borough Council, for terms to expire December 31, 2014.

BE IT FURTHER RESOLVED that the purpose of the local Food Pantry Committee shall be to conduct the following activities:

1. Coordinate with the Middlesex County Food Organization & Outreach Distribution Services (M.C.F.O.O.D.S.) for the collection and distribution of food and necessities to assist those in need in Highland Park.
2. Prepare a plan of operation for the local Food Pantry and eligibility guidelines for recipients of the distributed products.
3. Recruit volunteers to assist in the activities and operation of the Food Pantry.
4. Prepare a report to Mayor and Council on or before December 31, 2014 of their recommendations as to the following matters:
 - a. The proposed composition and duties of a Food Pantry Committee.
 - b. Matters which they deem appropriate and necessary to the smooth operation of the Highland Park Food Pantry.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-14-07

BE IT RESOLVED by the Borough Council of the Borough of Highland Park as follows:

1. There is hereby reconstituted in the Borough of Highland Park a Safety Committee.
2. The Committee shall consist of eleven (11) members, consisting of the Insurance Commissioner, one representative from each of the four bargaining units and one Department Head or representative from each of the Borough buildings, to be appointed by the Mayor and Council, and that Donald Newton shall serve as the Safety Coordinator for the Borough of Highland Park.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-14-08

WHEREAS, it is critical that the Borough of Highland Park strive to better communicate with its residents so that they are aware of events, programs, requirements and other public issues; and

WHEREAS, the Borough currently addresses the need for public communication through a variety of channels; and

WHEREAS, the Mayor and Borough Council deem it in the public interest that resident communication efforts be helpful, consistent and coordinated for the good of the community; and

WHEREAS, the Mayor and Borough Council wish to establish a commission for the purpose of advising and assisting the Borough with its public communication efforts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park as follows:

1. The Borough of Highland Park Public Information Commission be and the same is hereby created.
2. Said Commission shall be comprised of seven (7) members, all of whom must be residents of the Borough of Highland Park. The Commission shall consist of the following members:
 - A. Four (4) residents will be at-large members.
 - B. One (1) member shall be the Main Street Highland Park Liaison.
 - C. One (1) member shall be the Library Liaison.
 - D. One (1) member shall be the School District Liaison.
3. Each member shall be appointed by the Mayor with the advice and consent of the Council to a two (2) year term, however, two (2) of the at-large members shall be appointed for an initial term of one (1) year and the remaining two (2) at-large members shall be appointed for a term of two (2) years.
4. The Commission shall be charged with providing advice to the Mayor and Council of the Borough of Highland Park concerning the development of a comprehensive public communications program for said Borough in order to advise and educate Borough residents concerning various public events, programs, requirements and other public issues.
5. The Commission shall oversee and coordinate the efforts of the Cable Television Advisory Committee, the Highland Park Quarterly, the Borough's website, the Borough's e-mail system and all other modes of public communication by the Borough.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-14-09

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following schedule of meetings for the year 2014 be and the same is hereby adopted.

BE IT FURTHER RESOLVED that copies thereof be sent to the Home News Tribune, and the Star Ledger and filed with the Borough Clerk.

ORGANIZATION MEETING – JANUARY 7, 2014

SCHEDULE OF BOROUGH COUNCIL MEETINGS FOR 2014

January	7	2014 Adjourned Meeting	6:30	PM
		2014 Organization Meeting	7:00	PM
January	14	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
January	21	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
January	28	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
February	4	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
February	11	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
February	18	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
February	25	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
March	4	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
March	11	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
March	18	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
March	25	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
April	8	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
April	29	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
May	6	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
May	13	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
May	20	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
May	27	Standing Committee Meeting / Special Meeting (if needed) Special Meeting (if needed)	7:00	PM

ORGANIZATION MEETING – JANUARY 7, 2014

June	10	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
June	17	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
July	1	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
July	15	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
August	5	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
August	19	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
September	2	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
September	9	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
September	16	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
September	23	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
October	7	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
October	14	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
October	21	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
October	28	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
November	12	Council Committee Meeting (Wed.)	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
November	25	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
December	2	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
December	9	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM

ORGANIZATION MEETING – JANUARY 7, 2014

December	16	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
December	23	Standing Committee Meeting /	7:00	PM
		Special Meeting (if needed)		

All Borough Council Meetings are held in Borough Hall, 221 South 5th Avenue, unless otherwise indicated. The Governing Body may take official action on matters at Special Meetings as well as Regular Meetings, as needed. The time Conference Meeting begins is dependent on Regular Meeting adjournment. Unless otherwise moved, Conference Meetings are scheduled to be called to order by 9:00 P.M.

BE IT FURTHER RESOLVED that copies thereof be sent to the Home News Tribune, and the Star Ledger, and filed with the Borough Clerk.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above.

No.1-14-10

WHEREAS, pursuant to the provisions of Section 6, of an ordinance entitled "AN ORDINANCE TO PROVIDE FOR THE COLLECTION OF REFUSE AND TRASH WITHIN THE BOROUGH OF HIGHLAND PARK, AND TO PROVIDE FOR MANDATORY RECYCLING OF SPECIFIED MATERIALS BY THE RESIDENTS AND COMMERCIAL ESTABLISHMENTS OF THE BOROUGH OF HIGHLAND PARK", adopted July 19, 1988, being known as Ord. No. 1146, the Borough Council shall adopt by resolution regulations governing the collection of all items;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the following revised regulations shall be and are hereby adopted, to wit:

a. There shall be no collections by the Department of Public Works on the following legal holidays:

1. New Year's Day
2. Martin Luther King Day
3. President's Day
4. Lincoln's Birthday
5. Good Friday
6. Memorial Day
7. Fourth of July
8. Labor Day
9. Columbus Day
10. Veteran's Day
11. Thanksgiving Day and the Friday After
12. Christmas Day.

b. Regular Refuse Collection

Residents:

- North Side and Triangle – Every Monday
- South Side – Every Friday

Small amounts of yard debris, brush and branches, which are part of regular refuse will be collected on Friday on the South Side and on Monday on the North Side. If a holiday falls on a Monday, regular refuse will be picked up on the following Wednesday of that week. If a holiday falls on a Friday, the collection will be on the Wednesday before the holiday.

c. The Business District:

Business District:

- Mondays and Fridays

If a holiday falls on a Monday, regular refuse will be picked up on the following Wednesday of that week. If a holiday falls on a Friday, the collection will be on the Wednesday before the holiday.

d. Bulk Items:

Residential and Business District Pickup Schedule: Bulky waste within the Borough of Highland Park will be collected on the 1st Wednesday of every other month for the North Side and the 1st Thursday of every other month for the South Side (February, April, June, August, October and December).

e. Mandatory Recyclables:

Business District - Collection of glass, aluminum, tin, plastics, textiles, mixed paper, newspapers, and cardboard is every Tuesday.

Residential District - Collection of glass, aluminum, tin, plastics, textiles, mixed paper, newspapers, and cardboard is as follows:

North Side and Triangle - Every Tuesday beginning September 1, 2011.

