

BOROUGH OF HIGHLAND PARK
REGULAR MEETING
MARCH 15, 2022 – 7:00 PM

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

AGENDA

* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 920, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. Agenda Questions by Council Members.
5. Honors and Awards.
 - a. Dedication of the Mary Denver Native Plant Sanctuary
6. Approval of Minutes.
7. Council Reports.
8. Borough Administrator's Report.
9. Borough Attorney's Report.
10. Mayor's Report.
11. Public Participation.
(21 minutes total; 3 minutes each speaker limited to items on this Agenda, including Work Session).

12. Ordinances Requiring a Second Reading.

- 12.a Clerk reports advertising Amending Chapter 230 - Automotive Service and Repair Garages , for consideration of passage on final reading by title
 - a. MOTION to take up ordinance on final reading by title.
 - b. Public Hearing.
 - c. 3-22-75 Resolution to adopt/reject and advertise ordinance on final reading by title.
MOTION adopt/reject **ROLL CALL VOTE**

- 12.b Clerk reports advertising Ordinance to Amend to Chapter 136 of the Borough Code Regulating the Establishment, Operation and Licensing of Cannabis Businesses in the Borough of Highland Park, for consideration of passage on final reading by title
 - a. MOTION to take up ordinance on final reading by title.
 - b. Public Hearing.
 - c. 3-22-76 Resolution to adopt/reject and advertise ordinance on final reading by title.
MOTION adopt/reject **ROLL CALL VOTE**

13. Ordinances Requiring a First Reading.

- 13.a Clerk reports introduction of Bond Ordinance for Recreation Complex Improvements or consideration of passage on first reading by title.
 - a. **MOTION** to adopt/reject and advertise ordinance on first reading by title.
(Resolution No. 3-22-77)

- 13.b Clerk reports introduction of Capital Ordinance for Improvements to the Highland Park Public Library for consideration of passage on first reading by title.
MOTION to adopt/reject and advertise ordinance on first reading by title.
(Resolution No. 3-22-78)

- 13.c Clerk reports introduction of Ordinance authorizing leases for 212 Raritan Avenue and 101 Raritan Avenue.
 - a. **MOTION** to adopt/reject and advertise ordinance on first reading by title.
(Resolution No. 3-22-79)

14. Consent Agenda Items - Resolutions.

ROLL CALL VOTE

- 14.a *3-22-80 Resolution to Adopt the Neighborhood Preservation Program Woodbridge Avenue District Implementation Plan

- 14.b *3-22-81 Resolution to Apply for Community Challenge Grant from AARP for Accessibility Improvements to the Community Center Grounds

- 14.c *3-22-82 Resolution to Authorize Repairs to Pedestrian Crossings on River Road

- 14.d *3-22-83 Resolution to Authorize Upgrade to Camera and Key Card System at the Highland Park Police Department with Integrated Systems & Svcs Inc.

- 14.e *3-22-84 Resolution Authorizing Purchase of Water Meters from Core & Main

- 14.f *3-22-85 Resolution to Amend Annual Salary Resolution
- 14.g *3-22-86 Resolution Authorizing a Shared Services Agreement with the Board of Education for the Borough of Highland Park for Renovations to the Highland Park Recreation Complex
- 14.h *3-22-87 Resolution Approving Pay Estimate No. 5 and Close-Out Change Order for 2020 Roadway Improvements - JADS Construction
- 14.i *3-22-88 Resolution Supporting the 2022 Distracted Driving Crackdown, *U*Drive. *U*Text. *U*Pay., April 1-22, 2022
- 14.j *3-22-89 Resolution to Approve Bills List
- 15. Resolutions requiring a Separate Reading.
 - 15.a 3-22-90 Resolution to Approve Emergency Temporary Appropriations.

MOTION adopt/reject
ROLL CALL VOTE
 - 15.b 3-22-91 Resolution Urging Swift Passage of S-330 which Restores Energy Tax Receipts
- 16. Appointments.
- 17. Second Public Participation.
(3 minutes per speaker on any items; subject to 9PM conclusion prior to Work Session)
- 18. Recess (5 minutes).
- 19. Work Session Items: No formal action to be taken.
 - a. 2022 Budget Discussion
- 20. Executive Session (if necessary).
- 21. MOTION to adjourn.
- 22. **Next Scheduled Meeting: April 5, 2022 @ 7:00 PM**

BOROUGH OF HIGHLAND PARK
No. 3-22-75

RESOLUTION: Economic Development and Planning

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, "AN ORDINANCE BY THE BOROUGH OF HIGHLAND PARK, MIDDLESEX COUNTY, NEW JERSEY AMENDING CHAPTER 230, LAND DEVELOPMENT CONCERNING AUTOMOTIVE SERVICE AND REPAIR GARAGES", passed on final reading at this meeting be delivered to the Mayor for his/her approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of Neptune, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 15th of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK

ORDINANCE NO. 22-2043

AN ORDINANCE BY THE BOROUGH OF HIGHLAND PARK, MIDDLESEX COUNTY, NEW JERSEY AMENDING CHAPTER 230, LAND DEVELOPMENT CONCERNING AUTOMOTIVE SERVICE AND REPAIR GARAGES

BE IT ORDAINED by the Borough Council of the Borough of Highland Park that the following amendments to Chapter 230 are hereby enacted (underlined material is new and is added; [bracketed] material is deleted):

SECTION 1. Section 230-141.D of the “Code of the Borough of Highland Park” concerning permitted conditional uses in the C Commercial Zone is hereby amended and shall read as follows:

- D. Conditional uses.
- (1) Public utility facilities required to provide the direct service of the utility to the consumers, such as transformers and pumping stations, but excluding warehouses, service or storage and treatment yards.
 - (2) Automobile service and repair garages, gas stations. Any existing automobile service and repair garage shall be hereby excepted and deemed to continue as a permitted use whereby changes to the business shall require zoning permit approval only, or any addition or expansion of the use shall require site plan approval only, without the necessity of a conditional use application.
 - (3) Fraternal, charitable and philanthropic institutions.
 - (4) New and used car/truck dealerships, sales and service.
 - (5) Drive-in banks.

SECTION 2. Section 230-114 of said Code concerning specific regulations pertaining to service stations, including automobile service and repair garages, is hereby amended and shall read as follows:

The following regulations shall apply to automobile service stations, automotive repair services and garages, public garages, filling stations, and/or gas stations:

- A. All storage areas, trash facilities, pits, lifts and working areas shall be within a building. All lubrication, repair or similar activities shall be performed in an enclosed building, and no dismantled parts shall be placed outside.
- B. All gasoline pumps, air pumps and the islands upon which pumps are normally located shall be set back from the street line at least 60 feet and from any other property line at least 50 feet. A minimum space of 25 feet shall exist between any two islands and between any island and the service station building.

- C. No junked motor vehicle or part thereof and no unregistered motor vehicle shall be permitted outside an enclosed service station building. Other than employees' vehicles, no more than six motor vehicles may be located outside a service station building at any given time, provided that the owners are awaiting the repair of said motor vehicles.
- D. The exterior display of nonvehicular equipment for rent or sale shall be permitted, provided the area devoted to this purpose is in addition to the minimum lot size required for a service station; the area devoted to this purpose does not exceed 20% of the total area of the entire site; the maximum sign area for a service station is not exceeded; and the location of the equipment being rented or sold does not interfere with the off-street parking requirements for the service station and does not interfere with the traffic circulation indicated on the approved site plan.
- E. The proposed use shall be located on a lot of not less than 20,000 square feet in an area which is not located at the corner of any dangerous street intersection, as determined by Police Department accident records, and the lot lines of which are located not less than 1,000 feet from any school offering courses of general educational instruction, hospitals, church or library and not less than 2,000 feet from an existing auto repair or service station.
- F. It is intended that service stations be designed compatibly with other permitted commercial or industrial uses in the zone in which they are located and that they not be stripped along the available highway frontage or at each quadrant of a convenient intersection.
- G. All filling station storage tanks shall be placed in a six-inch-thick concrete cradle. All filler spouts, vents and gauging and venting areas shall be covered by a six-inch-thick concrete plate. Emergency shutoff and venting equipment shall conform to the most recent federal and state requirements, as they may from time to time be revised.
- H. Ingress and egress turning movements shall be designed and coordinated with the access points required for nearby uses, frequency of intersecting side streets, minimizing left turns off collector and arterial streets and maintaining building setbacks compatible with the required setbacks and landscaping.
- I. [No automotive vehicle of any kind may be displayed for sale or lease from any service station that does not comply with the regulations of § 230-93.]

Up to four (4) vehicles may be displayed for sale or lease on the property at any given time, provided that all such vehicles shall be located in designated off-street parking spaces and does not interfere with the traffic circulation on the site; no such vehicles shall be displayed closer than six (6) feet to the front property line; this setback area shall be buffered and screened in accordance with subsection K. below; automobile prices or year of manufacture shall not be boldly displayed on the automobile in a manner which would be legible from the roadway so as to avoid undue distractions to the traveling public; and banners, flags, movable signs, flashing lights, pennants, rotating devices or similar

devices shall not be permitted. Signs shall conform to the requirements of the municipal sign ordinance.

- J. Off-street parking shall be provided at the rate of three spaces per service bay plus one space for service vehicle.
- K. The area along the front lot line, with the exception of those areas required for ingress and egress, shall contain a six-foot-wide landscaped strip, defined by either a brick wall two feet in height and capped with a stone or cast stone slab or by an evergreen hedge of the same height. The landscaped area between the edge of the property line and the brick wall shall be planted with street trees no more than 30 feet on center.

SECTION 3. Any article, section, paragraph, subsection, clause, or other provision of the BOROUGH Code inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

SECTION 5. This ordinance shall take effect upon its passage and publication and filing with the County of Middlesex Planning Board, and as otherwise provided for by law.

Introduced and Passed on first reading: February 15, 2022

Adopted: March 15, 2022

Approved: March 15, 2022

Attest:

Jennifer Santiago, Municipal Clerk

Gayle Brill Mittler, Mayor

BOROUGH OF HIGHLAND PARK
No. 3-22-76

RESOLUTION: Council As A Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, “AN ORDINANCE BY THE BOROUGH OF HIGHLAND PARK, MIDDLESEX COUNTY, NEW JERSEY AMENDING THE CODE OF THE BOROUGH OF HIGHLAND PARK REGARDING CLASS V RETAIL CANNABIS BUSINESSES, CLASS VI CANNABIS DELIVERY SERVICES, AND MEDICAL CANNABIS DISPENSARIES IN THE CBD AND C ZONING DISTRICTS, ESTABLISHING LICENSING, TAXATION, AND ZONING REQUIREMENTS IN CONNECTION THEREWITH, AND PROHIBITING ALL OTHER CLASSES OF CANNABIS BUSINESSES WITHIN THE GEOGRAPHICAL BOUNDARIES OF THE BOROUGH”, passed on final reading at this meeting be delivered to the Mayor for his/her approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the “Home News Tribune”, of Neptune, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 15th of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK

ORDINANCE NO. 22-2044

AN ORDINANCE BY THE BOROUGH OF HIGHLAND PARK, MIDDLESEX COUNTY, NEW JERSEY AMENDING THE CODE OF THE BOROUGH OF HIGHLAND PARK REGARDING CLASS V RETAIL CANNABIS BUSINESSES, CLASS VI CANNABIS DELIVERY SERVICES, AND MEDICAL CANNABIS DISPENSARIES IN THE CBD AND C ZONING DISTRICTS, ESTABLISHING LICENSING, TAXATION, AND ZONING REQUIREMENTS IN CONNECTION THEREWITH, AND PROHIBITING ALL OTHER CLASSES OF CANNABIS BUSINESSES WITHIN THE GEOGRAPHICAL BOUNDARIES OF THE BOROUGH

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (“CREAMMA”), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, section 31a of CREAMMA authorizes municipalities by ordinance to adopt regulations:

- Establishing the number of cannabis establishments (defined in section 3 of the Act as “a cannabis cultivator, a cannabis manufacturer, a cannabis wholesaler, or a cannabis retailer”), cannabis distributors or cannabis delivery services allowed to operate within their boundaries;
- Governing location, manner and times of operation of such establishments, distributors or delivery services;
- Establishing civil penalties for the violation of any such regulations; and
- Prohibiting the operation of any one or more classes of cannabis establishments, distributors, or delivery services anywhere in the municipality; and

WHEREAS, the Jake Honig Compassionate Use Medical Cannabis Act, N.J.S.A. 24:6I-1 et seq. (“CUMCA”) authorizes, among other things, the licensed operation of medical cannabis cultivators, medical cannabis manufacturers, medical cannabis dispensaries and clinical registrants as defined in the CUMCA; and

WHEREAS, in accordance with CREAMMA and CUMCA, on August 17, 2021, the Mayor and Council of the Borough of Highland Park adopted Ordinance #21-2027, which amended the Code of the Borough of Highland Park (“Code”) to:

- Permit Class 5 cannabis retailers and Class 6 cannabis delivery services to operate within the geographical boundaries of the Borough, and prohibit Class 1, Class 2, Class 3 and Class 4 licenses;
- Establish limitations on where and how these operations may take place;
- Establish licensing and taxation requirements in connection with same; and

WHEREAS, in accordance with CUMCA, Ordinance #21-2027, also amended the Code to:

- Allow medical cannabis dispensaries to operate with the geographical boundaries of the Borough;
- Establish limitations on where and how these operations may take place; and
- Establish licensing and taxation requirements in connection with same; and

WHEREAS, since the adoption of Ordinance #27-2021, the Borough has continued to research, study and analyze the constantly evolving landscape of CREAMMA and CUMCA; and

WHEREAS, based on its research and information now available from the Cannabis Regulatory Commission, the Borough finds that it is in the Borough’s best interest to further amend the Code to clarify the regulations governing medical cannabis dispensaries, Class 5 cannabis retailers and Class 6 cannabis delivery services, and to further refine the licensing process and the criteria for evaluation of potential cannabis business owners within the Borough.

NOW THEREFORE, BE IT ORDAINED, by the Council of the Borough of Highland Park, in the County of Middlesex, State of New Jersey, as follows:

1. Preamble. The findings set forth in the preamble to this ordinance are hereby incorporated as if fully restated.

2. General prohibition on all cannabis businesses other than Class 5 cannabis retailers and Class 6 cannabis delivery services. As stated within ordinance #21-2027 and in accordance with the authority granted to municipalities by N. J. S.A. 24:61- 45, all other marketplace classes of cannabis businesses other than Class 5 cannabis retailers and Class 6 cannabis delivery services shall be prohibited from operating anywhere within the geographical boundaries of the Borough.

3. Amendments to Borough land development regulations. Chapter 230, entitled "1989 Land Development Ordinance of the Borough of Highland Park, New Jersey," of the Code of the Borough Highland Park (“Code”), is hereby revised by amending subsections 230-140(10) and subsections 230-141(8), and by creating new subsection 230-140(11) and 230-140(9) to clarify the permitted principal uses in connection with medical cannabis dispensaries and marketplace cannabis businesses in in the CBD Central Business District and the C commercial District, as follows (additions are underlined; deletions are in [brackets]):

§ 230-140. CBD Central Business District Zone.

B. Permitted principal uses.

(10) Medical cannabis dispensaries[, Class 5 cannabis retailers and Class 6 cannabis delivery services, as said terms are defined in this Code, subject to the requirements set forth in Chapter 136 of this Code.]

(11) Class 5 cannabis retailers and Class 6 cannabis delivery services, as said terms are defined in this Code, subject to the requirements set forth in Chapter 136 of this Code.

§230-141. C Commercial Zone.

B. Permitted principal uses.

(8) Medical cannabis dispensaries. [, Class 5 cannabis retailers and Class 6 cannabis delivery services, as said terms are defined in this Code, subject to the requirements set forth in Chapter 136 of this Code.]

(9) Class 5 cannabis retailers and Class 6 cannabis delivery services, as said terms are defined in this Code, subject to the requirements set forth in Chapter 136 of this Code.

4. Licensing requirements and general limitations for Class 5 cannabis retailers and Class 6 cannabis delivery services and Medical cannabis dispensaries. Chapter 136 entitled “Cannabis,” Part II, “General Legislation,” of the Code of the Borough of Highland Park, is hereby amended and shall read as set forth in Exhibit “A” attached hereto.

5. Taxation of Medical cannabis Dispensaries. A new Article IV entitled “Local Medical Marijuana Transfer Tax” is hereby added to Chapter 374, “Taxation” of the Code of the Borough of Highland Park and shall read as set forth in Exhibit “C” attached hereto.

6. Repealer. Any article, section, paragraph, subsection, clause, or other provision of the Borough Code inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

7. Severability. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

8. Effective date. This ordinance shall take effect upon its passage and publication and filing with the County of Middlesex Planning Board, and as otherwise provided for by law.

Introduced on first reading by title: February 15, 2022

ADOPTED:

ATTEST:

Jennifer Santiago
Borough Clerk

Gayle Brill Mittler
Mayor

BOROUGH OF HIGHLAND PARK
NO. 3-22-77

RESOLUTION: Finance Committee

WHEREAS, an Ordinance entitled, **BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF VARIOUS RECREATION COMPLEX IMPROVEMENTS, BY AND IN THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY; APPROPRIATING \$2,050,000 THEREFOR (INCLUSIVE OF A NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS GRANT IN THE AMOUNT OF \$750,000 AND A CONTRIBUTION FROM THE HIGHLAND PARK BOARD OF EDUCATION IN THE AMOUNT OF \$650,000) AND AUTHORIZING THE ISSUANCE OF \$650,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**, has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221, South Fifth Avenue, Highland Park, New Jersey, on Tuesday, April 5, 2022 at 7:00 PM, for the purpose of considering said Ordinance on final passage.

BE IT FURTHER RESOLVED that said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Jennifer Santiago have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

**BOROUGH OF HIGHLAND PARK
MIDDLESEX COUNTY, NEW JERSEY**

**BOND ORDINANCE NUMBER
22-2045**

BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF VARIOUS RECREATION COMPLEX IMPROVEMENTS, BY AND IN THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY; APPROPRIATING \$2,050,000 THEREFOR (INCLUSIVE OF A NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS GRANT IN THE AMOUNT OF \$750,000 AND A CONTRIBUTION FROM THE HIGHLAND PARK BOARD OF EDUCATION IN THE AMOUNT OF \$650,000) AND AUTHORIZING THE ISSUANCE OF \$650,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Borough of Highland Park, in the County of Middlesex, State of New Jersey (the "Borough"). For the said improvements or purposes stated in Section 3 hereof, there is hereby appropriated the amount of \$2,050,000, which amount includes (i) a \$750,000 grant expected to be received from the New Jersey Department of Community Affairs (the "State Grant") and (ii) a contribution from the Highland Park Board of Education (the "BOE") in the amount of \$650,000 (the "BOE Contribution"). No down payment for said improvements or purposes is required pursuant to Section 40A:2-11(c) of the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"), as said improvements or purposes involve a project funded by a State grant.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof, and to meet the part of said \$2,050,000 appropriation not provided for by application hereunder of said State Grant and BOE Contribution, negotiable bonds of the Borough are hereby authorized to be issued in a principal amount not exceeding \$650,000 pursuant to, and within the limitations prescribed by, the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$650,000 are hereby authorized to be issued pursuant to, and within the limitations prescribed by, the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued is for the construction of various municipal recreation complex improvements and upgrades, including, but not limited to, renovating and replacing the track and the turf field, replacement of field lighting and various ADA upgrades. Such improvements or purposes are to include, but are not limited to, as applicable, engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection, contract administration, and all work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto, all in accordance with the plans and specifications on file in the Office of the Clerk of the Borough and available for public inspection.

