

BOROUGH OF HIGHLAND PARK  
TUESDAY, JANUARY 7, 2020

An Organization Meeting of the Mayor and Council of the Borough of Highland Park was held in Borough Hall, 221 South 5th Avenue, on Tuesday, January 7, 2020, at 7:01 PM.

The Clerk reported that the Middlesex County Board of Elections had certified the election of Mayor Gayle Brill Mittler and Councilpersons-elect Matthew Hale, and Philip George as members of the Borough Council of the Borough of Highland Park, and that once they have subscribed to the Oath of Office and Allegiance, they are qualified to assume their duly elected positions on the Governing Body. The Clerk presented them with their Certifications of Election from the County Board of Elections.

Senator Patrick Diegnan administered the Oath of Office and Allegiance to Mayor-elect Gayle Brill Mittler.

Senator Patrick Diegnan administered the Oath of Office and Allegiance to Councilperson-elect Matthew Hale.

Senator Patrick Diegnan administered the Oath of Office and Allegiance to Councilperson-elect Philip George.

Mayor Brill Mittler called the meeting to order at 7:08 PM and read the Open Public Meetings Statement.

Rabbi Philip Bazeley delivered the invocation.

Present: Mayor Brill Mittler; Councilpersons Fine, Foster-Dublin, George, Hale, Kim-Chohan, Welkovits; Borough Attorney Schmierer; Borough Administrator Jover; Borough Clerk Hullings.

Absent: None.

The Mayor re-introduced newly sworn Councilpersons Hale, and George.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilman George, seconded by Councilman Welkovits, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hale, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

No. 1-20-01

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Rules of Order dated January 7, 2020, and on file in the office of the Borough Clerk shall be and are hereby adopted as the Rules of Order for this Council for the year 2020.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilwoman Foster-Dublin, seconded by Councilman George, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hale, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

No. 1-20-02

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mission Statement attached to the original of this resolution and on file in the office of the Borough Clerk shall be and is hereby adopted as the Mission Statement for the Borough of Highland Park.

Mayor Brill Mittler called for nominations for President of Council for 2019. Councilwoman Welkovits nominated Councilman George to serve as Council President, and the nomination was seconded by Councilwoman Foster-Dublin.

Councilman Hale made a motion that nominations be closed and Councilman George be elected by acclamation. The motion was seconded by Councilman Fine.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilman Fine, seconded by Councilman George, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hale, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

No. 1-20-03

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Standing Committees of said Council for the year 2019 shall be and are hereby established as follows:

RECREATION AND ARTS Councilpersons FINE, Kim-Chohan, Welkovits.

ECONOMIC DEVELOPMENT & PLANNING Councilpersons HALE, Welkovits, Kim-Chohan.

FINANCE Councilpersons WELKOVITS, Fine, George.

HEALTH & HUMAN SERVICES Councilpersons KIM-CHOHAN, Hale, Foster-Dublin.

PUBLIC SAFETY Councilpersons FOSTER-DUBLIN, George, Hale.

PUBLIC WORKS & PUBLIC UTILITIES Councilpersons GEORGE, Foster-Dublin, Fine.

BE IT FURTHER RESOLVED that the first Councilpersons listed above for each Committee shall serve as Chair of that Committee.

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Mayor Brill Mittler delivered her State of the Borough Address and on motion made by Councilman George, seconded by Councilwoman Foster-Dublin, and carried by unanimous affirmative voice vote; the Borough Clerk was directed to spread the Mayor's Address upon the official minutes of the meeting, as follows:

"Good evening everyone and thank you for joining us for tonight's Mayor and Borough Council reorganization meeting.

"It is my privilege to offer the annual State of the Borough address. And the state of the Borough of Highland Park, as seen in some vital areas, is very strong.

"We continue to attract new residents – graduate students, young professionals, new families, middle aged professionals, retirees, and others.

"We continue to attract a remarkable contingent of active and hardworking volunteers, who serve on our many boards, committees, and commissions.

"We continue to attract NJ state grants for essential services and the support of our statewide elected officials, many of whom are here tonight, and they do help us in our efforts to improve our town.

"We continue to attract participants from across the county to our fun-filled street fairs, our Friday afternoon farmers market, Autumn in the Park, holiday festivals, and other activities, many so ably organized by our Main Street Highland Park organization.

"And we continue to attract attention, interest, and yes, some spirited debate, as we work to tackle the pressing issues of this historical moment, from environmental activism to implicit bias and hate in all forms, from sustainability to affordable housing, and much more.

"It is an exciting time to be a person who lives in Highland Park.

"I'm pleased to share the progress of the governing body in three essential areas of our civic life – increasing transparency and accessibility to government, accentuating our focus on community building, and exercising smart fiscal management.

"Transparency has been one of the five overarching goals of the Mayor and Council for a few years now. In 2019, we made important strides to take this goal to an entirely new level.

"We changed the physical location of the Mayor and Council's agenda and work session meetings, this made the sessions before and after the council meetings more accessible to residents and easier for them to sit in on and watch us deliberate. But, if you can't make it to meetings our Borough Administrator created a new email publication, called Take Five, which offers a succinct summary of each Mayor & Council meeting and is usually sent out within two days of the meeting. Of course, there's always HPTV's channel 15 presentation of the meetings, too.

"We've also rolled out a new Borough website and instituted monthly Mayor's Open Office Hours, a monthly lunchtime "What's New & What's News in the Borough" where we address the entire Highland Park community at the Community Center, and a twice-yearly "Ask the Mayor Anything" open public forum.

"This is in addition to the evening open public forums that we've held on the borough master plan, police leadership, the Bring Your Own Bag Ordinance, the Bicycle and Pedestrian Plan, the possible relocation of a private girls' school on Cleveland Ave., and more. It is now easier than it has ever been for residents to find a time to discuss their concerns in person with their local elected officials. We are proud of our efforts to make the town government more transparent and your borough leaders more accessible. And we intend to keep working on it.

"We've also expanded our efforts to build a more welcoming, fair, and compassionate community, which embraces all its residents.

"Our Teen Center/Zone 6, energetically led by Ashton Burrell, has become a fixture in town and in the spring celebrated its first graduating class. I'm proud to note that most of the Zone 6 graduates have gone on to post high school two or four year colleges or to military service.

"Our homegrown charity, HP Gives a Hoot, has mobilized dozens of residents to contribute to activities that offer nutritious meals to Borough youth and families who might not otherwise obtain them. And HP Gives a Hoot has expanded its repertoire of services, now providing bags of groceries on a weekly basis through the Teen Center to families who can use them. This, of course, supplements the amazing efforts of the volunteers who run our Community Food Pantry and their growing client base.

"Our Park Partners program continues to support proposals by residents to enhance life in the Borough. In 2019 the program funded activities to help fight hunger, spread environmentally conscious artwork, enable Chinese Lion Dance events, and more. The Park Partners program is accepting proposals for 2020 grants, until this Friday at 1:00 pm. I can't wait to see this year's proposals.

"We've also begun having important conversations about sensitive issues in town, which impact specific communities. We've looked closely at implicit bias, both through the work of our Equity and Human Relations Commissions and in a three-hour long workshop for community leaders in November facilitated by the American Conference on Diversity. We've also held an open public forum, a candlelight vigil, and numerous small group discussions with local leadership to advance the Borough's efforts to fight the frightening rise of anti-Semitism. These efforts build on prior advances and continuing activities, including the work of our Immigrant and Refugee Commission, to build a more embracing and welcoming town.

"And, of course, for a community to be truly welcoming, the safety of all residents is paramount. To that end, this year, the Highland Park Police Department saw major changes that will enhance safety and community involvement from the department. We welcomed new police leadership in Chief Rick Abrams and Captain Joe Curbelo. Under their leadership we've already seen a new emphasis on data collection and analysis, holding regular open meetings with the public, and more face-to-face outreach.

"Community building has been a pillar of our work in 2019. And we will continue to stay focused on it in 2020.

"At the same time, we've kept our eyes on the bottom line of the Borough and exercised smart fiscal management.

"We've raised nearly \$1 million dollars in grant funding from the state and county, for essential services, infrastructure work, improvements of our shared spaces, and other initiatives. We've encouraged new real estate developments in and around our downtown, setting the stage to bring in new revenue and welcome new residents and businesses. And, through the final settlement of our nearly two-decades-long Affordable Housing litigation, we put an end to at least \$500,000 of cumulative legal fees.

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“We’ve invested in our infrastructure, by repaving a few of our most traveled roads, as well as repaving two municipal parking lots and the library’s parking lot. Plus, PSE&G’s replacement of antiquated gas lines throughout town will result in additional, newly paved roads provided by the utility. And we’ve created a new water and sewer management plan that will enable us to contend with increased state mandates for water quality and utility management.

“Proper planning for our future is key to municipal and financial management. In the past year, with the help of our borough planners Jim Constantine and Chris Cosenza, and members of our special master plan subcommittee, we finalized a thorough review of our Master Plan to include concepts for six new zones and improvements to zoning requirements for residential homes. Our planners were also instrumental in the ongoing activities for new downtown development with several locations in play.

“There is a lot more the governing body has done to exercise responsible and forward thinking stewardship of our Borough. I’ve offered a summary of highlights here yet I urge you to subscribe to the Take Five email, download the Recycle Coach app for up-to-date garbage and recycling schedules, attend Council meeting, participate in an open forum, friend us on Facebook, visit our new website, and/or get involved to learn more. It’s been a busy year and we’d like you to see all we managed to get done. We did a lot!

“It is vital, as well, that we all appreciate the exceptional dedication and hard work of our Council members.

“Each of them dedicates countless hours, and attends many meetings, each month, to support the work of our different Borough departments, boards, committees, and commissions.

