

BOROUGH OF HIGHLAND PARK
REGULAR MEETING
JUNE 20, 2023 – 7:00 PM

All regular and special Council meetings are to be held in person in Council Chambers of the Borough of Highland Park located at 221 South Fifth Avenue, Highland Park, New Jersey 08904. As a courtesy and to expand access to the meeting, the Borough offers a Zoom option to allow the public to participate remotely.

To attend the meeting electronically, please follow the instructions below:

By phone: 1-929-205-6099

Webinar ID: 920 9574 9666

By computer, smartphone or tablet:

<https://zoom.us/j/92095749666>

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

AGENDA

* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 920, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. Agenda Questions by Council Members.
5. Honors, Awards and Presentations.
 - Swearing in of new Police Officer Jonathan Laraj
6. Approval of Minutes.

6.a **MOTION** to approve minutes as distributed:

- December 20, 2022 Regular Session

ROLL CALL VOTE

7. Council Reports.

8. Borough Administrator's Report.

9. Borough Attorney's Report.

10. Mayor's Report.

11. Public Participation.

(21 minutes total; 3 minutes each speaker limited to items on this Agenda, including Work Session).

12. Ordinances Requiring a Second Reading.

12.a **Ordinance No. 23-2072** An Ordinance Authorizing a Lease with Raices Cultural Center Pertaining to 20 River Road, Block 502, Lot 6, also Known as the Eugene Young Environmental Education Center

a. Public Hearing

b. **MOTION** to adopt/reject Ordinance 23-2072

ROLL CALL VOTE

13. Ordinances Requiring a First Reading.

13.a **Ordinance No. 23-2074** An Ordinance Providing for Improvements to the Felton Avenue Tot Lot in the Amount of \$100,000.00

MOTION to approve/reject Ordinance No. 23-2074, authorize publication as required by law, and set up public hearing for July 11, 2023

ROLL CALL VOTE

14. Consent Agenda Items - Resolutions.

MOTION approve/reject

ROLL CALL VOTE

14.a *6-23-145 Resolution Authorizing Application to NJDCA for FY 2023 Lead Grant Assistance Program (LGAP)

14.b *6-23-146 Resolution to Approve 2023-2024 ABC Licenses - Plenary Retail Distribution and Consumption.

14.c *6-23-147 Resolution to Approve 2023-2024 ABC Club License

14.d *6-23-148 Resolution to Ratify and Execute Agreement with P.B.A. Local 64

14.e *6-23-149 Resolution to Ratify and Execute Agreement with Superior Officers

Association of P.B.A. Local 64

- 14.f *6-23-150 Resolution to Ratify and Execute Agreement with the Department of Public Works Association
- 14.g *6-23-151 Chapter 159 - ANJEC Open Space Grant
- 14.h *6-23-152 Chapter 159 - 2023 Clean Communities Grant
- 14.i *6-23-153 Chapter 159 - HDSRF Grant - Bergen Car Care Center
- 14.j *6-23-154 Resolution Authorizing Application to NJDEP for the Stewardship Canopy Resiliency Grant
- 14.k *6-23-155 Resolution to Amend Annual Salary Resolution
- 14.l *6-23-156 Resolution to Approve Pay Estimate No. 2 for the 2021 Municipal Roadway Improvement Project -Resurfacing and Reconstruction of of South 1st Avenue between Johnson Street and Valentine Street, Tenth Avenue between Raritan Avenue and Woodbridge Avenue, North Tenth Avenue between Abbott Street and Raritan Avenue, Lexington Avenue between the Borough limits and Raritan Avenue, and Alcazar Avenue between Central Avenue and Cherry Street to CCM Contracting Inc.
- 14.m *6-23-157 Resolution to Approve Submission of Grant Application and Execute a Grant Contract with the NJDOT for the Improvements to North Fourth Avenue, Denison Street & Harper Street/Place
- 14.n *6-23-158 Resolution Authorizing Repairs to the HVAC System at the Highland Park Public Works Building with East Coast Mechanical Contractors, Inc.
- 14.o *6-23-159 Resolution Supporting the Enactment of the Invest to Protect Act of 2023
- 14.p *6-23-160 Resolution Authorizing Application to T-Mobile's Hometown Grant Program
- 14.q *6-23-161 Resolution Authorizing Application to NJDEP for the Community-Based Art Program Grant
- 14.r *6-23-162 Resolution to Approve Bills List

15. Resolutions requiring a Separate Reading.

16. Appointments.

Community Food Pantry
Scott Brustein

Council on Aging
Elliot Freidenreich

Rent Control Board

Dr. Heather N. Pierce, Owner Occupied

Zoning Board of Adjustment

Dana Korbman

Wolfram Hoefler

Stanley Fessant

MOTION to confirm

ROLL CALL VOTE

Mayor Appointments:

Human Relations Commission

Longbo Yu

NO CONFIRMATION NEEDED

17. Second Public Participation.
(3 minutes per speaker on any items; subject to 9PM conclusion prior to Work Session)
18. Recess (5 minutes).
19. Work Session Items: No formal action to be taken.
20. Executive Session (if necessary).
 - 20.a 6-23-163 Resolution Authorizing Executive Session: Potential Litigation - Cannabis Licensing; Personnel - Public Safety
21. MOTION to adjourn into Executive Session.
22. **Next Scheduled Meeting:** July 11, 2023 @ 7 PM

**ORDINANCE NO. 23-2072
BOROUGH OF HIGHLAND PARK**

**AN ORDINANCE OF THE BOROUGH OF HIGHLAND PARK, COUNTY
OF MIDDLESEX, STATE OF NEW JERSEY AUTHORIZING A LEASE
WITH RAICES CULTURAL CENTER, A NONPROFIT CORPORATION
OF THE STATE OF NEW JERSEY PERTAINING TO BLOCK 502, LOT 6,
ALSO KNOWN AS THE EUGENE YOUNG ENVIRONMENTAL
EDUCATION CENTER.**

WHEREAS, the Borough of Highland Park (the “**Borough**”) is the owner of a parcel in the Borough designated as Block 502, Lot 6 on the Borough tax maps, and located at 20-40 River Road, Highland Park New Jersey 08904, commonly known as the “The Eugene Young Environmental Education Center” (the “**Property**”); and

WHEREAS, the Property, which was acquired for the Borough’s conservation and recreation district, is currently underutilized and the Mayor and Council desire to put the Property to beneficial use; and

WHEREAS, the Property consists of a one-story building with a green roof and adjoining green space; and

WHEREAS, the Raices Cultural Center, a nonprofit corporation of the State of New Jersey with a principal address located at P.O. Box 5701, New Brunswick, New Jersey 08901 (the “**RCC**”) desires to lease the Property to provide programs, services, research materials and educational opportunities to the public; and

WHEREAS, the RCC is an experienced nonprofit that has served as a valuable community resource and assisted the Borough in the past to support culture and educational services in many ways; and

WHEREAS, the RCC has agreed to assist the Borough in the clean-up and repair of the Property so it can be utilized for the aforementioned uses; and

WHEREAS, *N.J.S.A. 40A:12-14(c)* of the Local Lands and Buildings Law authorizes a municipality to lease property to a nonprofit for public purposes; and

WHEREAS, *N.J.S.A. 40A:12-15(i)* specifically authorizes a municipality to enter a lease with a nonprofit corporation for any activity that promotes the health, safety, and general welfare of the community and *40A:12-15(h)* authorizes a lease with a nonprofit corporation to provide services for poor or indigent persons or families; and

WHEREAS, the Mayor and Council have determined that it is in the best interests of the Borough of Highland Park to enter into a lease with RCC to provide programs, services, research materials and educational opportunities for the benefit of the public.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Highland Park, in Middlesex County, New Jersey as follows:

1. The statements and findings set forth in the preamble above are hereby incorporated as if fully restated herein.

2. Pursuant to *N.J.S.A. 40A:12-14* and *40A:12-15*, the Borough Council hereby authorizes the lease of the Property to the RCC to provide programs, services, research materials and educational opportunities for the benefit of the public., as described in Section 1 above, subject to the following conditions:

- A. Term: Through December 31, 2023, with the option to renew for up to two years thereafter or until terminated in writing.
- B. Consideration: Ten (\$10) dollars per year plus custodial and grounds care, and event and space management of the Property.
- C. Preparation of space: The RCC shall be responsible for clean-up of the Property, including front windows, with support from the Borough as needed.
- D. Insurance: The RCC shall provide the Borough with a certificate of insurance for general liability.
- E. Maintenance: The RCC shall provide regular custodial and grounds maintenance throughout the term of the lease.
- F. Steward: The RCC shall act as the Property steward throughout the term of the lease. RCC shall steward in a manner that is fair, equitable, and in the public's best interest.
- G. RCC shall submit annual reports to the Borough to meet the requirements of *N.J.S.A. 40A:12-14(c)*, including affirmation of the continued tax-exempt status of the nonprofit corporation.
- H. RCC shall submit annual certificates of insurance pursuant to *N.J.S.A. 40A:10A-1*, et. seq.