South Side - Every Thursday beginning September 1, 2011.

If your pickup falls on a borough holiday, pickup will be on Wednesday of the same week.

f. Leaves:

Leaves are collected for recycling in Biodegradable leaf bags in November and December only, on a weekly basis.

Placement and Removal of Containers - Containers of regular refuse and recyclables should be placed at curbside no sooner than 6:00 p.m. or one hour before sundown of the day prior to the scheduled pickup and no later than 6:30 a.m. on the day of collection. Containers shall be removed no later than one hour after sundown on the day of collection.

The Superintendent of Public Works and the Borough Administrator will designate who within the Department will enforce this ordinance.

ORGANIZATION MEETING – JANUARY 7, 2014

BE IT FURTHER RESOLVED that these regulations shall take effect as of the 1st day of January, 2014.

The following resolution, introduced by the Finance Committee, was duly adopted as above.

No.1-14-11

WHEREAS, NJSA 40A:4-63 provides that money held in any separate fund shall be treated as moneys held in trust and shall not be diverted to any other purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that PNC Bank shall be the depository for the Magistrates Account and the Bail Account of the Borough of Highland Park for the period ending December 31, 2013 and the custodian shall be Judge Edward H. Herman, Municipal Court Judge.

BE IT FURTHER RESOLVED that all disbursements shall be made by check signed by Judge Edward H. Herman, Municipal Court Judge, or Tracey Horan, Municipal Court Administrator.

The following resolution, introduced by the Finance Committee, was duly adopted as above.

No.1-14-12

WHEREAS, NJSA 40A:4-63 provides that money held in any separate fund shall be treated as moneys held in trust and shall not be diverted to any other purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Wells Fargo, Highland Park Office, shall be the depository for the Middlesex County Election Account of the Borough of Highland Park for the period ending December 31, 2014 and the custodian shall be Joan Hullings, Borough Clerk.

BE IT FURTHER RESOLVED that all disbursements shall be made by check signed by Joan Hullings, Borough Clerk.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-14-13

WHEREAS, the Borough Council of the Borough of Highland Park has received requests from individual employees that personnel discussions involving them be held in open session; and

WHEREAS, the Borough Council desires to formulate a policy for use in such cases that is consistent with the Open Public Meetings Act, N.J.S. 10:4-6 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following policy is hereby adopted with respect to possible closed sessions dealing with personnel matters:

1) except in cases of bona fide emergencies all closed sessions - personnel matters will be listed in the agenda for the Conference or Regular Meeting at which such matter may be discussed and will show the name or names of the personnel involved;

2) agendas for all Conference and Regular meetings will be prepared, posted on the Open Public Meetings Bulletin Board in Borough Hall and available for distribution by the Borough Clerk by no later than 3:00 p.m. on the day preceding the Conference or Regular meeting;

3) in situations where the need for closed session arises after preparation of the meeting agenda, the Borough Clerk will be notified and every reasonable effort will be made to notify the affected personnel as far in advance as possible of the meeting at which his, her or their personnel matter may be discussed;

4) motions for Closed Sessions, the procedures during such sessions and all other matters relating to such sessions and the matters discussed and decisions reached in such sessions will be governed by the Open Public Meetings Act;

5) requests for open personnel sessions will be submitted on the form available in the Borough Clerk's office or a similar form;

1) employees or their representatives will be afforded an opportunity to comment during open personnel sessions but no cross-examination or dialogue will be allowed;

2) notice of this policy will be given to Borough employees by inclusion with their paychecks and/or via email at least twice each year in January and July.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-14-14

BE IT RESOLVED by the Borough Council of the Borough of Highland Park as follows:

1. That The Home News Tribune, of East Brunswick, NJ, shall be designated as the official newspaper of the Borough of Highland Park.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-14-15

BE IT RESOLVED by the Borough Council of the Borough of Highland Park, New Jersey that the following rules, policies, and/or procedures are hereby adopted for the year 2014, to wit:

1. That the following formula be used in those instances where the Governing Body agrees to reimburse residents for programs offered to the disabled by other municipalities upon request of the disabled individual or his or her guardian in order to insure access to Borough programs under the Americans with Disabilities Act:

Difference of non-res. & res. Fee x #of hrs. of Borough Program
of hrs. of Outside Program

In no case shall the reimbursement be more than the difference between the non-resident and resident fee.

2. That the "Policy for Furnishing Public Information", pursuant to NJSA 47:1a-1 et seq., as subsequently amended, shall be adopted as official policy of the Borough for 2014.

3. That the "Policy Manual for the Use of Municipally Owned Buildings", as subsequently amended, shall be adopted as official policy of the Borough for 2014.

ORGANIZATION MEETING – JANUARY 7, 2014

4. That upon seventy-two (72) hours notice to the Borough Clerk, the Borough of Highland Park will consider requests for auxiliary aids by any individual with a disability as defined under the Americans with Disabilities Act, and that the individual's choice of auxiliary aid will be given primary consideration and will be honored, unless another effective means of communication exists or that the use of the means chosen creates an undue financial or administrative burden.
5. That the Façade Improvement Program Policy, including Associated A.D.A. & Awning Programs, shall be adopted for the year 2014, as subsequently amended.
6. That the Facility Use Alcohol Permit shall be required to be approved prior to the rental of the Senior/Youth Recreation Center.
7. That the Policy for Maintenance of Trees in the Borough Right-of-Way by Residents shall be adopted for the year 2014.
8. That the Mayor, Borough Administrator or Borough Engineer shall be authorized to sign any and all permits and applications with the State of New Jersey Department of Environmental Protection.

BE IT RESOLVED that a certified copy of this resolution be forwarded to Department Heads and the Borough Engineer forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-14-16

BE IT RESOLVED by the Borough Council of the Borough of Highland Park, New Jersey that the following rules, policies, and/or procedures concerning administrative and organization matters are hereby adopted for the year 2014, to wit:

1. That the Borough Administrator, Borough Attorney, Borough Auditor, and all Department Heads shall be required to attend the Council Meeting at which any public information session or public hearing on the budget is held and any meeting at which it is anticipated that the budget is to be adopted. Any person who may be required to attend and not so named will be given at least ten (10) calendar days notice.
2. That the Borough Administrator, all Department Heads, Borough Attorney, Borough Engineer or Designee, Borough Auditor or Designee, and Borough Planner or Designee shall attend the Annual Reorganization Meeting of the Mayor and Council to be held during the first seven days of January of each year and that Department Heads be required to attend all Committee Meetings of the Governing Body.
3. That the Procedures to be Followed in Seeking and Accepting Grants from Governmental and Privately-Funded Sources of Support shall be adopted as official policy of the Borough for 2014.
4. That the Borough Council will not approve any expenditure of municipal funds, by either direct payment or reimbursement, when said funds are used for dinner meetings, gifts, or any other purposes not associated with the official function of any Board, Commission, Committee, Authority or Agency of the Borough of Highland Park.
5. That the "Personnel Manual and Handbook", as subsequently revised, shall be adopted as official policy of the Borough for 2014.
6. That police weapons, being public property, will not be given to members of the Borough of Highland Park Police Department upon their retirement, termination of employment, or under any other circumstances.
7. That the Co-Sponsorship Policy shall be adopted as official policy of the Borough for 2014.
8. That the Exposure Control Plan, a complete copy of which is filed in the office of the Borough Clerk, shall be and is hereby adopted for the year 2014.
9. That the Borough Administrator be directed to establish as a priority the exploration of new cooperative agreements in the areas of personnel, equipment purchases, and repair and maintenance.
10. That Borough Hall and the Senior/Youth Recreation Center will modify work hours in the summer by going to a four (4) day, 35 hour workweek schedule, with Borough operations closed on Fridays in the summer between the Fourth of July and Labor Day.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-14-17

