



Minutes

HP Gives a Hoot Committee Meeting

8/11/20 7-8pm Held over zoom conferencing

Meeting called by Michael Buchman, Chair

Type of meeting Regular Meeting

Michael Buchman, Marilyn Pruce, Scott Brustein, and Christina Espirito

Attendees

Minutes

1. Meeting was called to order at 7:17 PM. All participants were on a face to face zoom call because of the need for physical distancing due to the Covid-19 situation.
2. Minutes were not available from last meeting.
3. Finance Report: (copied from Agenda)

	7/14/2020	8/11/2020
Current Total Balance of the account:	25,560.78	25,704.00
Remaining Balance of the Fire Relief Fund*	5,321.00	5,321.00
Anticipated Summer Camp (20 campers) for 2020**	6400	6400
Anticipated Global Grace costs -12/31/20***	1200	1200
Adjustment removing credited Mayor's Event (suspended) donation	3000	3000
Available Gives a Hoot Fund:	9,639.78	9,783.00
*Using the Fire Fund	14,960.78	15,104.00
**Excluding Summer Camp	16,039.78	16,183.00
***Excluding Global Grace	10,839.78	10,983.00

- The current total balance reflects anticipated donation from the Mayor's event, new donations, less reimbursed expenses for the Teen Center grocery distribution.
 - We budgeted for 20 free camp scholarships. People were contacted by email or phone message 3 times. So far only 13 have registered. Monica is in touch with Andrea Baay for a final count.s
 - *Asterisked balances show available funds if we used the excluded amounts indicated.
4. Teen Center Food Distribution.
- Our drivers keep up the flow from McFoods weekly. Thanks to Bill Winfrey, Scott Brustein, John Marron, and Derrick Gamble.
 - Ashton and volunteers continue Tuesday 10 AM grocery bag distribution
 - Mike has supplied groceries purchased online and directly from Costco in-store.
- Amazon reorders are automatic. Projected expenditures :

Date Ordered	Item	#/pack	pack s	Unit s	Pack Cost	Extensio n	total
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Every 2 wks	starkist chnk lite 5oz	48	2	96	39.52	79.04	
Every 2 wks	skippy PB 16.3 oz	12	4	48	20.75	83.00	
Every 2 wks	kirk Chicken 12.5oz	6	12	72	9.89	118.68	
2 wk total							280.72
1 wk total							140.36

5. Community Food Pantry of HP
 - FP will continue to provide Hoot with extra food when available. Scott Brustein picked up an allocation today.
6. Community Food Pantry of New Jersey—exploration.
 - a. Mike and Evelyn met with Ashton and John Wenz to discuss tracking our performance. Ashton and John are certain that any listing of names would compromise confidentiality, and they will not do that. However, they are happy to report the number served each week and provide a photo of the contents of a typical bag.
 - b. Frank Prado of the CFBNJ reached out to Mike to discuss becoming a partner in the fall.
 - i. We can qualify for non-USDA food by providing evidence that Ashton is willing to provide,
 - ii. We must be a 501c3, however. Mike has written to Jane Brady, Chair of McFoods’ umbrella organization about coming under their umbrella. Looking for a volunteer to follow up.
7. Tracking our food distribution. Mike is preparing a log of McFoods deliveries and estimated clients served. Marilyn will maintain that log.
8. Thanking our donors: The Mayor sends thank you letters to all donors. The Borough accounting office no longer lists these individually. Monica can send us copies of the thank you letters and the old donor list. Scott will update this list as the letters come in. Discussion of the benefit of thanking our donors with a personal note or phone call. Note or e-mail seemed preferred.
9. Christina, PTO President from Bartle School, is willing to help connect HP Gives a Hoot to the families in need in their school community. The Nurse, who knows who they are, could share a flyer with the food resources in town with them. If there was interest, we talked about making deliveries directly to Bartle School for particular families in need. Christina also made the request for help with school back packs and materials. Mike will check with the Highland Park Conservative Temple as they have had a drive in the past and/or use Hoot money to ehlp.
10. Next HP Gives a Hoot meeting will be on September 8th. We will be holding that in a video format, on Zoom.
9. Meeting was adjourned at 8:00 PM.

Action Item	Who	Due	Status
After the crisis: Apply for Stop and Shop grant	Mike/Marilyn		



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Contact Irving PTO chairs about family needs			
Deliver McFoods and groceries to Teen Center	Marilyn, Scott, John, Bill		
Get Food Pantry flyers for distribution at Teen Center	Evelyn, Monica		
Follow up with Ashton to get number of packages distributed	Mike		
Continue weekly purchases of additional protein foods	Mike		
Send flyer to Christina to share with Bartle Follow up with Nurse and appropriate staff at Bartle about contacting families in need	Mike Christina		
Check with Conservative Temple about school supplies drive	Mike		
Maintain a log of packages distributed Maintain list of donors and send thank yous	Marilyn Scott		

Respectfully submitted,

Marilyn Pruce
Secretary