

## REGULAR MEETING – NOVEMBER 12, 2013

A Regular Meeting of the Highland Park Mayor and Council was held in Borough Hall, 221 South 5th Avenue, on Tuesday, November 12, 2013 and was called to order by Mayor Minkoff at 7:05 PM. Mayor Minkoff read the Open Public Meetings Statement.

Present: Mayor Minkoff, Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits; Borough Attorney Schmierer; Borough Administrator Kovach, Borough Clerk Hullings.

Mayor Minkoff recognized Freeholder H. James Polos who is here tonight in his volunteer capacity as the Borough's new OEM Coordinator. Councilwoman Foster-Dublin reported that in his short tenure as the Borough's Office of Emergency Management Coordinator he has almost completed the updating of all the manuals. He is working on fantastic things with public safety to promote public awareness.

Freeholder Polos thanked the Mayor and Council for the opportunity to serve once again as the OEM Coordinator. He especially thanked Councilwoman Foster-Dublin for her continued support. This group did a yeoman's job a year ago to provide great service. OEM would like to plan better for the future. He thanked Chief Rizco and Capt. Golden for their assistance. In 1983 he served as the 1<sup>st</sup> Coordinator for OEM for 15 years. They are working on committing things in writing so that there is a plan in place. They are working on the Operating Plan, which is a State requirement. They have held table top IAP's for various types of events. Included in the plan are specific responsibilities for Police, Fire, 1<sup>st</sup> Aid and Public works. Plans are generated from experience in community events and events held nationwide. They have created specific responsibilities for Public Works that they would respond to such as blocking off roads and being at the staging areas. They go through detailed program with each incident and develop an IAP. They have done IAP's for the Arts Festival, the 4<sup>th</sup> of July, and the Street Fair. They will be creating them for the senior housing and AHEPA housing buildings. They will visit the Parker Nursing Home and develop a plan. They utilize the Eye in the Sky equipment for events that is available from the County. They have a command center for each event that is staffed with representatives from each department. They also have supplies available to use and distribution. They are working on a plan to be able to house people and hope to have a trailer available with supplies and cots to house 75 people. At the request of Councilwoman Foster-Dublin they are going to create a Civilian Emergency Response Team. Eleven people have expressed interest. He is a certified trainer along with Sgt. Olarra and they will train the volunteers to become certified CERT members. They are looking for additional grants to purchase additional equipment. He thanked the Governing Body for their support and looks forward to working with them in 2014.

Councilman Millet asked about the radio frequency. Freeholder Polos noted that the County has 800 megahertz system. They have had some internal problems with the system. Adding additional communities at this time is on hold. The County is putting \$3 million dollars into upgrading the system. They will remarket the system county-wide. If Highland Park wants to expand, they can. Currently, there is a borough-wide channel to communicate with each other. Moving Fire Department and First Aid Squad to their own channel would be beneficial.

Councilwoman Brill Mittler commended Freeholder Polos for doing an excellent job. She is happy to hear that he moved so quickly. She asked that as they move forward they let the Public Information Committee know so that information can be sent out from OEM to the residents. Freeholder Polos indicated that they are working on a one-page information sheet and will utilize Nixle when it is completed. He thanked former OEM Coordinator Jeff Morris for his efforts in keeping OEM up and running. He noted that they will be setting up meeting with both senior buildings and that they changed the protocol about OEM responding to events.

Councilwoman Foster-Dublin thanked Freeholder Polos for putting Highland Park light years ahead. OEM has done a 360 and is moving into the future.

Mayor Minkoff asked the Council members to present their reports.

Councilwoman Foster-Dublin reported that Operation Take Back was held last month. Sgt. Olarra collected 30 pounds of unused medication. Fire Prevention month was in October and the Fire Department's theme was kitchen fires that was presented in the schools. The Veteran's Parade was held and it was a success with 700 students from the schools in attendance. She thanked everyone who participated. Mayor Minkoff added that he was unable to attend the parade, but it was a magnificent tribute to the Veteran's to have the schools in attendance. He thanked Councilwoman Foster-Dublin for her efforts.

Councilman Potts reported that the senior's Thanksgiving Dinner will be held on November 25<sup>th</sup> at 12PM. The senior holiday party will be held on December 16<sup>th</sup> at 12:30PM at The Italian Bistro. Registrations for the indoor soccer clinics for ages 3-12 are due by December 13<sup>th</sup>. The annual Christmas Dinner will be held on December 25<sup>th</sup> from 1:00-3:00PM at the Senior Center. The Borough is accepting cash donations or residents can contribute specific items. Volunteer opportunities are available for cooking, serving and cleaning.

