

BOROUGH OF HIGHLAND PARK
MAYOR AND COUNCIL ORGANIZATION MEETING
TUESDAY, JANUARY 3, 2012

An Organization Meeting of the Mayor and Council of the Borough of Highland Park was held in the Senior Youth Recreation Center, 220 South 6th Avenue, on Tuesday, January 3, 2012, at 7:10 PM.

Freeholder H. James Polos administered the Oath of Office and Allegiance to Mayor-elect Gary Minkoff.

Assemblyman Peter J. Barnes administered the Oath of Office and Allegiance to Councilperson-elect Elsie Foster-Dublin.

Borough Clerk Joan Hullings administered the Oath of Office and Allegiance to Councilperson-elect Padraic Millet.

Mayor Minkoff called the meeting to order at 7:18 PM and read the Open Public Meetings Statement.

Present: Mayor Minkoff; Councilpersons, Brill Mittler, Erickson, Foster-Dublin, Millet; Borough Attorney Schmierer; Borough Administrator Kovach; Borough Clerk Hullings.
Absent: Councilman Morris.

Rabbi Kaufman delivered the invocation.

The Clerk reported that the Middlesex County Board of Elections had certified the election of Mayor-elect Gary Minkoff and Councilpersons-elect Elsie Foster-Dublin and Padraic Millet as members of the Borough Council of the Borough of Highland Park, and that they have subscribed to the Oath of Office and Allegiance, they are qualified to assume their duly elected positions on the Governing Body. The Clerk presented each of them with their Certification of Election from the County Board of Elections.

The Mayor re-introduced newly elected Councilpersons Foster-Dublin and Millet.

Mayor Minkoff presented outgoing Mayor Stephen Nolan with a Plaque for his service to the town. He noted that he come up through the ranks of the Democratic Committee with Steve, served with him on Council, and served as his employee when Steve was Mayor. He personally treasures their friendship and appreciated the opportunity to watch him firsthand to be able to benefit from his wisdom, sense of common perspective, and candor. Most of all, he will miss him terribly up on the dais at Council meetings.

Former Mayor Nolan thanked everyone for a truly wonderful experience. We talk about the three elements for the downtown, the concepts of economic, social and environmental sustainability. These are all keys to the Borough's progress, but in his time as Mayor, he came to understand that there is another group of three that is more important. This combination relates to people power. The combination of our public employees, our elected officials and our residents is unstoppable. In many towns these groups do not all participate, or worse yet, they work against each other. The result is infighting, stagnation and discouragement. It is different in Highland Park. What he has seen here is that all three of these groups are at the table contributing their creativity and energy to what they see is the common good. This extraordinary level of collaboration should not be interpreted to mean that they always agree on the exact target or how to hit it. Highland Park's diversity of opinion uncovers all sorts of ideas and solutions that might never have occurred to a single thinker. This is Highland Park's greatest strength. It was a privilege to be a small part of this partnership and he knows that it will continue to serve this borough well. There are many people who have been involved in this process that he offered many thanks to, but there are a few that he offered special thanks to. He offered special thanks to Kathy Kovach, Joan Hullings and Steve Rizco for being such staunch supporters of this town and its success. When he started as Mayor he was concerned about that the cohesiveness as a team would be tested to its limit. He has never seen a management team pull its employees together with such professionalism, humor and grace. They are the best. He offered humble thanks to his wife Donna, and their children Jess, Nick and Christopher. They were always there for him and he loves them for it.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilman Millet, seconded by Councilman Erickson, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet.

Opposed: None.

Absent: Councilman Morris.

No. 1-12-01

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Rules of Order dated January 3, 2012, and on file in the office of the Borough Clerk shall be and are hereby adopted as the Rules of Order for this Council for the year 2012.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilman Millet, seconded by Councilman Erickson, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet.

Opposed: None.

Absent: Councilman Morris.

No. 1-12-02

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mission Statement attached to the original of this resolution and on file in the office of the Borough Clerk shall be and is hereby adopted as the Mission Statement for the Borough of Highland Park.

Mayor Minkoff called for nominations for President of Council for 2012. Councilwoman Foster-Dublin nominated Councilwoman Brill Mittler, and the nomination was seconded by Councilman Millet.

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Councilman Erickson made a motion that nominations be closed and Councilwoman Brill Mittler be elected by acclamation. The motion was seconded by Councilwoman Foster-Dublin, and carried by the following roll call vote:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet.

Opposed: None.

Absent: Councilperson Morris.

Mayor Minkoff and 2012 Council President Brill Mittler presented outgoing Council President, Elsie Foster-Dublin with a Plaque for her service to the town. Council President Brill Mittler noted that she has only been on the Council for a short time compared to the amount of time Elsie has served this community. She has done it with grace and she hopes that she will continue to do so for many years to come. Elsie has been a mentor for her while she learned the ins and outs of getting a resolution going and working with her committees. She thanked her for all her assistance.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilman Millet, seconded by Councilman Erickson, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet.

Opposed: None.

Absent: Councilman Morris.

No. 1-12-03

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Standing Committees of said Council for the year 2012 shall be and are hereby established as follows:

RECREATION AND ARTS	Councilpersons FOSTER-DUBLIN, Millet, Morris.
ECONOMIC DEVELOPMENT & PLANNING	Councilpersons MILLET, Brill Mittler, _____.
FINANCE	Councilpersons BRILL MITTLER, _____, Millet.
HEALTH & HUMAN SERVICES	Councilpersons _____, Erickson, Foster-Dublin.
PUBLIC SAFETY	Councilpersons MORRIS, Foster-Dublin, Erickson.
PUBLIC WORKS & PUBLIC UTILITIES	Councilpersons ERICKSON, Morris, Brill Mittler.

BE IT FURTHER RESOLVED that the first Councilpersons listed above for each Committee shall serve as Chair of that Committee.

Mayor Minkoff asked each council member to give the annual reports for their area.

Annual Council Reports:

Councilman Millet reported that as Chair of the Economic Development Committee it has been his honor to work with the following boards, their chairpersons and their volunteers. First, he thanked Jon Carnegie, Chairperson of the Planning Board and all the Planning Board Members that work hard to bring about the best development they can in Highland Park. He thanked Judy Richman, Chairperson of the Board of Adjustment and those members. He thanked Micky Landis, Chairperson of the Redevelopment Agency. He thanked Paul Lanaris and Jamie McCrone, Executive Directors of Main Street Highland Park. They do so much with the community and he cannot thank them enough. He also oversaw the Code Enforcement Department headed by Scott Luthman. His inspectors work very hard. The concrete work part of the streetscape project is almost 100% complete. There will be five rain gardens on the south side and six living room type areas on the blocks between 2nd and 5th Avenues. They will have very nice glass tile pavers, benches, lampposts, etc. This will make the streetscape come alive. There will be 75 new trees planted in those sections alone in addition to new trash and recycling containers. In addition to the weather delays on this project, they experienced problems with the NJ Department of Transportation requiring them to meet certain standards for the replacement of the sidewalks.

Councilwoman Foster-Dublin thanked everyone for their support in electing her to another term in office. Thanks to those who worked on the campaign and those who came out to vote. She still needs their continued support. When she came on Council 11 years ago, a former Councilperson was working on getting a traffic light on Duclos Lane and Woodbridge Avenue. Finally, just before Christmas, the light was turned on. She thanked former Mayor and Freeholder Polos, who worked on this during his time in both offices along with the Mayor of Edison. She thanked everyone who helped to complete this long overdue project. 2011 was a successful and productive year for the Highland Park Senior/Youth Center. They had over 1,900 senior members registered, including a number of seniors who reside outside of Highland Park that participate in the center's programs. Throughout the year, the members enjoy a variety of daily activities, programs, local outings, shopping trips, special presentations, workshops, monthly luncheons, parties and health related program and lecture series. They have enjoyed trips to New York City to see Phantom of the Opera and Million Dollar Quartet on Broadway, Smithville, Longwood Gardens, Delicious Orchards, Peddler's Village, Princeton Museum, and quarterly trips to Atlantic City to name a few. The center hosts a number of exercise classes that are extremely beneficial and popular such as Body Recall Exercise with Donna, Chair Yoga, Tai Chi, Rhythm & Movement, Healthy Bones and Health Ease. The center also has a variety of ESL classes that include conversational Chinese & Russian and have added a very well attended Yiddish group to the weekly calendar. The seniors enjoyed two dance socials sponsored in part by Rutgers University Pan-Hellenic Council. These are wonderful intergenerational events and an afternoon of dancing was enjoyed by all. The seniors enjoyed the annual Senior Prom where the 140 participants danced the night away and enjoyed a sit down candlelit dinner. Special guests were members of the Police Department who assisted with serving and dancing. A Prom King and Queen were crowned to end the evening. The Highland Park Library continues to be one of the busiest places in the community. In 2011, there was an increase in library programs, attendance and public internet use. The library upgraded their internet service to a 10-

megabyte fiber optic connection through a grant administered by the State Library. They started to work on a strategic plan to guide them for the next 3 to 5 years. They conducted Focus Groups and a User Survey. The Planning Committee is working with a Consultant to analyze the results. The report will be available in the next few months. They were finally able to act on getting E-Books. Highland Park Library cardholders should expect the launch of the OverDrive Listen NJ project in February. Patrons will be able to download free books for their Kindles, Nooks and other reading devices. Rosa Torres, the Senior Outreach Program Coordinator

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provides information and assistance, referrals, follow up and home visits to seniors age 60+ and disabled adults age 18-60 years old. All of these services are provided regardless of income and are free of charge. The Senior Outreach Program receives funding through the Middlesex County Community Development Block Grant Program and Middlesex County Department of Aging and Disability Services. The Senior Outreach Program began using the Social Administration Management Services data program (SAMS) in January, 2011. This new program helps to track the number of meals served and the services provided. This program includes tracking incoming calls, visits at the senior center, calls made on behalf of the client, their race, ethnicity, gender, marital status and also includes information such as whether a senior is living alone, and the types of services they currently receive. The program can track the topics the client request such as socialization, Medicare and long-term care questions. The program is managed by the Middlesex County Aging and Disability Services and is available to senior and disabled providers statewide. The Office of Recreation offers various programs, activities and events throughout the year that appeal to a wide range of people throughout the community. In addition to youth sports and activities, they offer adult sports, activities and community events. Last year, over 1,500 participants and their families utilized the recreational programs and activities. They offer team sports seasonally; soccer in the fall, basketball in the winter, and baseball and softball in the spring. Teen recreation and art programs were new in 2011. Youth and teens participated in a mural project, graphic art classes, basketball training and play, teen table tennis, a theater program and a new youth track club. All programs were well attended. The Highland Park Summer Day Camp and Sports Camp Programs increased their participation in 2011. All participants had tons of fun participating in the various activities and trips and she thanked Andrea Baay for a job well done. In September, the Office of Recreation held a sports equipment/cleat exchange. This community-wide recycling program allows residents to donate their unneeded gently used/new sports equipment and cleats to those who are in need of these items. Adult Recreational Programs included classes, run on 10-week sessions, such as Israeli Dance, Step Class, Tai Chi, Volleyball and Basketball. They offer an Adult Softball league for women and an Adult Co-Ed Softball League. In 2011 there were adult "open" programs, soccer and flag football, on the turf field. She thanked the staff of the Borough for their hard work. We have been going through a lot of changes and resources have been shrunk all over. Things are challenging, but here in Highland Park we work through those challenges to make whatever we do a success. Unfortunately, as we look to cut our budgets and look forward to saving and maintaining the programs that we have, we have made the decision to cut out our Sunday Programs. She thanked the seniors who used the facility on Sunday for their understanding.

