

**SEPTEMBER 14, 2017
MINUTES**

**H.P. GIVES A HOOT
SENIOR/YOUTH CENTER
220 South Sixth Ave.
Highland Park, NJ**

Call to Order

The Highland Park Redevelopment Agency Meeting was called to order in accordance with the Open Public Meetings Act by Mr. Michael Buchman at 7:00 PM.

Roll call

Present	Mr. Michael Buchman, Mrs. Evelyn Sedehi, Ms. Marilyn Pruce, Eva Love
Conference Call	Mayor Gayle Brill Mittler, Sylvia Hove, Monica Jackson
Absent	Janice Ballou, Tom Sclafani, Ashton Burrell, James Polos
Council Liaison	Councilwoman Stephany Kim

Chairperson and Committee Reports

--Treasurers Report

2017 Expenditures

1. Financial Report

2017 expenditures thru 9/8		\$5880.00
Lunches, total	\$1000.00	(250 lunches @ \$4)
Summer Camp Scholarships	\$2880.00	(10 campers for 4 weeks)
HPHS-run peer mentorships	\$2000.00	(20 student mentor stipends x \$100.00)

Balance 9/8/17 \$4042.40 (+~\$700 to be posted)

2017 est expenditures thru 12/31 \$1600.00

Lunches, total \$1600.00 (400 lunches @ \$4)

Est. Balance 12/31/17 \$2442.40

2018 Expenditures Goal, Proposed \$11,760.00

Lunches, total	\$4000.00	(1000 lunches @ \$4)
Summer Camp Scholarships	\$5760.00	(20 campers for 4 weeks)
HPHS-run peer mentorships	\$2000.00	(20 student mentor stipends x \$100.00)

Q4 '17- Q4 '18 Funding Target \$9328.00

1. Board positions and committees

Chair	Mike Buchman
Vice Chair	Open
Treasurer	Monica Jackson
Secretary	open (pro tem Monica Jackson)

Public Comment

None

Hearing of New Agenda Items:

Marilyn Pruce is appointed secretary starting at our next meeting.

Volunteers are needed to supervise minors when school is not in session and activities are being held including the winter holiday lunch program. Volunteer applications and background checks will be needed.

Collectors are needed to solicit donations at public events.

A food source is needed for the winter break lunch program.

A survey of eligible families can be used to improve utilization of the lunch programs.

Tracking fund raising event results can be used to improve strategies.

Action Items (New Business):

Mayor Brill Mittler suggested that letters be sent out annually to past donors to encourage donations. This is being worked on by the Mayor's Assistant – Mrs. Stacy Kaplan

Mrs. Sylvia Hove is working on a Car wash fundraiser more details will be forthcoming

Mrs. Hove will provide a flier to mail to eligible families.

Mr. Michael Buchman will line up collectors for the Arts in the Park table for 9.24.

Mr. Buchman will arrange a meeting to discuss the high school mentoring program with Elizabeth Asamoah and Principal Michael Lassiter.

Mr. Buchman will arrange to have a flier available for the 9.24 Arts in the Park table.

Mrs. Evelyn Sedehi will seek volunteers to supervise lunch programs when the Global Grace Café is closed and other events.

Ms. Monica Jackson has reserved room in the Senior/Youth Center for Winter Break (December 26-29) for lunch services to children. The Global Grace Café' is closed that week therefore the Committee must discuss options for providing lunch that week.

Ms. Jackson will suggest sources of food for the winter break lunch program.

Ms. Jackson will schedule monthly meetings will be set-up for the H.P. Gives a Hoot Committee for the second Mondays' of each month at 7:00 p.m. Meetings will be scheduled in Borough Hall (Lower Level Conference Room). October's meeting, however, will be on Tuesday 10.10 because the borough offices are closed on Monday 10.9 for Columbus Day.

As requested, Ms. Jackson has provided Potential Hoot Collection Dates

- Martin Luther King Event - January
- Unity Celebration - March

- 5K Event - May
- Fireworks in the Park - July
- National Night Out - August
- 9/11 Day of Discussion - September
- Street Fair - September 24, 2017
- Downtown Menorah - December 12, 2017

As other opportunities come up we can always add to the list.

Adjournment

There being no further business, the meeting was adjourned at 8:21 PM.

Respectfully submitted,

Monica Jackson
Treasurer