

BOROUGH OF HIGHLAND PARK  
REGULAR MAYOR & COUNCIL MEETING  
VIA TELEPHONE  
APRIL 21, 2020 - 7:00 PM

The Borough is using the telephone meeting format in an effort to mitigate the chance of exposure to COVID-19, as a part of the Borough's ongoing effort to slow the rate of transmission and avoid overwhelming our treatment centers.

The public is invited to attend and participate by way of a call-in number and password:

Call-in number: 1-929-205-6099  
Meeting ID: 957 6152 1931  
By Computer, Smart Phone or Tablet:  
Web Link: <https://zoom.us/j/95761521931>

To help keep the meeting as organized as possible, members of the public that may want to speak during the public portions of the meeting are encouraged to please register their name and address with the Borough Clerk at [jhullings@hpboro.com](mailto:jhullings@hpboro.com) or call 732-819-3782 with your information.

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

**AGENDA**

\* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 920, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. MOTION to approve minutes of the Water and Sewer Workshop held September 24, 2019, as distributed.
5. Council Reports.
6. Borough Administrator's Report.
7. Borough Attorney's Report.
8. Mayor's Report.

Public Discussion.  
*(21 minutes total; 3 minutes each speaker limited to items on this Agenda, including Work Session).*

9. 4-20-134 Resolution to Approve Emergency Temporary Appropriations.  
**MOTION adopt/reject. ROLL CALL VOTE**

10. Clerk reports advertising 433 Cleveland Avenue Redevelopment Plan, for consideration of passage on final reading by title.
  - a. 4-20-135 Resolution to adopt/reject and advertise ordinance on final reading by title.  
**MOTION** adopt/reject **ROLL CALL VOTE**
11. Clerk reports advertising Tree Protection Ordinance Amendment, for consideration of passage on final reading by title.
  - a. **MOTION** to take up ordinance on final reading by title.
  - b. Public Hearing.
  - c. 4-20-136 Resolution to adopt/reject and advertise ordinance on final reading by title.  
**MOTION** adopt/reject **ROLL CALL VOTE**

**CONSENT AGENDA - MOTION** to adopt the following starred (\*) items:

12. \*4-20-137 Resolution Approving Planning Board Recommendations for Adopting Redevelopment Plan for 433 Cleveland Avenue. **ROLL CALL VOTE**
13. \*4-20-138 Resolution to Amend Annual Salary Resolution.
14. \*4-20-139 Resolution to Approve Final Payout to Master Librarian Fran Lee.
15. \*4-20-140 Resolution to Execute Agreement with NV5 for Professional Design Services.
16. \*4-20-141 Resolution Authorizing Execution of Memorandum of Understanding Between the New Jersey Office of Emergency Management and the Borough of Highland Park to Apply for Grants Under the Federal Emergency Management Agency Public Assistance Program.
17. \*4-20-142 Resolution to Award Road Bid for Improvements to Cherry Street, South Park Avenue and South Adelaide Avenue.
18. \*4-20-143 Resolution Authorizing Execution of Professional Services Agreement for Environmental Consultant.
19. \*4-20-144 Resolution to Adopt Policy and Procedure Manual for Federal Aid Projects.
20. \*4-20-145 Resolution to Approve Emergency Water Main Repairs.
21. \*4-20-146 Resolution to Approve Bills List.  
**MOTION** adopt/reject **ROLL CALL VOTE**
22. 4-20-147 Resolution Authorizing Area in Need of Redevelopment with Condemnation Designation for Block 173, Lots 41, 42, 44 and 45.  
**MOTION** adopt/reject **ROLL CALL VOTE**
23. 4-20-148 Resolution Establishing the Rate of Interest for Delinquent Taxes.  
**MOTION** adopt/reject **ROLL CALL VOTE**
24. Public Comments.  
*(3 minutes per speaker on any items; subject to 9PM conclusion prior to Work Session)*
25. Recess (5 minutes).
26. Work Session Items: No formal action to be taken.
  - a. Water & Sewer Contract Operations Timeline (TJ).
  - b. 2020 Budget Overview (TJ).

27. Goals.

28. MOTION to adjourn.

**Next Scheduled Meeting: May 5, 2020**

BOROUGH OF HIGHLAND PARK  
NO. 4-20-134

**RESOLUTION: Finance Committee**

WHEREAS, a need has arisen to provide adequate funds for certain budget items pending adoption of the Local Municipal Budget for 2020 and NJSA 40A:4-20 provides for the making of emergency appropriations in such cases; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2020 pursuant to the provisions of NJSA 40A:4-20 (Chapter 96, PL 1951), as amended, including this resolution, total \$11,640,349.00; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Highland Park (not less than two-thirds of all members thereof affirmatively concurring) that in accordance with NJSA 40A:4-20;

1. An emergency temporary appropriation be and the same is hereby made for the budgetary appropriations herein:

**2020 TEMPORARY OPERATING BUDGET**

DESCRIPTION	ACCOUNT NUMBER	2020 TEMPORARY BUDGET
<b>GENERAL GOVERNMENT FUNCTIONS</b>		
<b>BOROUGH ADMINISTRATION</b>		
Salaries & Wages	20-100-1	89,871.00
Other Expenses	20-100-2	11,875.00
<b>MAYOR &amp; COUNCIL</b>		
Salaries & Wages	20-110-1	16,518.00
Other Expenses	20-110-2	5,994.00
<b>MUNICIPAL CLERK</b>		
Salaries & Wages	20-120-1	78,910.00
Other Expenses	20-120-2	13,188.00
<b>FINANCIAL ADMINISTRATION</b>		
Salaries & Wages	20-130-1	19,600.00
Other Expenses	20-130-2	67,350.00
<b>ANNUAL AUDIT</b>		
Other Expenses	20-135-2	13,500.00
<b>TAX COLLECTION</b>		
Salaries & Wages	20-145-1	37,806.00
Other Expenses	20-145-2	8,200.00
<b>TAX ASSESSMENT</b>		
Salaries & Wages	20-150-1	27,956.00
Other Expenses	20-150-2	6,875.00
<b>LEGAL SERVICES</b>		
Other Expenses	20-155-2	175,000.00

<b>ENGINEERING &amp; PLANNING</b>		
Other Expenses	20-165-2	10,000.00
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>		
Salaries & Wages		3,570.00
Other Expenses	20-170-2	52,500.00
<b>INFORMATION TECHNOLOGY</b>		
Other Expenses	20-140-2	54,750.00
<b>CENTRAL SERVICES</b>		
Other Expenses	20-316-2	42,250.00
<b>LAND USE ADMINISTRATION</b>		
<b>PLANNING BOARD</b>		
Salaries & Wages		70.00
Other Expenses	21-180-2	25,075.00
<b>ZONING BOARD OF ADJUSTMENT</b>		
Salaries & Wages	21-185-1	10,357.00
Other Expenses	21-185-2	6,075.00
<b>HUMAN RIGHTS COMMISSION</b>		
Other Expenses	21-195-2	525.00
<b>INSURANCE</b>		
<b>GENERAL LIABILITY/WORKERS COMPENSATION</b>		
Other Expenses	23-211-2	206,660.00
<b>EMPLOYEE GROUP HEALTH</b>		
Other Expenses	23-220-2	645,029.00
<b>PUBLIC SAFETY FUNCTIONS</b>		
<b>POLICE</b>		
Salaries & Wages	25-240-1	1,759,173.00
Other Expenses	25-240-2	105,968.00
<b>POLICE DISPATCH/911</b>		
Salaries & Wages	25-250-1	119,361.00
Other Expenses	25-250-2	2,250.00
<b>OFFICE OF EMERGENCY MANAGEMENT</b>		
Salaries & Wages	25-252-1	20,000.00
Other Expenses	25-252-2	13,250.00
<b>FIRST AID CONTRIBUTION</b>		
Other Expenses	25-260-2	7,500.00

