

REGULAR MEETING – MARCH 18, 2014

A Regular Meeting of the Highland Park Mayor and Council was held in Borough Hall, 221 South 5th Avenue, on Tuesday, March 18, 2014 and was called to order by Mayor Minkoff at 7:01 PM. Mayor Minkoff read the Open Public Meetings Statement.

Present: Mayor Minkoff, Councilpersons Erickson, Foster-Dublin, Millet, Potts, Welkovits; Borough Attorney Schmierer; Borough Administrator Kovach, Borough Clerk Hullings.

Absent: Councilwoman Brill Mittler

Main Street Minute – No report.

Mayor Minkoff asked the Council members to present their reports.

Councilwoman Foster-Dublin reported the Police Department has an opening for a new Police Officer and for a Public Safety Dispatcher. The opening in the Police Department is due to one of their officers going to work at the County Prosecutor's Office. Interested applicants must have already gone through Police Academy.

Councilman Potts reported that on Thursday, March 13, 2014 the Teen Advisory Committee held an extreme box ball tournament. They did fundraising and had a great social event. Highland Park Summer Camp information is available and will begin July 7, 2014. The Mayor will be making some appointments to the Arts Commission to make it active again. In April, the Senior Center will be partnering with Robert Wood Johnson University Hospital for programming. Interested seniors can contact the Senior Center for information.

Councilwoman Welkovits reported that on March 25, 2014 from 5:30 – 7:30 pm the Senior Center will be hosting an Affordable Care Act Enrollment Event. Four Certified Application Counselors and Enroll America will be present. The Commission for Universal Access is putting on another session of the Act Out Theater Arts Program on Fridays from 1:30 – 3:00 pm at the Senior Center.

Councilman Erickson – No report.

Councilman Millet reported major repairs to the Montgomery Street water main have been completed. Hopefully this is an improvement and there are fewer breaks.

Borough Administrator Kovach – No report.

Borough Attorney Schmierer – No report.

Mayor Minkoff reported that he is in the process of doing follow up with PSE&G and will report more at next meeting. He will be meeting with the Board of Public Utilities and PSE&G officials on Thursday.

Mayor Minkoff opened the meeting for public discussion and called upon all those wishing to speak to identify themselves.

No one appearing to be heard, the Mayor closed the public discussion session.

The Clerk reported advertising an Ordinance entitled AN ORDINANCE APPROVING THE INTERSECTION IMPROVEMENTS FOR RIVER ROAD AT ITS INTERSECTION WITH CEDAR LANE AND JOHNSON DRIVE BY THE BOROUGH OF HIGHLAND PARK for consideration of passage on final reading by title and that affidavits of publication thereto are on file. She also reported that the ordinance had been posted and made available to the public, as required by law.

On motion made by Councilman Millet seconded by Councilman Potts, and carried by unanimous affirmative voice vote, the above entitled ordinance was taken up on final reading by title.

Mayor Minkoff declared the public hearing on the ordinance open to all officials and persons present and called upon all those wishing to speak for or against the ordinance to do so.

No one appearing to be heard and no objections having been received in writing, the Council President closed the public hearing.

On motion made by Councilman Millet, seconded by Councilwoman Foster-Dublin, the ordinance entitled as above, being Ordinance No. 14-1859, was duly adopted, by the following roll call vote, to wit:

Ayes: Councilpersons Erickson, Foster-Dublin, Millet, Potts, Welkovits.

Opposed: None.

Absent: Councilperson Brill Mittler.

The following resolution, introduced by the Finance Committee, was duly adopted on motion made by Councilman Millet seconded by Councilwoman Foster-Dublin and carried by unanimous affirmative voice vote:

No. 3-14-105

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled AN ORDINANCE APPROVING THE INTERSECTION IMPROVEMENTS FOR RIVER ROAD AT ITS INTERSECTION WITH CEDAR LANE AND JOHNSON DRIVE BY THE BOROUGH OF HIGHLAND PARK, passed on final reading at this meeting be delivered to the Mayor for his approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

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The Clerk reported that an ordinance entitled, AN ORDINANCE AMENDING THE “CODE OF THE BOROUGH OF HIGHLAND PARK, 2010” CHAPTER 64 CONCERNING RATES OF PAY FOR OFF-DUTY POLICE SERVICES had been introduced in writing by the Public Safety Committee for consideration of passage on first reading by title.