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following are designated in the positions opposite their name for the year 2015:

<u>NAME</u>	<u>POSITION</u>
Kathleen Kovach, Borough Administrator	Insurance Commissioner to the Garden State Municipal Joint Insurance Fund
Joan Hullings, Borough Clerk	Alternate Insurance Commissioners
Scott Luthman Code Enforcement Director	
Donald Newton, Detective	Safety Officer
Joan Hullings, Borough Clerk	Assessment Search Officer
Joan Hullings, Borough Clerk	Affirmative Action Public Agency Compliance Officer
Kathleen Kovach	Tax Search Officer
Frank Troy	Recycling Coordinator
	Clean Communities Coordinator

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the above.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-14-18

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following financial procedures are hereby established for the year 2014:

1. That the following banks shall be designated as depositories for the Borough's accounts, and the custodian of these accounts shall be the Chief Financial Officer:

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BANK

Bank of America
PNC Bank
Provident
Wachovia
Unity Bank

2. That withdrawals from the Petty Cash checking account shall be made on forms provided and signed by the Borough Administrator, Chief Financial Officer or Treasurer.
3. That withdrawals from the following accounts shall be made on forms provided and signed by Borough Administrator or Chief Financial Officer or Treasurer and the Mayor:

Current	Dog License	Payroll
Trust Other	Capital	
Claims Fund	Water & Sewer	
Assessment Trust	Grants	
Water & Sewer Capital	Tax Collector's Trust	
4. That the following banks shall be designated as depository for the Borough's investment accounts and the custodian of these accounts shall be Chief Financial Officer or Treasurer:

Bank of America	PNC Bank
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5. That the Tax Collector shall be directed to collect interest at 8% per annum on the first \$1,500.00 of delinquency, and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date when any tax installment shall be payable and delinquent until the date said installment together with interest is paid, provided, however, that if any installment is paid within ten (10) days after the due date, then in that event there shall be no interest charged.
6. That petty cash funds be established in the following departments for the amounts designated, to wit:

Finance Department	\$400.00
Police Department	250.00
Fire Department	50.00
Public Works Department	200.00
Community Service	200.00
7. That the Borough Administrator shall be and is hereby authorized and directed to make, negotiate or award all purchases, contracts, or agreements, the cost of which does not exceed \$5,000.00, without a further resolution of this Council, except those purchases, contracts or agreements approved by the Library Board of Trustees; and that the Borough Council will continue to approve by individual resolutions all purchases, contracts and agreements, the estimated cost of which is in excess of \$5,000.00, except those purchases, contracts or agreements approved by the Library Board of Trustees.
8. That cash drawers are hereby established in the following departments and amounts in order to make change for in-person cash payments:

Tax Collection Department	\$100.00
Violations Bureau	100.00
Police Department	40.00
Borough Clerk's Office	50.00
9. That the Borough Administrator be directed to continue the investigation of the feasibility of a joint purchase program, a joint equipment usage program, and a joint business management program in conjunction with the Board of Education, pursuant to Highland Park Resolution No. 10-92-427.
10. That the Borough Tax Collector is hereby authorized and directed to schedule and conduct a tax sale during December, 2014, for all taxes and municipal charges unpaid as of November 11, 2014.
11. That the "Cash Management Plan" as adopted by Resolution No. 4-98-154 on April 7, 1998 and attached to the original of that resolution shall be and is hereby adopted as policy to be utilized for the Borough of Highland Park for 2014, as required under NJSA 40A:5-14 of the Local Fiscal Affairs Law. Certified copies of this resolution shall be filed with the Director of the Division of Local Government Services, the Borough Auditor and the Chief Financial Officer of the Borough.
12. That the Borough Tax Assessor is hereby authorized to file counterclaims in tax appeals for certain properties that said Tax Assessor determines to be under assessed rather than over assessed, subject to the concurrence of the Tax Appeal Attorney.
13. That the Borough Tax Assessor is hereby authorized to file tax appeals, on behalf of the Borough, as it may become necessary from time to time, to correct, amend, or update the records of said Tax Assessor.
14. That the Borough Tax Collector is hereby authorized to process, without further action by the governing body, the cancellation of any property tax refund of less than \$10.00, or any property tax delinquency of less than \$10.00, or any water and sewer refund or delinquency of less than \$1.00, together with interest, per calendar year.
15. That certain services provided by the Borough Attorney, Borough Auditor, Borough Engineer, Bond Counsel, and/or Planning Consultant shall be considered as approved within the meaning of the respective Professional Service Agreements when:
 - a. The Borough Administrator authorizes work which is estimated and does, in fact, not exceed ten hours;
 - b. The Mayor, or the Council President, authorizes work which is estimated to and does, in fact, not exceed ten hours;
 - c. Approved by resolution of Council.

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Authorizations made under sub-paragraphs a. and b. shall be reported at the next Agenda or Conference Meeting.

16. That Borough owned properties be exempt from water and sewer charges pursuant to Resolution No. 11-02-424.
17. That the Municipal Court is hereby authorized to accept credit card payment of Court fines subject to appropriate bank procedures.
18. That the Community Services Department shall refund fees deposited in the Recreation Trust Fund for trips and events with the approval of the Borough Administrator with a \$5.00 administrative fee to be deducted at the discretion of the Borough Administrator.
19. That 50% of the fines collected for handicapped parking violations shall be designated to the Highland Park Commission for Universal Access, to be used at their discretion.
20. That a 2% processing fee be assessed for use of credit cards for payments of water & sewer and tax bills, both in person and on-line.
21. That the Finance Director is authorized to process off-duty overpayments, as directed by the Police Department, in an amount not to exceed \$1,000.00, without a further resolution of this Council.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the above departments.

The following resolution, introduced by the Finance Committee, was duly adopted as above.

