

BOROUGH OF HIGHLAND PARK  
REGULAR MEETING  
FEBRUARY 1, 2022 – 7:00 PM

The Borough is using the telephone meeting format in an effort to mitigate the chance of exposure to COVID-19, as a part of the Borough's ongoing effort to slow the rate of transmission and avoid overwhelming our treatment centers.

The public is invited to attend and participate by way of a call-in number and password:

By Computer, Smart Phone or Tablet:  
<https://zoom.us/j/95204099812>

Dial-in: 1-929-205-6099  
Webinar ID: 952 0409 9812

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

**AGENDA**

\* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 920, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. Agenda Questions by Council Members.
5. Honors and Awards.
6. Approval of Minutes.
7. Council Reports.

8. Borough Administrator's Report.
9. Borough Attorney's Report.
10. Mayor's Report.
11. Public Participation.  
*(21 minutes total; 3 minutes each speaker limited to items on this Agenda, including Work Session).*
12. Ordinances Requiring a Second Reading.
  - 12.a Clerk reports advertising Ordinance Amendment to Chapter 7 Traffic, removing certain No Parking areas and adding certain No Parking When Snow Covered areas, for consideration of passage on final reading by title.
    - a. MOTION to take up ordinance on final reading by title.
    - b. Public Hearing.
    - c. 2-22-46 Resolution to adopt/reject and advertise ordinance on final reading by title.  
**MOTION adopt/reject** **ROLL CALL VOTE**
13. Ordinances Requiring a First Reading.
  - 13.a Clerk reports introduction of Capital Ordinance providing for Improvements to South 4th Avenue, Johnson Street and Montgomery Street Project for consideration of passage on first reading by title.
    - a. **MOTION** to adopt/reject and advertise ordinance on first reading by title.  
(Resolution No. 2-22-47)  
**ROLL CALL VOTE**
14. Consent Agenda Items - Resolutions.
 

**ROLL CALL VOTE**

  - 14.a \*1-21-39 Resolution Authorizing Façade and Awning Improvement Program Funds to: Century 21, Merrey and Patron Cutz
  - 14.b \*2-22-48 Resolution to Award Spring 2022 Street Planting Project to New Jersey Tree Foundation
  - 14.c \*2-22-49 Resolution to Submit PSEG Grant Application to Sustainable Jersey
  - 14.d \*2-22-50 Resolution to Authorize Execution of Agreement for Fireworks Display
  - 14.e \*2-22-51 Resolution to Approve Taxi Owner(s)
  - 14.f \*1-22-52 Resolution to Approve Taxi Operator(s)
  - 14.g \*2-22-53 Resolution to Amend Annual Salary Resolution

- 14.h \*2-22-54 Resolution to Authorize Purchase of Rock Salt through the Middlesex County Cooperative Purchase Program
- 14.i \*2-22-55 Resolution to Authorize Emergency Repairs to Highland Park Police Department Heating System with East Coast Mechanical Contractors Inc.
- 14.j \*2-22-56 Resolution to Approve Pay Estimate No. 4 and Change Order No. 1 for 2020 Roadway Improvements- JADS Construction
- 14.k \*2-22-57 Resolution to Approve Bills List

15. Resolutions requiring a Separate Reading.

16. Appointments.

Highland Park Volunteer Fire Department:

Edward Batista  
Harrison Hague

**MOTION TO CONFIRM**

**ROLL CALL VOTE**

Shade Tree Advisory Committee  
Board of Health

Marcia Shiffman  
Beth Stevens  
Abby Stern Cardinale, Alt. 1  
Kai Stevens

Mayor's Equity Advisory Council

**MOTION TO CONFIRM**

**ROLL CALL VOTE**

17. Second Public Participation.

*(3 minutes per speaker on any items; subject to 9PM conclusion prior to Work Session)*

18. Recess (5 minutes).

19. Work Session Items: No formal action to be taken.

- a. Lead service line inventory and next steps (TJ).

20. Executive Session (if necessary).

21. MOTION to adjourn.

22. **Next Scheduled Meeting:** February 15, 2022

BOROUGH OF HIGHLAND PARK  
No. 2-22-46

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, "AN ORDINANCE OF THE BOROUGH OF HIGHLAND PARK, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AMENDING CHAPTER 7 CONCERNING MOTOR VEHICLE PARKING REGULATION OF THE "CODE OF THE BOROUGH OF HIGHLAND PARK", passed on final reading at this meeting be delivered to the Mayor for his/her approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of Neptune, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

ADOPTED: February 1, 2022

ATTEST:

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1<sup>st</sup> of February 2022.

