

BOROUGH OF HIGHLAND PARK  
REGULAR MAYOR & COUNCIL MEETING  
MARCH 5, 2019 - 7:00 PM

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

**AGENDA**

\* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 919, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. Council Reports.
5. Borough Administrator's Report.
6. Borough Attorney's Report.
7. Mayor's Report.
8. Public Discussion. (15 minutes)
9. 3-19-86 Resolution to Approve Emergency Temporary Appropriations.  
**MOTION adopt/reject.** **ROLL CALL VOTE**

**CONSENT AGENDA** - **MOTION** to adopt the following starred (\*) items:  
**ROLL CALL VOTE**

10. \*3-19-87 Resolution to Amend Annual Salary Resolution.
11. \*3-19-88 Resolution to Approve 2019 Taxi Operators.
12. \*3-19-89 Resolution to Approve Payment of Bills for Water Main Repairs.
13. \*3-19-90 Resolution Authorizing Execution of Annual Municipal Service Agreements.

14. \*3-19-91 Resolution Authorizing Acceptance of an Additional Amount of \$50,000.00 from the Middlesex County Urban County's Community Development Block Grant (CDBG) Program.
15. \*3-19-92 Resolution to Approve Purchase of Trees for 2019 Tree Planting Project.
16. \*3-19-93 Authorizing Application to FEMA for Staffing for Adequate Fire and Emergency Response (SAFER) Grant.
17. \*3-19-94 Resolution Authorizing Execution of PSE&G Direct Install Program Agreements for Energy Upgrade for the Library.
18. \*3-19-95 Resolution to Approve Off-Premises Raffle – Transfiguration of the Lord, Inc.
19. \*3-19-96 Resolution to Approve On-Premises Raffle – Transfiguration of the Lord, Inc.
20. \*3-19-97 Resolution to Approve Release of Maintenance Bond for Fox and Foxx Development LLC, - 425 Donaldson Street.
21. \*3-19-98 Resolution to Release Street Opening Bond.
22. \*3-19-99 Resolution to Rescind Appointment of Volunteer Fire Fighter.
23. \*3-19-100 Resolution Authorizing Execution of Agreement with Civic Plus for Web Design.
24. \*3-19-101 Resolution to Approve Person to Person Transfer of Plenary Retail Consumption License – Kiadan, Inc. to Four W. Properties, LLC.
25. \*3-19-102 Resolution for Redeemed Liens
26. \*3-19-103 Resolution to Approve Bills List.  
**MOTION** adopt/reject **ROLL CALL VOTE**
27. Clerk reports election of Volunteer Firefighters.  
**MOTION TO CONFIRM** **ROLL CALL VOTE**
28. Open items.
  - a.
29. Public Discussion.
30. 3-19-104 Executive Session: Litigation – JSM.  
**MOTION** adopt/reject. **ROLL CALL VOTE**
31. **MOTION** to adjourn to Conference Meeting.

BOROUGH OF HIGHLAND PARK  
NO. 3-19-86

**RESOLUTION: Finance Committee**

WHEREAS, a need has arisen to provide adequate funds for certain budget items pending adoption of the Local Municipal Budget for 2019 and NJSA 40A:4-20 provides for the making of emergency appropriations in such cases; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2019 pursuant to the provisions of NJSA 40A:4-20 (Chapter 96, PL 1951), as amended, including this resolution, total \$6,035,266.00; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Highland Park (not less than two-thirds of all members thereof affirmatively concurring) that in accordance with NJSA 40A:4-20;

