

Minutes  
 Highland Park Planning Board  
 Council Chambers, Borough Hall  
 221 South Fifth Ave. Highland Park, NJ  
 Reorganization Meeting –January 8, 2015

**Call to Order**

The reorganization meeting of the Highland Park Planning Board was called to order in accordance with the rules for the Open Public Meetings Act by Roger Thomas, Esq. at 7:33 pm; Mr. Thomas indicated the location of the fire exits.

Mr. Thomas administered the oath of office to Alan Kluger, Regular Member; Philip George, Council Liaison; Scott Luthman, Borough Official; and Padraic Millet, Mayor’s Designee.

**Roll Call**

Present	Kim Hammond, Alan Kluger, Allan Williams, Scott Luthman, Padraic Millet, Steve Nolan, Stephany Kim, Philip George
Absent	Lita Greenberg, Paul Lanaris,
<u>Board Professionals</u>	

Heather Wilkerson resigned effective 1-8-15

**Selection of Officers**

**Election of Chairperson:** Mr. Thomas called for a nomination for Chairperson. Alan Kluger nominated Kim Hammond with a second from Steve Nolan and hearing no other nominations a roll call was taken.

Roll call

Ayes	Alan Kluger, Allan Williams, Steve Nolan, Scott Luthman, Padraic Millet, Stephany Kim, Philip George, Kim Hammond
Nays	None
Abstain	None
Absent	Lita Greenberg, Paul Lanaris,

Kim Hammond was unanimously chosen to serve as Chairperson.

Kim Hammond accepted the position as Chairperson for the Planning Board and resumed the meeting in that capacity.

**Election of Vice-Chairperson:** Kim Hammond nominated Alan Kluger as Vice-Chairperson with a second from Allan Williams and hearing no other nominations a roll call was taken.

Roll call

Ayes	Kim Hammond, Allan Williams, Steve Nolan, Scott Luthman, Padraic Millet, Philip George, Stephany Kim, Allan Kluger
Nays	None
Abstain	None
Absent	Lita Greenberg, Paul Lanaris,

Alan Kluger was unanimously chosen to serve as Vice-Chairperson.

**Election of Board Secretary:** Kim Hammond nominated Allan Williams as Secretary with a second from Alan Kluger and hearing no other nominations a roll call was taken.  
Roll call

Ayes	Kim Hammond, Alan Kluger, Steve Nolan, Scott Luthman, Padraic Millet, Stephany Kim, Philip George
Nays	None
Abstain	Allan Williams
Absent	Lita Greenberg, Paul Lanaris

Allan Williams was unanimously chosen to serve as Secretary to the Planning Board. Allan Williams accepted the position as secretary to the Planning Board.

**Appointment of Professionals and Staff**  
**Board Attorney, Boar Planner, Board Engineer**

Kim Hammond made a motion to continue with the board’s current professionals Roger Thomas as Board Attorney; Allen Schectel as Board Planner; Bruce Koch, CME as Board Engineer; Diane Reh as Board Clerk. Steve Nolan made a second to the motion.  
Roll call

Ayes	Kim Hammond, Alan Kluger, Allan Williams, Steve Nolan, Scott Luthman, Padraic Millet, Stephany Kim, Philip George
Nays	None
Abstain	None
Absent	Lita Greenberg, Paul Lanaris

Motion approved.

**Setting of 2015 Meeting Dates:**

Ms. Hammond read the 2015 dates into the record:  
There was a motion from Ms. Hammond with a second from Mr. Williams to approve the Planning Board meeting dates for 2015 on the following Thursdays January 8, February 26, March 12, April 23, May 14, June 11, July 9, August 13, September 10, October 8, November 12, December 17 meetings begin at 7:30 pm in the Council Chambers of Borough Hall, 221 South Fifth Ave. and with a voice vote by all present the motion was approved.

Kim Hammond made a motion to publish all notices for the Planning Board in the official newspaper of the Borough, The Home News Tribune dates will also be published in The Star Ledger and appear on the Borough Website. There was a second from Allan Williams and with a voice vote the motion was approved.

**Adopt Rules of Order:** Ms. Hammond announced a change to the rules of order in section 4.02. Meetings will be held on the second Thursday of the month. There was a motion from Padraic Millet with a second from Allan Williams to adopt the rules of order as amended and with a voice vote the motion was approved.

There was a motion to adjourn from Alan Kluger with a second from Allan Williams and with a voice vote the reorganization meeting was adjourned at 7:58 PM

Respectfully submitted,

Diane Reh, Board Clerk