

BOROUGH OF HIGHLAND PARK
REGULAR MEETING
JULY 11, 2023 – 7:00 PM

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

AGENDA

* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 920, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. Agenda Questions by Council Members.
5. Honors, Awards and Presentations.
6. Approval of Minutes.

6.a ~~**MOTION** to approve minutes as distributed:~~

- ~~• December 20, 2022 Regular Session~~

~~**ROLL CALL VOTE**~~

7. Council Reports.
8. Borough Administrator's Report.
9. Borough Attorney's Report.
10. Mayor's Report.
11. Public Participation.

(21 minutes total; 3 minutes per speaker limited to items on this Agenda. Comments from members of the public attending the meeting in-person will be heard first, followed by members of the public attending the meeting via Zoom.)

12. Ordinances Requiring a Second Reading.

12.a **Ordinance No. 23-2074** Capital Ordinance Providing for Improvements to the Felton Avenue Tot Lot in the Amount of \$100,000

a. Public Hearing

b. **MOTION** to adopt/reject Ordinance 23-2074

ROLL CALL VOTE

13. Ordinances Requiring a First Reading.

14. Consent Agenda Items - Resolutions.

MOTION to adopt/reject

ROLL CALL VOTE

14.a *7-23-164 Resolution to Approve 2023-2024 Inactive ABC License - Four W Properties LLC

14.b *7-23-165 Resolution to Re-Appoint Housing Authority Member - Ruby Hope

14.c *7-23-166 Chapter 159 - Middlesex County Community Development Block Grant

14.d *7-23-167 Resolution to Approve Updated By-Laws for the Municipal Alliance

14.e *7-23-168 Resolution to Amend Annual Salary Resolution

14.f *7-23-169 Resolution to Award Bid for Emergency Repairs to the Water & Collection System to J. Fletcher Creamer & Sons, Inc.

14.g *7-23-170 Resolution to Authorize Contract with Real Auction.com LLC for On-Line Tax Sale Services

14.h *7-23-171 Resolution Authorizing Extension of Grace Period for 3rd Quarter Taxes

14.i *7-23-172 Resolution Authorizing the Award of 2023-2024 Annual Tree Maintenance Contract to Rich Tree Service, Inc.

14.j *7-23-173 Resolution to Approve Bills List

15. Resolutions requiring a Separate Reading.

16. Appointments.

17. Second Public Participation.

(3 minutes per speaker on any topic; subject to 9 PM conclusion prior to Work Session. Comments from members of the public attending the meeting in-person will be heard first, followed by members of the public attending the meeting via Zoom.)

18. Recess (5 minutes).
19. Work Session Items: No formal action to be taken.
20. Executive Session (if necessary).
21. MOTION to adjourn.
22. **Next Scheduled Meeting:** August 8, 2023 @ 7 PM

**CAPITAL ORDINANCE NO. 23-2074
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE
FELTON AVENUE TOT LOT IN THE AMOUNT OF \$100,000**

BE IT ORDAINED AND ENACTED BY THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

SECTION 1: The improvements or purposes described in Section 2 of this ordinance is hereby authorized as a general capital improvement to be undertaken by the Borough of Highland Park, in the County of Middlesex, State of New Jersey. For the improvements or purposes described in Section 2, there is hereby appropriated the sum of \$100,000.

Section 2: The improvements hereby authorized to be undertaken consist of improvements to the Felton Avenue Tot Lot.

Section 3: The expenditure of \$100,000 from the Borough of Highland Park’s general capital fund balance, for the purpose set forth in Section 2 hereof, is hereby authorized and approved.

Section 4: The capital budget of the Borough is hereby amended, if needed, to conform with the provisions of this capital ordinance and, to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing the full detail of the amended capital budget and capital programs as approved by the Director of Local Government Services, New Jersey Department Of Community Affairs is on file in the office of the Clerk, if needed, and is available for public inspection.

Section 5: This ordinance shall take effect immediately after the final adoption as described in N.J.S.A. 40:49-2.