Councilwoman Welkovits reported that on Monday, December 9<sup>th</sup> and Tuesday, December 10<sup>th</sup>, the Highland Park Board of Health is delighted to present two special sessions on the Affordable Care Act. The Affordable Care Act is a significant regulatory overhaul of the nation's healthcare system. It increases access to affordable health insurance and lowers costs to individuals by making common preventive services available at no cost. First, on Monday, December 9<sup>th</sup> at 7pm, our Congressman Frank Pallone, who as Health Subcommittee Chairman, played a leading role in passing the Affordable Care Act, will be here at Borough Hall. He, along with representatives from Enroll America and the Centers for Medicare and Medicaid Services, will hold this special session to explain the benefits of the Affordable Care Act and how to access them. The following day, on Tuesday, December 10<sup>th</sup> at 5:30pm in the Senior/Rec Center, representatives from the three insurance companies offering plans in NJ's

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Health Insurance Marketplace will be available to answer your questions, and Certified Application Counselors will be on-hand to help you enroll in the program. Our Board of Health strives to provide for the health needs of HP residents. We have arranged for these sessions to make it easier for you to access the information that you need to make educated decisions. This series is open to everyone: residents, business owners, and all interested parties. Enrollment must be completed by December 15, 2013 for benefits to begin January 1 2014. Open enrollment extends to March 31, 2014 for later start dates. For more info on our event please visit the borough website or send an email to [ACAHighlandPark@gmail.com](mailto:ACAHighlandPark@gmail.com). Thanks to Congressman Pallone for coming to Highland Park for this special information session, and to Laura Cartwright from his office in helping set this up, and to Diane Heimlich, Chairwoman HP Board of Health for her organizing and outreach in setting this up. Thanks to Stacy Kaplan, Communications Committee, in advertising the events. Last year we passed a Proclamation recognizing that November is Pancreatic Cancer Awareness Month. It is estimated that more than 38,000 Americans who will die of pancreatic cancer in 2013 approximately 1200 of whom live in New Jersey. It is the 4th leading cause of cancer death in the US and rising. On tonight's agenda we wish to pass a Proclamation this year to bring awareness in our community, to help focus on this disease and encourage the development of treatments and early detection tools. Monday was Veterans Day and our annual parade with New Brunswick. Among the many notables, elected officials, performers, and our important honorees the Veterans, I was very touched to see the nearly 700 children from HP Schools, from our very youngest through high schoolers, that came out to watch, and wave on the marchers. It was a great tribute to bring our kids out and it was obvious on the faces of those marching in the parade. Special thanks to Elsie Foster Dublin, who had worked on this for many years, and to Andrea Baay, Kim Perkins, Janet Molina from Community Services, and to the Principals and staff of our fine schools. On October 28th, HP Schools held an enjoyable celebration to re-dedicate the beautifully renovated HS auditorium. After more than 90 years it was much needed. Special thanks to the Landis family for spearheading the lengthy project, an anonymous donor, the McCardy and Weinberg families for their very generous donations, Mrs Betty Wold Johnson, the HP Ed Foundation, and the many others that made this transformation possible for our students. In all, \$1.3 million dollars was raised, and the results are spectacular. The event also featured the amazing talents of our students. Last week our schools were closed for 2 days for the NJ state teacher's conference. Thanks to Sherry Johnson from our amazing Library that held a special screening of Monsters University for our kids and parents that were looking for something to do. Remember to check with the Library for their many great programs for people of different interests and ages. Last year I was thrilled to work with Beth Leech, Chair of HP Food Pantry, to submit an application for a CDBG grant for refrigeration units for our Food Pantry. Our efforts were successful as we were awarded over \$4,000 to purchase the units. I'm thrilled to announce that the new units have been installed!! With the refrigeration units we are able to offer meats and dairy, and keep other perishables cooled until distribution for our users. While we awaited the new units, our very generous Housing Authority lent us their refrigerators, and they continue to lend us space to house these units. Special thanks to those from the Housing Authority: Executive Director Donna Brightman, maintenance manager Rich Sweeney, Chairwoman Evelyn Sedehi and the Board of the Housing Authority for their generosity and support. I know this has been a dream for many of our generous Food Pantry volunteers and I'm excited that we've been able to do this just in time for our Thanksgiving turkey distribution, which will be held on the morning of Thursday, November 21<sup>st</sup> for users of our Food Pantry. Additionally, the special Thanksgiving food distribution will occur on Tuesday, November 26<sup>th</sup> at 9am & again at 6pm. Special thanks to Don Rish and Foreman Mike Wieczorkiewicz from the Department of Public Works for their generous help with the turkey distribution, to the volunteers that helped in the delivery and installation of the units, and to continued support from all the dedicated Food Pantry volunteers. Special thanks also go to Girl Scout Troop 80887 of Piscataway under troop leader Valerie for a significant food donation last week. This will greatly help with our Thanksgiving distributions. I encourage everyone in our community to please consider a gift to our Food Pantry at this time of year, if you are able. Earlier this year our Housing Authority was awarded a generous grant from Leading Age, through a partnership with The Parker House, assisted living facilities. The program continues, and there are a few spots still open for seniors or persons with disabilities. Each Monday from 10am - 2pm, the program takes place at the Housing Authority at 242 S 6th Ave, and costs only \$3. Please join the professionals from the respected Parker House, for a day of physical exercise, games to exercise your mind, and a nutritious lunch made by the chefs at Parker House. To enroll or for more details, please contact Diane Boyle, HP Housing Authority at 732-572-4420. Thanks to Donna Brightman and Kathy Blaha at the Housing Authority for partnering with the Parker House and applying for the grant. Our Mayor's Wellness Campaign's successful Walk the Park program presents 2 events in November, both with historical themes. Last week we held a Historical Highland Park Walk. Thanks to our generous host, Marc Mappen, historian, author, and president of the HP Public Library, for a very informative and entertaining walk. Although it was chilly, we were at maximum capacity again! Many thanks to Allan Williams for his generous support of our Walk the Park program. Tomorrow evening, Wednesday, November 13<sup>th</sup> at 7:30pm at the Senior/Rec Center, he has organized the talk "Role of the Raritan River in the Revolution". The talk will be given by Douglas Aumack, Assistant Curator for New Jersey and Local History at the Middlesex County Cultural & Heritage Commission, the discussion will include the battles along the Raritan in 1777, including the British withdrawal from the Raritan Valley and Washington's retreat from Cornwallis through Woodbridge and New Brunswick on his way to Trenton. Please join us for an enlightening discussion. We encourage you to take this opportunity to walk to and from the event, and enjoy a fascinating talk about the people of the Raritan River Valley at the time of the American Revolution. The event is sponsored by the Mayor's Wellness Campaign, the Middlesex County Improvement Authority, the Crossroads of the American Revolution National Heritage Area, and the Environmental Commission. For more information, contact Walk the Park at [walktheparkmwc@gmail.com](mailto:walktheparkmwc@gmail.com). We are eagerly looking for volunteers to host a walk. Please contact us at [walktheparkmwc@gmail.com](mailto:walktheparkmwc@gmail.com). Thanks to our Chair, Dr. Cliff Lacy for supporting the program; and for participating in last week's walk. Thanks to Stacy Kaplan, Communications Committee, in her support in advertising the events. Thanks to Joe Novick from our Human Relations Commission for attending the Middlesex County College Volunteers Day tomorrow. He'll be helping represent the Borough and the many volunteer opportunities available on our committees. Thanks to Stacy Kaplan for putting together the handouts and materials.

