

BOROUGH OF HIGHLAND PARK  
REGULAR MAYOR & COUNCIL MEETING  
VIA TELEPHONE  
MAY 5, 2020 - 7:00 PM

The Borough is using the telephone meeting format in an effort to mitigate the chance of exposure to COVID-19, as a part of the Borough's ongoing effort to slow the rate of transmission and avoid overwhelming our treatment centers.

The public is invited to attend and participate by way of a call-in number and password:

Call-in number: 1-929-205-6099  
Meeting ID: 831 0018 5678  
By Computer, Smart Phone or Tablet:  
Web Link: <https://zoom.us/j/83100185678>

To help keep the meeting as organized as possible, members of the public that may want to speak during the public portions of the meeting are encouraged to please register their name and address with the Borough Clerk at [jhullings@hpboro.com](mailto:jhullings@hpboro.com) or call 732-819-3782 with your information.

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

**AGENDA**

\* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 920, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. Council Reports.
5. Borough Administrator's Report.
6. Borough Attorney's Report.
7. Mayor's Report.

Public Discussion.  
*(21 minutes total; 3 minutes each speaker limited to items on this Agenda, including Work Session).*

8. 5-20-149 Resolution to Approve Emergency Temporary Appropriations.  
**MOTION adopt/reject.** **ROLL CALL VOTE**

9. Clerk reports introduction of CAP Rate Exception Ordinance for consideration of passage on first reading by title.
  - a. **MOTION** to adopt/reject and advertise ordinance on first reading by title.  
(Resolution No. 5-20-150) **ROLL CALL VOTE**
10. Clerk reports introduction of 2020 Municipal Budget and Tax Resolution for consideration of passage on first reading by title.
  - a. Budget Presentation – Borough Administrator.
  - b. **MOTION** adopt/reject 2020 Municipal Budget on first reading by title.  
(Resolution No. 5-20-151) **ROLL CALL VOTE**

**CONSENT AGENDA** - **MOTION** to adopt the following starred (\*) items:

11. \*5-20-152 Resolution to Approve Taxi Operator License. **ROLL CALL VOTE**
12. \*5-20-153 Resolution to Approve Lien Redemption for Tax Sale Certificate #19-00055.
13. \*5-20-154 Resolution Establishing Budgetary Guidelines During Coronavirus Pandemic.
14. \*5-20-155 Resolution to Approve Bills List. **ROLL CALL VOTE**  
**MOTION** adopt/reject
15. 5-20-155 Resolution Providing a Grace Period for the Payment of Second Quarter 2020 Taxes.
16. Public Comments.  
(3 minutes per speaker on any items; subject to 9PM conclusion prior to Work Session)
17. Recess (5 minutes).
18. Work Session Items: No formal action to be taken.
  - a. Water & Sewer Operations RFP Update (TJ).
  - b. Walking/Running Path (PG).
  - c. Phase II Microgrid Grant Application to BPU (TJ).
19. Goals.
20. 5-20-156 Executive Session: 433 Cleveland Avenue Redevelopment Agreement. **ROLL CALL VOTE**  
**MOTION** adopt/reject.

**MOTION** to adjourn to Executive Session

21. **MOTION** to adjourn.

**Next Scheduled Meeting: May 19, 2020**

BOROUGH OF HIGHLAND PARK  
NO. 5-20-149

**RESOLUTION: Finance Committee**

WHEREAS, a need has arisen to provide adequate funds for certain budget items pending adoption of the Local Municipal Budget for 2020 and NJSA 40A:4-20 provides for the making of emergency appropriations in such cases; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2020 pursuant to the provisions of NJSA 40A:4-20 (Chapter 96, PL 1951), as amended, including this resolution, total \$11,672,211.00; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Highland Park (not less than two-thirds of all members thereof affirmatively concurring) that in accordance with NJSA 40A:4-20;