Introduced on first reading by title: June 20, 2023

ADOPTED: July 11, 2023

ATTEST:

APPROVED:

Jennifer Santiago, Borough Clerk

Elsie Foster, Mayor

**RESOLUTION NO. 7-23-164
BOROUGH OF HIGHLAND PARK
MIDDLESEX COUNTY**

RESOLUTION TO APPROVE INACTIVE ABC LICENSE – FOUR W PROPERTIES LLC

WHEREAS, application for renewal license issued in the Borough of Highland Park under the provisions of the Alcoholic Beverage Law (NJSA 33:1-1 et seq.) has been made by the hereinafter applicant, and

WHEREAS, said application has been examined and the Mayor and Council of the Borough of Highland Park have made the following findings of fact with respect to the applicant:

1. Said application is complete in all respects.
2. The applicant has obtained a Special Ruling to permit the filing of renewal application of an Inactive License for the 2023-2024, 2024-2025 license term.
3. The applicant is qualified to be licensed in accordance with Title 33, all regulations promulgated by the New Jersey Division of Alcoholic Beverage Control and local ordinances as amended and supplemented pertinent to and consistent with Title 33.
4. The applicant has disclosed, and the issuing authority has ascertained and reviewed, the source of any additional financing obtained in the previous license term for use in the licensed business.
5. The Mayor and Council are of the opinion that said application should be approved.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following renewal application of an inactive license issued under the Alcoholic Beverage Control Law (NJSA 33:1-1 et seq.) under the terms and conditions prescribed in the Act aforesaid, the amendments and supplements thereof, and the ordinances, rules and regulations promulgated by the Director of the Division of Alcoholic Beverage Control, State of New Jersey, shall be and is hereby approved with the specific condition that no further renewals of this license shall be granted unless the license is being actively used at an approved site on or before June 30, 2025 to wit:

PLENARY RETAIL CONSUMPTION LICENSE W/ BROAD PACKAGE PRIVELEGE

Four W. Properties, 149 Livingston Avenue, New Brunswick, NJ 08901 – 1207-32-008-014 (INACTIVE)

BE IT FURTHER RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to maintain the aforesaid license certificate in the municipal file, which license shall be effective July 1, 2023, and shall expire June 30, 2024.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on July 11, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 7-23-165
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

RESOLUTION TO RE-APPOINT HOUSING AUTHORITY MEMBER

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following shall be and is hereby re-appointed to serve as a member of the Highland Park Housing Authority for a term to expire as indicated:

Ruby Hope

December 31, 2023

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on July 11, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 7-23-166
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
MIDDLESEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2023 budget in the sum of \$76,445.00, which is now available from the Middlesex County Community Development Block Grant, and

BE IT FURTHER RESOLVED that the like sum of \$76,445.00 is hereby appropriated under the caption of Community Development Block Grant.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on July 11, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION 7-23-167
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

RESOLUTION TO ADOPT UPDATED BY-LAWS FOR MUNICIPAL ALLIANCE

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the By-Laws of the Highland Park Municipal Alliance, and on file in the office of the Borough Clerk shall be and are hereby adopted as the By-Laws of the Municipal Alliance for the year 2023.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on July 11, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

BYLAWS OF THE HIGHLAND PARK MUNICIPAL ALLIANCE

ARTICLE I – NAME

The name of this organization shall be the Highland Park Municipal Alliance

ARTICLE II – AUTHORIZATION

As authorized by the Governing Body of the Borough of Highland Park through a resolution, this group shall serve as the Alliance of the above said municipality in accord with P.L. 1989, C.51.

ARTICLE III – PURPOSE

In accord with the above authorization, the purpose of the Alliance is:

- a. Organize and coordinate efforts involving school, law enforcement, business and community groups for purpose of reducing alcoholism, drug abuse and crime.
- b. Develop comprehensive alcoholism and drug abuse education, outreach and support efforts for parents.
- c. Develop a comprehensive alcoholism and drug abuse community awareness program.

ARTICLE V – FUNCTIONS

The functions of the Municipal Alliance Committee shall be:

- a. To create a network of community leaders, private citizens and representatives from the public and private human service agencies who are dedicated to promoting and supporting alcohol and other drug and crime prevention and education programs.
- b. To conduct an assessment of community wide needs pertaining to alcohol and other drug abuse issues.
- c. To identify existing efforts and services acting to reduce alcohol and other drug abuse.
- d. To assist in the development of programs at the Municipal level that accomplishes the purpose of the Alliance effort.
- e. To assist the Municipality in acquiring funds for the Alliance programs.
- f. To cooperate with the Governor's Council on Alcoholism and Drug Abuse, as well as the County Alliance Committee to provide data, reports or other information that may be needed to assist in the Alliance effort.