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Councilwoman Brill Mittler reported that there were 16 submissions for the Park Partners Grant Program. Submissions will be available for viewing on February 2<sup>nd</sup> and residents make place their votes for winners in five categories. Winners will get \$2,000 to make their idea happen. Main Street Highland Park has a holiday gift boutique at their office. The Shopper's Reward cards were mailed out. She has been using her card and has received an email that details the credits she has received so far. The menorah lighting will take place on November 27<sup>th</sup>, at 6:30 PM. Watch the Main Street Highland Park website for Highland Park Facebook page for more information. The tree lighting ceremony will take place on November 30<sup>th</sup>. The Farmer's Market and Artisan Market will continue to operate through December 20<sup>th</sup>. The Public Information Committee is hard at work and their Nixle and Facebook communications are very informative. They will have their next meeting on November 21<sup>st</sup> at 7PM.

Councilman Erickson reported that there is a resolution on the agenda to support the "opportunity to compete act". This is important for many communities. There will be a hearing on Thursday in Trenton on A3837.

Councilman Millet congratulated Sustainable Highland Park and the Borough of Highland Park for attaining Silver certification from Sustainable New Jersey. He thanked Kathleen Kovach, Donald Rish and Frank Troy for their efforts in getting the necessary information to Sustainable Highland Park for submission to the State.

Borough Administrator Kovach reported that the tax sale will be held on December 16<sup>th</sup>. Taxes or water and sewer bills outstanding will be sold as liens to outside lien holders as required by State law. The Borough does not sell the property, only the lien. This year the tax sale will be done online.

Borough Attorney Schmierer – No report.

Mayor Minkoff reported that Highland Park lost a person who is a legend, Ralph Voorhees. He was on Council from 1958-1963. He was an extraordinary individual and they hope to recognize him at a future meeting. He asked for a moment of silence. The General Election was last week and he congratulated Councilman Erickson and Councilwoman Brill Mittler on their re-election. There is plenty of work still to be done. The Mayor's Teen Advisory Committee held an election for officers; they have a Facebook page and continue to look for volunteers. He hopes to meet and greet them at a future meeting. They were a key aspect of the celebration at the dedication of the auditorium where they held a talent show.

Mayor Minkoff opened the meeting for public discussion and called upon all those wishing to speak to identify themselves.

Judith Rosenstein, 223 South 3<sup>rd</sup> Avenue, noted that she has lived in Highland Park for 45 years. She screams at drivers for speeding and is known to the Police Department by various names. She chose Highland Park because of the town center and walkability. The streets in town have become freeways. Her dog was run over three years ago and she was tapped by a car at Harper and South 3<sup>rd</sup>. Cars are rolling through stop signs and not coming to a complete stop. She has begged for speed bumps and when road was paved they were promised they would be put in and it was not done. Mayor Minkoff thanked her for her concern. The Council shares her concerns and they will refer this matter to the Public Safety Committee for review and Councilman Millet will communicate with her as to what action will be taken. Borough Administrator Kovach added that South 3<sup>rd</sup> in on the list for speed humps. Councilwoman Brill Mittler added that Highland Park was mentioned for Complete Streets certification, which is to make streets safer for cars, pedestrians and pets.

