

REGULAR MEETING – AUGUST 13, 2013

A Regular Meeting of the Highland Park Mayor and Council was held in Borough Hall, 221 South 5th Avenue, on Tuesday, August 13, 2013 and was called to order by Mayor Minkoff at 5:33 PM. Mayor Minkoff read the Open Public Meetings Statement.

Present: Mayor Minkoff, Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits; Borough Attorney Britton; Borough Administrator Kovach, Borough Clerk Hullings.

Absent: None.

On motion made by Councilman Millet seconded by Councilman Potts, the minutes of the Regular and Conference Meeting held on July 2, 2013 were approved as distributed by the following roll call vote, to wit:

Ayes: Councilpersons, Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits.

Opposed: None.

Absent: None.

Abstain: None.

Main Street Minute was presented by Jamie McCrone. He reported that he is back from vacation rested and ready to go. They have a busy fall coming up downtown. They will roll out their new friendly online directory, ShopHighlandPark.com. Currently, they have two sites for Main Street and they will now become one. This roll out will also coincide with the Shoppers Reward Card program. There are 18+ businesses signed up and when some of the businesses see how well it works, they will quickly jump to even more. He would like to come to a future conference meeting to make a presentation about this program. September will be a big month with the students returning to school, new residents, etc. and they are looking to move quickly with the Shoppers Reward Card program. Main Street co-hosted a very successful Young Professionals networking with the Middlesex County Chamber the first of this month. They had a very good turnout and they look forward to working with the Chamber more in the future. The Living Room events they have been having are a success and they hope to see more. The Saturday Summer Cinema Series continues next weekend and they are looking forward to it. Arts in the Park is shaping up nicely and they are looking forward to a great event on Sunday, September 29th. The following week, October 5th and 6th, will be the town wide garage sale. Autumn in the Park and Halloween Downtown will be at the end of October. The Clean Communities workers are hard at work cleaning up the downtown. The Design Committee is working on the downtown lighting and will put together a recommendation to the Council. Councilwoman Brill Mittler commented that the rain gardens look beautiful and smell delicious. She asked if the berries that are growing are edible. Mr. McCrone noted that he did not think so. Councilman Erickson asked how the Artisan Market is doing. Mr. McCrone indicated that the market is doing better. Vendors do not come every week, except the knife sharpener. The mushroom seller is doing quite well as well as Over the Moon Toys. Mayor Minkoff commented that the reputation of the farmer's market is well known and he suggested that they boost the visibility of the Artisan Market and adequately promote it.

Mayor Minkoff asked the Council members to present their reports.

Councilwoman Foster-Dublin reported that the National Night Out event was a huge success. The event had the largest number of participants since its inception. She congratulated the Police Department for the work they did on this event. Mayor Minkoff added that all Council Members should volunteers to be dunked in the dunk tank next year. Donations go to the Food Pantry. He thanked Councilman Millet for his participation. Councilwoman Foster-Dublin further reported that new ladder truck will be dedicated at the "wet down" to be held on August 17th. New Police Officer Brad Siegel graduated from the Police Academy and is on the road in training. The other new Police Officer will graduate soon from the Police Academy. Lastly, she reported that she was happy to play a role in bringing international kids to the camp program.

Councilman Potts thanked all the employees and volunteers who helped make the Independence Day celebration a huge success. The fall sports programs are upcoming and registration information is available on the borough's website. The summer camp program has been successful with different added diversity. They had a high number of campers and this week is the final week of camp.

Councilwoman Welkovits reported that a borough resident held a walk in support of Trayvon Martin. She thanked the Police Department for providing assistance during this event. Jacob Kleinman of Boy Scout Troop 55 held a food drive on August 4th and was able to collect lots of food and \$70 in donations. She thanked all those who participated in this effort. The Food Pantry has a new Facebook page and they have new flyers as part of their outreach project to get information out to their clients and to get more volunteers and more donations. The Mayor's Wellness Campaign held the first walk, as part of the "Walk the Park Program", which was a Nature Walk of the Meadows, headed up by Michael Rosenberg, Steve Barnes and Allan Williams from the Environmental Commission. There were 30 people in attendance. The next tour is an Architecture Walk through Highland Park's historic Livingston Manor District on Thursday, August 22nd headed by Architect and Highland Park resident Steve Buzbee. The walk will begin at 7PM at the bottom of the hill at River Road and Harrison Avenue and at 7:20PM at the corner of Harrison Avenue and North 2nd Avenue. Residents are encouraged to register at walktheparkmwc@gmail.com. She sent best wishes to Jane Stanley, Director of the Library, who is recovering from back surgery. Beginning in September, the Library Board will provide quarterly updates at the Council meetings. Lastly, she reported that Highland Park is not on the County's list to be sprayed for mosquitos. Borough Administrator Kathleen Kovach and Board of Health Chairperson Diane Heimlich have drafted information to post on the Borough's website. If the County decides to spray for mosquitos residents will be notified by Nixle, Twitter, Facebook and Reverse 911. The Borough's website has a link that will take residents to the County's website.

REGULAR MEETING – AUGUST 13, 2013

Councilwoman Brill Mittler reported that there is a resolution on the consent agenda to be approved that sets forth Highland Park's commitment to the complete streets program. The programs are designed by the Department of Transportation. A complete streets policy is defined as providing safe access to all users by designing and operating a comprehensive, integrated, connected, multi-model network of transportation options. It includes improving safety for pedestrians, bicyclists, children, other citizens, non-drivers, mobility challenged as well as those who cannot afford a car or choose to live car free. This program syncs with the Borough's Master Plan and the Borough's dedication to being a sustainable community. There is a new community grant program called "Park Partners". Residents would submit grant applications in one of five areas, environment, arts, culture and diversity, safety, and universal access or health and wellness. Proposals will be reviewed by the Governing Body and presented to the residents at large and they will vote on the top five in each category. Deadline for submission is October. Copies of the grant applications are available at Borough Hall and Main Street Highland Park. This is an opportunity for the Borough to give back to the residents.