“In the interest of brevity, I want to thank each of them for one or two signature achievements in 2019. But please trust me when I tell that these shout outs only scratch the surface of their many accomplishments.

“*Stephany Kim-Chohan* - Thank you for your efforts to help implement innovative new AARP programming at the Highland Park Community Center. And thank you for your support of the Arts Commission, which has secured a great deal of county grant funding for their public art initiatives in our town.

“*Susie Welkovits* - Thank you for your work, which led to the Borough receiving \$220,000 in new NJ State DOT funding for bicycle and pedestrian improvements to our borough infrastructure. And, thank you for your efforts with our Main Street organization, which received an improvement grant from the NJ State Department of Community affairs to build and install a beautiful new pavilion in our town center. The pavilion has already been used for events and will be a great addition to our farmers market.

“*Elsie Foster-Dublin* - Thank you for all your efforts to help interview, assess, and select the new leaders of our police department. This was a challenging process, in that all our candidates brought impressive credentials and creative ideas to the table. Your experience and wise counsel in this process was absolutely vital. And thank you for your ongoing work to identify and implement improvements to all our first responder organizations.

“*Matt Hale* - Thank you for your many, many efforts, and countless hours of consultation, on the Borough’s initiatives on both implicit bias and fighting anti-Semitism. Neither are simple issues and both attract passionate feelings and animated discussion. You’ve shown a remarkable drive, focus, and commitment to this work. And, thank you for making the match between the Universal Access Committee and the Highland Park Community Food Pantry in the early fall, to arrange the purchase of over 100 durable shopping carts for people who use the food pantry.

“*Josh Fine* - Thank you for your work to move the needle on shared services agreements, a sensible and sound cost-cutting strategy, by arranging and attending meetings with NJ State’s two shared services czars and with our counterparts in Metuchen, East Brunswick and Piscataway. And thank you for presenting a resolution, approved unanimously by the Council, to remove religious exemptions for immunizations for private and public school students.

“*Phil George, our Council President* - Thank you for your sound counsel as we interviewed and appointed a new leader for our Department of Public Works and for your continued work with that department, especially the many hours revamping our water/sewer plans. And thank you for your continued efforts to help shape the agenda of the Council so it is fully informed, collaborative, progressive, and fiscally prudent. You have been an excellent partner in moving our Borough forward.

“Thank you everyone and may 2020 be a year of positive growth and community harmony for us all. Good night.”

Consent Agenda Resolution Nos. 1-20-04 through 1-20-15 were duly adopted on motion made by Councilman George, seconded by Councilwoman Welkovits, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hale, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-20-04

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following schedule of meetings for the year 2020 be and the same is hereby adopted.

BE IT FURTHER RESOLVED that copies thereof be sent to the Home News Tribune, and the Star Ledger and filed with the Borough Clerk.

SCHEDULE OF BOROUGH COUNCIL MEETINGS FOR 2020

January	7	2020 Adjourned Meeting	6:30	PM
		2020 Organization Meeting	7:00	PM
January	14	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
January	21	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM

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January	28	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
February	4	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
February	11	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
February	18	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
February	25	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
March	3	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
March	10	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
March	17	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
March	24	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
April	7	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
April	14	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
April	21	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
April	28	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
May	5	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
May	12	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
May	19	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
May	26	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
June	9	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
June	16	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
June	23	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
June	30	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
July	7	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
July	21	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
August	4	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
August	18	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
September	1	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
September	8	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
September	15	Agenda Meeting	6:30	PM
		Regular Meeting/Work Session	7:00	PM
September	22	Standing Committee Meeting /	7:00	PM

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		Special Meeting (if needed)	
October	6	Agenda Meeting	6:30 PM
		Regular Meeting/Work Session	7:00 PM
October	13	Standing Committee Meeting / Special Meeting (if needed)	7:00 PM
October	20	Agenda Meeting	6:30 PM
		Regular Meeting/Work Session	7:00 PM
October	27	Standing Committee Meeting / Special Meeting (if needed)	7:00 PM
November	10	Agenda Meeting	6:30 PM
		Regular Meeting/Work Session	7:00 PM
December	1	Agenda Meeting	6:30 PM
		Regular Meeting/Work Session	7:00 PM
December	8	Standing Committee Meeting / Special Meeting (if needed)	7:00 PM
December	15	Agenda Meeting	6:30 PM
		Regular Meeting/Work Session	7:00 PM
December	22	Standing Committee Meeting / Special Meeting (if needed)	7:00 PM

All Borough Council Meetings are held in Borough Hall, 221 South 5<sup>th</sup> Avenue, unless otherwise indicated. The Governing Body may take official action on matters at Special Meetings as well as Regular Meetings, as needed. The time Conference Meeting begins is dependent on Regular Meeting adjournment. Unless otherwise moved, Conference Meetings are scheduled to be called to order by 9:00 P.M.

BE IT FURTHER RESOLVED that copies thereof be sent to the Home News Tribune, the Star Ledger, and the Highland Park Planet and filed with the Borough Clerk.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above.

No.1-20-05

WHEREAS, pursuant to the provisions of Section 6, of an ordinance entitled "AN ORDINANCE TO PROVIDE FOR THE COLLECTION OF REFUSE AND TRASH WITHIN THE BOROUGH OF HIGHLAND PARK, AND TO PROVIDE FOR MANDATORY RECYCLING OF SPECIFIED MATERIALS BY THE RESIDENTS AND COMMERCIAL ESTABLISHMENTS OF THE BOROUGH OF HIGHLAND PARK", adopted July 19, 1988, being known as Ord. No. 1146, the Borough Council shall adopt by resolution regulations governing the collection of all items;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the following revised regulations shall be and are hereby adopted, to wit:

a. There shall be no collections by the Department of Public Works on the following legal holidays:

1. New Year's Day
2. Martin Luther King Day
3. President's Day
4. Lincoln's Birthday
5. Good Friday
6. Memorial Day
7. Fourth of July
8. Labor Day
9. Columbus Day
10. Veteran's Day
11. Thanksgiving Day and the Friday After
12. Christmas Day.

b. Regular Refuse Collection

Residents:  
North Side and Triangle – Every Monday  
South Side – Every Friday

Small amounts of yard debris, brush and branches, which are part of regular refuse will be collected on Friday on the South Side and on Monday on the North Side. If a holiday falls on a Monday, regular refuse will be picked up on the following Wednesday of that week. If a holiday falls on a Friday, the collection will be on the Wednesday before the holiday.

c. The Business District:

Business District:  
Mondays and Fridays

If a holiday falls on a Monday, regular refuse will be picked up on the following Wednesday of that week. If a holiday falls on a Friday, the collection will be on the Wednesday before the holiday.

d. Bulk Items:

Bulky waste within the Borough of Highland Park will be collected on the following dates:  
Business District: May 6 and October 20.\*  
North Side and Triangle Area: May 6 and October 20.\*  
South Side: May 13 and October 22.\*

\*Additional date in September or October will be announced to coincide with Borough-wide Garage Sale weekend.

e. Mandatory Recyclables:

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Business District - Collection of glass, aluminum, tin, plastics, textiles, mixed paper, newspapers, and cardboard is every Tuesday.

Residential District - Collection of glass, aluminum, tin, plastics, textiles, mixed paper, newspapers, and cardboard is as follows:

North Side and Triangle - Every Tuesday.

South Side - Every Thursday.

If your pickup falls on a borough holiday, pickup will be on Wednesday of the same week.

f. Leaves:

Leaves are collected for recycling in Biodegradable leaf bags in October, November and December only, on a weekly basis.

Placement and Removal of Containers - Containers of regular refuse and recyclables should be placed at curbside no sooner than 6:00 p.m. or one hour before sundown of the day prior to the scheduled pickup and no later than 6:30 a.m. on the day of collection. Containers shall be removed no later than one hour after sundown on the day of collection.

The Superintendent of Public Works and the Borough Administrator will designate who within the Department will enforce this ordinance.

BE IT FURTHER RESOLVED that these regulations shall take effect as of the 1<sup>st</sup> day of January, 2020.

The following resolution, introduced by the Finance Committee, was duly adopted as above.

No.1-20-06

WHEREAS, NJSA 40A:4-63 provides that money held in any separate fund shall be treated as moneys held in trust and shall not be diverted to any other purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Unity Bank shall be the depository for the General Account and the Bail Account of the Borough of Highland Park for the period ending December 31, 2020 and the custodian shall be Judge Edward H. Herman, Municipal Court Judge.