On motion made by Councilwoman Foster-Dublin, seconded by Councilman Millet, the ordinance entitled as above was duly adopted on first reading by title by the following roll call vote, to wit:

Ayes: Councilpersons Erickson, Foster-Dublin, Millet, Potts, Welkovits.

Opposed: None.

Absent: Councilperson Brill Mittler.

The following resolution, introduced by the Public Safety Committee, was duly adopted on motion made by Councilwoman Foster-Dublin, seconded by Councilman Millet, and carried by unanimous affirmative voice vote:

No. 3-14-106

WHEREAS, an Ordinance entitled, AN ORDINANCE AMENDING THE “CODE OF THE BOROUGH OF HIGHLAND PARK, 2010” CHAPTER 64 CONCERNING RATES OF PAY FOR OFF-DUTY POLICE SERVICES has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, on Tuesday, April 8, 2014, at 7:00 PM, for the purpose of considering said Ordinance on final passage after public hearing thereon.

BE IT FURTHER RESOLVED that said a Notice of Pending Ordinance and Summary of said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the “Home News Tribune”, of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published daily in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

The Clerk reported that an ordinance entitled, AN ORDINANCE AMENDING THE “CODE OF THE BOROUGH OF HIGHLAND PARK, 2010” CHAPTER 368, ARTICLE I CONCERNING THE COLLECTION OF THE COST OF SNOW OR ICE REMOVAL FROM SIDEWALKS OR CURB CUTS BY THE BOROUGH OF HIGHLAND PARK had been introduced in writing by the Public Works & Public Utilities Committee for consideration of passage on first reading by title.

On motion made by Councilman Millet, seconded by Councilman Potts, the ordinance entitled as above was duly adopted on first reading by title by the following roll call vote, to wit:

Ayes: Councilpersons Erickson, Foster-Dublin, Millet, Potts, Welkovits.

Opposed: None.

Absent: Councilperson Brill Mittler.

The following resolution, introduced by the Public Works & Public Utilities Committee, was duly adopted on motion made by Councilman Millet, seconded by Councilman Potts, and carried by unanimous affirmative voice vote:

No. 3-14-107

WHEREAS, an Ordinance entitled, AN ORDINANCE AMENDING THE “CODE OF THE BOROUGH OF HIGHLAND PARK, 2010” CHAPTER 368, ARTICLE I CONCERNING THE COLLECTION OF THE COST OF SNOW OR ICE REMOVAL FROM SIDEWALKS OR CURB CUTS BY THE BOROUGH OF HIGHLAND PARK has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, on Tuesday, April 8, 2014, at 7:00 PM, for the purpose of considering said Ordinance on final passage after public hearing thereon.

BE IT FURTHER RESOLVED that said a Notice of Pending Ordinance and Summary of said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the “Home News Tribune”, of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published daily in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

On motion made by Councilman Millet, seconded by Councilwoman Foster-Dublin and carried by affirmative voice vote of all Councilpersons present, Agenda Item #23, Resolution No. 3-14-118, was tabled from consideration.

Consent Agenda Resolution Nos. 3-14-108 through 3-14-117 and 3-14-119 through 3-14-123 were duly adopted on motion made by Councilwoman Foster-Dublin, seconded by Councilman Millet, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Erickson, Foster-Dublin, Millet, Potts, Welkovits.

Opposed: None.

Absent: Councilperson Brill Mittler.