Councilman Erickson - No Report.

Councilman Millet reported that there are several resolutions on the consent agenda for adoption in support of Sustainable Highland Park's attempt to gain silver certification. He thanked Sustainable Highland Park Chairperson Teri Jover for her efforts. Item #41 on the agenda is a grant submission to Sustainable New Jersey for investigation of implementation of organic waste curbside pickup.

Borough Administrator Kovach reported that new Police Officer Brad Siegel received the Academic Award for the highest scores at the Police Academy.

Borough Attorney Britton – No report.

Mayor Minkoff asked Councilwoman Foster-Dublin and Councilman Potts to join him in making presentation Shan Dan Dan (Ruvie), a friend from China who is the coordinator for the program that brought approximately 150 students from throughout China to participate in the summer camp program. This would not have been possible without the cooperation of Councilwoman Foster-Dublin, Councilman Potts, and Recreation Program Coordinator Andrea Baay. Councilwoman Foster-Dublin noted that Ruvie works for an organization called "All Americans". She had opportunity in January to work with them and had them come into the schools. Approximately 50 students came and did a performance that included dance, music and art. This was an opportunity to think locally and act globally. They reached out to the Borough and expressed interest in taking part in the summer camp program. They were looking for an opportunity for the kids to interact with American children. The parents in China have seen that their children are now more assertive and confident once they returned home. Mayor Minkoff presented Ruvie with a Certificate of Appreciation on behalf of the Borough of Highland Park.

Ruvie commented that she came to Highland Park in July and would be coming home on Friday. Highland Park is a great place for everyone to live. She liked the fresh air. Beijing where she lives is crowded and everyone wears masks all the time. She heard from the summer camp participants many good things about their experiences. They learned Basic English from their fellow campers. She thanked everyone for this opportunity.

Mayor Minkoff commended Councilwoman Foster-Dublin, Councilman Potts and all those involved, especially Ruvie and All Americans. It was a special privilege for him to spend time with the campers not just at the camp, but at National Night Out. He was pleased that these children were able to come here and that the Borough was able to be such gracious hosts and hostesses and that they were able to make such a positive impression. In the last couple of weeks, he has gotten feedback from people he knows well with regard to him mentioning how impressed he was with the number of young people who expressed interest in moving to Highland Park. They looked at him quizzically and asked how could that be? What do they see? He mentioned some of the wonderful events that have taken place in Highland Park recently such as the Independence Day celebration and National Night Out. He mentioned some events like the Street Fair and Arts in the Park where people can get together as a community and share what makes everyone the same. It is a time for people to walk around smiling and feeling good about what we are as a community. Recently he had a chance to speak at an event called "Meet the Mayors" sponsored by the Middlesex County Regional Chamber of Commerce. He was on a panel with Mayor Wahler from Piscataway, Mayor Riccigliano from Edison, and Mayor Vahalla from Metuchen. Highland Park is a great community to serve as Mayor, but not because of him, but because of what the citizens, the Governing Body and the professional staff of the Borough do day in and day out. He mentioned the enthusiasm of Environmental Commission Chairperson Mike Rosenberg when he spoke of the first walk down in the lower meadows and how excited people were. So much of what Highland Park offers is free to residents. It is because of the creativity of the Governing Body and the professional staff led by Borough Administrator Kathy Kovach. Collectively he recognized the collective effort of the Governing Body and the professional staff. Highland Park is a great place to live and it is getting greater every day.

Mayor Minkoff opened the meeting for public discussion and called upon all those wishing to speak to identify themselves.

George Stafford, 16 Kitchel Avenue, Wharton, NJ, commented that he is here before the Governing Body because he is the Outreach Director for the NJ Highlands Coalition. He is charged with visiting communities that receive water from the NJ Highlands in the mountains. He asked the Governing Body to consider passing at a future meeting a resolution to support the 2004 NJ Highlands Water Protection and Planning Act, which created the Highlands Council and the Highlands Master Plan. The Highlands Council and the Master Plan are both under a tremendous amount of pressure. The idea of the water protection act is to strike a balance between the rights of the people who receive their water from the Highlands with people who live in the Highlands. He submitted a sample resolution to the

REGULAR MEETING – AUGUST 13, 2013

Governing Body for their consideration. Mayor Minkoff advised that this Council works in committees and they would have the Public Works and Public Utilities Committee take a look at this in conjunction with the Environmental Commission.

Juan Ratliffe, 219 So. 6th Avenue, commented about children accessing porn on the computers at the senior center. Borough Administrator will have computer technicians look at the computers and print a history of sites visited. They can set limits on what can be accessed from those computers in the future. Mr. Ratliffe commented about children running through the center with pool sticks and how the staff does nothing about it. Borough Administrator will check with the Senior and Recreation Program Coordinator. Councilwoman Foster-Dublin added that the building is a youth/senior recreation center and that the children have the opportunity to utilize the same things the seniors use. To her knowledge there have been no issues with damage to property and they do not allow children to run around the center. Mr. Ratliffe asked why the Borough doesn't have a YMCA. Councilwoman Foster-Dublin noted that the Borough had a YM-YWHA, but it was a private entity. The Senior/Youth Recreation Center is a building dedicated to everyone in town.

Jan Verstraete, CFUA Member, 14 Redcliffe Avenue, commented about letter that was sent out recently with the tax bills citing the accomplishments of the Borough. The font of the letter was too small and could not be read by the reading impaired. Mayor Minkoff noted that they would be more sensitive to those issues before sending out future communications.

No one else appearing to be heard, the Mayor closed the public discussion.

The Clerk reported advertising an Ordinance entitled AN ORDINANCE FURTHER AMENDING THE "CODE OF THE BOROUGH OF HIGHLAND PARK, 2010", CHAPTER 39 CONCERNING THE FIRE PREVENTION ENFORCEMENT AGENCY for consideration of passage on final reading by title and that affidavits of publication thereto are on file. She also reported that the ordinance had been posted and made available to the public, as required by law.