<b>FIRE</b>		
Salaries & Wages	25-265-1	117,325.00
Other Expenses	25-265-2	36,465.00
<b>LOSAP</b>		
Other Expenses	25-265-2	8,250.00
<b>MUNICIPAL PROSECUTOR</b>		
Other Expenses	25-275-2	17,500.00
<b>PUBLIC WORKS FUNCTIONS</b>		
<b>STREETS &amp; ROADS</b>		
Salaries & Wages	26-290-1	569,798.00
Other Expenses	26-290-2	67,850.00
<b>APARTMENT COLLECTION</b>		
Other Expenses	26-305-2	112,500.00
<b>PUBLIC BUILDINGS &amp; GROUNDS</b>		
Salaries & Wages	26-310-1	22,496.00
Other Expenses	26-310-2	85,500.00
<b>MOTOR POOL</b>		
Salaries & Wages	26-315-1	38,359.00
Other Expenses	26-315-2	69,500.00
<b>HEALTH &amp; HUMAN SERVICES FUNCTIONS</b>		
<b>BOARD OF HEALTH</b>		
Other Expenses	27-330-2	525.00
<b>ENVIRONMENTAL COMMISSION</b>		
Other Expenses	27-335-2	525.00
<b>COMMISSION ON IMMIGRANT &amp; REFUGEE AFFAIRS</b>		
Other Expenses	27-336-2	263.00
<b>SAFE WALKING &amp; CYCLING COMMITTEE</b>		
Other Expenses	27-337-2	1,313.00
<b>SUSTAINABLE HIGHLAND PARK</b>		
Other Expenses	27-338-2	1,150.00
<b>HISTORICAL COMMISSION</b>		
Other Expenses	27-339-2	263.00
<b>PARKS &amp; RECREATION FUNCTIONS</b>		
<b>COMMUNITY SERVICES - RECREATION</b>		
Salaries & Wages	28-370-1	35,460.00
Other Expenses	28-370-2	8,250.00

<b>COMMUNITY SERVICES - AGING</b>		
Salaries & Wages	28-371-1	101,978.00
Other Expenses	28-371-2	14,603.00
<b>ARTS COMMISSION</b>		
Other Expenses	28-374-2	525.00
<b>SHADE TREE ADVISORY COMMITTEE</b>		
Other Expenses	28-375-2	302.00
<b>TEEN CENTER</b>		
Salaries & Wages	28-373-1	34,959.00
Other Expenses	28-373-2	-
<b>CELEBRATION OF PUBLIC EVENTS</b>		
Other Expenses	30-420-2	5,000.00
<b>UTILITY EXPENSES &amp; BULK PURCHASING</b>		
<b>ELECTRICITY</b>		
Other Expenses	31-430-2	55,000.00
<b>STREET LIGHTING</b>		
Other Expenses	31-435-2	85,000.00
<b>TELEPHONE</b>		
Other Expenses	31-440-2	26,000.00
<b>FUEL OIL/GASOLINE/NATURAL GAS</b>		
Other Expenses	31-460-2	50,000.00
<b>SANITARY LANDFILL</b>		
Other Expenses	32-465-2	159,548.00
<b>UNIFORM CONSTRUCTION CODE</b>		
Salaries & Wages	22-195-1	171,336.00
Other Expenses	22-195-2	6,675.00
<b>UNCLASSIFIED</b>		
<b>CABLE TELEVISION</b>		
Other Expenses	30-411-2	5,000.00
<b>ACCUMULATED SICK LEAVE</b>		
Salaries & Wages	30-415-1	40,000.00
<b>COMMUNICATIONS</b>		
Salaries & Wages	20-105-1	52,833.00
Other Expenses	20-105-2	11,591.00
<b>CORONAVIRUS MITIGATION</b>		
Other Expenses		25,000.00
<b>MUNICIPAL COURT FUNCTIONS</b>		

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<b>MUNICIPAL COURT</b>		
Salaries & Wages	43-490-1	90,012.00
Other Expenses	43-490-2	6,325.00
<b>PUBLIC DEFENDER</b>		
Other Expenses	43-495-2	3,000.00
<b>LIBRARY</b>		
Salaries & Wages	29-390-1	328,256.00
Other Expenses	29-390-2	176,143.00
<b>INTERLOCAL MUNICIPAL SERVICE AGREEMENTS</b>		
<b>COUNTY HEALTH SERVICES</b>		
Other Expenses	42-401-2	2,664.00
<b>M.C.I.A. RECYCLING</b>		
Other Expenses	42-402-2	5,384.00
<b>ANIMAL CONTROL SERVICES</b>		
Other Expenses	27-400-2	7,800.00
<b>PUBLIC AND PRIVATE PROGRAMS</b>		
NJDEP Radon Awareness	41-411-2	-
Art & History Grant		3,750.00
Township Match		938.00
Rivers Reforestation Grant		2,335.00
Middlesex County Census Grant		2,000.00
<b>STATUTORY EXPENDITURES</b>		
<b>SOCIAL SECURITY SYSTEM</b>		
Other Expenses	36-472-2	164,630.00
<b>UNEMPLOYMENT COMPENSATION INSURANCE</b>		
Other Expenses	23-225	15,000.00
<b>PUBLIC EMPLOYEES RETIREMENT SYSTEM</b>		
Other Expenses	36-471-2	489,601.00
<b>POLICE AND FIREMAN'S RETIREMENT SYSTEM</b>		
Other Expenses	36-475-2	837,812.00
<b>DCRP</b>		
Other Expenses	36-476-2	5,775.00
	<b>SUBTOTAL</b>	<b>7,853,073.00</b>
<b>DEBT SERVICE</b>		
<b>BOND PRINCIPAL</b>		
Other Expenses	45-920-2	625,000.00



<b>INTEREST ON BONDS</b>		
Other Expenses	45-930-2	242,369.00
<b>M.C.I.A. LEASE/LOAN</b>		
Other Expenses	45-950-2	291,704.00
<b>DBIZ LOAN</b>		
Other Expenses	45-925-2	-
	<b>SUBTOTAL</b>	<b>1,159,073.00</b>

<b>GRAND TOTAL</b>	<b>9,012,146.00</b>
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**2020 TEMPORARY WATER AND SEWER BUDGET**

DESCRIPTION	2020 TEMP
<b>OPERATING</b>	
Salaries & Wages	120,444.00
Other Expenses	1,239,409.00
Middlesex County Utilities Authority	740,900.00
<b>STATUTORY EXPENDITURES</b>	
Public Employee Retirement System	-
Social Security System	-
<b>DEFERRED CHARGES</b>	
Overexpenditure Budget Appropriation	-
	<b>SUBTOTAL</b>
	<b>2,100,753.00</b>
<b>DEBT SERVICE</b>	
Payment of Bond Principal	460,000.00
Interest on Bonds	67,450.00

<b>SUBTOTAL</b>	<b>527,450.00</b>
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<b>GRAND TOTAL</b>	<b>2,628,203.00</b>
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2. Said emergency temporary appropriations will be provided for in the 2020 budget under the various captions listed herein.