Councilman Erickson reported that for the last year he has chaired the Council's Public Works and Public Utilities Committee and served as liaison to the Environmental Commission, the Shade Tree Committee, Sustainable Highland Park and Clean Communities. The Department of Public Works, headed by Don Rish, has successfully transitioned from twice-weekly garbage pickup to once a week pickup and from once every two weeks recycling pickup to once a week pickup. The change in schedule is too new to know the exact results, but we do have the sense that households are recycling more. The recent storms have resulted in more garbage at the curb, but we expect that the amount of garbage placed at the curb is now back to a more normal amount, which is a reduction from the pre-schedule change. The Borough pays approximately \$250,000 in landfill tipping fees and any reduction in those fees will help reduce property tax increases and any increase in recycling will also reduce property tax increases. Rigid plastics are now recyclable and include plastic toys, plastic lawn chairs, plastic containers and buckets, plastic flowerpots, hangers, vhs tapes, automobile bumpers and laundry baskets. The borough is also accepting metal bulk items for recycling such as bed frames, metal shelving and cabinets, stoves, hot water heaters, washing machines, dryers, refrigerators, etc. Pizza boxes, without contaminated food waste, are also recyclable. The community has seen significant progress in reducing and recycling solid waste. For 2008 garbage tonnage from Highland Park dropped from 3837.5 tons to 3820 tons and that save the Borough over \$20,000 in tipping fees from the previous year. For 2011, recycling increased from 23.3 percent of the waste stream to 24.5 percent. In addition, Highland Park received a recycling tonnage grant from the State of \$11,000. These savings and added revenues, along with a \$21,000 Clean Communities Grant have resulted in the Borough experiencing significant program savings. Next year may be less profitable as recycling revenues are probably going to continue to decrease as a result of the worldwide economic downturn. The Borough is working with the School District to recycle food waste. The Borough has traditionally provided garbage pickup to the School District at no cost. This year the Borough has contracted with Waste Management to pickup and recycle food waste. The Borough saves approximately \$10 a ton for switching from landfill tipping fees and labor costs to the cost Waste Management charges for food waste pickup. It is early and the school district is phasing in the program focusing primarily on kitchen waste, but we already see an approximate 50% decrease in solid waste that we must take to the landfill. This last month the School District has requested additional containers, going from 12 to 14 containers at Bartle and Irving Schools and 8 to 12 containers at the Middle and High School. Since the beginning of the fall semester 44.3 tons of food has been recycled. The Shade Tree Committee has been working on getting funding to renovate the pump house on River Road, and developing tree planting schedule for this spring and reviewing development plans for tree removal and plantings. The Environmental Commission has been busy completing the first update to the Environmental Resource Inventory in over 10 years. Additionally, the Commission has been working to improve the conditions at the Meadows. One of the improvements has been the construction of a major portion of the proposed trail and repairs after recent storms. This year has been tough on street trees. The Borough lost a number of wonderful trees. The Department of Public Works responded quickly to the fallen trees and should be commended for their quick and thorough work. They have also overseen street paving projects throughout the Borough this year. The number of paving sites

is too numerous to list now, but what is important to note is that we were able to do so many projects because we worked with the County and Edison and had them do the work. They both have excess capacity and as a result provide the service to Highland Park at a lower cost than if we had gone out to bid. The paving service only works well on streets with a base pavement surface. Unfortunately, many Highland Park streets, such as Mansfield Street in front of Bartle School, do not have a base pavement. Those streets need to be reconstructed, a much more expensive process. Lastly, Sustainable Highland Park's EPA funded program to reduce carbon emissions in Highland Park is in full operation with a major program promotion set for March. Highland Park is committed to getting our community on track to solve the climate and energy crisis. We are asking that you join us in making practical and cost-effective steps that

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will address these issues. The campaign is called IT'S IN OUR POWER. To participate you are asked to do one or more of the following six steps: (1) switch to a clean energy provider (use of solar, wind or hydro power), (2) install energy efficient lighting (e.g., CFL or LED bulbs), (3) purchase energy star appliances, (4) purchase fuel efficient vehicles, (5) get a home energy audit; and (6) retire your second refrigerator. If you have questions or if you need help, contact Matt Kaplan at MKaplan@hpboro.com or visit OurPowerHighlandPark.org.

Councilwoman Brill Mittler reported that she is the Chairperson of the Health and Welfare Committee. No one knows better than she does the truth to the words former Mayor Nolan said tonight about the amazing residents we have here in Highland Park. None of her committees are run by any of the Borough employees, they are all run by our volunteers and it is an amazing group of people. When you say it takes a village, I can tell you everything we do for the benefit of our citizens and their well-being in our community really does take a village. There are several commissions that make up the Health and Welfare Committee. The Commission for Universal Access is chaired by Diane Feldman. It is a very active group and they did quite a bit this year. They created a wonderful brochure, which is available at borough hall, and it is also available on the borough's website. It provides information on all of the programs that are available for children and adults who need special services. Additionally, this year they passed an ordinance that allows the Borough to give people with handicapped license plates parking spots closer to their homes. It was a joint effort by this committee and the Police Department to research the best ways for us to do this. Through November, 2011, another joint program between the Commission for Universal Access and the Police Department has been the collection of fines from people who misuse handicapped parking spots owned by the Borough. Year to date we have collected \$2,605 and over a 2 year period we have collected \$5,105 which goes into a fund for the commission so that they can use these funds to create more programs for people with special needs in the Borough. They have also been working with Main Street Highland Park to develop large print menus, which are used now in many of the restaurants around town. Kudos to Diane Feldman and her commission. The Board of Health, is chaired by Lew Fishberg, with co-chairs Diane Heimlich and Laurel Kornfeld. This is a very active group. Over the last year, they have passed two resolutions. One was for anti-fracking, a process by which gas companies drill into stone under water to release gases that can be used for energy. The Board of Health took an active stand and asked the Council to pass a resolution supporting the ban on fracking. They also passed one of New Jersey's no smoking on municipal property laws. This prevents anyone from smoking on any grounds, indoor or outdoor, that belong to the Borough of Highland Park. They have an annual Health Fair, annual rabies clinic and they have a regularly updated website with loads of information that is helpful. The Housing Authority is chaired by Al Garlatti along with Vice Presidents Bob MacKinney and Evelyn Sedehi. Over the last year, the Housing Authority has produced a tenant newsletter, which tenants contributed to. Many of the family units were fixed up over the last year. They have regular activities for the residents and through a grant through the Cerebral Palsy organization they were able to hire an Outreach Person who is on-site and working with the residents and she will also be able to work in conjunction with some of the borough's senior programs. The Human Relations Commission is charged with helping to expand the knowledge of the many different ethnic populations and make sure that people are comfortable with how they are treated throughout the Borough and having programs and learning activities during the year through 2 annual events. The first event is the annual Dr. King event where they honor Dr. King with readings of his works and a local resident is honored each year for their contributions to improving relations in Highland Park. The Commission has an annual fashion show that is tied into the Random Acts of Fun Event sponsored by Main Street Highland Park. The Commission met recently and they have exciting plans for 2012, including more programs that celebrate our ethnic diversity and bring people together around music, culture and food. The Food Pantry chaired by Beth Leech is a large group of volunteers. The Food Pantry is open once or twice a week depending on need. The client base at the Food Pantry has increased significantly over the last several years. They are always looking for volunteers to pick up food from the USDA. They will soon be able to get meats on a regular basis once they have more storage. They gave out 150 turkeys at Thanksgiving. The Food Pantry is an amazing group of people. There are five different commissions and committees that work for the benefit of the health and welfare of the residents in Highland Park and all of them are volunteers.

Mayor Minkoff delivered his State of the Borough Address and on motion made by Councilman Millet, seconded by Councilman Erickson, and carried by unanimous affirmative voice vote; the Borough Clerk was directed to spread the Mayor's Address upon the official minutes of the meeting, as follows:

MAYOR'S MESSAGE - JANUARY 3, 2012

"Congressman Pallone, Assemblymen Diegnan and Barnes, Freeholders Polos and Rios, Mayors Cahill, Ricigliano and Wahler, former Mayor Nolan, Members of the Clergy, Members of the Governing Body, my dear family, friends and citizens of our wonderful home – Highland Park.

"Before I say anything else, thank you to our incredible staff led by our Borough Administrator Kathy Kovach.

"New responsibilities require new competencies, so in that spirit, given the length of this meeting I will try to keep my remarks brief, but I hope meaningful. Let me first request your indulgence as I share a private emotion. My mother lived in Highland Park for about a dozen years. Without question, she was the single biggest influence on my interest in public and community service. If there is any melancholy

that I feel this evening, it is that she passed away long before I would have the honor of being her Mayor.

“Speaking of the honor of being Mayor, I would be remiss, even perhaps derelict, if I did not again thank our outgoing Mayor, Steve Nolan, for his dedicated, selfless and honorable service. Steve, I for one will miss your leadership, but I now we can count on your guidance, expertise and wisdom. It has been a privilege to serve with you for all these years as a peer, as part of your team and to be your friend. I would ask all of you to please join me in once more thanking Mayor Nolan for all he has done for us.

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"I must express my gratitude to the voters of Highland Park for your enthusiastic support for ALL of our candidates in this more recent election, including our Assemblymen, Freeholders, and fellow members of the Governing Body. I would like to congratulate my Governing Body colleagues, Councilman Padraic Millet and former Council President Elsie Foster-Dublin. It was my privilege to campaign with you. It has been my honor to serve with you and I look forward to continuing to govern with you. It should be evident to everyone this evening what an exceptional debt of gratitude we owe you for your selfless devotion and tireless efforts on behalf of the Borough. I look forward to working with all of my colleagues on the Governing Body and all the Elected Officials in this room to address our collective challenges, embrace our myriad of opportunities and navigate our Borough to an even brighter future.

"I would also like to thank my dear friend, teacher and advisor, Rabbi Kaufman for his kind message this evening and for his kind heart always.

"While I am expressing gratitude, even though the formal administration of the oath of office occurred at this evening's reorganization meeting, legally and apparently, I became Mayor at midnight on January 1st. My wife and I spent a quiet evening at home with our children ushering in the New Year until we heard those shells bursting over the Heldrich Hotel in Monument Square in New Brunswick. I want to thank Mayor Cahill for those wonderful fireworks celebrating the arrival of a new Mayor in Highland Park, unless of course those were for some other local Mayor.