No.1-14-19

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following certain fees are hereby established for the year 2014:

1. That copies of official records requested by members of the public and other non-Borough persons, offices and entities shall be available through the Borough Clerk or other custodian upon payment of the following fees, which shall be based upon the total number of pages or parts thereof for each document for which a page or pages are requested:

8 ½ " x 11" paper	\$.05	per page
8 ½ " x 14" paper	.07	per page
11" x 17" paper	.07	per page
Election District Map	.75	
Zoning Map	1.50	
DVD/CD w/case	.90	
Blue burn Gramco CD	1.79	

2. That copies of police records maintained by the Police Department which are requested by members of the public and non-Borough offices and entities shall be available upon payment of the following fees for documents, pages or parts thereof:

Motor Vehicle Accident Reports and Investigation Reports

In person requests:

8 ½ " x 11" paper	\$.05	per page
8 ½ " x 14" paper	.07	per page
11" x 17" paper	.07	per page

Other Than In person requests Flat fee of \$5.00; plus cost of mailing

Discovery		per page charge plus cost of mailing when applicable
Copying video tapes		requestor shall provide sealed tape
Audio tape reproduction		requestor shall provide sealed tape
Insurance Claims (in person or mailed)		per page charge plus cost of mailing when applicable
Pistol Permits	2.00	
Firearms Identification Card	5.00	
Fingerprinting other than criminal	25.00	Resident
	25.00	non-resident
Verification Letter	50.00	
Photographs		
4 x 6	10.00	first 10 photos
	5.00	each additional photo
8 x 10	20.00	first 10 photos
	5.00	each additional photo

If records are requested in a medium other than paper, the fee shall be the cost of the medium and conversion costs when applicable.

3. That the following schedule of fees is hereby established for recreation activities conducted by the Community Services Department:

<u>Program</u>	<u>Participant Fee</u>
Youth Soccer	\$ 60.00 per person (resident)
	50.00 Per each additional child (resident)
	80.00 per person (non-resident)
	15.00 Late registration fee

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Youth Basketball	60.00	per person (resident)	
	50.00	Per each additional child (resident)	
	80.00	per person (non-resident)	
	15.00	Late registration fee	
Youth Baseball & Softball	60.00	per person (resident)	
	50.00	Per each additional child (resident)	
	80.00	per person (non-resident)	
	15.00	Late registration fee	
Track & Field (8 sessions)	50.00	Per person (resident)	
	70.00	per person (non-resident)	
	15.00	Late registration fee	
Flag Football (5 sessions)	40.00	Per person (resident)	
	60.00	per person (non-resident)	
	15.00	Late registration fee	
Tennis (8 sessions)	80.00	per person (resident)	\$10.00 per session
	96.00	per class (non resident)	\$12 per session
	15.00	Late registration fee	
Spring Soccer Clinics (5 sessions)	40.00	Per person (resident)	
	60.00	per person (non-resident)	
	15.00	Late registration fee	
Israeli Dance	75.00	per person (resident) (10 sessions)	
	90.00	per person (non-resident) (10 sessions)	
Pilates	75.00	Per person (resident) (10 weeks)	
	90.00	Per person (non-resident) (10 weeks)	
Tai Chi	75.00	Per person (resident) (10 weeks)	
	90.00	Per person (non-resident) (10 weeks)	
Step Strength & Beyond	125.00	Highland Park residents (20 sessions-twice a week)	
	150.00	Non-residents (20 sessions-twice a week)	
	75.00	Highland Park residents (10 sessions-once a week)	
	90.00	Non-residents (10 sessions-once a week)	
		Student must specify which day they will be attending on the registration form in order to be eligible for once a week rate, otherwise pro-rated fees will be charged.	
Yoga (Co-Ed)	75.00	per person (resident) (10 sessions)	
	90.00	per person (non-resident) (10 sessions)	
Yoga (Women)	125.00	per person (resident) (20 sessions-twice a week)	
	150.00	per person (non-resident) (20 sessions-twice a week)	
	75.00	Per person (resident) (10 sessions-once a week)	
	90.00	Per person (non-resident) (10 sessions-once a week)	
		Student must specify which day they will be attending on the registration form in order to be eligible for once a week rate, otherwise pro-rated fees will be charged.	
Zumba	75.00	per person (resident) (10 sessions)	
	90.00	per person (non-resident) (10 sessions)	
All Adult Classes	75.00	Residents – 1x per week (10 sessions)	
	125.00	Residents – 2x per week (20 sessions)	
	90.00	Non-residents – 1x per week (10 sessions)	
	150.00	Non-residents – 2x per week (20 sessions)	
All Adult Classes	10.00	Residents – Per class (pro-rated) join middle of cycle	
	12.00	Non-Residents – per class (pro-rated) join middle of cycle	
Basketball (Open) Men & Women	20.00	Per person (resident) (10 sessions)	
	30.00	Per person (non-resident) (10 sessions)	
Basketball	5.00	Drop in Participant	
Indoor Soccer (Co-Ed)	30.00	Per person (resident) (10 sessions)	
	50.00	Per person (non-resident) (10 sessions)	
Adult Soccer (Turf)	20.00	Per person (resident) (10 sessions)	
	30.00	Per person (non-resident) (10 sessions)	
Any Adult Open (Outdoor Program)	20.00	Per person (resident) (10 sessions)	
	30.00	Per person (non-resident) (10 sessions)	
Adult Softball (men & women)	200.00	Per team	

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Volleyball (Co-Ed)	60.00	Per person (resident) (10 sessions)
	80.00	Per person (non-resident) (10 sessions)
Teen Programs		
Theater	75.00	Residents (10 sessions)
	90.00	Non-residents (10 sessions)
Table Tennis	40.00	Residents (8 sessions)
	48.00	Non-residents (8 sessions)
Track Club	50.00	Residents (10 sessions)
	75.00	Non-residents (10 sessions)
Chess Class	30.00	Residents (6 sessions)
	36.00	Non-residents (6 sessions)
Juggling Club	50.00	Residents (10 sessions)
	60.00	Non-residents (10 sessions)
General Sponsor Fee	200.00	Supports a team in 1 sport
	500.00	Supports a team in 3 sports
Vendor Fees	150.00	Food Vendor
	100.00	Small Merchandise Vendor
	150.00	Large Merchandise Vendor
Any Highland Park Business	50.00	Food or Merchandise
Out of Town Yearly Membership Fee	75.00	Non residents (Including out of town members who participate in any exercise program)
Summer Camp	200.00	In-town (per week)
	250.00	Non-resident (per week)
	55.00	Reduced lunch
In Town Yearly Membership	10.00	Per person
Senior Holiday Party & Luncheon	7.00	Per person
Craft Programs	5.00	Per session
Jewelry Workshop	5.00	Per session
Atlantic City Trips	35.00	Per trip (3/4 times per year)
Columbus Market	5.00	Per trip
NYC Broadway Shows	TBA	Based on show
Peddler's Village	15.00	Per trip
Smithville	10.00	Per trip
Delicious Orchards	5.00	Per trip
Longwood Gardens	25.00	Per trip
Duke Farms	15.00	Per trip
Hunterdon Hills Playhouse	60-80.00	Based on show
Villa Roma Resort Trip	TBA	
Jackson & Jersey Shore Outlets	10.00	Per trip
Pottery Studio Trip	5.00	Per trip
Long Branch/Point Pleasant Beach	10.00	Per trip
NJ Flower & Garden Show	3.00	Per trip
Diamond Tours Trips	TBA	Based on location
Rendezvous Travel Trips	TBA	Based on location
Senior Exercise Programs	1.00	Per class or payment plan on bundle package

To be eligible for a scholarship, participant must submit application by the due date. Free lunch would pay for 40% of the program fee and reduced lunch would pay for 60% of the program fee. The federal income eligibility guidelines may be used to determine eligibility. One coach per team does not pay a fee for his/her child.