On motion made by Councilman Millet seconded by Councilwoman Erickson, and carried by unanimous affirmative voice vote, the above entitled ordinance was taken up on final reading by title.

Mayor Minkoff declared the public hearing on the ordinance open to all officials and persons present and called upon all those wishing to speak for or against the ordinance to do so.

No one appearing to be heard and no objections having been received in writing, the Council President closed the public hearing.

On motion made by Councilwoman Foster-Dublin, seconded by Councilman Millet, the ordinance entitled as above, being Ordinance No. 13-1849, was duly adopted, by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits.

Opposed: None.

Absent: None.

The following resolution, introduced by the Finance Committee, was duly adopted on motion made by Councilwoman Foster-Dublin seconded by Councilman Millet and carried by unanimous affirmative voice vote:

No. 8-13-228

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, AN ORDINANCE FURTHER AMENDING THE "CODE OF THE BOROUGH OF HIGHLAND PARK, 2010", CHAPTER 39 CONCERNING THE FIRE PREVENTION ENFORCEMENT AGENCY passed on final reading at this meeting be delivered to the Mayor for his approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

On motion made by Councilman Erickson, seconded by Councilman Millet, and carried by affirmative voice vote of all Councilpersons present, Resolution No. 8-13-246 was separated and tabled from consideration.

Consent Agenda Resolution Nos. 8-13-229 through 8-13-245 and 8-13-247 through 8-13-262 were duly adopted on motion made by Councilman Millet, seconded by Councilwoman Brill Mittler, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits.

Opposed: None.

Absent: None.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above: No. 8-13-229

WHEREAS, pursuant to Resolution No. 7-12-218 adopted by the Borough Council on July 17, 2012, a contract was awarded to H & S Construction & Mechanical, Inc., Elizabeth, NJ, for Highland Park New Police Building Capital Project; and

WHEREAS, pursuant to said resolution a contract was duly executed; and

WHEREAS, the Architect, The Goldstein Partnership, has prepared the attached Change Orders Nos. 57-63 to the said contract for the additional work outlined below that was not anticipated at the time that plans and specifications were prepared for \$79,036.54; and

<u>CHANGE ORDER</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
#57	\$ 681.38	Adjust previously issued retaining wall CO
#58	\$ 1,069.50	Reimburse contractor for concrete testing
#59	\$73,571.25	Replace apron in front of fire house
#60	\$ 3,320.76	Relocate mezzanine lighting

REGULAR MEETING – AUGUST 13, 2013

#61	\$ 3,309.40	Add card reader in the elevator
#62	(-\$1,691.00)	Reuse existing overhead door tracks at Fire house
#63	(-\$1,224.75)	Change to lower price group for ceramic tile

WHEREAS, funds for this purpose are available in Account No. C-04-55-811-225 in the amount of \$79,036.54, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

WHEREAS, the Borough Council has reviewed the proposed Change Orders for this contract and has approved the same;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Mayor Gary Minkoff be and is hereby authorized and directed to execute Change Order Nos. 57 thru 63, for \$79,036.54 to the contract of H & S Construction & Mechanical, Inc.; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to The Goldstein Partnership, H & S Construction & Mechanical, Inc., and the Finance Director forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above:
No. 8-13-230

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 8/13/13, can be found in the Bills List Journal Book No. 32.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:
No. 8-13-231

WHEREAS, it is necessary to execute an Employment Agreement with Police Chief Stephen Rizco which will set forth the terms and conditions of employment for said appointment;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are hereby authorized and directed to execute and attest, on behalf of the Borough of Highland Park, an Employment Agreement with Stephen Rizco to serve as the Police Chief, which agreement shall be a form approved by the Borough Attorney and attached to the original of this resolution.

The following resolution, introduced by the Finance Committee, was duly adopted as above:
No. 8-13-232

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 7, 2013 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis, there have been the following changes, to wit:

XAVIER HUDGINS, Clean Communities Worker, at an hourly rate of \$10.00, effective July 22, 2013.

LIZ SEWELL, Clean Communities Worker, at an hourly rate of \$10.00, effective July 22, 2013.

ALISA STANISLAW, Clean Communities Worker, at an hourly rate of \$10.00, effective July 22, 2013.

PA OMAR CHAM, Counselor, at an hourly rate of \$8.50, effective July 15, 2013.

KEITH ROIG, Head Counselor, at an hourly rate of \$19.00, effective July 15, 2013.

BE IT FURTHER RESOLVED that the Finance Director be and he is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:
No. 8-13-233

WHEREAS, Bruce S. Evans, Kenneth A. DeSpirito Sr., and Brian Shutz have filed with the Clerk of this Borough an application for a License to operate a taxicab under the provisions of the Ordinance providing for such Licenses for the year 2013; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicants and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Operator License to the aforesaid applicants.

The following resolution, introduced by the Finance Committee, was duly adopted as above:
No. 8-13-234

WHEREAS, the Borough of Highland Park finally adopted its 2013 Municipal Budget on April 16, 2013; and

WHEREAS, N.J.S. 54:4-67 authorizes Council to provide a ten day period following the required payment date or a twenty-five calendar day period after mailing of the tax bills during which interest will not be charged; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the grace period for the 2013 third quarter taxes be extended twenty-five (25) days from date of mailing for Pulte Homes, Block 190, Lot 4.02 (C0101 thru C2403); and

REGULAR MEETING – AUGUST 13, 2013

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 54:4-66.5 no interest shall be charged on unpaid third quarter 2012 taxes provided the same are paid on or before twenty-five (25) days from date of mailing, and provided further that interest thereafter shall be payable at the rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 to be calculated from August 1, 2013 until the date of actual payment.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Finance Director and Tax Collector forthwith.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-235

WHEREAS, pursuant to Resolution No. 4-13-129, adopted by the Borough Council on April 2, 2013, a contract was awarded to Lucas Construction Group, Inc., Morganville, NJ, for improvements to Wayne Street from North 2nd Avenue to North 4th Avenue, with the exception of North 3rd Avenue intersection; and