ARTICLE IV – MEMBERSHIP

Membership on the Municipal Alliance Committee shall be appointed by the Mayor and Council, and shall include but not necessarily be limited to representatives of the following groups:

- a. Mayor and/or governing body
- b. Chief of Police (or designee) and other law enforcement agencies
- c. School district administrative staff and/or school board member
- d. Youth Representatives
- e. Student Assistance Coordinator or other student support services staff member
- f. Representative of Parent-Teacher Association or Home School Association
- g. Parents and/or Guardians
- h. Representatives of local Faith Based Organizations
- i. Individuals who have been affected by alcoholism or drug abuse, including have been affected by their own or family members abuse or addictions
- j. Private citizens with interest in issues concerning alcohol, or drug abuse, addiction and juvenile delinquency
- k. Representatives of local civic or volunteer groups
- l. Representative from Youth Services Organizations
- m. Representative of the Chamber of Commerce or local business
- n. Older Adult Representatives
- o. Health and Human Services agencies/professionals; especially health care professionals including pharmacists, physicians or therapists
- p. Representatives of public and private organizations involved in the prevention and treatment of alcoholism and drug abuse and/or the regional coalition
- q. Representatives of the local communications media or public relations

ARTICLE VI – MEETINGS

Meetings shall be held as the schedule is adopted at the last meeting of the calendar year, each year, which will include the time and place of the meeting.

ARTICLE VII – FUNDING

The Alliance shall develop a comprehensive plan to provide matching funds at least equivalent to the amount of monies received from DEDR funds. These matching funds shall be a minimum of 25% Cash and 75% In-Kind. All decisions of the MACADA involving use and expenditure of funds require a vote of a simple majority of members of the Alliance.

ARTICLE VII – VOTING PROCEDURES AND ADOPTION

All decisions require a quorum to be present; a quorum being defined herein as at least one third (1/3) of the appointment membership. Each appointed member of the Alliance shall have one (1) vote.

ARTICLE IX – CONFLICT OF INTEREST

A conflict of interest may exist if a MAC member can reasonably expect that his or her conduct will directly result in a financial benefit to him or herself, his or her family members, his or her business associates, his or her employers, or to businesses that the member represents. In situations where a conflict of interest may exist, the MAC member must recuse him or herself. All Municipal Alliance Committees must have their members sign conflict of interest statements annually to be made available for review by the county and/or GCADA (see the County Alliance Coordinator for a sample conflict of interest statement).

Recusal means that the individual is not participating in deliberations or debates, making recommendations, giving advice, considering findings, voting or in any other way assuming responsibility for or participating in any aspect of the decision making regarding the matter, where there are potential conflicts of interest.

Consultants or providers who are directly or indirectly involved in providing prevention services to the Municipal Alliance are subject to the recusal requirement.

ARTICLE X – AMENDMENT

All proposed amendments or proposed changes to the Bylaws shall be presented to the Alliance one (1) month prior to the formal voting meeting. All decisions on amendments or changes to the Bylaws require a majority vote of the attending voting membership.

**RESOLUTION 7-23-168
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the annual Salary Resolution No. 01-23-20, which was adopted on January 21, 2023, showing the names, titles and salaries of the officers and employees of the Borough of Highland Park, is amended as follows:

Joseph V. Clifford, Part-time Driver, \$20.28 Hourly, Effective 06/01/2023

Adalberto Pacheco, Sergeant, \$140,527.00 Salary, Effective 07/01/2023

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on July 11, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 7-23-169
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION AWARDING CONTRACT FOR “LABOR & EQUIPMENT FOR
EMERGENCY REPAIRS TO THE WATER & COLLECTION SYSTEM” TO
J. FLETCHER CREAMER & SON, INC.**

WHEREAS, pursuant to a duly advertised Notice to Bidders, on June 22, 2023 the Borough of Highland Park received three (3) bids for a Contract for “Emergency Repairs to the Water & Collection System,” as follows:

Vendor’s Name & Address	J. Fletcher Creamer & Son, Inc., 101 East Broadway, Hackensack NJ 07601	B&W Construction Co of NJ Inc., PO BOX 574, South River, NJ 08882	Waters & Bugbee, Inc., 75 South Gold Drive, Hamilton NJ 08691
Emergency Repairs to Collection System	\$167,697.00	\$169,911.00	\$705,067.00
Emergency Repairs to Distribution System	\$11,799.00	\$12,510.22	\$12,256.00
Total	\$179,496.00	\$182,421.22	\$717,323.00