- That the Borough Clerk shall charge a Five (\$5.00) Dollar administrative fee for all resolutions approving refunds for fees, licenses, and permits issued by the Borough Clerk's Office and paid to the Borough, which charge shall be deducted from the refund by the Finance Department.
- That a fee of Twenty (\$20.00) Dollars shall be charged for any and all checks presented to the Borough in payment of any tax, service, program, etc., that are returned by the bank for any reason, except that in cases where the check is returned in error by the bank, the Finance Director shall waive said fee.
- That copies of the Highland Park Natural Resource Inventory prepared and published in its original state shall be available to the public at a cost of \$2.50 per copy. That copies of the Master Plan prepared and published in its original state shall be available to the public at a cost of \$4.50 per copy; and that copies of the Land Use Ordinance prepared and published in its original state shall be available to the public at a cost of \$17.50 per copy.
- That the Community Services Department will charge an annual fee of \$75.00 to any non-resident senior seeking access to senior programs, events and services, excluding transportation costs to and from the Senior/Youth Recreation Center, in addition to any and all other fees for specific programs, events and services.

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8. a. That the Borough Tax Collector shall charge a fee of \$100.00 to prepare duplicate certificate of tax sale for a lost or destroyed tax sale certificate.
 - b. That the Borough Tax Collector shall charge a fee of \$50.00 to prepare a Certificate for Redemption of Certificate of Sale.
 - c. That the Borough Tax Collector shall charge a fee of \$16.00 per tax sale notice mailing to property owners in lieu of advertising notice in newspaper, said mailings not to exceed two (2). Such fee shall be added to the cost of said tax sales.
 - d. That the Borough Tax Collector shall charge a fee of \$5.00 to prepare duplicate tax bill (first copy) and a fee of \$25.00 for each subsequent duplicate copy of the same tax bill in the same fiscal year.
 9. That the Borough Clerk shall collect a fee for distribution of bid specifications in an amount to be determined by the Borough Engineer
- BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the departments referenced above.

The following resolution, introduced by the Finance Committee, was duly adopted as above.

No.1-14-20

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk is hereby authorized and directed to notify the Finance Director that the following are the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual basis:

Title	Name		2014	Longevity		2014 Total
			Base	%	Amount	Salary
Mayor	Gary	Minkoff	6,756.00			6,756.00
Council President	Padraic	Millet	5,085.00			5,085.00
Council Member	Gail	Brill Mittler	4,239.00			4,239.00
Council Member	Jon	Erikson	4,239.00			4,239.00
Council Member	Elsie	Foster-Dublin	4,239.00			4,239.00
Council Member	Gary	Potts	4,239.00			4,239.00
Council Member	Susan	Welkovits	4,239.00			4,239.00
Borough Administrator	Kathleen	Kovach	25,978.00			25,978.00
Human Resources Coordinator	Leann	Cosley-Richardson	51,000.00			51,000.00
Borough Clerk	Joan	Hullings	75,450.00		2,500.00	77,950.00
Communications Liaison	Joan	Hullings	10,404.00			10,404.00
Deputy Borough Clerk	Kathie	Senior	56,598.00			56,598.00
Registrar of Vital Statistics	Joan	Hullings	2,500.00			2,500.00
Building Inspector	Scott	Brescher	60,994.00			60,994.00
Building Subcode Official	Scott	Luthman	10,868.00			10,868.00
Capital Projects Manager	Scott	Luthman	10,404.00			10,404.00
Code Enforcement Officer	Scott	Luthman	60,900.00			60,900.00
Construction Official	Scott	Luthman	23,945.00			23,945.00
Electrical Subcode Official/Inspector	Patrick	Valente	12,293.00			12,293.00
Fire Subcode Official/Inspector	Dennis	Van de Mark	12,293.00			12,293.00
Plumbing Subcode Official/Inspector	Michael	Rossi	12,293.00			12,293.00
Master Circulations Coordinator	Valeri	Drach Weidman	54,112.00			54,112.00
Mstr Code Enforce/Housing Inspector	Diane	Reh	68,901.00		1,350.00	70,251.00
Mstr Code Enforcement Officer	Douglas	Sipos	68,901.00			68,901.00
Senior Clerk Typist	Karen	Valente	38,417.00			38,417.00
Communications Liaison	Monica	Jackson	64,946.00			64,946.00
Bus Driver	Ella	Taliaferro	38,417.00		1,350.00	39,767.00
Clerk Typist	Janet	Molina	38,417.00		1,350.00	39,767.00
Municipal Alliance Coordinator	Kim	Perkins	5,100.00			5,100.00
Recreation Coordinator	Andrea	Costas-Baay	50,000.00			50,000.00
Senior Program Coordinator	Kim	Perkins	50,000.00			50,000.00
Municipal Court Administrator	Tracy	Horan	65,000.00			65,000.00
Deputy Court Administrator	Linda	Simons	46,521.00			46,521.00
Municipal Court Judge	Edward E	Herman	39,337.00			39,337.00
Municipal Prosecutor	Patrick	Bradshaw	34,000.00			34,000.00
Public Defender	Francesco	Taddeo	9,000.00			9,000.00
Violations Clerk	Margarita	Guzman	38,417.00			38,417.00
Public Safety Dispatcher	Peter	Archibald	42,445.00			42,445.00
Public Safety Dispatcher	Karen	Connors	50,063.00			50,063.00
Public Safety Dispatcher	Janet	Marcik	50,063.00			50,063.00
Public Safety Dispatcher	Diane	Seaboldt	50,063.00			50,063.00
Administrative Assistant	Linda	Monte	53,598.00		1,350.00	54,948.00
Supt. of Public Works & Utility	Donald	Rish	101,271.00		2,500.00	103,771.00
Forman	Michael	Wieczorkiewicz	78,860.00			78,860.00
Forman	Frank	Troy	78,860.00			78,860.00
Clean Communities Coordinator	Frank	Troy	1,000.00			1,000.00
Recycling Coordinator	Frank	Troy	1,684.00			1,684.00
Tax Assessor	Thomas	Mancuso	39,317.00			39,317.00
Tax Collector	Kathleen	Kovach	15,300.00			15,300.00
Deputy Tax Collector	Anita	Bansal	46,521.00		1,350.00	47,871.00
Finance Assistant Utility Collector	Anne	Stevens	46,521.00		1,350.00	47,871.00

