

BOROUGH OF HIGHLAND PARK
REGULAR MAYOR & COUNCIL MEETING
DECEMBER 17, 2019 - 7:00 PM

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

AGENDA

* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 919, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. **MOTION** to approve minutes of the Regular and Conference Meetings held July 2, 2019, August 6, 2019, September 3, 2019 and September 17, 2019, as distributed.
5. Council Reports.
6. Borough Administrator's Report.
7. Borough Attorney's Report.
8. Mayor's Report.
9. Public Participation.
(21 minutes total; 3 minutes each speaker limited to items on this Agenda, including Work Session)
10. Clerk reports advertising Water & Sewer Rate Ordinance Amendment, for consideration of passage on final reading by title.
 - a. **MOTION** to take up ordinance on final reading by title.
 - b. Public Hearing.
 - c. 12-19-350 Resolution to adopt/reject and advertise ordinance on final reading by title.
MOTION adopt/reject

ROLL CALL VOTE

11. 12-19-351 Resolution to Approve Budget Transfers.
MOTION adopt/reject. ROLL CALL VOTE

CONSENT AGENDA - MOTION to adopt the following starred (*) items:
ROLL CALL VOTE

12. *12-19-352 Resolution Authorizing Release of Various Escrow Accounts.
13. *12-19-353 Resolution Authorizing Release of Escrow Monies for Highland Park Development Partners LLC (Tantum).
14. *12-19-354 Resolution Authorizing Submission of a Roots for Rivers Reforestation Grant Proposal to Sustainable Jersey/The Nature Conservancy.
15. *12-19-355 Resolution to Approve Submission of a Grant Application and Execute Grant Contract with the New Jersey Department of Transportation for the Improvements to Woodbridge Avenue Project.
16. *12-19-356 Resolution to Authorize Submission of a Clean Fleet Electric Vehicle Incentive Program Grant Proposal to the BPU.
17. *12-19-357 Resolution to Authorize Payment to Main Street Highland Park for Farmers Market Pavilion Project.
18. *12-19-358 Resolution to Approve Professional Services Agreement with CME Associates for Engineering Services for the 2020 State Aid Road Projects.
19. *12-19-359 Resolution Authorizing Repairs to Fire Hydrants with B&W Construction Company.
20. *12-19-360 Resolution Approving Taxi Owner Applications.
21. *12-19-361 Resolution Approving Taxi Operator Applications.
22. *12-19-362 Resolution to Amend Annual Salary Resolution.
23. *12-19-363 Resolution to Approve Bills List.
MOTION adopt/reject ROLL CALL VOTE

RESOLUTIONS (NOT ON CONSENT AGENDA)

24. Public Participation.
(3 minutes per speaker on any items; subject to 9PM conclusion prior to Work Session)
25. Recess (5 minutes).

26. Work Session Items: No formal action to be taken.

- a. Veterans Parking signs (GBM).
- b. Water and Sewer RFP Update (TJ).
- c. Final Review of Goals (GBM).
- d. Reorg Reports – Finalize (GBM).

27. Goals

28. 12-19-364 Executive Session: Contract Negotiations

MOTION adopt/reject.

ROLL CALL VOTE

29. **MOTION** to adjourn to Executive Session (If needed).

ROLL CALL VOTE

Next Scheduled Meeting: January 7, 2020

BOROUGH OF HIGHLAND PARK
No. 12-19-350

RESOLUTION: Public Works and Public Utilities Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, AN ORDINANCE TO AMEND AND SUPPLEMENT THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHLAND PARK, CHAPTER 328, "SEWER AND WATER", passed on final reading at this meeting be delivered to the Mayor for her approval, and if approved by her, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

ADOPTED: December 17, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December, 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

**BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX
STATE OF NEW JERSEY
ORDINANCE NO. 19-1993**

**AN ORDINANCE TO AMEND AND SUPPLEMENT THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF HIGHLAND PARK,
CHAPTER 328, "SEWER AND WATER"**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHLAND PARK
AS FOLLOWS:

SECTION 1. Section 328-23 of the "Code of the Borough of Highland Park" shall have the water consumption rates increased as shown below and the relevant portions of the ordinance shall read as follows:

§ Section 328-23 Water consumption rates.

