

BOROUGH OF HIGHLAND PARK
REORGANIZATION MEETING
JANUARY 4, 2022 – 7:00 PM

The Borough is using the telephone meeting format in an effort to mitigate the chance of exposure to COVID-19, as a part of the Borough's ongoing effort to slow the rate of transmission and avoid overwhelming our treatment centers.

The public is invited to attend and participate by way of a call-in number and password:

<https://zoom.us/j/94293805789>

Dial-in: 1-929-205-6099

Webinar ID: 942 9380 5789

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

AGENDA

* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 920, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Clerk reports certification of election and qualifications of Councilpersons-Elect Canavera and Kim-Chohan.
2. Oath of Office and Allegiance administered to Councilperson-elect Canavera by Mayor Gayle Brill Mittler
3. Oath of Office and Allegiance administered to Councilperson-elect Kim-Chohan by Mayor Sam Joshi, Edison Township
4. Call to Order and Open Public Meetings Statement.
5. Pledge of Allegiance.

- 6. Invocation - Pastor Alicia Grey
- 7. Roll Call.
- 8. Mayor introduces newly sworn Council Members.
- 9. Resolutions Requiring a Separate Reading.

9a. 1-22-01 Resolution to adopt Rules of Order for 2022.
MOTION adopt/reject

ROLL CALL VOTE

9b. 1-22-02 Resolution to adopt Mission Statement for the Borough of Highland Park.
MOTION adopt/reject

ROLL CALL VOTE

- 10. Mayor Calls for nominations for President of Council for 2022.

Councilperson Hale nominates Councilperson George.
MOTION that nominations be closed and 2022 Council President elected by acclamation.

- 11. Resolution Requiring a Separate Reading.

11a. 1-22-03 Resolution to establish 2022 Standing Committees.
MOTION adopt/reject

ROLL CALL VOTE

- 12. Mayor's Annual State of the Borough Address.

MOTION to spread message upon minutes.

- 13. Consent Agenda Items - Resolutions.

13a. *1-22-04 Resolution to adopt schedule of meeting dates.

13b. *1-22-05 Resolution to establish garbage collection schedule.

13c. *1-22-06 Resolution to designate bank depository for the Bail and General Accounts.

13e. *1-22-07 Resolution to designate Official Newspaper(s).

13f. *1-22-08 Resolution to adopt certain rules, policies, and/or procedures for 2022.

1. Establish policy for financial reimbursement for challenged populations.
2. Adopt policy for furnishing public information.
3. Adopt policy for use of Borough owned facilities.
4. Adopt policy for Pre-Meeting Notification for Persons with Disabilities.
5. Adopt Facade Improvement Program Policy
6. Approve Facility Use Permit Requirement.
7. Adopt Policy for Maintenance of Trees in Borough Right-of-Way by Residents.

8. Authorization to permit Mayor, Borough Administrator or Engineer to sign permits and applications with State Agencies.
9. Authorization to permit Borough Administrator to administer Volunteer Tuition Credit Program.

13g. *1-22-09 Resolution to establish rules, policies and procedures concerning administrative and organization matters.

1. Require Department Heads to attend certain Budget Meetings.
2. Adopt policy for grant seeking and acceptance.
3. Adopt policy re: expenditure of municipal funds.
4. Adopt personnel policy manual and handbook.
5. Adopt policy for police weapons.
6. Adopt Exposure Control Plan.
7. Adopt policy re: interlocal services/cooperative activities with other municipalities.
8. Authorize modified work schedule for Borough Hall and Community Center.

13h. *1-22-10 Resolution to designate certain positions.

1. Designate Insurance Commissioner - Josephine "Teri" Jover.
2. Designate Alt. Insurance Commissioners Emma Von Thun and Nerea Champion.
3. Designate Assessment Search Office - Jennifer Santiago.
4. Designate Affirmative Action PACO - Jennifer Santiago.
5. Designate Recycling Coordinator & Clean Communities Coordinate - Frank Troy.

13i. *1-22-11 Resolution to adopt rules and procedures governing financial, tax and contractual matters.

1. Designate bank depositories.
2. Designate signatories on bank accounts.
3. Establish interest rate for delinquent taxes.
4. Establish petty cash funds.
5. Authorize Administrator to approve purchases up to \$8,000.
6. Authorize cash drawers for Tax Collection, Violations Bureau, Police Department, Code Enforcement and Clerk's Office.
7. Authorize Tax Collector to conduct a December tax sale for all taxes and municipal charges unpaid as of November 11, 2022.
8. Adopt Cash Management Plan for 2022.
9. Authorize Assessor to file counterclaims in certain tax appeals.
10. Authorize Assessor to file tax appeals.
11. and 12. Authorize Tax Collector to process certain tax and water/sewer refunds and delinquencies.
13. Authorize Municipal Court to accept credit card payment of Court fines.

14. Authorize Finance Department to process certain payments without signatures.
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13j. *1-22-12 Resolution to establish certain fees.

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| 1. Establish document duplication fees. |
| 2. Establish Police Service fees. |
| 3. Establish Community Service Department Activities Fees. |
| 4. Authorize administrative fee for certain refunds. |
| 5. Authorize fee for returned checks. |
| 6. Establish fee for Natural Resource Inventory, Master Plan & Land Use Ordinance. |
| 7. Authorize fees for Tax Department Services. |
| 8. Establish fees for duplicate certificate of tax sale, certificates of redemption, tax sale notice mailings, and duplicate tax bills. |
| 9. Establish fee for bid specification preparation and distribution. |
| 10. Establish fee for Earth Day Activities. |

13k. *1-22-13 Annual Salary Resolution.

13l. *1-22-14 Resolution re: Zoning Board of Adjustment and Planning Board Attorneys.

14. Mayor Appoints the Following to Serve as Professionals for 2022:

Borough Attorney	Edwin Schmierer, Esq., Mason, Griffin & Pierson PC
Tax Appeal Attorney	Martin Allen, Esq., DiFrancesco, Bateman, Coley PC
Labor Attorney	Arthur Thibault, Esq., Apruzzese, McDermott, Mastro & Murphy PC
Borough Prosecutor	Robert Janzekovich, Esq., Law Office of Robert Janzekovich LLC
Public Defender	Frederick D. Roselli, Esq., Roselli & Roselli PA
Bond Counsel	Wilentz, Goldman & Spitzer PA
Borough Engineer	David J. Samuel, CME Associates
Borough Auditor	Gerard Stankiewicz, Samuel Klein & Co.
Borough Planner	James Constantine, LRK Inc.
Special COAH Attorney	Surenian, Edwards & Nolan LLC
Special Planner	Brian Slauch, Clarke, Caton & Hintz
Special Redevelopment Counsel	Joseph Baumann, Jr., Esq., McManimon, Scotland & Baumann LLC
Risk Manager	David Balken, Balken Risk Management
MOTION TO CONFIRM	ROLL CALL VOTE

15. Mayor Appoints the Following:

Deputy Court Administrator	Linda Simons
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ADA Coordinator	Scott Brescher
Library Board of Trustees, Council Rep.	Philip George
Qualified Purchasing Agent	Lori Majeski
MOTION TO CONFIRM	ROLL CALL VOTE

16. Mayor Appoints the Following:

Arts Commission	Pernille Hemmer
	Belle Gabel
	Sonya Elefante
	Scott Brustein
	Nikki Gonzalez
Board of Adjustment	Robert Holzapfel
	Robert Roesener
	Robert Fechter, Alt. #1
	William Winfrey, Alt. #2
Board of Health	Dr. Norma Bowe
	Jeffrey Anthony, Alt. #1
CDBG Advisory Committee	Stephany Kim-Chohan
	Edward Prince
	Shelia Highsmith
	Deborah Morgan
Commission for Universal Access	Debbie Hehir
	Scott Brescher, ADA Coordinator
Community Emergency Response Team	Joanna Joseph
	Elissa Kaplan
	Pamala Plastock
	Brian Douches
	Roberto Munoz
	Paul Scharf
	Susan Winter
	Bruce Nadler
	Ann-Sheryl White
	Nancy Wolf
	Rodolfo Juliani
Community Food Pantry	Janice Ballou
	Laurel Kornfeld