1. An emergency temporary appropriation be and the same is hereby made for the budgetary appropriations herein:

**2019 TEMPORARY OPERATING BUDGET**

DESCRIPTION	ACCOUNT NUMBER	2019 TEMPORARY BUDGET #5
<b>BOROUGH ADMINISTRATION</b>		
Salaries & Wages	20-100-1	49,609.00
Other Expenses	20-100-2	6,234.00
<b>MAYOR &amp; COUNCIL</b>		
Salaries & Wages	20-110-1	8,672.00
Other Expenses	20-110-2	2,494.00
<b>MUNICIPAL CLERK</b>		
Salaries & Wages	20-120-1	41,330.00
Other Expenses	20-120-2	6,923.00
<b>FINANCIAL ADMINISTRATION</b>		
Salaries & Wages	20-130-1	15,300.00
Other Expenses	20-130-2	33,311.00
<b>ANNUAL AUDIT</b>		
Other Expenses	20-135-2	-
<b>TAX COLLECTION</b>		
Salaries & Wages	20-145-1	21,535.00
Other Expenses	20-145-2	3,885.00
<b>TAX ASSESSMENT</b>		
Salaries & Wages	20-150-1	15,853.00
Other Expenses	20-150-2	3,078.00
<b>LEGAL SERVICES</b>		
Other Expenses	20-155-2	91,875.00
<b>ENGINEERING &amp; PLANNING</b>		
Other Expenses	20-165-2	5,775.00
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>		
Salaries & Wages		1,838.00
Other Expenses	20-170-2	28,088.00
<b>INFORMATION TECHNOLOGY</b>		
Other Expenses	20-140-2	28,744.00
<b>CENTRAL SERVICES</b>		
Other Expenses	20-316-2	21,656.00
<b>PLANNING BOARD</b>		
Salaries & Wages		1,838.00

Other Expenses	21-180-2	8,701.00
<b>ZONING BOARD OF ADJUSTMENT</b>		
Salaries & Wages	21-185-1	5,330.00
Other Expenses	21-185-2	3,977.00
<b>HUMAN RIGHTS COMMISSION</b>		
Other Expenses	21-195-2	1,000.00
<b>GENERAL LIABILITY/WORKERS COMPENSATION</b>		
Other Expenses	23-211-2	202,240.00
<b>EMPLOYEE GROUP HEALTH</b>		
Other Expenses	23-220-2	433,500.00
<b>POLICE</b>		
Salaries & Wages	25-240-1	900,478.00
Other Expenses	25-240-2	46,213.00
<b>POLICE DISPATCH/911</b>		
Salaries & Wages	25-250-1	62,704.00
Other Expenses	25-250-2	656.00
<b>OFFICE OF EMERGENCY MANAGEMENT</b>		
Other Expenses	25-252-2	2,000.00
<b>FIRST AID CONTRIBUTION</b>		
Other Expenses	25-260-2	-
<b>FIRE</b>		
Salaries & Wages	25-265-1	57,166.00
Other Expenses	25-265-2	18,769.00
<b>LOSAP</b>		
Other Expenses	25-265-2	4,331.00
<b>MUNICIPAL PROSECUTOR</b>		
Other Expenses	25-275-2	9,188.00
<b>STREETS &amp; ROADS</b>		
Salaries & Wages	26-290-1	289,413.00
Other Expenses	26-290-2	31,946.00
<b>APARTMENT COLLECTION</b>		
Other Expenses	26-305-2	56,175.00
<b>PUBLIC BUILDINGS &amp; GROUNDS</b>		
Salaries & Wages	26-310-1	11,581.00
Other Expenses	26-310-2	46,988.00
<b>MOTOR POOL</b>		
Salaries & Wages	26-315-1	19,743.00
Other Expenses	26-315-2	39,113.00
<b>BOARD OF HEALTH</b>		
Other Expenses	27-330-2	250.00
<b>ENVIRONMENTAL COMMISSION</b>		
Other Expenses	27-335-2	250.00
<b>COMMISSION ON IMMIGRANT &amp; REFUGEE AFFAIRS</b>		
Other Expenses	27-336-2	250.00
<b>SAFE WALKING &amp; CYCLING COMMITTEE</b>		
Other Expenses	27-337-2	250.00
<b>SUSTAINABLE HIGHLAND PARK</b>		
Other Expenses	27-338-2	800.00
<b>HISTORICAL COMMISSION</b>		
Other Expenses	27-339-2	250.00