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Title	Name		2014	Longevity		2014 Total
			Base	%	Amount	Salary
Finance Director/CFO	Kathleen	Kovach	113,185.00			113,185.00
Deputy Treasurer	Daphne	Marc	53,598.00			53,598.00
Director of Library Services	Jane	Stanley	110,299.00		2,500.00	112,799.00
Administrative Assistant	Renee	George	57,826.00			57,826.00
Librarian	Sherry	Johnson	64,990.00			64,990.00
Master Librarian	Fran	Lee	84,034.00		2,500.00	86,534.00
Principal Library Assistant	Indru	Udeshi	45,186.00			45,186.00
Reference Librarian	Karen	Mitchell	53,706.00			53,706.00
Senior Library Assistant	Lieselotte	Kulczycki	51,400.00			51,400.00
Public Safety Director	Stephen	Rizco	15,606.00			15,606.00
Crossing Guard	Nancy	Bernstein	10,326.00			10,326.00
Crossing Guard	Catherine	Ciorciari	10,326.00			10,326.00
Crossing Guard	Reva	Kaufman	10,326.00			10,326.00
Crossing Guard	Mary Ann	Kinsey	10,326.00			10,326.00
Crossing Guard	Kibby	May	9,888.00			9,888.00
Crossing Guard	Kibby	May	10,326.00			10,326.00
Crossing Guard	Lucille	Morris	10,326.00			10,326.00
Crossing Guard	Charlene	Rayside	10,326.00			10,326.00
Crossing Guard	Beverly	Robinson	10,326.00			10,326.00
Crossing Guard	Michael	Stazeski	9,888.00			9,888.00
Crossing Guard	Michael	Stazeski	10,326.00			10,326.00
Crossing Guard	Willis Ivan	Thomas	10,326.00			10,326.00
Crossing Guard	Margaret	Toman	9,888.00			9,888.00
Crossing Guard	Margaret	Toman	10,326.00			10,326.00
Administrative Assistant	Joann	Kopetsky	53,598.00		1,350.00	54,948.00
Principal Clerk Typist	Tracy	Coman	45,095.00			45,095.00
Police Chief	Stephen	Rizco	154,492.00			154,492.00
Captain of Police	Scott	Golden	142,207.00		4,000.00	146,207.00
Lieutenant of Police	Thomas	Hammill	129,417.00		4,000.00	133,417.00
Lieutenant of Police	Gary	Panichella	129,417.00		4,000.00	133,417.00
Sergeant of Police	Richard	Abrams	116,544.00	3%	3,496.32	120,040.00
Sergeant of Police	Jason	Culver	116,544.00	3%	3,496.32	120,040.00
Sergeant of Police	Theodore	Haas	120,625.00		in base	120,625.00
Sergeant of Police	Ilan	Lancry	116,544.00	3%	3,496.32	120,040.00
Sergeant of Police	Joseph	Olarra	121,167.00		in base	121,167.00
Sergeant of Police	Derek	Wenskoski	116,544.00	3%	3,496.32	120,040.00
Sergeant of Police	Derek	Wenskoski	120,544.00		in base	120,544.00
Police Officer	Norman	Brown	108,120.00			108,120.00
Police Officer	Jose	Curbelo	108,120.00			108,120.00
Police Officer	Christopher	DeCosta	43,505.00			43,505.00
Police Officer	Christopher	DeCosta	49,967.00			49,967.00
Police Officer	Sean	Garley	89,658.00			89,658.00
Police Officer	Sean	Garley	98,887.00			98,887.00
Police Officer	Kevin	Garrity	108,120.00			108,120.00
Police Officer	Mohab	Hannout	108,120.00			108,120.00
Police Officer	Adrienne	Karon	112,581.00		in base	112,581.00
Police Officer	Sean	McGraw	89,658.00			89,658.00
Police Officer	Sean	McGraw	98,887.00			98,887.00
Police Officer	Donald	Newton	112,161.00		in base	112,161.00
Police Officer	Brian	O'Mara	108,120.00			108,120.00
Police Officer	Gaetano	Palumbo	49,967.00			49,967.00
Police Officer	Gaetano	Palumbo	56,428.00			56,428.00
Police Officer	Theodore	Pardo	108,120.00	3%	3,243.60	111,364.00
Police Officer	John	Sachau, Jr	108,120.00			108,120.00
Police Officer	Brad	Seigal	43,505.00			43,505.00
Police Officer	Brad	Seigal	49,967.00			49,967.00
Police Officer	Kevin	Shiftner	49,967.00			49,967.00
Police Officer	Kevin	Shiftner	56,428.00			56,428.00
Police Officer	David	Soden	108,120.00			108,120.00
Police Officer	Nicole	Young	108,120.00	3%	3,243.60	111,364.00

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Highland Park following are the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis:

Title	Name		2014	Longevity		2014 Total
			Hourly Rate	%	Amount	Hourly Rate
Communications Liaison	Stacy	Kaplan	20.40			20.40
Adult Evening Programs/Sunday Bingo	Symone	Banks	10.00			10.00
Body Recall Instructor	Margaret	Coakley	14.00			14.00
Community Service Receptioist	Maria	Austin	12.48			12.48

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Title	Name		2014	Longevity		2014 Total
			Hourly Rate	%	Amount	Hourly Rate
Instructor	Donna	Fricke	32.94			32.94
Instructor	Jean	Romsted	15.00			15.00
Instructor	Beverly	Spool	35.00			35.00
PT Clerk Typist	Kimberly	McGraw	14.28			14.28
PT Medical Driver	Peter	Lorentz	15.88			15.88
Recreation Assistant	Samantha	Dolan	8.50			8.50
Recreation Assistant	Madeline	Hehir	8.50			8.50
Recreation Assistant	Abdul Karim	Jalloh	8.50			8.50
Recreation Assistant	Emmanuel	McClain	8.50			8.50
Recreation Assistant	Judea	McDonald	8.50			8.50
Recreation Assistant	Elizabeth	Murphy	8.50			8.50
Recreation Assistant	Cameron	Petkov	8.50			8.50
Recreation Assistant	Andy	Powell	8.50			8.50
Recreation Assistant	Dvir	Ravee	13.00			13.00
Recreation Assistant	Elena	Weissmann	8.50			8.50
Recreation Assistant	Dondre	Wilburn	8.50			8.50
Senior Outreach Coordinator						
Soccer Referee	Joseph	Aversa	8.50			8.50
Soccer Referee	Jason	Potts	8.50			8.50
Soccer Referee	James	Webb Jr.	8.50			8.50
Public Safety Dispatcher	Imelda	Richinsin	17.67			17.67
Clean Communities	Xavier	Hudgins	10.00			10.00
Driver	James	Coleman	31.90			31.90
Driver	Edward	Corson	31.90			31.90
Driver	Thomas	Kohler	29.72			29.72
Driver	Michael	Milan	30.43			30.43
Laborer	David	Baldwin	16.39			16.39
Laborer	Frederick	Long	17.44			17.44
Laborer	James	Webb Sr.	17.44			17.44
Maintenance	Ronald	Rowe	19.58			19.58
Maintenance/Driver	Robert	Cahill	31.15			31.15
Master Laborer	Mark	Rohan	24.09			24.09
Mechanic	Robert	West	33.41			32.75
Senior Laborer	Dennis	Chekenian	21.79			21.79
Senior Laborer	John	Geoghan	22.49			22.49
Senior Laborer	Jeffrey	Reap	23.15			23.15
Senior Laborer	Rudolph	Rohan	23.15			23.15
Fire Inspector	Patrick	Keogh	21.98			21.98
On-Call Firefighter	Andrew	Berardo	18.41			18.41
On-Call Firefighter	John	Byrne	18.41			18.41
On-Call Firefighter	Patrick	Keogh	18.41			18.41
On-Call Firefighter	Michael	Kersey	18.41			18.41
On-Call Firefighter	Scott	Kivet	18.41			18.41
On-Call Firefighter	Hector	Malave	18.41			18.41
On-Call Firefighter	Derek	Merrill	18.41			18.41
On-Call Firefighter	Lester	Rosenhouse	18.41			18.41
On-Call Firefighter	Glen	Seaboldt Jr	18.41			18.41
On-Call Firefighter	Norman	Shamy	18.41			18.41
On-Call Firefighter	Howard	Tarlow	18.41			18.41
On-Call Firefighter	Susan	Thiel	18.41			18.41
On-Call Firefighter	Lawrence	Thiel Jr	18.41			18.41
On-Call Firefighter Supervisor	Keith	Thedinga	20.40			20.40
On-jCall Firefighter	Thomas	Abraham	18.41			18.41
Circulation Assistant	Grace	Lanaris	11.7			11.70
Circulation Assistant	Lauren	Uslan	28.46			28.46
Library Assistant	Maria	Beck	15.51			15.51
Library Page	Colleen	Au	8.50			8.50
Library Page	Tahanee	Jones	8.50			8.50
Library Page	Emily	Lanaris	8.50			8.50
Library Page	Michelle	McFadden-DiNicola	8.50			8.50
Library Page						
Library Page	Hye Min	Shin	8.50			8.50
Library Page	Nina	Xue	8.50			8.50
Reference Librarian						
Reference Librarian	Carla	Herniter	28.46			28.46
Reference Librarian						
PT Crossing Guard	Gjejrane	Bijac	17.31			17.31
Crew Leader	Glen	Seaboldt	32.51		0.72	33.23
Master Maintenance	Jose	Gonzalez	28.76			28.76