	Lynne Platt
	Susan MacKinnon
	Deborah Convery
	Bruce Bush
	Evelyn Sedehi
	Nancy Lord
	Craige Ambroch
	Miriam Lefkowitz
	Kathi Lombardi, Alt.
Council on Aging	Paul Scharf
	Arlene Orlinick
	Angela Perone
Emergency Management Council	H. James Polos
	Lt. Thomas Hammill
	Sgt. Jason Culver
	Linda Hoefele
	Teri Jover
	Michael Wieczorkiewicz
	Scott Brescher
	Kathleen Smith
	Nancy Wolf
Employee Safety Committee	Jacklyn Vasquez
	Chief Rick Abrams
	Michael Wieczorkiewicz
	Edward Corson
	Emma Von Thun
	Renee George
	Brian O'Mara
	Lt. Thomas Hammill
	Kim McGraw
	Nicole Huff
	Norman Shamy
Ethics Board	Jordan Siegel
Historical Commission	Tom Glynn
	Jeremy Gross
	John Beetham
	Bernice Bernstein
	Grazina Strolia
	Donald Beetham

HP Gives a Hoot	Michael Buchman
	Derek Gamble
	Sylvia Hove
	Evelyn Sedehi
	H. James Polos
	Marilyn Pruce
	Kamara Umbaugh
Library Board of Trustees	Cassandra Oliveras-Moreno
	Amanda K. Potter
Mayor's Wellness Campaign Committee	Dr. Cliff Lacy
	Ptl. Gaetano Palumbo
	Dr. Patricia Whitley Williams
	Dr. Elliot Frank
	Dr. Keren Ebel Avery
	Dr. Bruce Fisher
	Chris Woodward
	Ashton Burrell
	Pastor Greg McLendon
	Hayden Hsiung
	Dr. Norma Bowe
	Fr. Abraham Lotha
	Josh Pruzansky
	Eric Gonzalez
Mayor's Health Commission	Brian O'Mara
	Ken Kressel
	Kate Jagers
	Nicole Huff
	Dr. Norma Bowe
	Illana Bohm
	Ruth Beyer
	Elizabeth Asamoah
Mayor's Equity Advisory Council	Franklin Moreno
	Hayden Hsiung

	Jeffrey Vardaro
	Norma Vargas, HRC Rep.
	Carolyn Timmons
	Nathalie Levine
	Kevin Dougherty
Municipal Alliance	Ptl. Brian O'Mara
	Elizabeth Asamoah
	Kim McGraw
	Austin Morreale
	Lara Arp
	Ashton Burrell
	Rev. Seth Kaper-Dale
	Irene Marx
	Wendy Yang
	Kimberly McGraw
MOTION TO CONFIRM	ROLL CALL VOTE

17. Mayor Appoints the Following:

Recreation Advisory Committee	Micky Landis
	Debbie Hehir
	Kenneth Haskins
	Kathie Pace
	Jay Weinberg
	Nick Kambitsis
	Shawn Harrison
	Andrea Alexander
	Yudi Davis
	Alex Duncan
	Ryan Potter
	Dov Fine, Stud. Mbr.
	Mark Rubin, Stud. Mbr.
Rehabilitation & Redevelopment Screening Committee	Wolfram Hoefler
	Robert Fechter
	Rebecca Hersh
	Judy Richman
	Rebecca Hand
	James Nichols
Safe Walking & Cycling Committee	Jan Verstraete

Shade Tree Advisory Committee	Roseanne Baruh
	Karen Swaine
	Aileen Coffey
	Mary Denver
	Marian Sackrowitz
	Paul Sauers
	Melanie McDermott
	Christy Van Horn
Sustainable Highland Park	Tina Weishaus
	Irene Riegner
	Irene Chan Marx
	Wendy Rosen
	Olivia Park
	Paul Sauers
	Rose DeLorenzo
	Claudia Farber
MOTION TO CONFIRM	ROLL CALL VOTE

18. Mayor Appoints the Following:

Environmental Commission	Ethan Schoolman
	Craige Ambroch
Planning Board	Scott Brescher
	Khalidra Hadhazy
	Allan Williams
	Jeffrey Perlman
	Alvin Chin, Alt. 1
	Dan Stern Cardinale, Alt. 2
Planning Board Mayor's Designee	Padraic Millet
Library Board of Trustees, Mayor's Alternate	Ronald Wong
Human Relations Commission	Hava Freidenreich
	Phyllis Pollack
NO CONFIRMATION NECESSARY	

19. Resolutions Requiring a Separate Reading.

19a. 1-22-15 Resolution to appoint Council Rep. to Planning Board - Matthew Hale.

MOTION adopt/reject

ROLL CALL VOTE

- 19b. 1-22-16 Resolution Designating Council Representative to Middlesex County CDBG Committee - Stephany Kim-Chohan.

MOTION adopt/reject

ROLL CALL VOTE

- 19c. 1-22-17 Resolution to Adopt 2022 Municipal and Water & Sewer Temporary Budgets.

MOTION adopt/reject

ROLL CALL VOTE

20. Public Discussion (15 minutes).

21. MOTION to adjourn.

22. **Next Scheduled Meeting: January 18, 2022**

BOROUGH OF HIGHLAND PARK
NO. 1-22-01

RESOLUTION TO ADOPT RULES OF ORDER FOR 2022

RESOLUTION: Council as a Whole

WHEREAS, Section 3-20 of the “Code of the Borough of Highland Park” provides that at the annual reorganization of the Borough of Highland Park Council, Rules of Order to govern all Council proceedings are to be adopted; and

WHEREAS, on March 2, 2021 the Borough Council of the Borough of Highland Park adopted amended Rules of Order for 2021; and

WHEREAS, the Borough of Highland Park Council wishes to adopt said Rules of Order for 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highland Park, Middlesex County that the Rules of Order are hereby adopted to govern the proceedings of Council during the calendar year 2022 or until said rules are further amended by the Council.

BE IT FURTHER RESOLVED that the Rules of Order hereby adopted are on file in the Office of the Borough Clerk and may be inspected during regular office hours.

ADOPTED: January 4, 2022

ATTEST:

Jennifer Santiago, BOROUGH CLERK

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January, 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 1-22-02

RESOLUTION TO ADOPT MISSION STATEMENT
FOR THE BOROUGH OF HIGHLAND PARK

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mission Statement attached to the original of this resolution and on file in the office of the Borough Clerk shall be and is hereby adopted as the Mission Statement for the Borough of Highland Park.

ADOPTED: January 4, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January, 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

BOROUGH OF HIGHLAND PARK
NO. 1-22-03

RESOLUTION TO ESTABLISH 2022 STANDING COMMITTEES

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Standing Committees of said Council for the year 2022 shall be and are hereby established as follows:

RECREATION AND ARTS	Councilpersons HERSH, Kim-Chohan, Canavera.
ECONOMIC DEVELOPMENT & PLANNING	Councilpersons HALE, Hersh, Kim-Chohan.
FINANCE	Councilpersons KIM-CHOHAN, Hale, Foster.
HEALTH & HUMAN SERVICES	Councilpersons CANAVERA, Foster, George.
PUBLIC SAFETY	Councilpersons FOSTER, George, Hale.
PUBLIC WORKS & PUBLIC UTILITIES	Councilpersons GEORGE, Canavera, Hersh.

BE IT FURTHER RESOLVED that the first Councilpersons listed above for each Committee shall serve as Chair of that Committee.

ADOPTED: January 4, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January, 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 01-22-04

RESOLUTION TO ADOPT SCHEDULE OF MEETING DATES

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following schedule of meetings for the year 2022 be and the same is hereby adopted.

BE IT FURTHER RESOLVED that copies thereof be sent to the Home News Tribune, and the Star Ledger and filed with the Borough Clerk.