<b>COMMUNITY SERVICES - RECREATION</b>		
Salaries & Wages	28-370-1	15,127.00
Other Expenses	28-370-2	3,938.00
<b>COMMUNITY SERVICES - AGING</b>		
Salaries & Wages	28-371-1	55,587.00
Other Expenses	28-371-2	6,786.00
<b>ARTS COMMISSION</b>		
Other Expenses	28-374-2	250.00
<b>SHADE TREE ADVISORY COMMITTEE</b>		
Other Expenses	28-375-2	250.00
<b>TEEN CENTER</b>		
Salaries & Wages	28-373-1	17,750.00
Other Expenses	28-373-2	
<b>ELECTRICITY</b>		
Other Expenses	31-430-2	40,000.00
<b>STREET LIGHTING</b>		
Other Expenses	31-435-2	62,000.00
<b>TELEPHONE</b>		
Other Expenses	31-440-2	16,984.00
<b>FUEL OIL/GASOLINE/NATURAL GAS</b>		
Other Expenses	31-460-2	29,271.00
<b>SANITARY LANFILL</b>		
Other Expenses	32-465-2	69,563.00
Salaries & Wages	22-195-1	84,853.00
Other Expenses	22-195-2	4,014.00
<b>CABLE TELEVISION</b>		
Other Expenses	30-411-2	1,706.00
<b>ACCUMULATED SICK LEAVE</b>		
Salaries & Wages	30-415-1	16,275.00
<b>COMMUNICATIONS</b>		
Salaries & Wages	20-105-1	25,076.00
Other Expenses	20-105-2	9,883.00
<b>MUNICIPAL COURT</b>		
Salaries & Wages	43-490-1	55,259.00
Other Expenses	43-490-2	3,084.00
<b>PUBLIC DEFENDER</b>		
Other Expenses	43-495-2	1,575.00
Salaries & Wages	29-390-1	174,166.00
Other Expenses	29-390-2	90,643.00
<b>COUNTY HEALTH SERVICES</b>		
Other Expenses	42-401-2	11,665.00
<b>M.C.I.A. RECYCLING</b>		
Other Expenses	42-402-2	2,363.00
<b>ANIMAL CONTROL SERVICES</b>		
Other Expenses	27-340-2	3,938.00
<b>PUBLIC AND PRIVATE PROGRAMS</b>		
NJDEP Radon Awareness	41-707-2	2,000.00
Fire Victims Donations	41-735-2	10,015.00
Community Development Block Grant	41-708-G	58,567.00
<b>STATUTORY EXPENDITURES</b>		
<b>SOCIAL SECURITY SYSTEM</b>		

Other Expenses	36-472-2	86,121.00
<b>UNEMPLOYMENT COMPENSATION INSURANCE</b>		
Other Expenses	23-225	1,313.00
<b>PUBLIC EMPLOYEES RETIREMENT SYSTEM</b>		
Other Expenses	36-471-2	-
<b>POLICE AND FIREMAN'S RETIREMENT SYSTEM</b>		
Other Expenses	36-475-2	-
	<b>SUBTOTAL</b>	<b>3,601,322.00</b>
<b>DEBT SERVICE</b>		
<b>BOND PRINCIPAL</b>		
Other Expenses	45-920-2	625,000.00
<b>INTEREST ON BONDS</b>		
Other Expenses	45-930-2	242,369.00
<b>M.C.I.A. LEASE/LOAN</b>		
Other Expenses	45-950-2	79,500.00
<b>DBIZ LOAN</b>		
Other Expenses	45-925-2	-
	<b>SUBTOTAL</b>	<b>946,869.00</b>
	<b>GRAND TOTAL</b>	<b>4,548,191.00</b>