(b) The estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$650,000.

(c) The estimated cost of said improvements or purposes is \$2,050,000, the excess thereof over the said estimated maximum amount of bonds or

notes to be issued therefor is the State Grant in the amount of \$750,000 and the BOE Contribution in the amount of \$650,000 available for such improvement or purpose.

SECTION 4. Except for the State Grant and the BOE Contribution, in the event the United States of America, the State of New Jersey and/or the County of Middlesex make a contribution or grant in aid to the Borough for the improvements and purposes authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Middlesex. Except for the State Grant and the BOE Contribution, in the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Middlesex shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Borough as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer of the Borough. The Chief Financial Officer of the Borough shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer of the Borough upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be

renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer of the Borough is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer of the Borough is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Borough may lawfully undertake as general improvements or purposes, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of said improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof

computed from the date of the said bonds authorized by this bond ordinance, is fifteen (15) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$650,000, and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$150,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvements or purposes hereinbefore described.

SECTION 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the principal of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The Borough reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the Borough's official intent to reimburse any expenditures

toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §150-2. All reimbursement allocations will occur not later than eighteen (18) months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized herein is paid, or (ii) the date the improvements or purposes described in Section 3 hereof are "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid.

SECTION 10. The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended of the interest on all bonds and notes issued under this bond ordinance.

SECTION 11. The Chief Financial Officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough, which are authorized herein, and to execute such disclosure document on behalf of the Borough. The Chief Financial Officer of the Borough is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough, which are authorized herein, and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication hereof after final adoption, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: March 15, 2022**

**JENNIFER SANTIAGO,
Clerk of the Borough of Highland Park**

**ADOPTED ON SECOND READING
DATED: _____, 2022**

**JENNIFER SANTIAGO,
Clerk of the Borough of Highland Park**

BOROUGH OF HIGHLAND PARK
NO. 3-22-78

RESOLUTION: Finance

WHEREAS, an Ordinance entitled, CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE HIGHLAND PARK PUBLIC LIBRARY, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, IN THE AMOUNT OF \$944,929.00, has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, on Tuesday, April 5, 2022, at 7:00 PM, for the purpose of considering said Ordinance on final passage after public hearing thereon.

BE IT FURTHER RESOLVED that said a Notice of Pending Ordinance and Summary of said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the “Home News Tribune”, of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published daily in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
CAPITAL ORDINANCE NO. 22-2046

CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE
HIGHLAND PARK PUBLIC LIBRARY, IN THE COUNTY OF MIDDLESEX,
STATE OF NEW JERSEY, IN THE AMOUNT OF \$944,929.00

BE IT ORDAINED AND ENACTED BY THE BOROUGH OF HIGHLAND PARK, IN
THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

SECTION 1: The improvements or purposes described in Section 2 of this ordinance is hereby authorized as a general capital improvement to be undertaken by the Borough of Highland Park, in the County of Middlesex, State of New Jersey. For the improvements or purposes described in Section 2, there is hereby appropriated the sum of \$944,929.00, said sum being inclusive of \$472,465.00 from a grant from the Library Construction Bond Act Program and \$472,464.00 from the Borough of Highland Park's general capital fund balance.

Section 2: The improvements hereby authorized to be undertaken consist of improvements to the Highland Park Public Library in accordance with the scope of work approved by the New Jersey Library Construction Bond Act (LCBA) Program, Application #: 02-12-1001.

Section 3: The expenditure of \$472,465.00 from the Library Construction Bond Act Program and \$472,464.00 from the Borough of Highland Park's general capital fund balance, for the purpose set forth in Section 2 hereof, is hereby authorized and approved.

Section 4: The capital budget of the Borough is hereby amended, if needed, to conform with the provisions of this capital ordinance and, to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing the full detail of the amended capital budget and capital programs as approved by the Director of Local Government Services, New Jersey Department Of Community Affairs is on file in the office of the Clerk, if needed, and is available for public inspection.

Section 5: This ordinance shall take effect immediately after the final adoption as described in N.J.S.A. 40:49-2.

Introduced on first reading by title: March 15, 2022

ADOPTED:

ATTEST:

APPROVED:

Jennifer Santiago, Borough Clerk

Gayle Brill Mittler, Mayor

BOROUGH OF HIGHLAND PARK
NO. 3-22-79

RESOLUTION: Council As A Whole

WHEREAS, an Ordinance entitled, AN ORDINANCE PURSUANT TO THE NEW JERSEY LOCAL LANDS AND BUILDING LAW, N.J.S.A. 40A:12-14(C) AUTHORIZING LEASES FOR 212 RARITAN AVENUE AND 101 RARITAN AVENUE BY THE BOROUGH OF HIGHLAND PARK, has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, on Tuesday, April 5, 2022, at 7:00 PM, for the purpose of considering said Ordinance on final passage after public hearing thereon.

BE IT FURTHER RESOLVED that said a Notice of Pending Ordinance and Summary of said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the “Home News Tribune,” of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published daily in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK

ORDINANCE NO. 22-2047

AN ORDINANCE PURSUANT TO THE NEW JERSEY LOCAL LANDS AND BUILDING LAW, N.J.S.A. 40A:12-14(C) AUTHORIZING LEASES FOR 212 RARITAN AVENUE AND 101 RARITAN AVENUE BY THE BOROUGH OF HIGHLAND PARK

WHEREAS, the Borough of Highland Park is the owner of 212 Raritan Avenue which is currently being utilized on the 1st floor by Main Street Highland Park and utilized on the 2nd floor by the Reformed Church of Highland Park – Affordable Housing Corporation (RCH-AHC) as an emergency shelter; and

WHEREAS, the Borough of Highland Park also owns 101 Raritan Avenue and wishes to lease said property to the Lower Raritan Watershed Partnership; and

WHEREAS, the tenants in both properties are nonprofit corporations and provide valuable services to the Borough of Highland Park Community.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Highland Park, County of Middlesex, as follows:

1. The Mayor and Clerk of the Borough of Highland Park are hereby authorized and directed to enter into Lease Agreements for 212 Raritan Avenue, 1st floor with Main Street Highland Park, and for the 2nd floor for the Reformed Church of Highland Park – Affordable Housing Corporation (RCH-AHC).
2. The Mayor and Clerk of the Borough of Highland Park are hereby further authorized to enter into a Lease Agreement for 101 Raritan Avenue with the Lower Raritan Watershed Partnership.
3. The leases hereby authorized are on file with the Office of the Borough Clerk and may be inspected during regular office hours.
4. This Ordinance shall take effect upon its passage and publication as required by law.

Introduced and Passed on first
Reading by Title: March 15, 2022

Adopted: _____, 2022

Approved: _____, 2022

Attest:

Jennifer Santiago, Municipal Clerk

Gayle Brill-Mittler, Mayor

**BOROUGH OF HIGHLAND PARK
NO. 3-22-80**

**RESOLUTION TO ADOPT THE NEIGHBORHOOD PRESERVATION PROGRAM
WOODBIDGE AVENUE DISTRICT IMPLEMENTATION PLAN**

RESOLUTION: Economic Development Committee

WHEREAS, the Borough of Highland Park was awarded a \$125,000 Neighborhood Preservation Program (NPP) grant in October 2021 from the NJ Department of Community Affairs (NJDCA) covering a 12-year period from January 1, 2022 – December 31, 2022 for improvements to the Woodbridge Avenue neighborhood target area; and

WHEREAS, the purpose of the grant is to design and implement a wide range of initiatives to restore a favorable climate for investment and to improve the quality of life for the residents and businesses of this neighborhood; and

WHEREAS, as a condition of the grant, the NJDCA requires that an Implementation Plan (IP) be prepared which delineates the activities of the NPP program and describes the manner in which grant funds will be expended. The plan covers a one-year period (January – December 2022) and contains a possible strategy for four years following subsequently (2023 – 2026); and

WHEREAS, the NJDCA may provide additional funding for plan years two through five dependent upon successful implementation and expenditure of initial funding by December 31, 2022; and

WHEREAS, said plan has been completed pursuant with the required citizen input and other related State mandates; and

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Highland Park does hereby approve the Woodbridge Avenue District Implementation Plan; and

BE IT FURTHER RESOLVED that the Borough Council is hereby authorized to expend funds in accordance with said IP.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				



HIGHLAND
LAND
PARK

BOROUGH OF HIGHLAND PARK
NEIGHBORHOOD PRESERVATION PROGRAM

**WOODBIDGE AVENUE NPP DISTRICT
IMPLEMENTATION PLAN**

Adopted: March 15, 2022



**BOROUGH OF HIGHLAND PARK
NEIGHBORHOOD PRESERVATION PROGRAM**

**WOODBIDGE AVENUE NPP DISTRICT
IMPLEMENTATION PLAN**

Prepared by:

Borough of Highland Park NPP Stakeholder Engagement Team

in partnership with the **Borough of Highland Park**

221 South Fifth Avenue

Highland Park, NJ 08904

with assistance from:

LRK, Inc.

Public Ledger Building, Suite 756

150 S. Independence Mall W.

Philadelphia, PA 19106

ACKNOWLEDGMENTS

Highland Park’s NPP Stakeholder Engagement Team is made up of nine individuals who are committed to the success of the Woodbridge Avenue commercial corridor and the adjacent residential neighborhood. The stakeholder team was formed during the application process in August 2021 and has continued to be a sounding board for all NPP ideas and initiatives. They also played an integral part in collecting essential feedback from residents and businesses in the NPP district and the Highland Park community-at-large regarding their vision for the Woodbridge Avenue NPP District.

The Borough would like to thank the following stakeholder team members for their continued commitment to this program:

- **Annalee Avila** | District Resident
- **Pat Barry** | Owner, FBN Auto
- **Sandy Castor** | Director, Middlesex County Office of Business Engagement
- **Khahlidra Hadhazy** | District Resident & Planning Board Representative
- **Matt Hale** | Borough Councilmember, Economic Development Committee
- **Rebecca Hersh** | Executive Director, Main Street Highland Park
- **Tom Langston** | Board Member, Main Street Highland Park
- **John Marron** | District Resident & Arts Commission Representative
- **Michele Racioppi** | Historical Commission Representative

The Borough would also like to extend a special thank you to **New Jersey Governor Phil Murphy** and **DCA Commissioner, Lt. Governor Sheila Y. Oliver** for providing this funding opportunity to Highland Park.

Additionally, special thanks to **Mayor Gayle Brill Mittler** and **Highland Park’s Borough Council** for their vision in supporting Highland Park’s NPP application and their approval of the resulting NPP plan.

NPP Coordinator

Emma Von Thun, MPA | Assistant to the Borough Administrator / Project Manager

Consultants

LRK Inc.

Jim Constantine, PP

Chris S. Cosenza, AICP, PP, LEED AP

Sadie Middleton

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INTRODUCTION

NEIGHBORHOOD PRESERVATION PROGRAM

The Neighborhood Preservation Program (NPP) was established in 1975 by the passage of the “Maintenance of Viable Neighborhoods Act.” The mission of the NPP is to promote the social and economic development of neighborhoods. This is done by identifying and recruiting stakeholders to form partnerships to address a community’s challenges. The NPP takes a comprehensive approach to neighborhood development, which affords municipalities flexible and creative options and encourages private investment.

In 2021, Governor Phil Murphy and Lt. Governor Sheila Oliver announced the request for applications for the program from municipalities throughout the state that met certain household income criteria. Highland Park applied for and in October 2021 was awarded a \$125,000 NPP grant. This grant amount is to be used in two phases.

The first phase of the program involved the identification of an NPP Coordinator who is in charge of developing and ensuring the successful implementation of this plan. Additionally, the NPP Coordinator is responsible for facilitating the meetings of the NPP Stakeholder Engagement Team, made up of district residents, businesses, community volunteers, nonprofit organizations, and a member of Borough Council. In their capacity, the Stakeholder Engagement Team reviewed data from the community via an online community survey and community outreach meetings.

This document is the culmination of the planning phase and will serve as a guide throughout the second phase of this program: **implementation**.

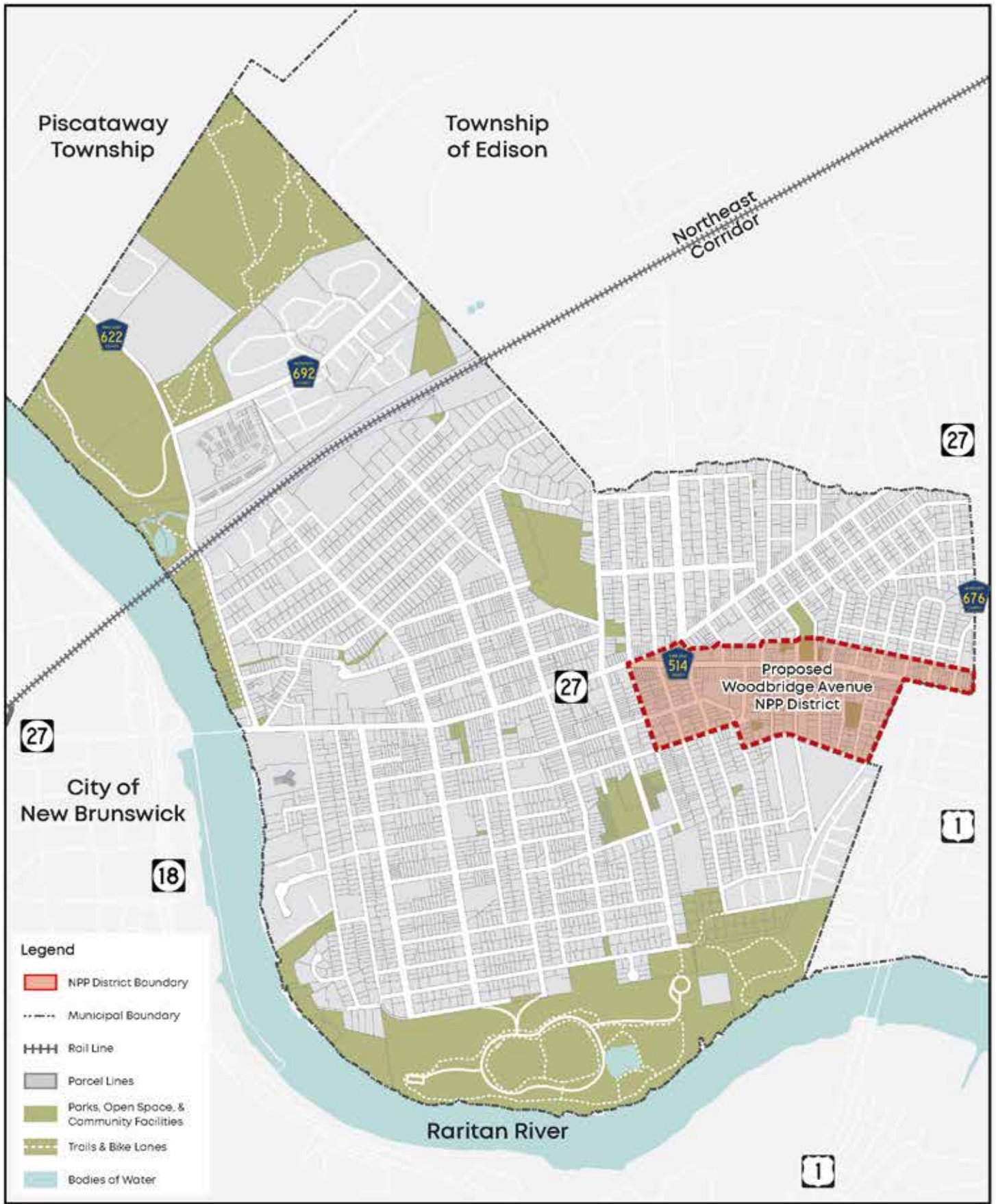
WELCOME TO THE BOROUGH OF HIGHLAND PARK

The Borough of Highland Park is a walkable, vibrant community located within an hour of New York City and Philadelphia and only a short walk away from New Brunswick, the vibrant county seat of Middlesex County and home to Rutgers University.

Highland Park is the perfect place to live if you want to remain close to urban centers and all of the amenities they provide but enjoy a slower-paced, community-oriented small home town feel. Highland Park is incredibly diverse, as reflected by people of various faiths, races and economic classes.

Our restaurants showcase this diversity with unique offerings such as Venezuelan, Greek, Turkish, Small Batch bakeries and Kosher food. Our businesses range from local bicycle shops to car dealerships, live music venues, nail salons, fitness studios, dollar stores and high-end gift shops.

Highland Park is only 1.7 square miles but our 15,000 residents and 5,500 households enjoy this diversity of people and places that make it the greatest small town in New Jersey.



Overall Map

Proposed Woodbridge Avenue NPP District

Borough of Highland Park, Middlesex County, NJ





Neighborhood Map

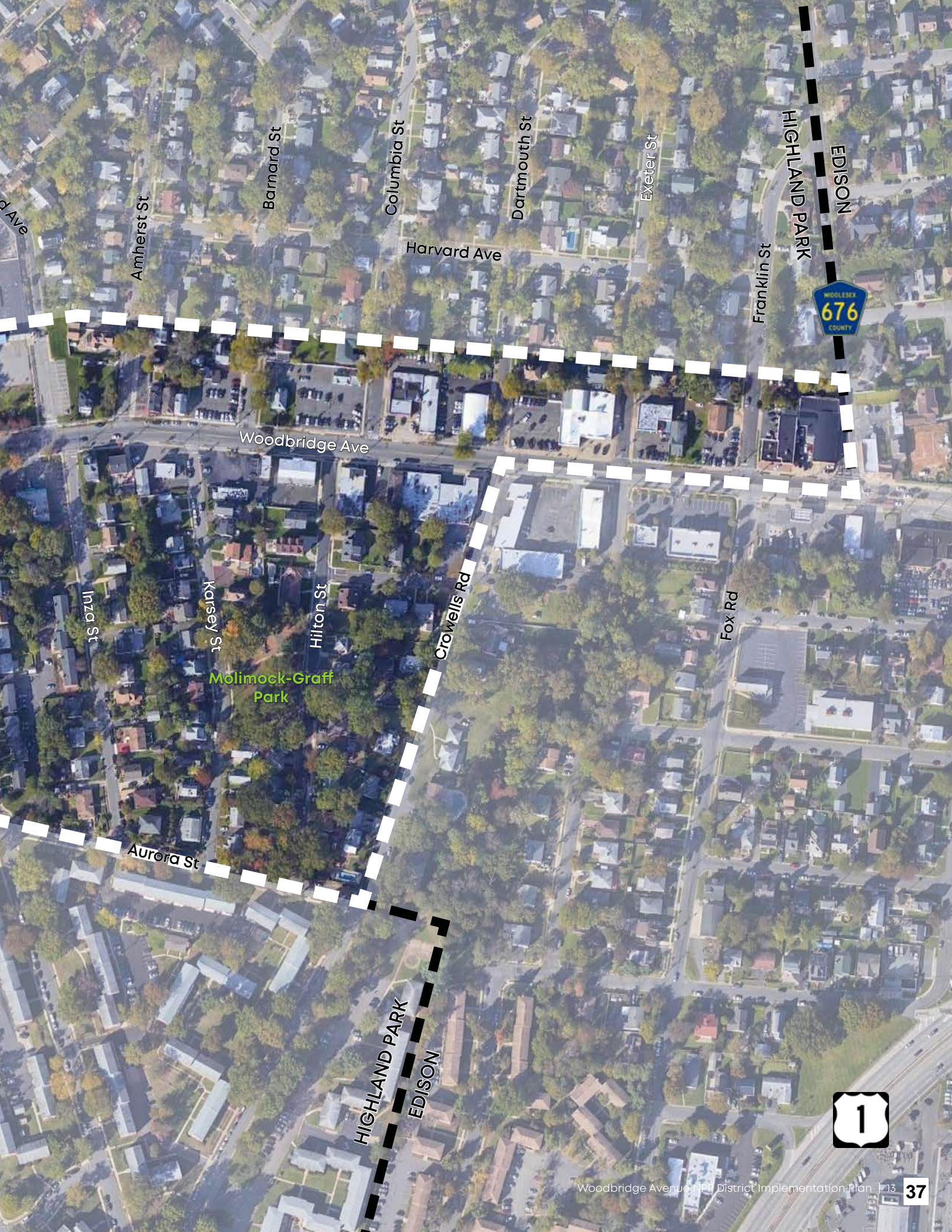
Proposed Woodbridge Avenue NPP District

Borough of Highland Park, Middlesex County, NJ



At the core of the Woodbridge Avenue NPP District is a ¾ mile long commercial corridor (Woodbridge Avenue or County Road 514) surrounded by a residential area made up of primarily single- and multi-family dwellings.





d Ave

Amherst St

Barnard St

Columbia St

Dartmouth St

Exeter St

Harvard Ave

Franklin St

HIGHLAND PARK

EDISON



Woodbridge Ave

Inza St

Karsey St

Hilton St

Crowells Rd

Fox Rd

Molimock-Graff Park

Aurora St

HIGHLAND PARK

EDISON







NEIGHBORHOOD PROFILE

EXISTING CONDITIONS

The Woodbridge Avenue NPP District is home to more than 30 businesses, nearly a thousand residents, and more than 200 households. The following table shows an estimate of the mix of building types and uses in the district.