3. A certified copy of this Resolution will be filed with the Director of the Division of Local Government Services.

ADOPTED: April 21, 2020

ATTEST:

Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April 2020.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

**DRAFT**

BOROUGH OF HIGHLAND PARK  
No. 4-20-135

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, ORDINANCE OF THE MUNICIPAL COUNCIL OF THE BOROUGH OF HIGHLAND PARK, COUNTY OF MIDDLESEX, NEW JERSEY, AUTHORIZING THE ADOPTION OF A REDEVELOPMENT PLAN FOR 433 CLEVELAND AVENUE PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1 *ET SEQ.*, passed on final reading at this meeting be delivered to the Mayor for his approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of Neptune, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

ADOPTED: April 21, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of the resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Absent	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
ORDINANCE NO. 20-2000

ORDINANCE OF THE MUNICIPAL COUNCIL OF THE  
BOROUGH OF HIGHLAND PARK, COUNTY OF  
MIDDLESEX, NEW JERSEY, AUTHORIZING THE  
ADOPTION OF A REDEVELOPMENT PLAN FOR 433  
CLEVELAND AVENUE PURSUANT TO THE LOCAL  
REDEVELOPMENT AND HOUSING LAW, N.J.S.A.  
40A:12A-1 ET SEQ.

**WHEREAS**, the Borough of Highland Park, a public body corporate and politic of the State of New Jersey (the "**Borough**") is authorized pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the "**Redevelopment Law**") to determine whether certain parcels of land within the Borough constitute an area in need of rehabilitation; and

**WHEREAS**, by Ordinance No. 16-1921, adopted on December 20, 2016, the Borough Council declared the entire Borough, including the property commonly known as 433 Cleveland Avenue and identified as Block 153, Lots 15, 17, 18 and 19, Block 154, Lots 6.01, 10 and 11 and Block 191, Lots 6.01 and 6.02 on the Official Tax Map of the Borough (the "**Property**") an 'area in need of rehabilitation'; and

**WHEREAS**, pursuant to the Redevelopment Law the Borough Council caused a redevelopment plan, to be prepared for the Property, entitled the "433 Cleveland Avenue Redevelopment Plan" (the "**Redevelopment Plan**"), attached hereto as *Exhibit A*; and

**WHEREAS**, the Borough Council, referred the Redevelopment Plan to the Planning Board for its review and recommendation pursuant to N.J.S.A. 40A:12A-7(e); and

**WHEREAS**, the Planning Board, at a duly noticed and constituted public meeting, has reviewed the Redevelopment Plan;

**WHEREAS**, following such review the Planning Board has rendered its report and recommendations to the Borough Council and by resolution recommended the adoption of the Redevelopment Plan pursuant to N.J.S.A. 40A:12A-7(e); and

**WHEREAS**, the Borough Council hereby finds that the Redevelopment Plan helps to achieve the Borough's Master Plan Goals And Objectives and it that it is appropriate for the Redevelopment Plan to be adopted for the Property; and

**WHEREAS**, the Borough Council now desires to adopt the Redevelopment Plan and to direct that the applicable provisions of the Borough's Zoning Ordinance and Map be amended and superseded to reflect the provisions of the Redevelopment Plan, as and to the extent set forth therein.

**NOW, THEREFORE, BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE BOROUGH OF HIGHLAND PARK AS FOLLOWS:**

**Section 1.** The foregoing recitals are incorporated herein as if set forth in full.

**Section 2.** The recommendations of the Planning Board are hereby accepted, and the Redevelopment Plan, attached hereto as Exhibit A, is hereby adopted pursuant to the terms of the Redevelopment Law.

**Section 3.** The zoning district map and the zoning ordinance of the Borough are hereby amended to incorporate and reflect the Redevelopment Plan, and, to the extent provided in the Redevelopment Plan, are superseded thereby.

**Section 4.** If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Ordinance.

**Section 5.** A copy of this Ordinance and the Redevelopment Plan shall be available for public inspection at the office of the Borough Clerk during regular business hours.

**Section 6.** This Ordinance shall take effect in accordance with all applicable laws.

Introduced and passed on first  
reading: February 4, 2020

ADOPTED: April 21, 2020  
ATTEST:

APPROVED: April 21, 2020

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Joan Hullings, Borough Clerk

Gayle Brill Mittler, Mayor

**DRAFT**

BOROUGH OF HIGHLAND PARK  
No. 4-20-136

RESOLUTION: Public Works and Public Utilities Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, AN ORDINANCE TO REPLACE CHAPTER 388 AS THE "CODE OF THE BOROUGH OF HIGHLAND PARK, 2010" CONCERNING TREE REMOVAL AND PROTECTION, passed on final reading at this meeting be delivered to the Mayor for his approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of Neptune, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

ADOPTED: April 21, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL NOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

**BOROUGH OF HIGHLAND PARK  
ORDINANCE NO. 20-2001**

**AN ORDINANCE TO REPLACE CHAPTER 388 AS THE "CODE OF THE BOROUGH OF  
HIGHLAND PARK, 2010" CONCERNING TREE REMOVAL AND PROTECTION.**

**BE IT ORDAINED** by the Highland Park Borough Council, Middlesex County as follows:

1. Chapter 388 of the "Code of the Borough of Highland Park, 2010" concerning tree removal and protection is hereby rescinded and replaced with the following:

**§ 388-1. Title.**

This chapter shall be known as the "Tree Removal and Protection Ordinance of the Borough of Highland Park."

**§ 388-2. Purpose and findings of fact.**

- A. The Mayor and Council of the Borough of Highland Park find that the preservation, maintenance, protection and planting of trees aid in the stabilization of soil by the prevention of erosion and sedimentation; reduce stormwater runoff and the potential damage it may create; aid in the removal of pollutants from the air and assists in the generation of oxygen; provide a buffer and screen against noise and pollution; provides protection against severe weather; aid in the control of drainage and restoration of denuded soil subsequent to construction or grading; provide a haven for birds and other wildlife and otherwise enhances the environment; protect and increases property values; preserve and enhance the Borough's physical and aesthetic appearance and protect the public health and safety as well as the general welfare. It is the intent, therefore, of this chapter to regulate and control the indiscriminate and excessive cutting of trees in the Borough. It is the further intent of this chapter to encourage property owners to preserve and build around trees whenever possible.
- B. Trees are declared to be important cultural, ecological, scenic and economic resources. It is recognized that there is a strong relationship between the integrity of the Borough's water resources, development of steep slopes, tree removal, soil disturbance, stormwater management and the general use of the land resources; and a correlation between increased air pollution and high-density residential and commercial or industrial uses. Therefore, the Borough finds that the appropriate management of these resources is an important health, safety and general welfare concern.
- C. The enforcement of this chapter shall be the duty of the Department of Code Enforcement of the Borough of Highland Park in consultation with DPW for the purpose of the regulation, planting, care and control of shade, ornamental and evergreen trees and shrubs in the streets, highways and public places of the Borough and tree removal on all lands within the Borough of Highland Park.

**§ 388-3. Definitions.**

As used in this chapter, the terms hereafter set forth shall be defined and deemed to have the following meanings:

CLEAR-CUTTING as the removal or destruction of Twenty (20%) or greater of the trees having a diameter at point of measurement ("DPM") of eight (8") inches or more for shade trees or a height of ten (10') feet or more for evergreen and ornamental trees on any lot within a twelve (12) month period.

DIAMETER AT POINT OF MEASUREMENT — the diameter of a tree measured 4 1/2 feet (forestry method) above the ground level on the downhill side for existing trees. Trees utilized in the replacement of existing trees or proposed as part of a landscape plan shall be measured 12 inches above ground level for trees over a four-inch diameter, and the measurement shall be six inches above grade for trees up to a four- inch diameter (nursery method). Diameter at point of measurement may appear as the abbreviation "DPM."

EXTRAORDINARY TREE — Any tree with a DPM of 36 inches or greater and any other tree or species as designated by Borough Council. The Borough Council may, from time to time, designate an extraordinary tree, including but not limited to an historic or landmark tree.