**2019 TEMPORARY WATER AND SEWER BUDGET**

DESCRIPTION	2019 TEMP
<b>OPERATING</b>	
Salaries & Wages	63,140.00
Other Expenses	630,933.00
Middlesex County Utilities Authority	330,750.00
<b>STATUTORY EXPENDITURES</b>	
Public Employee Retirement System	-
Social Security System	5,000.00
<b>DEFERRED CHARGES</b>	
Overexpenditure Budget Appropriation	-
	<b>SUBTOTAL</b>
	<b>1,029,823.00</b>
<b>DEBT SERVICE</b>	
Payment of Bond Principal	460,000.00
Interest on Bonds	67,450.00
	<b>SUBTOTAL</b>
	<b>527,450.00</b>
	<b>GRAND TOTAL</b>
	<b>1,557,273.00</b>

- Said emergency temporary appropriations will be provided for in the 2019 budget under the various captions listed herein.
- A certified copy of this Resolution will be filed with the Director of the Division of Local Government Services.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

DRAFT

BOROUGH OF HIGHLAND PARK  
No. 3-19-87

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 2, 2019 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual basis, there have been the following changes, to wit:

ADALBERTO PACHECO, Police Officer, at annual salary of \$57,557.00 effective February 11, 2019.

AMY MIKOSZ, Violations Clerk, at an annual salary of \$35,595.00 effective February 16, 2019

KATHLEEN DAVIES, Tax Assessor Clerk, at an annual salary of \$16,000.00 effective February 16, 2019

BE IT FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				



BOROUGH OF HIGHLAND PARK  
NO. 3-19-88

RESOLUTION AUTHORIZING ISSUANCE OF TAXI OPERATOR LICENSES FOR THE  
PURPOSE OF OPERATING TAXI CABS IN THE BOROUGH OF HIGHLAND PARK

RESOLUTION: Public Safety Committee

WHEREAS, Cynthia Rosemary Jamison has filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such Licenses for the year 2019; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicants and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Operator License to the aforesaid applicants.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 3-19-89

RESOLUTION TO APPROVE PAYMENT OF BILLS FOR WATER MAIN REPAIRS

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, the Highland Park Department of Public Works had a need to make emergency repairs to water mains at Duclos Lane and South 11<sup>th</sup> Avenue, as more fully described on the attached quotation; and

WHEREAS, J. Fletcher Creamer and Son, Inc. was called out to make said emergency repairs; and

WHEREAS, the Superintendent of the Department of Public Works has confirmed that said repairs were completed by J. Fletcher Creamer and Son, Inc. and payment is due to them for said repairs; Duclos Lane in the amount of \$8,242.08 and South 11<sup>th</sup> Avenue in the amount of \$6,254.90 for a total amount not to exceed \$14,494.98; and

WHEREAS, funds for this purpose are available in the amount of \$14,494.98 in Account No. 9-05-55-500-423 as reflected by the certification of funds by Chief Financial Officer, shown below:

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to issue payment in the amount of \$14,494.98 to J. Fletcher Creamer and Son, Inc, 101 East Broadway, Hackensack, NJ 07601, for services in connection with said water main repairs; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Superintendent of Public Works Donald Rish and the Chief Financial Officer.

ADOPTED: March 5, 2019

ATTEST:


\_\_\_\_\_  
BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$14,494.98 ACCOUNT NO. 9-05-55-500-423 P.O. NO. _____ BY:  FINANCE DIRECTOR
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BOROUGH OF HIGHLAND PARK  
NO. 3-19-90

RESOLUTION CONCERNING THE EXECUTION OF ANNUAL MUNICIPAL SERVICES AGREEMENTS

RESOLUTION: Council As A Whole

WHEREAS, annually the Borough of Highland park pursuant to N.J.S.A. 40:61-1 enters into Municipal Services Agreements for qualified communities in order to reimburse said communities for the disposal of solid waste; and

WHEREAS, the Borough of Highland Park Council wishes to authorize the Mayor and Clerk of said Borough to execute said Municipal Services Agreements once they are signed and returned to the Borough by the qualifying community; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park as follows:

1. The Mayor and Borough Clerk of the Borough of Highland Park are hereby authorized and directed to execute annually the Municipal Services Agreements for qualifying communities for the disposal of solid waste.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 3-19-91