A. Rates. The rate charged for all water used by each consumer shall be as follows:

Usage Amount	Rate
0 to 799 cubic feet	\$40.88 flat charge
800 to 999 cubic feet	\$53.00 flat charge
1,000 to 3,499	\$66.21 per 1,000 cubic feet
3,500 and up	\$70.84 per 1,000 cubic feet

SECTION 2. Section 328-38 of the "Code of the Borough of Highland Park" shall have the sewer rental rates increased as shown below and the relevant portions of the ordinance shall read as follows:

§ 328-38 Sanitary sewer rentals.

A. Rates. Sewer rental shall be paid quarterly for the use of the sanitary sewers connected to any premises or lot in the Borough of Highland Park, in accordance with the following rates and classifications:

(4) Rates. The rates charged for all sewer rentals for each consumer shall be as follows:

Usage Amount	Rate
0 to 799 cubic feet	\$32.55 flat charge
800 to 999 cubic feet	\$41.83 flat charge
1,000 to 3,499	\$50.61 per 1,000 cubic feet
3,500 and up	\$54.15 per 1,000 cubic feet

SECTION 3. This Ordinance shall take effect upon its passage and publication as provided for by law and shall further take effect as of the first quarter of 2020.

Introduced and passed on first reading by title: December 3, 2019

ADOPTED:

ATTEST:

APPROVED:

Jennifer Santiago
DEPUTY CLERK

Gayle Brill Mittler,
MAYOR

BOROUGH OF HIGHLAND PARK
RESOLUTION
12-19-351

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that transfers of 2019 budget appropriation balances shall be made as follows:

Budget Transfer #3

Description	From	To
Clerk S&W		2,500.00
Planner OE		2,000.00
Legal OE	4,500.00	
	4,500.00	4,500.00
		\$ -

ADOPTED: December 17, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-19-352

RESOLUTION TO RELEASE ESCROW FEES

RESOLUTION: Council as a Whole

WHEREAS, the following have posted Escrow Fees in the amounts indicated for various projects as indicated below:

<u>ACCOUNT NO.</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>PROJECT DESCRIPTION</u>
T-12-56-825-191	Fox & Foxx	\$ 464.25	425 Donaldson Street
T-12-56-824-077	RCHP AHC	\$ 81.84	Reform Church
T-12-56-824-084	Parker	\$ 425.66	1421 River Road
T-12-56-825-180	Stern, Zev	\$ 340.00	27 Brookdale Court
T-12-56-825-190	Kemeny, Z	\$ 191.00	35 No. 6 th Avenue
T-12-56-825-194	Marcus, Daniel	\$ 206.75	74 Lawrence Avenue
T-12-56-825-195	Berman, Lisa & Scott	\$ 669.67	442 South 2 nd Avenue
T-12-56-825-198	Warton, Colleen & Ash	\$ 450.10	119 Johnson Street
T-12-56-825-202	Ghandi, Rohan & Dawn	\$ 113.50	348 Graham Street
T-12-56-827-127	Parker	\$ 791.50	1421 River Road
T-12-56-827-128	Hann	\$ 666.61	114 Johnson Street
T-12-56-832-081	Eleftheriou, Steven	\$ 500.00	217 Montgomery Street
T-12-56-832-087	Stern, Zev	\$ 500.00	27 Brookdale Court
T-12-56-832-089	AAA	\$ 500.00	204 Lincoln Avenue
T-12-56-832-090	AAA	\$ 500.00	38 Brookdale Court
T-12-56-832-091	AAA	\$ 500.00	500 So. 4 th Avenue
T-12-56-832-092	AAA	\$ 500.00	607 South 1 st Avenue
T-12-56-832-093	Gold Medal	\$ 500.00	28 South 3 rd Avenue
T-12-56-832-095	AAA	\$ 500.00	118 Washington Avenue
T-12-56-832-096	Gold Medal	\$ 500.00	708 Eden Avenue
T-12-56-832-105	AAA	\$ 500.00	421 Grant Avenue
T-12-56-833-KRE	Kreitman	\$ 7,337.12	34 South 4 th Avenue
T-12-56-833-PDG	Park Dental Grp	\$ 1,319.40	515 Raritan Avenue
	Total	<u>\$18,057.40</u>	

WHEREAS, the Director of the Department of Code Enforcement has determined that Escrow Fees can be released.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to remit to the above the amounts indicated, the same being the amount of refund due for return of Escrow Fees referenced.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Director of Code Enforcement and the Finance Director forthwith.