SCHEDULE OF BOROUGH COUNCIL MEETINGS FOR 2022

January	4	2022 Adjourned Meeting	6:30	PM
		2022 Organization Meeting	7:00	PM
January	11	Redevelopment Entity Meeting	7:00	PM
January	18	Regular Meeting/Work Session	7:00	PM
February	1	Regular Meeting/Work Session	7:00	PM
February	8	Redevelopment Entity Meeting	7:00	PM
February	15	Regular Meeting/Work Session	7:00	PM
March	1	Regular Meeting/Work Session	7:00	PM
March	8	Redevelopment Entity Meeting	7:00	PM
March	15	Regular Meeting/Work Session	7:00	PM
April	5	Regular Meeting/Work Session	7:00	PM
April	12	Redevelopment Entity Meeting	7:00	PM
April	19	Regular Meeting/Work Session	7:00	PM
May	3	Regular Meeting/Work Session	7:00	PM
May	10	Redevelopment Entity Meeting	7:00	PM
May	17	Regular Meeting/Work Session	7:00	PM
June	14	Regular Meeting/Work Session	7:00	PM

June	21	Redevelopment Entity Meeting	7:00 PM
July	5	Regular Meeting/Work Session	7:00 PM
July	19	Redevelopment Entity Meeting	7:00 PM
August	2	Regular Meeting/Work Session	7:00 PM
August	16	Redevelopment Entity Meeting	7:00 PM
September	6	Regular Meeting/Work Session	7:00 PM
September	13	Redevelopment Entity Meeting	7:00 PM
September	20	Regular Meeting/Work Session	7:00 PM
October	19	Regular Meeting/Work Session	7:00 PM
October	25	Redevelopment Entity Meeting	7:00 PM
November	1	Regular Meeting/Work Session	7:00 PM
November	22	Regular Meeting/Work Session	7:00 PM
December	6	Regular Meeting/Work Session	7:00 PM
December	13	Redevelopment Entity Meeting	7:00 PM
December	20	Regular Meeting/Work Session	7:00 PM

All Borough Council Meetings are held in Borough Hall, 221 South 5th Avenue, unless otherwise indicated. The Governing Body may take official action on matters at Special Meetings as well as Regular Meetings, as needed. The time the Work Session begins is dependent on Regular Meeting adjournment. Unless otherwise moved, Work Sessions are scheduled to be called to order by 9:00 P.M.

BE IT FURTHER RESOLVED that copies thereof be sent to the Home News Tribune, the Star Ledger, and the Highland Park Planet and filed with the Borough Clerk.

ADOPTED: January 4, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January, 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 1-22-05

RESOLUTION TO ESTABLISH GARBAGE COLLECTION SCHEDULE

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, pursuant to the provisions of Section 6, of an ordinance entitled "AN ORDINANCE TO PROVIDE FOR THE COLLECTION OF REFUSE AND TRASH WITHIN THE BOROUGH OF HIGHLAND PARK, AND TO PROVIDE FOR MANDATORY RECYCLING OF SPECIFIED MATERIALS BY THE RESIDENTS AND COMMERCIAL ESTABLISHMENTS OF THE BOROUGH OF HIGHLAND PARK", adopted July 19, 1988, being known as Ord. No. 1146, the Borough Council shall adopt by resolution regulations governing the collection of all items;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the following revised regulations shall be and are hereby adopted, to wit:

- a. There shall be no collections on the following holidays:
 1. New Year's Day
 2. Martin Luther King Day
 3. President's Day
 4. Good Friday
 5. Memorial Day
 6. Juneteenth
 7. Fourth of July
 8. Labor Day
 9. Columbus Day
 10. Veteran's Day
 11. Thanksgiving Day and the Friday After Thanksgiving Day
 12. Christmas Day.

b. Regular Refuse Collection

Residential Districts:

North Side and Triangle – Every Monday

South Side – Every Friday

If a holiday falls on a Monday, regular refuse will be picked up on the following Wednesday of that week. If a holiday falls on a Friday, the collection will be on the Wednesday before the holiday. Small amounts of yard debris, brush and branches, should be placed at the curb for collection on the same day as the regularly scheduled garbage collection.

Business District:

Mondays and Fridays

If a holiday falls on a Monday, regular refuse will be picked up on the following Wednesday of that week. If a holiday falls on a Friday, the collection will be on the Wednesday before the holiday.

c. Bulk Items

Bulk item pickup in 2022 will be by appointment only, except as noted below. Pick-ups will occur on Wednesdays in April, May, June, September and October. Details on how to make a reservation will be included on the waste/recycling collection schedule delivered to each home, as well as the Borough's website, social media and email outlets throughout the year.

There will be curbside bulk pick-up the week of September 12 to coincide with the townwide yard sale weekend on September 10 and 11. Recycling pick-up will not take place that week.

- d. Mandatory Recycling
Collection of glass, aluminum, tin, plastics, textiles, mixed paper, newspapers, and cardboard.

Business District:
Tuesdays

Residential Districts:
North Side and Triangle - Tuesdays
South Side – Thursdays

If pickup falls on a Borough holiday, pickup will be on Wednesday of the same week. There will be no recycling pick-up the week of September 12 to allow for curbside bulk pick-up following the townwide yard sale weekend.

- e. Leaves
Leaves are collected for recycling in Biodegradable leaf bags in October, November and December only, on a weekly basis.
- f. Placement and Removal of Containers
Containers of regular refuse and recyclables should be placed at curbside no sooner than 6:00 p.m. or one hour before sundown of the day prior to the scheduled pickup and no later than 6:30 a.m. on the day of collection. Containers shall be removed no later than one hour after sundown on the day of collection.
- g. Enforcement
The Superintendent of Public Works and the Borough Administrator will designate who within the Department will enforce this ordinance.

BE IT FURTHER RESOLVED that these regulations shall take effect as of the 1st day of January, 2022.

ADOPTED: January 5, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January, 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 1-22-06

RESOLUTION TO DESIGNATE BANK DEPOSITORY FOR
THE BAIL AND GENERAL MUNICIPAL COURT ACCOUNTS

RESOLUTION: Finance Committee

WHEREAS, NJSA 40A:4-63 provides that money held in any separate fund shall be treated as moneys held in trust and shall not be diverted to any other purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Unity Bank shall be the depository for the General Municipal Court Account and the Bail Account of the Borough of Highland Park for the period ending December 31, 2022 and the custodian shall be Judge Edward H. Herman, Municipal Court Judge.

BE IT FURTHER RESOLVED that all disbursements shall be made by check signed by Judge Edward H. Herman, Municipal Court Judge, or Tracey Horan, Municipal Court Administrator.

ADOPTED: January 4, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January, 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 1-22-07

RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPER

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park as follows:

1. That The Home News Tribune, of Neptune, NJ, shall be designated as the official newspaper of the Borough of Highland Park.
2. That The Star-Ledger, Middlesex Edition, of Newark, NJ, shall be designated as the secondary official newspaper of the Borough of Highland Park.

ADOPTED: January 4, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January, 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
 RESOLUTION NO. 1-22-08
 RESOLUTION TO ADOPT CERTAIN RULES, POLICIES AND/OR PROCEDURES FOR 2022

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park, New Jersey that the following rules, policies, and/or procedures are hereby adopted for the year 2022, to wit:

1. That the following formula be used in those instances where the Governing Body agrees to reimburse residents for programs offered to the disabled by other municipalities upon request of the disabled individual or his or her guardian in order to insure access to Borough programs under the Americans with Disabilities Act:

$$\frac{\text{Difference of non-res. \& res. Fee} \times \text{\#of hrs. of Borough Program}}{\text{\# of hrs. of Outside Program}}$$

In no case shall the reimbursement be more than the difference between the non-resident and resident fee.

2. That the "Policy for Furnishing Public Information", pursuant to NJSA 47:1a-1 et seq., as subsequently amended, shall be adopted as official policy of the Borough for 2022.

3. That the "Policy Manual for the Use of Municipally Owned Buildings", as subsequently amended, shall be adopted as official policy of the Borough for 2022.

4. That upon seventy-two (72) hours' notice to the Borough Clerk, the Borough of Highland Park will consider requests for auxiliary aids by any individual with a disability as defined under the Americans with Disabilities Act, and that the individual's choice of auxiliary aid will be given primary consideration and will be honored, unless another effective means of communication exists or that the use of the means chosen creates an undue financial or administrative burden.