Structural Use	Number of Structures	% of Structures
Housing	215	80%
Commercial	35	13%
Mixed-Use	15	5.5%
Other	5	1.5%
Total	270	100%

RESIDENTIAL

The district is within census tract 12, block groups 3 and 4 which are 48.6% and 63% low-moderate income respectively. An assessment of the residential portion of the district by the Borough's Director of Code Enforcement found the following regarding the conditions of residential structures:

Property Type	Excellent	Good	Fair	Poor
Single Family	10%	25%	45%	20%
Multifamily	15%	25%	50%	10%
Mixed-Use Structures	15%	50%	25%	10%

Nestled in the residential portion of the district is Molimock-Graff Park - also known as Karsey Street Park - which is the primary recreational area in the district and one of only three municipal parks located in the Borough.

EXISTING CONDITIONS

COMMERCIAL

Woodbridge Avenue is one of three commercial corridors in Highland Park and is a major gateway that marks visitors' arrival into the Highland Park community from neighboring Edison Township. Woodbridge Avenue businesses range from auto sales & repair, personal services, medical offices, and restaurants.

Since Woodbridge Avenue is a Middlesex County roadway (County Road 514) its upkeep is the responsibility of the County. Motorists in the region commonly use Woodbridge Avenue as a convenient way to get from Edison to New Brunswick and to Highland Park's "downtown." Woodbridge Avenue is also a convenient way for pedestrians that live in the district to access Raritan Avenue within the Borough's Central Business District. Businesses along Woodbridge Avenue are highly visible to auto and foot traffic.

In addition to commercial buildings, Woodbridge Avenue is also home to the Irving Primary School and a dozen single- and multi-family homes.

During a walk-through of the district during the application process, the Director of Code Enforcement found the following regarding the condition of commercial structures and other infrastructure:

Property Type	Excellent	Good	Fair	Poor
Mixed-Use Structures	10%	25%	45%	20%
Other (Schools)	100%	0%	0%	0%
Curbs, Streets, and Sidewalks	20%	20%	40%	40%

Note: Residential Mixed-Use Structures includes all mixed-use structures in the NPP district. Commercial Mixed-Use Structures includes only those on Woodbridge Avenue.

NEIGHBORHOOD CHALLENGES

2019 MASTER PLAN REEXAMINATION

In 2019, the Borough undertook an effort to reexamine its Master Plan and make strategic updates to the Land Use Plan Element. A number of issues were identified through community input via an online survey - which received 545 unique responses - and community open houses. Relative to the Woodbridge Avenue NPP District, the challenges can be summarized as follows:

Challenge #1: As one of the primary entry corridors to Highland Park, Woodbridge Avenue is not a pleasant gateway. It lacks cohesion along the streetscape and appears disconnected from the adjoining neighborhoods and the rest of the community.

Challenge #2: Portions of the Woodbridge Avenue corridor are an unpleasant experience for pedestrians, characterized by uneven pavement, poor lighting, and a lack of street trees, bus shelters, and abandoned street furniture where sidewalks are also often obstructed by auto businesses.

Challenge #3: Woodbridge Avenue has numerous parking lots and several vacant properties that are missed opportunities for public space such as mini parks or multi-purpose facilities.

Challenge #4: The Woodbridge Avenue corridor should retain elements of its unique mix of uses and characteristics while at the same time acting as a gateway or entry point to Raritan Avenue (Highland Park's Downtown). This will mean creatively working with existing auto-oriented business and services on ways to develop a more aesthetically pleasing transition between the two neighborhoods.

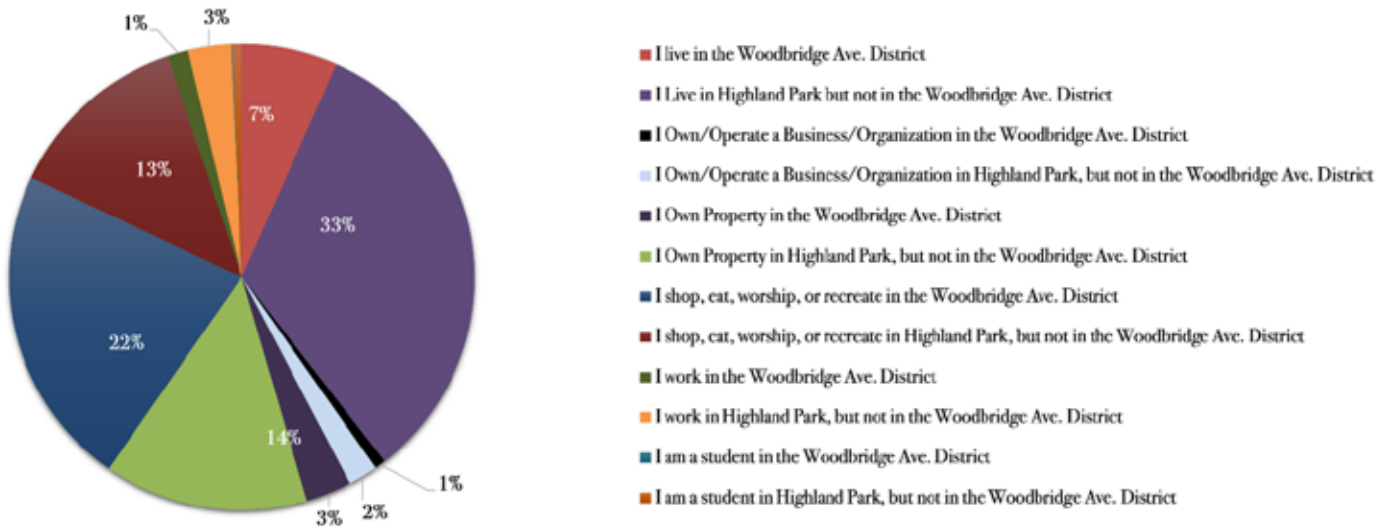
NEIGHBORHOOD CHALLENGES

2021 NPP ONLINE SURVEY

The Borough launched a 12-question online survey in November 2021 to assist with information gathering from district and Highland Park residents and visitors. The questions in the survey prompted respondents to consider the current state of the Woodbridge Avenue NPP District and what their vision for the district is five years into the future.

The Borough received an overwhelming response to the survey and received 594 responses by the time the survey closed on December 31, 2021.

What kind of stakeholder are you in Highland Park and in the Woodbridge Avenue NPP District?



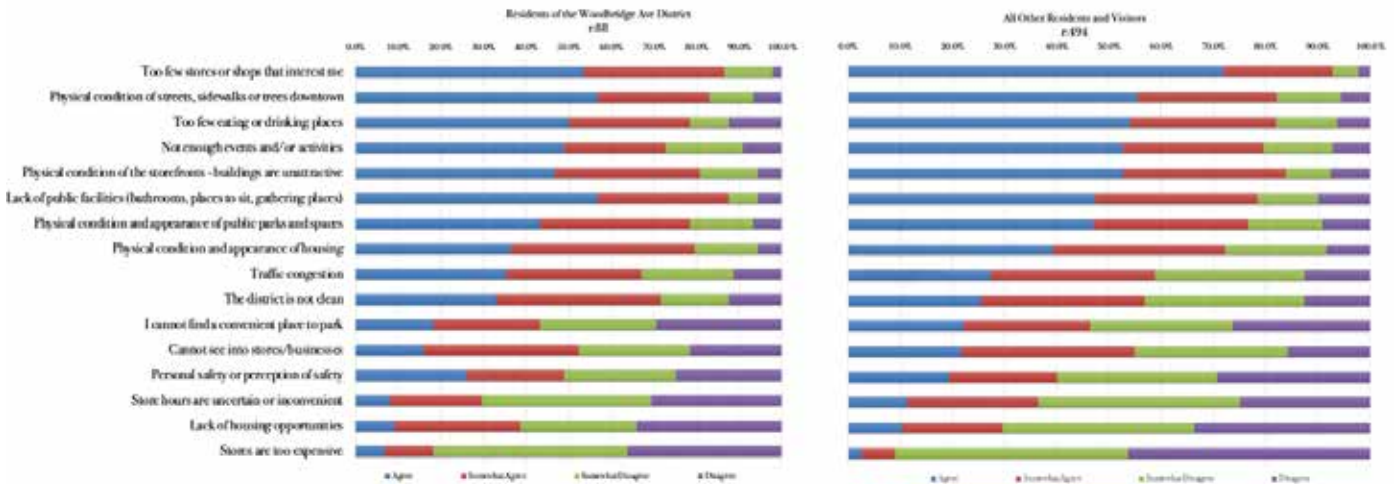
NEIGHBORHOOD CHALLENGES

Survey respondents identified the following as the greatest challenges facing the district:

1. Poor condition of streets, sidewalks, and trees in the district
2. Too few stores & shops that interest them
3. Lack of public facilities (bathrooms, places to sit, gathering places)

Respondents were also asked to indicate how much they like the Woodbridge Avenue NPP District as a whole in its current state. Business owners indicated either “it could use some work” or “not at all.” Similarly, very few district residents indicated the district was “amazing” and most feel that “it could use some work” or that they didn’t like it at all.

Which one of the following are the main reasons you do not enjoy the Woodbridge Avenue NPP District more often?



NEIGHBORHOOD CHALLENGES

DISTRICT OUTREACH MEETINGS

Three meetings were held in December 2021 to meet with district businesses and residents to discuss their favorite parts of the district and what their greatest challenges are. Feedback gathered during these meetings was essential in creating the Implementation Plan (IP).

- Business Roundtable: Wednesday, December 8, 2021, 7 PM
- Resident Meeting (Daytime): Wednesday, December 15, 2021, 1 PM
- Resident Meeting (Evening): Thursday, December 16, 2021, 7 PM

While many topics – from community events to share spaces – were discussed, four themes were recurring in all of the meetings:

1. Concern for the safety of pedestrians due to sidewalk conditions, limited lighting, and limited crosswalks
2. Need for property owners – commercial and residential – to take pride in their property’s appearance and maintain and reinvest in their property
3. Desire for a sense of connection to the rest of the Highland Park community aside from residents that live near Woodbridge Avenue
4. Recognition that Woodbridge Avenue is a first impression point for visitors to Highland Park and the value in making that first impression distinctive.

More information from these meetings can be found in the **Data Collection & Analysis** section.

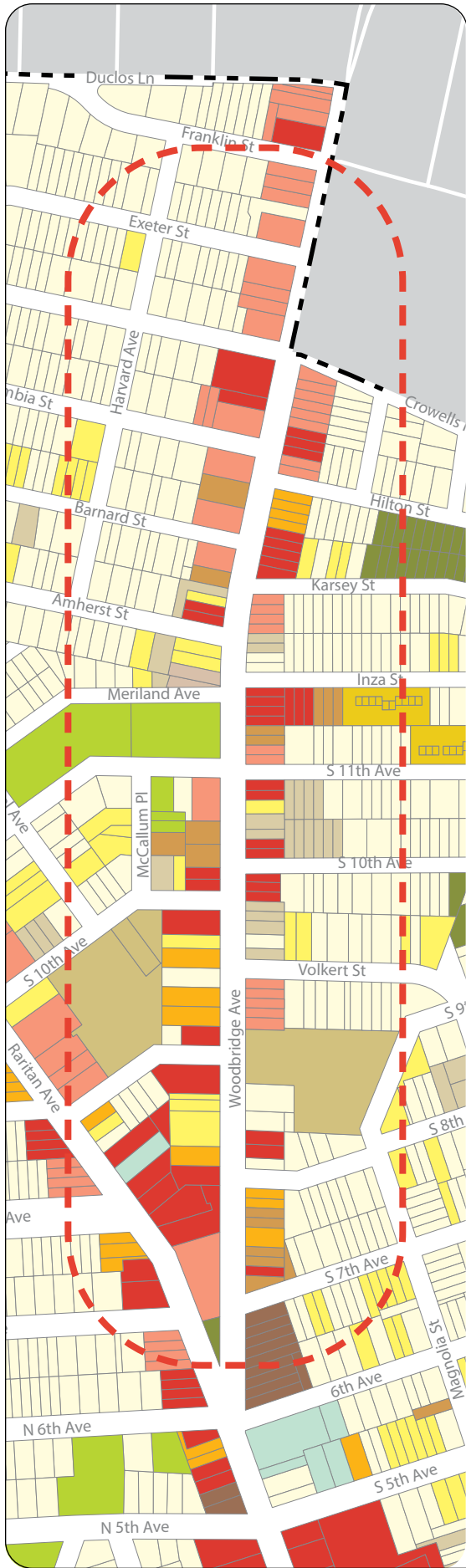
LAND USE & ZONING

As part of the strategic update to the Land Use Plan Element in 2019, the Borough analyzed the existing land use relative to the underlying zoning, and found that there were various disconnects resulting in a number of non-conforming uses throughout Woodbridge Avenue as well as within the Woodbridge Avenue NPP District. See the Land Use and Zoning maps on the right.

Generally, the “C” Commercial zoning district (in pink on the Zoning Map) permits uses generally found in a traditional downtown setting, including uses permitted in the “CBD” Central Business District (retail and personal service businesses on the ground floor, and banks, artist studios and artistic instruction space on the upper floors), restaurants (except carry-out restaurants), lawn and garden shops, offices and laboratories. However, the corridor is dominated by auto-oriented uses particularly in the section closest to the Edison border, and a mix of non-conforming residential uses and other uses in the section closer to the downtown.

The “RA” Single-Family Residential zoning district (in light yellow on the Zoning Map) permits only single-family detached dwellings. The neighborhood south of Woodbridge Avenue contains a mix of residential uses, including some non-conforming two-family dwellings, townhomes, garden apartments, and multi-family apartments.

Among the various land use strategies identified by the community included retaining elements of unique uses and characteristics of the Woodbridge Avenue corridor, allowing for adaptive-reuse, and encouraging more diversity and mix of uses, combined with pedestrian-friendly streetscape improvements.

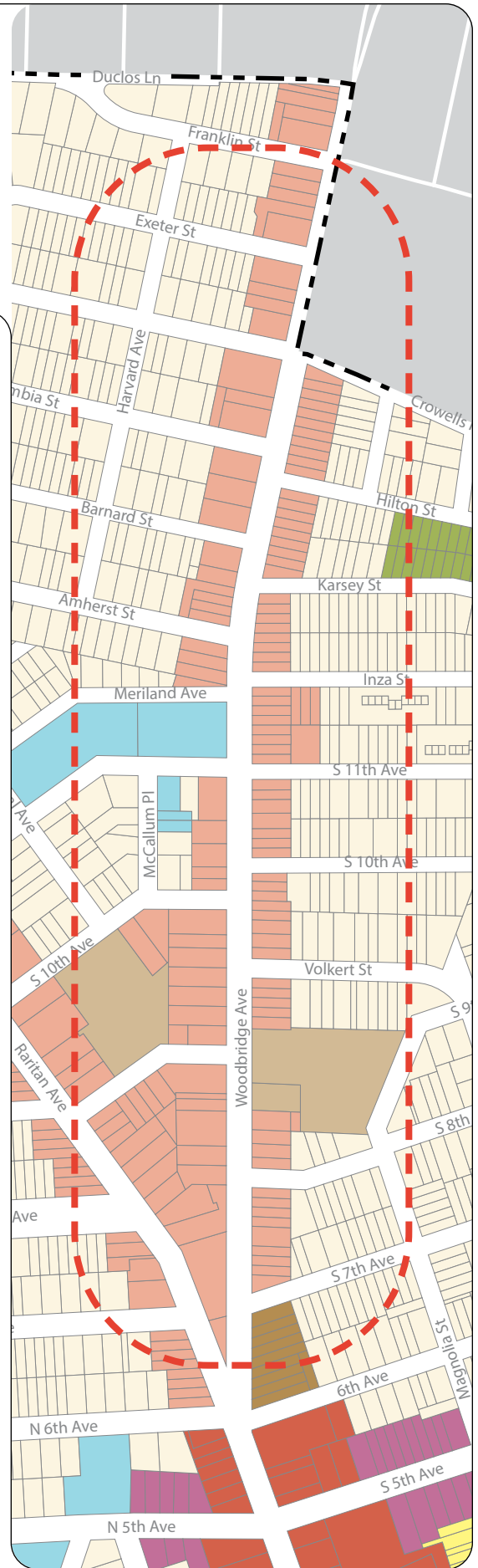


Zoning Districts:

- Commercial
- CBD
- Conservation & Recreation
- Community Services
- Single-Family
- Garden Apartments
- Mid-Rise Residential

Land Use:

- Single-Family
- Two-Family
- Townhouses
- Multi-Family
- Garden Apartments
- Mid-Rise Apartments
- Retail
- Auto Commercial
- Office
- Quasi-Public
- Community Facility
- Recreation/Conservation



NEIGHBORHOOD ASSETS

Eastern Woodbridge Avenue: This portion of the Woodbridge Avenue commercial corridor closest to Raritan Avenue feels like an extension of Highland Park’s downtown in terms of use, character, and streetscapes as well as being more pedestrian-friendly.

White Rose System: This Highland Park institution is a town favorite and attracts diners to Woodbridge Avenue day and night (24/7). The System also has a distinct mid-century design that could be replicated on other parts of Woodbridge Avenue.

Molimock – Graff Park: Commonly known as Karsey Park, Molimock – Graff Park is the only green space in the district and one of few small parks in the Borough. In its current form, it has a small jungle gym area, benches, and picnic tables.

Automotive Repair & Sales Shops: There are a plethora of automotive sales and repair shops, which offer considerable workforce development opportunities and create a unique “mechanics and makers” vibe. Auto-related businesses have been touted as a challenge for the district during conversations with stakeholders due to their industrial appearance, frequent driveway curb cuts over sidewalks, and challenges with walkability.