ADOPTED: December 17, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December, 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

DRAFT

BOROUGH OF HIGHLAND PARK
NO. 12-19-353

RESOLUTION TO RELEASE ESCROW FEES

RESOLUTION: Council as a Whole

WHEREAS, the following have posted Escrow Fees in the amounts indicated for various projects as indicated below:

<u>ACCOUNT NO.</u> <u>DESCRIPTION</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>PROJECT</u>
T-12-56-829-TAN	Highland Park Development Partners LLC (Tantum)	\$14,505.02	Raritan Ave Gateway Redevelopment Project Block 173; Lots 41-49

WHEREAS, the above mentioned is no longer the named conditional redeveloper for the Gateway Redevelopment Project; and

WHEREAS, the remaining Escrow Fees are no longer required by the Borough of Highland Park and can be released.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to remit to the above the amounts indicated, the same being the amount of refund due for return of the Escrow Fees referenced.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Director of Code Enforcement and the Finance Director forthwith.

ADOPTED: December 17, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December, 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-19-354

RESOLUTION AUTHORIZING SUBMISSION OF A ROOTS FOR RIVERS REFORESTATION
GRANT PROPOSAL TO SUSTAINABLE JERSEY/THE NATURE CONSERVANCY

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, more than 85 percent of New Jersey's rivers and streams are impaired due to factors like erosion and polluted storm water runoff; and

WHEREAS, throughout much of the state, floodplains have been deforested and left without trees to help filter water, absorb flooding, or cool the river for fish; and

WHEREAS, reforestation of floodplains along river banks is an important way to help protect New Jersey's water resources as trees help filter water, absorb flooding, and cool the river for fish; and

WHEREAS, the Borough of Highland Park has municipal property known as the Meadows along the Raritan River, which has lost significant number of trees in the flood plain due to storms; and

WHEREAS, the Highland Park Environmental Commission have the skills and desire to take on this reforestation project and would like to apply for a grant from Sustainable Jersey and The Nature Conservancy to support reforestation efforts in the floodplain of the Raritan River in the Meadows area.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Environmental Commission and Borough Administrator are hereby authorized and directed to submit said grant application to Sustainable Jersey; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Borough Administrator and the Environmental Commission forthwith.

ADOPTED: December 17, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December, 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
No. 12-19-355

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT
AGREEMENT CONTRACT WITH THE NEW JERSEY DEPARTMENT
OF TRANSPORTATION FOR THE 2020 ROADWAY IMPROVEMENTS PROJECT

RESOLUTION: Public Works and Public Utilities Committee

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Highland Park formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized to submit an electronic grant application identified as LAIF-2020 Improvements to Woodbridge Avenue-00023 to the New Jersey Department of Transportation on behalf of the Borough of Highland Park.

BE IT FURTHER RESOLVED that Mayor and the Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Highland Park and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ADOPTED: December 17, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December, 2019.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
No. 12-19-356

**RESOLUTION TO AUTHORIZE SUBMISSION OF A CLEAN FLEET ELECTRIC VEHICLE
INCENTIVE PROGRAM GRANT PROPOSAL TO THE BPU.**

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, the Borough of Highland Park desires to apply for and obtain a grant from the Clean Fleet Electric Vehicle Incentive Program through the Board of Public Utilities (BPU) to offset the cost of purchasing electric fleet vehicles and installing electric vehicle charging infrastructure; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are hereby authorized and directed to execute and submit the grant application to the BPU.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Borough Administrator forthwith.

ADOPTED: December 17, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-19-357

RESOLUTION TO AUTHORIZE PAYMENT TO MAIN STREET
HIGHLAND PARK FOR FARMERS MARKET PAVILION PROJECT

RESOLUTION: Economic Development & Planning Committee

WHEREAS, the Borough Council of the Borough of Highland Park supported Main Street Highland Park in its grant proposal to the New Jersey Department of Community Affairs to install improvements at the Farmers Market parking lot; and

WHEREAS, Main Street Highland Park was not awarded the full grant request; and

WHEREAS, an additional \$12,000.00 is needed in order to purchase the pavilion that would be the appropriate size for the Farmers Market and other programs; and

WHEREAS, funds are available for this purpose in Account No. T-12-56-816-PUL as reflected by the certification of funds available by the Chief Financial Officer, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Assistant Finance Officer is directed to issue payment to Main Street Highland Park in the amount of \$12,000.00; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Borough Administrator and Finance Department forthwith.