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Director forthwith.

ORGANIZATION MEETING – JANUARY 7, 2014

The following resolution, introduced by the Finance Committee, was duly adopted as above.

No.1-14-21

WHEREAS, situations develop that require the appointment of special counsel to the Borough's Zoning Board of Adjustment and Planning Board; and

WHEREAS, the need for special counsel cannot always be anticipated and accordingly cannot be included in the budgets of the Borough and of the Boards; and

WHEREAS, while the Governing Body recognizes the independent authority of its local boards, efficient and financially responsible local government needs and requires the cooperation of and communication by and between the local boards and the Governing Body;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that prior to any local board of the Borough entering into an agreement for special counsel where the monetary amount exceeds that appropriated to the local board by the Governing Body, the Governing Body shall be notified of the following:

- (a) The reason said appointment is necessary;
- (b) The name of the special counsel;
- (c) The hourly rate to be received by the special counsel;
- (d) An anticipated budget for the services to be rendered by the special counsel;

and

BE IT FURTHER RESOLVED that no agreements for special counsel shall be entered into, until such time as the Governing Body has had an opportunity to review the requested information and approve the funds necessary to compensate special counsel; and

BE IT FURTHER RESOLVED that the Governing Body requests that, whenever possible, agendas be prepared so that matters requiring the attendance of both the appointed board attorney and the special counsel are not heard on the same evening; and

BE IT FURTHER RESOLVED that no compensation shall be paid to a board attorney who does not attend either a regular or special meeting of the board to which he or she is appointed; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the chairpersons, secretaries and attorneys of the Boards, and to the Borough's Finance Director.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilman Millet, seconded by Councilwoman Brill Mittler, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits.

Opposed: None.

Absent: None.

No. 1-14-22

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Councilperson Padraic Millet be and is hereby appointed as Council member of the Planning Board for a term expiring December 31, 2014.

No. 1-14-23

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Councilperson Jon Erickson shall be and is hereby appointed to represent the Highland Park Governing Body as a member of the Middlesex County Housing and Community Development Committee for a term expiring December 31, 2014.

The following resolution, introduced by the Finance Committee, was duly adopted on motion made by Councilman Millet, seconded by Councilman Potts, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits.

Opposed: None.

Absent: None.

No. 1-14-24

WHEREAS, Section 19 of the Local Budget Law, NJSA 40A:4-19, provides that where contracts, commitments or payments are to be made prior to the final adoption of the 2014 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and the time therein provided, and

WHEREAS, the date of the adoption of this resolution is within the first thirty days of January, 2014; and

WHEREAS, 26.25 percent of the total appropriation in the 2013 General Operating and Water and Sewer Budgets exclusive of any appropriations made for debt service, capital improvements fund and any statutory or contractual obligations is the sum of Four Million, One Hundred, Forty Thousand, Two Hundred Eighty-six Dollars and One Cent (\$4,140,286.01); and

WHEREAS, the Temporary Operating and Water and Sewer Budgets for 2014, excluding any appropriations made for debt service, capital improvement fund and any statutory or contractual obligation is Four Million, One Hundred Seventeen Thousand, One Hundred Nineteen Dollars and Forty-eight Cents (\$4,117,119.48); and

WHEREAS, the 2014 Temporary Operating and Water and Sewer Budgets inclusive of debt services, capital improvement fund and any statutory or contractual obligations is the sum of Five Million, Nine Hundred Fifty-three Thousand, Six Hundred Sixty-two Dollars and Forty-eight Cents(\$5,953,662.48);

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the attached temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer of the Borough.