MANAGEMENT PLAN — Plan for the management of timbered or forested lands developed by the New Jersey Department of Environmental Protection (DEP), Bureau of Forestry, or similar county, state or federal agency or the Highland Park Community Forestry Management Plan.

REPLACEMENT TREE — A nursery-grown certified tree properly balled and burlapped, and marked with a durable label indicating genus, species and variety, and satisfying the standards for nursery stock and installation thereof set forth by the American Association of Nurserymen. Native species are encouraged to be used whenever possible. Nonbiodegradable materials such as plastic shall be removed when the replacement tree is planted.

STAC — The Shade Tree Advisory Committee (STAC) of the Borough of Highland Park, including any of its duly appointed members and any of its duly authorized agents or employees.

Any term or provision of this chapter that contemplates, directs, regulates or prohibits the doing of any act may, in applicable cases and where the context so requires, be construed to include the causing, allowing, permitting or suffering of such act to be done by others under the direction, control or supervision of the person charged therewith. Every such act shall be deemed to be within the scope of this chapter, regardless of whether it is a deliberate, intentional or purposeful act or a careless, negligent or unintentional act.

**§ 388-4. Permit required.**

- A. It shall be unlawful for any person to cut, destroy or remove, or cause to be cut, destroyed or removed, any tree upon any lands within the Borough that has a caliper diameter at point of measurement (DPM) of eight inches or more without a tree removal permit. Tree removal permits shall be applied for at the Code Enforcement Office in Borough Hall. Property owners are encouraged to keep and build structures and sidewalks around trees whenever possible. If a tree on private property is less than eight inches DPM, a permit is not required unless declared by Borough Council to be an extraordinary tree.
- B. Extraordinary trees. On all real property upon which extraordinary trees are located, trees having been designated as such under the provisions of this chapter shall be maintained in a living condition, and it shall be unlawful for any person to remove such tree without an approved tree removal permit.



- a. Site plan or tree removal plan. Trees shall be designated as follows and shall require that their location, DPM and type be clearly listed on the site plan or tree removal plan:
  - i. Living deciduous trees having a DPM of 16 inches or greater.
  - ii. All living coniferous trees having a DPM of 12 inches or greater.
  - iii. Any extraordinary tree.
- C. Excepted from specific tree removal permit application and permit fee, but not from tree replacement or from mitigation payments to the tree replacement fund, shall be:
  - a. All property development as authorized in accordance with a site plan approval or subdivision approval granted by the Planning Board or Board of Adjustment of the Borough in accordance with the provisions of N.J.S.A. 40:55D-20 (exclusive authority of Planning Board and Board of Adjustment) and shall conforming to any conditions imposed by such boards. Under no circumstances shall clear-cutting be permitted on any property.
  - b. The pruning or trimming of trees in a manner that is not harmful to the health of the tree.
  - c. The cutting, removal or destruction of a tree as necessary to construct any structure for which a building permit has been issued by the Department of Code Enforcement.
  - d. The cutting, removal or destruction of any tree pursuant to an order or directive of any municipal, county or state agency or court.

**DRAFT**

**§ 388-5. Applying for a permit.**

- A. Any person wishing to obtain a permit to remove one or more trees within the Borough with a DPM equal to or greater than 8" shall make application to the Department of Code Enforcement by filing a written application and paying such fee as set forth herein. Where an application as required by this chapter has been submitted, no permit shall be issued until a tree removal and replacement plan for the lot or parcel has been reviewed and approved by the Department of Code Enforcement after an on-site inspection or review by a licensed tree expert statement as to condition of the tree. An approval or denial of application shall be issued within 20 business days of submission of an application for a permit.

**§ 388-6. Permit application.**

- A. Applications for a permit shall be made to the Department of Code Enforcement and shall contain the following information:
- a. The name and address of the applicant.
  - b. The name and address of the owner of the property from which the trees are to be removed.
  - c. The address and tax lot and block of the property.
  - d. The number of trees requested to be removed, their DPM, and the reason for removal.
  - e. For the removal of five trees or more, a tree removal plan consisting of a map drawn to scale showing the following information:
    - i. The shape and dimensions of the lot or parcel, including the location of all easements.
    - ii. All existing and proposed tree line limits.
    - iii. The identification and location of all trees to be removed, specifically by an assigned number, species and the DPM of each tree.
    - iv. The installation and limits of any temporary existing tree protection fence necessary to comply with this chapter.
    - v. The location of all existing and proposed structures on the property, along with the distance that the trees proposed to be removed are located from such structures and from property lines. A reproduction of the Tax Map or an existing survey modified to provide this information shall be acceptable.
    - vi. Any other information which shall reasonably be required to enable the application to be properly evaluated, including but not limited to a description of the purpose for which this application is to be made; e.g., danger to adjacent properties, removal of diseased or damaged trees, transplanting or removal in a growing condition to other locations, installation of utilities, or drainage of surface water.

- f. A tree replacement plan consisting of a map drawn to scale showing the location of all replacement trees to be planted, the species of such trees and their respective DPM or a check payable to the Tree Replacement Fund in the amount to cover the number of replacement trees not planted.
- B. Inspection. The applicant shall place a one-inch-wide red, yellow, or blue ribbon around the trunk of each tree to be removed at a height of 4 1/2 feet above the ground so that the proposed tree removal may be inspected in the field.
- C. All reasonable efforts shall be made to preserve extraordinary trees, including but not limited to, if feasible, relocation of infrastructure, roadways, and buildings. Removal of extraordinary trees shall require the specific written recommendation of and approval of the Borough Council.

**DRAFT**

**§ 388-7. Fees. [Amended 6-8-2011 by Ord. No. 11-1817]**

Upon application for a tree removal permit, the applicant shall pay a permit fee of \$25. Such permit shall be valid for 12 months from the date of issuance and shall permit the removal of up to 10 trees from the named property during that period.

**§ 388-8. Conditions for issuance of permit.**

A. Upon receipt of an application for the cutting, destruction or removal of trees either the Department of Code Enforcement in consultation with DPW or a licensed tree expert shall inspect the site on which the trees sought to be cut, destroyed or removed are located and shall evaluate the drainage and other physical conditions existing on the subject property and adjoining properties. The following factors shall be grounds for denial of a permit:

- a. If any area of the property for which the tree removal permit is sought meets the definition of "steep slope," as set forth in this code, then no trees shall be removed from such area, except in compliance with the applicable code section. The tree removal plan required under § 388-6A (e) shall include the delineation of each such steep slope area.
- b. If any area of the property for which the tree removal permit is sought meets the definition of "riparian zone," as set forth in this code, then no trees shall be removed from such area. The tree removal plan required under § 388-6A (5) shall include the delineation of each such riparian zone.
- c. No street tree planted in Borough right-of-way shall be removed by adjacent property owners. Where tree roots interfere with sidewalks, driveways, or curbs, alternatives to removal need to be considered before removal is permitted.
- d. No extraordinary tree shall be removed, unless STAC and DPW have made this recommendation, Borough Council has approved, and the Department of Code Enforcement has issued a permit.

B. Permission shall be granted for the removal of trees without mitigation if:

- a. The tree is dead, diseased, injured or in danger of falling; or
- b. The tree poses a safety hazard to persons or property or poses a danger to any adjacent structures, whether on the same property as the tree or a neighboring property; or
- c. The tree is of a species that appears on any list of invasive or non-indigenous species published by the New Jersey Department of Environmental Protection, as such list may be updated from time to time, or any successor list published by an agency or department of the State of New Jersey; or
- d. The tree interferes with existing utility service and cannot be reasonably remedied by trimming, as determined by the Department of Code Enforcement in consultation with the Department of Public Works or by a licensed tree expert; or
- e. The continued presence of the tree conflicts with any other ordinance or regulation

promulgated by the Borough of Highland Park, or by the County of Middlesex or by the State of New Jersey.