1. An emergency temporary appropriation be and the same is hereby made for the budgetary appropriations herein:

**2020 TEMPORARY OPERATING BUDGET**

DESCRIPTION	ACCOUNT NUMBER	2020 TEMPORARY BUDGET
<b>GENERAL GOVERNMENT FUNCTIONS</b>		
<b>BOROUGH ADMINISTRATION</b>		
Salaries & Wages	20-100-1	89,871.00
Other Expenses	20-100-2	11,875.00
<b>MAYOR &amp; COUNCIL</b>		
Salaries & Wages	20-110-1	16,518.00
Other Expenses	20-110-2	5,994.00
<b>MUNICIPAL CLERK</b>		
Salaries & Wages	20-120-1	78,910.00
Other Expenses	20-120-2	13,188.00
<b>FINANCIAL ADMINISTRATION</b>		
Salaries & Wages	20-130-1	46,462.00
Other Expenses	20-130-2	67,350.00
<b>ANNUAL AUDIT</b>		
Other Expenses	20-135-2	13,500.00
<b>TAX COLLECTION</b>		
Salaries & Wages	20-145-1	37,806.00
Other Expenses	20-145-2	8,200.00
<b>TAX ASSESSMENT</b>		
Salaries & Wages	20-150-1	27,956.00
Other Expenses	20-150-2	6,875.00
<b>LEGAL SERVICES</b>		
Other Expenses	20-155-2	175,000.00

<b>ENGINEERING &amp; PLANNING</b>		
Other Expenses	20-165-2	10,000.00
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>		
Salaries & Wages		3,570.00
Other Expenses	20-170-2	52,500.00
<b>INFORMATION TECHNOLOGY</b>		
Other Expenses	20-140-2	54,750.00
<b>CENTRAL SERVICES</b>		
Other Expenses	20-316-2	42,250.00
<b>LAND USE ADMINISTRATION</b>		
<b>PLANNING BOARD</b>		
Salaries & Wages		3,570.00
Other Expenses	21-180-2	25,075.00
<b>ZONING BOARD OF ADJUSTMENT</b>		
Salaries & Wages	21-185-1	10,357.00
Other Expenses	21-185-2	6,075.00
<b>HUMAN RIGHTS COMMISSION</b>		
Other Expenses	21-195-2	525.00
<b>INSURANCE</b>		
<b>GENERAL LIABILITY/WORKERS COMPENSATION</b>		
Other Expenses	23-211-2	206,660.00
<b>EMPLOYEE GROUP HEALTH</b>		
Other Expenses	23-220-2	645,029.00
<b>PUBLIC SAFETY FUNCTIONS</b>		
<b>POLICE</b>		
Salaries & Wages	25-240-1	1,759,173.00
Other Expenses	25-240-2	105,968.00
<b>POLICE DISPATCH/911</b>		
Salaries & Wages	25-250-1	119,361.00
Other Expenses	25-250-2	2,250.00
<b>OFFICE OF EMERGENCY MANAGEMENT</b>		
Salaries & Wages	25-252-1	20,000.00
Other Expenses	25-252-2	13,250.00
<b>FIRST AID CONTRIBUTION</b>		
Other Expenses	25-260-2	7,500.00

<b>FIRE</b>		
Salaries & Wages	25-265-1	117,325.00
Other Expenses	25-265-2	36,465.00
<b>LOSAP</b>		
Other Expenses	25-265-2	8,250.00
<b>MUNICIPAL PROSECUTOR</b>		
Other Expenses	25-275-2	17,500.00
<b>PUBLIC WORKS FUNCTIONS</b>		
<b>STREETS &amp; ROADS</b>		
Salaries & Wages	26-290-1	569,798.00
Other Expenses	26-290-2	60,350.00
<b>APARTMENT COLLECTION</b>		
Other Expenses	26-305-2	112,500.00
<b>PUBLIC BUILDINGS &amp; GROUNDS</b>		
Salaries & Wages	26-310-1	22,496.00
Other Expenses	26-310-2	85,500.00
<b>MOTOR POOL</b>		
Salaries & Wages	26-315-1	38,359.00
Other Expenses	26-315-2	69,500.00
<b>HEALTH &amp; HUMAN SERVICES FUNCTIONS</b>		
<b>BOARD OF HEALTH</b>		
Other Expenses	27-330-2	525.00
<b>ENVIRONMENTAL COMMISSION</b>		
Other Expenses	27-335-2	525.00
<b>COMMISSION ON IMMIGRANT &amp; REFUGEE AFFAIRS</b>		
Other Expenses	27-336-2	263.00
<b>SAFE WALKING &amp; CYCLING COMMITTEE</b>		
Other Expenses	27-337-2	1,313.00
<b>SUSTAINABLE HIGHLAND PARK</b>		
Other Expenses	27-338-2	1,150.00
<b>HISTORICAL COMMISSION</b>		
Other Expenses	27-339-2	263.00
<b>PARKS &amp; RECREATION FUNCTIONS</b>		
<b>COMMUNITY SERVICES - RECREATION</b>		
Salaries & Wages	28-370-1	35,460.00
Other Expenses	28-370-2	8,250.00