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The following resolution, introduced by the Economic Development & Planning Committee, was duly adopted as above:

No. 3-14-108

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that approval is hereby given to Main Street Highland Park to hold its Annual Street Fair activities on May 18, 2014, from 9:00 AM to 6:00 PM; and

BE IT FURTHER RESOLVED that permission is hereby granted to the Highland Park Police Department to make application to the New Jersey Department of Transportation for a permit to close a portion of Raritan Avenue (Route #27) between 2nd and 5th Avenues on May 18, 2014, between 9:00 AM and 6:00 PM; and

BE IT FURTHER RESOLVED that Main Street Highland Park will work in close cooperation with the Highland Park Police Department to insure minimum inconvenience to Borough residents; and

BE IT FURTHER RESOLVED that the Borough Council hereby waives the Transient Merchant permit fees and other Borough fees for vendors who register to participate in the Street Fair; and

BE IT FURTHER RESOLVED certified copies of this resolution be forwarded to Jamie McCrone, Main Street Highland Park; Stephen Rizco, Chief of Police; Police Traffic Safety Bureau; Highland Park First Aid Squad Capt.; H. James Polos, Emergency Management Coordinator; Donald Rish, Dept. of Public Works Supt.; Lt. Gary Panichella.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 3-14-109

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 3/18/14, can be found in the Bills List Journal Book No. 33.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 3-14-110

WHEREAS, Richard Wenskoski, Robert Schickner, and Barry Sinibaldi have filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such Licenses for the year 2014; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicants and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicant is qualified and that public necessity and convenience would be served by the issuance of said Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Operator License to the aforesaid applicants.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 3-14-111

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Borough Council of the Borough of Highland Park to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough of Highland Park hereby endorses the submission of the 2013 recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Frank Troy to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

The following resolution, introduced by the Economic Development and Planning Committee, was duly adopted as above:

No. 3-14-112

WHEREAS, the following business/property owners have submitted a completed application to the Borough of Highland Park for matching grant under the Highland Park Façade Improvement Program and/or the Highland Park Awning Promotion Program, both funded through the Community Block Development Grant and further described on the Purchase Requisition attached to the original of this resolution for the location designated, to wit:

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APPLICANT
 Pure Light Gifts
 Gold Town Jewelers
 and

BUSINESS LOCATIONS
 233 Raritan Avenue
 509 Raritan Avenue

WHEREAS, the Main Street Design Committee has reviewed the applications and has recommended that the above applications be approved by the Mayor and Council; and

WHEREAS, funds for this purpose will be available in Account No. G-02-12-CD2-210 in the amount of \$839.95, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the application from the above named business/property owner be approved for funding under the Highland Park Façade Improvement and Awning Promotion Program in the amount set opposite, to wit:

<u>APPLICANT</u>	<u>AMOUNT</u>
Pure Light Gifts	\$197.95
Gold Town Jewelers	\$642.00

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the applicant, Finance Department and the Main Street Executive Director forthwith.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 3-147-113

WHEREAS, the following have posted Road Opening Performance Bonds in the amounts indicated for various projects as indicated below:

<u>ACCOUNT NO.</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>PROJECT DESCRIPTION</u>
T-12-56-832-059	Scheideler Excavating Co. Inc. 149 Pen Lyle Road Princeton Junction, NJ 08550	\$335.33	So. Adelaide Avenue

WHEREAS, the Director of the Department of Code Enforcement has determined that Road Opening Performance Bonds can be released;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to remit to the above the amounts indicated, the same being the amount of refund due for return of performance bond for the Road Opening Permits referenced.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Director of Code Enforcement and the Finance Director forthwith.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 3-14-114

WHEREAS, pursuant to Resolution No. 7-12-218 adopted by the Borough Council on July 17, 2012, a contract was awarded to H & S Construction & Mechanical, Inc., Elizabeth, NJ, for Highland Park New Police Building Capital Project; and

WHEREAS, pursuant to said resolution a contract was duly executed; and

WHEREAS, the Architect, The Goldstein Partnership, has prepared the attached Change Order Nos. 79 & 80 to the said contract for the additional work outlined below that was not anticipated at the time that plans and specifications were prepared for \$(-290.00); and