5. That the Façade Improvement Program Policy, including Associated A.D.A. & Awning Programs, shall be adopted for the year 2022, as subsequently amended.

6. That the Facility Use Permit shall be required to be approved prior to the rental of the Senior/Youth Recreation Center or any other Borough facilities.

7. That the Policy for Maintenance of Trees in the Borough Right-of-Way by Residents shall be adopted for the year 2022.

8. That the Mayor, Borough Administrator or Borough Engineer shall be authorized to sign any and all permits and applications with State Agencies.

9. That the Borough Administrator shall be authorized to administer the Volunteer Tuition Credit Program.

BE IT RESOLVED that a certified copy of this resolution be forwarded to Department Heads and the Borough Engineer forthwith.

ADOPTED: January 4, 2022

ATTEST:

 Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January, 2022.

 Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
RESOLUTION NO. 1-22-09
RESOLUTION TO ESTABLISH RULES, POLICIES AND PROCEDURES
CONCERNING ADMINISTRATIVE AND ORGANIZATION MATTERS

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park, New Jersey that the following rules, policies, and/or procedures concerning administrative and organization matters are hereby adopted for the year 2022, to wit:

1. That the Borough Administrator, Borough Attorney, Borough Auditor, and all Department Heads shall be required to attend the Council Meeting at which any public information session or public hearing on the budget is held and any meeting at which it is anticipated that the budget is to be adopted. Any person who may be required to attend and not so named will be given at least ten (10) calendar days' notice.

2. That the Procedures to be Followed in Seeking and Accepting Grants from Governmental and Privately-Funded Sources of Support shall be adopted as official policy of the Borough for 2022.

3. That the Borough Council will not approve any expenditure of municipal funds, by either direct payment or reimbursement, when said funds are used for dinner meetings, gifts, or any other purposes not associated with the official function of any Board, Commission, Committee, Authority or Agency of the Borough of Highland Park.

4. That the "Personnel Policies and Procedures Handbook/Manual", as revised and updated in November 2021, shall be adopted as official policy of the Borough for 2022.

5. That police weapons, being public property, will not be given to members of the Borough of Highland Park Police Department upon their retirement, termination of employment, or under any other circumstances.

6. That the Exposure Control Plan, a complete copy of which is filed in the office of the Borough Clerk, shall be and is hereby adopted for the year 2022.

7. That the Borough Administrator be directed to establish as a priority the exploration of new shared services and cooperative agreements in the areas of personnel, equipment purchases, and repair and maintenance.

8. That Borough Hall and the Community Center will modify work hours on Tuesdays by remaining open until 6:00 PM and closing on Fridays at 1:00 PM.

BE IT RESOLVED that a certified copy of this resolution be forwarded to Department Heads forthwith.

ADOPTED: January 4, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 1-22-10

RESOLUTION TO DESIGNATE CERTAIN POSITIONS

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following are designated in the positions opposite their name for the year 2022:

<u>NAME</u>	<u>POSITION</u>
Teri Jover, Borough Administrator	Insurance Commissioner to the Garden State Municipal Joint Insurance Fund
Emma Von Thun	Alternate Insurance Commissioner
Nerea Champion	Alternate Insurance Commissioner
Jennifer Santiago, Borough Clerk	Assessment Search Officer
Jennifer Santiago, Borough Clerk	Affirmative Action Public Agency Compliance Officer
Frank Troy	Recycling Coordinator Clean Communities Coordinator

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the above.

ADOPTED: January 4, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January, 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 1-22-11

RESOLUTION TO ADOPT RULES AND PROCEDURES GOVERNING
FINANCIAL, TAX AND CONTRACTUAL MATTERS

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following financial procedures are hereby established for the year 2022:

1. That the following banks shall be designated as official depositories for the Borough's accounts, and the custodian of these accounts shall be the Chief Financial Officer and the Borough Administrator. Two signatures are required on all checks. The Mayor and Borough Administrator are authorized to sign checks.

BANK

Bank of America
PNC Bank
Provident Bank
Wells Fargo
Unity Bank

2. That withdrawals from the following accounts shall be made on forms provided and signed by Borough Administrator or Chief Financial Officer and the Mayor:

Current	Dog License	Payroll
Trust Other	General Capital	Payroll Agency
Claims Fund	Water & Sewer Operating	Recreation Trust
Assessment Trust	Grants	Unemployment Trust
Water & Sewer Capital	Tax Collector's Trust	

3. That the Tax Collector shall be directed to collect interest at 8% per annum on the first \$1,500.00 of delinquency, and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date when any tax installment shall be payable and delinquent until the date said installment together with interest is paid, provided, however, that if any installment is paid within ten (10) days after the due date, then in that event there shall be no interest charged. The Governing Body may also fix a 6% penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency as billed, prior to the end of the fiscal year.
4. That a centralized petty cash fund in the amount of \$500.00 be established in the Administration Department with the Borough Administrator serving as custodian. Such petty cash funds are to be used for purchases not to exceed \$25.00.
5. That the Borough Administrator shall be and is hereby authorized and directed to make, negotiate or award all purchases, contracts, or agreements, the cost of which does not exceed \$8,000.00, without a further resolution of this Council, except those purchases, contracts or agreements approved by the Library Board of Trustees; and that the Borough Council will continue to approve by individual resolutions all purchases, contracts and agreements, the estimated cost of which is in excess of \$8,000.00, except those purchases, contracts or agreements approved by the Library Board of Trustees.
6. That cash drawers are hereby established in the following departments and amounts in order to make change for in-person cash payments:

<u>Department</u>		<u>Supervisor</u>
Tax Collection Department	\$150.00	Tax Collector
Water/Sewer Department	\$150.00	Tax Collector
Violations Bureau*	\$150.00	Court Administrator
Code Enforcement	\$200.00	Director of Code Enforcement
Police Department	\$ 40.00	Chief of Police
Borough Clerk's Office	\$100.00	Borough Clerk

*Violations Bureau – 3 drawers @ \$50.00 each per AOC recommendation.

7. That the Borough Tax Collector is hereby authorized and directed to schedule and conduct an electronic/on-line tax sale during December, 2022, for all taxes and municipal charges unpaid as of November 11, 2022.
8. That the "Cash Management Plan" as adopted by Resolution No. 4-98-154 on April 7, 1998 and attached to the original of that resolution shall be and is hereby adopted as policy to be utilized for the Borough of Highland Park for 2022, as required under NJSA 40A:5-14 of the Local Fiscal Affairs Law. Certified copies of this resolution shall be filed with the Director of the Division of Local Government Services, the Borough Auditor and the Chief Financial Officer of the Borough.
9. That the Borough Tax Assessor is hereby authorized to file counterclaims in tax appeals for certain properties that said Tax Assessor determines to be under assessed rather than over assessed, subject to the concurrence of the Tax Appeal Attorney.
10. That the Borough Tax Assessor is hereby authorized to file tax appeals, on behalf of the Borough, as it may become necessary from time to time, to correct, amend, or update the records of said Tax Assessor.
11. That the Borough Tax Collector is hereby authorized to process, without further action by the governing body, the cancellation of any property tax refund of less than \$10.00, or any property tax delinquency of less than \$10.00, or any water and sewer refund or delinquency of less than \$10.00, together with interest, per calendar year.
12. The Mayor and Council do hereby authorize the Tax Collector to make any necessary water and sewer billing adjustments/corrections to any property that was billed incorrectly as deemed by the Borough Administrator or Chief Financial Officer and issue correct billings.
13. That the Municipal Court is hereby authorized to accept credit card payment of Court fines subject to appropriate bank procedures.
14. That the Finance Department is authorized to process bills for payment, without signatures from the vendor, for State Agencies, County Agencies, Municipal Agencies, Utility Companies, and other agencies that utilize lock boxes for payments (examples: FedEx, UPS, Pitney Bowes, The Home News Tribune, The Star Ledger, USPS, etc.).

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the above departments.