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK  
ORDINANCE NO. 22-2041

AN ORDINANCE OF THE BOROUGH OF HIGHLAND PARK, COUNTY OF MIDDLESEX,  
STATE OF NEW JERSEY AMENDING CHAPTER 7 CONCERNING MOTOR VEHICLE  
PARKING REGULATION OF THE "CODE OF THE BOROUGH OF HIGHLAND PARK".

BE IT ORDAINED that the Borough Council of the Borough of Highland Park, County  
of Middlesex, that the following sections of Chapter 7 of the "Code of the Borough of Highland  
Park" which establishes parking regulations is amended to read as follows:

1. Section 7-3.3., Schedule I which prohibits parking at all times on certain streets  
within the Borough is amended by deleting from Schedule I the following:
  - "Lincoln Avenue from Raritan Avenue to the Montgomery Street egress aka  
Parkway"
2. Section 7-3.8 which prohibits parking on certain roadways within the Borough during  
snow removal is amended by removing from Schedule VI the following
  - "Lincoln Avenue, North, Between Raritan Avenue and North Second Avenue"
  - "Lincoln Avenue, North, Between Raritan Avenue and Madison Avenue"
3. Section 7-3.8 which prohibits parking on certain roadways within the Borough during  
snow removal is amended by adding to Schedule VI the following new designation:
  - "Lincoln Avenue, East side, Between Raritan Avenue and Walter Avenue"
  - "Lincoln Avenue, South side, Between Walter Avenue and Madison Avenue"
  - "Wayside Road, North side, between River Road and Janeway Avenue"
4. Regulatory and warning signs shall be erected and maintained to effect the above  
designated parking regulations as authorized by the New Jersey Department of  
Transportation.
5. This ordinance shall take effect upon its passage and publication as provided for by  
law.

Introduced and Passed on First Reading:      January 18, 2022

Adopted: February 1, 2022

Approved: February 1, 2022

Attest: \_\_\_\_\_  
Jennifer Santiago, Borough Clerk

\_\_\_\_\_  
Gayle Brill-Mittler, Mayor

BOROUGH OF HIGHLAND PARK  
NO. 2-22-47

RESOLUTION: Finance

**WHEREAS**, an Ordinance entitled, CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO SOUTH 4TH AVENUE, JOHNSON STREET AND MONTGOMERY STREET PROJECT, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, APPROPRIATING \$503,505.00 FROM THE DEPARTMENT OF TRANSPORTATION MUNICIPAL AID PROGRAM THEREFOR TO PAY THE COST THEREOF, has been introduced and duly passed on first reading;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, on Tuesday, February 15, 2022, at 7:00 PM, for the purpose of considering said Ordinance on final passage after public hearing thereon.

**BE IT FURTHER RESOLVED** that said a Notice of Pending Ordinance and Summary of said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published daily in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

**BE IT FURTHER RESOLVED** that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

ADOPTED: February 1, 2022

ATTEST:

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1<sup>st</sup> day of February 2022.

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK  
CAPITAL ORDINANCE NO. 22-2042

CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO SOUTH 4<sup>TH</sup> AVENUE,  
JOHNSON STREET AND MONTGOMERY STREET PROJECT, IN THE COUNTY OF  
MIDDLESEX, STATE OF NEW JERSEY, APPROPRIATING \$503,505.00 FROM THE  
DEPARTMENT OF TRANSPORTATION MUNICIPAL AID PROGRAM THEREFOR TO PAY  
THE COST THEREOF:

NOW THEREFORE BE IT ORDAINED AND ENACTED BY THE BOROUGH OF HIGHLAND  
PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

SECTION 1: The capital purpose described in Section 2 of the capital ordinance is hereby  
authorized as a general capital purpose to be undertaken by the Borough of Highland Park, in the  
County of Middlesex, State of New Jersey for the said improvement (s) or purpose stated in Section 2  
hereof, and is hereby appropriated the sum of \$503,505.00 funded by a New Jersey Department of  
Transportation FY 2022 Municipal Aid Grant.

Section 2: The capital purpose hereby authorizes roadway improvements to South 4<sup>th</sup> Avenue,  
Johnson Street and Montgomery Street Project.