BE IT FURTHER RESOLVED that all disbursements shall be made by check signed by Judge Edward H. Herman, Municipal Court Judge, or Tracey Horan, Municipal Court Administrator.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-20-07

WHEREAS, the Borough Council of the Borough of Highland Park has received requests from individual employees that personnel discussions involving them be held in open session; and

WHEREAS, the Borough Council desires to formulate a policy for use in such cases that is consistent with the Open Public Meetings Act, N.J.S. 10:4-6 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following policy is hereby adopted with respect to possible closed sessions dealing with personnel matters:

1) except in cases of bona fide emergencies all closed sessions - personnel matters will be listed in the agenda for the Conference or Regular Meeting at which such matter may be discussed and will show the name or names of the personnel involved;

2) agendas for all Conference and Regular meetings will be prepared, posted on the Open Public Meetings Bulletin Board in Borough Hall and available for distribution by the Borough Clerk by no later than 3:00 p.m. on the day preceding the Conference or Regular meeting;

3) in situations where the need for closed session arises after preparation of the meeting agenda, the Borough Clerk will be notified and every reasonable effort will be made to notify the affected personnel as far in advance as possible of the meeting at which his, her or their personnel matter may be discussed;

4) motions for Closed Sessions, the procedures during such sessions and all other matters relating to such sessions and the matters discussed and decisions reached in such sessions will be governed by the Open Public Meetings Act;

5) requests for open personnel sessions will be submitted on the form available in the Borough Clerk's office or a similar form;

1) employees or their representatives will be afforded an opportunity to comment during open personnel sessions but no cross-examination or dialogue will be allowed;

2) notice of this policy will be given to Borough employees by inclusion with their paychecks and/or via email at least twice each year in January and July.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-20-08

BE IT RESOLVED by the Borough Council of the Borough of Highland Park as follows:

1. That The Home News Tribune, of Neptune, NJ, shall be designated as the official newspaper of the Borough of Highland Park.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-20-09

BE IT RESOLVED by the Borough Council of the Borough of Highland Park, New Jersey that the following rules, policies, and/or procedures are hereby adopted for the year 2020, to wit:

1. That the following formula be used in those instances where the Governing Body agrees to reimburse residents for programs offered to the disabled by other municipalities upon request of the disabled individual or his or her guardian in order to insure access to Borough programs under the Americans with Disabilities Act:

Difference of non-res. & res. Fee x #of hrs. of Borough Program  
# of hrs. of Outside Program

In no case shall the reimbursement be more than the difference between the non-resident and resident fee.

2. That the "Policy for Furnishing Public Information", pursuant to NJSA 47:1a-1 et seq., as subsequently amended, shall be adopted as official policy of the Borough for 2020.

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3. That the "Policy Manual for the Use of Municipally Owned Buildings", as subsequently amended, shall be adopted as official policy of the Borough for 2020.

4. That upon seventy-two (72) hours' notice to the Borough Clerk, the Borough of Highland Park will consider requests for auxiliary aids by any individual with a disability as defined under the Americans with Disabilities Act, and that the individual's choice of auxiliary aid will be given primary consideration and will be honored, unless another effective means of communication exists or that the use of the means chosen creates an undue financial or administrative burden.

5. That the Façade Improvement Program Policy, including Associated A.D.A. & Awning Programs, shall be adopted for the year 2020, as subsequently amended.

6. That the Facility Use Alcohol Permit shall be required to be approved prior to the rental of the Senior/Youth Recreation Center.

7. That the Policy for Maintenance of Trees in the Borough Right-of-Way by Residents shall be adopted for the year 2020.

8. That the Mayor, Borough Administrator or Borough Engineer shall be authorized to sign any and all permits and applications with the State of New Jersey Department of Environmental Protection.

9. That the Borough Administrator shall be authorized to administer the Volunteer Tuition Credit Program.

BE IT RESOLVED that a certified copy of this resolution be forwarded to Department Heads and the Borough Engineer forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-20-10

BE IT RESOLVED by the Borough Council of the Borough of Highland Park, New Jersey that the following rules, policies, and/or procedures concerning administrative and organization matters are hereby adopted for the year 2020, to wit:

1. That the Borough Administrator, Borough Attorney, Borough Auditor, and all Department Heads shall be required to attend the Council Meeting at which any public information session or public hearing on the budget is held and any meeting at which it is anticipated that the budget is to be adopted. Any person who may be required to attend and not so named will be given at least ten (10) calendar days' notice.

2. That the Borough Administrator, all Department Heads, Borough Attorney, Borough Engineer or Designee, Borough Auditor or Designee, and Borough Planner or Designee shall attend the Annual Reorganization Meeting of the Mayor and Council to be held during the first seven days of January of each year and that Department Heads be required to attend all Committee Meetings of the Governing Body.

3. That the Procedures to be Followed in Seeking and Accepting Grants from Governmental and Privately-Funded Sources of Support shall be adopted as official policy of the Borough for 2020.

4. That the Borough Council will not approve any expenditure of municipal funds, by either direct payment or reimbursement, when said funds are used for dinner meetings, gifts, or any other purposes not associated with the official function of any Board, Commission, Committee, Authority or Agency of the Borough of Highland Park.

5. That the "Personnel Manual and Handbook", as subsequently revised, shall be adopted as official policy of the Borough for 2020.

6. That police weapons, being public property, will not be given to members of the Borough of Highland Park Police Department upon their retirement, termination of employment, or under any other circumstances.

7. That the Co-Sponsorship Policy shall be adopted as official policy of the Borough for 2020.

8. That the Exposure Control Plan, a complete copy of which is filed in the office of the Borough Clerk, shall be and is hereby adopted for the year 2020.

9. That the Borough Administrator be directed to establish as a priority the exploration of new cooperative agreements in the areas of personnel, equipment purchases, and repair and maintenance.

10. That Borough Hall and the Senior/Youth Recreation Center will modify work hours on Tuesdays by remaining open until 6:00 PM, with Borough Hall closing on Friday at 1:00 PM.

11. That Borough Hall and the Senior/Youth Recreation Center will modify work hours in the summer by going to a four (4) day, 35-hour workweek schedule, with Borough operations closed on Fridays in the summer between the Fourth of July and Labor Day.

BE IT RESOLVED that a certified copy of this resolution be forwarded to Department Heads forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-20-11

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following are designated in the positions opposite their name for the year 2020:

<u>NAME</u>	<u>POSITION</u>
Teri Jover, Borough Administrator	Insurance Commissioner to the Garden State Municipal Joint Insurance Fund
Joan Hullings, Borough Clerk	Alternate Insurance Commissioners
Emma Missey	
Joan Hullings, Borough Clerk	Assessment Search Officer
Jennifer Santiago, Deputy Clerk	Affirmative Action Public Agency Compliance Officer
Frank Troy	Recycling Coordinator
	Clean Communities Coordinator

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the above.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

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No.1-20-12

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following financial procedures are hereby established for the year 2020:

1. That the following banks shall be designated as official depositories for the Borough's accounts, and the custodian of these accounts shall be the Chief Financial Officer and the Borough Administrator. Two signatures are required on all checks. The Mayor, Borough Administrator and Borough Clerk are authorized to sign checks.

BANK

Bank of America  
 PNC Bank  
 Provident  
 Wachovia  
 Unity Bank

2. That withdrawals from the following accounts shall be made on forms provided and signed by Borough Administrator or Chief Financial Officer or Treasurer and the Mayor:

Current	Dog License	Payroll
Trust Other	Capital	
Claims Fund	Water & Sewer	
Assessment Trust	Grants	
Water & Sewer Capital	Tax Collector's Trust*	

\*Tax Collector's Trust only can be signed by Tax Collector as well as above signatories.

3. That the Tax Collector shall be directed to collect interest at 8% per annum on the first \$1,500.00 of delinquency, and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date when any tax installment shall be payable and delinquent until the date said installment together with interest is paid, provided, however, that if any installment is paid within ten (10) days after the due date, then in that event there shall be no interest charged. The Governing Body may also fix a 6% penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency as billed, prior to the end of the fiscal year.
4. That a centralized petty cash fund in the amount of \$500.00 be established in the Administration Department with the Assistant to the Borough Administrator serving as custodian. Such petty cash funds are to be used for purchases not to exceed \$25.00.
5. That the Borough Administrator shall be and is hereby authorized and directed to make, negotiate or award all purchases, contracts, or agreements, the cost of which does not exceed \$8,000.00, without a further resolution of this Council, except those purchases, contracts or agreements approved by the Library Board of Trustees; and that the Borough Council will continue to approve by individual resolutions all purchases, contracts and agreements, the estimated cost of which is in excess of \$8,000.00, except those purchases, contracts or agreements approved by the Library Board of Trustees.
6. That cash drawers are hereby established in the following departments and amounts in order to make change for in-person cash payments:

<u>Department</u>		<u>Supervisor</u>
Tax Collection Department	\$150.00	Tax Collector
Water/Sewer Department	\$150.00	Tax Collector
Violations Bureau*	\$150.00	Court Administrator
Code Enforcement	\$200.00	Director of Code Enforcement
Police Department	\$ 40.00	Chief of Police
Borough Clerk's Office	\$100.00	Borough Clerk

\*Violations Bureau – 3 drawers @ \$50.00 each per AOC recommendation.

7. That the Borough Tax Collector is hereby authorized and directed to schedule and conduct an electronic/on-line tax sale during December, 2020, for all taxes and municipal charges unpaid as of November 11, 2020.
8. That the "Cash Management Plan" as adopted by Resolution No. 4-98-154 on April 7, 1998 and attached to the original of that resolution shall be and is hereby adopted as policy to be utilized for the Borough of Highland Park for 2020, as required under NJSA 40A:5-14 of the Local Fiscal Affairs Law. Certified copies of this resolution shall be filed with the Director of the Division of Local Government Services, the Borough Auditor and the Chief Financial Officer of the Borough.
9. That the Borough Tax Assessor is hereby authorized to file counterclaims in tax appeals for certain properties that said Tax Assessor determines to be under assessed rather than over assessed, subject to the concurrence of the Tax Appeal Attorney.
10. That the Borough Tax Assessor is hereby authorized to file tax appeals, on behalf of the Borough, as it may become necessary from time to time, to correct, amend, or update the records of said Tax Assessor.
11. That the Borough Tax Collector is hereby authorized to process, without further action by the governing body, the cancellation of any property tax refund of less than \$10.00, or any property tax delinquency of less than \$10.00, or any water and sewer refund or delinquency of less than \$10.00, together with interest, per calendar year.
12. The Mayor and Council do hereby authorize the Tax Collector to make any necessary billing corrections to any property that was billed incorrectly as deemed incorrect by the Borough Administrator and issue correct billings.
13. That the Municipal Court is hereby authorized to accept credit card payment of Court fines subject to appropriate bank procedures.
14. That the Finance Department is authorized to process bills for payment, without signatures from the vendor, for State Agencies, County Agencies, Municipal Agencies, Utility Companies, and other agencies that utilize lock boxes for payments (examples: FedEx, UPS, Pitney Bowes, The Home News Tribune, The Star Ledger, USPS, etc.).