"Obviously this is a time of transition for us. While I am sure it is incumbent on me to outline my vision for our common future, I feel strongly that it is appropriate to reflect on our heritage and history, as a context for the present and to frame our future plans.

"For this brief travel backward in time to some of our earliest days as a Borough, one of our employees and residents, Diane Reh, shared a book titled images of Highland Park. I also used a source known as, "The Political Graveyard", which lists all of Highland Park's former Mayors, so I am not quite sure what that implies for me, since Mayor Nolan and Freeholder Polos were already listed there. In 1912, 100 years ago, Lorenz Volkert was the Mayor of Highland Park, immediately following James Archer, our first Mayor. Diane gave me a copy of Mayor Volkert's speech when he reported to the Governing Body in 1912 and I would like to share a paragraph or two, which I find particularly interesting in its relevance.

"We have arranged with the Public Service Company, whereby we are given light every night of the year from sunset to sunrise. Second Avenue on the Southerly side of Raritan Avenue has been graded and concrete walks laid. On First Avenue, the work of laying concrete walks is nearly complete and will be continued as soon as weather permits. An ordinance has been passed for the laying of concrete walks on Raritan Avenue and we are promised that the Freeholders will pave this street in the Spring. In addition to the above named, there have been other improvements which have benefited the entire Park, and which have called for the expenditure of money, but in every case care has been taken to make the administration economical as well as thorough.

"I wish to appeal to the civic pride of every citizen and urge him to cooperate with the Council in all matters pertaining to the welfare of our Borough. The Mayor and Council desire not only to do what is best for the Borough, but to do it in a manner, which will be, most convenient and most satisfactory to the citizens and taxpayers and their friendly advice and cooperation would be very much appreciated. I am going to skip Mayor Volkert's remarks about passing an ordinance that would allow the impound of chickens and other animals running wild in the streets, but I find his remarks to be more than quaint. The lens of history not only shows us how far we have come, but how easy it is to forget that even in these incredibly challenging times, how blessed we are.

"Let's continue this discussion in the present tense with my own philosophy and the personal history that informs it. I have lived in Highland Park for nearly 30 years, but my connections trace back to Highland Park's earliest days. My children are 4th generation Highland Park residents, and multiple generations of my wife's family were intimately involved in Highland Park's economic, political, religious, public safety and recreational scene for multiple generations. For those who have not heard me say it previously, I am a proud product of the public school system, including my undergraduate degree from Rutgers, and the first degree I earned from a private school was my MBA. I appreciate the special role that a strong public school system plays in the attractiveness and quality of life here. This is a view shared by our entire Governing body and we are committed to protecting the treasured communal institution of public education.

"Before coming to the Borough Council over 9 years ago, I had served in lay leadership positions with a regional community development organization, a campus devoted to providing a continuum of care for seniors, and a local day school. I was fortunate enough to have been able to serve people across the entire socio-demographic spectrum from pre-school age to people well into their 90's, so old they were young again. People who had or have seemingly unlimited resources and the capacity and inclination to share them, and people who literally did not know where their next meal will come from, how they will pay their medical bills, keep a roof over their head or ensure that PSE&G will see to it that their homes are lit and kept livable, not just from sunset to sunrise, but all day, every day. In some sense, I was one of these people growing up. My father lost his business when I was 13 and he incurred enormous debts that he carried for years and so things like food and clothing were not always in such abundant supply in our home. I remember well the stress, tension and uncertainty that this caused for our family. It is from a perspective of empathy that I understand well the burdens we face and must address communally, as part of our responsibility to each other.

"Let me amplify this theme of leadership just a little bit more. As part of my studies toward my MBA in entrepreneurship, I developed a vocabulary about leadership and entrepreneurship. Some of you have previously heard what I am about to share, but I think it merits repetition here. Leaders manage change and entrepreneurship is about creating the future.

"So what changes as your Mayor would I like to see and what kind of future as part of your Governing Body would I hope to see use create? Perhaps more accurately, let me first say what I don't think should change. In that spirit, something we can learn from Mayor Volkert's remarks is that "the basics" are enduring.

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“To paraphrase Charles Dickens, consider this Tale of Two Cities if you will. Highland Park, New Jersey and Highland Park, Michigan. Despite the worst economic period since the Great Depression, Highland Park, New Jersey was, and is, on solid fiscal ground. We have been prudent in the use of debt and management of our expenses. We are in a strong position to invest in our future. In contrast, Highland Park, Michigan sadly finds itself nearly \$60 million dollars in debt, and is now removing most of its streetlights because they can't afford to pay their electric bill. In Highland Park, Michigan, the residents must be wondering if they even have a future.

“So, using a terrible pun, let me enlighten you about an opportunity we have in our Highland Park. Freeholder Polos has arranged, if we choose to do so, at no cost to the Borough, for us to replace the bulbs in our current street lamps in the business district with substantially higher output lighting to improve both the safety and aesthetics of Raritan Avenue. In the very near future, I plan to meet with him to discuss the details associated with this project and am hopeful that in partnership with our Governing Body and Main Street we will be able to support this effort that is seemingly mundane, but a critically important project.

“Another thing I have often said during my 9+ years as a Councilmember is that we must have clean streets and safe streets. We have a deceptively difficult recession; often, recessions are not just marked by unemployment and low interest rates, which devastate households by making it much more difficult to make ends meet, but rising energy prices have put dramatic upward pressure on the cost of food, transportation, and a variety of other necessities. Healthcare costs continue to rise, so maintaining affordability of living here in Highland Park is a constant challenge and it's our job as leaders to find the optimal balance of services that provides us with the quality of life we desire, and the affordability that appears ever increasingly elusive.

“We won't compromise on the need to keep us safe and we certainly don't intend to compromise on our desire to keep our streets clean. I have said that I think we have an opportunity, when our streetscape is completed this Spring, that we do our utmost to ensure that our business district be kept litter free to complement the new look to our downtown.

“Our administration is currently planning for a neighborhood by neighborhood sidewalk inspection program so that we can work more proactively with our residents to ensure the safety of our sidewalks, utilizing our sidewalk improvement program. We are committed to accessibility and pedestrian safety and it's time for us to make our actions, if you will, more concrete.

“Before I leave the subject of safety, we have an incredible team of first responders, our Police and Fire Departments, and our First Aid Squad. We thank you for everything you all do for us and you have our continued commitment as a Governing Body to partner with you to keep your organizations strong to help keep us a safe and secure community.

“As Councilmember Foster-Dublin rightly often points out, our recreation programs represent a microcosm of the diversity and sense of community spirit which is such a hallmark of our Borough. I want to preserve that, and as she says, find a way to “bottle it” for us to find ways for this spirit to further permeate all of our interactions in the community.

“We have an exceptional Public Library, it's become a meeting place and focal point for literacy in all its forms, as well as a center for cultural enrichment. It's crucial that we continue partnering with the Library to explore new, as yet untried, approaches that can expand the Library's sources for funding while providing increased access to what I hope will be an even more robust collection of both traditional and newer multimedia resources that we all treasure.

“When I refer to my first stint in consulting when I was fresh out of college, I am fond of saying that my colleagues were among the smartest people that I had ever met. With the utmost respect for my Mayoral colleagues, both near and far, I am confident that the intellectual capital we have here in Highland Park is without peer. I suspect few, if any, communities anywhere have a higher IQ than we do and I want us to continue finding ways to engage and harness this enormous talent, while challenging each other constructively to make ourselves and our Borough even better than we are today.

“Highland Park is known everywhere as a progressive community and it's a source of pride. I would also say, and I believe I can do this without making anyone feel uncomfortable, that we are a faithful community. Many friends from the clergy, from various religions and backgrounds are here this evening. This commitment to faith is one of the engines of what many feel is our signature, our diversity. Therefore, we have to work hard to be sure that diversity is fostered, practiced continuously, and respected or a bedrock principle, which makes Highland Park so attractive, will be shattered.

“I like to believe that Highland Park is a great place to live as we get older. We have a thriving senior program and a variety of supportive services for our seniors and we must preserve that and find ways to ensure that they continually thrive here.

“I have not yet discussed economic development. I don't want to make grandiose promises, but over the past few months, I've had some preliminary conversations with our Economic Development Committee, as well as with various members of the Main Street Organization. I would like use to ensure that business people know and understand that our Business District is open for business.

“As a small business owner, I appreciate the costs and complexities of doing business in New Jersey. In practice, we have to go out and compete for business to come here, and compete we will. I am hopeful this will provide us with yet new opportunities to collaborate with Middlesex County, the State of New Jersey, Rutgers and others on improving mass transit and our visibility with prospective businesses to help us create a more sustainable portfolio of business within the community. I want to be sure we don't neglect our existing businesses and I have some thoughts I will share momentarily to help us energize such efforts.

“I would like to begin discussion about the future by framing it in this context there are four core principles which I believe should guide all that we do here as a Governing Body and as an administration. Some of this harkens to an adage many of you may know; timely truth well told, and here is how I see that taking shape.

“Communication - Among ourselves and with the public is often talked about, but I hope we can do more about it. I am planning to work with the Governing Body to see if we can amplify our efforts here.

“Professionalism, Responsiveness and Civility In Discourse – You should have confidence in the accuracy and timeliness of what we tell you and yes we do need to get back to you. I think we do a good job with this now, but I am sure we can always find more ways to improve, and improve we will.

"I am a big believer in accountability and measuring progress. We will report our goals to you and our progress toward achieving them.

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"Focus – No one can do everything well. There are things we must do and things that would be nice to do. We will do our utmost to be respectful of your individual and collective concerns and be open to evolving priorities. However, the reality is that an organization that says "yes to everything" is an organization doomed to do not much of anything. However, priorities do evolve and I expect that this Governing Body will evolve as it always has, to reflect both the community as well as our capabilities.

"I mentioned a moment ago that I wanted to focus attention on our business community. To this end, I will ask Councilmember Millet to assist me in launching a monthly business breakfast so that we can enhance our alignment and relationships with merchants and landlords. During my campaign, I learned quite a bit about the issues and challenges our business owner's face and what they would like from us. I think now is the logical time to deepen that conversation for our collective benefit.

"On a separate note, I don't think of myself as old, but I know there are many, many people in this Borough younger than me. In addition, the older I get, and through my teaching at Rutgers, I have come to appreciate all the more the enthusiasm and savvy of our young people. Therefore, I am hoping to reinvigorate the Mayor's Teen Advisory Council as a way to engage our young people, learn more about their concerns and open another formal mechanism of communication that I hope will lead to innovation, improved services and relationships with our teens.