Section 3: The expenditure of \$503,505.00 appropriation for a New Jersey Department of  
Transportation FY 2022 Municipal Aid Grant, for the purpose set forth in Section 2 hereof, is hereby  
authorized and approved.

Section 4: The capital budget of the Borough is hereby amended, if needed, to conform with  
the provisions of this capital ordinance and, to the extent of any inconsistency herewith, a resolution  
in the form promulgated by the Local Finance Board showing the full detail of the amended capital  
budget and capital programs as approved by the Director of Local Government Services, New Jersey  
Department Of Community Affairs is on file in the office of the Clerk, if needed, and is available for  
public inspection.

Section 5: This ordinance shall take effect immediately after the final adoption as described in  
N.J.S.A. 40:49-2.

Introduced on first reading by title: February 1, 2022

ADOPTED: \_\_\_\_\_, 2022

ATTEST:

APPROVED: \_\_\_\_\_, 2022

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

\_\_\_\_\_  
Gayle Brill Mittler, Mayor

**BOROUGH OF HIGHLAND PARK  
NO. 1-22-39**

RESOLUTION: Economic Development and Planning Committee

**WHEREAS**, the following business/property owners have submitted a completed application to the Borough of Highland Park for matching grant under the Highland Park Façade Improvement Program and/or the Highland Park Awning Promotion Program, both funded through the Community Block Development Grant and further described on the Purchase Requisition attached to the original of this resolution for the location designated, to wit:

APPLICANT  
Century 21  
Merey  
Patron Cutz

BUSINESS LOCATIONS  
309 Raritan Avenue  
128 Raritan Avenue  
74 Raritan Avenue

**WHEREAS**, the Main Street Design Committee has reviewed the applications and has recommended that the above applications be approved by the Mayor and Council; and

**WHEREAS**, funds for this purpose will be available in Account No. G-02-41-707-001 in the amount of \$3,272.67 and Account No. G-02-41-715-002 in the amount of \$2,380.33, for a total amount not to exceed \$5,653.00, as reflected by the Certification of Funds Available by Chief Financial Officer, shown below;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Highland Park that the application from the above named business/property owner be approved for funding under the Highland Park Façade Improvement and Awning Promotion Program in the amount set opposite, to wit:

APPLICANT  
Century 21  
Merey  
Patron Cutz

AMOUNT  
\$2,353.00  
\$1,500.00  
\$1,800.00

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to the applicant, Finance Department and the Main Street Executive Director forthwith.

APPROVED: February 1, 2022

ATTEST:

VERIFIED AND ENCUMBERED AS TO:  
AVAILABILITY OF FUNDS \$5,653.00  
ACCOUNT NO. G-02-41-707-001 & G-02-41-715-002  
P.O. NO.  
BY: *Merea Champion per Lori Majesti*  
FINANCE DIRECTOR

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1<sup>st</sup> day of February 2022.

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				



**BOROUGH OF HIGHLAND PARK  
NO. 2-22-48**

**RESOLUTION TO AWARD SPRING 2022 STREET TREE PLANTING PROJECT TO  
NEW JERSEY TREE FOUNDATION**

RESOLUTION: Public Works and Public Utilities Committee

**WHEREAS**, the Shade Tree Advisory Committee seeks to fulfill resident requests for street trees; and

**WHEREAS**, three (3) quotes were solicited and were received as follows:

Amato's Landscaping	\$32,625.00
DCR Landscaping	\$42,370.00
New Jersey Tree Foundation	\$25,523.00

and

**WHEREAS**, the Borough Administrator has recommended that said services be purchased from New Jersey Tree Foundation, Jackson, NJ based on their quote for same and based on their professionalism and quality of work; and

**WHEREAS**, funds are available for this purpose in Account No. T-12-56-500-001, as reflected by the certification of funds available by the Chief Financial Officer, shown below;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Highland Park that the Borough Administrator is hereby authorized and directed to accept the quote for tree planting from the New Jersey Tree Foundation, 576 Leesville Road, Jackson, NJ, at a cost not to exceed of \$30,000.00; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Assistant to the Borough Administrator and the Chief Financial Officer.

ADOPTED: February 1, 2022

ATTEST:

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$30,000.00 ACCOUNT NO. T-12-56-500-001 P.O. NO. 22-00215 BY: <i>Wesley Champion</i> <i>for Don Maiese</i> FINANCE DIRECTOR
--

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1<sup>st</sup> day of February 2022.