ADOPTED: January 4, 2022
ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January, 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 1-22-12

RESOLUTION TO ESTABLISH CERTAIN FEES

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following certain fees are hereby established for the year 2022:

1. That copies of official records requested by members of the public and other non-Borough persons, offices and entities shall be available through the Borough Clerk or other custodian upon payment of the following fees, which shall be based upon the total number of pages or parts thereof for each document for which a page or pages are requested:

8 ½ " x 11" paper	\$.05	per page
8 ½" x 14" paper	.07	per page
11" x 19" paper	.07	per page
Election District Map	.75	
Zoning Map	1.50	
DVD/CD w/case	.90	
Blue burn Gramco CD	2.00	

2. That copies of police records maintained by the Police Department which are requested by members of the public and non-Borough offices and entities shall be available upon payment of the following fees for documents, pages or parts thereof:

Motor Vehicle Accident Reports and Investigation Reports

In person requests:

8 ½ " x 11" paper	\$.05	per page
8 ½" x 14" paper	.07	per page
11" x 19" paper	.07	per page

Other Than In person requests	Flat fee of \$5.00; plus cost of mailing	
Discovery	per page charge plus cost of mailing when applicable	
Copying video tapes	requestor shall provide sealed tape	
Audio tape reproduction	requestor shall provide sealed tape	
Insurance Claims (in person or mailed)	per page charge plus cost of mailing when applicable	
Pistol Permits	2.00	
Firearms Identification Card	5.00	
Fingerprinting other than criminal	25.00	Resident
	25.00	non-resident
Verification Letter	50.00	
Photographs		
4 x 6	10.00	first 10 photos
	5.00	each additional photo
8 x 10	20.00	first 10 photos
	5.00	each additional photo

If records are requested in a medium other than paper, the fee shall be the cost of the medium and conversion costs when applicable.

3. That the following schedule of fees is hereby established for recreation activities conducted by the Community Services Department:

Program Fees	Participant Fees		
	HP	Non-resident	
Description			
Late Fees	\$15.00	\$15.00	
Men’s Basketball	\$30.00	\$40.00	(10 sessions)
Flag Football	\$95.00	\$120.00	
Adult Indoor Soccer	\$30.00	\$50.00	(10 sessions)
Adult Soccer on the turf	\$30.00	\$40.00	(10 sessions)
Soccer Clinics	\$50.00	\$70.00	(5 sessions)
Fall Soccer	\$75.00	\$90.00	
Youth Basketball	\$75.00	\$90.00	
Youth Baseball and Softball	\$75.00	\$90.00	
Men’s Softball (per team)	\$300.00	\$300.00	
Women’s Softball (per team)	\$300.00	\$300.00	
Tennis	\$80.00	\$96.00	(8 sessions)
Youth Track and Field	\$60.00	\$80.00	(8 sessions)
Volleyball - Adult	\$30.00	\$40.00	(10 sessions)
Israeli Dance	\$80.00	\$100.00	(10 sessions)
Fitness For All	\$80.00	\$100.00	(10 sessions)
Tai Chi	\$80.00	\$100.00	(10 sessions)
Adult Class 2X per week	\$130.00	\$160.00	(20 sessions)
Summer Camp	\$200.00	\$250.00	(per week)
Before care	\$25.00	\$30.00	
Aftercare	\$50.00	\$60.00	
Table Tennis	\$40.00	\$48.00	(4 sessions)
Theater	\$150.00	\$200.00	
Chess	\$80.00	\$95.00	(8 sessions)
Art Class	\$30.00	\$36.00	(5 sessions)
Juggling Club	\$30.00	\$36.00	(5 sessions)
Engineering/Coding	\$60.00	\$80.00	(5 sessions)
Art Class – Painting	\$30.00	\$36.00	(5 sessions)
Art Class – Ceramics	\$60.00	\$80.00	(6 sessions)
Adult Classes	\$10.00	\$12.00	Per session
Sports Sponsors	\$300	Supports a team in 1 sport	
	\$600	Supports teams in 3 sports	
Vendor Fees	\$150	Food Vendor	
	\$100	Small Merchandise Vendor	
	\$150	Large Merchandise Vendor	
	\$50	Any Highland Park Business	

In Town Yearly Membership	15.00	Per person
Out of Town Membership	85.00	Per person
Senior Holiday Party & Luncheon	10.00	Per person
Craft Programs	5.00	Per session
Jewelry Workshop	5.00	Per session
Atlantic City Trips	35.00	Per trip (3/4 times per year)
Columbus Market	5.00	Per trip
NYC Broadway Shows	TBA	Based on show
Peddler's Village	15.00	Per trip
Smithville	15.00	Per trip
Delicious Orchards	5.00	Per trip
Longwood Gardens	TBA	Per trip
Duke Farms	15.00	Per trip
Hunterdon Hills Playhouse	60-80.00	Based on show
Villa Roma Resort Trip	TBA	
Jackson & Jersey Shore Outlets	10.00	Per trip
Pottery Studio Trip	5.00	Per trip
Long Branch/Point Pleasant Beach	10.00	Per trip
NJ Flower & Garden Show	5.00	Per trip
Diamond Tours Trips	TBA	Based on location
Rendezvous Travel Trips	TBA	Based on location
Cornucopia Cruise Trips	\$60.00	Spring & Fall
Monday Movie Donations	\$1.00	Per movie
Donation Drive	TBA	Spring & Fall (for Community Center)
Senior Exercise Programs	1.00	Per class or payment plan on bundle

Turf Field

Out-of-town groups	\$150/hour	Full field
	\$50/hour	½ field
Out-of-town groups (non-profit)	\$100/hour	Full field
	\$34/hour	½ Field
Running Track	\$10/hour	Light charges
	\$10/hour	Light charges
Out-of-town groups	\$100/hour	
	\$60/hour	

To be eligible for a scholarship, participant must submit application by the due date and show proof of income eligibility. Residents eligible for free and reduced lunch pay for 40% of the program fee.

One coach per team does not pay a fee for his/her child (up to \$75.00)

REFUND POLICY

All refunds will be credited to a household account and funds may be used for payment of future registrations. No refunds will be given after the start of the program. A 50% refund (credit to your account) will be given if within two weeks of the start of the program. A refund credit will be given if withdrawal from a program occurs more than two weeks from the start of the program (credit to your account) with a \$10.00 Administrative Fee.

4. That the Borough Clerk shall charge a Five (\$5.00) Dollar administrative fee for all resolutions approving refunds for fees, licenses, and permits issued by the Borough Clerk's Office and paid to the Borough, which charge shall be deducted from the refund by the Finance Department.
5. That a fee of Twenty (\$20.00) Dollars shall be charged for all checks or credit cards presented to the Borough in payment of any tax, service, program, etc., that are returned by the bank for any reason, except that in cases where the check is returned in error by the bank, the Finance Director shall waive said fee.
6. That copies of the Highland Park Natural Resource Inventory prepared and published in its original state shall be available to the public at a cost of \$2.50 per copy. That copies of the Master Plan prepared and published in its original state shall be available to the public at a cost of \$4.50 per copy; and that copies of the Land Use Ordinance prepared and published in its original state shall be available to the public at a cost of \$17.50 per copy.
8.
 - a. That the Borough Tax Collector shall charge a fee of \$100.00 to prepare duplicate certificate of tax sale for a lost or destroyed tax sale certificate.
 - b. That the Borough Tax Collector shall charge a fee of \$50.00 to prepare a Certificate for Redemption of Certificate of Sale.
 - c. That the Borough Tax Collector shall charge a fee of \$25.00 per tax sale notice mailing to property owners, said mailings not to exceed two (2). Such fee shall be added to the cost of said tax sales.
 - d. That the Borough Tax Collector shall charge a fee of \$5.00 to prepare duplicate tax bill (first copy) and a fee of \$25.00 for each subsequent duplicate copy of the same tax bill in the same fiscal year.
9. That the Borough Clerk shall collect a fee for distribution of bid specifications in an amount to be determined by the Borough Engineer.
10. That Sustainable Highland Park shall collect a fee of \$75.00 for participants in Earth Day celebration.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the departments referenced above.