"Its been said that I an a "hands on" individual. I am. Its probably been said that I have a bias for action; I do, but I also respect the deliberative process we cherish here. Therefore, part of our task is to ensure that as we address the myriad of challenges before us, that we effectively balance action, deliberation and communication so that people feel engaged and involved in decision making even more than they do today. However, we cannot become victims of paralysis by analysis, because resources everywhere are shrinking, time is of the essence, and the demands placed on us have never been greater. Read nothing into that previous statement other than simply that we have major challenges ahead of us and we will work together to find solutions, in real time, that work for the unique character and people of this Borough.

"When I first offered my credentials to the Highland Park Democratic Committee I said that I would like to harmonize various aspects of sustainability that are the hallmarks of our community – social justice, environmental responsibility and economic prosperity. I stand here tonight in the presence of former Mayors of Highland Park, various dignitaries and thousands more who have entrusted me and this Governing Body with an imposing responsibility and the trusted confidence with us that we will serve with commitment, integrity and even wisdom to address incredibly complex challenges that face us now. Many of our residents have been here for generations and know how great our Borough is and can be. Countless newer residents came here with the justifiable expectation that the best is yet to come, this is the best possible place to establish roots for themselves and their families. We have to fulfill those expectations. Our appreciation for our past, our respect for the present and our courage and willingness to embrace an uncertain, but I am sure promising future, will be our beacon as we embark on this next phase of our communal journey.

"Thank you for the opportunity to serve you. Now it's time for us to get to work.

Consent Agenda Resolution Nos. 1-12-04 through 1-12-21 were duly adopted on motion made by Councilman Millet, seconded by Councilman Erickson, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet.

Opposed: None.

Absent: Councilman Morris.

The following resolution, introduced by the Community Services Committee, was duly adopted as above.

No.1-12-04

WHEREAS, the Borough of Highland Park, with the adoption of Ordinance No. 1049 has created a Department of Recreation, and

WHEREAS, the Mayor and Council believe that the participation of dedicated citizens to assist with the planning, funding and supervising of the recreation programs to be undertaken by the Department of Recreation will help to provide excellence in such recreation programs;

NOW, THEREFORE, BE IT RESOLVED that a Recreation Advisory committee is hereby created for the year 2012 consist of thirteen members who are residents of the Borough as follows:

- * Chairperson
- * Two (2) secondary school student members
- * Twelve (12) additional members, two (2) of whom may be non-residents of the Borough of Highland Park

All of said members shall be appointed by the Mayor with the advice and consent of the Borough Council, provided that the student members shall have been recommended by the Principals of their respective schools, and said members shall serve until the Reorganization Meeting in January 2013; and

BE IT FURTHER RESOLVED that the members of the Recreation Advisory Committee shall meet at least quarterly and shall have the following responsibilities:

- * Advise the Recreation Director on recreation matters within the Borough;
- * Facilitate communication between residents and the Recreation Department staff;
- * Assist with program operations and supervision when requested by the Director;
- * Assist with fund raising and sponsorship activities.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 1-12-05

WHEREAS, the Borough of Highland Park has a vast inventory of shade and ornamental trees and shrubbery on its streets, highways and public places; and

WHEREAS, the Governing Body recognizes a need to preserve, maintain and nurture this valued resource;

NOW, THEREFORE, BE IT RESOLVED that a Shade Tree Advisory Committee is hereby created for the year 2012 to consist of fifteen (15) members who are residents of the Borough of Highland Park. All members, including the designation of chairperson, shall be appointed by the Mayor with the advice and consent of the Borough Council; and

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NOW, THEREFORE, BE IT FURTHER RESOLVED that members of the Shade Tree Advisory Committee shall conduct the following activities:

1. Advise the Department of Public Works on the care and planting of shade and ornamental trees and shrubbery now located or which may hereafter be planted on any street, highway and public place either owned or maintained by the Borough, except those areas zoned Central Business District, Commercial District and Professional Office District;
2. Advise the Department of Public Works on the use of ground surrounding said trees and shrubbery, as may be necessary for their proper growth, care and protection now located or which may hereafter be planted on any street, highway and public place either owned or maintained by the Borough, except those areas zoned Central Business District, Commercial District and Professional Office District;
3. Advise the Department of Public Works on the removal of any trees and shrubbery, or part thereof, and advise on subsequent replantings as appropriate for trees and shrubbery now located or which may hereafter be planted on any street, highway and public place either owned or maintained by the Borough, except those areas zoned Central Business District, Commercial District and Professional Office District;
4. Advise Borough officials on the passage, alteration, amendment and repeal of ordinances necessary for carrying out the provisions hereof;
5. Encourage arboriculture and horticulture;
6. Maintain the tree inventory; and
7. Develop and maintain a comprehensive master plan for planting and maintenance; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that nothing contained in this Resolution shall be construed to make any Shade Tree Advisory Committee or any member thereof responsible for the death or injury of any person, or for any injury to any property or highway tree or shrub.

The following resolution, introduced by the Health and Welfare Committee, was duly adopted as above:

No. 1-12-06

WHEREAS, the Mayor and Council of the Borough of Highland Park have determined that a need exists within the community for a food pantry to serve Highland Park residents; and

WHEREAS, there exists appropriate space at the Highland Park Senior/Youth Center to house and conduct a food pantry; and

WHEREAS, the Mayor and Borough Council have determined that a food pantry should be established and a local food pantry committee should be organized to staff and run the activities of the food bank;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Highland Park Community Food Pantry is hereby established within the Highland Park Senior/Youth Center, 220 South 6th Avenue, Highland Park, NJ; and

BE IT FURTHER RESOLVED that the Highland Park Community Food Pantry Committee shall be and is hereby established and will consist of the following:

1. The Mayor;
2. The Chair of the Borough Council Standing Committee on Health and Welfare;
3. Twelve (13) Regular Members and two (2) Alternate Members, who shall be residents of the Borough of Highland Park, to be appointed by the Mayor with the advice and consent of Borough Council, for terms to expire December 31, 2012.

BE IT FURTHER RESOLVED that the purpose of the local Food Pantry Committee shall be to conduct the following activities:

1. Coordinate with the Middlesex County Food Organization & Outreach Distribution Services (M.C.F.O.O.D.S.) for the collection and distribution of food and necessities to assist those in need in Highland Park.
2. Prepare a plan of operation for the local Food Pantry and eligibility guidelines for recipients of the distributed products.
3. Recruit volunteers to assist in the activities and operation of the Food Pantry.
4. Prepare a report to Mayor and Council on or before December 31, 2012 of their recommendations as to the following matters:
 - a. The proposed composition and duties of a Food Pantry Committee.
 - b. Matters which they deem appropriate and necessary to the smooth operation of the Highland Park Food Pantry.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 1-12-07

BE IT RESOLVED by the Borough Council of the Borough of Highland Park as follows:

1. There is hereby reconstituted in the Borough of Highland Park a Safety Committee.
2. The Committee shall consist of eleven (11) members, consisting of the Insurance Commissioner, one representative from each of the four bargaining units and one Department Head or representative from each of the Borough buildings, to be appointed by the Mayor and Council, and that Joan Hullings shall serve as the Safety Coordinator for the Borough of Highland Park.

The following resolution, introduced by the Health and Welfare Committee, was duly adopted as above:

No. 1-12-08

WHEREAS, the American with Disabilities Act was enacted on July 26, 1990; and

WHEREAS, this Act provides comprehensive civil rights protection to individuals with disabilities in the area of employment, public accommodations, State and Local Government services, programs and telecommunications; and

WHEREAS, this Act prohibits all State and Local Governments from discriminating on the basis of disability; and

WHEREAS, this Act, in part, mandates that local municipalities with fifty (50) or more employees adopt a grievance procedure to resolve complaints of violations under this Act; and

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WHEREAS, the Mayor and Council of the Borough of Highland Park are sensitive to the rights and needs of the disabled and are desirous of complying with the mandates;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Highland Park adopts the following internal grievance procedure for prompt and equitable resolution of complaints alleging any action prohibited under this Act:

1. A complaint should be addressed to: ADA Coordinator, Borough of Highland Park, 221 South Fifth Avenue, Highland Park, New Jersey, 08904.

2. A complaint should be filed in writing, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations, including a reference to all times, locations and witnesses of the alleged violation, if applicable.

3. A complaint should be filed within thirty (30) days after the complainant becomes aware of the alleged violations. Processing of allegations of discrimination which occurred before this grievance procedure was in place will be considered on a case-by-case basis.

4. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation shall be conducted by the ADA Coordinator. These rules contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.

5. A written determination as to the validity of the complaint and a description of the resolution, if any, shall be issued by the ADA Coordinator and a copy forwarded to the complainant no later than thirty (30) days after its filing.

6. If the complaint cannot be resolved to the satisfaction of the complainant by the ADA Coordinator, the complainant shall have the right to request that the matter be reviewed by the Commission for Universal Access. Such request must be made, in writing, to the ADA Coordinator at the Borough of Highland Park, 221 South Fifth Avenue, Highland Park, New Jersey, 08904 within fifteen (15) days after the decision issued by the ADA Coordinator.

7. The individual's right to prompt and equitable resolution of the complaint must not be impaired by his/her pursuit of other remedies, such as the filing of a complaint with the U.S. Department of Justice or any other appropriate federal agency. Furthermore, the filing of a lawsuit in State or Federal District Court can occur at any time. The use of this grievance procedure is not a prerequisite to the pursuit of other remedies and will not act to toll any statute of limitations on the filing of a lawsuit.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:
No. 1-12-09

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following schedule of meetings for the year 2012 be and the same is hereby adopted.

BE IT FURTHER RESOLVED that copies thereof be sent to the Home News Tribune, the Star Ledger, the Mirror, and the Monitor and filed with the Borough Clerk.