Veteran’s Park: A small corner park with a large piece of history on it – the recently refurbished Doughboy Statue – Veteran’s Park is where downtown and Woodbridge Avenue meet. Veteran’s Park is privately-owned but the property owner is friendly to suggestions.


Irving School: Highland Park’s Irving School is home to all of Highland Park’s students ages Pre-K through 1st Grade. The school brings a lot of foot, bicycle, and automobile traffic to Woodbridge Avenue and its adjacent side streets during drop-off and pick-up. The school also boasts a large parking lot and playground that can be used for community events.

NEIGHBORHOOD ASSETS



SERVICES 🏪	FOOD & DINING 🍔	OTHERS 🕒		TRANSIT & WALKABILITY 🚶
Highland Park Laundromat 81 Woodbridge Avenue	Ellinikon Greek Grocery 284 Woodbridge Avenue	Lantern-Style Light Fixtures	Empty Lot 26 Woodbridge Avenue	So. 11th & Woodbridge Traffic Light Box 🚦
Young Moo Kwan Kendo (Vacant) 179 Woodbridge Avenue	White Rose Hamburgers 114 Woodbridge Avenue	Highland Park Entry Sign 221 Woodbridge Avenue	International Flowers Mural 🌸	NJ Transit Bus Shelters 🚌
PARKS & RECREATION 🌳	La Rosa Pizzeria 104 Woodbridge Avenue	Historical Clock 111 Woodbridge Avenue	STAC	P & K Auto Clinic 79 Woodbridge Avenue
Veterans Park 702 Raritan Avenue	Park Pub 182 Woodbridge Avenue	Planners So. 7th - So. 11th	Arts Commission	
Kasey Street Park 201 4th Kasey Street	Pithari Taverna 18 Woodbridge Avenue	Street Trees	MSHP Facade Grant	
International Flowers Mural 179 Woodbridge Avenue	Asian Garden Parking Lot 147 Woodbridge Avenue	Southside Cleanup	MSHP Tree Planting Grant	
Spring 2022 Planting	Highland Park Wine & Liquors Parking Lot 111 Woodbridge Avenue	Immanuel Church of New Jersey 71 Woodbridge Avenue		
		EDUCATION 🎓		
		Irving School 121 So. 11th Avenue		

Woodbridge Ave District, Highland Park
Neighborhood Preservation Program
Department of Community Affairs







IMPLEMENTATION PLAN YEAR ONE



NPP IMPLEMENTATION PLAN

YEAR ONE

Highland Park will focus on visible and tangible changes in the district during the first year to capture the attention of businesses and residents and showcase the potential of the Woodbridge Avenue NPP District. Objectives during the first year include:

1. Strengthening connections between businesses and residents along the commercial corridor and in the adjacent residential neighborhood to develop a cohesive neighborhood identity and establish Woodbridge Avenue as a dynamic entry point into the Highland Park community.
2. Improving the streetscape and pedestrian experience by making physical improvements that enhance walkability and perceived safety.
3. Working with anchor businesses to strengthen their operations and exploring the recruitment of new businesses to the commercial corridor.

ARTS & CULTURE

(\$6,000 NPP | \$11,000 TOTAL)

Highland Park is a community packed with artists and art enthusiasts. Art walks, art festivals, murals, spoken word jams – Highland Park has them all. In order to brighten the Woodbridge Avenue NPP District, the Borough will partner with the Highland Park Arts Commission and Artist’s Collaborative to bring public art to the district in the form of permanent and temporary murals, painted trash cans and traffic boxes, sculptures, and other forms. Additionally, it is our intention to begin to rotate some annual events in town to the district to ensure they are accessible to all residents and to bring members of the community to the district to promote increased activation and see the changes being made.

Public Art Installations (\$5,000): Work with Arts Commission to identify appropriate spaces for permanent or temporary public art installations. OPM available through Middlesex County Arts & History Grants (~ \$2,500).

- Place Value
- Social Value

Community Events (\$1,000): Host existing Borough events in the district, such as National Night Out, and partner with community organizations to set up new events such as Food Truck Fridays, Car Shows, Summer Solstice Celebration, Juneteenth Celebration, etc. OPM available through Middlesex County Arts & History Grants (~ \$2,500).

- Social Value

BUSINESS DEVELOPMENT

(\$11,000 NPP | \$22,000 TOTAL)

Woodbridge Avenue businesses are highly visible to both pedestrians and drivers who pass by or commute between Edison and New Brunswick. They would benefit greatly from improved facades, signage, and landscaping to attract new customers by capitalizing on their visibility. Matching grants of various sizes will be available for the duration of the NPP program and amounts will depend on a business' square footage and needs. Businesses will be matched with a local consultant to assist them in developing a plan for maintaining and improving their business' exterior that is in line with the look and feel the Borough is working to curate in the district.

Façade Grants (\$11,000): Partner with Main Street Highland Park Design Committee to implement a Façade Grant program which will include awnings, signage, planters, grass, bollards, etc. OPM secured through 2019 CDBG funding (\$11,000).

- Place Value
- Economic Value

COMMUNITY SPACES

(\$30,000)

There are very few municipal recreational and open spaces in Highland Park and Molimock-Graff Park is one of them, conveniently located in the heart of the district. The park is in need of some upgrades in order to be able to host community events such as Earth Day and National Night Out. In particular, electric service is needed, which would be a first step in making Molimock-Graff Park a more versatile space. The Borough will also host a park clean-up day shortly after the electric installation is complete to celebrate the new and improved Molimock-Graff Park.

Electric Service at Molimock – Graff Park (\$30,000): Install infrastructure for electric at Molimock – Graff Park, , making it a much more suitable option for community events moving forward. Any electric boxes that are installed will be wrapped with artwork commissioned from a community artist.

- Place Value
- Social Value

RESIDENTIAL IMPROVEMENTS

(\$0 NPP | \$20,000 TOTAL)

Both the online survey and resident outreach meetings indicated a desire for existing housing to be improved. Providing residents in the district with resources – both financial and technical – to better care for their homes is an essential part of improving the condition of residences in the district. Gearing up for year two, the Borough will work with the Department of Code Enforcement to develop a targeted enforcement plan and solicit applications for porch renovation and sidewalk grants that will become available in years 2 – 5.

The Borough is also planning on repopulating the tree canopy in the district over the five years of the grant in partnership with the Borough's Shade Tree Advisory Committee. Trees will help improve air quality in the district and contribute to real estate values. The Borough has an outstanding grant proposal to kick start the neighborhood tree planting effort in year one but if not awarded those funds, tree planting will begin in year two.

Neighborhood Advisory Board (\$0): Form a Neighborhood Advisory Board to aid in building grassroots awareness of NPP opportunities as well as get additional input from residents in the district.

- Social Value
- Civic Value

Neighborhood Tree Planting (OPM – \$20,000 TD Bank Grant Pending): Plant approximately 40 new street trees in residential neighborhood (including on private property) through a community planting day.

- Place Value
- Economic Value

STREETSCAPE

(\$70,000 NPP | \$130,000 TOTAL)

A significant portion of year one funds will be earmarked towards improving the streetscape along Woodbridge Avenue to attract visitors and businesses. The first steps will be to upgrade the existing electric poles with outlets so seasonal holiday decorations can be purchased and installed. Other proposed activities include building tree pits for sections of Woodbridge Avenue lacking trees, designing an archway that will announce drivers' arrival in Highland Park, and upgrading street signage and wayfinding signs. Funds have been allocated during the duration of this grant to purchase new street furniture to create gathering space and trash cans to assist with keeping Woodbridge Avenue clean.

Rent Holiday Decorations (\$5,000): Rent much-requested holiday decorations to match holiday décor along Highland Park's Raritan Avenue.

- Place Value
- Economic Value

Install Outlets on Electric Poles (\$15,000): Install electric outlet on poles along Woodbridge Avenue.

- Place Value

Purchase Street Furniture (\$7,000): Purchase additional benches, planters, and trash cans to line Woodbridge Avenue based on common gathering places.

- Place Value
- Social Value

Commercial Tree Planting (\$36,000): Create tree pits and plant new street trees on streets with limited trees along Woodbridge Avenue commercial corridor. OPM available through NJ Urban & Community Forestry Stewardship grant (~ \$60,000).

- Place Value
- Economic Value

Gateway Feature Planning & Design (\$2,000): Connect with designer to create preliminary designs for archway at entry point between Edison and Highland Park.

- Place Value
- Social Value

Upgrade Street Signage & Wayfinding (\$5,000): Update street signs along Woodbridge Avenue and signs that indicate arrival to Woodbridge Avenue NPP District. May include historical signs for historical buildings along commercial corridor.

- Place Value
- Social Value

TRANSPORTATION

(\$18,000)

Woodbridge Avenue needs to be able to safely accommodate all users, including drivers, pedestrians, and bicyclists. Over the five years of the grant, it is our desire to slowly implement the concepts outlined in Highland Park's 2019 Bike/Ped Plan. The Borough will purchase additional bike racks to be placed outside of popular destinations to make bicyclists feel more secure biking to Woodbridge Avenue. The Borough will also work with Middlesex County to secure approval to stripe parking spots along Woodbridge Avenue – a traffic calming mechanism – making it safer for pedestrians by encouraging drivers to slow down. The Borough also would like to begin to better connect the two sides of Woodbridge Avenue by installing crosswalks across the avenue, with approval from Middlesex County.

The Borough has an existing relationship with Middlesex County DOT due to an upcoming roads project that will include repaving of 1/3 of Woodbridge Avenue to the Edison border as well as installing new ADA curb cuts and improving drainage issues.

Purchase Bike Racks (\$3,000): Purchase additional bike racks to place near popular destinations to encourage cycling.

- Place Value

Parking Striping (\$5,000): Stripe parking spaces along Woodbridge Avenue to make clear where parking is and isn't permitted.

- Place Value
- Civic Value

Crosswalk Installation (\$10,000): Design and paint colorful, mid-street crosswalks to enhance pedestrian safety.

- Place Value

ADMINISTRATION

(\$15,000)

NPP Coordinator Stipend (\$9,000)

Borough Planner (\$6,000)

BUDGET - YEAR ONE

Activity	NPP Funding	Municipal Match	OPM
Arts & Culture			
Public Art		\$5,000	\$2,500
Special Events	\$1,000		\$2,500
Business Development			
Facade Grants	\$11,000		\$11,000
Community Spaces			
Electric Install at Molimock-Graff Park	\$30,000		
Residential Improvements			
Tree Planting: Neighborhood			\$20,000
Streetscape			
Gateway Feature Design	\$2,000		
Enhance Signage	\$5,000		
Rent Holiday Decorations	\$5,000		
Install Outlets	\$15,000		
Purchase Street Furniture	\$7,000		
Tree Planting: Commercial	\$36,000		\$60,000
Transportation			
Crosswalk Installation	\$10,000	\$5,000	
Purchase Bike Racks	\$3,000		
Administration			
Salary: NPP Coordinator		\$9,000	
Salary: Planner		\$6,000	
	\$125,000	\$25,000	\$96,000





IMPLEMENTATION PLAN YEAR TWO



ARTS & CULTURE (\$6,000)

Public Art Installations (\$5,000)

- Place Value
- Social Value

Community Events (\$1,000)

- Social Value

BUSINESS DEVELOPMENT (\$16,000 NPP | \$28,000 TOTAL)

Façade Grants (\$12,500): OPM secured through 2021 CDBG funding (\$12,000).

- Place Value
- Economic Value

Technical Assistance (\$2,500): Offer webinars and in-person consultations with NPP businesses on a range of topics from building an online presence to state-of-the-art marketing. Could offer to other businesses in Highland Park for a nominal fee but would be free to NPP businesses.

- Economic Value

Vacant Storefront Décor (\$1,000): Purchase bulk décor to fill windows while landlords recruit new tenants.

- Place Value

Revamp Business Signage & Design Standards (\$0): Work with Borough Planner on reviewing current design standards for Woodbridge Avenue and how those may be changed to improve the commercial aesthetic in the district.

- Place Value
- Economic Value

COMMUNITY SPACES (\$6,500)

Park Amenities (\$6,500): Purchase additional benches, trash cans, and recreational equipment for Molimock - Graff Park.

- Place Value
- Social Value

RESIDENTIAL IMPROVEMENTS (\$56,500)

Home & Lawn Care Classes (\$1,000)

- Social Value
- Economic Value

Neighborhood Advisory Board (\$0)

- Social Value
- Civic Value

Neighborhood Tree Planting (\$10,000): Plant approximately 20 new street trees in residential neighborhood (including on private property) through a community planting day.

- Place Value
- Economic Value

Porch Renovation Grants (\$22,000): Matching grants for exterior home improvements (stairs, doorways, porches, drainage/landscaping etc.). Matching requirement based on financial need.

- Place Value
- Economic Value

Sidewalk Grants (\$20,000): Matching grants available for sidewalk improvements as determined by the Borough's town-wide sidewalk improvement program.

- Place Value
- Economic Value

Shared Tool Library (\$1,000): Purchase of tools to be kept in a lending library and lent out to district residents for home improvement projects.

- Economic Value
- Civic Value

Workforce Development Program (\$2,500): Work with Middlesex County Office of Business Development on developing a workforce development program centered on existing business types in NPP district (auto, cannabis, light industry).

- Economic Value
- Social Value

STREETSCAPE

(\$50,000 NPP | \$70,000 TOTAL)

Gateway Feature (\$35,000): Purchase and install archway across Woodbridge Avenue, welcoming individuals to Highland Park.

- Place Value
- Social Value

Tree Planting (OPM - \$20,000 CDBG): Plant 40 new street trees along Woodbridge Avenue commercial corridor. OPM secured through CDBG funding (\$20,000).

- Place Value
- Social Value

Pedestrian Lighting (\$15,000): Purchase and install pedestrian-scale lighting to illuminate sidewalks.

- Place Value
- Social Value

ADMINISTRATION

(\$15,000)

NPP Coordinator Stipend (\$9,000)

Borough Planner (\$6,000)

BUDGET - YEAR TWO

Activity	NPP Funding	Municipal Match	OPM
Arts & Culture			
Public Art	\$5,000		\$5,000
Special Events	\$1,000		
Business Development			
Facade Grants	\$12,500		\$12,000
Technical Assistance Courses	\$2,500		
Vacant Storefront Decor	\$1,000		
Community Spaces			
Park Amenities	\$6,500		
Residential Improvements			
Porch Renovation Grants	\$22,000		
Sidewalk Grants	\$20,000		
Home & Lawn Care Classes	\$1,000		
Shared Tool Library	\$1,000		
Tree Planting: Neighborhood		\$10,000	
Workforce Development Program	\$2,500		
Streetscape			
Gateway Feature Purchase & Installation	\$35,000		
Pedestrian Lighting	\$15,000		
Tree Planting: Commercial			\$20,000
Administration			
Salary: NPP Coordinator		\$9,000	
Salary: Planner		\$6,000	
	\$125,000	\$25,000	\$37,000





IMPLEMENTATION PLAN YEAR THREE

ARTS & CULTURE (\$6,000)

Public Art Installations (\$5,000)

- Place Value
- Social Value

Community Events (\$1,000)

- Social Value

BUSINESS DEVELOPMENT (\$17,500)

Façade Grants (\$15,000)

- Place Value
- Economic Value

Technical Assistance (\$2,500)

- Economic Value

COMMUNITY SPACES (\$3,500)

Park Amenities (\$3,500)

- Place Value
- Social Value

RESIDENTIAL IMPROVEMENTS (\$50,000)

Home & Lawn Care Classes (\$500)

- Social Value
- Economic Value

Neighborhood Advisory Board (\$0)

- Social Value
- Civic Value

Neighborhood Tree Planting (\$10,000)

- Place Value
- Economic Value

Porch Renovation Grants (\$14,000)

- Place Value
- Economic Value

Sidewalk Grants (\$28,000)

- Place Value
- Economic Value

Workforce Development Program (\$2,500)

- Economic Value
- Social Value

STREETSCAPE

(\$28,000)

Purchase Street Furniture (\$13,000)

- Place Value
- Social Value

Pedestrian Lighting (\$15,000)

- Place Value
- Social Value

TRANSPORTATION

(\$25,000)

Bus Stop Improvements (\$20,000): Redo curb aprons to bus stops without shelters, purchase benches to place near bus stops.

- Place Value
- Social Value

Trial Bike Lanes (\$5,000): Based on approved Bike/Ped Plan, implement trial bike lanes during spring – fall.

- Place Value
- Social Value

ADMINISTRATION

(\$15,000)

NPP Coordinator Stipend (\$9,000)

Borough Planner (\$6,000)

BUDGET - YEAR THREE

Activity	NPP Funding	Municipal Match	OPM
Arts & Culture			
Public Art	\$5,000		\$5,000
Special Events	\$1,000		
Business Development			
Facade Grants	\$15,000		
Technical Assistance Courses	\$2,500		
Community Spaces			
Park Amenities	\$3,500		
Residential Improvements			
Porch Renovation Grants	\$14,000		
Sidewalk Grants	\$28,000		
Home & Lawn Care Classes	\$500		
Tree Planting: Neighborhood		\$10,000	
Workforce Development Program	\$2,500		
Streetscape			
Pedestrian Lighting	\$15,000		
Purchase Street Furniture	\$13,000		
Transportation			
Bus Stop Improvements	\$20,000		
Trial Bike Lanes	\$5,000		
Administration			
Salary: NPP Coordinator		\$9,000	
Salary: Planner		\$6,000	
	\$125,000	\$25,000	\$5,000





IMPLEMENTATION PLAN YEAR FOUR

ARTS & CULTURE (\$6,000)

Public Art Installations (\$5,000)

- Place Value
- Social Value

Community Events (\$1,000)

- Social Value

BUSINESS DEVELOPMENT (\$27,500)

Façade Grants (\$25,000)

- Place Value
- Economic Value

Technical Assistance (\$2,500)

- Economic Value

RESIDENTIAL IMPROVEMENTS (\$67,500)

Home & Lawn Care Classes (\$1,000)

- Social Value
- Economic Value

Neighborhood Advisory Board (\$0)

- Social Value
- Civic Value

Neighborhood Tree Planting (\$10,000)

- Place Value
- Economic Value

Porch Renovation Grants (\$29,000)

- Place Value
- Economic Value

Sidewalk Grants (\$25,000)

- Place Value
- Economic Value

Workforce Development Program (\$2,500)

- Economic Value
- Social Value

STREETSCAPE (\$16,000)

Purchase Street Furniture (\$16,000)

- Place Value
- Social Value

TRANSPORTATION (\$18,000)

Purchase Bike Racks (\$3,000)

- Place Value

Crosswalk Installation (\$15,000)

- Place Value

ADMINISTRATION (\$15,000)

NPP Coordinator Stipend (\$9,000)

Borough Planner (\$6,000)

BUDGET - YEAR FOUR

Activity	NPP Funding	Municipal Match	OPM
Arts & Culture			
Public Art	\$5,000		\$5,000
Special Events	\$1,000		
Business Development			
Facade Grants	\$25,000		
Technical Assistance Courses	\$2,500		
Residential Improvements			
Porch Renovation Grants	\$29,000		
Sidewalk Grants	\$25,000		
Home & Lawn Care Classes	\$1,000		
Tree Planting: Neighborhood		\$10,000	
Workforce Development Program	\$2,500		
Streetscape			
Purchase Street Furniture	\$16,000		
Transportation			
Crosswalk Installation	\$15,000		
Purchase Bike Racks	\$3,000		
Administration			
Salary: NPP Coordinator		\$9,000	
Salary: Planner		\$6,000	
	\$125,000	\$25,000	\$5,000