For the avoidance of doubt, this provision requires that a permit be obtained and the fee for such permit paid, but no replacement tree or payment to the Tree Replacement Fund shall be required.

**§ 388-9. Time of permit.**

All tree removal permits shall be limited to one year from date of issuance as designated by the permit. If the approved tree removal has not occurred within one year, a new permit must be applied for and is subject to the payment of new fees. If, however, the applicant diligently pursues other governmental approval, or if approved development is ongoing, the permit shall be renewed for up to two six-month periods. A renewal fee of \$100 shall be due and payable for an annual renewal and \$50 for a six-month renewal period.

**DRAFT**

**§ 388-10. Protection of existing trees.**

A. During construction. In connection with any construction, subsequent to tree removal but prior to the issuance of a building permit or start of construction, the developer shall be required to erect snow fencing or other tree protective barriers acceptable to the Department of Code Enforcement. Such barriers shall be placed at least 10 feet from the trunk of any tree and shall remain in place until the Department of Code Enforcement authorizes the removal of the protection or after issuance of a final certificate of occupancy. No equipment, chemicals, soil deposits or construction materials shall be placed within any area so protected by barriers. Nor shall any attachments or wires be attached to any of said trees so protected. Any landscaping activities subsequent to removal of barriers shall be accomplished with light machinery or hand labor.

- a. A description of the existing tree protective barrier shall be provided on all permit and building applications. The protective barrier shall be a minimum of four feet high.
- b. The protective barrier shall be placed at the dripline of any tree along the limit of clearing and around the entire tree dripline for trees to remain undisturbed within the limit of clearing.
- c. It shall be unlawful for any person in the construction of any structures or other improvements to place solvents, material, construction machinery or temporary soil deposits within the dripline.
- d. Street right-of-way and utility easements shall be ribboned by placing stakes a minimum of 50 feet apart, using nylon, plastic tape, rope, etc., from stake to stake along the outside perimeters of such areas to be cleared.

B. No person shall:

- a. Cut down, destroy or remove any tree except as permitted by this article or allow or cause such cutting, destruction or removal.
- b. Cause or allow any willful damage, injury or disfigurement of any tree growing within the Borough. For purposes of this subsection, the actions of any person shall be deemed willful if the damage, injury or disfigurement of any tree is caused as a result of but not limited to the following: cutting, gashing or slitting of any tree; pouring any liquid or other material on any tree or on the nearby ground; construction or placement of any nonporous material on the ground around any tree so as to cut off air, light or water from the roots; or placement or removal of any soil from within 15 feet of any tree; or mounding mulch against the tree trunk.

C. In the event that any tree to be saved in connection with construction as set forth above or any tree planted in mitigation shall die within two years after planting, it shall be replaced by the applicant or property owner within six months.

**§ 388-11. Tree replacement.**

Any tree removed pursuant to this chapter and having a DPM of 8 inches or greater shall be replaced, unless otherwise exempt, by planting a replacement tree or making a payment in mitigation.

A. Planting of replacement trees

- a. All replacement trees of whatever species shall have a DPM of not less than two-inch caliper.
- b. For any property for which tree replacement is required, trees shall be replaced according to the following schedule:
  - i. For each tree removed that is 8 inches DPM or greater but less than 20 inches, replacement shall be by one (1) replacement tree; and
  - ii. For each tree removed that is 20 inches DPM or greater but less than 36 inches, replacement shall be by two (2) replacement trees; and
  - iii. For each tree removed that is 36 inches DPM or greater, replacement shall be by three (3) replacement trees.
- c. For all properties, a list showing species and sizes of all proposed replacement trees shall be submitted to the Department of Code Enforcement and/or the Planning Board for review and approval prior to the issuance of a tree removal permit. The Department of Code Enforcement and/or the Planning Board shall obtain the written recommendations of STAC for such list.
- d. In the event that the tree removal occurs in an area other than as permitted under § 388-8A, mitigation shall be required at a rate of two replacements for each tree removed in addition to any other level.
- e. In the event that it is unknown how many trees were removed from any given site, and removal took place without a tree permit issued pursuant to this or the predecessor chapter, the number of trees requiring mitigation shall be computed by the Code Enforcement Officer with written recommendations from STAC (based on an average number of trees/lot from comparable lots in the Borough).
- f. Mitigation in any instance is not to be considered a penalty, but rather an implementation of the purposes of this article. Mitigation shall not be a substitute for, but shall be in addition to, any penalty imposed for violation of the provisions of this article.

B. For sites where trees (regardless of size) cover large portions of the site, so that those portions may be considered woods or forest or recovering woods or forest, the applicant shall prepare a reforestation plan on other treeless open space to compensate for clearing of the tree area with equal square-foot area of new plantings. If sufficient suitable area is not available on site, the Department of Code Enforcement or Planning Board, in consultation with the STAC, may require that the compensating reforestation take place on municipally owned open space.

C. Reforestation. For sites where multiple trees (regardless of size) cover large portions of the site, so that these portions may be considered woods or forest or recovering woods or forest, that applicant shall prepare a reforestation scheme on the other treeless open space to compensate for clearing of the tree area with equal square-foot area of new plantings. If sufficient suitable on-site area is not available, the Department of Code Enforcement or

Planning Board, in consultation with the STAC, may direct that the compensating reforestation take place on municipally owned open space. The reforestation plan shall be based on twenty-foot-by-twenty-foot grid. Of this number of trees, 10% shall be balled and burlapped two-inch to 2 1/2-inch caliper, 20% shall be balled and burlapped 1 3/4 inch by two inches' caliper, 30% shall be bare root 1 1/4 inch by 1 1/2-inch caliper and 40% shall be bare root six-foot to eight-foot tall whips. A mixture of trees indigenous to the area and site shall be utilized. Proposed trees shall be planted in natural groves and may be spaced five feet to 20 feet on center. The ground shall be seeded with a meadow grass mixture approved by the STAC.

- D. Tree Replacement Fund. The Department of Code Enforcement and DPW, in consultation with the STAC, may permit an applicant to make a payment to the Borough's Tree Replacement Fund, established hereunder in § 388-12, in lieu of replacement of part or all of the trees removed pursuant to § 388-8. Such payment shall be calculated at a rate of \$500 for each deciduous tree and \$450 for each evergreen tree.

All replacement trees shall be planted on site in accordance with the foregoing. However, if one or more of the following conditions exist, some or all of the replacement trees may be planted off-site:

- a. The site in question cannot physically accommodate the total replacement amount of trees, and the applicant contributes an amount equal to the calculated monetary value of unreplaced trees to the Tree Replacement Fund; or
- b. The Department of Code Enforcement and applicant agree in writing that the applicant shall make payment to the Tree Replacement Fund based upon the above; or
- c. The Department of Code Enforcement in consultation with DPW and the STAC and applicant agree in writing that the applicant shall plant replacement trees off-site on municipally owned property pursuant to the municipal Community Forestry Management Plan.



- E. All tree replacement requirements and/or fees as set forth in this subsection shall be approved and/or paid prior to the issuance of the tree removal permit by the Department of Code Enforcement in consultation with DPW and/or the STAC.