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

Species & Quantities

Latin Name	Common Name	Caliper	Quantity	Unit Cost	Total
Ulmus americana 'Accolade'	Accolade Elm	2 - 2.5"	2	\$ 415.00	\$ 830.00
Carpinus caroliniana	American Hornbeam	2 - 2.5"	7	\$ 415.00	\$ 2,905.00
Acer rubrum 'Armstrong'	Armstrong Red Maple	2 - 2.5"	1	\$ 415.00	\$ 415.00
Nyssa sylvatica	Black tupelo	1.5 - 2"	1	\$ 365.00	\$ 365.00
Halesia carolina	Carolina Silverbell	1.5 - 2"	3	\$ 375.00	\$ 1,125.00
Quercus prinus	Chestnut oak	2 - 2.5"	2	\$ 435.00	\$ 870.00
Malus baccata 'Columnaris'	Columnar Siberian sub Columnar Crabapple 'Adironack'	1.5 - 2"	4	\$ 395.00	\$ 1,580.00
Cornus x 'Constellation'	Constellation White Dogwood	1.5 - 2"	6	\$ 375.00	\$ 2,250.00
Lagerstroemia indica	Crape Myrtle	1.5 - 2"	2	\$ 385.00	\$ 770.00
Betula nigra 'Heritage'	Heritage River Birch	2 - 2.5"	11	\$ 415.00	\$ 4,565.00
Styrax japonica	Japanese snowbell	1.5 - 2"	2	\$ 365.00	\$ 730.00
Aesculus pavia	Red Buckeye sub Aesculus carnea 'Ft McNair'	1 - 2"	2	\$ 425.00	\$ 850.00
Acer rubrum	Red Maple	2 - 2.5"	5	\$ 399.00	\$ 1,995.00
Cercis canadensis	Redbud	1.5 - 2"	2	\$ 355.00	\$ 710.00
Amelanchier canadensis	Serviceberry	1.5 - 2"	1	\$ 365.00	\$ 365.00
Cornus x 'Stellar Pink'	Stellar Pink Dogwood	1.5 - 2"	1	\$ 375.00	\$ 375.00
Acer saccharum	Sugar Maple	2 - 2.5"	2	\$ 399.00	\$ 798.00
Quercus bicolor	Swamp White Oak	2 - 2.5"	5	\$ 420.00	\$ 2,100.00
Gleditsia triacanthos var. inermis	Thornless Honey Locust	1.5 - 2"	2	\$ 415.00	\$ 830.00
Prunus cerasifera 'Thundercloud'	Thundercloud Plum	1.5 - 2"	1	\$ 345.00	\$ 345.00
Cladrastis kentukea	Yellowwood	2 - 2.5"	2	\$ 375.00	\$ 750.00
			<b>64</b>		<b>\$ 25,523.00</b>
<b>Please note:</b>					
1	Provide pricing quote for species as planted				
2	Trees are to be balled and burlapped, tree form				
3	Grade "A" trees, in compliance with American Association of Nurserymen standard				
4	Wire cage and burlap must be removed at planting				
5	Must submit markout numbers prior to planting				
6	Trees to be staked and tied with arbor tie				
7	Trees to be watered at time of planting				
8	Trees are to be planted within one day of delivery to site				
9	No species substitution without written confirmation from Emma Von Thun				
10	One year guarantee on all plantings				
11	Contractor or trusted employee must be available for a walkthrough of sites prior to planting				

**BOROUGH OF HIGHLAND PARK  
NO. 2-22-49**

**RESOLUTION TO SUBMIT PSE&G GRANT APPLICATION TO SUSTAINABLE  
JERSEY**

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, Sustainable Highland Park would like to apply for a \$10,000 grant from Sustainable Jersey & PSEG to fund an initiative to plant a rain garden alongside the Highland Park Library to mitigate stormwater issues; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are hereby authorized and directed to execute and submit, on behalf of Sustainable Highland Park, the grant application to Sustainable Jersey.

ADOPTED: February 1, 2022

ATTEST:

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1<sup>st</sup> day of February 2022.