<u>CHANGE ORDER</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
#79	\$-1,098.00	Reduce extent wire mesh partitions evidence storage
#80	\$ 808.00	Provide pull box at exterior wall of fire house

WHEREAS, funds for this purpose are available in Account No. C-04-55-811-225 in the amount of \$(-290.00), as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

WHEREAS, the Borough Council has reviewed the proposed Change Orders for this contract and has approved the same;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Mayor Gary Minkoff be and is hereby authorized and directed to execute Change Order Nos. 79 & 80, for \$(-290.00) to the contract of H & S Construction & Mechanical, Inc.; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to The Goldstein Partnership, H & S Construction & Mechanical, Inc., and the Finance Director forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 3-14-115

WHEREAS, The Goldstein Partnership, the Project Architect for the renovation of the Public Safety Building, had heretofore submitted an invoice totaling the amount of \$3,969.34 for services in connection with the said project; and

WHEREAS, the Mayor and Council have reviewed the said invoice and have approved the same for payment; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and hereby authorized and directed to issue payment in the amount of \$3,969.34 to The Goldstein Partnership, for architectural services in connection with the renovation of the Public Safety Building; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Finance Director forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 3-14-116

WHEREAS, the delivery of a potable water supply has been disrupted due to the failure of a 16 inch water main located in Montgomery Street and Lincoln Avenue within the Borough of Highland Park, County of Middlesex, State of New Jersey; and

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WHEREAS, the Borough of Highland Park Engineer has located a contractor willing to replace said water main on an emergency basis as authorized by N.J.S.A. 40A:11-6 *et seq.*; and

WHEREAS, the Mayor and Council of the Borough of Highland Park wish to authorize the award of this Emergency Contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park, County of Middlesex, State of New Jersey as follows:

1. The Mayor and Clerk of the Borough of Highland Park are hereby authorized and directed to execute and emergency contract with Fletcher Creamer & Son, Inc., 1 East Broadway, Hackensack, New Jersey 07601 in order to replace the 16 inch water main located in Montgomery Street and Lincoln Avenue for a sum not to exceed \$122,561.71.
2. A certified true copy of this Resolution, together with the contract hereby authorized and the "Emergency Procurement Report" prepared by the Borough of Highland Park Engineer shall be filed by the Borough Clerk with the Director of Local Government Services, New Jersey Department of Community Affairs, 101 South Broad Street, Trenton, New Jersey, 08625.

The following resolution, introduced by the Economic Development and Planning Committee, was duly adopted as above:

No. 3-14-117

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following shall be and is hereby appointed to serve as a Commissioner of the Highland Park Redevelopment Agency for a term to expire as indicated:

<u>Name</u>	<u>Term to Expire</u>
Roseann Baruh	January 2, 2019

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 3-14-119

WHEREAS, a need has arisen to provide adequate funds for certain budget items pending adoption of the Local Municipal Budget for 2014 and NJSA 40A:4-20 provides for the making of emergency appropriations in such cases; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2014 pursuant to the provisions of NJSA 40A:4-20 (Chapter 96, PL 1951), as amended, including this resolution, total \$7,084,826.25;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Highland Park (not less than two-thirds of all members thereof affirmatively concurring) that in accordance with NJSA 40A:4-20;