SCHEDULE OF BOROUGH COUNCIL MEETINGS FOR 2012

January	3	2012 Adjourned Meeting	6:30	PM
		2012 Organization Meeting	7:00	PM
January	10	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
January	17	Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
January	24	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
February	7	Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
February	14	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
February	21	Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
February	28	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
March	6	Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
March	13	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM

March	20	Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
March	27	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM

ORGANIZATION MEETING – JANUARY 3, 2012

April	3	Agenda Meeting	6:30	PM		
		Regular Meeting	7:00	PM		
		Conference Meeting to follow				
April	10	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM		
		April	17	Agenda Meeting	6:30	PM
				Regular Meeting	7:00	PM
Conference Meeting to follow						
April	24	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM		
		May	1	Agenda Meeting	6:30	PM
				Regular Meeting	7:00	PM
Conference Meeting to follow						
May	8	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM		
		May	15	Agenda Meeting	6:30	PM
				Regular Meeting	7:00	PM
Conference Meeting to follow						
May	22	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM		
		May	29	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
				June	6	Agenda Meeting
Regular Meeting	7:00					PM
Conference Meeting to follow						
June	19	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM		
		July	3	Agenda Meeting	6:30	PM
				Regular Meeting	7:00	PM
Conference Meeting to follow						
July	17	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM		
		August	7	Agenda Meeting	6:30	PM
				Regular Meeting	7:00	PM
Conference Meeting to follow						
August	21	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM		
		September	4	Agenda Meeting	6:30	PM
				Regular Meeting	7:00	PM
Conference Meeting to follow						
September	11	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM		
		September	18	Agenda Meeting	6:30	PM
				Regular Meeting	7:00	PM
Conference Meeting to follow						
September	25	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM		
		October	2	Agenda Meeting	6:30	PM
				Regular Meeting	7:00	PM
Conference Meeting to follow						
October	9	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM		
		October	16	Agenda Meeting	6:30	PM
				Regular Meeting	7:00	PM
Conference Meeting to follow						
October	23	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM		

ORGANIZATION MEETING – JANUARY 3, 2012

October	30	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
November	7(Wed)	Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
November	13	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
November	20	Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
November	27	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
December	4	Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
December	11	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
December	18	Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		

All Borough Council Meetings are held in Borough Hall, 221 South 5th Avenue, unless otherwise indicated. The Governing Body may take official action on matters at Special Meetings as well as Regular Meetings, as needed. The time Conference Meeting begins is dependent on Regular Meeting adjournment. Unless otherwise moved, Conference Meetings are scheduled to be called to order by 9:00 P.M.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above:

No. 1-12-10

WHEREAS, pursuant to the provisions of Section 6, of an ordinance entitled "AN ORDINANCE TO PROVIDE FOR THE COLLECTION OF REFUSE AND TRASH WITHIN THE BOROUGH OF HIGHLAND PARK, AND TO PROVIDE FOR MANDATORY RECYCLING OF SPECIFIED MATERIALS BY THE RESIDENTS AND COMMERCIAL ESTABLISHMENTS OF THE BOROUGH OF HIGHLAND PARK", adopted July 19, 1988, being known as Ord. No. 1146, the Borough Council shall adopt by resolution regulations governing the collection of all items;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the following revised regulations shall be and are hereby adopted, to wit:

a. There shall be no collections by the Department of Public Works on the following legal holidays:

1. New Year's Day
2. Martin Luther King Day
3. President's Day
4. Lincoln's Birthday
5. Good Friday
6. Memorial Day
7. Fourth of July
8. Labor Day
9. Columbus Day
10. Veteran's Day
11. Thanksgiving Day and the Friday After
12. Christmas Day.

b. Regular Refuse Collection

Residents:
North Side and Triangle – Every Monday
South Side – Every Friday

Small amounts of yard debris, brush and branches, which are part of regular refuse will be collected on Friday on the South Side and on Monday on the North Side. If a holiday falls on a Monday, regular refuse will be picked up on the following Wednesday of that week. If a holiday falls on a Friday, the collection will be on the Wednesday before the holiday.

c. The Business District:

Business District:
Mondays and Fridays

If a holiday falls on a Monday, regular refuse will be picked up on the following Wednesday of that week. If a holiday falls on a Friday, the collection will be on the Wednesday before the holiday.

d. Bulk Items:

Residential and Business District Pickup Schedule: Bulky waste within the Borough of Highland Park will be collected on the 1st Wednesday of every other month for the North Side and the 1st Thursday of every other month for the South Side (February, April, June, August, October and December).

e. Mandatory Recyclables:

Business District - Collection of glass, aluminum, tin, plastics, textiles, mixed paper, newspapers, and cardboard is every Tuesday.

ORGANIZATION MEETING – JANUARY 3, 2012

Residential District - Collection of glass, aluminum, tin, plastics, textiles, mixed paper, newspapers, and cardboard is as follows:

North Side and Triangle - Every Tuesday beginning September 1, 2011.

South Side - Every Thursday beginning September 1, 2011.

If your pickup falls on a borough holiday, pickup will be on Wednesday of the same week.

f. Leaves:

Leaves are collected for recycling in Biodegradable leaf bags in November and December only, on a weekly basis.

Placement and Removal of Containers - Containers of regular refuse and recyclables should be placed at curbside no sooner than 6:00 p.m. or one hour before sundown of the day prior to the scheduled pickup and no later than 6:30 a.m. on the day of collection. Containers shall be removed no later than one hour after sundown on the day of collection.

The Superintendent of Public Works and the Borough Administrator will designate who within the Department will enforce this ordinance.

BE IT FURTHER RESOLVED that these regulations shall take effect as of the 1st day of January, 2012.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-12-11

WHEREAS, NJSA 40A:4-63 provides that money held in any separate fund shall be treated as moneys held in trust and shall not be diverted to any other purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that PNC Bank shall be the depository for the Magistrates Account and the Bail Account of the Borough of Highland Park for the period ending December 31, 2012 and the custodian shall be Judge Edward H. Herman, Municipal Court Judge.

BE IT FURTHER RESOLVED that all disbursements shall be made by check signed by Judge Edward H. Herman, Municipal Court Judge, or Tracey Horan, Municipal Court Administrator.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-12-12

WHEREAS, NJSA 40A:4-63 provides that money held in any separate fund shall be treated as moneys held in trust and shall not be diverted to any other purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Wachovia Bank, Highland Park Office, shall be the depository for the Middlesex County Election Account of the Borough of Highland Park for the period ending December 31, 2012 and the custodian shall be Joan Hullings, Borough Clerk.

BE IT FURTHER RESOLVED that all disbursements shall be made by check signed by Joan Hullings, Borough Clerk.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 1-12-13

WHEREAS, the Borough Council of the Borough of Highland Park has received requests from individual employees that personnel discussions involving them be held in open session; and

WHEREAS, the Borough Council desires to formulate a policy for use in such cases that is consistent with the Open Public Meetings Act, N.J.S. 10:4-6 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following policy is hereby adopted with respect to possible closed sessions dealing with personnel matters:

1) except in cases of bona fide emergencies all closed sessions - personnel matters will be listed in the agenda for the Conference or Regular Meeting at which such matter may be discussed and will show the name or names of the personnel involved;

2) agendas for all Conference and Regular meetings will be prepared, posted on the Open Public Meetings Bulletin Board in Borough Hall and available for distribution by the Borough Clerk by no later than 3:00 p.m. on the day preceding the Conference or Regular meeting;

3) in situations where the need for closed session arises after preparation of the meeting agenda, the Borough Clerk will be notified and every reasonable effort will be made to notify the affected personnel as far in advance as possible of the meeting at which his, her or their personnel matter may be discussed;

4) motions for Closed Sessions, the procedures during such sessions and all other matters relating to such sessions and the matters discussed and decisions reached in such sessions will be governed by the Open Public Meetings Act;

5) requests for open personnel sessions will be submitted on the form available in the Borough Clerk's office or a similar form;

6) employees or their representatives will be afforded an opportunity to comment during open personnel sessions but no cross-examination or dialogue will be allowed;

7) notice of this policy will be given to Borough employees by inclusion with their paychecks at least twice each year in January and July. With W2's

The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 1-12-14

BE IT RESOLVED by the Borough Council of the Borough of Highland Park as follows:

1. That The Home News Tribune, of East Brunswick, NJ, shall be designated as the official newspaper of the Borough of Highland Park.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 1-12-15

BE IT RESOLVED by the Borough Council of the Borough of Highland Park, New Jersey that the following rules, policies, and/or procedures are hereby adopted for the year 2012, to wit:

ORGANIZATION MEETING – JANUARY 3, 2012

1. That the following formula be used in those instances where the Governing Body agrees to reimburse residents for programs offered to the disabled by other municipalities upon request of the disabled individual or his or her guardian in order to insure access to Borough programs under the Americans with Disabilities Act:

$$\frac{\text{Difference of non-res. \& res. Fee} \times \text{\#of hrs. of Borough Program}}{\text{\# of hrs. of Outside Program}}$$

In no case shall the reimbursement be more than the difference between the non-resident and resident fee.

2. That the "Policy for Furnishing Public Information", pursuant to NJSA 47:1a-1 et seq., as subsequently amended, shall be adopted as official policy of the Borough for 2012.

3. That the "Policy Manual for the Use of Municipally Owned Buildings", as subsequently amended, shall be adopted as official policy of the Borough for 2012.

4. That upon seventy-two (72) hours notice to the Borough Clerk, the Borough of Highland Park will consider requests for auxiliary aids by any individual with a disability as defined under the Americans with Disabilities Act, and that the individual's choice of auxiliary aid will be given primary consideration and will be honored, unless another effective means of communication exists or that the use of the means chosen creates an undue financial or administrative burden.

5. That the Façade Improvement Program Policy, including Associated A.D.A. & Awning Programs, shall be adopted for the year 2012, as subsequently amended.

6. That the Facility Use Alcohol Permit shall be required to be approved prior to the rental of the Senior/Youth Recreation Center.

7. That the Policy for Maintenance of Trees in the Borough Right-of-Way by Residents shall be adopted for the year 2012.

8. That the Mayor, Borough Administrator or Borough Engineer shall be authorized to sign any and all permits and applications with the State of New Jersey Department of Environmental Protection.

BE IT RESOLVED that a certified copy of this resolution be forwarded to Department Heads and the Borough Engineer forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 1-12-16

BE IT RESOLVED by the Borough Council of the Borough of Highland Park, New Jersey that the following rules, policies, and/or procedures concerning administrative and organization matters are hereby adopted for the year 2012, to wit:

1. That the Borough Administrator, Borough Attorney, Borough Auditor, and all Department Heads shall be required to attend the Council Meeting at which any public information session or public hearing on the budget is held and any meeting at which it is anticipated that the budget is to be adopted. Any person who may be required to attend and not so named will be given at least ten (10) calendar days notice.

2. That the Borough Administrator, all Department Heads, Borough Attorney, Borough Engineer or Designee, Borough Auditor or Designee, and Borough Planner or Designee shall attend the Annual Reorganization Meeting of the Mayor and Council to be held during the first seven days of January of each year and that Department Heads be required to attend all Committee Meetings of the Governing Body.

3. That the Procedures to be Followed in Seeking and Accepting Grants from Governmental and Privately-Funded Sources of Support shall be adopted as official policy of the Borough for 2012.

4. That the Borough Council will not approve any expenditure of municipal funds, by either direct payment or reimbursement, when said funds are used for dinner meetings, gifts, or any other purposes not associated with the official function of any Board, Commission, Committee, Authority or Agency of the Borough of Highland Park.

5. That the "Personnel Manual and Handbook", as subsequently revised, shall be adopted as official policy of the Borough for 2012.

6. That police weapons, being public property, will not be given to members of the Borough of Highland Park Police Department upon their retirement, termination of employment, or under any other circumstances.

7. That the Co-Sponsorship Policy shall be adopted as official policy of the Borough for 2012.

8. That the Exposure Control Plan, a complete copy of which is filed in the office of the Borough Clerk, shall be and is hereby adopted for the year 2012.

9. That the Borough Administrator be directed to establish as a priority the exploration of new cooperative agreements in the areas of personnel, equipment purchases, and repair and maintenance.