Irving Kaufman, 73 Lincoln Avenue, commented that he Judy's contentions. He suggested use of traffic cameras, which is good for public safety and for the Borough's coffers. Mayor Minkoff commented that they have no intention of letting financial decisions stand in the way of public safety.

Tara Canavera, 361C Crowells Road, commented that at the last meeting they spoke about Main Street Highland Park's handicapped access. She is willing to come to the next meeting with full set of plans with measurements. Councilwoman Brill Mittler noted that she met with Code Enforcement Director, Jim Nichols from MSHP and Diane Feldman of the CFUA. That was the first time they saw the plans. She has asked the Code Enforcement Director and Jim Nichols to meet again and put together figures for pricing of the work to be done. Ms. Canavera noted that she lives in an apartment and Highland Park has been great in getting information out to her.

Riva Kaufman, 73 Lincoln Avenue, asked about the Teen Council. She mentioned that in Bradley Beach they have little boxes that are placed in front of homes where residents can put books that are free for lending. She wondered if the Borough would be interested. Mayor Minkoff noted that the Mayor's Teen Advisory Committee is looking for adult mentors and students in Middle School and High School. Councilwoman Welkovits noted that she is not familiar with this type of program but added that the Library is centrally located and has good hours.

Matt Hersh, 333 Felton Avenue, commented that his family views Ms. Rosenstein as a good steward of traffic safety. Capt. Golden noted that the Highland Park Police Department is a pro-active department. They target areas where there are problems. They will have selective enforcement done on South 3<sup>rd</sup> Avenue and the surrounding streets.

No one else appearing to be heard, Mayor Minkoff closed the public discussion session.

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Consent Agenda Resolution Nos. 11-13-326 through 11-13-341 were duly adopted on motion made by Councilman Erickson, seconded by Councilman Millet, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Erickson, Foster-Dublin, Millet, Potts, Welkovits.  
 Opposed: None.  
 Absent: None.  
 Abstain: Councilwoman Brill Mittler

The following resolution, introduced by the Finance Committee, was duly adopted as above:  
No. 11-13-326

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that transfers of 2013 budget appropriation balances shall be made as follows:

CURRENT FUND

Account No.	Description	From	To
20-155-250	Legal	\$ 10,000.00	
20-100-227	Admin		\$ 10,000.00
25-266-101	Fire Prevention SW	\$ 47,601.68	
25-267-233	Uniform Fire Safety	\$ 8,446.37	
28-371-100	Aging S&W	\$ 60,000.00	
26-310-221	Public Bldgs		\$ 3,000.00
26-310-2PW	Public Bldgs		\$ 3,000.00
26-290-207	PW - Sand & Salt		\$ 6,000.00
31-460-235	Gasoline		\$ 10,000.00
20-120-204	Clerk		\$ 11,950.00
20-130-247	Finance		\$ 9,000.00
20-145-247	Tax		\$ 6,048.05
20-140-240	Info Technology		\$ 15,000.00
31-440-235	Telephone		\$ 10,000.00
45-935-299	Note Interest		\$ 12,077.38
25-240-101	Police S&W		\$ 62,000.00
20-120-101	Borough Clerk S&W		\$ 9,400.00
26-290-101	Public Works S&W		\$ 16,000.00
28-371-101	Zoning Board	\$ 18,000.00	
20-155-233	Legal	\$ 39,427.38	
20-165-233	Engineering	\$ 10,000.00	
31-430-235	Electric	\$ 25,000.00	
253-220-235	Group Insurance		\$ 35,000.00
		\$218,475.43	\$218,475.43

The following resolution, introduced by the Finance Committee, was duly adopted as above:  
No. 11-13-327

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 11/12/13, can be found in the Bills List Journal Book No. 32.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:  
No. 11-13-328

WHEREAS, Leon Rozenblatt and Thomas Charles Renner have filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such Licenses for the year 2014; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicants and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Operator License to the aforesaid applicants.

The following resolution, introduced by the Finance Committee, was duly adopted as above:  
No. 11-13-329

BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the Borough Clerk shall be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 7, 2013 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual basis, there have been the following changes, to wit:

KATHIE SENIOR, Deputy Borough Clerk, at an annual salary of \$56,598.00, effective December 2, 2013.

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BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 7, 2013 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis, there have been the following changes, to wit:

PATRICK KEOGH, Part-time Dispatcher, at an hourly rate of \$18.50, effective November 4, 2013.  
 PATRICK KEOGH, Part-time Dispatcher, at an hourly rate of \$19.20, effective November 15, 2013.

GJEJRANE BICAJ, Part-time Crossing Guard, at an hourly rate of \$16.97, effective October 31, 2013.