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

**BOROUGH OF HIGHLAND PARK  
NO. 2-22-50**

**RESOLUTION TO AUTHORIZE EXECUTION OF AGREEMENT FOR  
INDEPENDENCE DAY CELEBRATION FIREWORKS DISPLAY**

RESOLUTION: Public Safety Committee

**WHEREAS**, the Borough of Highland Park desires to participate in a joint fireworks display with the City of New Brunswick on Sunday, July 3, 2022 with a rain date of Thursday, July 7, 2022 at Donaldson Park; and

**WHEREAS**, proposals from fireworks companies were solicited by the Department of Community Services and the results were as follows:

- D&M Fireworks LLC, \$14-15,000, not available on all dates
- Garden State Fireworks, \$13,200, available on all dates
- International Fireworks Mfg. Co., no quote, not available on all dates

**WHEREAS**, the Borough of Highland Park and the City of New Brunswick will equally share in the costs of this event and the City of New Brunswick will reimburse the Borough for its portion of the costs; and

**WHEREAS**, funds for this purpose are available in Account No. R-19-56-850-001 in an amount not to exceed \$13,200.00, with a reimbursement amount from the City of New Brunswick in the amount of \$6,600.00, as reflected by the certification of funds by the Chief Financial Officer.

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of Highland Park of the Borough of Highland Park that the Mayor is hereby authorized and directed to sign the contract agreement with Garden State Fireworks for the Independence Day Celebration Fireworks Display to be held on Sunday, July 3, 2022 with a rain date of Thursday, July 7, 2022.

ADOPTED: February 1, 2022

ATTEST:

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$9,400.00
ACCOUNT NO. R-19-56-850-001
P.O. NO. 22-00149
BY: <i>Nerea Champion for Lori Majeski</i>
FINANCE DIRECTOR

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on the 1<sup>st</sup> day of February 2022.

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

THIS AGREEMENT is made on this 28 day of December, 2021, between GARDEN STATE FIREWORKS, INC., hereinafter known and designated as The Party of the First Part; Borough of Highland Park hereinafter known as the designated Party of the Second Part.

WITNESSETH: For and in consideration of all mutual covenants and agreements hereinafter entered into, the Party and Parties hereinafter agree as follow:

- 1 The Party of the First Part agrees to furnish to the Party of the Second Part Donaldson Park Grounds on July 3<sup>rd</sup>, 2022 in a location to be designated by the Party of the Second Part and approved by the Party of the First Part, an exhibition of fireworks.
- 2 The Party of the First Part agrees to pay all expenses for the freight and cartage for the said display, all Necessary labor and equipment, and experienced Pyrotechnic Operators to discharge the said display.
- 3 The Party of the First Part and The Party of the Second Part agree to a postponement of the said display in the event of inclement weather July 7<sup>th</sup> 2022 additional cost of FIFTEEN PERCENT of the total contract amount. Postponements may be scheduled only within the period terminating January 1, 2023 after the original scheduled date of the display, thereafter the display will be considered to be cancelled. In the event of cancellation, the Party of the Second part agrees to additional payment of FIFTY PERCENT to bring the total of payments to ONE HUNDRED PERCENT of the total contract amount.
- 4 The Party of the First Part agrees to supply to the Party of the Second Part, insurance coverage in the amount of FIVE MILLION DOLLARS for public liability and/or property damage. The Party of the First Part agrees to hold harmless the Party of the Second Part. The Party of the Second Part agrees to hold harmless the Party of the First Part of all and any claims, legal fees incurred outside the operations or the control of the Party of the First Part.
- 5 The Party of the Second Part agrees to furnish ample security or police protection and barricades to prevent any persons from coming into the safety zone area designated for discharging said fireworks display. With the exception of conditions stated in paragraph 4 above, the Party of the Second Part also agrees to assume sole responsibility for spectator safety, including seating, lighting, and ground surfaces, and agrees to conduct an inspection of the site approximately 24 hours in advance of the display to ensure a safe spectator environment.
- 6 The Party of the Second Part agrees to produce any and all permits which may be required by municipal authorities for the discharging of the said fireworks display at their own expense.
- 7 The Party of the Second Part agrees that any and all publicity, media coverage, announcements, and advertising shall name GARDEN STATE FIREWORKS, INC. as the primary contractor for the said display.
- 8 Upon signing of this document, a deposit of FIFTY PERCENT of the total contract price shall be paid to the Party of the First Part.
- 9 Upon delivery of the said display, the full balance for the contract amount shall be paid to the Pyrotechnic Operator in a sealed envelope before of immediately following the discharging of the display.
- 10 Total contract amount \$13,200.00 United State dollar (excluding permit fees)

WITNESS:

\_\_\_\_\_

GARDEN STATE FIREWORKS, INC.