WHEREAS, it appears from Pay Estimate No. 1, filed by Borough Engineer David J. Samuel, that certain work under said contract has been completed and approved, and there is due to Lucas Construction Group, Inc., the sum of \$179,648.73 in accordance with said Pay Estimate No. 1 for work performed from June 10, 2013 to July 24, 2013; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-813-320 in the amount of \$175,000.00, and Account No. C-04-55-813-220 in the amount of \$49,862.93, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Department be and is hereby authorized and directed to pay to Lucas Construction Group, Inc., the sum of \$179,648.73, as certified by the Borough Engineer in Pay Estimate No. 1, subject to the Clerk's receipt of the Certified Payroll and Project Manning Reports from the Contractor; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Finance Department and Borough Engineer David J. Samuel.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 8-13-236

WHEREAS, the Borough of Highland Park would like to install a solar canopy at the new Public Safety Building;

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are hereby authorized and directed to execute, on behalf of the Borough, the Solar Canopy Installation Contract, a copy of which is attached to the original of this resolution.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 8-13-237

WHEREAS, the Highland Park Police Department has the need to have a breaker panel installed at the Public Safety Building; and

WHEREAS, quotes for said work was requested and only one quote was received from the following, to wit:

<u>NAME</u>	<u>PRICE</u>
Mulvey Electric, Inc., Middlesex, NJ	\$7,150.00

WHEREAS, the Chief of Police has recommended that this company be hired to perform said work at the above quoted price; and

WHEREAS, funds will be available for these purposes in Account No. C-04-55-811-225 in the amount of \$7,150, as reflected by the certification of funds available by the Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Chief of Police is hereby authorized and directed to have said work performed; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Chief of Police and the Finance Department forthwith.

The following resolution, introduced by the Economic Development and Planning Committee, was duly adopted as above:

No. 8-13-238

WHEREAS, the following business/property owners have submitted a completed application to the Borough of Highland Park for matching grant under the Highland Park Façade Improvement Program and/or the Highland Park Awning Promotion Program, both funded through the Community Block Development Grant and further described on the Purchase Requisition attached to the original of this resolution for the location designated, to wit:

<u>APPLICANT</u>	<u>BUSINESS LOCATIONS</u>
Aaron Weiman, SpeakMusic Conservatory and	425 Raritan Avenue

WHEREAS, the Main Street Design Committee has reviewed the applications and has recommended that the above applications be approved by the Mayor and Council; and

WHEREAS, funds for this purpose will be available in Account No. G-05-11-CD1-210 in the amount of \$893.45, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the application from the above named business/property owner be approved for funding under the Highland Park Façade Improvement and Awning Promotion Program in the amount set opposite, to wit:

<u>APPLICANT</u>	<u>AMOUNT</u>
Aaron Weiman, SpeakMusic Conservatory	\$893.45

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the applicants, Finance Department and the Main Street Executive Director forthwith.

REGULAR MEETING – AUGUST 13, 2013

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 8-13-239

WHEREAS the Highland Park Fire Department is in need of Turnout Gear, said gear as more fully described on the attached Purchase Requisition; and

WHEREAS, quotes for said gear was requested and only one quote was received from New Jersey Fire Equipment Company, 119-131 Route 22 East, Green Brook, NJ 08812 prices; and

WHEREAS, the Fire Chief has recommended that the gear be purchased from above mentioned company; and

WHEREAS, funds for this purpose are available in Account No. 3-01-25-265-252 in the amount of \$12,812.22, as reflected by the certification of funds by the Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Fire Chief is hereby authorized and directed to purchase said turnout gear from New Jersey Fire Equipment Co., Green Brook, NJ at a total price of \$12,812.22; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Fire Chief Mike McMahon and Chief Financial Officer Kathleen Kovach, forthwith.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-240

WHEREAS, Mijung Yun paid a \$125.00 fee for an Application for Zoning Permit; and

WHEREAS, the application fee for a Zoning Permit is \$75.00; and

WHEREAS, the applicant should receive a refund for the overpayment of said fee;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby directed to refund to Mijung Yun, 119 South 5th Avenue, Highland Park, NJ 08904 the amount of \$50.00, the same being the amount of refund due for overpayment of Zoning Permit Application fee.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Zoning Officer and the Finance Director forthwith.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:

No. 8-13-241

WHEREAS, Carmine Mandato paid a \$42.00 Fire Permit fee for participation at the Highland Park Street Fair on April 11, 2013; and

WHEREAS, the applicant could not attend due to a family emergency; and

WHEREAS, the applicant has requested a refund of said fee;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby directed to refund to Carmine Mandato, 196 Garden Avenue, Belleville, NJ 07109 the amount of \$42.00, the same being the amount of refund due.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Health Department and the Finance Director forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 8-13-242

WHEREAS, the Borough of Highland Park pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., advertised for and solicited bids for the 2013 Residential Curb and Sidewalk Reconstruction Program; and

WHEREAS, on July 25, 2013 five (5) bids were received for this Program; and

WHEREAS, after a review of said bids it has been determined that the low bid was submitted by Mario's Concrete & Paving Company, Inc. of Parlin, New Jersey in a bid amount of five hundred forty-three thousand one hundred seventy-two and 50/100 (\$543,172.50) dollars; and

WHEREAS, the Borough Chief Financial Officer has certified the availability of funds for this Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the bid of Mario Concrete & Paving Company, Inc. in the amount of five hundred forty-three thousand one hundred seventy-two and 50/100 (\$543,172.50) dollars be and the same is hereby accepted for the Borough of Highland Park 2013 Residential Curb and Sidewalk Reconstruction Program.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-243

WHEREAS, the Borough of Highland Park has need of the services of an engineer to provide engineering services in connection with the Implementation of the 2013 Roadway Improvements, in accordance with letter proposal from David Samuel, CME Associates, dated July 16, 2013, attached to the original of this resolution; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, CME Associates, Parlin, N.J., is a firm of licensed engineers of the State of New Jersey with extensive experience in providing these services; and

WHEREAS, the Mayor and Council desire to provide for the method of compensation of said consulting engineer; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-813-205 in an amount not to exceed \$71,887.00, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below; and

REGULAR MEETING – AUGUST 13, 2013

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough an Agreement for professional services with David Samuel, CME Associates, 3141 Bordentown Avenue, Parlin, NJ 08859, a copy of which is attached to the original of this original, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the office of the Borough Clerk.