WHEREAS, J. Fletcher Creamer & Son, Inc. has submitted the bid that is lowest in price for all work under the combined proposals; and

WHEREAS, the Administrator, Borough’s consultants and Attorney’s office have reviewed the bid submission from J. Fletcher Creamer & Son, Inc. and recommend that the award be made to J. Fletcher Creamer & Son, Inc. as the lowest responsive and responsible bidder; and

WHEREAS, funds for this purpose are available in Water & Sewer Fund Account No. 3-05-55-500-423, in an amount not to exceed \$179,496.00, as reflected by the certification of funds by the Chief Financial Officer no. 2023-45.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park, County of Middlesex, and State of New Jersey as follows:

1. The foregoing preamble is hereby incorporated herein as if fully restated.
2. The Council hereby awards a contract to J. Fletcher Creamer & Son, Inc., 101 East Broadway, Hackensack NJ 07601, Labor & Equipment for Emergency Repairs to the Water & Collection System, in an amount not to exceed \$179,496.00.
3. The Mayor and Clerk are hereby authorized and directed to execute an Agreement consistent herewith.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, County of Middlesex, New Jersey, do hereby certify the above to be a true copy of a Resolution adopted by two-thirds vote of the authorized membership of the Borough Council of said Borough at its meeting on July 11, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 7-23-170
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION TO AUTHORIZE CONTRACT WITH ROK INDUSTRIES/REAL
AUCTION.COM FOR ON-LINE TAX SALE SERVICES**

WHEREAS, pursuant to P.L. 1997, Chapter 99, a municipality may hold a tax lien sale within the last month of a calendar year for any unpaid taxes or other municipal liens or charges that are delinquent as of the 11th day of the eleventh month of the calendar year; and,

WHEREAS, an electronic tax sale provides a greater pool of potential lien buyers, thus creating a more complete tax sale process.

WHEREAS, the Tax Collector has solicited a quote for online tax lien services from ROK Industries, Inc. Agent/Realauction.com; and

WHEREAS, ROK Industries Inc./Realauction.com has the capability to conduct the sale according to the rules and regulations promulgated by the Division of Local Government Services.

WHEREAS, funds for this purpose are available in Current Fund Account No. 3-01-20-145-235 in the amount of \$7,500.00 and Current Fund Account No. 3-05-55-500-233 in the amount of \$7,500.00, for a total amount not to exceed \$15,000.00, as reflected by the certification of funds by the Chief Financial Officer No. 2023-46.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, as follows:

1. The Borough Administrator is hereby authorized and directed to contract ROK Industries/Realauction.com as the vendor for the online tax sale and the amount not to exceed \$15,000.00.
2. A certified copy of this resolution is forwarded to the Chief Financial Officer and Tax Collector forthwith.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on July 11, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**BOROUGH OF HIGHLAND PARK
RESOLUTION NO. 9-22-211**

**RESOLUTION TO AUTHORIZE CONTRACT WITH ROK INDUSTRIES/REAL
AUCTION.COM FOR ON-LINE TAX SALE SERVICES**

WHEREAS, pursuant to P.L. 1997, Chapter 99, a municipality may hold a tax lien sale within the last month of a calendar year for any unpaid taxes or other municipal liens or charges that are delinquent as of the 11th day of the eleventh month of the calendar year; and,

WHEREAS, an electronic tax sale provides a greater pool of potential lien buyers, thus creating a more complete tax sale process.

WHEREAS, the Tax Collector has solicited a quote for online tax lien services from ROK Industries, Inc. Agent/Realauction.com; and

WHEREAS, ROK Industries Inc./Realauction.com has the capability to conduct the sale according to the rules and regulations promulgated by the Division of Local Government Services.

WHEREAS, funds are available for this purpose in Current Fund Account No. 2-01-20-145-235 in the amount of \$7,500.00 and Current Account No. 2-05-55-500-233 in the amount of \$7,500.00 for a total amount not to exceed \$15,000.00, as reflected by the certification of funds available by the Chief Financial Officer, no. 2022-27.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, New Jersey, that the Administrator is hereby authorized and directed to contract ROK Industries/Realauction.com as the vendor for the online tax sale and the amount not to exceed \$15,000.