ORGANIZATION MEETING – JANUARY 7, 2014

		2014
	Account Number	TEMPORARY
		BUDGET
MAYOR & COUNCIL		
Salaries & Wages	20-110-1	8,259.00
Other Expenses	20-110-2	2,351.25
BOROUGH ADMINISTRATION		
Salaries & Wages	20-100-1	26,185.00
Other Expenses	20100-2	4,050.00
MUNICIPAL CLERK		
Salaries & Wages	20-120-1	27,436.75
Other Expenses	20-120-2	1,942.50
CENTRAL SERVICES		
Other Expenses	20-316-2	15,950.00
MOTOR POOL		
Salaries & Wages	26-315-1	17,024.25
Other Expenses	26-315-2	30,670.00
FINANCIAL ADMINISTRATION		
Salaries & Wages	20-130-1	31,223.64
Other Expenses	20-130-2	6,587.50
AUDIT SERVICES		
Other Expenses	20-135-2	0.00
TAX ASSESSMENT		
Salaries & Wages	20-150-1	14,614.00
Other Expenses	20-150-2	1,558.00
TAX COLLECTION		
Salaries & Wages	20-145-1	14,950.00
Other Expenses	20-145-2	1,550.00
LEGAL SERVICES		
Other Expenses	20-155-2	66,000.00
ENGINEERING & PLANNING		
Other Expenses	20-165-2	6,250.00
BUILDING & GROUNDS		
Salaries & Wages	26-310-1	9,982.25
Other Expenses	26-310-2	8,548.50
ENVIRONMENTAL COMMISSION		
Other Expenses	27-335-2	250.00
PLANNING BOARD		
Other Expenses	21-180-2	10,875.00
ZONING BOARD OF ADJUSTMENT		
Salaries & Wages	21-185-1	7,177.25
Other Expenses	21-185-2	4,275.00
HUMAN RIGHTS COMMISSION		
Other Expenses	21-191-1	763.75
RENT LEVELING BOARD		
Other Expenses	21-192-2	0.00
CABLE TELEVISION		
Other Expenses	30-411-2	500.00
INFORMATION TECHNOLOGY		
Other Expenses	20-140-2	14,600.00
MUNICIPAL COURT		
Salaries & Wages	43-490-1	48,708.00
Other Expenses	43-490-2	2,580.00
FIRE OSHA		
Other Expenses	25-268-2	0.00
PUBLIC DEFENDER		
Salaries & Wages	43-495-1	1,500.00
FIRE DEPARTMENT		
Salaries & Wages	25-265-1	34,232.25
Other Expenses	25-265-2	13,362.50
POLICE DEPARTMENT		
Salaries & Wages	25-240-1	790,343.50
Other Expenses	25-240-2	29,351.75
POLICE DISPATCH/911		
Salaries & Wages	25-250-1	54,214.00
Other Expenses	25-250-2	625.00
PROSECUTOR'S OFFICE		
Salaries & Wages	25-275-1	8,500.00
Other Expenses	25-275-2	0.00

ORGANIZATION MEETING – JANUARY 7, 2014

FIRST AID		
Contribution	25-260-2	6,500.00
OFFICE OF EMERGENCY MANAGEMENT		
Salaries & Wages	25-252-1	0.00
Other Expenses	25-252-2	475.00
FIRE OFFICIAL		
Salaries & Wages	25-266-1	0.00
Other Expenses	25-266-2	0.00
UNIFORM FIRE SAFETY ACT		
Fire Prevention – OE	25-267-2	0.00
BOARD OF HEALTH		
Other Expenses	27-330-2	332.50
COMMISSION FOR UNIVERSAL ACCESS		
Other Expenses	27-331-2	0.00
COMMUNITY SERVICES - AGING		
Salaries & Wages	28-371-1	48,762.75
Other Expenses	28-371-2	5,385.00
COMMUNITY SERVICES - RECREATION		
Salaries & Wages	28-370-1	0.00
Other Expenses	28-370-2	2,025.00
PUBLIC WORKS		
Salaries & Wages	26-290-1	231,889.25
Other Expenses	26-290-2	26,055.50
COMMUNITY & ECONOMIC DEVELOPMENT		
Other Expenses	20-170-2	9,500.00
ARTS COMMISSION		
Other Expenses	28-374-2	187.50
SHADE TREE COMMITTEE		
Other Expenses	28-375-2	625.00
UNIFORM CONSTRUCTION CODE		
Salaries & Wages	22-195-1	88,624.50
Other Expenses	22-195-2	9,000.00
UNCLASSIFIED		
Gasoline	31-460-2	25,000.00
Electricity & Gas	31-430-2	42,750.00
Telephone & Telegraph	31-440-2	13,425.00
Street Lighting	31-435-2	32,500.00
Sanitary Landfill	32-465-2	67,500.00
Accumulated Sick & Vacation	30-415-1	0.00
STATUTORY EXPENDITURES		
Social Security System	36-472-2	76,705.00
Unemployment Compensation Insurance	23-225-2	0.00
INSURANCE		
General Liability/Workers Compensation	23-211-2	300,000.00
Employee Group Health	23-220-2	266,037.75
LIBRARY		
Library S & W	29-390-1	141,006.25
Library OE	29-390-2	88,590.50
GARBAGE COLLECTION		
Apartment Collection	26-305-2	0.00
LOSAP		
Other Expenses	25-265-2	0.00
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS		
County Health Services OE	42-401-2	10,062.25
M.C.I.A. RECYCLING		
Other Expenses	42-402-2	2,250.00
ANIMAL CONTROL SERVICES		
Other Expenses	27-340-2	7,238.75
SUBTOTAL		2,819,418.14
GRANTS		
Business Stimulus Grant		0.00
EPA Cherry Hill		0.00
Municipal Alliance		0.00
County Message Board		0.00
Outreach		0.00
NJ DDEF		0.00
Recycling MCIA Grant		0.00
Smart Growth		0.00

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Clean Communities		0.00
Subtotal		2,819,418.14
CAPITAL IMPROVEMENT FUND	44-901-2	\$ -
STATUTORY EXPENDITURES (OUTSIDE OF CAP)		
Public Employees' Retirement System	36-471-2	0.00
PFRS Other Expenses	36-475-2	0.00
DEBT SERVICE		
Bond Principal	45-920-2	1,230,000.00
BAN Principal	45-925-2	0.00
Interest on Bonds	45-930-2	361,888.00
Interest on Notes	45-935-2	0.00
Lease Agreement	45-950-2	238,155.00
EDA Loan	45-955-2	6,500.00
EMERGENCY APPROPRIATION	46-870-2	0.00
SPECIAL EMERGENCY	46-875-2	0.00
RESERVE FOR TAX APPEAL	46-876-2	0.00
RESERVE FOR UNCOLLECTED TAXES	50-899-2	0.00
Grand Total		4,655,961.14

WATER & SEWER

	2014
	TEMPORARY
	BUDGET
OPERATING	
Salaries & Wages	\$ 59,454.68
Other Expenses	\$ 350,000.00
Middlesex County MUA	\$ 326,805.66
CAPITAL IMPROVEMENTS	
Capital Outlay	\$ -
DEBT SERVICE	
Payment of Bond Principal	\$ 410,000.00
Interest on Bonds	\$ 111,441.00
Interest on Notes	\$ 0.00
DEP Waste Water Loan Repayment	\$ 0.00
STATUTORY EXPENDITURES	
Public Employees' Retirement System	\$ 15,000.00
Social Security System	\$ 25,000.00
Deferred Charges	
TOTAL	\$ 1,297,701.34

The following resolution, introduced by the Economic Development and Planning Committee, was duly adopted on motion made by Councilwoman Brill Mittler, seconded by Councilman Millet, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Erickson, Foster-Dublin, Millet, Potts, Welkovits.

Opposed: None.

Absent: Councilperson Brill Mittler.

No. 1-14-25

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following shall be and is hereby appointed to serve as a Commissioner of the Highland Park Redevelopment Agency for a term to expire as indicated:

<u>Name</u>	<u>Term to Expire</u>
Roseann Baruh	January 2, 2014

Mayor Minkoff opened the meeting for public discussion and called upon all those wishing to speak to identify themselves.

No one appearing to be heard, Mayor Minkoff closed the public discussion.

There being no further business, on motion made by Councilperson Foster-Dublin, seconded by Councilperson Welkovits, and carried by affirmative voice vote of all Councilpersons present, the meeting adjourned at 7:26 PM.

Respectfully submitted,

Joan Hullings
Borough Clerk