The following resolution, introduced by the Economic Development and Planning Committee, was duly adopted as above:

No. 8-13-244

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following additional construction project for use of CDBG funds allocated to the Borough of Highland Park for the funding period 2013-2014 be and the same is hereby approved and a certified copy hereof be submitted to the Middlesex County Housing and Community Development Committee for their approval. If there is a reduction in the CDBG allocation, the reduction should be divided evenly to each project.

Purchase & Installation of Kiosk	\$2,857.00
TOTAL	\$2,857.00

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-245

WHEREAS, the following have posted Road Opening Performance Bonds in the amounts indicated for various projects as indicated below:

<u>ACCOUNT NO.</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>PROJECT DESCRIPTION</u>
T-12-56-832-050	Jack Dolan 696 Franklin Blvd. Somerset, NJ 08873	\$500.00	405 Grant Avenue
T-12-56-832-045	Jack Dolan 696 Franklin Blvd. Somerset, NJ 08873	\$500.00	215 Wayne Street
T-12-56-832-047	Jack Dolan 696 Franklin Blvd. Somerset, NJ 08873	\$500.00	214 Donaldson Street
T-12-56-832-048	Salerno 426 Montgomery Street Highland Park, NJ 08904	\$500.00	426 Montgomery Street
T-12-56-832-049	AAA All Service Inc. 1606 Route 27 Edison, NJ 08817	\$500.00	123 North 2 nd Avenue
T-12-56-832-046	A-General Sewer Service PO Box 789 Old Bridge, NJ 08857-0789	\$500.00	114 South 5 th Avenue
T-12-56-832-044	John Burton Plbg. & Htg. Inc. 400 Amboy Avenue Metuchen, NJ 08840	\$500.00	340 Mansfield Street

WHEREAS, the Director of the Department of Code Enforcement has determined that Road Opening Performance Bonds can be released;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to remit to the above the amounts indicated, the same being the amount of refund due for return of performance bond for the Road Opening Permits referenced.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Director of Code Enforcement and the Finance Director forthwith.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-247

WHEREAS, the Environmental Resource Inventory (ERI) has been made part of the Borough's Master Plan; and

WHEREAS, the ERI is a useful tool for the review of site applications by the Environmental Commission, Zoning Board of Adjustment, Planning Board, and the Construction Office and for evaluating future plans; and

WHEREAS, the ERI is a useful educational tool for the residents and students of the Borough; and

WHEREAS, the Borough of Highland Park continues to grow and changes, current Borough information is necessary for good decisions; and

WHEREAS, the Environmental Commission working with consultants has generated a Natural Resource Inventory and an ERI;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Highland Park Environmental Commission is charged with updating the Highland Park ERI at a minimum of every 10 years or earlier as change in the Borough and technology warrant. The Environmental Commission is encouraged to obtain grants to minimize the expense to the Borough.

REGULAR MEETING – AUGUST 13, 2013

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-248

WHEREAS, the New Jersey Department of Transportation's Complete Streets policy states "A Complete Street is defined as providing safe access for all users by designing and operating a comprehensive, integrated, connected multi-modal network of transportation options;" and

WHEREAS, the benefits of Complete Streets include improving safety for pedestrians, bicyclists, children, older citizens, non-drivers and mobility challenged as well as those that cannot afford a car or choose to live car free; providing connections to bicycling and walking trip generators such as employment, education, residential, recreation, retail centers and public facilities, promoting healthy lifestyles; creating more livable communities, reducing traffic congestion and reliance on carbon fuels thereby reducing greenhouse gas emissions and saving money by incorporating sidewalks, bike lanes, safe crossings and transit amenities into the initial design of a project, thus sparing the expense of retrofits later; and

WHEREAS, the Borough Council supports this "complete streets" initiative and wishes to reinforce its commitment to creating a comprehensive, integrated, connected street network that safely accommodates all road users of all abilities and disabilities for all trips; and

WHEREAS, the Borough, Middlesex County, and the New Jersey Department of Transportation have already completed street projects that improve the walking environment and safety of pedestrians, including the 2011-2013 improvements to Raritan Avenue and the 2011 crosswalk improvements on River Road;

NOW, THEREFORE, LET IT BE RESOLVED that the Borough of Highland Park hereby recognizes the importance of creating Complete Streets that enable safe travel by all users, including pedestrians, bicyclists, public transportation riders, motor vehicle drivers, emergency vehicle drivers, and people of all ages and abilities, including children, youth, families, older adults, and individuals with disabilities.

BE IT FURTHER RESOLVED that Borough departments and professionals, such as Department of Public Works, municipal planner, engineer and Zoning Officer should incorporate Complete Streets infrastructure into all planning, design, approval, and implementation processes for any construction, reconstruction, or retrofit of streets, bridges, or other portions of the transportation network, including pavement resurfacing, restriping, and signalization operations if the safety and convenience of users can be improved within the scope of the work; however, such infrastructure may be excluded, upon written approval of the Borough Administrator made publicly available by the Borough Clerk with input from the Borough Council, where documentation and data indicate that:

- (1) Use by non-motorized users is prohibited by law;
- (2) The cost would be excessively disproportionate to the need or probable future use over the long term;
- (3) There is an absence of current need AND no reasonable expectation of future need based on the Zoning Ordinance, Master Plan, and population trends;
- (4) Inclusion of such infrastructure would be unreasonable or inappropriate in light of the scope of the project; or
- (5) Significant adverse environmental impacts outweigh the positive effects of the infrastructure.