ADOPTED: January 4, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January, 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

Borough of Highland Park
No. 01-22-13

Resolution: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk is hereby authorized and directed to notify the Finance Director that the following are the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual and hourly basis:

Title	Employee Name	2022 Base	Longevity	2022 Salary
Mayor	Brill Mittler, Gayle	6,756.00		6,756.00
Council President	George, Phillip	5,085.00		5,085.00
Council Member	Canavera, Tara	4,239.00		4,239.00
Council Member	Foster, Elsie	4,239.00		4,239.00
Council Member	Hale, Matthew	4,239.00		4,239.00
Council Member	Hersh, Matthew	4,239.00		4,239.00
Council Member	Kim-Chohan, Stephany	4,239.00		4,239.00
Redevelopment Director	Jover, Josephine	15,606.00		15,606.00
Borough Administrator	Jover, Josephine	112,364.00		112,364.00
Policy Assistant	Oza, Shetal	15,912.00		15,912.00
Assistant to the Borough Administrator	Von Thun, Emma	57,222.00		57,222.00
NPP Coordinator	Von Thun, Emma	9,000.00		9,000.00
Borough Clerk	Santiago, Jennifer	95,000.00		95,000.00
Registrar of Vital Statistics	Santiago, Jennifer	5,500.00		5,500.00
Director of Code Enforcement & Construction Official	Brescher, Scott	109,742.00		109,742.00
Capital Projects Manager	Brescher, Scott	11,261.00		11,261.00
Clerk Typist - Housing	Autumnale, Maryann	41,240.00		41,240.00
Technical Assistant to the Construction Official (TACO)	Sorbino, Annette	54,132.00		54,132.00
Housing Inspector	Sumano, Christian	48,899.00		48,899.00
Fire Subcode Official	Langon, Phillip	10,541.00		10,541.00
Building Inspector	Luthman, Michael	17,659.00		17,659.00
Zoning Subcode Official	Mullin, Michael	14,404.00		14,404.00
Plumbing Subcode Official/Inspector	Rossi, Michael A	21,606.00		21,606.00
Electrical Subcode Official/Inspector	Varone, Mario	21,606.00		21,606.00
Communications Coordinator	Jackson, Monica	76,095.00		76,095.00
Public Information Officer	Glazer, Harold	37,938.00		37,938.00
Director of Community Services	McGraw, Kimberly Ann	92,000.00		92,000.00
Municipal Alliance Coordinator	McGraw, Kimberly Ann	7,500.00		7,500.00
Social Worker	Huff, Nicole	49,908.00		49,908.00
Clerk Typist	Molina, Janet	47,306.00	1,350.00	48,656.00
Community Services Assistant (Recreation)	Sabovick, Annmarie	43,839.00		43,839.00

Teen Center Coordinator	Burrell, Ashton	61,200.00		61,200.00
Recreation Coordinator	McGraw, Kimberly	61,200.00		61,200.00
Community Services Driver - PT	Austin, Maria	20.27		20.27
Recreation Assistant	Banks, Symone	17.54		17.54
Recreation Assistant	Ravee, Dvir	17.54		17.54
Seasonal Help	Cedarbaum, Michael	13.00		13.00
Seasonal Help	Cedarbaum, Roie	13.00		13.00
Seasonal Help	Chen, Tiberio	13.00		13.00
Seasonal Help	Cole, Dorian	13.00		13.00
Seasonal Help	Concepcion, Angeryca	13.00		13.00
Seasonal Help	Eliam, Nagel	13.00		13.00
Seasonal Help	Filhart, Sapir	13.00		13.00
Instructor	Fricke, Donna	37.10		37.10
Seasonal Help	Rys, Alexandra	13.00		13.00
Instructor	Spool, Beverly	37.88		37.88
Superintendent of Public Works	Wieczorkiewicz, Michael	107,162.00		107,162.00
Foreman	Troy, Frank T	92,398.00		92,398.00
Clean Communities Coordinator	Troy, Frank T	1,500.00		1,500.00
Recycling Coordinator	Troy, Frank T	2,000.00		2,000.00
Administrative Assistant	Monte, Linda M	62,367.00	1,350.00	63,717.00
Clean Communities Worker	Hudgins, Xavier	13.00		13.00
Sr. Laborer	Avila, Antonio	22.94		22.94
Sr. Laborer	Baldwin, David	25.26		25.26
Driver	Cahill, Robert C	35.77		35.77
Driver	Chekenian, Dennis	28.94		28.94
Driver	Corson, Edward T	36.63		36.63
Master Laborer	Geoghan Jr, John	27.97		27.97
Master Laborer	Gonzalez, Jose	35.77		35.77
Equipment Operator	Kohler, Thomas C	37.51		37.51
Master Laborer	Long, Frederick	25.26		25.26
Mechanic	McAvoy, Delany	29.26		29.26
Driver	Milan, Michael J	35.77		35.77
Master Laborer	Reap, Jeffrey J	30.32		30.32
Master Laborer	Rohan, Mark	33.05		33.05
Master Laborer	Rohan, Rudolph	33.05		33.05
Building Maintenance Worker	Smith, Donashe	22.22		22.22
Master Laborer	Webb Sr, James	25.26		25.26
Assistant Finance Officer	Champion, Nerea	73,000.00		73,000.00
Chief Finance Officer	Majeski, Lori	67,626.00		67,626.00
Director of Finance	Majeski, Lori	52,020.00		52,020.00
Payroll/Benefits Coordinator	Vasquez, Jacklyn	59,160.00		59,160.00
Firefighter Supervisor	Shamy, Norman	61,200.00		61,200.00
Firefighter	Immordino, Justin	42,840.00		42,840.00
On-Call Firefighter	Blanchfield, William	21.79		21.79
On-Call Firefighter	Inzano, Christopher G	21.79		21.79
On-Call Firefighter	Meehan, Kevin B	21.79		21.79

On-Call Firefighter	Morris, Jeffrey P	21.79		21.79
On-Call Firefighter	Salvatore, Georgianna	21.79		21.79
On-Call Firefighter	Thiel Jr, Lawrence	21.79		21.79
On-Call Firefighter	Watt, Douglas F	21.79		21.79
On-Call Firefighter	Ziobro, Christopher	21.79		21.79
Master Circulations Coordinator	Drach Weidmann, Valeri	63,712.00		63,712.00
Administrative Assistant	George, Renee	68,084.00		68,084.00
Senior Librarian, Youth Services	Jarzabski, Karen	77,435.00		77,435.00
Senior Librarian, Adult Services	Johnson, Sherry R.	84,740.00		84,740.00
Librarian, Adult Services	Levine, Nathalie	57,171.00		57,171.00
Librarian, Adult Services	Levine, Nathalie	58,437.00		58,437.00
Library Assistant	McKenna, Grace	37,137.00		37,137.00
Senior Library Assistant	Udeshi, Indru M	53,203.00		53,203.00
Director of Library Services	Jaggers, Katherine M	102,000.00		102,000.00
Library Associate, Youth Services	Gonzalez, Jetzarel	24.81		24.81
Substitute Librarian	Graham-Hicks, Alicia	32.11		32.11
Librarian	Herniter, Carla	33.59		33.59
Library Assistant	Herniter, Moriah	13.00		13.00
Library Assistant	Herniter, Moriah	14.00		14.00
Library Assistant	Herrera, Marta	14.00		14.00
Substitute Library Assistant	Johnsen, Eleanor	13.00		13.00
Substitute Library Assistant	Lapidus, Talia R	13.00		13.00
Librarian	Larsen, Jennifer	33.59		33.59
Library Assistant	Oriti, Joseph	13.00		13.00
Library Assistant	Oriti, Joseph	14.00		14.00
Substitute Librarian	Radeva, Irina	32.11		32.11
Library Assistant	Shaw, Andrea	13.00		13.00
Library Assistant	Shaw, Andrea	14.00		14.00
Librarian, Youth Services	Squicciarini, Melaina	32.11		32.11
Library Assistant	Teixeira, Rose	14.00		14.00
Deputy Court Administrator	Simons, Linda M	54,132.00		54,132.00
Municipal Court Administrator	Horan, Tracey	76,158.00		76,158.00
Municipal Court Judge	Herman, Edward H	44,300.00		44,300.00
Public Safety Telecommunicator	Altomonte, Neena	52,647.00		52,647.00
Public Safety Telecommunicator	Cox, Kaitlyn M	58,253.00		58,253.00
Public Safety Telecommunicator	Keogh, Patrick	58,253.00		58,253.00
Public Safety Telecommunicator	Marcik, Janet	59,126.00		59,126.00
Public Safety Telecommunicator	Gonzalez, Sebastian	22.90		22.90