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the above departments.



ORGANIZATION MEETING – JANUARY 7, 2020

The following resolution, introduced by the Finance Committee, was duly adopted as above.

No.1-20-13

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following certain fees are hereby established for the year 2020:

1. That copies of official records requested by members of the public and other non-Borough persons, offices and entities shall be available through the Borough Clerk or other custodian upon payment of the following fees, which shall be based upon the total number of pages or parts thereof for each document for which a page or pages are requested:

8 ½ " x 11" paper	\$ .05	per page
8 ½" x 14" paper	.07	per page
11" x 19" paper	.07	per page
Election District Map	.75	
Zoning Map	1.50	
DVD/CD w/case	.90	
Blue burn Gramco CD	2.00	

2. That copies of police records maintained by the Police Department which are requested by members of the public and non-Borough offices and entities shall be available upon payment of the following fees for documents, pages or parts thereof:

Motor Vehicle Accident Reports and Investigation Reports

In person requests:

8 ½ " x 11" paper	\$ .05	per page
8 ½" x 14" paper	.07	per page
11" x 19" paper	.07	per page

Other Than In person requests

Discovery	Flat fee of \$5.00; plus cost of mailing per page charge plus cost of mailing when applicable	
Copying video tapes	requestor shall provide sealed tape	
Audio tape reproduction	requestor shall provide sealed tape	
Insurance Claims (in person or mailed)	per page charge plus cost of mailing when applicable	
Pistol Permits	2.00	
Firearms Identification Card	5.00	
Fingerprinting other than criminal	25.00	Resident
	25.00	non-resident
Verification Letter	50.00	
Photographs		
4 x 6	10.00	first 10 photos
	5.00	each additional photo
8 x 10	20.00	first 10 photos
	5.00	each additional photo

If records are requested in a medium other than paper, the fee shall be the cost of the medium and conversion costs when applicable.

3. That the following schedule of fees is hereby established for recreation activities conducted by the Community Services Department:

Program Fees	Participant Fees		
	HP	Non-resident	
<b>Description</b>			
<b><u>Programs</u></b>			
Late Fees	\$15.00	\$15.00	
Men's Basketball	\$30.00	\$40.00	(10 sessions)
Flag Football	\$95.00	\$120.00	
Adult Indoor Soccer	\$30.00	\$50.00	(10 sessions)
Adult Soccer on the turf	\$30.00	\$40.00	(10 sessions)
Soccer Clinics	\$50.00	\$70.00	(5 sessions)
Fall Soccer	\$75.00	\$90.00	
Youth Basketball	\$75.00	\$90.00	
Youth Baseball and Softball	\$75.00	\$90.00	
Men's Softball (per team)	\$300.00	\$300.00	
Women's Softball (per team)	\$300.00	\$300.00	
Tennis	\$80.00	\$96.00	(8 sessions)
Youth Track and Field	\$60.00	\$80.00	(8 sessions)
Volleyball - Adult	\$30.00	\$40.00	(10 sessions)
Israeli Dance	\$80.00	\$100.00	(10 sessions)
Fitness For All	\$80.00	\$100.00	(10 sessions)
Tai Chi	\$80.00	\$100.00	(10 sessions)
Adult Class 2X per week	\$130.00	\$160.00	(20 sessions)

ORGANIZATION MEETING – JANUARY 7, 2020

Misc. Programs			
Summer Camp	\$200.00	\$250.00	(per week)
before care	\$15.00	\$20.00	
aftercare	\$50.00	\$60.00	
Table Tennis	\$40.00	\$48.00	(4 sessions)
Theater	\$125.00	\$150.00	
Chess	\$80.00	\$95.00	(8 sessions)
Art Class	\$30.00	\$36.00	(5 sessions)
Juggling Club	\$30.00	\$36.00	(5 sessions)
Engineering	\$60.00	\$80.00	(5 sessions)
Art Class – Painting	\$30.00	\$36.00	(5 sessions)
Art Class – Ceramics	\$60.00	\$80.00	(6 sessions)
Adult Classes	\$10.00	\$12.00	Per session
Program Fees	Participant Fees		
	HP	Non-resident	
Sports Sponsors	\$300	Supports a team in 1 sport	
	\$600	Supports teams in 3 sports	
Vendor Fees	\$150	Food Vendor	
	\$100	Small Merchandise Vendor	
	\$150	Large Merchandise Vendor	
	\$50	Any Highland Park Business	
In Town Yearly Membership	15.00	Per person	
Out of Town Membership	85.00	Per person	
Senior Holiday Party & Luncheon	10.00	Per person	
Craft Programs	5.00	Per session	
Jewelry Workshop	5.00	Per session	
Atlantic City Trips	35.00	Per trip (3/4 times per year)	
Columbus Market	5.00	Per trip	
NYC Broadway Shows	TBA	Based on show	
Peddler's Village	15.00	Per trip	
Smithville	15.00	Per trip	
Delicious Orchards	5.00	Per trip	
Longwood Gardens	TBA	Per trip	
Duke Farms	15.00	Per trip	
Hunterdon Hills Playhouse	60-	Based on show	
Villa Roma Resort Trip	TBA		
Jackson & Jersey Shore Outlets	10.00	Per trip	
Pottery Studio Trip	5.00	Per trip	
Long Branch/Point Pleasant	10.00	Per trip	
NJ Flower & Garden Show	5.00	Per trip	
Diamond Tours Trips	TBA	Based on location	
Rendezvous Travel Trips	TBA	Based on location	
Cornucopia Cruise Trips	\$60.00	Spring & Fall	
Monday Movie Donations	\$1.00	Per movie	
Donation Drive	TBA	Spring & Fall (for Community Center)	
Senior Exercise Programs	1.00	Per class or payment plan on bundle	
Turf Field			
Out-of-town groups	\$150/hour	Full field	
	\$50/hour	½ field	
	\$10/hour	Light charges	
Out-of-town groups (non-profit)	\$100/hour	Full field	
	\$34/hour	½ Field	
	\$10/hour	Light charges	
Running Track			
Out-of-town groups	\$100/hour		
Out-of-town groups (non-profit)	\$60/hour		

ORGANIZATION MEETING – JANUARY 7, 2020

To be eligible for a scholarship, participant must submit application by the due date. Free lunch would pay for 40% of the program fee and reduced lunch would pay for 60% of the program fee. The federal income eligibility guidelines may be used to determine eligibility. One coach per team does not pay a fee for his/her child (up to \$75.00)

REFUND POLICY

All refunds will be credited to a household account and funds may be used for payment of future registrations. No refunds will be given after the start of the program. A 50% refund (credit to your account) will be given if within two weeks of the start of the program. A refund credit will be given if withdrawal from a program occurs more than two weeks from the start of the program (credit to your account) with a \$10.00 Administrative Fee.

4. That the Borough Clerk shall charge a Five (\$5.00) Dollar administrative fee for all resolutions approving refunds for fees, licenses, and permits issued by the Borough Clerk’s Office and paid to the Borough, which charge shall be deducted from the refund by the Finance Department.
5. That a fee of Twenty (\$20.00) Dollars shall be charged for all checks or credit cards presented to the Borough in payment of any tax, service, program, etc., that are returned by the bank for any reason, except that in cases where the check is returned in error by the bank, the Finance Director shall waive said fee.
6. That copies of the Highland Park Natural Resource Inventory prepared and published in its original state shall be available to the public at a cost of \$2.50 per copy. That copies of the Master Plan prepared and published in its original state shall be available to the public at a cost of \$4.50 per copy; and that copies of the Land Use Ordinance prepared and published in its original state shall be available to the public at a cost of \$17.50 per copy.
7. That the Community Services Department will charge an annual fee of \$85.00 to any non-resident senior seeking access to senior programs, events and services, excluding transportation costs to and from the Senior/Youth Recreation Center, in addition to any and all other fees for specific programs, events and services.
8.
  - a. That the Borough Tax Collector shall charge a fee of \$100.00 to prepare duplicate certificate of tax sale for a lost or destroyed tax sale certificate.
  - b. That the Borough Tax Collector shall charge a fee of \$50.00 to prepare a Certificate for Redemption of Certificate of Sale.
  - c. That the Borough Tax Collector shall charge a fee of \$25.00 per tax sale notice mailing to property owners, said mailings not to exceed two (2). Such fee shall be added to the cost of said tax sales.
  - d. That the Borough Tax Collector shall charge a fee of \$5.00 to prepare duplicate tax bill (first copy) and a fee of \$25.00 for each subsequent duplicate copy of the same tax bill in the same fiscal year.
9. That the Borough Clerk shall collect a fee for distribution of bid specifications in an amount to be determined by the Borough Engineer.
10. That Sustainable Highland Park shall collect a fee of \$75.00 for participants in Earth Day celebration.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the departments referenced above.

The following resolution, introduced by the Finance Committee, was duly adopted as above.