3. The Mayor, Administrator, Clerk, Borough Attorney, and other appropriate staff and officials are hereby authorized and directed to negotiate, prepare, and execute any and all such lease documents and undertake any and all such acts as may be needed to implement the terms hereof.

4. If any paragraph, section, subsection, sentence, sentence clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision of such holding and shall not affect the validity of the remaining paragraphs or sections hereof.

5. This ordinance shall take effect upon its passage and publication as provided for by law.

Introduced and Passed on First Reading: May 16, 2023

Adopted: June 20, 2023

Approved: June 20, 2023

Attest:

Jennifer Santiago, Borough Clerk

Elsie Foster, Mayor

LEASE

This Lease is made on this day of 2023, between the Borough of Highland Park, a municipal corporation of the State of New Jersey, having its offices located at 221 South Fifth Avenue, Highland Park, New Jersey 08904 (hereinafter referred to as the “Landlord”) and Raices Cultural Center, a nonprofit corporation of the State of New Jersey, having its principal address located at P.O. Box 5701 New Brunswick, New Jersey 08901, its representatives, agents, employees, assigns or successors (hereinafter referred to as “Tenant”).

1. **Property.** The Tenant agrees to rent from the Landlord and the Landlord agrees to lease to the Tenant, Block 502, Lot 6 on the Borough tax maps, and located at 20-40 River Road, Highland Park, New Jersey 08904, commonly known as the Highland Park Environmental Center. (“Property”).
2. **Term.** The term of this Lease shall be from May 1, 2023, and ending December 31, 2023, with the term automatically renewing annually at the request of the Tenant for up to two years provided, however, that neither the Landlord nor Tenant has given written notice to the other at least (90) days before the expiration of the term for non-renewal.
3. **Rent.** The Landlord shall charge the Tenant the sum of Ten Dollars (\$10.00) for the entire term of this Lease. The Landlord is making the Property available to the Tenant for this nominal rent in recognition by the Landlord of the Tenant’s vital and important roles which it plays to ensure the vitality of the Landlord’s conservation and recreation district.
4. **Sublease.** The Tenant acknowledges that subletting is strictly prohibited.
5. **Utilities.**
 - (a) The Landlord is responsible for obtaining and paying any and all utilities associated with the Property whether separately metered or not.
 - (b) The Tenant is responsible for obtaining and paying for internet, and cable for the Property.
 - (c) In the event that the Tenant fails to pay any and all such utility bills, the Landlord may pay said bills and deduct the payment from the Landlord’s annual appropriation to the Tenant.
6. **Locks.** The Tenant shall not alter, change, or alter security access without the explicit consent of the Landlord.

7. Use of Property.

- (a) The building and grounds are to be maintained as a multi-functional meeting and event space for the benefit of the residents of the Borough of Highland Park that is also utilized by Borough boards, commissions and committees.
- (b) The Tenant may use the Property as office/event space for Raices Cultural Center.
- (c) The Tenant agrees to be the steward of the Property. The Tenant shall, in a fair and equitable manner, coordinate, manage, and maintain the Property event calendar and submit all requests for the use of the Property to the Landlord for approval.
- (d) The Tenant shall ensure that the Property is made available to the Borough of Highland Park, its residents, and any entity, group, person, or persons authorized by the Landlord to use the Property.
- (e) The Borough shall require authorized users to make Property use requests at least one month in advance of the meeting date.
- (f) In the event of a Property use conflict, the Borough Administrator shall be informed and render a decision as to how to solve the conflict equitably.

8. Care of the Property.

- (a) The Tenant accepts the Property in its present condition.
- (b) The Tenant agrees to maintain the Property in as good condition as it was in at the time the Tenant first took occupancy of the Property prior to the execution of this Lease.
- (c) The Tenant shall be responsible for all repairs, replacement and damage caused by the act or neglect of the Tenant and/or the Tenant's agents, representatives, employees, assigns, contractors, subcontractors, and visitors.
- (d) The Tenant will remove all of the Tenant's Property at the end of the Lease.
- (e) The Tenant shall upon discovery of a structural defect, failure of any major system, or a dangerous condition, notify the Landlord and make a written request for repair.
- (f) In the event the Tenant fails, within a reasonable time, to notify the Landlord of emergent and/or necessary structural or infrastructural defect and said failure results in additional damage to the Property, the Tenant shall reimburse the Landlord for all costs arising from or related to the damage.

- (g) The Landlord shall be responsible for the routine repair and maintenance of any of the major systems within the Property including but not limited to the roof, heating system, etc.
- 9. Alterations/Improvements. The Tenant shall not, without prior written consent of the Landlord, make any alterations, additions, installations, or improvements to the Property.
- 10. Construction/Mechanic's Liens. The Tenant shall not permit any construction or mechanic's liens to be filed against the Property.
- 11. Maintenance.
 - (a) The Landlord shall be responsible for normal and customary infrastructure maintenance of the Property, unless explicitly otherwise agreed in writing.
 - (b) The Landlord shall be responsible for shoveling snow and ice from the adjacent sidewalk.
 - (c) The Tenant shall provide regular custodial maintenance for the Property, including any service required to maintain the cleanliness, health, safety, and appearance of the Property.
 - (d) The Tenant shall maintain the exterior structure and grounds to ensure the outdoor areas are clean, beautiful, and orderly. The Landlord shall provide routine grounds maintenance including but not limited to pruning, landscaping, and mowing of the Property's existing features.
 - (e) The Tenant shall ensure that there is adequate heat in the Property so that the pipes do not freeze and further agrees not to overload any of the circuits within the Property in order not to create a fire hazard.
 - (f) The Tenant shall be responsible to repair, maintain and replace all aspects of the Property, including, but not limited to, interior floors, walls, ceilings, plumbing and electrical installations and shall see that all systems are in proper working order at the end of the Lease.
 - (g) In the case of damage to the Property caused by the Tenant's removal or termination of this Lease, the Tenant shall restore the Property to good order and condition.
- 12. Major Structural Systems. The Landlord shall be responsible for the heater, hot water heater, roof, and major structural repairs only, unless caused by the Tenant's misuse or negligence.
- 13. Insurance.
 - (a) The Tenant shall maintain and register a certificate of insurance reflecting a minimum general liability policy of \$500,000 pursuant to, N.J.S.A.

40A:10A- 1, et. seq. The Tenant shall also maintain fire insurance.

- (b) The Tenant shall name the Landlord as an additional insured to all general liability, excess liability, workers compensation, fire, and/or flood insurance policies.
- (c) The Landlord shall provide general liability and fire insurance for the Property which shall be in excess to the Tenant's general liability, fire, and/or flood insurance.

(d) Access to the Property. The Landlord shall have access to the Property at any time to (a) inspect the Property; (b) make necessary repairs, alterations, or improvements; (c) supply services; and (d) have entry to the Property at any time without notice to the Tenant in the case of emergency.

14. Tenant's Covenants. The Tenant covenants to the Landlord that it shall:

- (a) Maintain general liability insurance adding the Landlord as an additional insured.
- (b) Provide proof of registration of its certificate of liability insurance per N.J.S.A. 40A:10A-1, et seq. no later than (30) days following the Tenant's registration and renewal.
- (c) Pay for all repairs, replacements, and damage to the Property.
- (d) Continuously operate the business of Tenant during normal business hours, and not desert or abandon the Property.
- (e) Keep and maintain the Property and grounds in a neat, clean, safe, and sanitary condition and, if necessary, hire janitorial services to this end.
- (f) Take good care of the Property and all equipment and fixtures.
- (g) Keep the sidewalk, entryway, and grounds free from dirt and garbage.
- (h) Keep nothing in the Property which is dangerous or might increase the danger of fire or other casualty.
- (i) Promptly notify the Landlord when there are conditions which need repair.
- (j) Promptly remove from the Property all garbage, recycling and debris and take to the curb for collection in compliance with the Landlord's regulations for trash collection.
- (k) Do nothing to cause a cancellation or an increase in the cost of Landlord's fire or liability insurance.