BE IT FURTHER RESOLVED that the Planning Board, the Zoning Board of Adjustment and the Redevelopment Agency, along with their respective planning and engineering professionals, shall incorporate this Complete Streets policy into its reviews of major site plan and redevelopment projects; that all initial planning and design studies, environmental reviews, and other project reviews for projects requiring funding or approval by the Borough of Highland Park should: (1) evaluate the effect of proposed project on safe travel by all users, and (2) identify measures to mitigate any adverse impacts on such travel that are identified.

BE IT FURTHER RESOLVED that Borough departments and professionals, such as Department of Public Works, Municipal Planner, Engineer and Zoning Officer should review and either revise or develop proposed revisions to all appropriate plans, zoning and subdivision codes, laws, procedures, rules, and regulations, including subsequent updates to the Borough of Highland Park Master Plan and Redevelopment Plan, to integrate, accommodate, and balance the needs of all users in all projects.

BE IT FURTHER RESOLVED that trainings in how to integrate, accommodate, and balance the needs of all users should be provided for planners, civil and traffic engineers, project managers, plan reviewers, inspectors, and other personnel responsible for the design and construction of streets, bridges, and other portions of the transportation network.

BE IT FURTHER RESOLVED that the head of each affected department should report back to the Borough Council within one year of the date of passage of this resolution regarding: the steps taken to implement this Resolution; additional steps planned; revisions carried out to codes, rules, plans and procedures to implement this resolution, and any desired actions that would need to be taken by the Borough Council or other agencies or departments to implement the steps taken or planned.

REGULAR MEETING – AUGUST 13, 2013

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-249

WHEREAS, the Borough Council of the Borough of Highland Park strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Borough Council of the Borough of Highland Park wishes to build a model of government which benefits our residents now and far into the future with green and sustainable community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, the Borough Council established the Sustainable Highland Park Committee to focus attention on sustainability issues and to serve as the Borough's Green Team, the agents for the Sustainable Jersey municipal certification process.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highland Park that we do hereby reaffirm the establishment of Sustainable Highland Park, consisting of residents or employees of the Borough of Highland Park, appointed annually, but whose initial term of appointment shall be through December 31, 2013.

BE IT FURTHER RESOLVED THAT:

- 1) Sustainable Highland Park is active in the community and advancing sustainable practices and actions included in the Sustainable Jersey municipal certification program and
- 2) Sustainable Highland Park has been and shall continue to be composed of individuals who have demonstrated interest in advancing the efforts of the Borough of Highland Park to pursue certification through the Sustainable Jersey municipal certification program; and
- 3) The role of Sustainable Highland Park has been and shall continue to be to lead and coordinate the sustainability activities of the community, including Sustainable Jersey certification in 2013.

BE IT FINALLY RESOLVED, by the Borough Council of the Borough of Highland Park that the following persons are hereby appointed to Sustainable Highland Park for the remainder of 2013:

Josephine "Teri" Jover	Irene Chan Marx	Allan Williams	Tina Weishaus
Andy Benesch	Hagit Mano	Sheila Shukla	Randy Solomon

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-250

WHEREAS, emissions from gasoline and diesel powered vehicles contribute significantly to air pollution including greenhouse gases, ozone formation, fine particulates, and a multitude of potentially harmful pollutants that can trigger an asthma attack and other ailments; and

WHEREAS, asthma is a significant public health concern in NJ, especially among children (up to 25% of NJ's school age children are asthmatic) and the elderly; and

WHEREAS, for every gallon of gasoline used, the average car produces about 20 pounds of carbon dioxide (CO₂, 50,000 tons of nitrogen oxide and 2,000 tons of particulates); and

WHEREAS, we can avoid producing unnecessary greenhouse gas emissions and exposure to air toxics by reducing eliminating wasteful vehicle idling; and

WHEREAS, petroleum based gasoline and diesel fuel are nonrenewable fuels and should be used wisely and not wasted; and

WHEREAS, idling is not generally beneficial to a vehicle's engine because it wears engine parts; and

WHEREAS, idling for 10 minutes uses as much fuel as it takes to travel 5 miles; and

WHEREAS, vehicle idling occurs in locations (e.g. school grounds, parking lots, drive through windows, business centers etc.) where New Jersey can be exposed to air pollutant emissions; and

WHEREAS, moving beyond New Jersey's existing no idling code of 3 minutes would significantly improve public health air quality, reduce costs and greenhouse gas emissions; and

NOW, THEREFORE BE IT RESOLVED that this NJ municipality, the Borough of Highland Park supports the adoption of "idle Free Zones" by government agencies, schools, businesses and other organizations by:

- Encouraging any gasoline or diesel powered motor vehicle to turn off their engines after 10 seconds if they plan to remain at that location for more than 30 seconds.
- Reducing idling does at idle frequent locations such as school drop off and pick up, drive through windows, gas stations, parking lots, business centers, etc.
- Maintain municipal vehicles to eliminate any visible exhaust.
- Enforce existing violations and penalties under NJ's existing no idling code.
- Support broad education of the public about the health, environmental and economic impacts of idling and ways to reduce idling.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-251

WHEREAS, buildings account for 39% of CO₂ emissions, more than either the transportation or industrial sectors. In addition, buildings account for nearly 12% of potable water use, 65% of waste output and 71% of electricity consumption in the U.S. (U.S. Green Building Council)

WHEREAS, green building, also referred to as sustainable or a high performance building is a collection of better design, construction, and operating practices that have the potential to reduce or eliminate the negative impacts of development on the environment and on human health. There are many examples of green building programs and guidelines that have been propagated at national, state and municipal levels. They commonly address energy efficiency and carbon emissions reduction, water conservation, waste reduction, healthy and sustainably produced materials, indoor air quality, occupant productivity and health, and other components of green building and sustainable development.

REGULAR MEETING – AUGUST 13, 2013

WHEREAS, the purpose of this resolution is to enhance the public welfare and assure that commercial, residential and civic development is consistent with the Borough of Highland Park's desire to create a more sustainable community by incorporating green building measures into the design, construction, operation and maintenance of buildings.