<b>COMMUNITY SERVICES - AGING</b>		
Salaries & Wages	28-371-1	101,978.00
Other Expenses	28-371-2	14,603.00
<b>ARTS COMMISSION</b>		
Other Expenses	28-374-2	525.00
<b>SHADE TREE ADVISORY COMMITTEE</b>		
Other Expenses	28-375-2	302.00
<b>TEEN CENTER</b>		
Salaries & Wages	28-373-1	34,959.00
Other Expenses	28-373-2	-
<b>CELEBRATION OF PUBLIC EVENTS</b>		
Other Expenses	30-420-2	5,000.00
<b>UTILITY EXPENSES &amp; BULK PURCHASING</b>		
<b>ELECTRICITY</b>		
Other Expenses	31-430-2	55,000.00
<b>STREET LIGHTING</b>		
Other Expenses	31-435-2	85,000.00
<b>TELEPHONE</b>		
Other Expenses	31-440-2	26,000.00
<b>FUEL OIL/GASOLINE/NATURAL GAS</b>		
Other Expenses	31-460-2	50,000.00
<b>SANITARY LANFILL</b>		
Other Expenses	32-465-2	159,548.00
<b>UNIFORM CONSTRUCTION CODE</b>		
Salaries & Wages	22-195-1	171,336.00
Other Expenses	22-195-2	6,675.00
<b>UNCLASSIFIED</b>		
<b>CABLE TELEVISION</b>		
Other Expenses	30-411-2	5,000.00
<b>ACCUMULATED SICK LEAVE</b>		
Salaries & Wages	30-415-1	40,000.00
<b>COMMUNICATIONS</b>		
Salaries & Wages	20-105-1	52,833.00
Other Expenses	20-105-2	11,591.00
<b>CORONAVIRUS MITIGATION</b>		
Salaries & Wages		5,000.00
Other Expenses		25,000.00

<b>MUNICIPAL COURT FUNCTIONS</b>		
<b>MUNICIPAL COURT</b>		
Salaries & Wages	43-490-1	90,012.00
Other Expenses	43-490-2	6,325.00
<b>PUBLIC DEFENDER</b>		
Other Expenses	43-495-2	3,000.00
<b>LIBRARY</b>		
Salaries & Wages	29-390-1	328,256.00
Other Expenses	29-390-2	176,143.00
<b>INTERLOCAL MUNICIPAL SERVICE AGREEMENTS</b>		
<b>COUNTY HEALTH SERVICES</b>		
Other Expenses	42-401-2	22,664.00
<b>M.C.I.A. RECYCLING</b>		
Other Expenses	42-402-2	5,384.00
<b>ANIMAL CONTROL SERVICES</b>		
Other Expenses	27-340-2	7,800.00
<b>PUBLIC AND PRIVATE PROGRAMS</b>		
NJDEP Radon Awareness	41-724-2	-
Art & History Grant		3,750.00
Township Match		938.00
Rivers Reforestation Grant		2,335.00
Middlesex County Census Grant		2,000.00
<b>STATUTORY EXPENDITURES</b>		
<b>SOCIAL SECURITY SYSTEM</b>		
Other Expenses	36-472-2	164,630.00
<b>UNEMPLOYMENT COMPENSATION INSURANCE</b>		
Other Expenses	23-225	15,000.00
<b>PUBLIC EMPLOYEES RETIREMENT SYSTEM</b>		
Other Expenses	36-471-2	489,601.00
<b>POLICE AND FIREMAN'S RETIREMENT SYSTEM</b>		
Other Expenses	36-475-2	837,812.00
<b>DCRP</b>		
Other Expenses	36-476-2	5,775.00
	<b>SUBTOTAL</b>	<b>7,884,935.00</b>
<b>DEBT SERVICE</b>		
<b>BOND PRINCIPAL</b>		