BE IT RESOLVED that a certified copy of this resolution be forwarded to Department Heads forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above:

No. 1-12-17

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following are designated in the positions opposite their name for the year 2012:

<u>NAME</u>	<u>POSITION</u>
Kathleen Kovach, Borough Administrator	Insurance Commissioner to the Garden State Municipal Joint Insurance Fund
Joan Hullings, Borough Clerk	Alternate Insurance Commissioners
Scott Luthman, Code Enforcement Director	
Joan Hullings, Borough Clerk	Safety Officer
Joan Hullings, Borough Clerk	Assessment Search Officer
Joan Hullings, Borough Clerk	Affirmative Action Public Agency Compliance Officer
Kathleen Kovach	Tax Search Officer
Frank Troy	Recycling Coordinator
	Clean Communities Coordinator
Code Enforcement Officers Diane	

15. That certain services provided by the Borough Attorney, Borough Auditor, Borough Engineer, Bond Counsel, and/or Planning Consultant shall be considered as approved within the meaning of the respective Professional Service Agreements when:

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- a. The Borough Administrator authorizes work which is estimated and does, in fact, not exceed ten hours;
- b. The Mayor, or the Council President, authorizes work which is estimated to and does, in fact, not exceed ten hours;
- c. Approved by resolution of Council.

Authorizations made under sub-paragraphs a. and b. shall be reported at the next Agenda or Conference Meeting.

- 16. That Borough owned properties be exempt from water and sewer charges pursuant to Resolution No. 11-02-424.
- 17. That the Municipal Court is hereby authorized to accept credit card payment of Court fines subject to appropriate bank procedures.
- 18. That the Community Services Department shall refund fees deposited in the Recreation Trust Fund for trips and events with the approval of the Borough Administrator with a \$5.00 administrative fee to be deducted at the discretion of the Borough Administrator.
- 19. That 50% of the fines collected for handicapped parking violations shall be designated to the Highland Park Commission for Universal Access, to be used at their discretion.
- 20. That a 2% processing fee be assessed for use of credit cards for payments of water & sewer and tax bills, both in person and on-line.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the above departments.

The following resolution, introduced by the Finance Committee, was duly adopted as above:

No. 1-12-19

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following certain fees are hereby established for the year 2012:

- 1. That copies of official records requested by members of the public and other non-Borough persons, offices and entities shall be available through the Borough Clerk or other custodian upon payment of the following fees, which shall be based upon the total number of pages or parts thereof for each document for which a page or pages are requested:

8 ½ " x 11" paper	\$.05	per page
8 ½ " x 14" paper	.07	per page
11" x 17" paper	.07	per page
Election District Map	.75	
Zoning Map	1.50	
DVD/CD w/case	.90	
Blue burn Gramco CD	1.79	

- 2. That copies of police records maintained by the Police Department which are requested by members of the public and non-Borough offices and entities shall be available upon payment of the following fees for documents, pages or parts thereof:

Motor Vehicle Accident Reports and Investigation Reports

In person requests:

8 ½ " x 11" paper	\$.05	per page
8 ½ " x 14" paper	.07	per page
11" x 17" paper	.07	per page

Other Than In person requests

Discovery	Flat fee of \$5.00; plus cost of mailing
Copying video tapes	per page charge plus cost of mailing when applicable
Audio tape reproduction	requestor shall provide sealed tape
Insurance Claims (in person or mailed)	requestor shall provide sealed tape
Pistol Permits	per page charge plus cost of mailing when applicable
Firearms Identification Card	2.00
Fingerprinting other than criminal	5.00
	25.00 Resident
	25.00 non-resident
Verification Letter	50.00
Photographs	
4 x 6	10.00 first 10 photos
	5.00 each additional photo
8 x 10	20.00 first 10 photos
	5.00 each additional photo

If records are requested in a medium other than paper, the fee shall be the cost of the medium and conversion costs when applicable.

- 3. That the following schedule of fees is hereby established for recreation activities conducted by the Community Services Department:

Program	Participant Fee
Youth Soccer	\$ 60.00 per person (resident)
	50.00 Per each additional child (resident)
	80.00 per person (non-resident)
	15.00 Late registration fee

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Youth Basketball	60.00	per person (resident)	
	50.00	Per each additional child (resident)	
	80.00	per person (non-resident)	
	15.00	Late registration fee	
Youth Baseball & Softball	60.00	per person (resident)	
	50.00	Per each additional child (resident)	
	80.00	per person (non-resident)	
	15.00	Late registration fee	
Track & Field (8 sessions)	50.00	Per person (resident)	\$45 each addl. Child
	70.00	per person (non-resident)	
	15.00	Late registration fee	
Flag Football (5 sessions)	40.00	Per person (resident)	
	35.00	Per each additional person (resident)	
	60.00	per person (non-resident)	
	15.00	Late registration fee	
Tennis (8 sessions)	80.00	per person (resident)	\$10.00 per session
	96.00	per class (non resident)	\$12 per session
	15.00	Late registration fee	
Spring Soccer Clinics (5 sessions)	40.00	Per person (resident)	
	35.00	Per each additional child (resident)	
	60.00	per person (non-resident)	
	15.00	Late registration fee	
Israeli Dance	75.00	per person (resident) (10 sessions)	
	90.00	per person (non-resident) (10 sessions)	
Pilates	75.00	Per person (resident) (10 weeks)	
	90.00	Per person (non-resident) (10 weeks)	
Tai Chi	75.00	Per person (resident) (10 weeks)	
	90.00	Per person (non-resident) (10 weeks)	
Step Strength & Beyond	125.00	Highland Park residents (20 sessions-twice a week)	
	150.00	Non-residents (20 sessions-twice a week)	
	75.00	Highland Park residents (10 sessions-once a week)	
	90.00	Non-residents (10 sessions-once a week)	
		Student must specify which day they will be attending on the registration form in order to be eligible for once a week rate, otherwise pro-rated fees will be charged.	
Yoga (Co-Ed)	75.00	per person (resident) (10 sessions)	
	90.00	per person (non-resident) (10 sessions)	
Yoga (Daytime)	75.00	per person (resident) (10 sessions)	
	90.00	per person (non-resident) (10 sessions)	
Yoga (Women)	125.00	per person (resident) (20 sessions-twice a week)	
	150.00	per person (non-resident) (20 sessions-twice a week)	
	75.00	Per person (resident) (10 sessions-once a week)	
	90.00	Per person (non-resident) (10 sessions-once a week)	
		Student must specify which day they will be attending on the registration form in order to be eligible for once a week rate, otherwise pro-rated fees will be charged.	
Zumba	75.00	per person (resident) (10 sessions)	
	90.00	per person (non-resident) (10 sessions)	
All Adult Classes	75.00	Residents – 1x per week (10 sessions)	
	125.00	Residents – 2x per week (20 sessions)	
	90.00	Non-residents – 1x per week (10 sessions)	
	150.00	Non-residents – 2x per week (20 sessions)	
All Adult Classes	10.00	Residents – Per class (pro-rated) join middle of cycle	
	12.00	Non-Residents – per class (pro-rated) join middle of cycle	
Basketball (Open) Men & Women	20.00	Per person (resident) (10 sessions)	
	30.00	Per person (non-resident) (10 sessions)	
Basketball	5.00	Drop in Participant	
Indoor Soccer (Co-Ed)	30.00	Per person (resident) (10 sessions)	
	50.00	Per person (non-resident) (10 sessions)	
Adult Soccer 18+	20.00	Per person (resident) (10 sessions)	
	30.00	Per person (non-resident) (10 sessions)	

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Any Adult Open (Outdoor Program)	20.00	Per person (resident) (10 sessions)
	30.00	Per person (non-resident) (10 sessions)
Adult Softball (men & women)	200.00	Per team
Volleyball (Co-Ed)	60.00	Per person (resident) (10 sessions)
	80.00	Per person (non-resident) (10 sessions)
General Sponsor Fee	200.00	Supports a team in 1 sport
	500.00	Supports a team in 3 sports
Vendor Fees	150.00	Food Vendor
	100.00	Small Merchandise Vendor
	150.00	Large Merchandise Vendor
Out of Town Yearly Membership Fee	75.00	Non residents (Including out of town members who participate in any exercise program)
In Town Yearly Membership	10.00	Per person
Senior Holiday Party & Luncheon	6.00	Per person
Craft Programs	5.00	Per session
Jewelry Workshop	5.00	Per session
Atlantic City Trips	35.00	Per trip (3/4 times per year)
Columbus Market	5.00	Per trip
NYC Broadway Shows	TBA	Based on show
Peddler's Village	10.00	Per trip
Smithville	10.00	Per trip
Delicious Orchards	5.00	Per trip
Longwood Gardens	25.00	Per trip
Duke Farms	15.00	Per trip
Diamond Tours Trips	TBA	Based on location
Rendezvous Travel Trips	TBA	Based on location
Senior Exercise Programs	1.00	Per class or payment plan on bundle package

To be eligible for a scholarship, participant must submit application by the due date. Free lunch would pay for 40% of the program fee and reduced lunch would pay for 60% of the program fee. The federal income eligibility guidelines may be used to determine eligibility.

One coach per team does not pay a fee for his/her child.

4. That the Borough Clerk shall charge a Five (\$5.00) Dollar administrative fee for all resolutions approving refunds for fees, licenses, and permits issued by the Borough Clerk's Office and paid to the Borough, which charge shall be deducted from the refund by the Finance Department.
5. That a fee of Twenty (\$20.00) Dollars shall be charged for any and all checks presented to the Borough in payment of any tax, service, program, etc., that are returned by the bank for any reason, except that in cases where the check is returned in error by the bank, the Finance Director shall waive said fee.
6. That copies of the Highland Park Natural Resource Inventory prepared and published in its original state shall be available to the public at a cost of \$2.50 per copy. That copies of the Master Plan prepared and published in its original state shall be available to the public at a cost of \$4.50 per copy; and that copies of the Land Use Ordinance prepared and published in its original state shall be available to the public at a cost of \$17.50 per copy.
7. That the Community Services Department will charge an annual fee of \$75.00 to any non-resident senior seeking access to senior programs, events and services, excluding transportation costs to and from the Senior/Youth Recreation Center, in addition to any and all other fees for specific programs, events and services.
8.
 - a. That the Borough Tax Collector shall charge a fee of \$100.00 to prepare duplicate certificate of tax sale for a lost or destroyed tax sale certificate.
 - b. That the Borough Tax Collector shall charge a fee of \$50.00 to prepare a Certificate for Redemption of Certificate of Sale.
 - c. That the Borough Tax Collector shall charge a fee of \$16.00 per tax sale notice mailing to property owners in lieu of advertising notice in newspaper, said mailings not to exceed two (2). Such fee shall be added to the cost of said tax sales.
 - d. That the Borough Tax Collector shall charge a fee of \$5.00 to prepare duplicate tax bill (first copy) and a fee of \$25.00 for each subsequent duplicate copy of the same tax bill in the same fiscal year.
9. That the Health Department shall collect a \$80.00 security deposit for the rental of a live animal trap to residents requesting same, which deposit shall be held in escrow/special account. Said deposit shall be returned in full if trap is returned by the 6th business day from date of rental; a \$5.00/day fee shall be charged and deducted from the deposit when the trap is returned to the Borough.
10. That the Borough Clerk shall collect a fee for distribution of bid specifications in an amount to be determined by the Borough Engineer

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the departments referenced above.