- (l) Use all electric, heat, plumbing and other facilities safely and only in reasonable capacities and times.
 - (m) Use no more electricity than the wiring or feeders to the Property can safely carry and only in reasonable capacity and times.
 - (n) Do nothing to destroy, deface, damage, or remove any part of the Property.
 - (o) Do nothing to destroy the peace and quiet of the Landlord other tenants or persons in the neighborhood.
 - (p) Promptly comply with all orders and rules of the Board of Health or other authorities governing the Property which are directed to the Tenant.
15. **Quiet Enjoyment.** The Tenant shall perform all of the covenants and agreements herein to be performed by the Tenant. At all times during the lease, Tenant shall have peaceful and quiet enjoyment of the Property against any person claiming by, through or under the Landlord.
16. **Hazardous Use.** The Tenant will not store on the Property anything which is hazardous, flammable, or explosive including but not limited to lithium-ion batteries.
17. **Workers' Compensation Insurance.** The Tenant will at all times during the term of this Lease maintain Workers' Compensation Insurance covering all persons employed by the Tenant naming the Landlord as an additional insured.
18. **Indemnification.** Tenant shall defend, save, and hold the Landlord harmless from and against all liability, claims and demands on account of personal injuries on the Property or loss or any damage or any kind whatsoever arising out of the Tenant's occupancy and/or use of the Property. The Landlord shall be named as an additional insured on the Tenant's Comprehensive General Liability Insurance.
19. **Fire and Extended Coverage.** The Tenant shall insure the Tenant's Property within the Property. The Landlord shall not be responsible for any damage to the Tenant's Property by fire or other peril. A Certificate of Insurance shall be provided by the Tenant to the Landlord to evidence this insurance coverage.
20. **Notices.** Any notice required or permitted under this Lease shall be given in writing at the address set forth hereinabove.
21. **Validity of Lease.** If a clause or provision of this Lease is legally invalid, the rest of this Lease shall remain in effect.
22. **Entire Lease.** All promises the Landlord and Tenants have made are contained in this written Lease. This Lease can only be changed by an agreement in writing by both parties.

23. Signatures. The Landlord and Tenant agree to the terms of this Lease as executed herein below.

WITNESS/ATTEST:

Jennifer Santiago
Borough Clerk

LANDLORD:
BOROUGH OF HIGHLAND PARK

By: _____
Mayor Elsie Foster

TENANT:
RAICES CULTURAL CENTER

Date:

By: _____

**CAPITAL ORDINANCE NO. 23-2074
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE
FELTON AVENUE TOT LOT IN THE AMOUNT OF \$100,000**

BE IT ORDAINED AND ENACTED BY THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

SECTION 1: The improvements or purposes described in Section 2 of this ordinance is hereby authorized as a general capital improvement to be undertaken by the Borough of Highland Park, in the County of Middlesex, State of New Jersey. For the improvements or purposes described in Section 2, there is hereby appropriated the sum of \$100,000.

Section 2: The improvements hereby authorized to be undertaken consist of improvements to the Felton Avenue Tot Lot.

Section 3: The expenditure of \$100,000 from the Borough of Highland Park's general capital fund balance, for the purpose set forth in Section 2 hereof, is hereby authorized and approved.

Section 4: The capital budget of the Borough is hereby amended, if needed, to conform with the provisions of this capital ordinance and, to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing the full detail of the amended capital budget and capital programs as approved by the Director of Local Government Services, New Jersey Department Of Community Affairs is on file in the office of the Clerk, if needed, and is available for public inspection.

Section 5: This ordinance shall take effect immediately after the final adoption as described in N.J.S.A. 40:49-2.

Introduced on first reading by title: June 20, 2023

ADOPTED: July 11, 2023

ATTEST:

APPROVED:

Jennifer Santiago, Borough Clerk

Elsie Foster, Mayor

**RESOLUTION NO. 6-23-145
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION AUTHORIZING APPLICATION TO NJDCA FOR
FY 2023 LEAD GRANT ASSISTANCE PROGRAM (LGAP)**

WHEREAS, effective July 22, 2022, the Legislature enacted P.L. 2021, c. 182, “An Act concerning certain lead-based paint hazard, and residential rental property, and establishing lead-based paint hazard programs, supplementing P.L. 2003, c. 311 (C. 52:27D-437.1 et al.) amending various parts of the statutory law, and making an appropriation;” and

WHEREAS, pursuant to N.J.S.A. 52:27D-437.16(b)(1), a municipality that maintains a permanent local agency for the purpose of conducting inspections and enforcing laws, ordinances, and regulations concerning buildings and structures, is required to inspect for lead-based paint hazards in certain specified single-family, two-family, and multiple rental dwellings, at the time periods set forth in the statute; and

WHEREAS, pursuant to N.J.S.A. 52:27D-437.16(b)(2) a municipality that does not maintain such a permanent local agency must hire a lead evaluation contractor, certified to provide lead paint inspection services by DCA, or enter a shared services agreement as permitted by law, for the purpose of conducting the inspections for lead-based paint hazards; and

WHEREAS, Pursuant to Section 9 of P.L. 2021, c. 182, the State of New Jersey has allocated the sum of \$3,900,000 to effectuate the purposes of P.L. 2021, c. 182 (C. 52:27D-437.16). Further, pursuant to the FY 2023 Appropriations Act (P.L. 2022, Chapter 49), DCA received a grant-in-aid amount of \$3,900,000 for P.L. 2021, c. 182, for a total of \$7,800,000 in appropriations to effectuate the purpose of the Act.

WHEREAS, DCA has allocated \$7,000,000 of this appropriation to the development of the Lead Grant Assistance Program (“LGAP”) for the issuance of grant funds to municipalities for the purpose of assisting in municipal compliance with P.L. 2021, c. 182.

WHEREAS, the Division of Local Government Services (DLGS), within DCA, administers the LGAP; and

WHEREAS, the LGAP exists to provide funding to help off-set the costs to municipalities to provide the required inspections at stipulated times of certain single-family, two-family, and multiple rental dwelling units for lead-based paint hazards, pursuant to P.L. 2021, c. 182; and

WHEREAS, an authorized municipal officer must execute the attached grant agreement in order to receive LGAP funding.

NOW, THEREFORE, BE IT RESOLVED, the Governing Body of the Borough of Highland Park, County of Middlesex, as follows:

1. Authorize Mayor Elsie Foster to sign the attached grant agreement, and thus bind the Borough of Highland Park to the grant agreement’s terms in order to receive the \$6,000 grant from the DLGS;

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Highland Park Borough Council at a meeting held on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 6-23-146
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

RESOLUTION TO APPROVE 2023-2024 ABC LICENSES - PLENARY RETAIL DISTRIBUTION AND CONSUMPTION.

WHEREAS, applications for renewal licenses issued in the Borough of Highland Park under the provisions of the Alcoholic Beverage Law (NJSA 33:1-1 et seq.) have been made by the hereinafter applicants, and

WHEREAS, said applications have been examined and the Mayor and Council of the Borough of Highland Park have made the following findings of fact with respect to each of the applicants:

1. Said applications are complete in all respects.
2. The applicants and the premises are qualified to be licensed in accordance with Title 33, all regulations promulgated by the New Jersey Division of Alcoholic Beverage Control and local ordinances as amended and supplemented pertinent to and consistent with Title 33.
3. The applicants have disclosed, and the issuing authority has ascertained and reviewed, the source of any additional financing obtained in the previous license term for use in the licensed business.
4. The Mayor and Council are of the opinion that said applications should be approved.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following renewal licenses issued under the Alcoholic Beverage Control Law (NJSA 33:1-1 et seq.) to sell alcoholic beverages upon the premises set forth opposite their names under the terms and conditions prescribed in the Act aforesaid, the amendments and supplements thereof, and the ordinances, rules and regulations promulgated by the Director of the Division of Alcoholic Beverage Control, State of New Jersey, shall be and are hereby approved, to wit:

PLENARY RETAIL CONSUMPTION LICENSES

Pad-Thai, Inc. d/b/a Pad Thai, 217 Raritan Ave. – 1207-33-005-004
Wilhelm & Young, Inc. d/b/a Park Pub, 180-182 Woodbridge Ave. - 1207-33-011-002
Kiadan Inc., 13B North 4th Ave., Pino's Wine Cellar - 1207-33-010-011
Eisigian LLC t/a Mr. Pi Sushi & Kumamoto Noodle – 1207-33-004-008

PLENARY RETAIL CONSUMPTION LICENSES WITH BROAD C

Highland Park Wine & Liquor LLC, 97 Woodbridge Ave., WITH BROAD PACKAGE PRIVILEGE-1207-32-003-007

PLENARY RETAIL DISTRIBUTION LICENSES

Rite Aid of New Jersey, Inc., d/b/a Rite Aid 2561, 332 Raritan Avenue – 1207-44-001-005
Surdas LLC t/a Park Liquors, 80 Raritan Avenue – 1207-44-007-006 (*INACTIVE*)
Kiadan Inc., d/b/a Pino's Fruit Basket Shoppe, 13A North 4th Ave. – 1207-44-006-010

BE IT FURTHER RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to issue to the aforesaid licensees the license aforesaid, which licenses shall be effective July 1, 2021 and shall expire June 30, 2022.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 6-23-147
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

RESOLUTION TO APPROVE 2023-2024 ABC CLUB LICENSE.