Other Expenses	45-920-2	625,000.00
<b>INTEREST ON BONDS</b>		
Other Expenses	45-930-2	242,369.00
<b>M.C.I.A. LEASE/LOAN</b>		
Other Expenses	45-950-2	291,704.00
<b>DBIZ LOAN</b>		
Other Expenses	45-925-2	-
	<b>SUBTOTAL</b>	<b>1,159,073.00</b>

<b>GRAND TOTAL</b>	<b>9,044,008.00</b>
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**2020 TEMPORARY WATER AND SEWER BUDGET**

DESCRIPTION	2020 TEMP
<b>OPERATING</b>	
Salaries & Wages	120,444.00
Other Expenses	1,239,409.00
Middlesex County Utilities Authority	740,900.00
<b>STATUTORY EXPENDITURES</b>	
Public Employee Retirement System	-
Social Security System	-
<b>DEFERRED CHARGES</b>	
Overexpenditure Budget Appropriation	-
	<b>SUBTOTAL</b>
	<b>2,100,753.00</b>
<b>DEBT SERVICE</b>	
Payment of Bond Principal	460,000.00
Interest on Bonds	67,450.00

<b>SUBTOTAL</b>	<b>527,450.00</b>
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<b>GRAND TOTAL</b>	<b>2,628,203.00</b>
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2. Said emergency temporary appropriations will be provided for in the 2020 budget under the various captions listed herein.

3. A certified copy of this Resolution will be filed with the Director of the Division of Local Government Services.

ADOPTED: May 5, 2020

ATTEST:

Joan Hullings, Borough Clerk



I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of May, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

DRAFT

BOROUGH OF HIGHLAND PARK  
NO. 5-20-150

RESOLUTION: Finance Committee

WHEREAS, an Ordinance entitled, **CALENDAR YEAR ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**, has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221, South Fifth Avenue, Highland Park, New Jersey, on Tuesday, June 9, 2020 at 7:00 PM, for the purpose of considering said Ordinance on final passage.

BE IT FURTHER RESOLVED that said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

ADOPTED: May 5, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of May, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY  
**ORDINANCE NO. 20-**  
CALENDAR YEAR ORDINANCE TO EXCEED THE MUNICIPAL  
BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Borough Council of the Borough of Highland Park in the County of Middlesex finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Borough Council hereby determines that a 3.5% increase in the budget for said year amounting to **\$132,621.79** in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Borough Council of the Borough of Highland Park hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Highland Park, in the County of Middlesex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Highland Park shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5% amounting to **\$464,176.26** and that the CY 2020 municipal budget for the Borough of Highland Park be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance, upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced and passed on  
first reading by title May 5, 2020

ATTEST:

\_\_\_\_\_  
BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of May, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
Hale				
George				
Kim-Chohan				
Welkovits				

ADOPTED:

APPROVED:

ATTEST:

\_\_\_\_\_  
Joan Hullings  
Borough Clerk

\_\_\_\_\_  
Gayle Brill Mittler  
Mayor

BOROUGH OF HIGHLAND PARK  
MIDDLESEX COUNTY, NEW JERSEY

BUDGET INTRODUCTION RESOLUTION  
NO. 5-20-151

Municipal Budget of the Borough of Highland Park, County of Middlesex for the Year 2020

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2020;

BE IT FURTHER RESOLVED that said Budget be published in the Home News Tribune, Neptune, N.J. in the issue of May 22, 2020.