1. An emergency temporary appropriation be and the same is hereby made for the budgetary appropriations herein:

		2014
	Account Number	TEMPORARY
		BUDGET
		#3
MAYOR & COUNCIL		
Salaries & Wages	20-110-1	30,000.00
Other Expenses	20-110-2	5,000.00
BOROUGH ADMINISTRATION		
Salaries & Wages	20-100-1	26,185.00
Other Expenses	20100-2	10,000.00
MUNICIPAL CLERK		
Salaries & Wages	20-120-1	100,000.00
Other Expenses	20-120-2	5,000.00
CENTRAL SERVICES		
Other Expenses	20-316-2	50,000.00
MOTOR POOL		
Salaries & Wages	26-315-1	35,000.00
Other Expenses	26-315-2	75,000.00
FINANCIAL ADMINISTRATION		
Salaries & Wages	20-130-1	100,000.00
Other Expenses	20-130-2	25,000.00
AUDIT SERVICES		
Other Expenses	20-135-2	0.00
TAX ASSESSMENT		
Salaries & Wages	20-150-1	30,000.00
Other Expenses	20-150-2	3,000.00
TAX COLLECTION		
Salaries & Wages	20-145-1	30,000.00
Other Expenses	20-145-2	5,000.00
LEGAL SERVICES		
Other Expenses	20-155-2	75,000.00
ENGINEERING & PLANNING		
Other Expenses	20-165-2	12,000.00
BUILDING & GROUNDS		
Salaries & Wages	26-310-1	25,000.00
Other Expenses	26-310-2	15,000.00

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ENVIRONMENTAL COMMISSION		
Other Expenses	27-335-2	1,700.00
PLANNING BOARD		
Other Expenses	21-180-2	25,000.00
ZONING BOARD OF ADJUSTMENT		
Salaries & Wages	21-185-1	
Other Expenses	21-185-2	10,000.00
HUMAN RIGHTS COMMISSION		
Other Expenses	21-191-1	1,000.00
RENT LEVELING BOARD		
Other Expenses	21-192-2	
CABLE TELEVISION		
Other Expenses	30-411-2	2,150.00
INFORMATION TECHNOLOGY		
Other Expenses	20-140-2	30,000.00
MUNICIPAL COURT		
Salaries & Wages	43-490-1	150,000.00
Other Expenses	43-490-2	8,000.00
FIRE OSHA		
Other Expenses	25-268-2	
PUBLIC DEFENDER		
Salaries & Wages	43-495-1	1,500.00
FIRE DEPARTMENT		
Salaries & Wages	25-265-1	100,000.00
Other Expenses	25-265-2	25,000.00
POLICE DEPARTMENT		
Salaries & Wages	25-240-1	2,000,000.00
Other Expenses	25-240-2	75,000.00
POLICE DISPATCH/911		
Salaries & Wages	25-250-1	100,000.00
Other Expenses	25-250-2	2,500.00
PROSECUTOR'S OFFICE		
Salaries & Wages	25-275-1	34,000.00
Other Expenses	25-275-2	
FIRST AID		
Contribution	25-260-2	26,000.00
OFFICE OF EMERGENCY MANAGEMENT		
Salaries & Wages	25-252-1	
Other Expenses	25-252-2	6,500.00
FIRE OFFICIAL		
Salaries & Wages	25-266-1	
Other Expenses	25-266-2	
UNIFORM FIRE SAFETY ACT		
Fire Prevention - OE	25-267-2	
BOARD OF HEALTH		
Other Expenses	27-330-2	1,330.00
COMMISSION FOR UNIVERSAL ACCESS		
Other Expenses	27-331-2	
COMMUNITY SERVICES - AGING		
Salaries & Wages	28-371-1	100,000.00
Other Expenses	28-371-2	10,000.00
COMMUNITY SERVICES - RECREATION		
Salaries & Wages	28-370-1	
Other Expenses	28-370-2	7,655.00
PUBLIC WORKS		
Salaries & Wages	26-290-1	750,000.00
Other Expenses	26-290-2	50,000.00
COMMUNITY & ECONOMIC DEVELOPMENT		
Other Expenses	20-170-2	37,000.00
ARTS COMMISSION		
Other Expenses	28-374-2	750.00
SHADE TREE COMMITTEE		
Other Expenses	28-375-2	2,500.00
UNIFORM CONSTRUCTION CODE		
Salaries & Wages	22-195-1	200,000.00
Other Expenses	22-195-2	9,000.00