Principle Clerk Typist (Det. Bureau)	Fromhold, Barbara	54,132.00		54,132.00
Crossing Guard	Carter, Mary	19.75		19.75
Crossing Guard	Ciorciari, Catherine	12,016.00		12,016.00
Crossing Guard	Kinsey, Maryanne A	12,016.00		12,016.00
Crossing Guard	May, Kibby	12,016.00		12,016.00
Crossing Guard	Morris, Lucille	12,016.00		12,016.00
Crossing Guard	Rayside, Charlene	12,016.00		12,016.00
Crossing Guard	Rhein, Jacqueline A	11,506.00		11,506.00
Crossing Guard	Riddick Smith, Deborah	12,016.00		12,016.00
Crossing Guard	Roesener, Elizabeth	11,506.00		11,506.00
Crossing Guard	Rousseau, Shirley	19.75		19.75
Crossing Guard	Stazeski, Michael	12,016.00		12,016.00
Crossing Guard	Tsakalakos, Fania	19.75		19.75
Police Records Clerk	Garcia, Carolyn	36,194.00		36,194.00
Police Chief	Abrams, Richard E	175,100.00		175,100.00
Police Captain	Curbelo, Jose L	165,498.00		165,498.00
Lieutenant of Police	Hammill, Thomas M	156,728.00		156,728.00
Lieutenant of Police	Sachau Jr, John A	152,633.00		152,633.00
Police Officer	Bibby, Sean K	103,193.00		103,193.00
Police Officer	Bibby, Sean K	111,585.00		111,585.00
Police Officer	Buttermark, Matthew	61,233.00		61,233.00
Police Officer	Buttermark, Matthew	69,625.00		69,625.00
Police Officer	Dean, Caitlyn A	61,233.00		61,233.00
Police Officer	Dean, Caitlyn A	69,625.00		69,625.00
Police Officer	DeCosta, Christopher	111,585.00		111,585.00
Police Officer	DeCosta, Christopher	126,052.00		126,052.00
Police Officer	Fitzgerald, Bryant	86,409.00		86,409.00
Police Officer	Fitzgerald, Bryant	94,801.00		94,801.00
Police Officer	Garley, Sean	126,052.00		126,052.00
Police Officer	Garrity, Kevin M	126,052.00		126,052.00
Police Officer	Giles, Alaina	122,977.00		122,977.00
Police Officer	Giles, Alaina	126,052.00		126,052.00
Police Officer	McGraw, Sean	126,052.00		126,052.00
Police Officer	Middleton, Louis L	52,841.00		52,841.00
Police Officer	Middleton, Louis L	61,233.00		61,233.00
Police Officer	Nickas, Joseph	44,449.00		44,449.00
Police Officer	Nickas, Joseph	52,841.00		52,841.00
Police Officer	Olarra, Jr., Joseph M	86,409.00		86,409.00
Police Officer	Olarra, Jr., Joseph M	94,801.00		94,801.00
Police Officer	O'Mara, Brian J	126,052.00		126,052.00
Police Officer	Pacheco, Adalberto	78,017.00		78,017.00
Police Officer	Pacheco, Adalberto	86,409.00		86,409.00
Police Officer	Palumbo Jr, Gaetano	122,977.00		122,977.00
Police Officer	Palumbo Jr, Gaetano	126,052.00		126,052.00
Police Officer	Puchacz, Michael	61,233.00		61,233.00
Police Officer	Puchacz, Michael	69,625.00		69,625.00
Police Officer	Sams, Roland	52,841.00		52,841.00
Police Officer	Sams, Roland	61,233.00		61,233.00
Police Officer	Shiffner Jr, Kevin	122,977.00		122,977.00
Police Officer	Shiffner Jr, Kevin	126,052.00		126,052.00
Sergeant of Police	Culver, Jason C	140,314.00		140,314.00
Sergeant of Police	Haas, Theodore F	140,634.00		140,634.00
Sergeant of Police	Hannout, Mohab M	135,874.00		135,874.00
Sergeant of Police	Soden, David T	135,874.00		135,874.00
Sergeant of Police	Wenskoski, Derek J	140,537.00		140,537.00
Tax Assessor Clerk	Davies, Kathleen	16,980.00		16,980.00

Tax Assessor	Mancuso, Thomas	46,068.00		46,068.00
Tax Collector	Ramos, Mildred	80,000.00		80,000.00

ADOPTED: January 4, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 1-22-14

RESOLUTION RE: ZONING BOARD OF ADJUSTMENT AND PLANNING BOARD ATTORNEYS

RESOLUTION: Finance Committee

WHEREAS, situations develop that require the appointment of special counsel to the Borough's Zoning Board of Adjustment and Planning Board; and

WHEREAS, the need for special counsel cannot always be anticipated and accordingly cannot be included in the budgets of the Borough and of the Boards; and

WHEREAS, while the Governing Body recognizes the independent authority of its local boards, efficient and financially responsible local government needs and requires the cooperation of and communication by and between the local boards and the Governing Body;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that prior to any local board of the Borough entering into an agreement for special counsel where the monetary amount exceeds that appropriated to the local board by the Governing Body, the Governing Body shall be notified of the following:

- (a) The reason said appointment is necessary;
- (b) The name of the special counsel;
- (c) The hourly rate to be received by the special counsel;
- (d) An anticipated budget for the services to be rendered by the special counsel;

and

BE IT FURTHER RESOLVED that no agreements for special counsel shall be entered into, until such time as the Governing Body has had an opportunity to review the requested information and approve the funds necessary to compensate special counsel; and

BE IT FURTHER RESOLVED that the Governing Body requests that, whenever possible, agendas be prepared so that matters requiring the attendance of both the appointed board attorney and the special counsel are not heard on the same evening; and

BE IT FURTHER RESOLVED that no compensation shall be paid to a board attorney who does not attend either a regular or special meeting of the board to which he or she is appointed; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the chairpersons, secretaries and attorneys of the Boards, and to the Borough's Finance Director.

ADOPTED: January 4, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 1-22-15

RESOLUTION TO APPOINT COUNCIL REPRESENTATIVE TO PLANNING BOARD

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Councilperson Matthew Hale be and is hereby appointed as Council member of the Planning Board for a term expiring December 31, 2022.

ADOPTED: January 4, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 1-22-16

RESOLUTION DESIGNATING COUNCIL REPRESENTATIVE
TO MIDDLESEX COUNTY CDBG COMMITTEE

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Councilperson Stephany Kim-Chohan shall be and is hereby appointed to represent the Highland Park Governing Body as a member of the Middlesex County Housing and Community Development Committee for a term expiring December 31, 2022.

ADOPTED: January 4, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 4th day of January 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 1-22-17

RESOLUTION: Finance Committee

WHEREAS, Section 19 of the Local Budget Law, NJSA 40A:4-19, provides that where contracts, commitments or payments are to be made prior to the final adoption of the 2022 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and the time therein provided, and

WHEREAS, the date of the adoption of this resolution is within the first thirty days of January, 2022; and

WHEREAS, 26.25 percent of the total appropriation in the 2021 General Operating and Water and Sewer Budgets exclusive of any appropriations made for debt service, capital improvement fund and public assistance is the sum of Four Million, One Hundred Eighty Thousand, Sixty Five Dollars and Sixty-Eight Cents (\$4,180,065.68); and

WHEREAS, 26.25% of the Water and Sewer Budget for 2021, excluding any appropriations made for debt service, capital improvement fund and public assistance is One Million, Two Hundred Thirty Thousand, Two Dollars and Eighty One Cents (\$1,230,002.81); and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the attached temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer of the Borough.