No.1-20-14

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that						
the Borough Clerk is hereby authorized and directed to notify the Finance Director that the following are						
the names of the officers and employees of the Borough of Highland Park whose salaries are on an						
annual basis:						
Title	Name		2020	Longevity		2020 Total
			Base	%	Amount	Salary
Mayor	Gayle	Brill Mittler	6,756.00			6,756.00
Council President	Philip	George	5,085.00			5,085.00
Council Member	Joshua	Fine	4,239.00			4,239.00
Council Member	Matthew	Hale	4,239.00			4,239.00
Council Member	Elsie	Foster-Dublin	4,239.00			4,239.00
Council Member	Stephany	Kim-Chohan	4,239.00			4,239.00
Council Member	Susan	Welkovits	4,239.00			4,239.00
Borough Administrator	Josephine	Jover	90,203.00			90,203.00
Human Resources Coordinator	Leann	Cosley-Richardson	73,671.00			73,671.00
Assistant to the Borough Administrator	Emma	Missey	51,000.00			51,000.00
Borough Clerk	Joan	Hullings	96,685.00		2,500.00	99,185.00
Registrar of Vital Statistics	Joan	Hullings	2,500.00			2,500.00
Deputy Borough Clerk	Jennifer	Santiago	66,841.00			66,841.00
Planning Board, Redevelopment and Zoning Board of Adjustment Clerk	Jennifer	Santiago	21,848.00			21,848.00

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Director of Code Enforcement & Construction Official	Scott	Brescher	105,480.00			105,480.00
Capital Projects Manager	Scott	Brescher	10,824.00			10,824.00
Electrical Subcode Official/Inspector	Mario	Varone	20,765.00			20,765.00
Plumbing Subcode Official/Inspector	Michael	Rossi	20,766.00			20,766.00
Zoning Subcode Official	Michael	Mullin	13,844.00			123,844.00
Fire Subcode Official	Phillip	Langon	10,132.00			10,132.00
Building Inspector	Michael	Luthman	16,973.00			16,973.00
Master Code Enforcement Officer	Douglas	Sipos	77,061.00			77,061.00
Technical Assistant	Annette	Sorbino	50,436.00			50,436.00
Clerk Typist	Elizabeth	Chevry	38,802.00			38,802.00
Communications Liaison	Monica	Jackson	73,139.00			73,139.00
Public Information Officer/Confidential Aide to Mayor	Harry	Glazer	36,465.00			36,465.00
Teen Center Coordinator	Ashton	Burrell	40,800.00			40,800.00
Recreation Coordinator	Andrea	Costas-Baay	70,359.00			70,359.00
Senior Program Coordinator	Kim A.	McGraw	70,359.00			70,359.00
Municipal Alliance Coordinator	Kim A.	McGraw	5,306.00			5,306.00
Social Worker	Nicole	Huff	46,308.00			46,308.00
			<b>2020</b>	<b>Longevity</b>		<b>2020 Total</b>
<b>Title</b>	<b>Name</b>		<b>Base</b>	<b>%</b>	<b>Amount</b>	<b>Salary</b>
Clerk Typist	Janet	Molina	42,968.00		1,350.00	44,318.00
Community Services Assistant	Kimberly	McGraw	42,137.00			42,137.00
Municipal Court Administrator	Tracy	Horan	73,200.00			73,200.00
Deputy Court Administrator	Linda	Simons	52,030.00			52,030.00
Municipal Court Judge	Edward E	Herman	42,580.00			42,580.00
Acting. Supt. Public Works & Utility	Michael	Wieczorkiewicz	100,000.00			100,000.00
Foreman	Frank	Troy	88,809.00			88,809.00
Clean Communities Coordinator	Frank	Troy	1,250.00			1,250.00
Recycling Coordinator	Frank	Troy	2,000.00			2,000.00
Administrative Assistant	Linda	Monte	59,945.00		1,350.00	61,295.00
Assistant Finance Officer	Nerea	LaFontaine	62,424.00			62,424.00
Master Circulations Coordinator	Valeri	Drach Weidman	60,939.00			60,939.00
Administrative Assistant	Renee	George	65,121.00			65,121.00
Librarian	Sherry	Johnson	78,462.00			78,462.00
Interim Director Stipend	Sherry	Johnson	750/month			750/month
Master Librarian	Fran	Lee	97,679.00		2,500.00	100,179.00
Senior Library Assistant	Indru	Udeshi	50,887.00			50,887.00
Tax Assessor	Thomas	Mancuso	44,278.00			44,278.00
Tax Assessor Clerk	Kathleen	Davies	16,320.00			16,320.00
Deputy Tax Collector	Elsa	Diaz	42,698.00			42,698.00

ORGANIZATION MEETING – JANUARY 7, 2020

Director of Emergency Services	Patrick	Renaldi	40,000.00			40,000.00
Public Safety Telecommunicator	Patrick	Keogh	55,992.00			55,992.00
Public Safety Telecommunicator	Janet	Marcik	55,992.00			55,992.00
Public Safety Telecommunicator	Kaitlyn	Cox	54,892.00			54,892.00
Public Safety Telecommunicator	James	Curran	47,472.00			47,472.00
Crossing Guard	Catherine	Ciorciari	11,549.00			11,549.00
Crossing Guard	Mary Ann	Kinsey	11,549.00			11,549.00
Crossing Guard	Kibby	May	11,549.00			11,549.00
Crossing Guard	Lucille	Morris	11,549.00			11,549.00
Crossing Guard	Charlene	Rayside	11,549.00			11,549.00
Crossing Guard	Beverly	Robinson	11,549.00			11,549.00
Crossing Guard	Michael	Stazeski	11,549.00			11,549.00
Crossing Guard	Margaret	Toman	11,549.00			11,549.00
Crossing Guard	Deborah	Riddick Smith	11,059.00			11,059.00
Crossing Guard	Jacqueline	Rhein	9,208.00			9,208.00
Crossing Guard	Earl	Smith	9,208.00			9,208.00
Crossing Guard	Elizabeth	Roesener	9,208.00			9,208.00
Administrative Assistant	Joann	Kopetsky	59,945.00		1,350.00	61,295.00
Principal Clerk Typist	Barbara	Fromhold	52,030.00			52,030.00
Police Records Clerk	Megan	Berry	42,968.00			42,968.00
Firefighter Supervisor	Andrew	Berardo	18,360.00			18,360.00
Firefighter	Norman	Shamy	54,060.00			54,060.00
Police Chief	Richard	Abrams	162,232.00			162,232.00
Police Captain	Jose	Curbelo	146,523.00			146,523.00
Lieutenant of Police	Thomas	Hammill	144,330.00			144,330.00
			<b>2020</b>		<b>Longevity</b>	<b>2020 Total</b>
<b>Title</b>	<b>Name</b>		<b>Base</b>	<b>%</b>	<b>Amount</b>	<b>Salary</b>
Lieutenant of Police	John	Sachau Jr.	140,085.00			140,085.00
Sergeant of Police	Jason	Culver	128,366.00			128,366.00
Sergeant of Police	Theodore	Haas	128,659.00			128,659.00
Sergeant of Police	Ilan	Lancry	128,488.00			128,488.00
Sergeant of Police	Derek	Wenskoski	128,571.00			128,571.00
Police Officer	Sean	Bibby	77,328.00			77,328.00
Police Officer	Matthew	Buttermark	44,375.00			44,375.00
Police Officer	Caitlyn	Dean	44,375.00			44,375.00
Police Officer	Christopher	DeCosta	83,919.00			83,919.00
Police Officer	Brian	Fitzgerald	64,148.00			64,148.00
Police Officer	Sean	Garley	115,319.00			115,319.00
Police Officer	Kevin	Garrity	115,319.00			115,319.00
Police Officer	Alaina	Giles	90,510.00			90,510.00
Police Officer	Mohab	Hannout	115,319.00			115,319.00
Police Officer	Sean	McGraw	115,319.00			115,319.00
Police Officer	Louis	Middleton	36,057.00			36,057.00
Police Officer	Donald	Newton	119,631.00			119,631.00
Police Officer	Joseph	Olarra, Jr.	64,148.00			64,148.00
Police Officer	Brian	O'Mara	115,319.00			115,319.00
Police Officer	Adalberto	Pacheco	57,557.00			57,557.00
Police Officer	Gaetano	Palumbo	91,510.00			90,510.00
Police Officer	Michael	Puchacz	44,375.00			44,375.00
Police Officer	Kevin	Shiffner	90,510.00			90,510.00
Police Officer	David	Soden	115,319.00			115,319.00
BE IT FURTHER RESOLVED by the Borough Council of the Borough of Highland Park						
following are the names of the officers and employees of the Borough of Highland Park whose salaries						
are on an hourly basis:						
			<b>2020</b>		<b>Longevity</b>	<b>2020 Total</b>
<b>Title</b>	<b>Name</b>		<b>Hourly Rate</b>	<b>%</b>	<b>Amount</b>	<b>Hourly Rate</b>
Community Service Receptionist	Maria	Austin	15.64			15.64
Community Service Receptionist	Symone	Banks	15.64			15.64