WHEREAS, application for renewal licenses issued in the Borough of Highland Park under the provisions of the Alcoholic Beverage Law (NJSA 33:1-1 et seq.) have been made by the hereinafter applicant, and

WHEREAS, said applications have been examined and the Mayor and Council of the Borough of Highland Park have made the following findings of fact with respect to each of the applicants:

1. Said application is complete in all respects, including submission of the club member list.
2. The officers and directors of the club are qualified according to all statutory, regulatory and local governmental ABC laws and regulations.
3. The club maintains all records required by N.J.A.C. 13:2-8.8. (special events open to non-club members) and N.J.A.C. 13:2-8.12 (true books of account for receipts and disbursements).
4. The Mayor and Council are of the opinion that said application should be approved.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following renewal licenses issued under the Alcoholic Beverage Control Law (NJSA 33:1-1 et seq.) to sell alcoholic beverages upon the premises set forth opposite their names under the terms and conditions prescribed in the Act aforesaid, the amendments and supplements thereof, and the ordinances, rules and regulations promulgated by the Director of the Division of Alcoholic Beverage Control, State of New Jersey, shall be and are hereby approved, to wit:

CLUB LICENSES

The White Mountains Cretans Fraternity, 1152-1154 Raritan Avenue - 1207-31-012-002

BE IT FURTHER RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to issue to the aforesaid licensees the license aforesaid, which licenses shall be effective July 1, 2023, and shall expire June 30, 2024.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 6-23-148
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION TO RATIFY AND EXECUTE AGREEMENT WITH
P.B.A. LOCAL NO. 64**

WHEREAS, the Borough of Highland Park has concluded negotiations with the of P.B.A. Local No. 64 (PBA), on a Collective Bargaining Agreement for Calendar Years 2023 thru 2026;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park as follows:

1. The Mayor and Borough Council hereby approve the Memorandum of Agreement between the Borough and the MOA, which is attached hereto;
2. The Mayor and Borough Clerk are authorized and directed to execute and attest the Collective Bargaining Agreement with PBA, said Agreement in a form having been approved by the Borough Labor Attorney;
3. The Borough Finance Department is authorized and directed to make payment of retroactive pay adjustments to members of the PBA, upon receipt and approval of a signed Collective Bargaining Agreement, and adoption of the appropriate salary ordinance amendments, if necessary.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, County of Middlesex, State of New Jersey do hereby certify that the above is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Highland Park at its meeting held on June 30, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

MEMORANDUM OF AGREEMENT

The **BOROUGH OF HIGHLAND PARK, New Jersey** (hereinafter called the “**Borough**” or “**Employer**”) and PBA Local 64 (hereinafter called the “**PBA**”) hereby agree to this Memorandum of Agreement dated May 16, 2023, with respect to a successor collective negotiations agreement between the parties. This Agreement is subject to ratification of the parties. The parties agree to recommend ratification of this Agreement to their respective membership (the Borough Council and PBA members, respectively).

The terms of the Memorandum are as follows:

(1) The term of the successor agreement shall be from January 1, 2023 to December 31, 2026.

(2) All terms of the existing contract shall remain in full force and effect, except as modified by this memorandum.

(3) The parties shall mutually create and agree upon a successor collective bargaining agreement from the terms of this memorandum.

(4) **Article 7 – Overtime**

Paragraphs A, B, and D (and any and all other applicable Articles, paragraphs and/or sections) will be amended to eliminate any reference that sick time will not count as hours worked for purposes of overtime, and the paragraphs will be clarified to provide that “all leave time will count as hours worked” with the knowledge of PBA members that sick time utilization will be closely monitored and any abuses will be addressed by the department.

(5) **Article 8 – Compensation**

a. Effective and retroactive to 1/1/23, Step 1 shall be eliminated and the guide will be equalized between the new Step 1 and the top step (Step 9).

- b. Wages shall be increased at top step only (Step 9) as follows:

Effective and retroactive to 1/1/23	-	2.75%
Effective 1/1/24	-	2.75%
Effective 1/1/25	-	3.00%
Effective 1/1/26	-	3.00%

c. Effective and retroactive to January 1, 2023 and January 1, 2024, there shall be an 8.5% differential between top step (Step 9) and Sergeant. This differential is effective and retroactive to January 1, 2023.

d. Effective January 1, 2025 and January 1, 2026, there shall be a 9% differential between top step (Step 9) and Sergeant.

e. Employees that have longevity payments rolled into base will continue to receive such payments as part of pensionable base pay, pursuant to Section H.

f. See Salary Guide titled Revised Schedule A dated 3.2.23 attached hereto and made a part hereof.

g. Officers at Step 10 of the Salary Guide in the January 1, 2019 through December 31, 2022 CNA shall move to Step 9 effective and retroactive to January 1, 2023 and shall receive subsequent increases on January 1 of each year. Officers at Steps 2 through 9 of the Salary Guide in the January 1, 2019 through December 31, 2022 CNA shall move to the preceding Step in the Salary Guide effective and retroactive to January 1, 2023. These officers shall advance vertically on the guide on their anniversary date in 2023 (which will be retroactive if applicable). Officers at Step 1 will move horizontally on January 1, 2023 and vertically on the guide on their anniversary date (which will be retroactive if applicable). Thereafter, officers shall move horizontally on the Salary Guide on January 1 of each year and vertically on their anniversary date each year. Sergeants shall receive increases on January 1 of each year.

For the purposes of step movement only, Officer Nickas and Officer Triana will advance vertically on July 1 of each year and Officer Reefer will advance vertically on August 1 of each year.

A chart of each officer's salary and step progression is attached hereto as Schedule B.

(6) Article 9 – Vacations

Section A shall be modified as follows:

No change to first year – 4 hours for each month of service
 Start of year 2 – 80 hours

Start of year 3 – 88 hours
 Start of year 4 – 96 hours
 Start of year 5 – 104 hours
 Start of year 6 – 112 hours
 Start of year 7 – 120 hours
 Start of year 8 – 128 hours
 Start of year 9 – 136 hours
 Start of year 10 – 144 hours
 Start of year 11 – 152 hours
 Start of year 12 – 160 hours
 Start of year 15 – 168 hours
 Start of year 20 and over – 176 hours

(7) **Article 11 – Insurance**

Modify Article to provide that the base plan will be the NJ DIRECT 2030 and that employees who select a different plan at a higher cost will pay the difference in premium between the NJ DIRECT 2030 and the plan selected, in addition to contributions required by P.L. 2011, Ch. 78 as set forth in paragraph A(1). For example, an employee with a family plan at a 35% contribution rate who elects to buy up to the NJ DIRECT 15 plan would pay \$1,029.12 monthly as contribution for the 2030 plan plus \$279.14 monthly (\$139.57 per pay), which is the difference between the monthly rate of the NJ DIRECT 15 plan (\$3,219.49) and the NJ DIRECT 2030 plan (\$2,940.35).

(8) **Article 31 – Term and Renewal**

Dates will be amended to conform with the dates of the new agreement.

(9) **Schedule B**


Add Juneteenth to the schedule of holidays and combine Washington's Birthday and Lincoln's Birthday into President's Day. The net number of holidays (14) shall remain the same.

(10) **Extra Duty Work**

Extra-Duty Work – The Borough will allow for police to work off-duty details during off-duty hours in other communities that are integrated with the soon-to-be-implemented scheduling system, provided that Highland Park off-duty work gets the priority, Borough overtime jobs are filled, and it does not create any regular staffing shortages within the Borough.