The governing Body of the Borough of Highland Park does hereby approve the following as the Budget for the year 2020:

General Appropriations	
Appropriations Within "CAPS"	
Municipal Purposes	\$13,596,839.00
Appropriations Excluded from "CAPS"	
Municipal Purposes	3,089,262.88
Reserve for Uncollected Taxes – Based on	
Estimated 99.59 Percent of Tax Collections	<u>200,000.00</u>
Total General Appropriations	16,886,101.88
Less: Anticipated Revenues Other Than Current	
Property Tax	<u>3,425,527.73</u>
Difference: Amount to be Raised by Taxes	
For Support of Municipal Budget:	
Local Tax for Municipal Purposes Including	
Reserve for Uncollected Taxes	12,925,562.81
Minimum Library Tax	<u>535,011.34</u>
<u>Water &amp; Sewer Utility Operating Fund:</u>	
Total Water & Sewer Utility Revenues	<u>\$4,984,767.21</u>
Total Water & Sewer Utility Appropriations	<u>\$4,984,767.21</u>

Notice is hereby given that the Budget and Tax Resolution was approved by the Mayor and Borough Council of the Borough of Highland Park, County of Middlesex, on May 5, 2020.

A hearing on the Budget and Tax Resolution will be on Tuesday, June 9, 2020 at 7:00 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2020 may be presented by taxpayers or other interested persons.

Due to the COVID-19 pandemic and pursuant to the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-8(b), this meeting will be held by means of the use of electronic communications equipment. The public may participate by phone by dialing 1 (929) 205-6099 and entering in Webinar ID 828 5971 5633 or by computer/smart device via the following link: <https://us02web.zoom.us/j/82859715633>.

ROLL CALL: Ayes:  
Opposed:  
Absent:  
Abstained:

ADOPTED: May 5, 2020  
ATTEST:

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Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of May, 2020.

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Joan Hullings, Borough Clerk

DRAFT

BOROUGH OF HIGHLAND PARK  
NO. 5-20-152

RESOLUTION AUTHORIZING ISSUANCE OF TAXI OPERATOR LICENSES FOR THE  
PURPOSE OF OPERATING TAXI CABS IN THE BOROUGH OF HIGHLAND PARK

RESOLUTION: Public Safety Committee

WHEREAS, Yahya K. Eleiwa has filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such Licenses for the year 2020; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicants and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Operator Licenses to the aforesaid applicants.

ADOPTED: May 5, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of May, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 5-20-153

RESOLUTION INVALIDATING AND REDEEMING TAX SALE CERTIFICATE

RESOLUTION: Finance Committee

WHEREAS, N.J.S.A. 54:5-43a permits the invalidation of a Tax Sale Certificate which was inadvertently issued and purchased; and

WHEREAS, on December 18, 2019, Highland Park Tax Sale Certificate 19-00055 was issued and purchased; and

WHEREAS, the Highland Park Tax Collector has determined that this Tax Sale Certificate should be invalidated and redeemed from the purchaser in order to discharge a lien on the real property which was the subject matter of said certificate.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highland Park in the County of Middlesex that Highland Park Tax Sale Certificate No. 19-00055 be and the same is hereby invalidated; and

BE IT FURTHER, RESOLVED, that the Borough of Highland Park Tax Collector shall contact the purchaser of said certificate and arrange for its redemption as required by law; and

BE IT FURTHER, RESOLVED, once Highland Park Tax Sale Certificate No. 19-00055 is redeemed said Tax Collector shall facilitate the discharge of a lien against the property which is the subject matter of said Tax Sale Certificate; and

BE IT FURTHER, RESOLVED, that a certified true copy of this resolution upon its adoption shall be furnished to the Borough of Highland Park Tax Collector.

ADOPTED: May 5, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of May, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				



**BOROUGH OF HIGHLAND PARK**

**RESOLUTION NO. 5-20-154**

**RESOLUTION ESTABLISHING BUDGETARY GUIDELINES DURING  
CORONAVIRUS PANDEMIC**

RESOLUTION: Council as a Whole

**WHEREAS**, on March 9, 2020, Governor Phil Murphy declared the concurrent invocation of both a State of Emergency pursuant to N.J.S.A. App. A.:9-33 et seq. and a Public Health Emergency as contemplated by N.J.S.A. 26:13-1 et seq., which action invoked the authority and powers contemplated by N.J.S.A. 26:13-3, the Emergency Healthy Powers Act; and

**WHEREAS**, by reason of the serious conditions which presently exists or will exist in the Borough of Highland Park due to the global outbreak of COVID-19 which may affect the health, safety, welfare and finances of the residents and businesses of the Borough; and

**WHEREAS**, it has been determined by the Mayor and Borough Council that the Borough of Highland Park should enact certain measures in order to ensure that it has the financial resources available in order to address said conditions and that it is appropriate to promulgate budgetary guidelines to protect the health, safety and welfare of its residents.