ADOPTED: December 17, 2019

ATTEST:


Jennifer Santiago, DEPUTY CLERK

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$12,000.00
ACCOUNT NO. T-12-56-816-PUL
P.O. NO.
BY: 
FINANCE DIRECTOR

BOROUGH OF HIGHLAND PARK
NO. 12-19-358

PROFESSIONAL SERVICE RESOLUTION – CME ASSOCIATES –
2020 ROADWAY IMPROVEMENTS

RESOLUTION: Public Works & Public Utilities Committee

WHEREAS, the Borough of Highland Park has need of the services of an engineer to provide engineering services in connection with the Implementation of the 2020 Roadway Improvements, in accordance with letter proposal from Bruce Koch, CME Associates, dated December 11, 2019, attached to the original of this resolution; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, CME Associates, Parlin, N.J., is a firm of licensed engineers of the State of New Jersey with extensive experience in providing these services; and

WHEREAS, the Mayor and Council desire to provide for the method of compensation of said consulting engineer; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-821-001 in an amount not to exceed \$95,116.00, as reflected by the Certification of Funds Available by Chief Financial Officer, shown below; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough an Agreement for professional services with CME Associates, 3141 Bordentown Avenue, Parlin, NJ 08859, a copy of which is attached to the original of this original, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the office of the Borough Clerk.

ADOPTED: December 17, 2019

ATTEST:


Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on the 17th day of December, 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$95,116.00
ACCOUNT NO. C-04-55-821-001
P.O. NO.
BY: 
FINANCE DIRECTOR

2019

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT, entered into this 17th day of December 2019, by and between the **BOROUGH OF HIGHLAND PARK**, a municipal corporation of the State of New Jersey, having its principal offices located at 221 South 5th Avenue, Highland Park, New Jersey 08904 (hereinafter referred to as "**BOROUGH**") and CME Associates, 3141 Bordentown Avenue, Parlin, New Jersey 08859 (hereinafter referred to as "**COMPANY**").

WITNESSETH:

WHEREAS, the **BOROUGH** requires professional services in connection with the Implementation of the 2020 Roadway Improvements; and

WHEREAS, the **BOROUGH** has adopted a Resolution authorizing the award of a Contract for said professional services to the **COMPANY** without competitive bidding as permitted by *N.J.S.A. 40A:11-1, et seq.*

NOW, THEREFORE, IT IS AGREED between the **BOROUGH** and the **COMPANY**, as follows:

1. Effective December 17th, 2019, the **COMPANY** shall render professional services for the **BOROUGH** as required by the **BOROUGH**.
2. The **BOROUGH** agrees to compensate the **COMPANY** as set forth on the proposal dated December 11, 2019 a copy of which is attached hereto is *Schedule A* and made a part hereof; the amount of said compensation shall not exceed **\$95,116.00** unless amended by further action of the **BOROUGH** for the above mentioned services.
3. The **BOROUGH** agrees to pay the **COMPANY** for any actual disbursements and out of pocket expenses incurred in carrying out its duties, as set forth in *Schedule A*.

4. The **COMPANY** shall submit monthly billing to the **BOROUGH** for said services, if any, on vouchers as required by the **BOROUGH**. The **BOROUGH** agrees to process and pay said vouchers in the same manner as other municipal vouchers. The **BOROUGH** requires billing for professional services to be done to the nearest 1/4 hour.

5. The parties hereto hereby incorporate by reference herein the Affirmative Action Addendum attached hereto and made a part hereof as *Exhibit B*.

6. The **COMPANY** agrees to file its New Jersey Business Registration Certificate with the **BOROUGH's** Chief Financial Officer.

7. The **COMPANY** agrees to adhere to and comply with the provisions of the New Jersey Local Unit Pay-to-Play Act, N.J.S.A. 19:44A-20.1, and the **BOROUGH's** Pay-to-Play Ordinance No. 1705, as per attached *Exhibit C*.

IN WITNESS WHEREOF, the parties hereunto set their hands and seals the date first above written.

ATTEST:

BOROUGH OF HIGHLAND PARK

Jennifer Santiago, Deputy Clerk

By: _____
Gayle Brill Mittler, Mayor

WITNESS:

By: _____

JOHN H. ALLGAIER, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME



TIMOTHY W. GILLEN, PE, PP, CME
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

December 11, 2019

Mrs. Teri Jover, Borough Administrator
Borough of Highland Park
221 South Fifth Avenue
Highland Park, NJ 08904

**Re: 2020 Municipal Roadway Improvement Project
NJDOT FY 2020 Municipal Aid Program
Highland Park, New Jersey
Our File No.: PHP00641.01**

Dear Mrs. Jover:

As you are aware, the NJDOT has awarded the Borough with a 2020 NJDOT Municipal Aid Grant of \$475,000.00 for the above referenced project. The application submitted to the NJDOT was for the improvements to portions of Volker Street, Benner Street, South 6th Avenue, Braun Avenue, South 9th Avenue, North 4th Avenue, North 9th Avenue, Lexington Avenue, Barnard Street and South 10th Avenue. Our preliminary construction cost estimate for same was \$818,573 not including the construction administration funding request.