PBA Local 64

BOROUGH OF HIGHLAND PARK



Gaetano Palumbo, President



Teri Jover, Borough Administrator

Dated: 5/18/2023

Dated: 5/18/2023

Borough Proposal to PBA - 03/02/23

Revised Schedule A

		2022		2023		2024		2025		2026
ACADEMY	\$	36,057	\$	36,057	\$	36,057	\$	36,057	\$	36,057
1	\$	44,449	\$	52,841	\$	52,841	\$	52,841	\$	52,841
2	\$	52,841	\$	62,386	\$	62,386	\$	62,386	\$	62,386
3	\$	61,233	\$	71,931	\$	71,931	\$	71,931	\$	71,931
4	\$	69,625	\$	81,476	\$	81,476	\$	81,476	\$	81,476
5	\$	78,017	\$	91,021	\$	91,021	\$	91,021	\$	91,021
6	\$	86,409	\$	100,566	\$	100,566	\$	100,566	\$	100,566
7	\$	94,801	\$	110,111	\$	110,111	\$	110,111	\$	110,111
8	\$	103,193	\$	119,656	\$	119,656	\$	119,656	\$	119,656
9	\$	111,585	\$	129,518	\$	133,080	\$	137,073	\$	141,185
10	\$	126,052	\$	-	\$	-	\$	-	\$	-
SERGEANT	\$	135,874	\$	140,527	\$	144,392	\$	149,409	\$	153,891

Schedule B

Last Name	First Name	Date Of Hire	Step Movement Date	Salary on 4/5/23	Step on New Guide 1/1/23	Salary as of 1/1/2023	Step on New Guide 12/31/23	Salary as of 12/31/23	Salary as of 12/31/24	Salary as of 12/31/25	Salary as of 12/31/26
Bibby	Sean	06-10-2014	6/10	111,585.00	8	119,656.00	9	129,518.00	133,080.00	137,073.00	141,185.00
Culver	Jason	01-07-2002	1/7	140,314.00	Sgt	144,967.00	Sgt	144,967.00	148,832.00	153,849.00	158,331.00
Dean	Caitlyn	03-19-2019	3/19	78,017.00	4	81,476.00	4	81,476.00	91,021.00	100,566.00	110,111.00
DeCosta	Christopher	02-07-2013	1/1	126,052.00	9	129,518.00	9	129,518.00	133,080.00	137,073.00	141,185.00
Fitzgerald	Bryant	06-16-2016	6/16	94,801.00	6	100,566.00	7	110,111.00	119,656.00	137,073.00	141,185.00
Garley	Sean	04-19-2011	1/1	126,052.00	9	129,518.00	9	129,518.00	133,080.00	137,073.00	141,185.00
Garrity	Kevin	07-14-2006	1/1	126,052.00	9	129,518.00	9	129,518.00	133,080.00	137,073.00	141,185.00
Giles	Alaina	08-18-2014	1/1	126,052.00	9	129,518.00	9	129,518.00	133,080.00	137,073.00	141,185.00
Haas	Theodore	12-18-1990	12/18	140,634.00	sgt	145,287.00	Sgt	145,287.00	149,152.00	154,169.00	158,651.00
Hannout	Mohab	03-06-2006	3/6	135,874.00	sgt	140,527.00	Sgt	140,527.00	144,392.00	149,409.00	153,891.00
McGraw	Sean	12-19-2011	1/1	126,052.00	9	129,518.00	9	129,518.00	133,080.00	137,073.00	141,185.00
Nickas	Joseph	12-20-2021	7/1	52,841.00	1	52,841.00	2	62,386.00	71,931.00	81,476.00	91,021.00
Olarra, Jr.	Joseph	06-16-2016	6/16	94,801.00	6	100,566.00	7	110,111.00	119,656.00	137,073.00	141,185.00
O'Mara	Brian	10-01-2007	1/1	126,052.00	9	129,518.00	9	129,518.00	133,080.00	137,073.00	141,185.00
Pacheco	Adalberto	02-11-2019	2/11	94,801.00	6	100,566.00	6	100,566.00	110,111.00	119,656.00	141,185.00
Palumbo Jr	Gaetano	06-01-2012	1/1	126,052.00	9	129,518.00	9	129,518.00	133,080.00	137,073.00	141,185.00
Reefer	Mark	02-01-2022	8/1	52,841.00	1	52,841.00	2	62,386.00	71,931.00	81,476.00	91,021.00
Sams	Roland	03-16-2020	3/16	69,625.00	3	71,931.00	3	71,931.00	81,476.00	91,021.00	100,566.00
Samson	Justin	12-01-2022	12/1	44,449.00	1	52,841.00	2	62,386.00	71,931.00	81,476.00	91,021.00
Shiffner	Kevin	06-25-2012	6/25	135,874.00	sgt	140,527.00	Sgt	140,527.00	144,392.00	149,409.00	153,891.00
Sica	Nicholas	02-15-2023	2/15	44,449.00	1	52,841.00	1	52,841.00	62,386.00	71,931.00	81,476.00
Triana	Alexander	12-29-2021	7/1	52,841.00	1	52,841.00	2	62,386.00	71,931.00	81,476.00	91,021.00
Vanaman	Ryan	02-15-2023	2/15	44,449.00	1	52,841.00	1	52,841.00	62,386.00	71,931.00	81,476.00
Wenskoski	Derek	08-09-1999	8/9	140,537.00	sgt	145,190.00	Sgt	145,190.00	149,055.00	154,072.00	158,554.00

**RESOLUTION NO. 6-23-149
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION TO RATIFY AND EXECUTE AGREEMENT WITH
SUPERIOR OFFICERS ASSOCIATION OF P.B.A. LOCAL NO. 64**

WHEREAS, the Borough of Highland Park has concluded negotiations with the of Superior Officers Association of P.B.A. Local No. 64 (SOA), on a Collective Bargaining Agreement for Calendar Years 2023 thru 2026;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park as follows:

1. The Mayor and Borough Council hereby approve the Memorandum of Agreement between the Borough and the SOA, which is attached hereto;
2. The Mayor and Borough Clerk are authorized and directed to execute and attest the Collective Bargaining Agreement with PBA, said Agreement in a form having been approved by the Borough Labor Attorney;
3. The Borough Finance Department is authorized and directed to make payment of retroactive pay adjustments to members of the PBA, upon receipt and approval of a signed Collective Bargaining Agreement, and adoption of the appropriate salary ordinance amendments, if necessary.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, County of Middlesex, State of New Jersey do hereby certify that the above is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Highland Park at its meeting held on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

MEMORANDUM OF AGREEMENT

The **BOROUGH OF HIGHLAND PARK, New Jersey** (hereinafter called the “**Borough**” or “**Employer**”) and the Superior Officers Association of PBA Local 64 (hereinafter called the “**SOA**”) hereby agree to this Memorandum of Agreement dated June 14, 2023, with respect to a successor collective negotiations agreement between the parties. This Agreement is subject to ratification of the parties. The parties agree to recommend ratification of this Agreement to their respective membership (the Borough Council and SOA members, respectively).

The terms of the Memorandum are as follows:

- (1) The term of the successor agreement shall be from January 1, 2023 to December 31, 2026.
- (2) All terms of the existing contract shall remain in full force and effect, except as modified by this memorandum.
- (3) The parties shall mutually create and agree upon a successor collective bargaining agreement from the terms of this memorandum.
- (4) **Article 6 – Hours of Work**
 Amend Article to provide that Captains and Lieutenants will work a 5/2 schedule or 4/3 schedule consistent with the below:
 - a. If an officer chooses to work the 5/2 schedule, the officer will be allocated 60 compensatory time off hours at the beginning of the year. These hours must be used within the calendar year. Officers working the 5/2 schedule

shall have Saturday and Sunday as the regular days off. A work day will consist of not more than 8 hours in a 24 hours period.

- b. If an officer chooses to work the 4/3 schedule, a workday will consist of 9.2 hours. The officer will have 3 consecutive days off. The consecutive work days shall be Monday through Thursday or Tuesday through Friday.
- c. The Chief can periodically schedule superior officers to work other than regular business hours to provide greater supervision for the nighttime and weekend patrol squads.
- d. The selection for the schedule will be made for the start of the year on January 1.

(5) **Article 8 – Compensation**

- a. A Lieutenant or Captain will be granted compensation equivalent to 75% of the difference between their salary and the Chief's salary when assigned as the Officer in Charge of the Police Department in the absence of the Chief for a period of 4 days or longer. In such event, compensation shall be retroactive to the first day the officer is assigned as OIC.
- b. There shall be a salary differential of 12% between Sergeant and Lieutenant and 8.4% between Lieutenant and Captain. See attached Salary Schedule, which is attached hereto and made a part hereof.

(6) **Article 10 – Vacation/Personal Days**

Upon commencement of their 16th year, the Administrative Officer will receive four (4) additional vacation days, or 208 vacation hours, per year so long as they are serving as the Administrative Officer.

(7) **Article 11 - Holidays**

Add Juneteenth to the schedule of holidays and combine Washington's Birthday and Lincoln's Birthday into President's Day. The net number of holidays (14) shall remain the same and there will be no adjustment to salary.

