

BOROUGH OF HIGHLAND PARK  
NO. 8-21-202

RESOLUTION AUTHORIZING THE AWARD OF AN AGREEMENT TO  
THA CONSULTING, INC. FOR PARKING CONSULTANT SERVICES

RESOLUTION: Economic Development and Planning Committee

WHEREAS, pursuant to N.J.S.A. 40A:11-3 the Borough of Highland Park may award a contract by a purchasing agent or other employee so designated by the governing body when so authorized by ordinance or resolution, as appropriate to the contracting unit, without public advertising for bids under certain circumstances as set forth in the Local Public Contracts Law, N.J.S.A 40A:11-1 et seq.(the "LPCL"); and

WHEREAS, the Borough has determined the need for the services of a parking consultant and has determined that the value of the services will exceed \$17,500.00 but will not exceed the bid threshold under the LPCL requiring competitive bid; and

WHEREAS, the Borough received proposals from Desman Design Management, THA Consulting, Inc., ("THA") and Level G Associates with respect thereto; and

WHEREAS, upon review of the proposals the Borough determined that THA's proposal is more detailed on methodology and approach; THA's experience includes more comparable communities and THA offered additional services within their proposal as a value-add to our initial scope of work including evaluation and recommendations for better communications related to parking and Traffic Demand Management (TDM) review, which includes a look at non-automotive forms of transportation that might help reduce parking demand and provide mobility alternatives; and

WHEREAS, THA's project lead, Jim Zullo, resides in the County, knows the area and the Borough first-hand and received excellent references; and

WHEREAS, the Borough desires to award a contract to THA Consulting, Inc. located at 144 Livingston Avenue, New Brunswick, New Jersey, in the amount not to exceed \$35,000.00; and

WHEREAS, THA Consulting, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that THA Consulting, Inc. has not made any reportable contributions to a political or candidate committee in the previous one year and that the contract will prohibit THA Consulting, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, adequate funds are available for the provision of these services by THA Consulting, Inc. in Account No. C-04-55-814-001 in an amount not to exceed \$35,000.00, as reflected by the Certification of Funds Available by Chief Financial Officer, show below;

NOW, THEREFORE, IT IS RESOLVED by the Borough Council of the Borough of Highland Park as follows:

1. The Mayor and Clerk are hereby authorized to execute an agreement with THA Consulting, Inc approved by redevelopment counsel.
2. The Business Disclosure Entity Certification shall be placed on file with this Resolution.
3. This Resolution shall take effect according to law.

ADOPTED: August 3, 2021

ATTEST:

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$35,000.00 ACCOUNT NO. C-04-55-814-001 P.O. NO. _____ BY:  FINANCE DIRECTOR
---

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of August, 2021.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				