WHEREAS, the Borough desires to set a leadership example in the area of green building through the implementation of energy efficiency audits and upgrades to the municipal building stock, continued procurement practices etc. (e.g. improve water conservation, reduce light pollution, and increase construction waste recycling).

WHEREAS, the Borough wishes to support green building in the private sector through a combination of voluntary actions (e.g. including a green building scorecard as a discussion item within the Site Plan approval process), actions that may be required in the future although not at the time of the adoption of this resolution (e.g. amending the Site Plan approval checklist to directly incorporate those green building standards available to a municipality), and educational actions (e.g. making available information on green building programs, guidelines, rebates etc. to residents of the municipality).

NOW, THEREFORE, BE IT RESOLVED that the Borough of Highland Park hereby implements a Green Building Policy that will consider opportunities to incorporate green building measures into the design, construction, operation and maintenance of municipal buildings and facilities, and will encourage green design for commercial and residential buildings.

The following resolution, introduced by the Finance Committee, was duly adopted as above:
No. 8-13-252

WHEREAS, The Goldstein Partnership, the Project Architect for the renovation of the Public Safety Building, had heretofore submitted an invoice totaling the amount of \$6,333.44 for services in connection with the said project; and

WHEREAS, the Mayor and Council have reviewed the said invoice and have approved the same for payment; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and hereby authorized and directed to issue payment in the amount of \$6,333.44 to The Goldstein Partnership, for architectural services in connection with the renovation of the Public Safety Building; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Finance Director forthwith.

The following resolution, introduced by the Economic Development and Planning Committee, was duly adopted as above:

No. 8-13-253

WHEREAS, pursuant to Resolution No. 7-12-218, adopted by the Borough Council on July 17, 2012, a contract was awarded to H & S Construction & Mechanical, Inc, Elizabeth, NJ, for Highland Park New Police Building Capital Project; and

WHEREAS, it appears from Pay Estimate No. 11, filed by the Goldstein Partnership, architects that certain work under said contract has been completed and approved, and there is due to H & S Construction & Mechanical, Inc. the sum of \$260,070.67 in accordance with said Pay Estimate for work performed from July 1, 2013 to, July 31, 2013; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-811-225 in the amount of \$260,070.67, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Chief Financial Officer be and is hereby authorized and directed to pay to H & S Construction & Mechanical, Inc. the sum of \$260,070.67, as certified by the Architect in Pay Estimate No. 11, subject to the Clerk's receipt of the Certified Payroll and Project Manning Reports and additional documents as necessary; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Chief Financial Officer Kathleen Kovach and the Goldstein Partnership forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above:
No. 8-13-254

WHEREAS, NJSA 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Middlesex County Educational Services Commission, hereinafter referred to as the "Lead Agency", has offered voluntary participation in a Cooperative Pricing System for the furnishing of natural gas deliveries; and

WHEREAS, the Borough of Highland Park, County of Middlesex, desires to participate in a Cooperative Purchasing Agreement for the furnishing of natural gas deliveries;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that pursuant to the provisions of NJSA 40A:11-11(5), the Borough Council of the Borough of Highland Park is hereby authorized to enter into a Cooperative Pricing Agreement with the Middlesex County Educational Services Commission for the furnishing of natural gas deliveries; and

BE IT FURTHER RESOLVED that the Lead Agency entering into contracts on behalf of the Borough of Highland Park shall be responsible for complying with the provisions of the Local Public Contracts Law (NJSA 40A:11-1 et seq.) and all other provisions of the revised Statutes of the State of New Jersey.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-255

WHEREAS, the following have posted Planning Board Escrow Fees in the amounts indicated for various projects as indicated below:

REGULAR MEETING – AUGUST 13, 2013

<u>ACCOUNT NO.</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>PROJECT DESCRIPTION</u>
T-12-56-827-120	Equipcare 438-440 Raritan Ave. Highland Park, NJ 08904	\$596.97	438-440 Raritan Avenue
T-12-56-827-109	Millwood Builders 14 Heather Way East Brunswick, NJ 08816	\$1,241.75	18 Cliff Court
T-12-56-827-121	SAM Assoc. 14 Heather Way East Brunswick, NJ 08816	\$137.08	332 Mansfield Street
T-12-56-827-118	Le Chen 35 Alexis Lane Edison, NJ 08820	\$654.03	130-134 Raritan Ave.
T-12-56-827-125	James Polos 315 Raritan Avenue Highland Park, NJ 08904	\$90.13	250 So. Adelaide Ave.
T-12-56-827-112	James Polos 315 Raritan Avenue Highland Park, NJ 08904	\$431.13	250 So. Adelaide Ave.

WHEREAS, the Director of the Department of Code Enforcement has determined that Planning Board Escrow Fees can be released;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to remit to the above the amounts indicated, the same being the amount of refund due for return of Planning Board Escrow Fees referenced.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Director of Code Enforcement and the Finance Director forthwith.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-256

WHEREAS, the following have posted Zoning Board Escrow Fees in the amounts indicated for various projects as indicated below:

<u>ACCOUNT NO.</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>PROJECT DESCRIPTION</u>
T-12-56-825-171	Carey Glass 21 South 1 st Ave. Highland Park, NJ 08904	\$356.00	21 South 1 st Avenue
T-12-56-825-169	Richard Temple 219 Wayne Street Highland Park, NJ 08904	\$644.00	219 Wayne Street
T-12-56-825-176	Mark Abraham 132 Harper Street Highland Park, NJ 08904	\$80.00	36 South 6 th Avenue

WHEREAS, the Director of the Department of Code Enforcement has determined that Zoning Board Escrow Fees can be released;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to remit to the above the amounts indicated, the same being the amount of refund due for return of Zoning Board Escrow Fees referenced.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Director of Code Enforcement and the Finance Director forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 8-13-257

WHEREAS, the Borough of Highland Park operates a Food Pantry for the residents of said Borough; and