**§ 388-12. Tree replacement fund.**

- A. There is hereby established a Tree Replacement Fund to receive and disburse replacement tree contributions under the supervision of the Mayor and Council of the Borough with the advice of STAC. The Tree Replacement Fund shall be the repository of all monies paid to the Borough pursuant to this chapter and shall also accept contributions for its purposes from private sources. All funds remitted to the Borough shall be deposited and maintained in a separation designated bank account.
- B. The primary purpose of said fund is to provide for the replacement, planting and maintenance of trees and woody shrubs on public property in the Borough of Highland Park (including groundcovers, grasses, ferns, vines, and forbs when they are part of an ecological project using native plants). Professional consultant fees for administrative and/or consultant costs to implement the provisions of this chapter, including but not limited to site inspections, processing of permits, supervision of tree replacement, and enforcement of this chapter, shall not exceed 30% of the fund, as determined on an annual basis by the Borough Finance Director. Appropriations from the Tree Replacement Fund shall be authorized by the Mayor and Council with the advice of STAC in accordance with the Community Forestry Management Plan of the Borough.

**§ 388-13. Performance Guaranty.**

Whenever trees are replaced pursuant to this Chapter, the applicant shall post with the Borough Clerk a performance guaranty of one year in the amount the applicant would otherwise pay to the Tree Replacement Fund, but not to exceed the amount per tree specified herein. The performance guaranty shall be either a letter of credit, a cashier check or certified check made payable to the Borough or in the form of a corporate surety performance bond issued by a New Jersey corporation. The performance guaranty shall be released except on certification of the Department of Code Enforcement with advice from DPW that the replacement tree(s) remain healthy one year after planting. If they are found at that time by DPW to be healthy and capable of surviving, and other performance requirements have been met, then the Department of Code Enforcement shall order the performance guaranty returned. If any trees are not at that point healthy, the tree(s) shall be replaced, or payment made to the Tree Replacement Fund for the value of the tree removed.

**§ 388-14. Violations and penalties.**

Any person, firm, partnership, corporation, association or other legal entity violating any of the provisions of this chapter may, upon conviction of such violation, be punished by a fine not to exceed \$2,000.00, the maximum court fine permitted pursuant to *N.J.S.A. 40:49-5* for each offense, in addition to the required mitigation for each tree illegally removed. Each illegally removed tree shall constitute a separate offense.

This Ordinance shall take effect upon its passage and publication as provided for by law.

Introduced and Passed on first  
reading: April 7, 2020

Adopted: April 21, 2020

Approved: April 21, 2020

Attest:

\_\_\_\_\_  
Joan Hullings, Municipal Clerk

\_\_\_\_\_  
Gayle Brill-Mittler, Mayor

**DRAFT**

BOROUGH OF HIGHLAND PARK  
NO. 4-20-137

RESOLUTION OF THE MUNICIPAL COUNCIL OF THE BOROUGH OF  
HIGHLAND PARK, COUNTY OF MIDDLESEX, NEW JERSEY,  
ADDRESSING THE SUGGESTIONS OF THE PLANNING BOARD  
REGARDING THE ADOPTION OF A REDEVELOPMENT PLAN FOR 433  
CLEVELAND AVENUE PURSUANT TO THE LOCAL  
REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1, *et seq.*

WHEREAS, the Borough of Highland Park, a public body corporate and politic of the State of New Jersey (the "Borough") is authorized pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, *et seq.* (the "Redevelopment Law") to determine whether certain parcels of land within the Borough constitute an area in need of rehabilitation; and

WHEREAS, by Ordinance No. 16-1921, adopted on December 20, 2016, the Borough Council declared the entire Borough, including the property commonly known as 433 Cleveland Avenue and identified as Block 153, Lots 15, 17, 18 and 19, Block 154, Lots 6.01, 6.02 and 11 and Block 191, Lots 6.01 and 6.02 on the Official Tax Map of the Borough (the "Property") an "area in need of rehabilitation"; and

WHEREAS, pursuant to the Redevelopment Law the Borough Council caused a redevelopment plan, to be prepared for the Property, entitled the "433 Cleveland Avenue Redevelopment Plan" (the "Redevelopment Plan"); and

WHEREAS, the Borough Council, referred the Redevelopment Plan to the Planning Board for its review and recommendation pursuant to N.J.S.A. 40A:12A-7(e); and

WHEREAS, the Planning Board duly noticed and constituted public meeting held on February 13, 2020, has reviewed the Redevelopment Plan;

WHEREAS, following such review the Planning Board has rendered its report and recommendations to the Borough Council and by resolution memorialized on March 12, 2020 determined that the Redevelopment Plan is consistent with the Borough's Master Plan and recommended the adoption of the Redevelopment Plan pursuant to N.J.S.A. 40A:12A-7(e); and

WHEREAS, in the same resolution the Planning Board made the following suggestions to the Borough Council:

- (a) Expand the Redevelopment Plan to incorporate rain gardens to mitigate water impact along the stream;
- (b) Investigate the expansion of the trail, taking into account both the ravine and attendant topographic issues presented and the resulting safety issues that may occur;
- (c) Consider pedestrian safety and the interplay of same beyond both Cleveland Avenue and Madison Avenue; and
- (d) Consider the fiscal impacts of the proposed development of the Property; and

WHEREAS, in furtherance of its obligation to consider the adoption of the Redevelopment Plan via ordinance, the Planning Board shall review the recommendations of the Planning Board and approve, disapprove, or change any of such recommendations as set forth in N.J.S.A. 40A:12A-7(e) of the Redevelopment Law; and

WHEREAS, the members of the Borough Council have personally reviewed the Planning Board's recommendations, as set forth in the resolution of the Planning Board; and

NOW, THEREFORE, BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE BOROUGH OF HIGHLAND PARK AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. The Borough Council addresses the suggestions of the Planning Board, as set forth in both the resolution of the Planning Board as follows:

- (a) The Borough Council notes that the Redevelopment Plan as drafted does require rain gardens to the extent practical in Section 5.4.5.G;
- (b) There are no plans to expand the trail at this time due to the ravine and related safety issues;
- (c) The Borough will request that the Property owner consider pedestrian and safety issues beyond Cleveland and Madison Avenues; and
- (d) The Borough intends to address the fiscal impacts of the proposed development as a component of the negotiations of a redevelopment agreement. At a minimum the Borough expects that the Board of Education realize savings in its obligation to reimburse for busing cost that exceed its current share of taxes on the Property.

Section 3. This Resolution will further support the Borough Council's ordinance adopting the Redevelopment Plan and directing that the applicable provisions of the Borough's Zoning Ordinance and Map be amended and superseded to reflect the provisions of the Redevelopment Plan, as and to the extent set forth therein

Section 4. This Resolution shall take effect immediately.

ADOPTED: April 21, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
No. 4-20-138

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

RESOLUTION: Finance Committee

WHEREAS on March 11, 2020 the Borough of Highland Park entered into an Agreement with the P.B.A. Local No. 64 for the period of January 1, 2019 through December 31, 2022; and

WHEREAS the Agreement establishes a new wage scale for police officers covered by P.B.A. Local No. 64 for the period of January 1, 2019 through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the salary resolution No. 01-19-14 and 01-20-14 are hereby amended as articulated below:

Police Officer	Theodore	Pardo	\$121,706.00	01/01/19 - 07/31/19
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BE IT FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

ADOPTED: April 21, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	No	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 4-20-139

RESOLUTION TO APPROVE FINAL PAYOUT TO MASTER LIBRARIAN FRAN LEE

RESOLUTION: Finance Committee

WHEREAS, FRAN LEE, Master Librarian, has retired from the Borough of Highland Park effective March 1, 2020; and

WHEREAS, per the requirements of the Agreement between Borough of Highland Park and the Library Union, Fran Lee is entitled to unused accrued time payments in the amount as calculated below.

2020 Accrual Balance	Hours	Per Hour	Total
SICK	547.18	55.04	\$5,000.00
VACATION	71.57	55.04	\$3,939.21
<b>TOTAL</b>			<b>\$8,939.21</b>

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Highland Park that the unused accrued time payment in an amount not to exceed \$8,939.21 be approved and distributed in the next available pay cycle.