The cost estimate included \$80,000 for Uniformed Police Traffic Directors which is a state non participating item and would not be eligible under the grant. As part of the project design, recommend the Borough hire a contractor to perform a video inspection of the sewer lines within the project limits so we can review the information and advise you if any repairs are needed. If there are, they would increase the cost of the project as they are a state non participating item and would not be eligible under the grant.

It is our understanding the Borough would like to use the NJDOT grant money to fund the improvements to South 6th Avenue between Magnolia Street and Benner Street, South 9th Avenue between Eden Avenue and Graham Street, North 9th Avenue between Raritan Avenue and Abbott Street, Benner Street between South 7th Avenue and South 9th Avenue, North 4th Avenue between Madison Avenue and Montgomery Street and Barnard Street between Central Avenue and Woodbridge Avenue. We anticipate the state participating portions of these road improvements would be similar to the grant amount. The work would include upgrading or installing handicap ramps at corners, replacing damaged curbing, replacing aprons as required to make curb repairs, storm sewer inlet repairs and upgrades and the milling and resurfacing of the asphalt roadways.

F:\A-JHPK00641.01 - 2020 Roadway\2019.12.11 Jover.doc

CONSULTING AND MUNICIPAL ENGINEERS

3141 BORDENTOWN AVENUE • PARLIN, NEW JERSEY 08859-1162 • (732) 727-8000



Borough of Highland Park
Re: **FY 2020 Municipal Aid Program**
Highland Park, New Jersey

December 11, 2019
Our File No. PHP00641.01
Page 2

Based upon the above we respectfully submit the following Professional Engineering Services cost estimates for the various tasks for the project.

• Survey Phase Services (for handicap ramp designs)	\$ 4,886.00
• Design Phase Services	\$ 39,850.00
• Bid Phase Services	\$ 4,160.00
• Construction Administration Services	\$ <u>46,220.00</u>
	\$ 95,116.00

Should you have any questions or if you would like to meet to discuss the grant applications and options, please do not hesitate to contact me.

Very truly yours,

CME Associates

Bruce M. Koch, PE, PP, CME
Borough Engineer's Office

BMK/bmk

cc: Mayor Gayle Brill Mittler
All Council Members
Borough Clerk
Borough Attorney
Chief Financial Officer
Borough Construction Official
Public Works Superintendent

BOROUGH OF HIGHLAND PARK
NO. 12-19-359

RESOLUTION TO AUTHORIZE REMOVAL & REPLACE THREE FIRE
HYDRANTS WITH B&W CONSTRUCTION COMPANY

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, there is a need for replacement of three (3) fire hydrants at 129 Barnard Street, 159 Exeter Street, South 8th Avenue and Woodbridge Avenue; and

WHEREAS, two (2) quotes were received as follows:

B&W Construction Company	\$23,800.00
Fletcher Creamer	\$24,000.00

and

WHEREAS, the Department of Public Works has recommended that said removal and replacement be purchased from B&W Construction Company, South River, NJ; and

WHEREAS, funds are available for this purpose in Account No. 9-05-55-500-423 for a total amount not to exceed \$23,800.00, as reflected by the certification of funds available by the Chief Financial Officer, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Department of Public Works is hereby authorized and directed to accept the quote from B&W Construction Company, PO Box 574, South River, NJ 08882, at a total amount not to exceed \$23,800.00; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Department of Code Enforcement and the Chief Financial Officer forthwith.

ADOPTED: December 17, 2019

ATTEST:


Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December, 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$23,800.00 ACCOUNT NO. 9-05-55-500-423 P.O. NO. _____ BY:  FINANCE DIRECTOR



B & W Construction Co. of NJ Inc.