ORGANIZATION MEETING – JANUARY 3, 2012

The following resolution, introduced by the Finance Committee, was duly adopted as above:
No. 1-12-20

Borough of Highland Park
 No. 01-12-20

Resolution: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk is hereby authorized and directed to notify the Finance Director that the following are the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual basis:

Title	Name		2012	Longevity		2012 Total
			Base	%	Amount	Salary
Mayor	Gary	Minkoff	6,756.00			6,756.00
Council President	Gayle	Brill Mittler	5,085.00			5,085.00
Council Member	Jon	Erickson	4,239.00			4,239.00
Council Member	Elsie	Foster-Dublin	4,239.00			4,239.00
Council Member	Padraic	Millet	4,239.00			4,239.00
Council Member	Jeffrey	Morris	4,239.00			4,239.00
Council Member			4,239.00			4,239.00
Borough Administrator	Kathleen	Kovach	24,000.00			24,000.00
Municipal Court Judge	Edward E	Herman	39,337.00			39,337.00
Municipal Prosecutor	Patrick	Bradshaw	34,000.00			34,000.00
Public Defender	Francesco	Taddeo	9,000.00			9,000.00
Administrative Secretary	Monica	Jackson	56,393.76			55,288.00
Borough Clerk	Joan	Hullings	71,290.86	5%	2,500.00	73,790.86
Finance Dir/CFO/Tax Collector	Kathleen	Kovach	106,657.00			106,657.00
Superintendent of Public Works & Utility	Donald	Rish	95,430.18		2,500.00	97,930.18
Municipal Alliance Coordinator	Kim	Perkins	5,000.00			5,000.00
Deputy Borough Clerk	Erin	Martin	39,000.00			39,000.00
Municipal Court Administrator	Tracey	Horan	55,000.00			55,000.00
Tax Assessor	Thomas	Mancuso	37,049.46			37,049.46
Police Chief	Stephen	Rizco	145,691.70			145,691.70
Senior Program Coordinator	Kim	Perkins	42,927.72			42,927.72
Deputy Treasurer	Daphne	Marc	50,506.00			50,506.00
Deputy Tax & Utility Collector	Anita	Bansal	43,838.00	3%	1,315.14	45,153.14
Registrar of Vital Statistics	Joan	Hullings	2,500.00			2,500.00
Recycling Coordinator	Frank	Troy	1,684.00			1,684.00
Clean Communities Coordinator	Frank	Troy	1,000.00			1,000.00
Communications Liaison	Monica	Jackson	5,000.00			5,000.00
Administrative Assistant	Joann	Kopetsky	50,506.00		1,350.00	51,856.00
Deputy Court Administrator	Linda	Simons	42,494.00			42,494.00
Principal Clerk Typist	Donna	Reff	41,822.00			41,822.00
Senior Clerk Typist	Karen	Valente	34,800.00			34,800.00
Violations Clerk	Margarita	Guzman	36,202.00			36,202.00
Public Safety Dispatcher	Karen	Connors	47,175.00			47,175.00
Public Safety Dispatcher	Janet	Marcik	47,175.00			47,175.00
Public Safety Dispatcher	Glenn	Seiboldt, Jr	47,175.00			47,175.00
Public Safety Dispatcher	Diane	Seiboldt	46,249.00			46,249.00
Bus Driver	Ella	Taliaferro	34,800.00	3%	1,044.00	35,844.00
Clerk Typist	Janet	Molina	36,202.00	4%	1,350.00	37,552.00
Records Clerk	Anne	Reff	36,202.00			36,202.00
Administrative Assistant	Linda	Monte	50,506.00		1,350.00	51,856.00
Finance Assistant	Anne	Stevens	43,838.00		1,350.00	45,188.00
Mstr Code Enforce/Housing Inspector	Diane	Reh	64,927.00		1,350.00	66,277.00
Mstr Code Enforce/Housing Inspector	Timothy	Coyle	37,336.00		783.00	38,119.00
Zoning Officer	Timothy	Coyle	27,591.00		567.00	28,158.00
Mstr Code Enforcement Officer	Douglas	Sipos	64,927.00			64,927.00
Recreation Coordinator	Andrea	Costas-Baay	43,350.00			43,350.00
Principal Clerk Typist	Tracy	Coman	41,118.00			41,118.00
Fire Official	Keith	Thedinga	70,508.52			70,508.52
Fire Inspector	Thomas	Abraham	44,264.94			44,264.94
Director of Library Services	Jane	Stanley	102,034.00		2,500.00	104,534.00
Master Librarian	Fran	Lee	77,508.00		2,500.00	80,008.00
Administrative Assistant	Renee	George	54,490.00			54,490.00
Master Librarian Assistant	Lieselotte	Kulczycki	48,434.98			48,434.98
Master Circulations Coordinator	Valerie	Weidman	50,991.00			50,991.00
Senior Library Assistant	Indru	Udeshi	41,680.00			41,680.00
Coordinator of Adult Services	Sherry	Johnson	58,995.00			58,995.00
Captain of Police	Scott	Golden	136,685.00		4,000.00	140,685.00
Lieutenant of Police	Joseph	Vassallo, Jr	124,392.00		4,000.00	128,392.00
Lieutenant of Police	Gary	Panichella	124,392.00		4,000.00	128,392.00
Sergeant of Police	Joseph	Spezio	113,358.34		in base	113,358.34
Sergeant of Police	Jason	Culver	108,876.00	2%	2,177.52	111,053.52
Sergeant of Police	Thomas M	Hammill	108,876.00	3%	3,266.28	112,142.28
Sergeant of Police	Joseph	Olarra	113,194.25		in base	113,194.25
Police Officer	Theodore	Haas	105,162.39		in base	105,162.39
Police Officer	Adrienne	Karon	105,162.39		in base	105,162.39

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Title	Name		2012	Longevity		2012 Total
			Base	%	Amount	Salary
Police Officer	Donald	Newton	101,006.00	3%	3,030.18	104,036.18
Police Officer	Derek	Wenskoski	101,006.00	3%	3,030.18	104,036.18
Police Officer	Ilan	Lancry	101,006.00	3%	3,030.18	104,036.18
Police Officer	Nicole	Young	101,006.00	2%	2,020.12	103,026.12
Police Officer	Richard	Abrams	101,006.00	2%	2,020.12	103,026.12
Police Officer	Theodore	Pardo	101,006.00	2%	2,020.12	103,026.12
Police Officer	Mohab	Hannout	101,006.00	2%	2,020.12	103,026.12
Police Officer	Jose	Curbelo	101,006.00	2%	2,020.12	103,026.12
Police Officer	Sean	Garley	66,512.00			66,512.00
Police Officer	Kevin	Garrity	101,006.00			101,006.00
Police Officer	Norman	Brown	101,006.00			101,006.00
Police Officer	Brian	O'Mara	87,465.00			87,465.00
Police Officer	John	Sachau, Jr	87,465.00			87,465.00
Police Officer	David	Soden	87,465.00			87,465.00
Police Officer	Sean	McGraw	66,512.00			66,512.00
Code Enforcement Officer	Scott	Luthman	57,387.48			57,387.48
Construction Official	Scott	Luthman	22,564.00			22,564.00
Building Subcode Official	Scott	Luthman	10,241.00			10,241.00
Fire Subcode Official/Inspector	Dennis	Van de Mark	11584.14			11584.14
Plumbing Subcode Official/Inspector	Michael	Rossi	11584.14			11584.14
Electrical Subcode Official/Inspector	Patrick	Valente	11584.14			11584.14
Crossing Guard	Beverly	Robinson	9,731.00			9,731.00
Crossing Guard	Mary Ann	Kinsey	9,731.00			9,731.00
Crossing Guard	Nancy	Bernstein	9,318.00			9,318.00
Crossing Guard	Willis Ivan	Thomas	9,731.00			9,731.00
Crossing Guard	Lucille	Morris	9,731.00			9,731.00
Crossing Guard	Charlene	Rayside	7,758.00			7,758.00
Crossing Guard	Catherine	Ciorciari	7,758.00			7,758.00
Crossing Guard	Reva	Kaufman	7,758.00			7,758.00

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk is hereby authorized and directed to notify the Finance Director that the following are the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis

The following resolution, introduced by the Finance Committee, was duly adopted as above:
No. 1-12-21

WHEREAS, situations develop that require the appointment of special counsel to the Borough's Zoning Board of Adjustment and Planning Board; and

WHEREAS, the need for special counsel cannot always be anticipated and accordingly cannot be included in the budgets of the Borough and of the Boards; and

WHEREAS, while the Governing Body recognizes the independent authority of its local boards, efficient and financially responsible local government needs and requires the cooperation of and communication by and between the local boards and the Governing Body;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that prior to any local board of the Borough entering into an agreement for special counsel where the monetary amount exceeds that appropriated to the local board by the Governing Body, the Governing Body shall be notified of the following:

- (a) The reason said appointment is necessary;
- (b) The name of the special counsel;
- (c) The hourly rate to be received by the special counsel;
- (d) An anticipated budget for the services to be rendered by the special counsel;

and

BE IT FURTHER RESOLVED that no agreements for special counsel shall be entered into, until such time as the Governing Body has had an opportunity to review the requested information and approve the funds necessary to compensate special counsel; and

BE IT FURTHER RESOLVED that the Governing Body requests that, whenever possible, agendas be prepared so that matters requiring the attendance of both the appointed board attorney and the special counsel are not heard on the same evening; and

BE IT FURTHER RESOLVED that no compensation shall be paid to a board attorney who does not attend either a regular or special meeting of the board to which he or she is appointed; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the chairpersons, secretaries and attorneys of the Boards, and to the Borough's Finance Director.

Mayor Minkoff appointed the following to serve as Professionals for 2012:

<u>NAME</u>	<u>POSITION</u>
Edwin Schmierer, Esq.	Borough Attorney
Martin Allen, Esq.	Tax Appeal Attorney
Arthur Thibault, Esq.	Labor Attorney
Wilentz, Goldman & Spitzer	Bond Counsel
Andrew Hodulik	Borough Auditor
Patrick Bradshaw	Borough Prosecutor
David J. Samuel	Borough Engineer
Allen Schectel	Borough Planner
Francesco Taddeo	Public Defender

ORGANIZATION MEETING – JANUARY 3, 2012

On motion made by Councilman Millet, seconded by Councilman Erickson, the above appointments were confirmed by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet.

Opposed: None.

Absent: Councilman Morris.