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COMMUNICATIONS		
Salaries & Wages	20-105-1	50,000.00
Other Expenses	20-105-2	5,000.00
UNCLASSIFIED		
Gasoline	31-460-2	50,000.00
Electricity & Gas	31-430-2	100,000.00
Telephone & Telegraph	31-440-2	60,000.00
Street Lighting	31-435-2	100,000.00
Sanitary Landfill	32-465-2	200,000.00
Accumulated Sick & Vacation	30-415-1	
STATUTORY EXPENDITURES		
Social Security System	36-472-2	150,000.00
Unemployment Compensation Insurance	23-225-2	
INSURANCE		
General Liability/Workers Compensation	23-211-2	326,816.00
Employee Group Health	23-220-2	1,087,928.00
LIBRARY		
Library S & W	29-390-1	300,000.00
Library OE	29-390-2	200,000.00
GARBAGE COLLECTION		
Apartment Collection	26-305-2	0.00
LOSAP		
Other Expenses	25-265-2	0.00
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS		
County Health Services OE	42-401-2	10,062.25
M.C.I.A. RECYCLING		
Other Expenses	42-402-2	2,250.00
ANIMAL CONTROL SERVICES		
Other Expenses	27-340-2	20,000.00
SUBTOTAL		7,084,826.25
GRANTS		
Business Stimulus Grant		
EPA Cherry Hill		
Municipal Alliance		
County Message Board		10,313.24
Outreach		
NJ DDEF		
Recycling MCIA Grant		
Smart Growth		
Clean Communities		
Subtotal		7,084,826.25
CAPITAL IMPROVEMENT FUND	44-901-2	
STATUTORY EXPENDITURES (OUTSIDE OF CAP)		
Public Employees' Retirement System	36-471-2	415,518.00
PFRS Other Expenses	36-475-2	606,021.00
DEBT SERVICE		
Bond Principal	45-920-2	1,230,000.00
BAN Principal	45-925-2	0.00
Interest on Bonds	45-930-2	361,888.00
Interest on Notes	45-935-2	0.00
Lease Agreement	45-950-2	238,155.00
EDA Loan	45-955-2	6,500.00
EMERGENCY APPROPRIATION	46-870-2	0.00
SPECIAL EMERGENCY	46-875-2	0.00
RESERVE FOR TAX APPEAL	46-876-2	0.00
RESERVE FOR UNCOLLECTED TAXES	50-899-2	0.00
Grand Total		9,942,908.25

WATER & SEWER

	2014
	TEMPORARY
	BUDGET
	#2
OPERATING	
Salaries & Wages	284,065.00
Other Expenses	2,196,494.00
Middlesex County MUA	1,000,000.00

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CAPITAL IMPROVEMENTS	
Capital Outlay	
DEBT SERVICE	
Payment of Bond Principal	410,000.00
Interest on Bonds	117,000.00
Interest on Notes	
DEP Waste Water Loan Repayment	
STATUTORY EXPENDITURES	
Public Employees' Retirement System	15,000.00
Social Security System	25,000.00
Deferred Charges	
TOTAL	\$ 4,047,559.00

2. Said emergency temporary appropriations will be provided for in the 2014 budget under the various captions listed herein.

3. A certified copy of this Resolution will be filed with the Director of the Division of Local Government Services.

The following resolution, introduced by the Finance Committee, was duly adopted as above:
No. 3-14-120

BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the Borough Clerk shall be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 7, 2014 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual basis, there have been the following changes, to wit:

PATRICK KEOGH, Public Safety Dispatcher, at an annual salary of \$39,646.00, effective March 12, 2014.

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 7, 2014 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis, there have been the following changes, to wit:

PATRICK KEOGH, Part-time Dispatcher, at an hourly rate of \$19.29, effective November 15, 2013.

PATRICK KEOGH, Part-time Dispatcher, at an hourly rate of \$19.68, effective January 1, 2014.
 PETER ARCHIBALD, Part-time Dispatcher, at an hourly rate of \$19.68, effective March 12, 2014.