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Recreation Assistant	Dvir	Ravee	16.86			16.86
Receptionist	Leila	Guzman	12.24			12.24
Instructor	Donna	Fricke	36.37			36.37
Instructor	Beverly	Spool	37.14			37.14
Seasonal Recreation	Nigel	Bailey	11.00			11.00
Seasonal Recreation	Michael	Cederbaim	11.00			11.00
			<b>2020</b>	<b>Longevity</b>		<b>2020 Total</b>
<b>Title</b>	<b>Name</b>		<b>Hourly Rate</b>	<b>%</b>	<b>Amount</b>	<b>Hourly Rate</b>
Seasonal Recreation	Sapir	Filhartt	11.00			11.00
Seasonal Recreation	Benjamin	Goodish	11.00			11.00
Seasonal Recreation	Myles	Herzog	11.00			11.00
Seasonal Recreation	Leah	Kaper-Dale	11.00			11.00
Seasonal Recreation	Sena	Kaper-Dale	11.00			11.00
Seasonal Recreation	Rimervi	Mendez-Vasquez	11.00			11.00
Seasonal Recreation	Janiya	Mitchell	11.00			11.00
Seasonal Recreation	Curtis	Morris	11.00			11.00
Seasonal Recreation	Faizon	Morris	11.00			11.00
Seasonal Recreation	Eliam	Nagel	11.00			11.00
Seasonal Recreation	Tyler	Trinh	11.00			11.00
Seasonal Recreation	Kathie	Volpert	11.00			11.00
Clean Communities	Xavier	Hudgins	11.00			11.00
Driver	James	Coleman	34.52			34.52
Driver	Edward	Corson	34.52			34.52
Driver	Robert	Cahill	33.71			33.71
Driver	Michael	Milan	33.71			33.71
Driver	Jeffrey	Reap	27.60			27.60
Equipment Operator	Thomas	Kohler	35.35			35.35
Senior Laborer	Frederick	Long	22.94			22.94
Senior Laborer	James	Webb Sr.	22.94			22.94
Senior Laborer	Antonio	Avila	20.01			20.01
Maintenance/Custodian	Ronald	Rowe	21.21			21.21
Mechanic	Robert	West	36.16			36.16
Master Laborer	Mark	Rohan	27.97			27.97
Master Laborer	Dennis	Chekenian	25.26			25.26
Master Laborer	John	Geoghan	25.96			25.96
Master Laborer	Rudolph	Rohan	27.29			27.29
W&S Crew Leader	Jose	Gonzalez	33.71			33.71
Sr. W&S Maintenance	David	Baldwin	22.94			22.94
On-Call Firefighter	Andrew	Berardo	20.94			20.94
On-Call Firefighter	Christopher	Inzano	20.94			20.94
On-Call Firefighter	Michael	Kersey	20.94			20.94
On-Call Firefighter	Hector	Malave	20.94			20.94
On-Call Firefighter	Derek	Merrill	20.94			20.94
On-Call Firefighter	Kevin	Meehan	20.94			20.94
On-Call Firefighter	Jeffrey	Morris	20.94			20.94
On-Call Firefighter	Lester	Rosenhouse	20.94			20.94
On-Call Firefighter	Norman	Shamy	20.94			20.94
On-Call Firefighter	Lawrence	Thiel Jr	20.94			20.94
On-Call Firefighter	Douglas	Watt	20.94			20.94
On-Call Firefighter	Christopher	Ziobro	20.94			20.94
Desk Assistant	Grace	Gasteluz	12.91			12.91
Part-Time Librarian	Carla	Herniter	31.42			31.42
Part-Time Librarian	Jennifer	Larsen	31.42			31.42
Part-Time Librarian	Abby	Kalan	31.42			31.42
Librarian	Flora Ann	Fuchter	30.80			30.80
Desk Assistant	Adam	Padavano	12.91			12.91
Desk Assistant	Coleen	Au	12.91			12.91
Library Assistant	Maria	Beck	17.12			17.12
Library Page	Joseph	Diez	11.00			11.00

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Library Page	David	Diez	11.00		11.00
Library Page	Tianqi	Li	11.00		11.00
Library Page	Eleanor	Johnsen	11.00		11.00
Library Page	Talia Rose	Lapidus	11.00		11.00
Library Page	Finegan	Girvan	11.00		11.00
Special Law Enforcement Officer II	James	Feaster	27.06		27.06
Public Safety Telecommunicator	Neena	Altomonte	22.01		22.01

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Director forthwith.

The following resolution, introduced by the Finance Committee, was duly adopted as above.  
No.1-20-15

WHEREAS, situations develop that require the appointment of special counsel to the Borough's Zoning Board of Adjustment and Planning Board; and

WHEREAS, the need for special counsel cannot always be anticipated and accordingly cannot be included in the budgets of the Borough and of the Boards; and

WHEREAS, while the Governing Body recognizes the independent authority of its local boards, efficient and financially responsible local government needs and requires the cooperation of and communication by and between the local boards and the Governing Body;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that prior to any local board of the Borough entering into an agreement for special counsel where the monetary amount exceeds that appropriated to the local board by the Governing Body, the Governing Body shall be notified of the following:

- (a) The reason said appointment is necessary;
- (b) The name of the special counsel;
- (c) The hourly rate to be received by the special counsel;
- (d) An anticipated budget for the services to be rendered by the special counsel;

and

BE IT FURTHER RESOLVED that no agreements for special counsel shall be entered into, until such time as the Governing Body has had an opportunity to review the requested information and approve the funds necessary to compensate special counsel; and

BE IT FURTHER RESOLVED that the Governing Body requests that, whenever possible, agendas be prepared so that matters requiring the attendance of both the appointed board attorney and the special counsel are not heard on the same evening; and

BE IT FURTHER RESOLVED that no compensation shall be paid to a board attorney who does not attend either a regular or special meeting of the board to which he or she is appointed; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the chairpersons, secretaries and attorneys of the Boards, and to the Borough's Finance Director.

Mayor Brill Mittler appointed the following to serve as Professionals for 2020:

<u>NAME</u>	<u>POSITION</u>
Edwin Schmierer, Esq.	Borough Attorney
Martin Allen, Esq.	Tax Appeal Attorney
Arthur Thibault, Esq.	Labor Attorney
Robert Janzekovich	Borough Prosecutor
Roselli & Roselli	Public Defender
Wilentz, Goldman & Spitzer	Bond Counsel
David J. Samuel	Borough Engineer
Gerard Stankiewicz	Borough Auditor
James Constantine	Borough Planner
Jeffrey Surenian	Special COAH Attorney
Phillip Caton	Special Planner
Joseph Baumann	Special Redevelopment Counsel
David Balken	Risk Manager

On motion made by Councilwoman Foster-Dublin, seconded by Councilwoman Welkovits, the above appointments were confirmed by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hale, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

Mayor Brill Mittler appointed the following to serve with terms to expire December 31, 2020:

<u>NAME</u>	<u>POSITION</u>
Linda Simmons	Deputy Court Administrator
Jennifer Santiago	Deputy Borough Clerk
Scott Brescher	ADA Coordinator
Philip George	Council Rep., Library Board of Trustees
Gregory Fehrenbach	Qualified Purchasing Agent

On motion made by Councilwoman Foster-Dublin, seconded by Councilman Fine, the above appointments were confirmed by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hale, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

Abstained: None.

Mayor Brill Mittler appointed the following to serve for term to expire August 1, 2022:

<u>NAME</u>	<u>COMMITTEE</u>
Pandora Scooter	Arts Commission

ORGANIZATION MEETING – JANUARY 7, 2020

Mayor Brill Mittler appointed the following to serve for terms to expire January 1, 2023:

<u>NAME</u>	<u>COMMITTEE</u>
Laurel Kornfeld	Board of Health
Jesse Crosson	Board of Health

Mayor Brill Mittler appointed the following to serve with terms to expire December 31, 2020:

<u>NAME</u>	<u>COMMITTEE</u>
Susan Welkovits	CDBG Advisory Committee
Edward Prince	CDBG Advisory Committee
Sheila Highsmith	CDBG Advisory Committee
Deborah Morgan	CDBG Advisory Committee

Mayor Brill Mittler appointed the following to serve for terms to expire March 2, 2023:

<u>NAME</u>	<u>COMMITTEE</u>
Diane Feldman	Commission for Universal Access
Tara Canavera	Commission for Universal Access

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2020:

<u>NAME</u>	<u>COMMITTEE</u>
Joanna Joseph	Community Emergency Response Team
Elissa Kaplan	Community Emergency Response Team
Pamala Plastock	Community Emergency Response Team
Brian Douches	Community Emergency Response Team
Roberto Munoz	Community Emergency Response Team
Shari Larsen	Community Emergency Response Team
Paul Scharf	Community Emergency Response Team
Susan Winter	Community Emergency Response Team
David Larsen	Community Emergency Response Team
Bruce Nadler	Community Emergency Response Team
Ann-Sheryl White	Community Emergency Response Team
Nancy Wolf	Community Emergency Response Team
Rodolfo Juliani	Community Emergency Response Team

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2020:

<u>NAME</u>	<u>COMMITTEE</u>
Janice Ballou	Community Food Pantry
Monica Day	Community Food Pantry
Andrea Greenberg-Horowitz	Community Food Pantry
Susan Powell	Community Food Pantry
Laurel Kornfeld	Community Food Pantry
Lynne Platt	Community Food Pantry
Susan MacKinnon	Community Food Pantry
Deborah Convery	Community Food Pantry
Bruce Bush	Community Food Pantry
Evelyn Sedehi	Community Food Pantry
Nancy Lord	Community Food Pantry
Craige Ambroch	Community Food Pantry
Miriam Lefkowitz, Alt.	Community Food Pantry
Kathi Lombardi, Alt.	Community Food Pantry

Mayor Brill Mittler appointed the following to serve for terms to expire April 1, 2023:

<u>NAME</u>	<u>COMMITTEE</u>
Leila Guzman	Council on Aging
Lila Frost	Council on Aging
Ramona Rosas	Council on Aging
Ah Lok, Alt. #1	Council on Aging

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2020:

<u>NAME</u>	<u>COMMITTEE</u>
Thomas Hammill, Police Dept. Rep.	Emergency Management Council
Linda Hoefele	Emergency Management Council
Teri Jover	Emergency Management Council
Michael Wieczorkiewicz	Emergency Management Council
Scott Brescher	Emergency Management Council
Nancy Wolf	Emergency Management Council

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2020:

<u>NAME</u>	<u>COMMITTEE</u>
Leann Cosley Richardson	Employee Safety Committee
Rick Abrams	Employee Safety Committee
Michael Wieczorkiewicz	Employee Safety Committee
Robert Cahill	Employee Safety Committee
Renee George	Employee Safety Committee
Jay Littman	Employee Safety Committee
Brian O'Mara	Employee Safety Committee
Kim McGraw	Employee Safety Committee
Nicole Huff	Employee Safety Committee