BE IT FURTHER RESOLVED that a certified copy of this resolution is forwarded to the Finance Director and Tax Collector forthwith.

ADOPTED: September 6, 2022

ATTEST:

Jennifer Santiago, Borough Clerk

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 6th day of September 2022.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
Foster				
George				
Hale				
Hersh				
Kim-Chohan				

**RESOLUTION NO. 7-23-171
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

**RESOLUTION TO AUTHORIZE EXTENSION OF GRACE PERIOD FOR 3RD
QUARTER TAXES**

WHEREAS, the Borough Council of the Borough of Highland Park adopted its 2023 Municipal Budget on May 2, 2023; and

WHEREAS, the state has still not certified the budget to the County Tax Administrator so that the 2023 tax rate can be established; and

WHEREAS, the tax collector cannot bill 3rd quarter until an official rate is set by the County Tax Administrator; and

WHEREAS, N.J.S.A 54:4-67 authorizes Council to provide a ten day grace period following the required payment date or twenty-five calendar day period after mailing of the tax bills during which interest will not be charges.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, as follows:

1. The grace period for the 2023 third quarter taxes be extended twenty-five (25) days from the actual date of mailing.
2. Pursuant to N.J.S.A 54:4-66.5 no interest shall be charged on unpaid third quarter 2023 taxes provided the same are paid on or before twenty-five (25) days from date of mailing, and provided further that interest thereafter shall be payable at the rate of 8% per annum on the first \$1,500 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 to be calculated from August 1, 2023 until the date of actual payment.
3. A certified copy of this resolution be forwarded to the Finance Director and Tax Collector forthwith.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a Resolution adopted by the Borough Council of said Borough on July 11, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 7-23-172
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

RESOLUTION TO AWARD BID FOR TWO YEAR TREE MAINTENANCE CONTRACT TO RICH TREE SERVICE, INC.

WHEREAS, advertisement was made for receipt of bids on June 22, 2023, Annual Maintenance Contract for Tree Pruning, Tree Removal, Stump Removal and/or Root Grinding; and

WHEREAS, two (2) bids were received as follows:

	1	2
Vendor's Name & Address	A and H Tree Service, 413 Semino Road, Northwale, NJ 07647	Rich Tree Service, Inc., 325 Bergen Street, South Plainfield, NJ 07080
Year One Maintenance Contract	\$168,500.00	\$134,375.00
Year Two Maintenance Contract	\$168,500.00	\$134,375.00
Total Years One and Two	<u>\$337,000.00</u>	<u>\$268,750.00</u>

WHEREAS, following the receipt of the above-referenced bids, said bids were reviewed by the Borough Attorney's office to ensure compliance with the terms and conditions of the Notice to Bidders and other bid documents; and

WHEREAS, as a result of the review, it has been recommended by the Department of Public Works that the bid be awarded to the lowest responsible bidder, Rich Tree Service, Inc. in the amount of \$268,750.00 for a two year maintenance contract; and

WHEREAS, funds for said contract shall be made available in Account No. 3-01-26-290-237 in an amount not to exceed \$85,000.00 for the remainder of 2023 or more, as funds become available, and funds will be made available in the 2024 Municipal Budget in an amount not to exceed \$134,375.000, and funds will be made available in the 2025 Municipal Budget in an amount not to exceed \$49,375.00, for a total amount not to exceed \$268,750.00, as reflected by the Chief Financial Officer certification No. 2023-47.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, as follows:

1. The Mayor and Borough Clerk are authorized and directed to execute and attest a contract on behalf of the Borough with Rich Tree Service, Inc. 325 Bergen Street, South Plainfield, NJ 07080, for a two (2) year Maintenance Contract in an amount not to exceed \$268,750.00 without further resolution of Council.
2. Contract to cover period beginning July 12, 2023 and ending July 11, 2025. Said contract shall be in accordance with the specifications and bid documents and in a form approved by the Borough Attorney.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on July 11, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				

**RESOLUTION NO. 7-23-173
BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX**

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 7/11/2023 can be found in the Bills List Journal Book No. 42.

I, Jennifer Santiago, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Highland Park Borough Council at a meeting held on July 11, 2023.

Jennifer Santiago, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Canavera				
George				
Hale				
Hersh				
Kim-Chohan				
Postelnik				