Mayor Minkoff appointed the following to serve with terms to expire December 31, 2012:

<u>NAME</u>	<u>POSITION</u>
Tracey Horan	Court Administrator
Linda Simmons	Deputy Court Administrator
Erin Martin	Deputy Borough Clerk
Jeanne Kolva	Borough Historian
Scott Luthman	ADA Coordinator
Elsie Foster-Dublin	Council Rep., Library Board of Trustees

On motion made by Councilman Millet, seconded by Councilman Erickson, the above appointments were confirmed by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet.

Opposed: None.

Absent: Councilman Morris.

Mayor Minkoff appointed Stephen Nolan to serve as the Special Advisor on Economic Development & Planning for a term to expire December 31, 2012:

NO CONFIRMATION NECESSARY

Mayor Minkoff appointed the following to serve for terms to expire July 1, 2015:

<u>NAME</u>	<u>COMMITTEE</u>
Wayne Watkis	Board of Adjustment
Wolfram Hoefel	Board of Adjustment
Dana Korbman	Board of Adjustment

Mayor Minkoff appointed the following to serve for terms to expire July 1, 2013:

<u>NAME</u>	<u>COMMITTEE</u>
Stan Fessant, Alt. #1	Board of Adjustment
Robert Holzapfel, Alt. #3	Board of Adjustment

Mayor Minkoff appointed the following to serve for terms to expire January 1, 2015:

<u>NAME</u>	<u>COMMITTEE</u>
Lewis Fishberg	Board of Health
Diane Heimlich	Board of Health
David Ehrenfeld	Board of Health

Mayor Minkoff appointed the following to serve for terms to expire August 6, 2013:

<u>NAME</u>	<u>COMMITTEE</u>
Eric Barkley	Cable TV Advisory Committee
Kenneth Haskins	Cable TV Advisory Committee

Mayor Minkoff appointed the following to serve for terms to expire August 6, 2014:

<u>NAME</u>	<u>COMMITTEE</u>
Gary Leslie	Cable TV Advisory Committee
Steve Teitelbaum	Cable TV Advisory Committee

Mayor Minkoff appointed the following to serve with terms to expire December 31, 2012:

<u>NAME</u>	<u>COMMITTEE</u>
Gayle Brill Mittler	CDBG Advisory Committee
Irene Dworeck	CDBG Advisory Committee
Edward Prince	CDBG Advisory Committee
Sheila Highsmith	CDBG Advisory Committee
Robert Thompson	CDBG Advisory Committee
Jill Millerand	CDBG Advisory Committee
Thomas Hammill, Police Dept. Rep.	Emergency Management Council
Linda Hoefele	Emergency Management Council
Kathleen Kovach	Emergency Management Council
Donald Rish	Emergency Management Council
Scott Luthman	Emergency Management Council
Beth Leech	Community Food Pantry
David Hyman	Community Food Pantry
Susan Powell	Community Food Pantry
Joan Gartenberg	Community Food Pantry
Lilas Saltiel	Community Food Pantry
Laurel Kornfeld	Community Food Pantry
Lynne Platt	Community Food Pantry
Monica Day	Community Food Pantry
Jaclyn Watters	Community Food Pantry
Daniel Goldblatt	Community Food Pantry
Jamie Balancia	Community Food Pantry
Rosie Wong	Community Food Pantry
Hagit Mano	Community Food Pantry
Eric Weinberg, Chair.	Recreation Advisory Committee
Micky Landis	Recreation Advisory Committee

<u>NAME</u>	<u>COMMITTEE</u>
Marty Friedman	Recreation Advisory Committee
Jerri Aversa	Recreation Advisory Committee
Ralf Baay	Recreation Advisory Committee
Bob Butters	Recreation Advisory Committee
Greg Trevor	Recreation Advisory Committee
Debbie Hehir	Recreation Advisory Committee
Kenneth Haskins	Recreation Advisory Committee
Kathie Pace	Recreation Advisory Committee
Donald Gatling	Recreation Advisory Committee
James Webb, Jr., Stud. Mbr.	Recreation Advisory Committee
Judea McDonald, Stud. Mbr.	Recreation Advisory Committee
Carol Avelsgaard	Shade Tree Advisory Committee
Aileen Coffey	Shade Tree Advisory Committee
Roseann Cala	Shade Tree Advisory Committee
Karen Swaine	Shade Tree Advisory Committee
Barbara Lewis	Shade Tree Advisory Committee
Belinda Beetham	Shade Tree Advisory Committee
Harvey Klee	Shade Tree Advisory Committee
Mary Denver	Shade Tree Advisory Committee
Mike Ross	Shade Tree Advisory Committee
Scott Luthman	Employee Safety Committee
Stephen Rizco	Employee Safety Committee
Donald Rish	Employee Safety Committee
Edward Corson	Employee Safety Committee
Anne Stevens	Employee Safety Committee
Renee George	Employee Safety Committee
Keith Thedinga	Employee Safety Committee
Mike McMahan	Employee Safety Committee
Derek Wenskoski	Employee Safety Committee
Kim Perkins	Employee Safety Committee
Theodore Choplick	Municipal Alliance
Kim Perkins	Municipal Alliance
Alima Zimmer	Municipal Alliance
Dennis Lee	Municipal Alliance
Nicole Young, Police Chief Designee	Municipal Alliance

Mayor Minkoff appointed the following to serve for terms to expire March 2, 2014:

<u>NAME</u>	<u>COMMITTEE</u>
Diane Feldman	Commission for Universal Access
Tara Canavera	Commission for Universal Access

Mayor Minkoff appointed the following to serve for term to expire January 1, 2017:

<u>NAME</u>	<u>COMMITTEE</u>
Jordan Siegel	Ethics Board
Tom Stuckey	Ethics Board

Mayor Minkoff appointed Carl Wilson to serve as the Library Representative on the Cable TV Advisory Committee for a term to expire December 31, 2012.

Mayor Minkoff appointed James Reed to serve as a member of the Library Board of Trustees for a term to expire December 31, 2012.

On motion made by Councilman Millet, seconded by Councilman Erickson, the above appointments were confirmed by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet.
 Opposed: None.
 Absent: Councilperson Morris.

Mayor Minkoff appointed the following to serve for terms to expire January 1, 2013:

<u>NAME</u>	<u>COMMITTEE</u>
Myrna Frank	Community Response Team
Rabbi Elliot Malomet	Community Response Team
Rob Holzapfel	Community Response Team
Police Chief Stephen Rizco	Community Response Team
Fire Chief Mike McMahan	Community Response Team
Barry Criss	Community Response Team
Pastor Janice Sutton	Community Response Team
Janel Powell-Williams	Community Response Team
Elsie Foster Dublin	Community Response Team
Jeffrey Morris	Community Response Team

Mayor Minkoff appointed the following to serve for terms to expire December 31, 2012:

<u>NAME</u>	<u>COMMITTEE</u>
Cliff Lacey	Mayor's Wellness Campaign
Phil Cohen	Mayor's Wellness Campaign
Azriela Jaffe	Mayor's Wellness Campaign
Colleen McKay-Wharton	Mayor's Wellness Campaign

Jane Lewis
Barbara Chabner

Mayor's Wellness Campaign
Mayor's Wellness Campaign
ORGANIZATION MEETING – JANUARY 3, 2012

<u>NAME</u>	<u>COMMITTEE</u>
Mitch Rosen	Mayor's Wellness Campaign
Shelia Highsmith	Mayor's Wellness Campaign
Ellen Levine	Mayor's Wellness Campaign
Lynn Sherman	Mayor's Wellness Campaign
Marsha Kleinman	Mayor's Wellness Campaign
Alissa Vasilieva	Mayor's Wellness Campaign
Ptl. Adrienne Karon	Mayor's Wellness Campaign
Anne Barron	Sustainable Highland Park
Josephine Jover	Sustainable Highland Park
Irene Marx	Sustainable Highland Park
Allan Williams	Sustainable Highland Park
Tina Weishaus	Sustainable Highland Park
Loren Muldowney	Sustainable Highland Park
Pat Ruff	Sustainable Highland Park
Andy Benesch	Sustainable Highland Park

Mayor Minkoff appointed the following to serve for terms to expire April 1, 2014:

<u>NAME</u>	<u>COMMITTEE</u>
Michael Rosenberg	Environmental Commission
Steve Barnes	Environmental Commission

NO CONFIRMATION NECESSARY

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilwoman Brill Mittler, seconded by Councilman Erickson, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet.

Opposed: None.

Absent: Councilperson Morris.

No. 1-12-22

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Councilperson Padraic Millet be and is hereby appointed as Council member of the Planning Board for a term expiring December 31, 2012.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilman Millet, seconded by Councilman Erickson, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet.

Opposed: None.

Absent: Councilperson Morris.

No. 1-12-23

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Councilwoman Gayle Brill Mittler shall be and is hereby appointed to represent the Highland Park Governing Body as a member of the Middlesex County Housing and Community Development Committee for a term expiring December 31, 2012.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilman Millet, seconded by Councilman Erickson, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Brill Mittler, Erickson, Foster-Dublin, Millet.

Opposed: None.

Absent: Councilperson Morris.

No. 1-12-24

WHEREAS, Section 19 of the Local Budget Law, NJSA 40A:4-19, provides that where contracts, commitments or payments are to be made prior to the final adoption of the 2012 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and the time therein provided, and

WHEREAS, the date of the adoption of this resolution is within the first thirty days of January, 2012; and

WHEREAS, 26.25 percent of the total appropriation in the 2011 General and Water and Sewer Budgets exclusive of any appropriations made for debt service, capital improvements fund and any statutory or contractual obligations is the sum of Three Million, Twenty-five Thousand, Two Hundred Seventy-one Dollars and Forty-five Cents (\$3,025,271.45); and

WHEREAS, the Temporary Operating and Water and Sewer Budgets for 2012, excluding any appropriations made for debt service, capital improvement fund and any statutory or contractual obligation is Two Million, Eight Hundred Eighty-seven Thousand, Two hundred Eighty-two Dollars and Fifty-four Cents (\$2,887,282.54); and

WHEREAS, the 2012 Temporary Operating and Water and Sewer Budgets inclusive of debt services, capital improvement fund and any statutory or contractual obligations is the sum of Six Million, Five Hundred Fifty-two Thousand, Seven Hundred Seventy-nine Dollars and Seventy-three Cents (\$6,520,765.81);

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the attached temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer of the Borough.

Mayor Minkoff opened the meeting for public discussion and called upon all those wishing to speak to identify themselves. No one appearing to be heard, Mayor Minkoff closed the public discussion.

Reverend Seth Kaper-Dale delivered the Benediction.

ORGANIZATION MEETING – JANUARY 3, 2012

There being no further business, on motion made by Councilwoman Foster-Dublin, seconded by Councilman Millet, and carried by affirmative voice vote of all Councilpersons present, the meeting adjourned at 8:44 PM.

Respectfully submitted,

Joan Hullings
Borough Clerk