P.O. Box 574
South River, NJ 08882

Phone 732-967-1900
Fax 732-967-6330

November 15, 2019

Page 1 of 2

Borough of Highland Park
Department of Public Works
444 Valentine Street
Highland Park, NJ 08904

Tele. (732) 247-9379
Tele. (732) 541-1277
Email: mwieczorkiewicz@hpboro.com

Attn: Mr. Michael Wieczorkiewicz
Superintendent

RE: PROPOSAL TO REMOVE & REPLACE (3) FIRE HYDRANTS.

1. Call in mark out request to New Jersey Underground Location Company as required by law.
2. Supply the Borough of Highland Park with a Certificate of Insurance.
3. Supply all necessary signs and cones.
4. Turn off the hydrant valves.
5. Excavate, remove and replace (3) fire hydrants at the following locations.
 - A. #129 Barnard Street
 - B. #159 Exeter Street
 - C. Intersection of S. Eighth Avenue & Woodbridge Avenue
6. All hydrants will be cut and removed from the existing hydrant leg.
7. We will supply and install (3) new Mueller 4 1/2" Centurion Hydrants with a 4'6" Bury, 2-2 1/2" hose nozzle GA, 1-4" Pumper Noz GA NS, 1-1/2" Pent Open Left, with 6 inch mechanical joint shoes, Mueller Red.
8. Connect the hydrants to the existing hydrant legs using 6" mega lug restraints and new bolts, etc.
9. Thrush block the hydrants using solid concrete block.
10. Backfill around the bleeders using 3/4" clean stone.
11. Supply and install plastic on top of the 3/4" clean stone to prevent dirt from entering the clean stone.
12. Backfill the remainder of all trenches, 4 inches below finished grade elevation using 3/4" blend stone compacting in lifts to prevent settlement.
13. Turn on the hydrant valves and check hydrants for leaks.
14. Supply and install topsoil 4 inches thick in all disturbed areas.
15. Supply and install grass seed and straw mulch in all disturbed areas.
16. Dispose of all excavated material off site.
17. Clean up all work areas.
18. Remove all signs and cones.

CONSTRUCT THE ABOVE FOR A LUMP SUM PRICE OF \$23,800.00



B & W Construction Co. of NJ Inc.

P.O. Box 574
South River, NJ 08882

Phone 732-967-1900
Fax 732-967-6330

Page 2 of 2

NOTES:

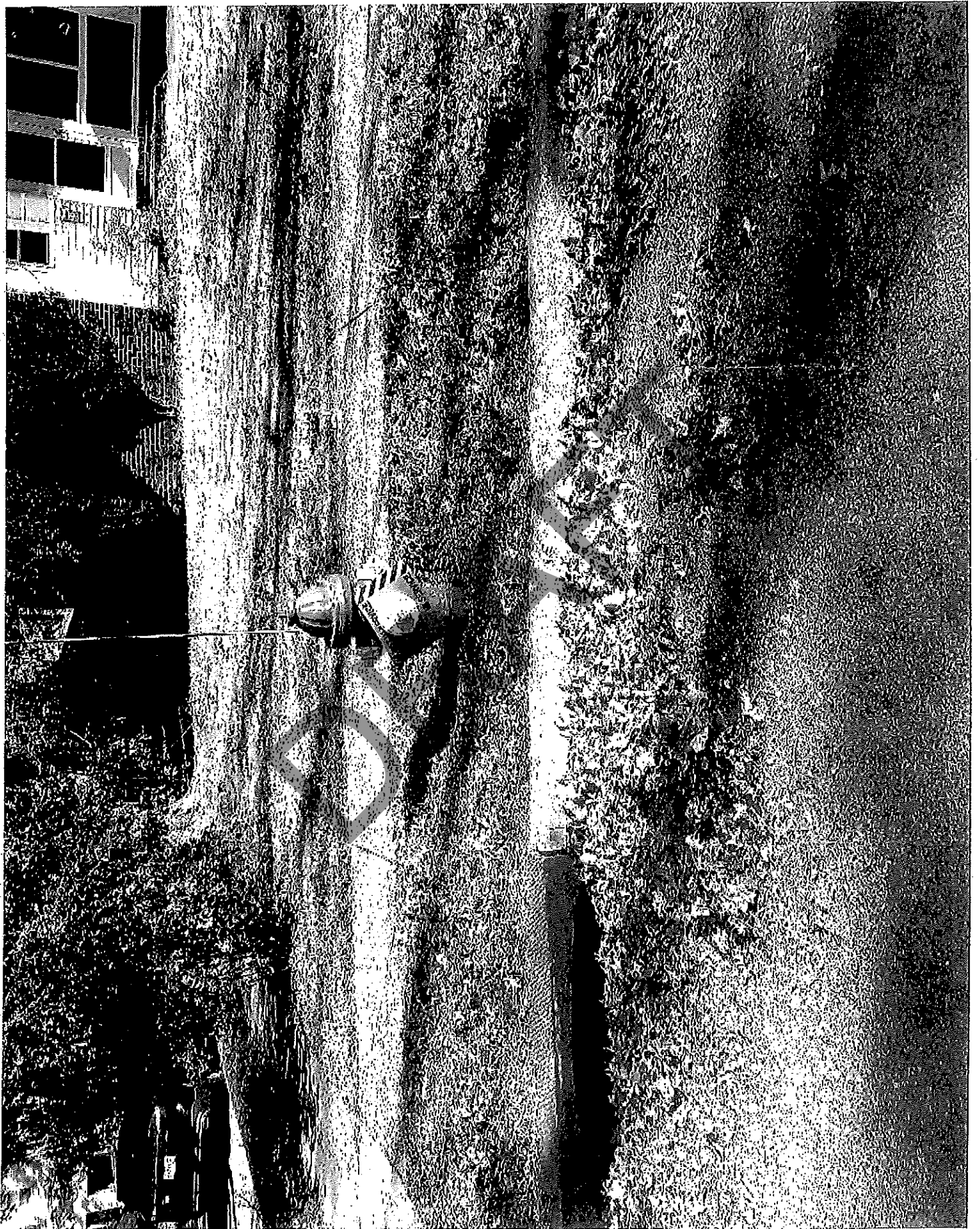
- A. This proposal is based upon completing all work Monday thru Friday between the hours of 7:00 AM & 3:30 PM.
- B. Police for traffic control, if necessary, is not included in this proposal. Should police be required for traffic control, they shall be supplied and paid for by the Borough of Highland Park.
- C. This proposal is based upon all hydrant valves being clean and operable.
- D. This proposal is based upon all hydrants being 4'6" bury as per Highland Parks request. This proposal does not include supplying and installing of hydrant risers if necessary.
- E. All permits and fees, if necessary, by the Borough of Highland Park.