BE IT FURTHER RESOLVED that the Finance Director be and he is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

The following resolution, introduced by the Finance Committee, was duly adopted as above:  
 No. 11-13-330

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The \$9,255,000 General Improvement Bonds, Series 2013, of the Borough of Highland Park, in the County of Middlesex, State of New Jersey (the "Borough") referred to and described in Section 3 above, shall be issued and designated as General Improvement Bonds, Series 2013, of the Borough (the "General Improvement Bonds"). The General Improvement Bonds shall mature in the principal amounts on August 15, in each of the years as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2014	\$400,000	2022	\$675,000
2015	450,000	2023	700,000
2016	475,000	2024	700,000
2017	525,000	2025	700,000
2018	525,000	2026	700,000
2019	625,000	2027	750,000
2020	625,000	2028	755,000
2021	650,000		

The General Improvements Bonds are subject to redemption prior to their stated maturities in accordance with the bond form attached hereto as Exhibit A. The General Improvement Bonds shall be fifteen (15) in number, unless the purchaser shall structure a portion of the serial maturities as one or more term bonds in accordance with the Local Bond Law and the Notice of Sale (as defined herein) authorized herein, with one bond certificate being issued for each year of maturity and shall be designated and numbered from GI-1 upwards.

Section 2. The \$945,000 Water/Sewer Utility Bonds, Series 2013, of the Borough referred to and described in Section 3 above, shall be issued and designated as Water/Sewer Utility Bonds, Series 2013, of the Borough (the "Water/Sewer Utility Bonds", and together with the General Improvement Bonds, the "The Water/Sewer Utility Bonds" shall mature in the principal amounts on August 15, in each of the years as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2014	\$75,000	2019	\$100,000
2015	75,000	2020	110,000
2016	75,000	2021	110,000
2017	75,000	2022	120,000
2018	80,000	2023	125,000

The Water/Sewer Utility Bonds are not subject to redemption prior to their stated maturities in accordance with the bond form attached hereto as Exhibit B. The Water/Sewer Utility Bonds shall be ten (10) in number, unless the purchaser shall structure a portion of the serial maturities as one or more term bonds in accordance with the Local Bond Law and the Notice of Sale (as defined herein) authorized herein, with one bond certificate being issued for each year of maturity and shall be designated and numbered from WSU-1 upwards.

Section 3. The principal amount of bonds authorized by each ordinance to be combined into a single issue as above provided, the bond ordinances authorizing the Bonds described by reference to the ordinance number, description and date of final adoption, amount of issue and average period of usefulness determined in each of the bond ordinances are respectively as follows:

<u>Ordinance Number</u>	<u>Description and Date of Final Adoption</u>	<u>Amount of Issue</u>	<u>Useful Life</u>
08-1735, as amended by 11-1813 and 11-1819	Raritan Avenue and Woodbridge Avenue streetscape	\$ 476,190 *	15.00 years
08-1746	Various water and sewer improvements	945,000**	10.00 years
11-1810, as amended by 12-1834	Renovation of Public Safety Building	6,564,526*	20.00 years
11-1811	Acquisition of Fire ladder Truck	952,380*	10.00 years
11-1812	Various roadway improvement	761,904*	* 10.00 years
12-1828	Affordable housing contribution	500,000*	* 15.00 years
TOTALS		\$ 10,200,000	

\* Combined into \$9,255,000 General Improvement Bonds, Series 2013

\*\* \$945,000 Water/Sewer Utility Bonds, Series 2013

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Section 4. The Bonds will be issued in fully registered book-entry only form, without coupons. One certificate shall be issued for the aggregate principal amount of the Bonds of each series maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York ("DTC"), which will act as Securities Depository (the "Securities Depository") for the Bonds. The certificates will be on deposit with DTC. DTC will be responsible for maintaining a book entry system for recording the interests of its Participants ("Participants") or the transfers of the interests among its Participants. The Participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount of \$5,000 each or any integral multiple thereof, with minimum purchases of \$5,000 required, except that any amount of Bonds maturing in any one year in excess of the largest principal amount thereof equaling a multiple of \$5,000 will be in denominations of \$1,000 or any integral multiple thereof, through book entries made on the books and records of DTC and its Participants. The Bonds will be dated their date of delivery and shall bear interest from such date, which interest shall be payable semiannually on the fifteenth day of February and August in each year until maturity or prior redemption, commencing February 15, 2014, at a rate or rates per annum as proposed by the successful bidder in accordance with the Notice of Sale authorized herein. The principal of and the interest on the Bonds will be paid to the Securities Depository by the Borough, or some other paying agent as the Borough may designate and appoint, on the maturity dates and due dates and will be credited on the maturity dates and due dates to the Participants of DTC as listed on the records of DTC as of each February 1 and August 1 for the Bonds (the "Record Dates"). The Bonds shall be executed by the manual or facsimile signatures of the Mayor and Chief Financial Officer of the Borough under the official seal (or facsimile thereof) affixed, printed, engraved or reproduced thereon and attested to by the manual signature of the Clerk of the Borough. The following matters are hereby determined with respect to the Bonds:

Date of Bonds:	Date of Delivery
Principal Payment Date:	August 15, 2014 and each August 15 thereafter until maturity or prior redemption for the General Improvement Bonds; and August 15, 2014 and each August 15 thereafter until maturity for the Water/Sewer Utility Bonds
Interest Payment Dates:	Semiannually on each February 15 and August 15 until maturity or prior redemption for the General Improvement Bonds, commencing February 15, 2014; and semiannually on each February 15 and August 15 until maturity for the Water/Sewer Utility Bonds, commencing February 15, 2014
Place of Payment:	Cede & Co., New York, New York

Section 5. The General Improvement Bonds and the Water/Sewer Utility Bonds shall be substantially in the forms set forth in Exhibit A and Exhibit B, respectively, attached hereto with such additions, deletions and omissions as may be necessary for the Borough to market the Bonds in accordance with the requirements of DTC, upon advice of Bond Counsel to the Borough (as hereinafter defined).

Section 6. The Bonds shall be sold upon receipt of electronic bids on Wednesday, December 11, 2013 at 11:00 a.m. by the Chief Financial Officer of the Borough on Grant Street G MuniAuction website ( " M in accordance with the Notice of Sale authorized herein. The use of the services provided by MuniAuction and the fees associated therewith are hereby approved. Bond Counsel to the Borough, on behalf of the Clerk of the Borough, is hereby authorized and directed to arrange for the publication of a summary of such Notice of Sale to be published not less than seven (7) days prior to the date of sale in The Bond Buyer, a financial newspaper published and circulating in the Borough of New York, New York and the full text of such Notice of Sale in the Home News, such Notice of Sale to be published not less than seven (7) days prior to the date of sale. Pursuant to N.J.S.A. 40A:2-34, the Borough hereby designates the Chief Financial Officer of the Borough as the financial officer authorized to sell and award the Bonds in accordance with the Notice of Sale authorized herein, and such financial officers shall report in writing the results of the sale to the Borough Council at its next regularly scheduled meeting thereafter. The Chief Financial Officer is hereby further authorized and directed to do and accomplish all matters and things necessary or desirable to effectuate the offering and sale of the Bonds.

Section 7. The Notice of Sale in the form set forth at Exhibit C attached hereto with such additions, deletions and omissions as may be necessary for the Borough to market the Bonds, upon advice of Bond Counsel to the Borough (as hereinafter defined).

Section 8. The Bonds shall have attached a copy thereto of the written opinion with respect to such Bonds that is to be rendered by the law firm of Wilentz, Goldman & Spitzer, P.A., Bond Counsel to the Borough ("Bond Counsel"). The Clerk of the Borough is hereby authorized and directed to file a signed duplicate of such written opinion in the office of the Clerk of the Borough.

Section 9. Bond Counsel is hereby authorized and directed to arrange for the printing of the Bonds and for the printing and electronic posting of the Preliminary Official Statement (as hereinafter defined) and the Final Official Statement (as hereinafter defined), which Preliminary Official Statement and Final Official Statement are each hereby authorized to be prepared by Bond Counsel, Hodulik & Morrison, P.A., Highland Park, New Jersey, auditor to the Borough (the " And other Borough officials. Bond Counsel, the Auditor and the Financial Advisor are also authorized and directed to arrange for the distribution of the Preliminary Official Statement on behalf of the Borough to those financial institutions that customarily submit bids for such Bonds. The Mayor, Chief Financial Officer and Clerk of the Borough are each authorized and directed to execute and deliver any certificates necessary in connection with the distribution of the Preliminary Official Statement and the Final Official Statement. Bond Counsel, the Auditor and the Financial Advisor are hereby further authorized and directed, to obtain ratings on the Bonds and to prequalify the Bonds for municipal bond insurance and to prepare and submit financial and other information on the Borough to a rating agency and municipal bond insurers.

Section 10. The Borough hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended and supplemented (the "Code"), to preserve the exemption from taxation of interest on the Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds, if necessary.

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Section 11. The Borough is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with DTC, as may be necessary to provide that the Bonds will be eligible for deposit with DTC and to satisfy any Obligation undertaken in connection therewith.

Section 12. In the event DTC may determine to discontinue providing its services with respect to the Bonds or is removed by the Borough and if no successor securities depository is appointed, the Bonds which were previously issued in book-entry only form shall be converted to Registered Bonds (the "Registered Bonds") in denominations of \$5,000 or any integral multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Obligations. The Borough shall be obligated to provide for the execution and delivery of the Registered Obligations in certified form.

Section 13. The Chief Financial Officer is hereby authorized and directed to " f the Official Statement (the "Official Statement") prepared with respect to the issuance of the Bonds and pursuant to the provisions of the Rule (as hereinafter defined) and to execute a certificate regarding same. The Chief Financial Officer is hereby authorized and directed to authorize and approve the use and distribution of the Official Statement in preliminary form (the " P OfficialrS e t in conheation i t m with the offering and sale of the Bonds. Upon the sale of the Bonds, the Preliminary Official Statement shall be modified, in consultation with Bond Counsel, to reflect the effect of the sale of the Bonds and said modified Preliminary Official Statement shall constitute the final Official Statement (the "Final Official Statement"). The Chief Financial Officer is hereby authorized and directed to execute and deliver the Final Official Statement to the purchaser of the Bonds in accordance with the provisions of the Rule, for its use in the sale, resale and distribution of the Bonds, where and if applicable.

