

RESOLUTION NO. 4-23-104

**BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION AUTHORIZING BILLING ADJUSTMENT FOR UNBILLED USAGE
FOLLOWING METER REPLACEMENT**

WHEREAS, the Borough of Highland Park is in the process of replacing all Borough-owned meters within the Borough; and

WHEREAS, at the time of installation the Highland Park Water Department records the usage on the old meter prior replacement; and

WHEREAS, in some instances there can be unbilled water usage found on the meter that did not display on the exterior remote that is read by the utility workers as part of the quarterly billing cycle, which may have accumulated over a period of several months or even years; and

WHEREAS, the Highland Park Water Department must bill for that usage; and

WHEREAS, the Mayor and Borough Council would like to provide payment plan option for utility customers where the amount of unbilled usage exceeds \$750.00 in order to assist them with repaying the charges.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, County of Middlesex, as follows:

- 1) The Highland Park Water Department and the Tax & Utility Collector is hereby directed and authorized to establish a payment plan for customers with unbilled usage charges that exceed \$750.00; and
- 2) The rate used to calculate unbilled usage shall be the 1,000-3,499 cubic foot quarterly rate; and
- 3) The payment plan shall not exceed six (6) months; and
- 4) During the payment plan period the customer must keep up with payments on current charges to their account.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Highland Park Borough Council at a meeting held on April 4, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				