(8) **Article 12 – Insurance**

Modify Paragraph A as follows: The base plan will be the NJ DIRECT 2030 and employees who select a different plan at a higher cost will pay the difference in premium between the NJ DIRECT 2030 and the plan selected, in addition to contributions required by P.L. 2011, Ch. 78 as set forth in paragraph B. For example, an employee with a family plan at a 35% contribution rate who elects to buy up to the NJ DIRECT 15 plan would pay \$1,029.12 monthly as contribution for the 2030 plan plus \$279.14 monthly (\$139.57 per pay), which is the difference between the monthly rate of the NJ DIRECT 15 plan (\$3,219.49) and the NJ DIRECT 2030 plan (\$2,940.35).

(9) **Article 13 Sick Leave**

Update this Article as follows:

B. Full-time Employees shall be entitled to one hundred and twenty (120) hours of sick leave each year. Unused sick time in any given year shall be carried

over and added to the next year's sick leave entitlement. There shall be no charge against an Employee's sick leave for absence due to a job-related injury.

1. Employee shall be charged hour for hour non-job related illness or injuries resulting in absence from work.
2. For long-term non-job related illness or injuries, Employees will be charged as follows: for the first one hundred and twenty (120) consecutive hours absent, sick time will be charged hour for hour. For the one-hundred and twenty-first (121) hour and thereafter, employees will be charged one (1) hour of sick time for each three (3) hours of absence for up to one (1) year from the date of injury or illness. In the event an employee exhausts his/her sick time prior to the end of the one year limitation, the Borough, in its sole discretion, may grant the PBA or the employee's request to use vacation, personal or compensatory time on the same one (1) for three (3) basis as above for the remainder of the one (1) year limitation, however, the Borough's decision in this regard shall not be subject to arbitration but may be grieved.
3. Employees who have been on sick leave pursuant to this Section must return to work for six (6) months in order to receive the full benefit of sick leave charged at the rate of one (1) hour for each three (3) hours of absence after the one-hundred and twenty-first (121) hour of absence for up to one year. If an employee returns to work for less than six (6) months, and requires additional sick leave for long-term, non-job related injury or illness, he or she will be charged sick time at one (1) hour for each three (3) hours of absence until the initial one (1) year period is exhausted. Any additional sick time will be

charged hour for hour. Sick time in excess of one continuous year shall be without pay.

4. This section applies to any long-term illness or injury that occurs per calendar year. Any illness or injury that carries over to the following year will be counted toward the year in which the illness began. Example: an Officer becomes ill in October and returns to work in January. If that Officer becomes ill again later in that second calendar year, the Officer will be charged sick leave hour for hour for one-hundred and twenty (120) hours, and then be charged one (1) hour for every three (3) hours of sick leave for up to one year provided the officer has returned for more than six (6) months.

5. If an employee with a long term illness or injury has used one-hundred and twenty (120) hours of sick leave on an hour for hour basis and after returning to work for more than six (6) months, becomes injured or ill again in the same calendar year, sick leave will be charged one (1) hour for every three (3) hours for up to one year from the date the second injury or illness began and will not be required to use one-hundred and twenty (120) hours of sick leave.

C. 1. Employees shall be entitled to a buyout of one (1) hour for every three (3) hours of unused sick time accumulated at retirement after twenty (20) years of service with the Borough or departure after twenty (20) years of service with the Borough or death after fifteen (15) years of service with the Borough. The buy out compensation amount shall be computed on the basis of the Employee's salary in his last twelve (12) months of service. There will be no cap or maximum on the buy out

amount as long as the buy out formula remains at three (3) to one (1). Example: Officer has 300 hours of accumulated sick time. The officer is eligible for a buy out of 100 hours of unused sick time.

2. Employees hired after May 21, 2010 shall be entitled to a buyout of one (1) hour for every three (3) hours of unused sick time accumulated to a maximum of \$15,000 on retirement after 25 years of service in PFRS.

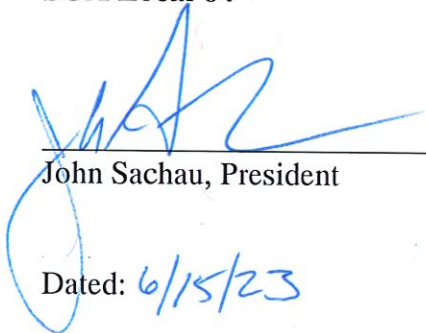
G. Employees with a qualifying FMLA event may elect to use accrued time (sick, vacation, personal, and comp time) for their own injury or illness to run concurrent with FMLA leave, or in lieu of FMLA. In any other qualifying event under the FMLA or NJFLA, employees may elect to use accrued time (vacation, personal and comp time) to run concurrent with FMLA or NJFLA leave, or in lieu of FMLA/NJFLA. Alternatively, employees may elect to take unpaid leave for qualifying events under the FMLA or NJFLA. If any event qualifies under both the FMLA and NJFLA, the leave, paid or unpaid, shall run concurrent under both statutes, unless the employee foregoes the protection of the FMLA/NJFLA.

(10) **Article 31 – Term and Renewal**

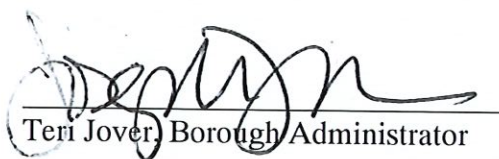
Dates will be amended to conform with the dates of the new agreement.

SOA Local 64

BOROUGH OF HIGHLAND PARK



John Sachau, President
Dated: 6/15/23



Teri Jover, Borough Administrator
Dated: 6/15/23

Borough Salary Proposal to SOA - 06/12/23

	2022	2023	2024	2025	2026
SERGEANT	\$ 135,874	\$ 140,527	\$ 144,392	\$ 149,409	\$ 153,891
LIEUTENANT	\$ 152,133	\$ 157,390	\$ 161,719	\$ 167,338	\$ 172,358
CAPTAIN	\$ 165,948	\$ 170,611	\$ 175,303	\$ 181,394	\$ 186,836

**RESOLUTION NO. 6-23-150
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION TO RATIFY AND EXECUTE AGREEMENT WITH
HIGHLAND PARK DEPARTMENT OF PUBLIC WORKS ASSOCIATION**

WHEREAS, the Borough of Highland Park has concluded negotiations with the Highland Park Department of Public Works Association (HPDPWA) on a Collective Bargaining Agreement for Calendar Years 2022 thru 2025;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park as follows:

1. The Mayor and Borough Council hereby approve the Memorandum of Agreement between the Borough and the HPDPWA, which is attached hereto;
2. The Mayor and Borough Clerk are authorized and directed to execute and attest the Collective Bargaining Agreement with HPDPWA, said Agreement in a form having been approved by the Borough Labor Attorney;
3. The Borough Finance Department is authorized and directed to make payment of retroactive pay adjustments to members of the PBA, upon receipt and approval of a signed Collective Bargaining Agreement, and adoption of the appropriate salary ordinance amendments, if necessary.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, County of Middlesex, State of New Jersey do hereby certify that the above is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Highland Park at its meeting held on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

MEMORANDUM OF AGREEMENT

The **BOROUGH OF HIGHLAND PARK, New Jersey** (hereinafter called the “**Borough**” or “**Employer**”) and Borough of Highland Park Department of Public Works Association (hereinafter called the “**HPDPWA**”) hereby agree to this Memorandum of Agreement dated June 9, 2023, with respect to a successor collective negotiations agreement between the parties. This Agreement is subject to ratification of the parties. The parties agree to recommend ratification of this Agreement to their respective membership (the Borough Council and HPDPWA members, respectively).

The terms of the Memorandum are as follows:

- (1) The term of the successor agreement shall be from January 1, 2022 to December 31, 2025.
- (2) All terms of the existing contract shall remain in full force and effect, except as modified by this memorandum.
- (3) The parties shall mutually create and agree upon a successor collective bargaining agreement from the terms of this memorandum.

(4) **Article 5 – Overtime**

Amend Paragraph G to provide for a minimum of four (4) hours overtime for employees called to return to work after normal work hours. The Borough reserves the right to utilize the employee(s) for the full four (4) hours as needed.

(5) **Article 6 – Wages**

- a. Wages shall be increased at top step only as follows:

Effective 1/1/22	-	2.75%
Effective 1/1/23	-	2.75%
Effective 1/1/24	-	3.00%
Effective 1/1/25	-	3.00%

- b. Effective January 1, 2022:
 - i. Elimination of Custodian and Laborer titles.
 - ii. Creation of Building Maintenance Worker title and guide.
 - iii. Elimination of all water/sewer related titles from salary guide.
- c. Effective January 1, 2023:
 - i. Consolidation of “Sr. Laborer” and “Master Laborer” titles into one (1) title, “Laborer,” with 11 steps total, thereby eliminating three (3) steps.
 - ii. Creation of a new title, “Laborer with CDL,” with seven (7) steps.
 - iii. Redistribution of salaries between the steps throughout the guide to level out the increases. Employees to be placed on the guide at the step closest to their current salary, but not lesser.
- d. See Salary Guide titled “Schedule A” attached hereto and made a part hereof.
- e. Eliminate Paragraph E. All pay is handled through direct deposit. Renumber current Paragraphs F and G to Paragraphs E and F respectively.