IMPLEMENTATION PLAN YEAR FIVE

ARTS & CULTURE (\$6,000)

Public Art Installations (\$5,000)

- Place Value
- Social Value

Community Events (\$1,000)

- Social Value

BUSINESS DEVELOPMENT (\$40,000)

Façade Grants (\$37,500)

- Place Value
- Economic Value

Technical Assistance (\$2,500)

- Economic Value

RESIDENTIAL IMPROVEMENTS (\$80,500)

Home & Lawn Care Classes (\$1,000)

- Social Value
- Economic Value

Neighborhood Advisory Board (\$0)

- Social Value
- Civic Value

Neighborhood Tree Planting (\$10,000)

- Place Value
- Economic Value

Porch Renovation Grants (\$35,000)

- Place Value
- Economic Value

Sidewalk Grants (\$32,000)

- Place Value
- Economic Value

Workforce Development Program (\$2,500)

- Economic Value
- Social Value

STREETSCAPE
(\$8,500)

Purchase Street Furniture (\$8,500)

- Place Value
- Social Value

ADMINISTRATION
(\$15,000)

NPP Coordinator Stipend (\$9,000)

Borough Planner (\$6,000)

BUDGET - YEAR FIVE

Activity	NPP Funding	Municipal Match	OPM
Arts & Culture			
Public Art	\$5,000		\$5,000
Special Events	\$1,000		
Business Development			
Facade Grants	\$37,500		
Technical Assistance Courses	\$2,500		
Residential Improvements			
Porch Renovation Grants	\$35,000		
Sidewalk Grants	\$32,000		
Home & Lawn Care Classes	\$1,000		
Tree Planting: Neighborhood		\$10,000	
Workforce Development Program	\$2,500		
Streetscape			
Purchase Street Furniture	\$8,500		
Administration			
Salary: NPP Coordinator		\$9,000	
Salary: Planner		\$6,000	
	\$125,000	\$25,000	\$5,000





DATA COLLECTION & ANALYSIS

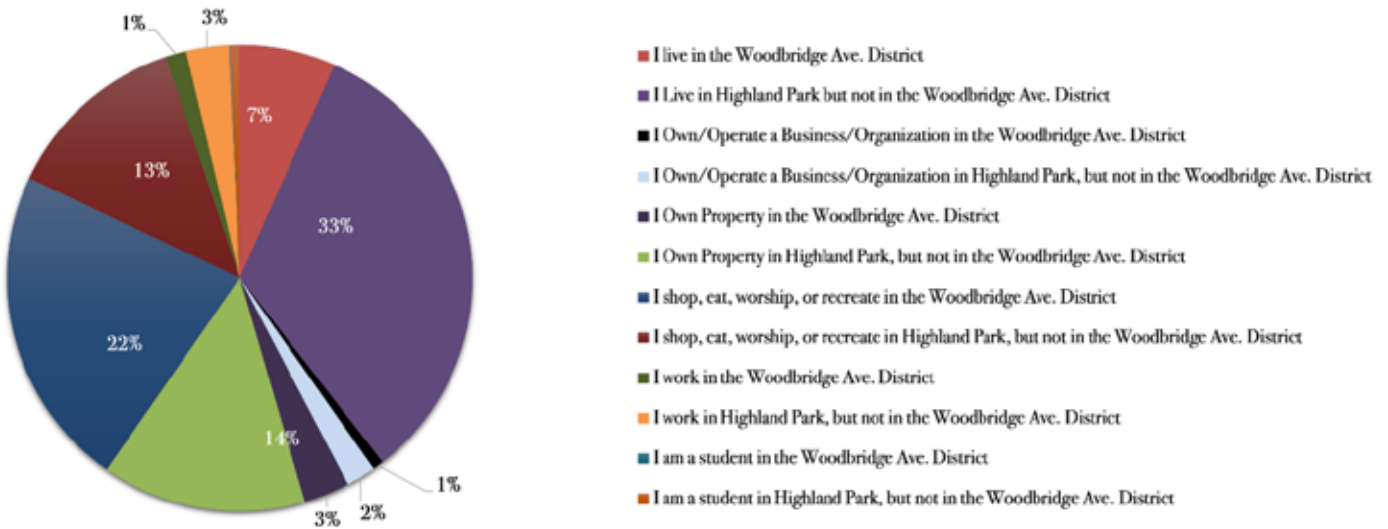
ONLINE COMMUNITY SURVEY

This plan was created with significant input from NPP district residents & businesses, Highland Park residents & businesses, Borough Council, volunteer boards & commissions, and visitors.

With technical assistance from DCA, the Borough launched a 12-question online survey about the Woodbridge Avenue NPP District on November 18, 2021. The survey was available in five different languages (English, Spanish, Kreyol, Tagalog, and Portuguese) and open to anyone who lives, works, shops, eats, or creates in Highland Park. The survey was widely shared via social media, the Borough’s email list, and through community partners’ networks. The Borough received an overwhelming response to the survey and received 594 responses by the time the survey closed on December 31, 2021.

DCA Technical Assistant Stephania Gonzalez played an integral part in analyzing results from the survey and prepared a number of visuals and graphics representing respondents’ top priorities for the NPP district.

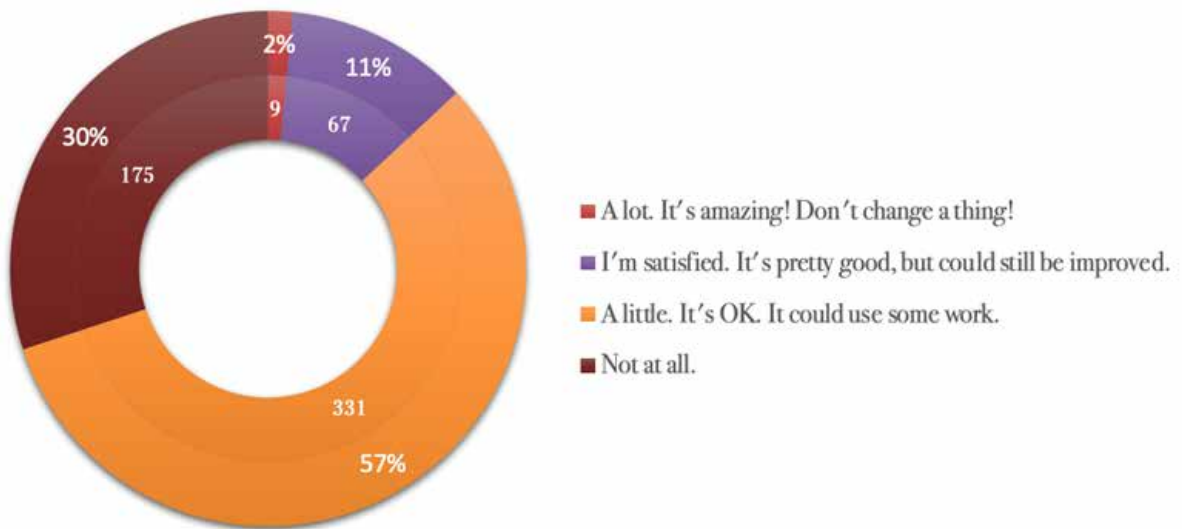
What kind of stakeholder are you in Highland Park and in the Woodbridge Ave. District?



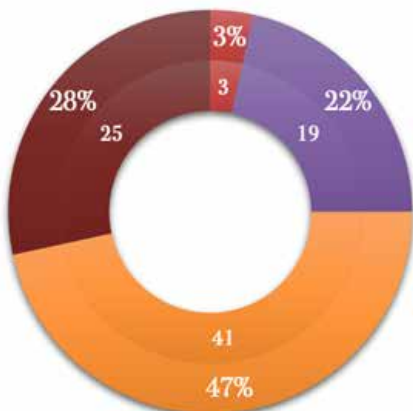
HOW MUCH DO YOU LIKE THE WOODBRIDGE AVENUE NPP DISTRICT RIGHT NOW?

- **2%** liked the district “A lot. It’s amazing! Don’t change a thing!”
- **11%** are “I’m Satisfied [with the district]. It’s Pretty good, but could still be improved.”
- **57%** liked the district “A little. It’s OK. It could use some work..”
- **30%** did not like the district at all.

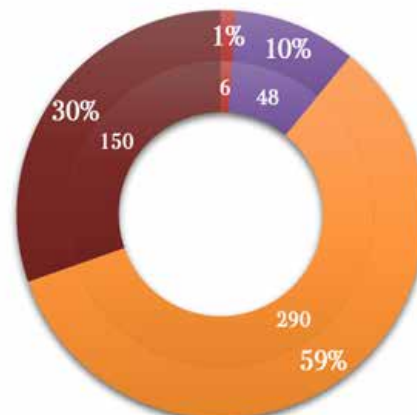
How much do you like the Woodbridge Ave. District (as a whole) right now?
r: 582



Residents of the Woodbridge Ave District
r: 88

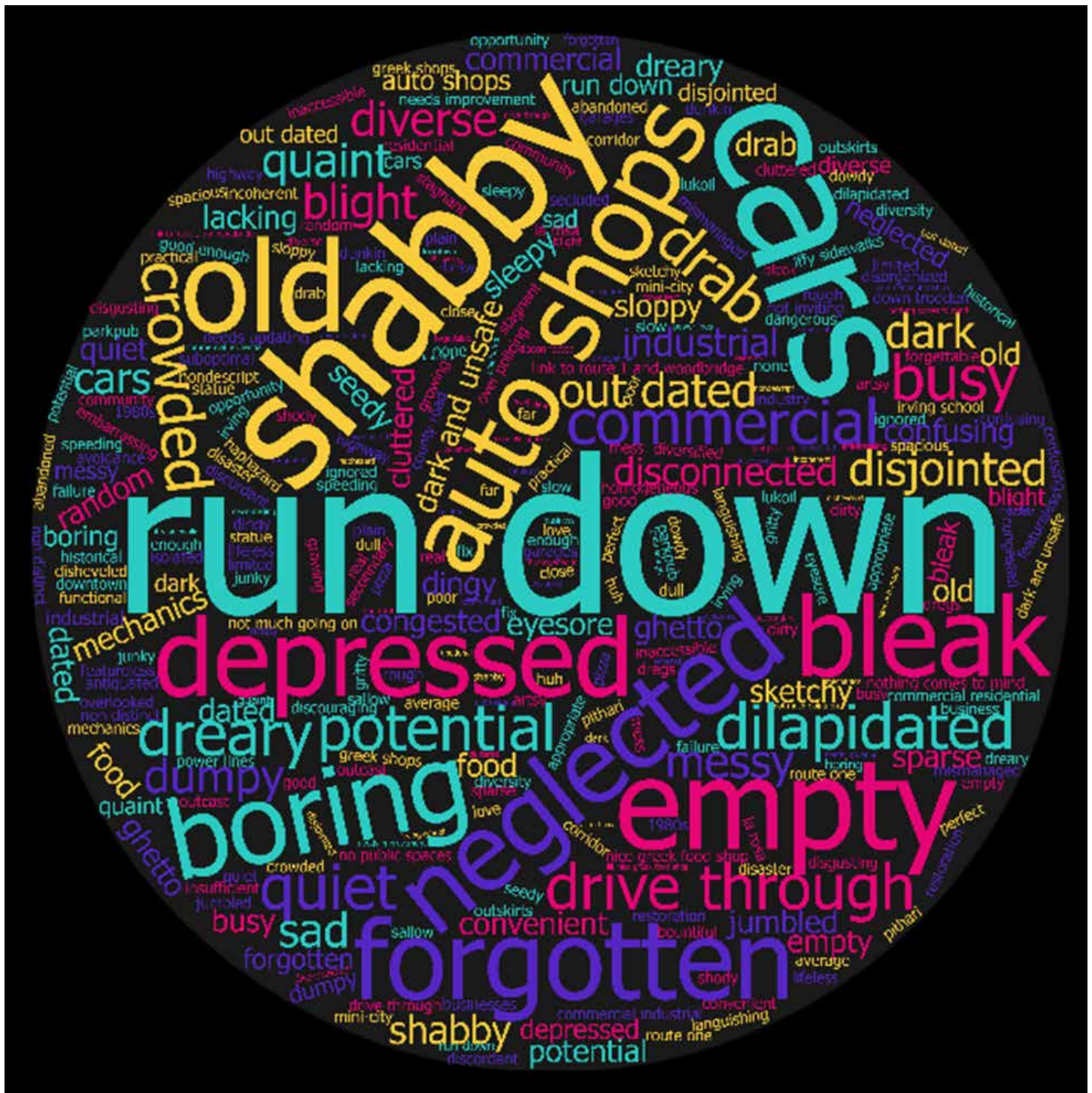


All Other Residents and Visitors
r:494



PRESENT DAY VS. FUTURE

The survey prompted respondents to use one word to describe the Woodbridge Avenue NPP District as it is in the present day and one word to describe what they would like it to be like in five years.

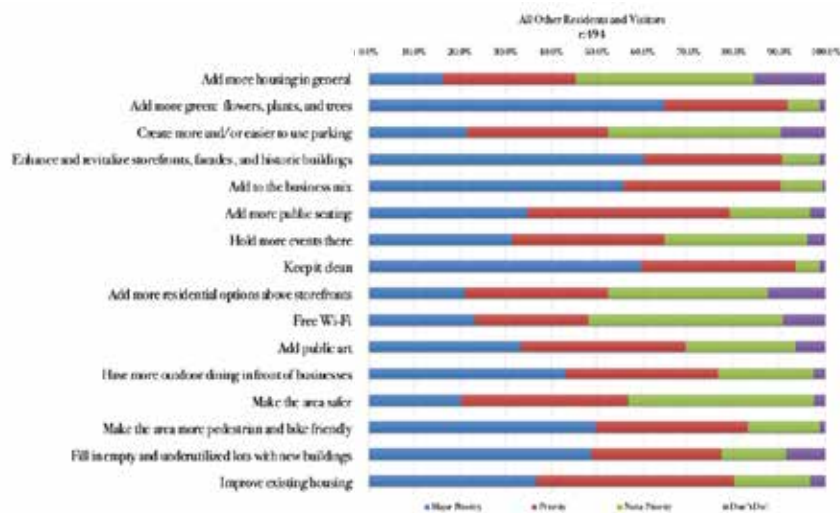
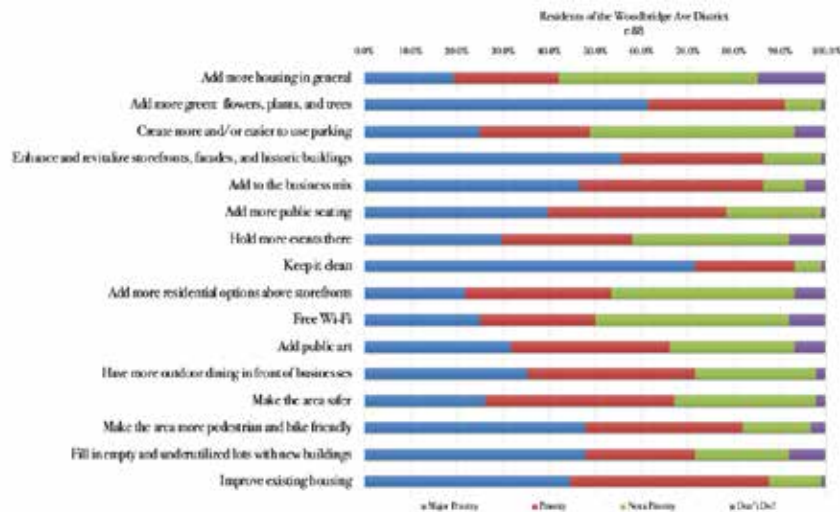


Word Cloud of Words Given to Describe the Present Day

PRESENT DAY: WHICH OF THE FOLLOWING ARE THE MAIN REASONS YOU DO NOT ENJOY THE WOODBRIDGE AVENUE NPP DISTRICT MORE OFTEN?

The answers to the above question were very similar between both district residents and district visitors. The top reasons respondents do not go to the district more often are:

- Poor condition of streets, sidewalks, and trees in the district
- Too few stores & shops that interest them
- Lack of public facilities (bathrooms, places to sit, gathering places)



WHICH PHOTO CAPTURES THE “FEEL” YOU WOULD LIKE THE WOODBRIDGE AVENUE DISTRICT TO HAVE IN THE FUTURE?

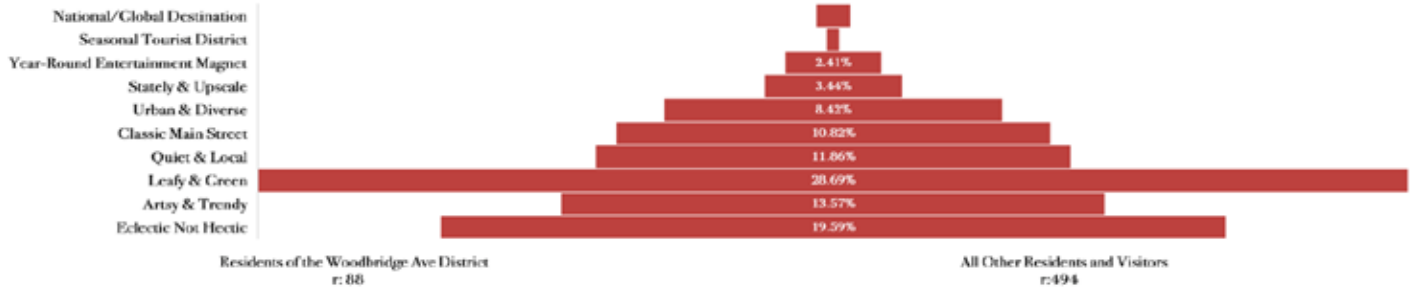


Leafy & Green

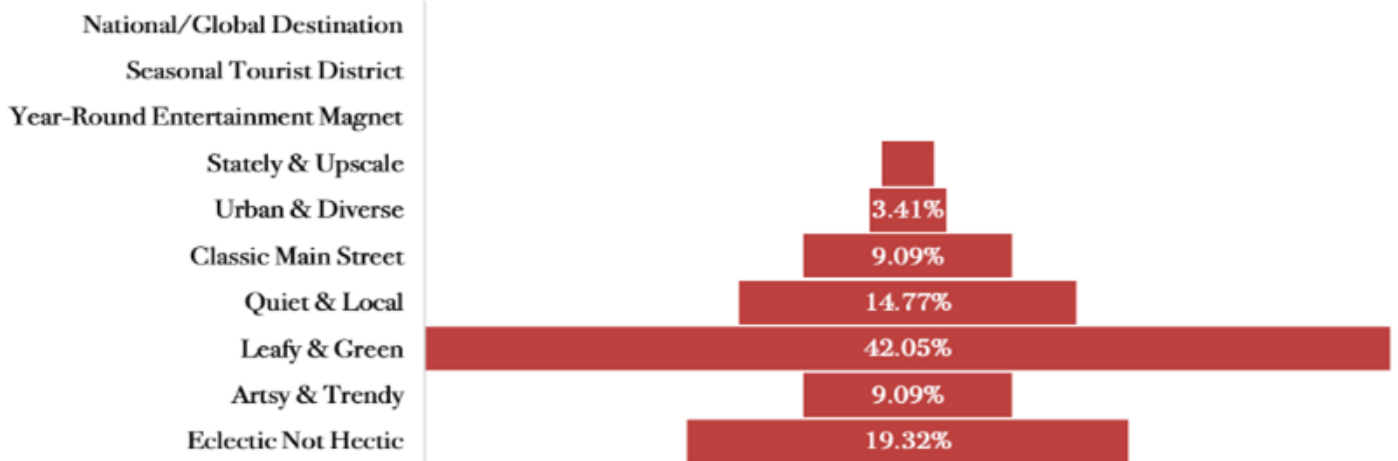


Eclectic Not Hectic

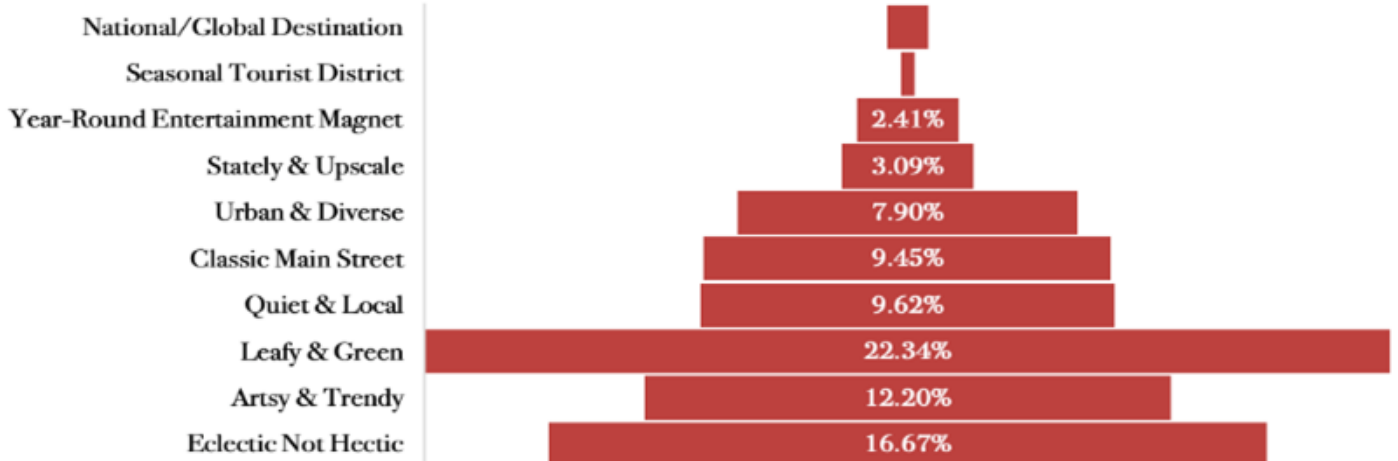
Which image best captures the "feel" you would like the Woodbridge Ave. District to have in the future?
n:582