WHEREAS, the Program requires a location for refrigerator and freezer units for said Program; and

WHEREAS, the Highland Park Housing Authority has agreed to provide space on their property for the refrigerator and freezer units provided that the Borough of Highland Park agreed to indemnify and hold the Authority harmless; and

WHEREAS, the Borough of Highland Park appreciates the Highland Park Housing Authority cooperation and wishes to enter into an Agreement which will indemnify and hold them harmless.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the Mayor and Clerk be and the same are hereby authorized to execute an Indemnification Agreement for the Highland Park Housing Authority with regard to the use of a portion of their property to support the Highland Park Food Pantry. The Indemnification Agreement is on file in the Office of the Municipal Clerk and may be inspected during regular office hours.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-258

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Highland Park strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, Highland Park is participating in the Sustainable Jersey Program; and

REGULAR MEETING – AUGUST 13, 2013

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program;

NOW, THEREFORE, BE IT RESOLVED the Governing Body of Highland Park has determined that Highland Park should apply for the aforementioned Grant.

BE IT FURTHER RESOLVED that the Governing Body of the Borough of Highland Park, State of New Jersey, authorizes the submission of the aforementioned Sustainable Jersey Grant.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-259

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Green Purchasing Policy, attached to the original of this resolution and made a part hereof, shall be and is hereby adopted.

BE IT FURTHER RESOLVED that a copy of said Green Purchasing Policy be forwarded to each Borough Department forthwith.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 8-13-260

WHEREAS, Marsha Kleinman, 32 North 7th Avenue, received an extremely high water and sewer bill; and

WHEREAS, it has been determined by the Highland Park Water & Sewer Department that the water meter was broken thereby causing the issuance of an erroneous water and sewer bill; and

WHEREAS, the Tax Collector recommends that this account be credited for the erroneous charges;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Tax Collector is hereby authorized to issue a credit in the amount of \$343.85 for water and \$207.82 for sewer to the water and sewer account of Marsha Kleinman, Account #10031420.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 8-13-261

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby authorized and directed to remit to the following the amount set opposite, the same being the amount of overpayment of 2013 2nd quarter taxes for the property indicated:

<u>BLOCK LOT</u>	<u>REMITTEE</u>	<u>AMOUNT TO BE REMITTED</u>
84 10	Rachel & Isaac Cohel 415 Becker Street	\$3,637.12

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Department and Tax Collector forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 8-13-262

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 *et seq.* ("Redevelopment Law"), authorizes municipalities to determine whether certain parcels of land located therein constitute areas in need of Redevelopment; and

WHEREAS, to determine whether certain parcels of land constitute an area in need of redevelopment, the Highland Park Borough Council wishes to authorize and direct the Highland Park Planning Board ("Planning Board") to conduct a preliminary investigation to determine whether the area of approximately 30.11 acres and consisting of Block 47, Lots 27 through 81; Block 48, Lots 30 through 33; Block 49, Lots 41 through 56; Block 75, Lot 6; Valentine Street R.O.W. – from the western edge of Block 75, Lot 6 to the southern edge of Donaldson Street; South 6th Avenue R.O.W. – from Graham Street R.O.W. to Valentine Street R.O.W.; Donaldson Street R.O.W. – from South 6th Avenue to the western edge of South 7th Avenue; and Graham Street R.O.W. – from South 6th Avenue to the western edge of South 7th Avenue meet the criteria set forth in the Redevelopment Law and should be designated as an area in need of redevelopment.

Mayor Minkoff noted that he received the resignation of OEM Coordinator Jeff Morris. He was a former Councilman and the Mayor thanked him for his service. Councilwoman Foster-Dublin indicated that she has spoken with Deputy OEM Coordinator James Polos and they are working on getting revised hurricane season information out soon. Mayor Minkoff added that James Polos has been the Deputy OEM Coordinator for the last several months and he is willing to take over the OEM Coordinator position.

Mayor Minkoff appointed H. James Polos to serve as OEM Coordinator for the Emergency Management Council for a term to expire April 24, 2016.

On motion made by Councilwoman Foster-Dublin, seconded by Councilwoman Welkovits, the above appointment was confirmed by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits.

Opposed: None.

Absent: None.

Mayor Minkoff noted that Teri Jover submitted her resignation from the Planning Board and Stephen Nolan submitted his resignation as Special Advisor of Economic Development.

Mayor Minkoff appointed the following to the Planning Board for terms to expire as follows:

Heather Wilkerson, Reg. Member

September 2, 2014

Stephen Nolan, Alt #1

September 2, 2014

REGULAR MEETING – AUGUST 13, 2013

Mayor Minkoff opened the meeting for public discussion and called upon all those wishing to speak to identify themselves.

Ruth Bickhardt, 307 Magnolia Street, asked about the bid award for sidewalks. Borough Administrator Kovach explained that the necessary paperwork is in progress and contracts to be sent out in September with a return date of September 27th. Ms. Bickhardt asked complete streets program. Councilwoman Brill Mittler explained that she mentioned it earlier in her report. It is a DOT Program for pedestrian safety. Ms. Bickhardt asked about the idle free ordinance and green purchasing policy. Councilman Millet explained that the idle free ordinance addresses pollution. The green purchasing policy codifies things that are already done in Highland Park. The Borough is using environmentally friendly cleaners. Lastly, Ms. Bickhardt commented about the receptacles on Raritan Avenue, especially the one near Rite Aid, that are always full and have garbage placed underneath it. Borough Administrator noted that those receptacles are emptied three times a week. Mayor Minkoff advised that the Borough will have Main Street look into possibly having the Clean Communities workers check the receptacles.

No one else appearing to be heard, the Mayor closed the public discussion.

There being no further business, on motion made by Councilman Millet, seconded by Councilwoman Brill Mittler, and carried by affirmative voice vote of all Councilpersons present, the meeting adjourned to the Conference Meeting at 6:51 PM.

Respectfully submitted,

Joan Hullings
Borough Clerk