BE IT FURTHER RESOLVED that the Finance Director be and he is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

The following resolution, introduced by the Economic Development and Planning Committee, was duly adopted as above:
No. 3-14-121

WHEREAS, PETER ARCHIBALD, PUBLIC SAFETY DISPATCHER, has gone from full-time to part-time in the Highland Park Police Department effective March 12, 2014; and

WHEREAS, per the requirements of the Borough's Personnel Manual, Peter Archibald is entitled to unused accrued time payments in the amount as calculated below.

	Calculation	Amount Due
Vacation	31.62 hrs. x \$21.07	\$666.24
Total Payment		\$666.24

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Highland Park that the unused accrued time payment in an amount not to exceed \$666.24 be approved and distributed in the next available pay cycle.

The following resolution, introduced by the Economic Development and Planning Committee, was duly adopted as above:
No. 3-14-122

WHEREAS, pursuant to Resolution No. 7-12-218, adopted by the Borough Council on July 17, 2012, a contract was awarded to H & S Construction & Mechanical, Inc. Elizabeth, NJ, for Highland Park New Police Building Capital Project; and

WHEREAS, it appears from Pay Estimate No. 18, filed by the Goldstein Partnership, architects that certain work under said contract has been completed and approved, and there is due to H & S Construction & Mechanical, Inc. the sum of \$161,074.39 in accordance with said Pay Estimate for work performed from February 1, 2014 to February 28, 2014; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-811-225 in the amount of \$161,074.39, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Chief Financial Officer be and is hereby authorized and directed to pay H & S Construction & Mechanical, Inc. the sum of \$161,074.39, as certified by the Architect in Pay Estimate No. 18, subject to the Clerk's receipt of the Certified Payroll and Project Manning Reports and additional documents as necessary; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Chief Financial Officer Kathleen Kovach and the Goldstein Partnership forthwith.

REGULAR MEETING – MARCH 18, 2014

The following resolution, introduced by the Public Works and Public Utilities, was duly adopted as above:

No. 3-14-123

WHEREAS, the Borough of Highland Park is the recipient of a NJ Department of Environmental Protection (NJDEP) grant to draft a Community Forestry Management Plan for Highland Park; and

WHEREAS, said Plan has been prepared by a Certified Tree Expert, in consultation with the HP Shade Tree Advisory Committee, a copy of which is attached to the original of this resolution; and

WHEREAS, the Shade Tree Advisory Committee has requested that the Mayor and Borough Council approve the Plan and submit same to the NJ Forest Service;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Community Forestry Management Plan, dated March, 2014, shall be and is hereby approved for submission and that the Mayor is hereby authorized to execute said Plan and submit it to the NJDEP.

Mayor Minkoff appointed Diane Feldman and Tara Canavera to serve as members of the Commission for Universal Access for terms to expire March 2, 2017.

Mayor Minkoff appointed the following to serve as members of the Human Relations Commission for terms to expire as indicated:

Symone Banks	April 17, 2015
Elizabeth Estes	April 17, 2016
Jonathan Horowitz	April 17, 2017
Awatt Awatt	April 17, 2016
Tracy Tappen	April 17, 2017

Mayor Minkoff appointed the following to serve as members of the Arts Commission for terms to expire as indicated:

Misti Asberry	August 1, 2015
Anthony Capece	August 1, 2016
Jill Caporlingua	August 1, 2015
Sara Preto	August 1, 2016
Christen Puritt	August 1, 2015
Arnold Weinberg	August 1, 2015
Nicholas West	August 1, 2016

The above appointments were confirmed on motion made by Councilwoman Welkovits, seconded by Councilman Millet, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Erickson, Foster-Dublin, Potts, Welkovits.

Opposed: None.

Absent: Councilperson Brill Mittler.

Mayor Minkoff opened the meeting for public discussion and called upon all those wishing to speak to identify themselves.

No one appearing to be heard, the Mayor closed the public discussion.

There being no further business, on motion made by Councilman Millet, seconded by Councilwoman Welkovits, and carried by affirmative voice vote of all Councilpersons present, the meeting adjourned to the Conference Meeting at 7:13 PM.

Respectfully submitted,

Joan Hullings
Borough Clerk