Residents of the Woodbridge Ave District
n: 88



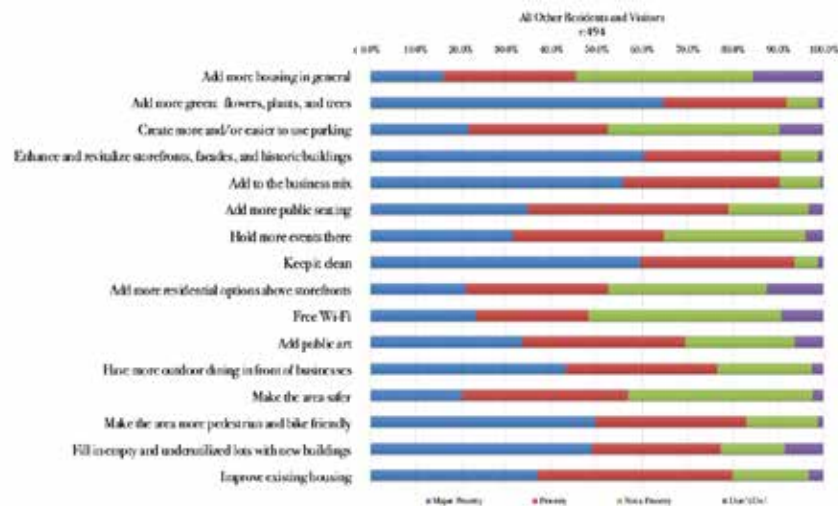
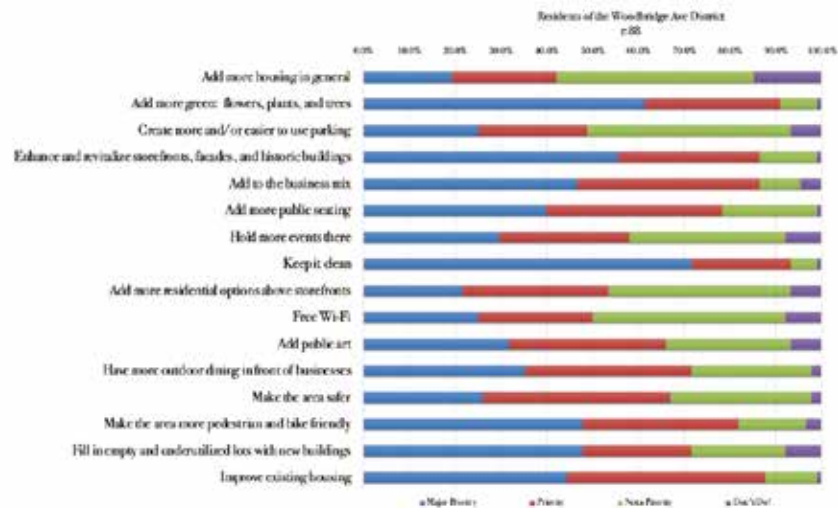
All Other Residents and Visitors
n:494



FUTURE: WHICH OF THE FOLLOWING DO YOU WANT TO SEE HAPPEN MOST IN THE WOODBRIDGE AVENUE NPP DISTRICT?

The answers to the above question were once again very similar between both district residents and district visitors. The top things respondents want to see take shape in the Woodbridge Avenue NPP District are:

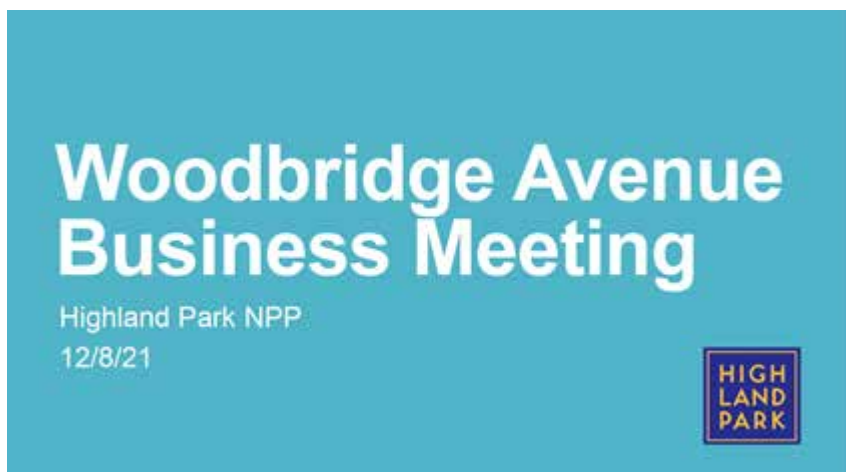
- Add more greens, flowers, plants, and trees
- Keep it clean
- Enhance and revitalize storefronts, facades, and historic buildings
- Make the area more pedestrian and bike friendly
- Add to the business mix



BUSINESS ROUNDTABLE

The Stakeholder Engagement Team hosted a Business Roundtable virtually on Wednesday, December 8, 2021 at 7:00 p.m. Businesses were invited to attend via mail and the NPP Coordinator traveled business to business in-person to follow-up on the invitation. Individual emails were also sent to 30+ business owners whose emails were available online.

Six engaged business owners ended up attending the meeting which was facilitated by Councilman Matt Hale. The business owners represented an array of businesses including auto repair, personal services, medical, and light industry. The discussion was robust and candid and there were a lot of good suggestions made as to how the NPP grant monies could be used to assist businesses and help them thrive.



*How does this fit into
your vision for your
business and
Woodbridge Avenue as a
whole?*



RESIDENT OUTREACH MEETINGS

There were two meetings held for district residents to learn about the NPP program and to offer insight as to their favorite things about the district and opportunities for improvement.

- Resident Meeting (Daytime): Wednesday, December 15, 2021, 1 PM
- Resident Meeting (Evening): Thursday, December 16, 2021, 7 PM

Six engaged residents attended each of the two meetings. District residents were notified about the meeting via Nixle, message board along Woodbridge Avenue, and door hangers that were delivered to every residence in the district.





**BOROUGH OF HIGHLAND PARK
NO. 3-22-81**

**RESOLUTION TO APPLY FOR COMMUNITY CHALLENGE GRANT FROM AARP FOR
ACCESSIBILITY IMPROVEMENTS TO THE COMMUNITY CENTER GROUNDS**

RESOLUTION: Recreation and Arts Committee

WHEREAS, the Department of Community Services wishes to update the outdoor spaces surrounding the Community Center to make it a more usable and functional space for activities and programs; and

WHEREAS, AARP has funds available for this kind of initiative through their Community Challenge program; and

WHEREAS, the Department of Community Services desires to apply for a grant from AARP in the amount of \$10,000; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are hereby authorized and directed to execute and submit, on behalf of the Department of Community Services, the grant application to AARP.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk are hereby authorized to sign the grant agreement upon acceptance on behalf of the Borough of Highland Park and that their signature constitutes acceptance of the terms and conditions and approves the execution of the grant agreement.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

**BOROUGH OF HIGHLAND PARK
NO. 3-22-82**

**RESOLUTION TO AUTHORIZE REPAIRS TO
PEDESTRIAN CROSSINGS ON RIVER ROAD**

RESOLUTION: Public Works Committee

WHEREAS, the pedestrian crossings on River Road at Walter and Harrison Avenues are in need of repair; and

WHEREAS, proposals from qualified electricians were solicited by the Department of Public Works and the results were as follows:

- Maul Power Group, \$10,744, repair existing
- Intelligent Traffic Supply Products LLC, \$23,122, replace existing; no quote for repair
- Jen Electric Inc., \$26,797.50, replace existing; no quote for repair

WHEREAS, funds for this purpose are available in Account No. 2-01-26-310-232 in an amount not to exceed \$12,000, as reflected by the certification of funds by the Chief Financial Officer.

NOW THEREFORE BE IT RESOLVED by the Borough Council of Highland Park of the Borough of Highland Park that the Department of Public Works is hereby authorized and directed to engage Maul Power Group, 2553 Route 130 Unit 3, Cranbury, NJ 08512, to complete the necessary repairs.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS ACCOUNT NO. P.O. NO. BY: FINANCE DIRECTOR

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

Michael Wieczorkiewicz
DPW Superintendent CPWM
444 Valentine St.
Highland Park, NJ 08904

November 10, 2021

Re: River Road Crosswalks (2)

Mike,

We are pleased to provide for your review our proposal for a complete electrical repair regarding the (2) systems that are a compromised safety issue. Please see the below scope of work required.

System #1

- Replace existing Range Receiver (1), (6) 12V System Batteries and (3) Relay Timers.

Complete Repair (Six Thousand Two Hundred and Sixty-Four Dollars) \$6,264.00

System #2

- Replace existing Timer Relays (2), (4) 12V System Batteries and Fuse Components.
- Repair cabinet pole straps that are sheared causing potential release from an 8' height.

Complete repair (Four Thousand Eight Hundred and Eighty Dollars) \$4,480.00

Exclusions

NJ Sales Tax
Site restoration Costs
Dumpsters and Carting costs
Traffic Control/Police if required
Any work not noted above

CONDITIONS:

Notwithstanding any provision herein to the contrary, if, during the performance of this agreement, the price of conduit, wire and/or any other necessary commodities significantly increases, through no fault of MPG, Inc., the price of any materials, components, or goods to be furnished under this agreement shall be equitably adjusted by an amount reasonably necessary to cover any such price increases. As used herein, a significant price increase shall mean any significant increase in price experienced by MPG, Inc. from the date of the execution of this agreement. Such price increases shall be documented through commercial quotes, invoices, receipts, or other such documentation. Where the delivery of materials, components, or goods required under this agreement is delayed, through no fault of MPG, Inc., because of the shortage or unavailability of commodities, raw materials, components, and/or products, MPG, Inc. shall not be liable for any additional costs or damages associated with such delay(s).

We thank you for the opportunity to provide an electrical proposal on the above referenced project. If you should have any questions, please do not hesitate to contact my office.

Respectfully submitted:

Harry C. Alexander

Harry C. Alexander – President

Maul Power Group, Inc. (MPG) reserves the right to withdraw or revise this quotation if not accepted within 7 days.

**BOROUGH OF HIGHLAND PARK
NO. 3-22-83**

**RESOLUTION TO AUTHORIZE UPGRADE TO THE CAMERA AND KEY CARD
SYSTEM AT THE HIGHLAND PARK POLICE DEPARTMENT**

RESOLUTION: Public Safety Committee

WHEREAS, several cameras at the Highland Park Police Department were damaged during a severe thunderstorm in 2020; and

WHEREAS, the replacement camera equipment was found not to be compatible with the existing camera and key card system due to the age of the system, thereby necessitating an upgrade; and

WHEREAS, proposals to upgrade the camera and key card system and to provide annual service and maintenance were solicited and the results were as follows:

Integrated Systems & Services Inc., \$14,898

Innovative Electric, \$48,118

WHEREAS, funds for this purpose are available in Account No. C-04-55-820-002 and 2-01-25-240-235 in an amount not to exceed \$16,000, as reflected by the certification of funds by the Chief Financial Officer.

NOW THEREFORE BE IT RESOLVED by the Borough Council of Highland Park of the Borough of Highland Park that the Highland Park Police Department is authorized and directed to engage Integrated Systems & Services Inc., 541 Industrial Way Suite B, Eatontown, NJ 07724, to complete the necessary upgrades and maintenance.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS ACCOUNT NO. P.O. NO. BY:

FINANCE DIRECTOR

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				



Integrated Systems & Services

INCORPORATED

SECURITY • ACCESS CONTROL • VIDEO SURVEILLANCE • FIRE

11-08-21

Lieutenant Thomas Hammill
 Highland Park Police Department
 222 South Fifth Avenue
 Highland Park, New Jersey 08904

Re: Continental CA4000 Upgrade
 Quote #: ASR110821-1

Qty	Description	Price
	This quote is for the hardware and access control software appliance to upgrade your existing Continental CA3000 Software to Continental CA4000 Software that will operate on Windows 10 as CA3000 will not.	
1	Access Server Appliance - Access Control Network Appliance that runs on an embedded OS (Win 10 Pro) and comes pre-installed with the latest version of CA4K Five User Software and Web Interface.SQL Express 2017 (Contains CA4K Databases), Small form/fit (4" x 4" x 2"). Includes; 256 GB Solid State Drive, 8GB Ram, 4 USB Ports, Mini Display and HDMI Port, HDMI to DVI converter included, Over 1500 Inputs and Outputs, each, T-Base 10/100 Network Port, Power Converter, Mounting Bracket, Mouse, Keyboard and Thumb Drive (with backup image of SSD and CA4K DVD) DOES NOT INCLUDE MONITOR.	
1	Labor to update the CA3000 data base to operate on CA4000 Software	
1	Labor to install the Access Server Appliance	
	<i>Monitor and Workstations by Highland Park.</i>	
		<u>\$5.898.00</u>
	Tax is not included in this quote. Quote price valid for thirty days.	Plus Applicable Taxes

Accepted Yes No

Terms & Conditions

Warranty

One-Year Warranty on all **NEW** Parts and technical labor required diagnosing and repairing the problem. Products are warranted to be free from defects in material and workmanship, under normal and proper use. Integrated Systems & Services, Inc. agrees to correct by repair or at its discretion by replacement, any defect of material or workmanship without charge during this period. Warranty service is to be provided during normal business hours; 8:30am to 4:00 pm, Monday through Friday, excluding holidays.

Reliable Protection - **Simplified**

541 Industrial Way West, Suite B, Eatontown, NJ 07724

(732) 542 0116

www.integratedsystems.org



Customer to Provide / Exclusions:

1. Network Connectivity
2. All cable and cabling by others.
3. 110 VAC power on 20 Amp dedicated circuit, no more than .5V to ground, clear of spikes and surges.
4. Any conduit required (water tight).
5. Proper working door hardware including door closers.
6. Environmentally safe location for ISPEC controller (air conditioned and lighted). No high voltage above 110VAC.
7. Constant voltage transformer. Lightening surge protection, where required.
8. Accessible and non-obstructed chase ways for needed wire run.
9. Connection to fire alarm system to interface into our equipment to be provided by others. All costs associated with the fire contractor's scope of work are the customer's responsibility and are not included in this contract. This contract assumes that all fire related inspections will occur during normal business hours. Any fees required by the inspection authority and/or the fire contractor is the customer's responsibility and is not included in this contract
10. Additional equipment and services beyond proposed devices and or services that may be requirements of the local authorities having jurisdiction
11. Riser sleeve or core drilling between floors, where required.
12. *Integrated Systems & Services* requires written notification of any existing environmental hazard (i.e. asbestos) that *Integrated Systems & Services* personnel could be exposed to while providing this system. Each area of concern will require separate notification.
13. All permits and fees associated with permits are excluded from this proposal and is the responsibility of the customer
14. Customer is solely responsible for compliance with any applicable ADA requirements for equal access
15. All drawings and related documentation are proprietary and will remain the property of *Integrated Systems & Services*, any use or reproduction of same are strictly prohibited.
16. Permanent signage related to life safety codes is to be provided by others.
17. Any work required after hours is subject to afterhours rates. If this quote contains software, *Integrated Systems & Services* will load the software on one computer per server or client license. If requested, *Integrated Systems & Services* will provide Customer a quote to load software onto additional computers.
18. If a customer provides the computer and additional installation time is required because of hardware, software, or firewall, domain policies, privileges, etc., additional charges may apply.
19. Taxes unless specifically included.
20. Patching or painting.
21. Phone lines, LAN, WAN, modems, network drops or other communication mediums.
22. Stamped and Sealed Drawings, if required and associated fees.
23. Requirements of the Fire Inspector and associated material and labor.
24. Racking Hardware or Console for the Security Equipment
25. PC, Monitors and Operating System Software to manufacturer's specifications
26. Repair or replacement of any owner or contractor furnished parts found not operating at manufacturers recommended performance levels
27. Anti Virus Software and Anti Virus Software Update Support Services
28. All Back charges unless approved and signed for by *Integrated Systems & Services, Inc.* Project Manager
29. All equipment and services not specifically stated above

Terms:

1. All prices are valid for 30 days from date of the proposal.
2. No Deposit Required with Order.
Final billing upon completion with invoice due Net 30.
3. Changes to this contract shall not affect above payment schedule
4. Cancelled orders subject to 30% restocking fees.
5. Equipment identified as custom order is not returnable and must be paid for in full (DV TEL Items are Custom)
6. *Integrated Systems & Services, Inc.* retains title to Ownership of all materials until final payment is received.
7. Quoted price DOES NOT include tax.

The capabilities of the system proposed are complete as defined herein. Any prior oral or written representations outside the body of this proposal are excluded.

We look forward to serving your security needs. We can start processing this order by a signature on this proposal or the issuance of your own purchase order.

Sincerely,

Integrated Systems & Services, Inc.