Section 14. The Borough hereby covenants and agrees that it will comply with and carry out all of the provisions of the respective Continuing Disclosure Certificate for the Bonds (the "Certificate"), which will set forth the Obligation of the Borough to file, as applicable, budgetary, financial and operating data on an annual basis and notices of certain enumerated events deemed material with respect to the Bonds, in accordance with the provisions of Rule 15c2-12 (the "Rule") promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended and supplemented. The Chief Financial Officer of the Borough is hereby authorized and directed to execute and deliver the respective Certificate to the purchaser of the Bonds evidencing the Borough's undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the Borough to comply with the Certificate shall not be considered a default on the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance, to cause the Borough to comply with its Obligations hereunder and thereunder.

Section 15. The Chief Financial Officer of the Borough is hereby authorized and directed to sell the aforesaid Bonds and to determine all matters in connection with the Bonds (including adjusting the maturity schedule or any other matters set forth in this resolution that are deemed necessary and advisable to change by the Chief Financial Officer, prior to the sale or closing of the Bonds, all in consultation with Bond Counsel and the Auditor), and the manual or facsimile signature of the Chief Financial Officer of the Borough upon any documents shall be conclusive as to all such determinations. The Mayor, the Chief Financial Officer, the Clerk of the Borough and any other Borough Official or professional, including but not limited to Bond Counsel, the Auditor, the Borough Engineer and the Borough Attorney (collectively, the " O B fare each hereby authorized and directed to execute and deliver such documents as are necessary to consummate the sale and closing of the Bonds, and to take such actions or refrain from such actions as are necessary for the issuance of the Bonds and all such actions or inactions taken by the aforesaid Borough Officials heretofore are hereby ratified and confirmed.

Section 16. This resolution shall take effect immediately.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 11-13-331

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk is hereby directed and authorized to advertise for receipt of bids for a garbage truck, said bids to be received on a date and time to be determined by the Superintendent of Public Works and Public Utility and Borough Clerk.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 11-13-332

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2012 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

- General Comments
- Recommendations

and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

- General Comments
- Recommendations

as evidenced by the group affidavit form of the governing body, and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

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WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highland Park, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution, and the required affidavit to said Board to show evidence of said compliance.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:  
No. 11-13-333

WHEREAS, The Goldstein Partnership, the Project Architect for the renovation of the Public Safety Building, had heretofore submitted an invoice totaling the amount of \$13,735.88 for services in connection with the said project; and

WHEREAS, the Mayor and Council have reviewed the said invoice and have approved the same for payment; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and hereby authorized and directed to issue payment in the amount of \$13,735.88 to The Goldstein Partnership, for architectural services in connection with the renovation of the Public Safety Building; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Finance Director forthwith.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 11-13-334

WHEREAS, the County of Middlesex has heretofore submitted an invoice totaling \$63,679.24 for services in connection with the Milling and Resurfacing of Central Avenue; and

WHEREAS, the Mayor and Council have reviewed the said invoice and have approved the same for payment; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-813-220 in the amount of \$63,679.24, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown above;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and hereby authorized and directed to issue payment in the amount of \$63,679.24 to the County of Middlesex, for services rendered in connection with the milling and resurfacing of Central Avenue; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Finance Director and the County of Middlesex forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:  
No. 11-13-335

WHEREAS, Assembly Bill No. 3837 is known as the "Opportunity to Compete Act" which establishes certain employment rights for persons with criminal histories; and

WHEREAS, this bill would remove obstacles to employment for people with prior criminal records and would provide economic and social opportunities to a large group of people living in New Jersey; and

WHEREAS, the intent and purpose of "The Opportunity to Compete Act" is to improve the economic viability, health and security of New Jersey communities and to assist people with conviction histories to reintegrate into the community and to provide for their families; and

WHEREAS, at least six of New Jersey's sixteen largest employers have implemented their own company-wide policies removing barriers to the employment of persons with criminal histories;

NOW, THEREFORE, BE IT RESOLVED on this 12th day of November, 2013, that the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, fully supports Assembly Bill No. 3837; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be forwarded to the following: Governor Chris Christie, and all members of the New Jersey State Legislature.