ADOPTED: January 5, 2021

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of January 2021.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

2022 TEMPORARY OPERATING BUDGET

DESCRIPTION	ACCOUNT NUMBER	2022 TEMPORARY BUDGET
GENERAL GOVERNMENT FUNCTIONS		
BOROUGH ADMINISTRATION		
Salaries & Wages	20-100-1	70,000.00
Other Expenses	20-100-2	10,000.00
MAYOR & COUNCIL		
Salaries & Wages	20-110-1	9,000.00
Other Expenses	20-110-2	5,000.00
MUNICIPAL CLERK		
Salaries & Wages	20-120-1	55,000.00
Other Expenses	20-120-2	8,800.00
FINANCIAL ADMINISTRATION		
Salaries & Wages	20-130-1	45,000.00
Other Expenses	20-130-2	17,000.00
ANNUAL AUDIT		
Other Expenses	20-135-2	7,000.00
TAX COLLECTION		
Salaries & Wages	20-145-1	31,000.00
Other Expenses	20-145-2	4,000.00
TAX ASSESSMENT		
Salaries & Wages	20-150-1	17,000.00
Other Expenses	20-150-2	3,500.00
LEGAL SERVICES		
Other Expenses	20-155-2	103,500.00
ENGINEERING & PLANNING		
Other Expenses	20-165-2	5,000.00
COMMUNITY & ECONOMIC DEVELOPMENT		
Salaries & Wages	20-170-1	6,000.00
Other Expenses	20-170-2	27,500.00
INFORMATION TECHNOLOGY		
Other Expenses	20-140-2	32,500.00
CENTRAL SERVICES		
Other Expenses	20-316-2	22,000.00
LAND USE ADMINISTRATION		

PLANNING BOARD		
Salaries & Wages	21-180-1	2,000.00
Other Expenses	21-180-2	10,500.00
ZONING BOARD OF ADJUSTMENT		
Salaries & Wages	21-185-1	5,500.00
Other Expenses	21-185-2	1,500.00
HUMAN RIGHTS COMMISSION		
Other Expenses	21-195-2	500.00
INSURANCE		
GENERAL LIABILITY/WORKERS COMPENSATION		
Other Expenses	23-211-2	225,000.00
EMPLOYEE GROUP HEALTH		
Other Expenses	23-220-2	400,000.00
PUBLIC SAFETY FUNCTIONS		
POLICE		
Salaries & Wages	25-240-1	1,200,000.00
Other Expenses	25-240-2	62,000.00
POLICE DISPATCH/911		
Salaries & Wages	25-250-1	-
Other Expenses	25-250-2	-
OFFICE OF EMERGENCY MANAGEMENT		
Salaries & Wages	25-252-1	-
Other Expenses	25-252-2	6,900.00
FIRST AID CONTRIBUTION		
Other Expenses	25-260-2	4,000.00
FIRE		
Salaries & Wages	25-265-1	110,000.00
Other Expenses	25-265-2	25,000.00
LOSAP		
Other Expenses	25-265-2	-
MUNICIPAL PROSECUTOR		
Other Expenses	25-275-2	9,000.00
PUBLIC WORKS FUNCTIONS		
STREETS & ROADS		
Salaries & Wages	26-290-1	400,000.00
Other Expenses	26-290-2	37,000.00
APARTMENT COLLECTION		

Other Expenses	26-305-2	60,000.00
PUBLIC BUILDINGS & GROUNDS		
Salaries & Wages	26-310-1	15,000.00
Other Expenses	26-310-2	59,000.00
MOTOR POOL		
Salaries & Wages	26-315-1	20,000.00
Other Expenses	26-315-2	35,000.00
HEALTH & HUMAN SERVICES FUNCTIONS		
BOARD OF HEALTH		
Other Expenses	27-330-2	500.00
ENVIRONMENTAL COMMISSION		
Other Expenses	27-335-2	250.00
COMMISSION ON IMMIGRANT & REFUGEE AFFAIRS		
Other Expenses	27-336-2	-
SAFE WALKING & CYCLING COMMITTEE		
Other Expenses	27-337-2	500.00
SUSTAINABLE HIGHLAND PARK		
Other Expenses	27-338-2	250.00
HISTORICAL COMMISSION		
Other Expenses	27-339-2	250.00
PARKS & RECREATION FUNCTIONS		
COMMUNITY SERVICES - RECREATION		
Salaries & Wages	28-370-1	30,000.00
Other Expenses	28-370-2	4,500.00
COMMUNITY SERVICES - AGING		
Salaries & Wages	28-371-1	50,000.00
Other Expenses	28-371-2	7,500.00
ARTS COMMISSION		
Other Expenses	28-374-2	500.00
SHADE TREE ADVISORY COMMITTEE		
Other Expenses	28-375-2	200.00
TEEN CENTER		
Salaries & Wages	28-373-1	22,000.00
Other Expenses	28-373-2	-

UTILITY EXPENSES & BULK PURCHASING		
ELECTRICITY		
Other Expenses	31-430-2	33,000.00
STREET LIGHTING		
Other Expenses	31-435-2	46,000.00
TELEPHONE		
Other Expenses	31-440-2	13,000.00
FUEL OIL/GASOLINE/NATURAL GAS		
Other Expenses	31-460-2	27,500.00
SANITARY LANFILL		
Other Expenses	32-465-2	110,000.00
UNIFORM CONSTRUCTION CODE		
Salaries & Wages	22-195-1	90,000.00
Other Expenses	22-195-2	2,000.00
UNCLASSIFIED		
CABLE TELEVISION		
Other Expenses	30-411-2	-
ACCUMULATED SICK LEAVE		
Salaries & Wages	30-415-1	-
COMMUNICATIONS		
Salaries & Wages	20-105-1	29,000.00
Other Expenses	20-105-2	10,000.00
MUNICIPAL COURT FUNCTIONS		
MUNICIPAL COURT		
Salaries & Wages	43-490-1	46,000.00
Other Expenses	43-490-2	2,500.00
PUBLIC DEFENDER		
Other Expenses	43-495-2	1,500.00
LIBRARY		
Salaries & Wages	29-390-1	170,000.00
Other Expenses	29-390-2	112,000.00
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS		
COUNTY HEALTH SERVICES		

Other Expenses	42-401-2	12,000.00
M.C.I.A. RECYCLING		
Other Expenses	42-402-2	3,000.00
ANIMAL CONTROL SERVICES		
Other Expenses	27-340-2	4,000.00
PUBLIC AND PRIVATE PROGRAMS		
NJDEP Radon Awareness	41-724-2	
Art & History Grant		-
STATUTORY EXPENDITURES		
SOCIAL SECURITY SYSTEM		
Other Expenses	36-472-2	100,000.00
UNEMPLOYMENT COMPENSATION INSURANCE		
Other Expenses	23-225	-
PUBLIC EMPLOYEES RETIREMENT SYSTEM		
Other Expenses	36-471-2	-
POLICE AND FIREMAN'S RETIREMENT SYSTEM		
Other Expenses	36-475-2	-
DCRP		
Other Expenses	36-476-2	-
	SUBTOTAL	4,094,650.00
DEBT SERVICE		
BOND PRINCIPAL		
Other Expenses	45-920-2	1,038,000.00
INTEREST ON BONDS		
Other Expenses	45-930-2	420,039.00
M.C.I.A. LEASE/LOAN		
Other Expenses - Loans		181,435.00
Other Expenses - Leases	45-950-2	119,599.00
DBIZ LOAN		
Other Expenses	45-925-2	33,334.00
	SUBTOTAL	1,792,407.00
	GRAND TOTAL	5,887,057.00

2022 TEMPORARY WATER AND SEWER BUDGET

DESCRIPTION		2022 TEMP
OPERATING		
Salaries & Wages		20,000.00
Other Expenses		830,000.00
Middlesex County Utilities Authority		380,000.00
STATUTORY EXPENDITURES		
Public Employee Retirement System		-
Social Security System		-
DEFERRED CHARGES		
Overexpenditure Budget Appropriation		-
	SUBTOTAL	1,230,000.00
DEBT SERVICE		
Payment of Bond Principal		389,000.00
Interest on Bonds		97,330.00

SUBTOTAL	486,330.00
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GRAND TOTAL	1,716,330.00
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