



Minutes

HP Gives a Hoot Committee Meeting

2/9/21 **7:30** **Held over zoom conferencing**

Meeting called by **Michael Buchman, Chair**

Type of meeting **Regular Meeting**

Attendees **Michael Buchman, Marilyn Pruce, Evelyn Sedehi, Tara Canavera**

Minutes

1. Meeting was called to order at 7:31 PM. All participants were on a zoom call because of the need for physical distancing due to the Covid-19 situation.
2. Update on 501c3 status since last agenda. After various discussions with the Borough and the HP Food Pantry, it is looking like the difficulty of the process may stop us from pursuing it.
3. Food distribution is running smoothly, except for the snow. No pickup from McFoods last week and today because they were closed. Monica and Ashton have arranged for regular purchases from the local Stop and Shop directly by the Borough. Monica reports January's food purchases as \$510.80. Currently, 25-30 families are being provided groceries each week. Discussion about how else we can be supporting families in need that are connected to the Teem Center.
4. Summer Camp: Monica has begun soliciting applications for Scholarships to the Boro's Summer Camp. We will award up to 20 scholarships at about \$320 each, or about \$6400. If there is a strong response to the solicitation, we will consider offering more scholarships.



Minutes

5. Finance Report:

	1/12/2021	2/9/2021
Current Total Balance of the account:	\$20,794.18	30,421.06
Remaining Balance of the Fire Relief Fund*	5,321.00	5,321.00
Anticipated Summer Camp (20 campers) for 2020**		
Anticipated Global Grace costs -12/31/20***		
Adjustment removing credited Mayor's Event (suspended) donation	3000	3000
Available Gives a Hoot Fund:	12,473.18	22,100.06
*Using the Fire Fund	17,794.18	27,421.06

- The current total balance reflects anticipated donation from the Mayor's event, new donations, less reimbursed expenses for the Teen Center grocery distribution.
- *Asterisked balance shows available funds if we used the fire fund.
- Donations have added to our balance. Projections:

Current Available Funds	22,100
Anticipated Camp scholarship cost	6,400
Anticipated food purchases (\$500x11months)	5,500
Est end of year balance without further donations	10,200



Minutes

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6. Old Business: We reviewed the list of topics covered last month and updated what still needs to be done to move forward on those topics. The Action Items listed below reflect the continued work that is needed on expanding our donor list, drafting a follow up letter to donors, finding ways to offer food support to those in need, and updating our website, Facebook page and mission statement.

7. New Business: Next HP Gives a Hoot meeting will be on 3/9/21 at 7:30pm We will be holding that in a video format, on Zoom.

8. Meeting was adjourned at 8:16 PM.

Action Item	Who	Due	Status
Share names and addresses of additional potential donors with Monica Contact Monica to determine the format needed to add names	Mike/Evelyn/others on the Committee Marilyn		
Draft Hoot update & thank you letter Share ideas with Evelyn for this letter	Evelyn Mike/Marilyn/others on the Committee		
Outreach to Business Office to see if they would share flyer with families on free & reduced lunch	Tara		
Spanish translation of updated Hoot flyer	Mike		
Get numbers of families currently using the township lunch program.	Tara, Mike		
Update our Mission Statement/website send ideas to Evelyn	Mike/Committee		

Respectfully submitted,

Marilyn Pruce
Secretary