ADOPTED: April 21, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 4-20-140

RESOLUTION TO EXECUTE AGREEMENT WITH NV5 FOR PROFESSIONAL DESIGN SERVICES.

RESOLUTION: Council as a Whole

WHEREAS, the Borough of Highland Park was awarded \$216,000 from the New Jersey Department of Transportation (NJDOT) for the 2016 Safe Routes to School (SRTS) project; and

WHEREAS, the Borough of Highland Park was included in the NJDOT's design assistance program, whereby the costs related to engineering and design for the 2016 SRTS project are fully reimbursable up to \$400,000; and

WHEREAS, the Borough of Highland Park selected NV5 as its preferred consultant for the 2016 SRTS project from a pool of engineering design consultants established by NJDOT through a quality-based selection process; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, NV5 is a full service professional and technical engineering firm in the State of New Jersey with extensive experience in providing these services; and

WHEREAS, NV5 provided a revised proposal for design services for the 2016 SRTS project dated August 22, 2019 that was approved by NJDOT; and

WHEREAS, funds are available for this purpose in Account Number C-04-50816-001 in an amount not to exceed \$210,528.34, as reflected by the Certification of Funds by the Chief Financial Officer, shown below; and

WHEREAS, execution of this contract will occur after NJDOT certification of the Borough of Highland Park's eligibility to receive federal funding.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough an Agreement for professional services with NV5, 7 Campus Drive, Suite 200, Parsippany, NJ 07054, a proposed copy of which is attached to the original of this resolution, and the notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the office of the Borough Clerk.

**DRAFT**

ADOPTED: April 21, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 4-20-141

RESOLUTION AUTHORIZING EXECUTION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT AND THE BOROUGH OF HIGHLAND PARK TO APPLY FOR GRANTS UNDER THE FEDERAL EMERGENCY MANAGEMENT AGENCY PUBLIC ASSISTANCE PROGRAM

RESOLUTION: Public Safety Committee

BE IT RESOLVED by the Mayor and Borough Council that the Mayor and Borough Clerk are hereby authorized and directed to execute and attest the Memorandum of Understanding between the Borough of Highland Park and the New Jersey Office of Emergency Management attached to the original of this resolution.

ADOPTED: April 21, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of the resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				



BOROUGH OF HIGHLAND PARK  
NO. 4-20-142

RESOLUTION TO AWARD BID FOR IMPROVEMENTS TO CHERRY STREET,  
SOUTH PARK AVENUE AND SOUTH ADELAIDE AVENUE

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, on March 20, 2020 pursuant to a duly advertised Notice to Bidders, the Borough of Highland Park ("Borough") received four (4) bids for the Improvements to Cherry Street, South Park Avenue, and South Adelaide Avenue ("Project"). Which bids are as follows;

Esposito Construction, LLC Matawan, NJ	\$790,229.95
P & A Construction, Inc. Colonia, NJ	\$820,964.95
JADS Construction South River NJ	\$844,723.50
Top Line Construction Corp. Somerville, NJ	\$927,251.34

WHEREAS, upon recommendation of the Borough Engineer and review by the Borough Attorney, the Borough desires to award the contract for the Project to Esposito Construction, LLC; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for the award of the contract purpose in the amount of \$790,229.95 from account # C-04-558-807-001 as reflected by the certification of funds, shown below.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, as follows:

1. The contract for the Project is hereby awarded to Esposito Construction, LLC, 253 Main Street, Suite 105, Matawan, NJ 07747 in the amount of \$790,229.95, subject to the approval of the New Jersey Department of Transportation.
2. The Mayor and Borough Clerk are hereby authorized and directed to enter into a contract with Esposito Construction, LLC, Inc. consistent herewith.

ADOPTED: April 21, 2020  
ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 4-20-143

RESOLUTION AUTHORIZING EXECUTION OF PROFESSIONAL SERVICES  
AGREEMENT FOR ENVIRONMENTAL CONSULTANT

RESOLUTION: Finance Committee

WHEREAS, the Borough of Highland Park has a need for the services of an Environmental Consultant who is a Licensed Site Remediation Professional ("LSRP") in connection with litigation entitled JSM at Highland Park, LLC v. The Borough of Highland Park, Docket No. MID-L-4958-17; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, Jonathan Perse, P.G., Cornerstone Environmental Group, LLC, is an LSRP licensed in the State of New Jersey; and

WHEREAS, the Mayor and Council desire to provide a written agreement providing for the compensation of Jonathan Perse to serve as the Borough's Environmental Consultant in connection with the above-referenced matter; and

WHEREAS, funds for this purpose are not to exceed the amount of \$25,000.00 without further resolution of Council; and

WHEREAS, funds will be available for this purpose in the amount of \$25,000.00 in the Borough's temporary or permanent budget for the Calendar Year 2020, account No. 0-01-20-155-233, as reflected by the Certification of Funds by the Chief Financial Officer, shown below.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough, an Agreement for professional services with Jonathan Perse, P.G., LSRP, a copy of which is attached hereto, and that notice of this contract be published as required by law and that a copy of the executed Agreement be placed on file in the office of the Borough Clerk.

ADOPTED:

ATTESTED: April 21, 2020

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 4-20-144

RESOLUTION TO ADOPT REVISED POLICY AND PROCEDURE MANUAL  
FOR FEDERAL AID PROJECTS

RESOLUTION: Finance Committee

WHEREAS, the Borough of Highland Park is authorized by statute to enter into grant agreement contracts which receive Federal funding through the New Jersey Department of Transportation (NJDOT) Local Aid Division; and

WHEREAS, it is the understanding of the Borough of Highland Park that certain Federal programs including the Federal Highway Administration require specific procurement requirements for the selection of firms which must be followed in order to obtain funds from these agencies; and

WHEREAS, it is the desire of the Borough of Highland Park to standardize the procedure for the solicitation of proposals for such contracts and to insure to the maximum extent practical competition in the selection of firms; and

WHEREAS, it is the desire of the Borough of Highland Park to ensure a process consistent with these requirements and with State law; and

WHEREAS, the Borough created a Policy and Procedure Manual for the oversight of Federal Aid Projects, dated September, 2019; and

WHEREAS, in April 2020, the Borough revised the Policy and Procedure Manual for the oversight of Federal Aid Projects based on input from NJDOT consultants at AECOM.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Highland Park, of the County of Middlesex, of the State of New Jersey, as follows:

1. Administrative responsibilities of the Borough, contract bid preparation and award procedure, construction and project management for Federal Aid Projects shall be coordinated as outlined in the Policy and Procedure Manual dated April 2020.
2. Solicitation for Consultant Services for Professional Services, Competitive Contracts, and Extraordinary Unspecifiable Services for Federal Aid Projects shall be coordinated as outlined in the Policy and Procedure Manual.
3. All proposals and contracts for professional services, competitive contracting and extraordinary unspecifiable services related to Federal Aid projects shall require submission of a statement of corporate ownership and the provision of PL 1975, c. 127 (C.10:5-31 et seq.) concerning equal employment opportunity, Affirmative Action Regulations PL 1975, c. 127 (N.J.A.C. 17:27) and Non-Collusion Affidavit.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be provided to the Borough Administrator and the Finance Office.

ADOPTED: April 21, 2020

ATTEST:

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Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April, 2020.