Tony Rinaldi

Senior Sales Engineer
732-542-0116 Xt.220
trinaldi@integratedsystems.org

Accepted by
Signature: _____

Please Print Name: _____

Date: _____

PO # If Required: _____ Deposit \$ Amount: _____



SERVICE and INSPECTION AGREEMENT for Card Access CCTV System

1. This Agreement is made this 1st Of January 2022 by and between **INTEGRATED SYSTEMS & SERVICES, INC.** located at **541 Industrial Way West, Suite B, Eatontown New Jersey** and **The Boro of Highland Park** located at **222 South 5th Avenue, Highland Park, NJ 08904** hereinafter referred to as "Customer".
2. This Agreement automatically renews for One (1) year(s) until this Agreement is terminated by either party upon thirty (30) days advance written notice of cancellation prior to the end of the then current contract period.
3. **INTEGRATED SYSTEMS & SERVICES, INC.** proposes to furnish **One (1)** inspection and maintenance services for a period of **One (1)** year from the date on which this Agreement is executed by **INTEGRATED SYSTEMS & SERVICES, INC.**.
4. Charges for services rendered hereunder are subject to an automatic cost of living increase applied annually. Client shall be notified, in writing 30 days prior to renewal date, of any proposed increase above cost of living adjustment.
5. This agreement provides for labor and materials required to service and repair the herein mentioned system for all requests and defects due to normal wear and tear.
6. This agreement provides Customer with normal and emergency service response to service requests. Emergencies are defined as:
 - a. Major Breach or Potential Breach of security is evident by Customer.
 - b. A threat to life safety exists.
7. Such emergency requests will be given priority over all other non-emergency requests. **INTEGRATED SYSTEMS & SERVICES, INC.** agrees to dispatch the nearest technician who is performing non-emergency type duties to respond to the emergency service request.
8. All other non-emergency requests shall have a response within 24 hours. **INTEGRATED SYSTEMS & SERVICES, INC.** shall attempt to respond to all non-emergency requests received prior to 12:00 noon the same day. All non-emergency requests received after 12:00 noon shall be responded to no later than the next business day.
9. Customer agrees to pay **INTEGRATED SYSTEMS & SERVICES, INC.** current labor and material charges for all services performed and required due to Acts of God, abuse, misuse, fire, flood, vandalism, neglect or negligence on the part of the customer or its agents and contractor(s) or for any other cause deemed by **INTEGRATED SYSTEMS & SERVICES, INC.** to be beyond normal wear and tear.

10. Under no circumstances shall **INTEGRATED SYSTEMS & SERVICES, INC.** be liable for any delay in performance due directly or indirectly to: a) Acts of the Customer, its agents, employees, or subcontractors; b) Causes beyond the control of **INTEGRATED SYSTEMS & SERVICES, INC.**, including force majeure.
11. No action arising out of services under this Agreement may be brought by either party more Than one year after the cause of the action has occurred, except that an action for nonpayment may be brought within one year of the date of the last payment.
12. All notices, other than normal request for services, shall be in writing and shall be deemed to have been duly given if mailed by certified or registered mail with first-class postage prepaid to **INTEGRATED SYSTEMS & SERVICES, INC.** or Customer at the address stated above or to such other address as indicated by either party in writing.
13. This Agreement shall be construed and interpreted according to the laws of the State of New Jersey.
14. Parties agree that this Agreement is transferable and/or assignable by **INTEGRATED SYSTEMS & SERVICES, INC.** upon serving notice to Customer in writing at least 60 days prior to said transfer or assignment.
15. This Agreement is entered into on the basis that Integrated Systems & Services, Inc. service technicians as stated above can visit the above installation. Where it is necessary to move equipment to facilitate the inspection of detectors or control equipment, the Customer, will provide labor assistance and responsibility for moving such equipment. All movement of control equipment shall be done at the sole cost and expense of the Customer. Customer will furnish all scaffolding, ladders, and materials to accomplish service. In the event scaffolding or ladders cannot reach devices, the Customer will be notified.
16. In the event any part or parts of this Agreement are deemed unenforceable by a New Jersey Court of Law, for any reason or cause, the remaining section(s) shall remain intact per the terms of this Agreement.
17. This agreement specifically excludes cards, printer ribbons and other consumables.
18. The charges for this Service Agreement is \$ 9,000.00 (nine thousand dollars and no cents) plus tax and shall be billed quarterly, in advance, and payment is due net 30 days after invoice.

LIMITATION OF LIABILITY

19. It is understood that **INTEGRATED SYSTEMS & SERVICES, INC.** is not an insurer and that insurance shall be obtained by customer if any is desired and that the payments made hereunder to **INTEGRATED SYSTEMS & SERVICES, INC.** are based solely on the value of the services rendered and that the scope of the liability undertaken and such payments are not related to the value of the above installation or any property located therein. **INTEGRATED SYSTEMS & SERVICES, INC.** makes no warranty, express or implied, that the services furnished hereunder will avert or prevent occurrences or the consequences thereof, which the system is intended to prevent. Accordingly, customer agrees that **INTEGRATED SYSTEMS & SERVICES, INC.** shall, in no event be liable for any loss or damage, irrespective of origin, including consequential damages to person, property, whether directly or indirectly caused by performance or non performance of any obligations imposed by this agreement or by the negligent acts or omissions of **INTEGRATED SYSTEMS & SERVICES, INC.** its agents or employees. Further it is agreed that if **INTEGRATED SYSTEMS & SERVICES, INC.** should be found liable for any loss or damage attributed to its performance or nonperformance of this agreement in any respect, whether from negligence or otherwise, then **INTEGRATED SYSTEMS & SERVICES, INC.** liability shall be limited to the extent that it shall be responsible for only the foreseeable damages of any improper work they perform and they shall not be liable for simply any damages that may occur that they are not responsible for.

20. The effective date of this Agreement shall be the date on which this Agreement is executed by **INTEGRATED SYSTEMS & SERVICES, INC.**

Boro of Highland Park, NJ

INTEGRATED SYSTEMS & SERVICES, INC.

John Fluta, President

Print Name/Title

Print Name/Title

Authorized Signature

Authorized Signature

Date Executed

Date Executed

Please sign both copies and return to **INTEGRATED SYSTEMS & SERVICES, INC.** We will execute one copy and return to you for your records.



21. This Agreement covers the following equipment installed at the referenced location(s):

Equipment Description	Qty
Equipment Description	Qty
Panasonic Exterior cameras 3.1MP	4
Pelco Spectra IV SD4E23PGE1 PTZ H.264 w/Mounts	4
Exacqvision NVR -Raid Server 8/6TB	1
Exacqvision IP Licenses	38
Quad nic card	1
i5 CPU upgrade	1
redundant power supply	1
Comnet IFS POE Switch- 24 Port POE	2
Comnet patch panels & patch cords	2
Monitors- 21" Samsung UN22D5003	10
Monitors 42"NEC E423	1
Monitors 37" TH 37LRU5 Panasonic	1

Intercom

Aiphone Intercom- 5Call Master & Power Supply	1
Aiphone Intercom Weatherproof Door station	4
Aiphone Video intercom set (For Outdoor Station)	1
Intercom Stanchion	1
Intercom housing	1
Access Control System	
HID Card reader w/keypad	3
HID Prox Card reader	36
HID Card reader w/keypad	3
Continental Turbo Superterm 8 Door	5
Continental Super Two- 2 door controller	2
CA 3000 Enterprise Access Control Software	1
Dell Access Control Server	1
Dell Workstation	1
Tripp lite UPS 1500VA	1
Altronix Lock Power Supplies	5
TrippLite UPS 500VA	1
Prox II cards	200

Intrusion & Panic Alarm Systems

GRI OverHead door switch	2
GRI Door switch- Steel embedded	35
Honeywell Intrusion keypad	2
Honeywell Vista 128BPT Intrusion Panel	1
Dortronics PANIC button	2
Honeywell Intrusion keypad	2



Panic Strip	2	
custom kill switch		
patch panels & patch cords		
Middle Atlantic Equipment Rack	1	
Vivotek 1.3mp vandal D/N	9	
Axis covert camera	1	
Arecont low profile D/N 1.3mp camera	12	
2.8mm fixed lens	6	
Arecont low profile D/N 1080P WDR camera		2
2.8mm fixed lens	6	
Arecont low profile D/N 1080P WDR camera		2
device serial server	2	
19" monitor for intevirew room dvr	1	
Aiphone video intercom set (Master and Outdoor Station)		1
Intercom Stanchion	1	
Intercom housing	1	
D1 • Tiny Design • H.264 • Power Sharing with CCTV		

Interview Rooms

Analog camera covert PIR for interview rooms	3	
Digital Watchdog DVR-2 TB (For interview rooms)	1	
Louroe Audio kit #101 (interview rooms)	3	
Louroe Audio base station talk back (cells)	1	
Louroe Audio kit #101 (interview rooms)	3	
Louroe ceiling mount talk back speaker (2nd fl interview rm)		1
Louroe corner mount talk back speaker (cells)	3	
LED 19" monitor for interview room Recorder Views	1	

Interview Rooms

Analog camera covert PIR for interview rooms	3	
Digital Watchdog DVR-2 TB (For interview rooms)	1	
Louroe Audio kit #101 (interview rooms)	3	
Louroe Audio base station talk back (cells)	1	
Louroe Audio kit #101 (interview rooms)	3	
Louroe ceiling mount talk back speaker (2nd fl interview rm)		1
Louroe corner mount talk back speaker (cells)	3	
LED 19" monitor for intevirew room Recorder Views	1	



**BOROUGH OF HIGHLAND PARK
NO. 3-22-84**

RESOLUTION TO AUTHORIZE PURCHASE OF WATER METERS

RESOLUTION: Public Works & Utilities Committee

WHEREAS, the Borough has issued a request for proposals from qualified contractors for the purchase and replacement of all Borough-owned water meters; and

WHEREAS, the Borough Water Department is in need of a sufficient supply of water meters and radios to continue with routine replacements until the contract for purchase and installation of water meters is awarded; and

WHEREAS, quotes for Sensus iPerl 5/8 x 3/4 meters with smart point radios were solicited from the following companies:

Core & Main, \$21,200.00

Ferguson Supply, no quote provided, indicated that Core & Main pricing was lower

Aaron & Company, no quote provided, indicated that Core & Main pricing was lower

WHEREAS, funds for this purpose are available in Account No. U-06-55-603-001 in an amount not to exceed \$21,200.00, as reflected by the certification of funds by the Chief Financial Officer.

NOW THEREFORE BE IT RESOLVED by the Borough Council of Highland Park of the Borough of Highland Park that the Tax Collector is hereby authorized and directed to order the necessary water meters and radios from Core & Main, 61 Gross Avenue, Edison, NJ 08837.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS ACCOUNT NO. P.O. NO. BY: <p style="text-align: center;">FINANCE DIRECTOR</p>
--

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				



Bid Proposal for 5/8x3/4 Meters and radios

CUSTOMER	BOROUGH OF HIGHLAND PARK 221 S 5TH AVE HIGHLAND PARK, NJ 08904	Job 5/8x3/4 Meters and radios Bid Date: 03/01/2022 Bid #: 2221934
	Sales Representative Kayla Schultz (M) 845-625-4768 (T) 845-625-4768 Kayla.Schultz@coreandmain.com	Core & Main 61 Gross Ave Edison, NJ 08837 (T) 732-225-1039
CONTACT		
NOTES		



Bid Proposal for 5/8x3/4 Meters and radios

BOROUGH OF HIGHLAND PARK
Bid Date: 03/01/2022
Core & Main 2221934

Core & Main
61 Gross Ave
Edison, NJ 08837
Phone: 732-225-1039
Fax: 732-225-5313

Seq#	Qty	Description	Units	Price	Ext Price	
		DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.				
10	80	IPERL 5/8X3/4 25' 3W PE 100CF 4WHL I5X5FLXX	EA	130.00	10,400.00	
20	80	510M S/POINT M2 WIRED SP HR & LD 5396353751202MI	EA	135.00	10,800.00	
				Sub Total	21,200.00	
				Tax	0.00	
				Total	21,200.00	

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>

BOROUGH OF HIGHLAND PARK
No. 3-22-85

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 4, 2022 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual and hourly basis, there have been the following changes, to wit:

Nathaniel Smith, Part-Time, Public Safety Telecommunicator, at an hourly rate of \$22.90, effective, effective 03/14/2022

Terrence Milne, Crossing Guard, at an hourly rate of \$19.75, effective 03/07/2022

BE IT FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

**BOROUGH OF HIGHLAND PARK
NO. 3-22-86**

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE
BOARD OF EDUCATION FOR THE BOROUGH OF HIGHLAND PARK FOR
RENOVATIONS TO THE HIGHLAND PARK RECREATION COMPLEX**

WHEREAS, pursuant to an Interlocal Services Agreement dated December 18, 2006, a Recreation Complex has been constructed on property adjacent to the Highland Park High School and Middle School and designated as Block 1002, Lot 18 and Block 901, Lot 32 on the Highland Park Tax Map; and

WHEREAS, the Borough of Highland Park wishes to join with the Board of Education to renovate facilities within the Recreation Complex including the replacement of the uneven and damaged track and field components, replacement of the uneven and damaged turf field and replacement of the existing lighting system with remote-controlled LED light fixtures; and

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act, *N.J.S.A.* 40A:65-4 et seq. encourages public entities such as the Borough and the Board of Education to join together to complete the aforementioned Recreation Complex improvements; and

WHEREAS, *N.J.S.A.* 40A:65-5 requires the adoption of a resolution to enter into a Shared Services Agreement with the Board of Education for the renovation to the Recreation Complex; and

WHEREAS, the Board of Education and the Borough of Highland Park are members of the ESCNJ Cooperative Purchasing Program and as such have solicited bids for the completion of the aforementioned renovations to the Recreation Complex with the low bidder being Hellas Construction, Inc. with a bid in the amount of \$1,974,540.00; and

WHEREAS, the Borough of Highland Park has solicited a proposal from CME Associates for Professional Engineering Services related to the construction administration of the Recreational Complex improvements and the cost of that work is \$33,530.00; and

WHEREAS, the Council of the Borough of Highland Park wishes to authorize the execution of the aforementioned Shared Services Agreement and the award of a contract for the renovations to the Recreation Complex to Hellas Construction, Inc. and the award of a contract for the Professional Engineering Services to CME Associates.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highland Park, Middlesex County as follows:

1. The Mayor and Clerk of the Borough of Highland Park are hereby authorized and directed to enter into a Shared Services Agreement with the Board of Education of Highland Park in order to undertake and complete renovations within the Recreation Complex.

2. The Mayor and Clerk of the Borough of Highland Park are further authorized and directed to enter into an agreement with Hellas Construction, Inc., 12000 West Parmer Lane, Austin, Texas 78613 for a contract in the amount of \$1,974,540.00 in order to undertake and complete the aforementioned renovations to the Recreation Complex subject to the adoption of a bond ordinance appropriating funds for this purpose.
3. The Mayor and Clerk of the Borough of Highland Park are further authorized and directed to enter into an agreement with CME Associates, 3141 Bordentown Avenue, Parlin, NJ 08859 for a contract in amount of \$33,530.00 for construction administration of the Recreation Complex project subject to the adoption of a bond ordinance appropriating funds for this purpose.
4. The Shared Services Agreement, the Agreement with Hellas Construction, Inc. and the proposal from CME Associates are on file in the Office of the Borough Clerk and may be inspected during regular office hours.
5. A certified true copy of this Resolution shall be furnished upon its adoption by the Borough Clerk to the Highland Park Board of Education and Hellas Construction, Inc.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough of Highland Park at its regular meeting held on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK – HIGHLAND PARK BOARD OF EDUCATION

SHARED SERVICES AGREEMENT

RECREATION COMPLEX IMPROVEMENTS

This Agreement entered into on this _____ day of March, 2022, by and between the Borough of Highland Park, a municipal corporation of the State of New Jersey, having its principal offices located at 221 South Fifth Avenue, Highland Park, New Jersey 08904 (hereinafter referred to as the “Borough”) and the Highland Park Board of Education, a body politic of the State of New Jersey, having its principal offices located at 435 Mansfield Street, Highland Park, New Jersey 08904 (hereinafter referred to as “BOE”).

WITNESSETH

WHEREAS, the BOE is the owner of certain real property, located in the Borough of Highland Park, known as Block 1002, Lot 18 and Block 901, Lot 32 on the Borough of Highland Park Tax Map and commonly referred to as the Recreation Complex adjacent to the Highland Park High School and Middle School (hereinafter referred to as the “Recreation Complex”); and

WHEREAS, the Borough and BOE entered into an Interlocal Services Agreement on December 18, 2006 for the purposes of developing the recreational facilities within the Recreation Complex to include an athletic track, playground, a turf field and lighting; and

WHEREAS, said recreational facilities require repair and upgrade at an estimated total cost of approximately \$2,050,000.00, inclusive of construction and related engineering services; and

WHEREAS, the Borough received a grant from the New Jersey Department of Community Affairs (Grant No. 2022-04982-0103-00) in the amount of \$750,000.00 towards the required repairs and renovations to the facilities located within the Recreation Complex; and

WHEREAS, the Borough and BOE have agreed to share equally in funding of the balance of the repairs, upgrades and engineering work totaling \$1,300,000.00; and

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act, *N.J.S.A.* 40A:65-4, et seq. encourages municipal entities such as the Borough and BOE to cooperate and to jointly address municipal issues such as the repair and renovation of the Recreation Complex.

NOW, THEREFORE, be it agreed by and between the Borough and BOE as follows:

1. Services to be Performed: The parties agree to jointly undertake the repair and renovation to the Recreation Complex. That work shall include the replacement of the uneven and damaged track and field components within the Recreation Complex; the replacement of the uneven and damaged turf field within the Recreation Complex; and replacing the existing lighting system with remote-controlled, LED lighting fixtures.
2. Cost of Services: The estimated cost of the Recreation Complex improvement and related engineering costs, including a contingency, totals \$2,050,000.00. Specifically, the construction contract to be awarded is \$1,974,540.00; the engineering cost is quoted as not to exceed \$33,530.00; and the remaining \$41,930.00 are estimated contingency costs.

The Borough shall make available pursuant to this Agreement with the BOE the sum of \$750,000.00 which the Borough has received from the New Jersey Department of Community Affairs (Grant No. 2022-04982-0103-00).

The balance of the funds needed for the renovation of the Recreation Complex totals \$1,300,000.00. Of this sum, the Borough shall contribute \$650,000.00 and the BOE shall contribute \$650,000.00.

3. Contract Award: The BOE and the Borough are participating members in the Educational Services Commission of New Jersey (hereinafter referred to as the “ESCNJ”). As such, pursuant to *N.J.S.A. 18A:6-51(a)*, with the BOE having title to the property which comprises the Recreation Complex, a contract for the renovation of the Recreation Complex may be let to a participating contractor in the ESCNJ Cooperative Purchasing Program.

Through the ESCNJ Cooperative Purchasing Program, contractors were solicited to submit bids to undertake and complete the renovation work for the Recreation Complex. The lowest responsible bidder was Hellas Construction, Inc. with a base proposal price of \$1,974,540.00. Consequently, the Borough and BOE have agreed to award a contract for the renovations to the Recreation Complex to Hellas Construction, Inc. and authorized their respective representatives (Mayor of the Borough and President of the BOE) to execute the agreement between owner and contractor attached hereto as Exhibit A and made a part hereof.

Any change orders which may either increase or decrease the contract amount must mutually be agreed upon between the Borough and BOE. If the change orders increase the overall cost for the renovations to the Recreation Complex, then the Borough and BOE agree to contribute equally towards the cost of said change orders.