BY \_\_\_\_\_

WITNESS

\_\_\_\_\_

Borough of Highland Park



**BOROUGH OF HIGHLAND PARK  
NO. 1-22-51**

RESOLUTION AUTHORIZING ISSUANCE OF TAXI OWNER(S) LICENSE FOR THE  
PURPOSE OF OWNING A TAXI CAB IN THE BOROUGH OF HIGHLAND PARK

RESOLUTION: Public Safety Committee

**WHEREAS**, AA Checker Taxi –Ely Kotin has filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such Licenses for the year 2022; and

**WHEREAS**, the Chief of Police and/or his designee has investigated said applicant and has reported favorably upon said applications;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said Licenses.

**BE IT FURTHER RESOLVED** that the Borough Clerk be and is hereby authorized and directed to issue an Owners Licenses to the aforesaid applicants.

ADOPTED: February 1, 2022

ATTEST:

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1<sup>st</sup> day of February 2022.

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

**BOROUGH OF HIGHLAND PARK**  
**NO. 1-22-52**

RESOLUTION AUTHORIZING ISSUANCE OF TAXI OPERATOR LICENSE FOR THE  
PURPOSE OF OPERATING TAXI CAB IN THE BOROUGH OF HIGHLAND PARK

RESOLUTION: Public Safety Committee

WHEREAS, Ely Kotin has filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such License for the year 2022; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicant and has reported favorably upon said application;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said License.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Operator Licenses to the aforesaid applicant.

ADOPTED: February 1, 2022

ATTEST:

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1<sup>st</sup> day of February 2022.

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

**BOROUGH OF HIGHLAND PARK**  
**No. 2-22-53**

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

RESOLUTION: Finance Committee

**BE IT RESOLVED** by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 4, 2022 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual basis, there have been the following changes, to wit:

Mark Reefer, Police Officer, at an annual salary of \$44,449.00, effective 02/01/2022  
Aretha Williams, Crossing Guard, at an hourly rate of \$19.75 per hour, effective 01/10/2022  
Janet Marcik, Administrative Assistant, at an annual salary of \$62,367.00, effective 02/01/2022  
Sebastian Gonzalez, Public Safety Telecommunicator, at an annual salary of \$46,132.00, effective 02/01/2022

**BE IT FURTHER RESOLVED** that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

ADOPTED: February 1, 2022

ATTEST:

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1<sup>st</sup> day of February 2022.

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				



BOROUGH OF HIGHLAND PARK  
NO. 2-22-54

AUTHORIZE PURCHASE OF ROCK SALT THROUGH MIDDLESEX COUNTY  
COOPERATIVE PURCHASE PROGRAM

RESOLUTION: Public Works and Public Utilities Committee

**WHEREAS**, under the terms and conditions of the Public Contracts Law of the State of New Jersey, a municipality may purchase items without competitive bidding from a firm or corporation currently under contract with the County of Middlesex Cooperative Purchasing Program Common Cents; and

**WHEREAS** the Highland Park Department of Public Works is in need of rock salt as more fully described on the attached Quote; and

**WHEREAS**, under Middlesex County Bid No. B-21-560, the Borough may purchase said rock salt from Morton Salt Inc., 444 West Lake Street, Suite 300, Chicago IL 60606, at County prices; and

**WHEREAS**, funds for this purpose are available in Account No. 2-01-26-290-207 in the amount of \$6,355.00, as reflected by the certification of funds by Finance Director, shown below.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Highland Park that the Superintendent of the Department of Public Works is hereby authorized and directed to purchase said rock salt from Morton Sale Inc., 444 West Lake Street, Suite 300, Chicago IL 60606, for a total amount not to exceed \$6,355.00.

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to the Superintendent of the Public Works Department and Finance Director.

ADOPTED: February 1, 2022

ATTEST:

VERIFIED AND ENCUMBERED AS TO:  
AVAILABILITY OF FUNDS \$6,355.00  
ACCOUNT NO. 2-01-26-290-207  
P.O. NO. 22-00117  
BY: *Nerea Champion for Lori Majeski*  
FINANCE DIRECTOR

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1<sup>st</sup> day of February 2022.