(6) Article 10 – Medical Benefits

- a. Effective January 1, 2024, modify Paragraph E to increase eyeglass reimbursement from \$150.00 to \$250.00 per family per year.
- b. Modify Article to provide that the base plan will be the NJ Direct2030. Employees who select a different plan at a higher cost will pay the difference in premium between the NJ DIRECT 2030 and the plan selected, in addition to contributions required by P.L. 2011, Ch. 78.

(7) Article 11 – Holidays

One (1) additional floating holiday will be added. Lincoln and Washington’s Birthday will be eliminated in exchange for President’s Day (observed the third Monday in February) and Juneteenth (observed the third Friday of June).

(8) **Article 12 – Personal Leave**

Modify Paragraph C to add that employees will be allowed to fracture two (2) personal days as half days, which is in addition to the two (2) personal days that can be fractured on an hour-by-hour basis.

(9) **Article 19 – Accumulated Sick Time Pay Off**

- a. Eliminate Paragraph A. The Article will be updated that it applies to all HPDPWA members, regardless of date of hire.
- b. Modify current Paragraph C to increase maximum accumulated sick time payout at retirement from PERS from \$5,000.00 to \$8,000.00.
- c. Renumber existing Paragraphs to reflect elimination of current Paragraph A.

HPDPWA



Ed Corson, President

Dated: 6/14/23

BOROUGH OF HIGHLAND PARK



Teri Jover, Borough Administrator

Dated: 6/14/23

Revised 05.23.23

**PROPOSED SCHEDULE A
YEAR 2022**

Building Maintenance Worker	2022
1	22.94
2	24.25
3	25.56
4	26.87
5	28.18
Sr. Laborer	
Sr. Laborer	2022
1	18.88
2	20.01
3	21.12
4	22.22
5	22.94
6	23.62
7	24.46
Master Laborer	
Master Laborer	2022
1	25.26
2	25.96
3	26.62
4	27.29
5	27.97
6	28.65
7	33.96
Driver (post-94)	
Driver (post-94)	2022
1	26.93
2	27.60
3	28.28
4	28.94
5	29.62
6	30.32
7	31.04
8	36.75
Driver (pre-94)	
Driver (pre-94)	2022
1	27.60
2	28.28
3	28.94
4	29.62
5	30.32
6	31.04
7	31.77
8	37.64
Equip. Operator / Mechanic	
Equip. Operator / Mechanic	2022
1	28.58
2	29.26
3	29.93
4	30.59
5	31.27
6	31.95
7	32.64
8	38.54

**PROPOSED SCHEDULE A
YEARS 2023 - 2025**

Building Maintenance Worker	2023	2024	2025
1	22.94	22.94	22.94
2	24.25	24.25	24.25
3	25.56	25.56	25.56
4	26.87	26.87	26.87
5	28.95	29.82	30.72
Laborer			
Laborer	2023	2024	2025
1	21.54	21.54	21.54
2	22.86	22.86	22.86
3	24.18	24.18	24.18
4	25.50	25.50	25.50
5	26.82	26.82	26.82
6	28.14	28.14	28.14
7	29.46	29.46	29.46
8	30.78	30.78	30.78
9	32.10	32.10	32.10
10	33.42	33.42	33.42
11	34.89	35.94	37.02
Laborer w CDL			
Laborer w CDL	2023	2024	2025
1	25.19	25.19	25.19
2	26.96	26.96	26.96
3	28.73	28.73	28.73
4	30.50	30.50	30.50
5	32.27	32.27	32.27
6	34.04	34.04	34.04
7	35.81	36.89	37.99
Driver (post-94)			
Driver (post-94)	2023	2024	2025
1	26.93	26.93	26.93
2	28.45	28.45	28.45
3	29.97	29.97	29.97
4	31.49	31.49	31.49
5	33.01	33.01	33.01
6	34.53	34.53	34.53
7	36.05	36.05	36.05
8	37.76	38.90	40.06
Driver (pre-94)			
Driver (pre-94)	2023	2024	2025
1	27.60	27.60	27.60
2	29.15	29.15	29.15
3	30.70	30.70	30.70
4	32.25	32.25	32.25
5	33.80	33.80	33.80
6	35.35	35.35	35.35
7	36.90	36.90	36.90
8	38.67	39.83	41.03
Equip. Operator / Mechanic			
Equip. Operator / Mechanic	2023	2024	2025
1	28.58	28.58	28.58
2	30.13	30.13	30.13
3	31.68	31.68	31.68
4	33.23	33.23	33.23
5	34.78	34.78	34.78
6	36.33	36.33	36.33
7	37.88	37.88	37.88
8	39.60	40.79	42.01

**RESOLUTION NO. 6-23-151
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
ANJEC OPEN SPACE STEWARDSHIP GRANT PROGRAM**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2023 budget in the sum of \$1,050.00, which is now available from the ANJEC Open Space Stewardship Grant Program, and

BE IT FURTHER RESOLVED that the like sum of \$1,050.00 is hereby appropriated under the caption of ANJEC Open Space Stewardship Grant.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

**RESOLUTION NO. 6-23-152
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
2023 CLEAN COMMUNITIES GRANT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2023 budget in the sum of \$31,277.64, which is now available from the 2023 Clean Communities Grant.

BE IT FURTHER RESOLVED that the like sum of \$31,277.64 is hereby appropriated under the caption of 2023 Clean Communities Grant.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 6-23-153
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
HDSRF GRANT – BERGEN CAR CARE CENTER**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2023 budget in the sum of \$54,581.00, which is now available from the HDSRF Grant – Bergen Car Care Center.

BE IT FURTHER RESOLVED that the like sum of \$54,581.00 is hereby appropriated under the caption of HDSRF Grant – Bergen Car Care Center.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 6-23-154
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION AUTHORIZING APPLICATION TO NJDEP FOR THE
STEWARDSHIP CANOPY RESILIENCY GRANT**

WHEREAS, the Shade Tree Advisory Committee (STAC) desires to upgrade its tree inventory to include additional data points for the nearly 3,500 trees that are catalogued; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) has funds available for these purposes through their Stewardship Canopy Resiliency Grant Program; and

WHEREAS, STAC desires to apply for this grant funding in the amount of \$15,000 which requires no cash match; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute and submit, on behalf of STAC, the grant application to NJDEP.
2. The Mayor and the Borough Clerk are hereby authorized to sign the grant agreement upon acceptance on behalf of the Borough of Highland Park and that their signature constitutes acceptance of the terms and conditions and approves the execution of the grant agreement.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Highland Park Borough Council at a meeting held on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 6-23-155
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the annual Salary Resolution No. 01-23-20, which was adopted on January 21, 2023, showing the names, titles and salaries of the officers and employees of the Borough of Highland Park, is amended as follows:

- Michael Orokos, Part-time Firefighter, \$22.23 Hourly, Effective 05/21/2023
- Adrienne Hunt, Camp Counselor, \$16.00 Hourly, Effective 06/01/2023
- Angelica Heard, Crossing Guard, \$20.14 Hourly, Effective 05/31/2023
- Evan Rodgers-Farmer, Sports Camp Director, \$22.00 Hourly, Effective 06/01/2023
- Kate Schwartz, Camp Counselor, \$16.00 Hourly, Effective 06/01/2023
- Oz Duncan, Head Counselor, \$17.00 Hourly, Effective 06/01/2023

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 6-23-156
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION TO APPROVE PAY ESTIMATE #2– CARROCCIA CO.
CONTRACTORS (CCM) FOR 2021 MUNICIPAL ROADWAY IMPROVEMENT
PROJECT**

WHEREAS, pursuant to Resolution No. 7-22-175, adopted by the Borough Council on July 5, 2022, a contract was awarded to CCM Contracting Inc. of Greenbrook, NJ, 2021 Roadway Improvements Project for the resurfacing and reconstruction of South 1st Avenue between Johnson Street and Valentine Street, Tenth Avenue between Raritan Avenue and Woodbridge Avenue, North Tenth Avenue between Abbott Street and Raritan Avenue, Lexington Avenue between the Borough limits and Raritan Avenue, and Alcazar Avenue between Central Avenue and Cherry Street; and

WHEREAS, it appears from Pay Estimate No. 2, filed by CME Associates, that certain work under said contract has been completed and approved and there is due to CCM Contracting Inc. the sum of \$68,768.35 in accordance with said Pay Estimate for work performed from November 24, 2022 to June 2, 2023; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-825-001 in the amount of \$255,779.68, as reflected by the Certification of Funds Available by the Chief Financial Officer, no 2023-44.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, County of Middlesex, as follows:

1. The Chief Financial Officer be and is hereby authorized and directed to pay CCM Contracting Inc. the sum of \$255,779.68, as certified by the Engineer in Pay Estimate No. 2, subject to the Clerk’s receipt of the Certified Payroll and Project Manning Reports.
2. Certified copies of this resolution be forwarded to Chief Financial Officer and the CME Associates forthwith.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 6-23-157
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT
CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR
THE IMPROVEMENTS TO N. FOURTH AVENUE, DENISON STREET
& HARPER STREET/HARPER PLACE**

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Highland Park formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as “MA-2024- Improvements to N. Fourth Avenue, Denison Street, & Harper Street-00285” to the New Jersey Department of Transportation on behalf of the Borough of Highland Park.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Highland Park and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on June 20, 2023.