If the renovation to the Recreation Complex costs less than the aforementioned \$2,050,000.00, any change orders reducing said cost or any funds which might remain available after the renovation work is completed and accepted by both parties shall be returned equally to the Borough and BOE.

Upon the execution of this Agreement, the Borough and BOE agree to deposit with the Borough's Chief Finance Officer their share of the cost of renovating the Recreation Complex (\$650,000.00 each). Said funds shall be held in the general capital fund by the Borough Chief Finance Officer for the renovation work. Upon receipt of the above-referenced New Jersey Department of Community Affairs' grant in the amount of \$750,000.00 or any advance made for said grant, said funds be deposited into the same general capital fund.

4. Duration of Agreement: This Agreement shall remain in full force and effect until the renovations to the Recreation Complex are complete and the one-year maintenance guaranty period expires.

5. Procedure for Payments to Be Made Under the Hellas Construction, Inc. Contract:

The parties agree that the Borough will be the lead agency to oversee and administer the agreement between owner and contractor, Hellas Construction, Inc., for the renovation work to the Recreation Complex. The Borough Administrator shall be responsible for the payments to be made for the renovation work pursuant to Article 12 of the Hellas Construction, Inc. contract. As lead agency, the Borough agrees that the Borough Engineer and Construction and Code Enforcement Official shall be responsible for overseeing the aforementioned construction contract. Before making payment pursuant to Article 12 of the construction contract, the Borough Administrator will provide a report to the BOE on the proposed progress payments to be made. If there are no objections from the BOE for the proposed payments, same shall be promptly made by the Borough Administrator as required by Article 12 of the construction contract. Pursuant to *N.J.S.A. 40A:65-7d*, the Borough Administrator is

hereby designated the “General Agent” on behalf of the Borough and BOE to oversee and supervise the performance of the construction contract for the renovations to the Recreation Complex.

6. Approval of Award of Hellas Construction, Inc. Contract: Pursuant to *N.J.S.A.* 40A:65-10, both the Borough and BOE agree to adopt resolution authorizing this Shared Services Agreement and the award of the Hellas Construction, Inc. contract (See Schedule A) for the renovation of the Recreation Complex work.
7. Copy of this Agreement Filed with New Jersey Department of Community Affairs: Upon execution of this Shared Services Agreement, the Borough agrees to furnish a copy of the Contract to the New Jersey Department of Community Affairs, Bureau of Local Government Services.
8. Additional Obligations: The Borough agrees to be responsible for the following additional obligations required by the aforementioned New Jersey Department of Community Affairs’ grant and the Hellas Construction, Inc. contract:
 - A. Insurance: Providing the New Jersey Department of Community Affairs with a copy of current Certificates of Insurance from Hellas Construction, Inc. as follows:
 - (a) Comprehensive General Liability as brought as the standard coverage form currently in use in the State of New Jersey which shall not be circumscribed by any endorsements limiting the breadth of coverage which shall include the State of New Jersey as a named insured with a limit of liability not less than \$1,000,000 per occurrence for bodily injury, liability or property damage liability.

- (b) Comprehensive Automobile Liability policy covering owned, non-owned and hired vehicles with minimum limits of \$1,000,000 per occurrence for bodily injury liability and property damage liability.
- (c) Workers' Compensation Insurance applicable to the laws of the State of New Jersey and Employer's Liability Insurance with a limit of not less than \$100,000.
- (d) The filing of a Fiscal Monitoring Report comparing the actual expenditures of the project supported by the New Jersey Department of Community Affairs' grant with the approved budget included in the grant agreement. These monitoring reports shall be submitted with each request for payment except for the advanced funding payment. The physical monitoring report shall be certified by the Borough Chief Financial Officer and submitted to the New Jersey Department of Community Affairs with the State voucher requesting payment.
- (e) The Filing of Quarterly Performance Reports with the New Jersey Department of Community Affairs.
- (f) To establish a Department of Community Affairs System for Administering Grants Electronically (SAGE) access for the Borough staff and with sufficient authority to fulfill the requirements of the SAGE system and to assign relevant Borough staff to the SAGE system grant record corresponding to the New Jersey Department of Community Affairs' Grant Agreement Document.

9. Miscellaneous:

- A. The laws of the State of New Jersey shall govern the validity performance and enforcement of this Agreement and any dispute arising hereunder shall be adjudicated in a New Jersey Court of Law.
- B. The invalidity of any one or more phrases, sections, clauses or paragraphs contained in this Agreement shall not affect the remaining portion of this Agreement or any part thereof and in the event that any one or more of the phrases, sections, clauses or paragraphs contained in this Agreement shall be deemed invalid, this Agreement shall be construed as if such invalid phrases, sections, clauses or paragraphs have not been inserted herein.
- C. This Agreement contains the entire agreement between the Borough and BOE and there are no other promises, conditions, understandings or other agreements, whether written or oral, relating to the subject matter of this Agreement.
- D. This Agreement may be modified or amended in writing if such amendment is in writing and signed by both parties following authorization by the Borough and BOE.
- E. The recitals in this Agreement are hereby incorporated into this Agreement by reference as set forth herein at length.
- F. The obligations to this Agreement shall bind and benefit the permitted successors and assigns of the parties with the same effect as if mentioned in each sentence where a party is named or referenced to herein.

IN WITNESS WHEREOF, the parties have hereunto set their hand and seal the day and date first written above.

Witness:

The Borough of Highland Park

Jennifer Santiago,
Borough Clerk

By: _____
Gayle Brill Mittler, Mayor

Attested:

The Board of Education for the
Borough of Highland Park

Linda Hoefele, Business
Administrator/Board Secretary

By: _____
Marilyn Pruce, President

**BOROUGH OF HIGHLAND PARK
NO. 2-22-87**

**RESOLUTION TO APPROVE PAY ESTIMATE NO. 5 AND CLOSE-OUT CHANGE
ORDER NO. FOR 2020 ROADWAY IMPROVEMENTS – JADS CONSTRUCTION**

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, pursuant to Resolution No. 7-21-179, adopted by the Borough Council on July 6, 2021, a contract was awarded to JADS Construction Company, Inc. of South River, NJ, for the resurfacing and reconstruction of South Sixth Avenue between Magnolia Street and Benner Street, South Ninth Avenue between Eden Avenue and Graham Street, North Ninth Avenue between Raritan Avenue and Abbott Street, Benner Street between South Seventh Avenue and South Ninth Avenue, Cliff Court, Lincoln Avenue between Lawrence Avenue and North Fifth Avenue, and Barnard Street between Central Avenue and Woodbridge Avenue; and

WHEREAS, pursuant to said resolution a contract was duly executed; and

WHEREAS, it appears from Pay Estimate No. 5 and Close-Out Change Order filed by CME Associates, that certain work under said contract has been completed and approved, resulting in an overall decrease in the original contract in the amount of \$41,178.18, and there is due to JADS Construction, the sum of \$39,084.17 in accordance with said Pay Estimate for work performed ending March 8, 2022; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-824-001 as reflected by the Certification of Funds Available by the Chief Financial Officer, shown below; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Chief Financial Officer be and is hereby authorized and directed to pay JADS Construction in a total amount not to exceed \$39,084.17, as certified by the Engineer in Pay Estimate No. 5 and Close-Out Change Order, subject to the Clerk’s receipt of the Certified Payroll and Project Manning Reports and a and posting of a one-year maintenance bond in the amount of \$109,823.93; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Chief Financial Officer and CME Associates forthwith.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$39,084.17 ACCOUNT NO. C-04-55-824-001 P.O. NO. 21-01086 BY: <p align="center">FINANCE DIRECTOR</p>
--

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

**BOROUGH OF HIGHLAND PARK
NO. 3-22-88**

**RESOLUTION SUPPORTING THE 2022 DISTRACTED DRIVING CRACKDOWN,
UDRIVE. UTEXT. UPAY., APRIL 1 - 22, 2022**

WHEREAS, distracted driving is a serious, life-threatening practice that is preventable and can result in injuries and deaths to all road users (motorists, pedestrians and bicyclists); and

WHEREAS, distracted driving occurs when drivers divert their attention away from the task of driving to focus on another activity instead; and

WHEREAS, in 2018 alone distracted driving-related crashes resulted in 2,841 deaths and 400,000 injuries on our nation’s roads; and

WHEREAS, in New Jersey distracted driving was listed as a contributing circumstance in 50 percent of all motor vehicle crashes in 2018; and

WHEREAS, the State of New Jersey will participate in the nationwide UDrive. UText. UPay. Distracted Driving 2022 Crackdown from April 1 – 22, 2022 in an effort to raise awareness and decrease driver distraction through a combination of enforcement and education; and

WHEREAS, the New Jersey Division of Highway Traffic Safety will reimburse the Borough up to \$7,000 for police enforcement of the distracted driving campaign.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Borough Council declares its support for the Distracted Driving 2022 Crackdown both locally and nationally from April 1 - 22, 2022 and pledges to increase awareness of the dangers of distracted driving.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 3-22-89

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 3/15/2022 can be found in the Bills List Journal Book No. 42.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

BOROUGH OF HIGHLAND PARK
NO. 3-22-90

RESOLUTION: Finance Committee

WHEREAS, N.J.S.A. 40A:19 allows for a municipality to adopt a temporary budget within the first 30 days of its budget year when contracts, commitments or payments need to be made prior to the adoption of the regular budget, and

WHEREAS, the Borough of Highland Park requires additional appropriations to maintain operation until such time that the Borough Budget is adopted.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, County of Middlesex, that the following additional temporary budget appropriations be authorized:

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

2022 TEMPORARY OPERATING BUDGET

DESCRIPTION	ACCOUNT NUMBER	2022 TEMPORARY BUDGET
GENERAL GOVERNMENT FUNCTIONS		
BOROUGH ADMINISTRATION		
Salaries & Wages	20-100-1	20,000.00
Other Expenses	20-100-2	5,000.00
MAYOR & COUNCIL		
Salaries & Wages	20-110-1	10,000.00
Other Expenses	20-110-2	5,000.00
MUNICIPAL CLERK		
Salaries & Wages	20-120-1	30,000.00
Other Expenses	20-120-2	10,000.00
FINANCIAL ADMINISTRATION		
Salaries & Wages	20-130-1	65,000.00
Other Expenses	20-130-2	15,000.00
ANNUAL AUDIT		
Other Expenses	20-135-2	7,000.00
TAX COLLECTION		
Salaries & Wages	20-145-1	30,000.00
Other Expenses	20-145-2	2,000.00
TAX ASSESSMENT		
Salaries & Wages	20-150-1	21,000.00
Other Expenses	20-150-2	-
LEGAL SERVICES		
Other Expenses	20-155-2	100,000.00
ENGINEERING & PLANNING		
Other Expenses	20-165-2	5,000.00
COMMUNITY & ECONOMIC DEVELOPMENT		
Salaries & Wages	20-170-1	4,000.00
Other Expenses	20-170-2	40,000.00
INFORMATION TECHNOLOGY		
Other Expenses	20-140-2	40,000.00
CENTRAL SERVICES		
Other Expenses	20-316-2	20,000.00
LAND USE ADMINISTRATION		
PLANNING BOARD		
Salaries & Wages	21-180-1	2,000.00
Other Expenses	21-180-2	10,000.00
ZONING BOARD OF ADJUSTMENT		

Salaries & Wages	21-185-1	6,000.00
Other Expenses	21-185-2	2,000.00
HUMAN RIGHTS COMMISSION		
Other Expenses	21-195-2	500.00
INSURANCE		
GENERAL LIABILITY/WORKERS COMPENSATION		
Other Expenses	23-211-2	100,000.00
EMPLOYEE GROUP HEALTH		
Other Expenses	23-220-2	300,000.00
PUBLIC SAFETY FUNCTIONS		
POLICE		
Salaries & Wages	25-240-1	1,000,000.00
Other Expenses	25-240-2	70,000.00
POLICE DISPATCH/911		
Salaries & Wages	25-250-1	-
Other Expenses	25-250-2	-
OFFICE OF EMERGENCY MANAGEMENT		
Salaries & Wages	25-252-1	-
Other Expenses	25-252-2	-
FIRST AID CONTRIBUTION		
Other Expenses	25-260-2	-
FIRE		
Salaries & Wages	25-265-1	110,000.00
Other Expenses	25-265-2	20,000.00
LOSAP		
Other Expenses	25-265-2	-
MUNICIPAL PROSECUTOR		
Other Expenses	25-275-2	21,000.00
PUBLIC WORKS FUNCTIONS		
STREETS & ROADS		
Salaries & Wages	26-290-1	300,000.00
Other Expenses	26-290-2	50,000.00
APARTMENT COLLECTION		
Other Expenses	26-305-2	100,000.00
PUBLIC BUILDINGS & GROUNDS		
Salaries & Wages	26-310-1	15,000.00
Other Expenses	26-310-2	70,000.00
MOTOR POOL		

Salaries & Wages	26-315-1	13,000.00
Other Expenses	26-315-2	40,000.00
STORMWATER MAINTENANCE		
Other Expenses	26-297-2	20,000.00
HEALTH & HUMAN SERVICES FUNCTIONS		
BOARD OF HEALTH		
Other Expenses	27-330-2	500.00
ENVIRONMENTAL COMMISSION		
Other Expenses	27-335-2	250.00
COMMISSION ON IMMIGRANT & REFUGEE AFFAIRS		
Other Expenses	27-336-2	-
SAFE WALKING & CYCLING COMMITTEE		
Other Expenses	27-337-2	500.00
SUSTAINABLE HIGHLAND PARK		
Other Expenses	27-338-2	250.00
HISTORICAL COMMISSION		
Other Expenses	27-339-2	-
PARKS & RECREATION FUNCTIONS		
COMMUNITY SERVICES - RECREATION		
Salaries & Wages	28-370-1	20,000.00
Other Expenses	28-370-2	4,500.00
COMMUNITY SERVICES - AGING		
Salaries & Wages	28-371-1	80,000.00
Other Expenses	28-371-2	7,500.00
ARTS COMMISSION		
Other Expenses	28-374-2	1,000.00
SHADE TREE ADVISORY COMMITTEE		
Other Expenses	28-375-2	300.00
TEEN CENTER		
Salaries & Wages	28-373-1	20,000.00
Other Expenses	28-373-2	-
UTILITY EXPENSES & BULK PURCHASING		
ELECTRICITY		
Other Expenses	31-430-2	32,000.00
STREET LIGHTING		
Other Expenses	31-435-2	50,000.00
TELEPHONE		
Other Expenses	31-440-2	20,000.00
FUEL OIL/GASOLINE/NATURAL GAS		
Other Expenses	31-460-2	30,000.00

SANITARY LANFILL		
Other Expenses	32-465-2	120,000.00
UNIFORM CONSTRUCTION CODE		
Salaries & Wages	22-195-1	75,000.00
Other Expenses	22-195-2	1,000.00
UNCLASSIFIED		
CELEBRATION OF PUBLIC EVENTS		
Other Expenses	30-420-2	3,250.00
ACCUMULATED SICK LEAVE		
Salaries & Wages	30-415-1	-
COMMUNICATIONS		
Salaries & Wages	20-105-1	31,000.00
Other Expenses	20-105-2	-
MUNICIPAL COURT FUNCTIONS		
MUNICIPAL COURT		
Salaries & Wages	43-490-1	50,000.00
Other Expenses	43-490-2	2,500.00
PUBLIC DEFENDER		
Other Expenses	43-495-2	1,500.00
LIBRARY		
Salaries & Wages	29-390-1	200,000.00
Other Expenses	29-390-2	250,000.00
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS		
COUNTY HEALTH SERVICES		
Other Expenses	42-401-2	12,000.00
M.C.I.A. RECYCLING		
Other Expenses	42-402-2	-
ANIMAL CONTROL SERVICES		
Other Expenses	27-340-2	3,000.00
PUBLIC AND PRIVATE PROGRAMS		
ARP-LFRF-Lead Service Line Replacement-Phase I	41-719-2	70,500.00
Art & History Grant		-
STATUTORY EXPENDITURES		
SOCIAL SECURITY SYSTEM		
Other Expenses	36-472-2	100,000.00
UNEMPLOYMENT COMPENSATION INSURANCE		
Other Expenses	23-225	-
PUBLIC EMPLOYEES RETIREMENT SYSTEM		

Other Expenses	36-471-2	-
POLICE AND FIREMAN'S RETIREMENT SYSTEM		
Other Expenses	36-475-2	-
DCRP		
Other Expenses	36-476-2	7,500.00
	SUBTOTAL	3,872,550.00
DEBT SERVICE		
BOND PRINCIPAL		
Other Expenses	45-920-2	-
INTEREST ON BONDS		
Other Expenses	45-930-2	-
M.C.I.A. LEASE/LOAN		
Other Expenses - Loans		-
Other Expenses - Leases	45-950-2	-
DBIZ LOAN		
Other Expenses	45-925-2	-
	SUBTOTAL	-

GRAND TOTAL	3,872,550.00
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2022 TEMPORARY WATER AND SEWER BUDGET

DESCRIPTION		2022 TEMP
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OPERATING		
Salaries & Wages		20,000.00
Other Expenses		1,000,000.00
Middlesex County Utilities Authority		150,000.00
STATUTORY EXPENDITURES		
Public Employee Retirement System		-
Social Security System		-
DEFERRED CHARGES		
Overexpenditure Budget Appropriation		-
	SUBTOTAL	1,170,000.00
DEBT SERVICE		
Payment of Bond Principal		-
Interest on Bonds		-
	SUBTOTAL	-

GRAND TOTAL	1,170,000.00
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**BOROUGH OF HIGHLAND PARK
NO. 3-22-91**

**URGING THE SWIFT PASSAGE OF S-330 WHICH RESTORES
ENERGY TAX RECEIPTS**

RESOLUTION: Council As A Whole

WHEREAS, taxes on gas and electric utilities were originally collected by the host municipalities to be used for local purposes and to compensate the public for the use of their rights of way; and

WHEREAS, when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; since, just as municipalities collect property taxes for the benefit of school districts, counties, and other entities, the State is supposed to collect Energy Taxes for the benefit of municipal governments; and

WHEREAS, for years, though, State budget makers have diverted funding from Energy Taxes to fund State programs; and instead of being spent on local programs and services and used to offset property taxes, the money has been spent as successive Legislatures and Administrations have seen fit; and

WHEREAS, the diversion of dedicated energy tax receipts to the State's General Fund further jeopardizes this critical property tax relief funding in future years; and

WHEREAS, by reducing Consolidated Municipal Property Tax Relief Act (CMPTRA), which is also comprised of revenues that should be returned to municipalities, State Budget makers have been able to continue collecting Energy Taxes, while keeping additional revenue that should have been returned to provide property tax relief; and

WHEREAS, the cumulative impact of years of underfunding has left many municipalities with serious needs and burdensome property taxes; and

WHEREAS, local elected officials are in the best position to decide the best use of these resources, which were always intended to fund local programs and services; and

WHEREAS, Senator Singleton and Senate President Scutari have introduced legislation (S-330) that will restore, over a five-year period, Energy Tax Receipts to municipalities;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highland Park, in the County of Middlesex, State of New Jersey urges the Legislature to swiftly pass this legislation and Governor Murphy sign the legislation prior to passage of the FY2023 State budget; and

BE IT FURTHER RESOLVED that a copy of this Resolution is forwarded to the 18th District Assembly Members Sterley Stanley and Robert Karabinchak, and State Senator Patrick J. Diegnan, Jr., Senate President Scutari, Assembly Speaker Coughlin, Governor Murphy, and the League of Municipalities.

ADOPTED: March 15, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 15th day of March 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				