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				



January 13, 2022

Boro of Highland Park  
444 Valentine Street  
Highland Park, NJ 08904

Dear Sir/Madam:

Morton Salt, Inc. is pleased to offer you the following pricing for road salt should you choose to purchase under the Middlesex County bid for the 2021-2022 winter season. Purchases and pricing based on Bld No. 21-560.

Description	Valid From	Valid To	Transport Mode	Min Order
BULK SAFE-T-SALT	DEC 01, 2021	NOV 30, 2022	DELIVERED	25 TON
	PORT NEWARK		200 TON	\$63.55 USD per TON

Delivered prices are based upon full truckload quantities specific to the delivery address shown below.

Please review your account information and advise if any changes are required.

Delivery Address:  
BORO HIGHLAND PARK  
444 VALENTINE STREET  
HIGHLAND PARK, NJ 08904  
Customer #3681643

**This serves as your confirmation. No further acknowledgement will be sent.**

To place an order, please contact our Customer Service Department:  
Phone: 855-665-4540  
Fax: 630-214-0725  
Email: [buyroadsalt@mortonsalt.com](mailto:buyroadsalt@mortonsalt.com)

Our offices are open from 7:30am to 4:30pm

For your convenience, Mastercard, VISA and American Express are accepted.

We look forward to supplying your bulk delcing salt needs this winter season.

Sincerely,

MORTON SALT, INC.

444 West Lake Street, Suite 3000  
Chicago, IL 60606

TEL 312.807.2000  
WEB [mortonsalt.com](http://mortonsalt.com)

MORTON SALT, INC.

BOROUGH OF HIGHLAND PARK  
NO. 2-22-55

RESOLUTION TO AUTHORIZE EMERGENCY REPAIRS TO  
HIGHLAND PARK POLICE DEPARTMENT HEATING SYSTEM

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, the Highland Park Department of Public Works has a need to make repairs to the Highland Park Police Department heating system #10 as it is no longer operational; and

WHEREAS, the expenses related to the repair of the heating system affects the health, safety and welfare of the Borough that requires the immediate response, the need for which was not reasonably foreseen; and

WHEREAS, due to the emergent nature of the repair, it was necessary to have the heating system repaired to address the situation; and

WHEREAS, N.J.S.A. 40A:11-6 provides that public bidding and quotes is not necessary in an emergency situation; and

WHEREAS, East Coast Mechanical Contractors Inc., 5133 West Hurley Pond Road, Farmingdale NJ 07727 was contracted to provide the repair service in the amount of \$9,400.00; and

WHEREAS, funds for this purpose are available in Account No. 2-01-26-310-232 for a total amount not to exceed \$9,400.00, as reflected by the certification of funds by the Chief Financial Officer No. 2022-01.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Superintendent of Public Works is hereby authorized and directed to arrange for said repairs from East Coast Mechanical Contractors Inc., 5133 West Hurley Pond Road, Farmingdale NJ 07727, at a total amount not to exceed \$9,400.00; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Superintendent of Public Works & Public Utilities and the Chief Financial Officer, forthwith.

ADOPTED: February 1, 2022

ATTEST:

VERIFIED AND ENCUMBERED AS TO:  
AVAILABILITY OF FUNDS \$9,400.00  
ACCOUNT NO. 2-01-26-310-232  
P.O. NO. 22-00183  
BY: *Nerea Champion for Lori Majeski*  
FINANCE DIRECTOR

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1<sup>st</sup> day of February 2022.

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

**East Coast Mechanical Contractors Inc.**  
**5133 West Hurley Pond Rd.**  
**Farmingdale, NJ 07727**  
**Phone 732-751-8877**  
**Fax 732-751-8777**

Borough of Highland Park  
Department of Public Works  
Mr. Michael Wieczorkiewicz  
444 Valentine Avenue  
Highland Park, NJ 08904

Re: Police Station Daikin Unit Compressor Replacement  
M#RXYQ96PBTJ  
S# A001015  
FRONT COMPRESSOR M#JT100GCVDKW@T

January 18, 2022

Dear Michael,

Thank you for allowing East Coast Mechanical Contractors Inc. the opportunity to provide this proposal for the replacement of the defective Compressor and Inverter Board at the above referenced location. This proposal and scope of work is based on our conversations and a service call.

East Coast Mechanical Contractors Inc. will provide all labor, material construction service and supervision necessary to complete this project. All work will meet state and local codes and be in accordance with all standard practices of the trade. Below is a scope of work.