ORGANIZATION MEETING – JANUARY 7, 2020

Mayor Brill Mittler appointed the following to serve for terms to expire January 1, 2025:

<u>NAME</u>	<u>COMMITTEE</u>
Fred Cole	Ethics Board
Paul Ambos	Ethics Board

Mayor Brill Mittler appointed the following to serve for terms to expire April 20, 2023:

<u>NAME</u>	<u>COMMITTEE</u>
Michele Racioppi	Historical Commission
Ana Pairet	Historical Commission

Mayor Brill Mittler appointed the following to serve for terms to expire April 20, 2022:

<u>NAME</u>	<u>COMMITTEE</u>
Tom Glynn	Historical Commission

Mayor Brill Mittler appointed the following to serve for terms to expire April 20, 2021:

<u>NAME</u>	<u>COMMITTEE</u>
Jeremy Gross	Historical Commission
John Beetham	Historical Commission
Bernice Bernstein	Historical Commission
Donald Beetham	Historical Commission

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2020:

<u>NAME</u>	<u>COMMITTEE</u>
Monica Jackson	HP Gives a Hoot Committee
Sylvia Hove	HP Gives a Hoot Committee
Michael Buchman	HP Gives a Hoot Committee
Joyce Orenstein	HP Gives a Hoot Committee
Eva Love	HP Gives a Hoot Committee
Evelyn Sedehi	HP Gives a Hoot Committee
H. James Polos	HP Gives a Hoot Committee
Marilyn Pruce	HP Gives a Hoot Committee

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2024:

<u>NAME</u>	<u>COMMITTEE</u>
Roberta Kressel	Library Board of Trustees

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2020:

<u>NAME</u>	<u>COMMITTEE</u>
Cliff Lacy	Mayor's Wellness Campaign
David Seigman	Mayor's Wellness Campaign
Justin Footerman	Mayor's Wellness Campaign
Ptl. Gaetano Palumbo	Mayor's Wellness Campaign
Donald Corr	Mayor's Wellness Campaign
Michele Kornblum	Mayor's Wellness Campaign
Dr. Marc Scheiner	Mayor's Wellness Campaign

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2020:

<u>NAME</u>	<u>COMMITTEE</u>
Ptl. Brian O'Mara	Municipal Alliance
Elizabeth Asamoah	Municipal Alliance
Austin Morreale	Municipal Alliance
Lara Arp	Municipal Alliance
Ashton Burrell	Municipal Alliance
Leann Cosley-Richardson	Municipal Alliance
Rev. Seth Kaper-Dale	Municipal Alliance
Irene Marx	Municipal Alliance
Wendy Yang	Municipal Alliance
Kimberly McGraw	Municipal Alliance

Mayor Brill Mittler appointed the following to serve for terms to expire May 1, 2022:

<u>NAME</u>	<u>COMMITTEE</u>
Laurel Kornfeld	Public Information Commission
Mason Resnick	Public Information Commission
Abby Stern Cardinale	Public Information Commission

Mayor Brill Mittler appointed the following to serve for terms to expire May 1, 2021:

<u>NAME</u>	<u>COMMITTEE</u>
Shelee Saal	Public Information Commission

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2020:

<u>NAME</u>	<u>COMMITTEE</u>
Micky Landis	Recreation Advisory Committee
Debbie Hehir	Recreation Advisory Committee
Kenneth Haskins	Recreation Advisory Committee
Kathie Pace	Recreation Advisory Committee
Jay Weinberg	Recreation Advisory Committee
Tara Canavera	Recreation Advisory Committee
Nick Kambitsis	Recreation Advisory Committee
Shawn Harrison	Recreation Advisory Committee

ORGANIZATION MEETING – JANUARY 7, 2020

Andrea Alexander  
Yudi Davis  
Alex Duncan

Recreation Advisory Committee  
Recreation Advisory Committee  
Recreation Advisory Committee

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2020:

<u>NAME</u>	<u>COMMITTEE</u>
Wolfram Hoefler	Rehab. & Redevelopment Screening Comm.
Judy Richman	Rehab. & Redevelopment Screening Comm.
Robert Fechter	Rehab. & Redevelopment Screening Comm.
Randall Solomon	Rehab. & Redevelopment Screening Comm.
Kim Hammond	Rehab. & Redevelopment Screening Comm.
Rebecca Hersh	Rehab. & Redevelopment Screening Comm.
James Nichols	Rehab. & Redevelopment Screening Comm.

Mayor Brill Mittler appointed the following to serve for terms to expire January 1, 2023:

<u>NAME</u>	<u>COMMITTEE</u>
Colleen McKay-Wharton	Safe Walking & Cycling Committee
Ben Arenger	Safe Walking & Cycling Committee
Tracey Maiden	Safe Walking & Cycling Committee
Andy Lan	Safe Walking & Cycling Committee

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2020

<u>NAME</u>	<u>COMMITTEE</u>
Roseanne Baruh	Shade Tree Advisory Committee
Karen Swaine	Shade Tree Advisory Committee
Aileen Coffey	Shade Tree Advisory Committee
Roseann Cala	Shade Tree Advisory Committee
Belinda Beetham	Shade Tree Advisory Committee
Mary Denver	Shade Tree Advisory Committee
Mary Ann Allard	Shade Tree Advisory Committee
Christine Best	Shade Tree Advisory Committee
Carol Avelsgaard	Shade Tree Advisory Committee
Joshua Best	Shade Tree Advisory Committee
Marian Sackrowitz	Shade Tree Advisory Committee
Paul Sauers	Shade Tree Advisory Committee

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2020:

<u>NAME</u>	<u>COMMITTEE</u>
Tina Weishaus	Sustainable Highland Park
Allan Williams	Sustainable Highland Park
Hagit Mano	Sustainable Highland Park
Irene Riegner	Sustainable Highland Park
Irene Chan Marx	Sustainable Highland Park
Wendy Rosen	Sustainable Highland Park
Paul Sauers	Sustainable Highland Park
Olivia Park	Sustainable Highland Park
Joyce Mo	Sustainable Highland Park

On motion made by Councilman Fine, seconded by Councilman Hale, the above appointments were confirmed by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hale, Kim Chohan, Welkovits.

Opposed: None.

Absent: None.

Mayor Brill Mittler appointed the following to serve for terms to expire April 1, 2023:

<u>NAME</u>	<u>COMMITTEE</u>
Michael Rosenberg	Environmental Commission
Laurel Kornfeld	Environmental Commission
Steve Barnes	Environmental Commission

Mayor Brill Mittler appointed Scott Brescher to serve as the Borough Official Member of the Planning Board for a term to expire January 1, 2021.

Mayor Brill Mittler appointed Padraic Millet to serve as the Mayor's Designee on the Planning Board for a term to expire December 31, 2020.

Mayor Brill Mittler appointed Ronald Wong to serve as the Mayor's Alternate on the Library Board of Trustees for a term to expire December 31, 2020.

NO CONFIRMATION NECESSARY

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilwoman Welkovits, seconded by Councilman George, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

Abstained: Councilperson Hale.

ORGANIZATION MEETING – JANUARY 7, 2020

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Councilperson Matthew Hale be and is hereby appointed as Council member of the Planning Board for a term expiring December 31, 2020.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilwoman Foster-Dublin, seconded by Councilman George, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hale, Kim-Chohan.  
 Opposed: None.  
 Absent: None.  
 Abstained: Councilperson Welkovits.

No. 1-20-17

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Councilperson Susan Welkovits shall be and is hereby appointed to represent the Highland Park Governing Body as a member of the Middlesex County Housing and Community Development Committee for a term expiring December 31, 2020.

The following resolution, introduced by the Finance Committee, was duly adopted on motion made by Councilman George, seconded by Councilwoman Foster-Dublin, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hale, Kim-Chohan, Welkovits.  
 Opposed: None.  
 Absent: None.

No. 1-20-18

WHEREAS, Section 19 of the Local Budget Law, NJSA 40A:4-19, provides that where contracts, commitments or payments are to be made prior to the final adoption of the 2020 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and the time therein provided, and

WHEREAS, the date of the adoption of this resolution is within the first thirty days of January, 2020; and

WHEREAS, 26.25 percent of the total appropriation in the 2019 General Operating and Water and Sewer Budgets exclusive of any appropriations made for debt service, capital improvement fund and public assistance is the sum of Three Million, Eight Hundred Ninety-Four Thousand, Seven Hundred Seventy Dollars and Thirty-One Cents (\$3,894,770.31); and

WHEREAS, the Temporary Operating and Water and Sewer Budgets for 2020, excluding any appropriations made for debt service, capital improvement fund and public assistance is Four Million, Eight Hundred Forty-One Thousand, Nine Hundred Seventy-Three Dollars (\$4,841,973.00); and

WHEREAS, the 2020 Temporary Operating and Water and Sewer Budgets inclusive of debt service, capital improvement fund and public assistance is the sum of Six Million, Five Hundred Twenty-Eight Thousand, Four Hundred Ninety-Six Dollars (\$6,528,496.00);

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the attached temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer of the Borough.

