

BOROUGH OF HIGHLAND PARK
REGULAR MEETING
MARCH 1, 2022 – 7:00 PM

The Borough is using the telephone meeting format in an effort to mitigate the chance of exposure to COVID-19, as a part of the Borough's ongoing effort to slow the rate of transmission and avoid overwhelming our treatment centers.

The public is invited to attend and participate by way of a call-in number and password:

<https://zoom.us/j/97991385277>

Dial-in: 1-929-205-6099

Webinar ID: 979 9138 5277

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

AGENDA

* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 920, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. Agenda Questions by Council Members.
5. Honors and Awards.
6. Approval of Minutes.
7. Council Reports.

8. Borough Administrator's Report.
9. Borough Attorney's Report.
10. Mayor's Report.
11. Public Participation.
(21 minutes total; 3 minutes each speaker limited to items on this Agenda, including Work Session).
12. Ordinances Requiring a Second Reading.
13. Ordinances Requiring a First Reading.
14. Consent Agenda Items - Resolutions.

ROLL CALL VOTE

- 14.a *3-22-69 Resolution Authorizing Application to NJ Board of Public Utilities' Community Energy Planning Grant Program
- 14.b *3-22-70 Resolution to Approve the 2022 CDBG Application to Middlesex County
- 14.c *3-22-71 Resolution to Approve 2022 Taxi Owner Application(s)
- 14.d *3-22-72 Resolution to Approve 2022 Taxi Operator Application(s)
- 14.e *3-22-73 Resolution to Amend Annual Salary Resolution
- 14.f *3-22-74 Resolution to Approve Bills List
15. Resolutions requiring a Separate Reading.
16. Appointments.
17. Second Public Participation.
(3 minutes per speaker on any items; subject to 9PM conclusion prior to Work Session)
18. Recess (5 minutes).
19. Work Session Items: No formal action to be taken.
 - 19.a
 - a. Use of Borough Property: 212 Raritan Ave and 101 Raritan Ave (TJ).
 - b. Energy Tax Receipts (GMB).
20. Executive Session (if necessary).

21. MOTION to adjourn.
22. **Next Scheduled Meeting:** March 15, 2022 @ 7 PM

**BOROUGH OF HIGHLAND PARK
NO. 3-22-69**

**RESOLUTION AUTHORIZING APPLICATION TO NJ BOARD OF PUBLIC
UTILITIES' COMMUNITY ENERGY PLANNING GRANT PROGRAM**

RESOLUTION: Public Works Committee

WHEREAS, a sustainable community seeks to ensure that its environmental, economic, and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Highland Park strives to assure clean land, air, and water for current and future generations; and

WHEREAS, New Jersey's Energy Master Plan: Pathway to 2050 ("EMP") established that community-level action is necessary to achieve the state's goal of 100% clean energy by 2050; and

WHEREAS, the New Jersey Board of Public Utilities has created a Community Energy Plan Grant program for municipalities to develop a community energy plan to meet the goals of the state's Energy Master Plan; and

WHEREAS, the Borough of Highland Park is invested in developing a community energy plan to help the state achieve the goal of 100% clean energy by 2050; and

WHEREAS, the Community Energy Plan Grant program will help Highland Park to plan for and invest in renewable energy and to work towards a better environment for all residents by using the State's EMP as a guide to develop sustainable strategies that increase clean energy production, reduce energy use, and cut emissions.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are hereby authorized and directed to execute and submit the grant application to NJ Board of Public Utilities.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk are hereby authorized to sign the grant agreement upon acceptance on behalf of the Borough of Highland Park and that their signature constitutes acceptance of the terms and conditions and approves the execution of the grant agreement.

ADOPTED: March 1, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1st day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

**BOROUGH OF HIGHLAND PARK
NO. 3-22-70**

RESOLUTION TO REQUEST APPROVAL FOR 2022 – 2023 CDBG FUND ALLOCATION

RESOLUTION: Economic Development & Planning Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following schedule of proposed use of CDBG funds allocated to the Borough of Highland Park for the funding period 2022 – 2023 be and the same is hereby approved and a certified copy hereof be submitted to the Middlesex County Housing and Community Development Committee for their approval. If there is a reduction in the CDBG allocation, the reduction should be divided evenly to each project.

Dept. of Aging: Senior Outreach	\$13,000
Dept. of Aging: Senior Transportation	\$15,000
Main Street Highland Park: Sign, Building Façade Improvement Program	\$12,000
Dept. of Recreation: Summer Camp Program/HP Gives A Hoot	\$20,000
Dept. of Recreation: Community Youth Outreach Programs	\$13,445
Highland Park Community Food Pantry	\$3,000
<hr/>	
TOTAL	\$76,445

ADOPTED: March 1, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

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Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 3-22-71

**RESOLUTION AUTHORIZING ISSUANCE OF TAXI OWNER(S) LICENSE FOR THE
PURPOSE OF OWNING A TAXI CAB IN THE BOROUGH OF HIGHLAND PARK**

RESOLUTION: Public Safety Committee

WHEREAS, RHN01 LLC, and AA Checker, have filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such Licenses for the year 2022; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicant and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Owners Licenses to the aforesaid applicants.

ADOPTED: March 1, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1st day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

**BOROUGH OF HIGHLAND PARK
NO. 3-22-72**

**RESOLUTION AUTHORIZING ISSUANCE OF TAXI OPERATOR LICENSE FOR THE
PURPOSE OF OPERATING TAXI CAB IN THE BOROUGH OF HIGHLAND PARK**

RESOLUTION: Public Safety Committee

WHEREAS, Robert Hala, Kenneth J. Leo have filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such License for the year 2022; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicant and has reported favorably upon said application;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said License.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Operator Licenses to the aforesaid applicant.

ADOPTED: March 1, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 1st day of March 2022.

Jennifer Santiago, Borough Clerk

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Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
No. 3-22-73

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 4, 2022 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual and hourly basis, there have been the following changes, to wit:

MaryAnn Autunnale, Principal Clerk Typist, at an annual salary of \$43,839.00, effective 12/01/2021

Linda Jacus, Deputy Clerk, at an annual salary of \$48,000.00, effective 2/28/2022

Jennifer Smith Mullen, Senior Library Assistant, at an annual salary of \$43,337.00, effective 3/16/2022

BE IT FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

ADOPTED: March 1, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

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Jennifer Santiago, Borough Clerk

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Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 3-22-74

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 3/1/2022 can be found in the Bills List Journal Book No. 42.

ADOPTED: March 1, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

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Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

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