**Scope of Work**

1. Isolate Condenser refrigerant piping and disconnect electrical wiring.
2. Recover R-410a refrigerant from Daikin Condenser as per EPA guidelines. Perform Acid Test. (if acid is found to be present a separate price to provide acid cleanup will be required.)
3. Provide a crane to remove and install new warranty compressor, Braze Compressor Connections.
4. Replace VRF inverter board. Mount and Wire.
5. Reconnect compressor electrical connections.
6. Nitrogen Pressure check for leaks the newly brazed compressor piping connections.
7. Evacuate system of non-condensables down to 400microns and let stand for 20minutes.
8. Charge system with new R-410.
9. Start-up and check out of new compressor.

Total Investment \$9,400.00  
Excluded: Acid Clean-up if required

We appreciate your interest in the products and services we provide and if you have any questions about this proposal do not hesitate to contact me.

Sincerely,

Michael Chiofalo/President

**Providers of Commercial/Industrial  
H.V.A.C. Services**

**BOROUGH OF HIGHLAND PARK  
NO. 2-22-56**

**RESOLUTION TO APPROVE PAY ESTIMATE NO. 4 AND CHANGE ORDER NO. 1  
FOR 2020 ROADWAY IMPROVEMENTS – JADS CONSTRUCTION**

RESOLUTION: Public Works and Public Utilities Committee

**WHEREAS**, pursuant to Resolution No. 7-21-179, adopted by the Borough Council on July 6, 2021, a contract was awarded to JADS Construction Company, Inc. of South River, NJ, for the resurfacing and reconstruction of South Sixth Avenue between Magnolia Street and Benner Street, South Ninth Avenue between Eden Avenue and Graham Street, North Ninth Avenue between Raritan Avenue and Abbott Street, Benner Street between South Seventh Avenue and South Ninth Avenue, Cliff Court, Lincoln Avenue between Lawrence Avenue and North Fifth Avenue, and Barnard Street between Central Avenue and Woodbridge Avenue; and

**WHEREAS**, pursuant to said resolution a contract was duly executed; and

**WHEREAS**, it appears from Pay Estimate No. 4, filed by CME Associates, that certain work under said contract has been completed and approved, and there is due to JADS Construction in an amount not to exceed \$118,145.79 in accordance with said Pay Estimate for work performed from October 11, 2021 to December 29, 2021; and

**WHEREAS**, funds for this purpose are available in Account No. C-04-55-824-001 as reflected by the Certification of Funds Available by the Chief Financial Officer, shown below; and

**WHEREAS**, the Borough Engineer has prepared Change Order No. 1 to the said contract quantities including reductions and increases in same due to actual field conditions resulting in an overall decrease of \$19,567.05 in the contract amount; and

**WHEREAS**, Council has reviewed the proposed Change Order No. 2 for this contract and has approved the same subject to satisfaction of N.J.A.C. 5:30-11.9 relating to change orders;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Highland Park that the Chief Financial Officer be and is hereby authorized and directed to pay JADS Construction in a total amount not to exceed \$118,145.79, as certified by the Engineer in Pay Estimate No. 4, subject to the Clerk's receipt of the Certified Payroll and Project Manning Reports and additional documents as necessary;

**BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Highland Park that Mayor Gayle Brill Mittler be and is hereby authorized and directed to execute Change Order No. 1 dated January 19, 2022, to the contract of JADS Construction upon satisfaction of N.J.A.C. 5:30-11.9 relating to the submission of a certification relating to the change orders to date, to the satisfaction of the Borough Attorney and Engineer; and

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to the Borough Administrator, Chief Financial Officer and JADS Construction forthwith.

ADOPTED: February 1, 2022

ATTEST:

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$118,145.79 ACCOUNT NO. C04-55-824-001 P.O. NO. 21-01086 BY: <i>Jenea Champion for Rori Majeski</i> FINANCE DIRECTOR
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\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1<sup>st</sup> day of February 2022.

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

**BOROUGH OF HIGHLAND PARK**  
**NO. 2-22-57**

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

RESOLUTION: Finance Committee

**BE IT RESOLVED** by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

**BE IT FURTHER RESOLVED** that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 2/1/2022 can be found in the Bills List Journal Book No. 42.

ADOPTED: February 1, 2022

ATTEST:

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1<sup>st</sup> day of February 2022.

\_\_\_\_\_  
Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				