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Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

**DRAFT**

BOROUGH OF HIGHLAND PARK  
NO. 4-20-145

RESOLUTION AUTHORIZING EMERGENCY WATER MAIN REPAIRS

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, the Highland Park Department of Public Works had a need to make emergency repairs to water mains at Raritan Avenue and South Adelaide Avenue, as more fully described on the attached quotation; and

WHEREAS, pursuant to Local Public Contracts Law NJSA 40A:11-6 et seq, a contract may be awarded and immediate delivery of goods or the performance of services may be provided when an emergency affects the public health, safety or welfare; and

WHEREAS, J. Fletcher Creamer and Son, Inc. was called out to make said emergency repairs; and

WHEREAS, the Superintendent of the Department of Public Works has confirmed that said repairs were completed by J. Fletcher Creamer and Son, Inc. and payment is due to them for said repairs; in an amount not to exceed \$75,509.31; and

WHEREAS, funds for this purpose are available in the amount of \$75,509.31 in Account No. 0-05-55-500-423, as reflected by the certification of funds by the Chief Financial Officer, shown below:

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to issue payment in the amount of \$75,509.31 to J. Fletcher Creamer and Son, Inc., 101 East Broadway, Hackensack, NJ 07601, for services in connection with said water main repairs; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Superintendent of Public Works Michael Wieczorkiewicz and the Chief Financial Officer.

ADOPTED: April 21, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 4-20-146

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List #21/2020 can be found in the Bills List Journal Book No. 40.

ADOPTED: April 21, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 4-20-147

RESOLUTION OF THE MUNICIPAL COUNCIL OF THE BOROUGH OF HIGHLAND PARK DESIGNATING THE PROPERTIES KNOWN AS BLOCK 173, LOTS 41, 42, 44 AND 45 ON THE TAX MAP OF THE BOROUGH OF HIGHLAND PARK, STATE OF NEW JERSEY, AS AN AREA IN NEED OF REDEVELOPMENT WITH THE POWER OF CONDEMNATION, PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1, *et seq.*

RESOLUTION: Economic Development and Planning Committee

WHEREAS, the Borough of Highland Park, a public body corporate and politic of the State of New Jersey (the "Borough"), is authorized pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, *et seq.* (the "Redevelopment Law") to determine whether certain parcels of land within the Borough constitute an area in need of redevelopment, as further described therein; and

WHEREAS, by Resolution No. 8-19-237, adopted on August 6, 2019, the Borough Council (the "Council") of the Borough authorized and directed the Planning Board of the Borough of Highland Park (the "Planning Board") to investigate certain properties within the Borough and to recommend to the Council whether all or a portion of such properties should be designated as an area in need of redevelopment with the power of eminent domain ("Condemnation Redevelopment Area") in accordance with the Redevelopment Law, N.J.S.A. 40A:12A-6; and

WHEREAS, in areas designated as Condemnation Redevelopment Areas, the Borough may use all of those powers provided under the Redevelopment Law for use in a redevelopment area, including the power of eminent domain; and

WHEREAS, in accordance with the Redevelopment Law, the Planning Board caused LRK, Inc. (the "Planner") to conduct a preliminary investigation of the following properties (hereinafter referred to collectively as the "Study Area"):

BLOCK	LOT	ADDRESS
173	41	133 Raritan Avenue
173	42	127 Raritan Avenue
173	44	Denison Street
173	45	Denison Street

WHEREAS, the Planner prepared a map of the Study Area and an investigation report entitled "Preliminary Investigation of a Condemnation Area in Need of Redevelopment 'Gateway Redevelopment Area,'" dated January 29, 2020 (the "Study"); and

WHEREAS, the Study concluded that the Study Area qualifies as a Condemnation Redevelopment Area pursuant to the Redevelopment Law, for the reasons set forth in the Study; and

WHEREAS, on February 13, 2020, pursuant to the Redevelopment Law, the Planning Board held a duly noticed public hearing concerning the Study (the "Public Hearing"), giving all persons who are interested in or would be affected by a determination that the Study Area is a Condemnation Redevelopment Area the opportunity to be heard; and

WHEREAS, the Public Hearing was opened to the public for comment and there were concerns placed on the record with regard to the Study Area being designated as a Condemnation Redevelopment Area; and

WHEREAS, at the Public Hearing, the Planning Board considered the Study, heard the comments of the Planner, took the public comments into account, and deliberated on the matter using the criteria set forth in the Redevelopment Law; and

WHEREAS, on February 13, 2020, the Planning Board approved a resolution (the "Planning Board Resolution"), in the form introduced at the Public Hearing, accepting and adopting the recommendations contained in the Study, and recommending that the Study Area be declared a Condemnation Redevelopment Area for the reasons set forth therein; and

WHEREAS, on March 2, 2020, the Planning Board memorialized the Planning Board Resolution, accepting and adopting the recommendations contained in the Study, and recommending that the Study Area be declared a Condemnation Redevelopment Area for the reasons set forth therein; and

WHEREAS, after careful consideration of the Study, the Planning Board Resolution, and all of the relevant facts and circumstances concerning this matter,

NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHLAND PARK, as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. Based on substantial evidence and the recommendation of the Planning Board, the Council hereby designates the Study Area as a Condemnation Redevelopment Area.

Section 3. The City Council hereby directs the Borough Clerk to transmit a certified copy of this Resolution forthwith to the Commissioner of the Department of Community Affairs for review pursuant to Section 6(b)(5) of the Redevelopment Law.



Section 4. The Council hereby directs the Borough Clerk to serve, within ten (10) days hereof, a copy of this Resolution upon (i) all record owners of property located within the Study Area, as reflected on the tax assessor's records, and (ii) each person who filed a written objection prior to the Public Hearing, service to be in the manner provided by Section 6 of the Redevelopment Law.

Section 5. This Resolution shall take effect immediately.

ADOPTED: April 21, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL NOTES

Council Member	Ayes	Nays	Abstain	Present
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

**DRAFT**

BOROUGH OF HIGHLAND PARK  
NO. 4-20-148

RESOLUTION ESTABLISHING THE RATE OF INTEREST FOR DELINQUENT TAXES

RESOLUTION: Finance Committee

WHEREAS, N.J.S.A. 54:4-67a permits the Governing Body by resolution to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal liens or charges, on or before the date when they would become delinquent; and

WHEREAS, the statute fixes the rate of interest cannot exceed 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the Tax Collector is made; and

WHEREAS, the Borough of Highland Park adopted Resolution No. 1-20-12 on January 7, 2020 setting the Rate of Interest for Delinquent Taxes at 8% on the first \$1,500.00 and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date when any tax installments shall be payable unless paid within ten (10) days after the due date; and

WHEREAS, due to the COVID-19 pandemic and the State and Federal declarations of a major disaster throughout New Jersey, the Governing Body of the Borough of Highland Park wishes to change the rate of interest for future delinquent tax payments;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highland Park in the County of Middlesex, that the rate of interest for taxes unpaid after May 10, 2020, is fixed at 0.000001% on the first \$1,500.00 of delinquency and 0.000001% per annum on any amount of taxes in excess of \$1,500.00 effective May 10, 2020 through May 29, 2020; and

BE IT FURTHER RESOLVED, that the rate of interest for taxes unpaid shall be calculated from date of the quarterly payment until the date of actual payment; and

BE IT FURTHER RESOLVED, that this Resolution shall be published in its entirety once in the official newspaper of the Borough of Highland Park and a copy of this adopted Resolution be forwarded to the Division of Local Government Services in the Department of Community Affairs; and

BE IT FURTHER RESOLVED, effective May 30, 2020, the rate of interest for taxes unpaid after May 30, 2020 is fixed at 8% on the first \$1,500.00 of delinquency and 18% per annum on any amount of taxes in excess of \$1,500.00 effective May 30, 2020, and as per N.J.S.A. 54:4-67 is "to be calculated from the date the tax was payable until the date that actual payment to the Tax Collector is made."

ADOPTED: April 21, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				