The following resolution, introduced by the Public Safety Committee, was duly adopted as above:  
No. 11-13-336

WHEREAS, pursuant to Resolution No. 7-12-218 adopted by the Borough Council on July 17, 2012, a contract was awarded to H & S Construction & Mechanical, Inc., Elizabeth, NJ, for Highland Park New Police Building Capital Project; and

WHEREAS, pursuant to said resolution a contract was duly executed; and

WHEREAS, the Architect, The Goldstein Partnership, has prepared the attached Change Orders Nos. 71-72 to the said contract for the additional work outlined above that was not anticipated at the time that plans and specifications were prepared for \$5,418.00; and

CHANGE ORDER	AMOUNT	DESCRIPTION
#71	\$ 2,035.00	Add reinforcing steel around large penetrations In concrete cell ceilings
#72	\$ 3,383.00	Remove & replace additional brick at fire house



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WHEREAS, funds for this purpose are available in Account No. C-04-55-811-225 in the amount of \$5,418.00, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown above;

WHEREAS, the Borough Council has reviewed the proposed Change Orders for this contract and has approved the same;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Mayor Gary Minkoff be and is hereby authorized and directed to execute Change Order Nos. 71-72, for \$5,418.00 to the contract of H & S Construction & Mechanical, Inc.; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to The Goldstein Partnership, H & S Construction & Mechanical, Inc., and the Finance Director forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:  
No. 11-13-337

WHEREAS in 2013, an estimated 45,220 people will be diagnosed with pancreatic cancer in the United States and 38,460 will die from the disease;

WHEREAS pancreatic cancer is one of the deadliest cancers, is the fourth leading cause of cancer death in the United States, and is the only major cancer with a five-year relative survival rate in the single digits at just six percent;

WHEREAS when symptoms of pancreatic cancer present themselves, it is late stage, and 73 percent of pancreatic cancer patients die within the first year of their diagnosis while 94 percent of pancreatic cancer patients die within the first five years;

WHEREAS approximately 1,180 deaths will occur in New Jersey in 2013;

WHEREAS the incidence and death rate for pancreatic cancer are increasing and pancreatic cancer is anticipated to move from the fourth to the second leading cause of cancer death in the U.S. by 2020;

WHEREAS the U.S. Congress passed the Recalcitrant Cancer Research Act last year, which calls on the National Cancer Institute to develop a scientific frameworks, or strategic plans, for pancreatic cancer and other deadly cancers, which will help provide the strategic direction and guidance needed to make true progress against these diseases; and

WHEREAS the Pancreatic Cancer Action Network is the national organization serving the pancreatic cancer community in Highland Park, NJ and nationwide through a comprehensive approach that includes public policy, research funding, patient services, and public awareness and education related to developing effective treatments and a cure for pancreatic cancer;

WHEREAS the Pancreatic Cancer Action Network and its affiliates in Highland Park, NJ support those patients currently battling pancreatic cancer, as well as to those who have lost their lives to the disease, and are committed to nothing less than a cure;

WHEREAS the good health and well-being of the residents of Highland Park, New Jersey are enhanced as a direct result of increased awareness about pancreatic cancer and research into early detection, causes, and effective treatments;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the month of November 2013 be declared as "Pancreatic Cancer Awareness Month" in the Borough of Highland Park, Middlesex County, New Jersey.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 11-13-338

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk shall be and are hereby authorized to execute and attest the Municipal Services Agreement with Overlook at Highland Park Condominium Association, a copy of which is attached to the original of this resolution.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the County of Middlesex and the Superintendent of Public Works forthwith.

The following resolution, introduced by the Community Services Committee, was duly adopted as above:

No. 11-13-339

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey;

WHEREAS, the Borough of Highland Park Council of the Borough of Highland Park, County of Middlesex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Borough of Highland Park was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014, in order to transition the grant to a fiscal year rather than calendar year cycle; and

WHEREAS, funding has been made available to Highland Park Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six-month extension period of January 1, 2014 to June 30, 2014, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding.

NOW, THEREFORE, BE IT RESOLVED that the Highland Park Borough Council does hereby authorize the submission of the grant extension for the Highland Park Municipal Alliance grant period January 1, 2014 to June 30, 2014 in the amount of:

DEDR \$21,765.00



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NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Highland Park, that it hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2013 in the sum of \$67,949.00, which item is now available as revenue from State and Federal programs pursuant to the provisions of statute; and

BE IT FURTHER RESOLVED that a like sum of \$67,949.00 be and the same is hereby appropriated under the caption of:

2013/2014 Community Development Block Grant \$67,949.00

BE IT FURTHER RESOLVED that the above is the result of a grant for Fiscal Year 2013; and

BE IT FURTHER RESOLVED that two (2) certified copies of the certification of adoption of this resolution shall be forwarded to the Director of the Division of Local Government Services for approval.

The Clerk reported receipt of notification of the election of Volunteer Firefighter David M. Seiden to the rolls of the Highland Park Volunteer Fire Department.

On motion made by Councilwoman Foster-Dublin, seconded by Councilman Millet, the above confirmation was confirmed by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet, Potts, Welkovits.

Opposed: None.

Absent: None.

Mayor Minkoff opened the meeting for public discussion and called upon all those wishing to speak to identify themselves.

No one appearing to be heard, the Mayor closed the public discussion.

There being no further business, on motion made by Councilwoman Foster-Dublin, seconded by Councilman Millet, and carried by affirmative voice vote of all Councilpersons present, the meeting adjourned to the Conference Meeting at 8:19 PM.

Respectfully submitted,

Joan Hullings  
Borough Clerk