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Borough Council of the Borough of Highland Park do hereby promulgate the following budgetary guidelines effective immediately and up until such time as the conditions improve and this resolution is rescinded;

1. All non-essential expenditures and proposed budgetary increases shall cease until the health emergency lessens. All requests for exceptions must be reviewed and approved by the Borough Administrator and Chief Financial Officer.
2. There shall be a moratorium on hiring non-essential personnel and salary increases for existing Borough employees shall be limited to those obligated by contract or as appropriate to adequately address Coronavirus issues or economic recovery needs.

ADOPTED: May 5, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of May 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

**RECORD OF COUNCIL VOTES**

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 5-20-155

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 5/5/2020 can be found in the Bills List Journal Book No. 40.

ADOPTED: May 5, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of May, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 5-20-156

RESOLUTION PROVIDING A GRACE PERIOD FOR THE PAYMENT  
OF SECOND QUARTER 2020 TAXES

RESOLUTION: Finance Committee

WHEREAS, N.J.S.A. 54:4-67a permits the Governing Body by resolution to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal liens or charges, on or before the date when they would become delinquent; and

WHEREAS, due to the COVID-19 pandemic, the Governing Body by Resolution No. 4-20-148 dated April 21, 2020 authorized the reduction of interest on delinquent second quarter 2020 taxes to 0.000001% per annum in order to assist Borough taxpayers who may be having difficulty due to the economic impact of the COVID-19 pandemic paying the second quarter 2020 taxes; and

WHEREAS, Governor Philip D. Murphy issued Executive Order No. 130 on April 28, 2020 allowing the Governing Body to adopt a resolution instituting a grace period concluding not later than June 1, 2020 for the payment of second quarter 2020 real property taxes and thus eliminating having Borough taxpayers pay any delinquency charge.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highland Park in the County of Middlesex that a grace period is hereby established for the payment of the second quarter 2020 real property taxes until June 1, 2020 payment. Any second quarter 2020 real property taxes paid not later than June 1, 2020 will not be subject to any delinquency charge; and

WHEREAS, Resolution No. 4-20-148 is hereby superseded and replaced by this resolution.

ADOPTED: May 5, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of May, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 5-20-157

RESOLUTION AUTHORIZING EXECUTIVE SESSION

RESOLUTION: Council as a Whole

WHEREAS, Section 8 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, in the County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from the closed session at close of tonight's open session.
2. The general nature of the subject matter to be discussed is as follows:  
(Contract Negotiations: 433 Cleveland Avenue Redevelopment Agreement)
3. It is anticipated at this time that the above stated subject matter will be made public when these matters are resolved or as soon thereafter as it is deemed to be in the public interest to do so.
4. This Resolution shall take effect immediately.

ADOPTED: May 5, 2020

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of May, 2020.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

2020 COUNCIL GOALS

	TAX STABILIZATION	DOWNTOWN DEVELOPMENT	INFRASTRUCTURE	QUALITY OF LIFE	TRANSPARENCY (ongoing Admin. Process)
<b>COUNCIL MEMBER</b> Welkovičs	Hire a New CFO Financial Management Plan			RU-HP Bike Share	
<b>George</b>			1 <sup>st</sup> Phase of Water/Sewer Reorganization Implement Sidewalk Repair Program		
<b>Fine</b>			Splash Park Siting 115 <sup>th</sup> Anniversary Pop-up Museum		
<b>Foster-Dublin</b>			Improve Parking – increase setbacks at corners and create resident parking permits		Insure that the Police Department is properly staffed
<b>Hale</b>		Improve ordinances and processes to attract businesses Work to fill business vacancies on Woodbridge Avenue and 4 <sup>th</sup> & Raritan			
<b>Kim-Chohan</b>				Pass an Anti-Semitism resolution Institute Ethnic Celebrations each month	
<b>Brill Mittler</b>	Census Full Count		DOT Upper Raritan Ave. Traffic Calming		