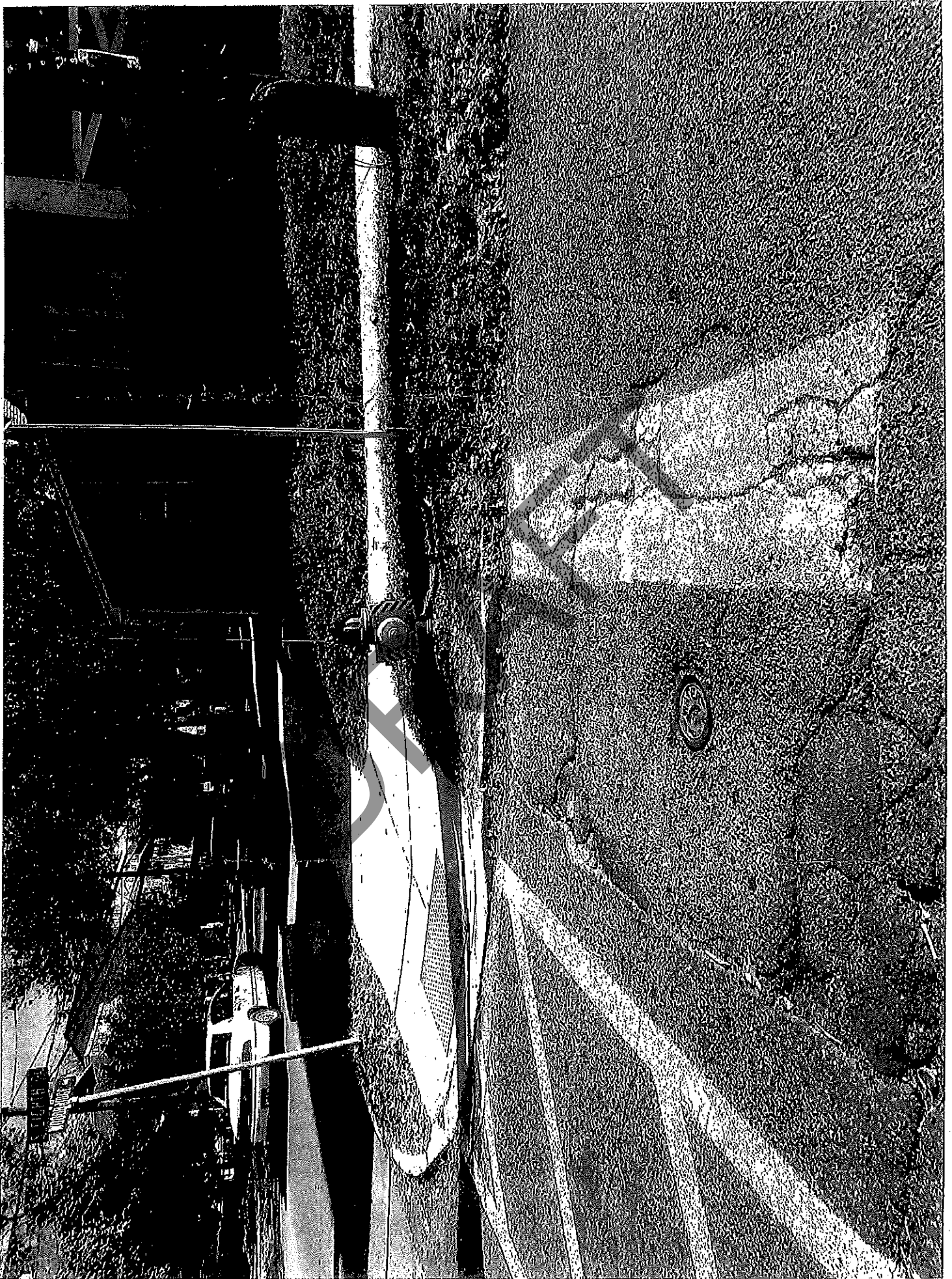
Should you have any questions or would like to schedule this work, please feel free to contact me on my cell phone, (732) 236-2417.