Jennifer Santiago, Borough Clerk

Elsie Foster, Mayor

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 6-23-158
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION AUTHORIZING REPAIRS TO THE HVAC SYSTEM AT THE
HIGHLAND PARK PUBLIC WORKS BUILDING WITH EAST COAST
MECHANICAL CONTRACTORS, INC.**

WHEREAS, there is a need for repair the HVAC system at the Highland Park Public Works Building; and

WHEREAS, three (3) quotes were solicited and only one quote was received as follows:

East Coast Mechanical Contractors Inc.	\$8,292.27
Horizon Services	no response
NJ Home Services	no quote provided; and

WHEREAS, the Superintendent of Public Works has recommended that said services be rendered from East Coast Mechanical Contractors Inc. based on their quote for same, response time, experience and equipment; and

WHEREAS, funds for this purpose are available in Current Fund Account No. 3-01-26-310-232, in an amount not to exceed \$8,292.27 as reflected by the certification of funds by the Chief Financial Officer no. 2023-43.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, as follows:

1. The Superintendent of Public Works is hereby authorized and directed to accept the quote for the repairs to the HVAC System at the Highland Park Public Works Building from East Coast Mechanical Contractors, Inc., 5133 W. Hurley Pond Road, Farmingdale, NJ 07727, at a total cost not to exceed \$8,292.27
2. A certified copy of this resolution be forwarded to the Superintendent of Public Works and the Chief Financial Officer.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Highland Park Borough Council at a meeting held on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

EAST COAST MECHANICAL CONTRACTORS, INC.
5133 W. HURLEY POND ROAD
FARMINGDALE, N.J. 07727
(732) 751 8877 FAX (732) 751 8777

Michael Wleczorkiewicz
Highland Park Public Works
31 N. 5th street
Highland Park NJ, 08904

May 24, 2023

Re: Coil Replacement

Dear Michael,

Thank you for giving East Coast Mechanical Contractors Inc. the opportunity to provide this proposal for the replacement of a defective coil in the York RTU at the Public Works Building.

East Coast Mechanical Inc. will provide all labor, material, construction service and supervision necessary to complete this project. All work will meet state and local codes and be in accordance with all standard practices of the trade. Below is scope of work.

Scope of Work

1. Shut down and Isolate Electric on the York RTU Unit.
2. Disconnect refrigerant piping from condenser coil.
3. Provide rigging to remove defective condenser coil and install new condenser coil into the unit.
4. Replace both liquid line driers as standard best practice when opening any refrigeration system.
5. Reconnect condenser coils refrigerant piping.
6. Nitrogen Pressure check for leaks the newly brazed condenser coil refrigerant piping connections.
7. Evacuate system of non-condensables down to 400microns and let stand for 20minutes.
8. Charge system with new R-410a freon.
9. Start-up and check out of system.

Total Investment: \$8,292.27

We appreciate your interest in the products and services we provide and if you should have any questions concerning this proposal, please do not hesitate to contact me.

Authorized By:

Sincerely,
Victoria Marlow
Service Coordinator

**Providers of Commercial/Industrial
H.V.A.C Services**

**RESOLUTION NO. 6-23-159
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION SUPPORTING THE ENACTMENT
OF THE INVEST TO PROTECT ACT OF 2023**

WHEREAS, Congressman Josh Gottheimer (D-5) is a cosponsor of the Invest to Protect Act of 2023 legislation introduced in the 118th Congress; and,

WHEREAS, the Invest to Protect Act will establish a grant program to provide assistance to small sized local police departments to provide de-escalation training for taking action or communicating verbally or non-verbally during a potential force encounter in an attempt to stabilize the situation and reduce the immediacy of the threat so that more time, options, and resources can be called upon to resolve the situation without the use of force or with a reduction in the force necessary; and,

WHEREAS, the Invest to Protect Act of 2023 will assist small local police departments with funds for victim-centered training for law enforcement officers in handling situations of domestic violence; safe contact with individuals with mental health needs; contact with individuals with substance use disorders; contact with veterans; contact with individuals with disabilities; contact with vulnerable youth; contact with individuals who are victims of domestic violence, sexual assault, or trafficking; and, contact with individuals experiencing homelessness or living in poverty; and,

WHEREAS, the Invest to Protect Act of 2023 will also provide funds to small local police departments for signing bonuses and salary assistance for retention of trained police officers in these critical community policing skills; and,

WHEREAS, the Invest to Protect Act was previously introduced in the 117th Congress in 2022 and was adopted by a bi-partisan Assembly and Senate votes, but not signed into law by President Joe Biden; and,

WHEREAS, the Mayor and Borough Council of the Borough of Highland Park have joined the ARRIVE program to provide such training and services to the Highland Park Police Department, and believe that the Invest to Protect Act of 2023 would allow the Borough to expand these significant, critical and expanded services for its citizens through the Highland Park Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Highland Park most strongly supports the Invest to Protect Act of 2023, encourages the members of the United States Congress to enact the Invest to Protect Act of 2023 and requests that the President of the United States of America forthwith sign the legislation enacting the Invest to Protect Act of 2023 when presented with the legislation for endorsement; and,

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Office of Congressman Josh Gottheimer and the other members of the Congressional Delegation of the State of New Jersey, all State of New Jersey legislative delegates, and President Joe Biden strongly encouraging support and action on the Invest to Protect Act of 2023.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Highland Park Borough Council at a meeting held on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 6-23-160
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION AUTHORIZING APPLICATION TO
T-MOBILE’S HOMETOWN GRANT PROGRAM**

WHEREAS, the Neighborhood Preservation Program (NPP) Stakeholder Team desires to revitalize Molimock-Graff Park and is seeking funding opportunities to do so; and

WHEREAS, T-Mobile has funds available for this purpose through their Hometown Grant Program; and

WHEREAS, the NPP Stakeholder Team desires to apply for this grant funding in the amount of \$50,000 which requires no cash match; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute and submit, on behalf of the NPP Stakeholder Team, the grant application to T-Mobile.
2. The Mayor and the Borough Clerk are hereby authorized to sign the grant agreement upon acceptance on behalf of the Borough of Highland Park and that their signature constitutes acceptance of the terms and conditions and approves the execution of the grant agreement.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Highland Park Borough Council at a meeting held on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 6-23-161
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION AUTHORIZING APPLICATION TO NJDEP FOR THE
COMMUNITY-BASED ART PROGRAM GRANT**

WHEREAS, the Arts Commission desires to install meaningful public art in public spaces in Highland Park; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) has funds available for these purposes through their Community-Based Art Program in partnership with the Coastal Management Program (CMP) and New Jersey State Council on the Arts; and

WHEREAS, the Arts Commission desires to apply for this grant funding in the amount of \$20,000 which requires no cash match; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute and submit, on behalf of the Arts Commission, the grant application to NJDEP.
2. The Mayor and the Borough Clerk are hereby authorized to sign the grant agreement upon acceptance on behalf of the Borough of Highland Park and that their signature constitutes acceptance of the terms and conditions and approves the execution of the grant agreement.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Highland Park Borough Council at a meeting held on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 6-23-162
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 6/20/2023 can be found in the Bills List Journal Book No. 43.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Highland Park Borough Council at a meeting held on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 6-23-163
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, in the County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from the closed session at close of tonight’s open session.

2. The general nature of the subject matter to be discussed is as follows:

Executive Session: Potential Litigation - Cannabis Licensing;
Personnel - Public Safety

3. It is anticipated at this time that the above stated subject matter will be made public when these matters are resolved or as soon thereafter as it is deemed to be in the public interest to do so.

4. This Resolution shall take effect immediately.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Highland Park Borough Council at a meeting held on June 20, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				