**2020 Temporary Operating Budget**

DESCRIPTION	ACCOUNT NUMBER	2020 TEMPORARY BUDGET
<b>GENERAL GOVERNMENT FUNCTIONS</b>		
<b>BOROUGH ADMINISTRATION</b>		
Salaries & Wages	20-100-1	47,182.00
Other Expenses	20-100-2	6,234.00
<b>MAYOR &amp; COUNCIL</b>		
Salaries & Wages	20-110-1	8,672.00
Other Expenses	20-110-2	2,494.00
<b>MUNICIPAL CLERK</b>		
Salaries & Wages	20-120-1	41,428.00
Other Expenses	20-120-2	6,923.00
<b>FINANCIAL ADMINISTRATION</b>		
Salaries & Wages	20-130-1	10,290.00
Other Expenses	20-130-2	35,359.00
<b>ANNUAL AUDIT</b>		
Other Expenses	20-135-2	7,088.00
<b>TAX COLLECTION</b>		
Salaries & Wages	20-145-1	19,848.00
Other Expenses	20-145-2	4,305.00
<b>TAX ASSESSMENT</b>		
Salaries & Wages	20-150-1	14,677.00
Other Expenses	20-150-2	6,609.00
<b>LEGAL SERVICES</b>		
Other Expenses	20-155-2	91,875.00
<b>ENGINEERING &amp; PLANNING</b>		
Other Expenses	20-165-2	5,250.00
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>		
Salaries & Wages	20-170-1	1,874.00

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Other Expenses	20-170-2	27,563.00
<b>INFORMATION TECHNOLOGY</b>		
Other Expenses	20-140-2	28,744.00
<b>CENTRAL SERVICES</b>		
Other Expenses	20-316-2	22,181.00
<b>LAND USE ADMINISTRATION</b>		
<b>PLANNING BOARD</b>		
Salaries & Wages	21-180-1	1,874.00
Other Expenses	21-180-2	13,164.00
<b>ZONING BOARD OF ADJUSTMENT</b>		
Salaries & Wages	21-185-1	5,437.00
Other Expenses	21-185-2	3,189.00
<b>HUMAN RIGHTS COMMISSION</b>		
Other Expenses	21-195-2	525.00
<b>INSURANCE</b>		
<b>GENERAL LIABILITY/WORKERS COMPENSATION</b>		
Other Expenses	23-211-2	98,851.00
<b>EMPLOYEE GROUP HEALTH</b>		
Other Expenses	23-220-2	343,365.00
<b>PUBLIC SAFETY FUNCTIONS</b>		
<b>POLICE</b>		
Salaries & Wages	25-240-1	923,566.00
Other Expenses	25-240-2	55,633.00
<b>POLICE DISPATCH/911</b>		
Salaries & Wages	25-250-1	62,664.00
Other Expenses	25-250-2	1,181.00
<b>OFFICE OF EMERGENCY MANAGEMENT</b>		
Other Expenses	25-252-2	6,956.00
<b>FIRST AID CONTRIBUTION</b>		
Other Expenses	25-260-2	3,937.00
<b>FIRE</b>		
Salaries & Wages	25-265-1	61,595.00
Other Expenses	25-265-2	19,144.00
<b>LOSAP</b>		
Other Expenses	25-265-2	4,331.00
<b>MUNICIPAL PROSECUTOR</b>		
Other Expenses	25-275-2	9,188.00
<b>PUBLIC WORKS FUNCTIONS</b>		
<b>STREETS &amp; ROADS</b>		
Salaries & Wages	26-290-1	299,144.00
Other Expenses	26-290-2	31,684.00
<b>APARTMENT COLLECTION</b>		
Other Expenses	26-305-2	59,063.00
<b>PUBLIC BUILDINGS &amp; GROUNDS</b>		
Salaries & Wages	26-310-1	11,810.00
Other Expenses	26-310-2	44,887.00
<b>MOTOR POOL</b>		
Salaries & Wages	26-315-1	20,138.00
Other Expenses	26-315-2	36,487.00
<b>HEALTH &amp; HUMAN SERVICES FUNCTIONS</b>		
<b>BOARD OF HEALTH</b>		
Other Expenses	27-330-2	525.00
<b>ENVIRONMENTAL COMMISSION</b>		
Other Expenses	27-335-2	275.00
<b>COMMISSION ON IMMIGRANT &amp; REFUGEE AFFAIRS</b>		
Other Expenses	27-336-2	263.00
<b>SAFE WALKING &amp; CYCLING COMMITTEE</b>		
Other Expenses	27-337-2	1,313.00
<b>SUSTAINABLE HIGHLAND PARK</b>		
Other Expenses	27-338-2	302.00
<b>HISTORICAL COMMISSION</b>		

ORGANIZATION MEETING – JANUARY 7, 2020

Other Expenses	27-339-2	263.00
<b>PARKS &amp; RECREATION FUNCTIONS</b>		
<b>COMMUNITY SERVICES - RECREATION</b>		
Salaries & Wages	28-370-1	18,617.00
Other Expenses	28-370-2	4,331.00
<b>COMMUNITY SERVICES - AGING</b>		
Salaries & Wages	28-371-1	53,538.00
Other Expenses	28-371-2	7,666.00
<b>ARTS COMMISSION</b>		
Other Expenses	28-374-2	525.00
<b>SHADE TREE ADVISORY COMMITTEE</b>		
Other Expenses	28-375-2	302.00
<b>TEEN CENTER</b>		
Salaries & Wages	28-373-1	18,353.00
Other Expenses	28-373-2	
<b>UTILITY EXPENSES &amp; BULK PURCHASING</b>		
<b>ELECTRICITY</b>		
Other Expenses	31-430-2	28,875.00
<b>STREET LIGHTING</b>		
Other Expenses	31-435-2	44,625.00
<b>TELEPHONE</b>		
Other Expenses	31-440-2	13,650.00
<b>FUEL OIL/GASOLINE/NATURAL GAS</b>		
Other Expenses	31-460-2	26,250.00
<b>SANITARY LANFILL</b>		
Other Expenses	32-465-2	83,763.00
<b>UNIFORM CONSTRUCTION CODE</b>		
Salaries & Wages	22-195-1	89,951.00
Other Expenses	22-195-2	3,504.00
<b>UNCLASSIFIED</b>		
<b>CABLE TELEVISION</b>		
Other Expenses	30-411-2	2,625.00
<b>ACCUMULATED SICK LEAVE</b>		
Salaries & Wages	30-415-1	21,000.00
<b>COMMUNICATIONS</b>		
Salaries & Wages	20-105-1	27,738.00
Other Expenses	20-105-2	6,085.00
<b>MUNICIPAL COURT FUNCTIONS</b>		
<b>MUNICIPAL COURT</b>		
Salaries & Wages	43-490-1	47,256.00
Other Expenses	43-490-2	3,321.00
<b>PUBLIC DEFENDER</b>		
Other Expenses	43-495-2	1,575.00
<b>LIBRARY</b>		
Salaries & Wages	29-390-1	172,334.00
Other Expenses	29-390-2	92,475.00
<b>INTERLOCAL MUNICIPAL SERVICE AGREEMENTS</b>		
<b>COUNTY HEALTH SERVICES</b>		
Other Expenses	42-401-2	11,898.00
<b>M.C.I.A. RECYCLING</b>		
Other Expenses	42-402-2	2,827.00
<b>ANIMAL CONTROL SERVICES</b>		
Other Expenses	27-340-2	4,095.00
<b>PUBLIC AND PRIVATE PROGRAMS</b>		
NJDEP Radon Awareness	41-724-2	
<b>STATUTORY EXPENDITURES</b>		
<b>SOCIAL SECURITY SYSTEM</b>		
Other Expenses	36-472-2	86,431.00
<b>UNEMPLOYMENT COMPENSATION INSURANCE</b>		

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Other Expenses	23-225	7,875.00
<b>PUBLIC EMPLOYEES RETIREMENT SYSTEM</b>		
Other Expenses	36-471-2	134,707.00
<b>POLICE AND FIREMAN'S RETIREMENT SYSTEM</b>		
Other Expenses	36-475-2	216,536.00
	<b>SUBTOTAL</b>	<b>3,739,078.00</b>
<b>DEBT SERVICE</b>		
<b>BOND PRINCIPAL</b>		
Other Expenses	45-920-2	625,000.00
<b>INTEREST ON BONDS</b>		
Other Expenses	45-930-2	242,369.00
<b>M.C.I.A. LEASE/LOAN</b>		
Other Expenses	45-950-2	291,704.00
<b>DBIZ LOAN</b>		
Other Expenses	45-925-2	-
	<b>SUBTOTAL</b>	<b>1,159,073.00</b>

<b>GRAND TOTAL</b>	<b>4,898,151.00</b>
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**2020 Temporary Water and Sewer Budget**

DESCRIPTION	2020 TEMPORARY BUDGET
<b>OPERATING</b>	
Salaries & Wages	63,233.00
Other Expenses	650,689.00
Middlesex County Utilities Authority	388,973.00
<b>STATUTORY EXPENDITURES</b>	
Public Employee Retirement System	-
Social Security System	-
<b>DEFERRED CHARGES</b>	
Overexpenditure Budget Appropriation	-
	<b>SUBTOTAL 1,102,895.00</b>
<b>DEBT SERVICE</b>	
Payment of Bond Principal	460,000.00
Interest on Bonds	67,450.00

<b>SUBTOTAL</b>	<b>527,450.00</b>
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<b>GRAND TOTAL</b>	<b>1,630,345.00</b>
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Mayor Brill Mittler opened the meeting for public discussion and called upon all those wishing to speak to identify themselves.

Herb Gross, Adelaide Gardens, asked that more concern be expressed by the Governing Body for the men and women who fight to protect our freedom.

No one else appearing to be heard, Mayor Brill Mittler closed the public discussion.

There being no further business, on motion made by Councilman George, seconded by Councilwoman Kim-Chohan, and carried by affirmative voice vote of all Councilpersons present, the meeting adjourned at 7:50 PM.

Respectfully submitted,

Joan Hullings  
Borough Clerk