Sincerely,

Raymond Baszak
President







BOROUGH OF HIGHLAND PARK
NO. 12-19-360

RESOLUTION AUTHORIZING ISSUANCE OF TAXI OWNER LICENSES FOR THE
PURPOSE OF OWNING A TAXI CAB IN THE BOROUGH OF HIGHLAND PARK

RESOLUTION: Public Safety Committee

WHEREAS, Gill Car 3, LLC, Car 20, LLC, RHN01 LLC, Frank R. Catalfamo has filed with the Clerk of this Borough an application for an Owners License to operate taxicabs in this Borough under the provisions of the Ordinance providing for such licenses for the year 2020; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicant and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED that this Council hereby determined that said applicant is qualified and that public necessity and convenience would be served by the issuance of such License.

BE IT FURTHER RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to issue an Owner License to the aforesaid applicants.

ADOPTED: December 17, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December, 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-19-361

RESOLUTION AUTHORIZING ISSUANCE OF TAXI OPERATOR LICENSES FOR THE
PURPOSE OF OPERATING TAXI CABS IN THE BOROUGH OF HIGHLAND PARK

RESOLUTION: Public Safety Committee

WHEREAS, David Angel, Robert Hala, Sukhchain Singh Gill, Robert Clementi, Venkateswara Reddy Chinthala, Richard Bernard Buck Jr., Frank Catafamo, Nicholas George Lagakos and Chimaeze Oliver Nwaro have filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such Licenses for the year 2020; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicants and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Operator License to the aforesaid applicants.

ADOPTED: December 17, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December, 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
No. 12-19-362

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 2, 2019 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual basis, there have been the following changes, to wit:

PATRICK RENALDI, Emergency Services Director, at annual salary of \$40,000.00, effective January 1, 2020.

ELIZABETH ROESENER, School Crossing Guard, at an annual salary of \$9,208.00, effective January 1, 2020.

SADE EDENS, Police Officer, \$300.00 annual payment, attaining and maintaining EMT certification.

BE IT FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

ADOPTED: December 17, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December, 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member		Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-19-363

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 12/17/2019 can be found in the Bills List Journal Book No. 39.

ADOPTED: December 17, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December, 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-19-364

RESOLUTION AUTHORIZING EXECUTIVE SESSION

RESOLUTION: Council as a Whole

WHEREAS, Section 8 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, in the County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from the closed session at close of tonight's open session.
2. The general nature of the subject matter to be discussed is as follows:
(Contract Negotiations)
3. It is anticipated at this time that the above stated subject matter will be made public when these matters are resolved or as soon thereafter as it is deemed to be in the public interest to do so.
4. This Resolution shall take effect immediately.

ADOPTED: December 17, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 17th day of December, 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				