RESOLUTION AUTHORIZING ACCEPTANCE OF AN ADDITIONAL AMOUNT OF \$50,000.00 FROM  
THE MIDDLESEX COUNTY URBAN COUNTY'S COMMUNITY DEVELOPMENT BLOCK GRANT  
(CDBG) PROGRAM

RESOLUTION: Finance Committee

WHEREAS, the Borough of Highland Park is a participating municipality in the Urban County designation formed with 19 municipalities within Middlesex County for the purpose of receiving federal funding from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) program; and

WHEREAS, the Borough of Highland Park has made application to the Middlesex County Division of Housing, Community Development and Social Services for reallocated Community Development Block Grant (CDBG) funds; and

WHEREAS, Middlesex County has awarded the Borough of Highland Park \$50,000.00 in reallocated CDBG funds for its Community Youth Outreach – Teen Center project based on adherence to the timely expenditure and vouchering to Middlesex County of these funds as indicated on their submitted application.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Highland Park accept the additional \$50,000.00 in reallocated CDBG funds from Middlesex County for its Community Youth Outreach – Teen Center project and direct appropriate municipal staff to take necessary measures to complete the project and submit vouchers and required project documentation to Middlesex County based its submitted application.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to Middlesex County Division of Housing, Community Development and Social Services.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 3-19-92

RESOLUTION TO APPROVE PURCHASE OF TREES  
FOR TREE PLANTING PROJECT

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, the Department of Public Works obtained quotations for the 2019 Spring Tree Planting Project; and

WHEREAS, three companies were contacted, with the below listed company responding, as follows:

<u>NAME</u>	<u>AMOUNT</u>
NJ Tree Foundation	\$15,500.00

And

WHEREAS, after review by the Shade Tree Committee and Department of Public Works, it is recommended that the contract be awarded to New Jersey Tree Foundation, Jackson, NJ based on their bid; and

WHEREAS, funds are available for tree planting in the amount of \$15,500.00 in Account No. T-12-56-806-100, as reflected by the certification of funds by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest a contract on behalf of the Borough with NJ Tree Foundation, Jackson, NJ in the amount of \$15,500.00, for the planting of trees as listed in the contract, said contract to be in a form approved by the Borough Attorney.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$15,500 ACCOUNT NO. T-12-56-806-100 P.O. NO. _____ BY: _____ FINANCE DIRECTOR
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BOROUGH OF HIGHLAND PARK  
NO. 3-19-93

RESOLUTION: Public Safety Committee

WHEREAS, the Borough of Highland Park is desirous of applying to FEMA for the Staffing for Adequate Fire and Emergency Response (SAFER) Grant; and

WHEREAS, said grant will assist the Borough in the hiring of two full-time paid firefighters in order to bring the Borough into compliance with NFPA (National Fire Protection Agency's) 1720; and

WHEREAS, said grant could cover the salary and benefits of two full-time paid firefighters for three years;

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Borough Administrator Teri Jover shall be and is hereby authorized to submit to FEMA for the Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of March, 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 3-19-94

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT FOR DIRECT INSTALL  
PROGRAM WITH PSE&G FOR THE LIBRARY.

RESOLUTION: Finance Committee

WHEREAS, the Borough of Highland Park desires to enter into an installation and repayment agreement with PSE&G through their Direct Install Program for Energy Upgrades to Library; and

WHEREAS, PSE&G is offering an energy conservation program to customers in its electric and/or gas service territory that are government or non-profit entities located in Urban Enterprise Zones; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the agreement for aforesaid services, attached to the original of this resolution, is hereby approved.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Borough Administrator, and PSE&G Direct Install Program.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 3-19-95

RESOLUTION TO APPROVE OFF-PREMISES RAFFLE LICENSE  
TRANSFIGURATION OF THE LORD, INC.

RESOLUTION: Finance Committee

WHEREAS, the Transfiguration of the Lord, Inc. has made application to the Borough Council of the Borough of Highland Park for a license to hold, operate and conduct a 50/50 Off-Premises Raffle in accordance with the Raffles Licensing Law (NSJA 5:8-50 to 76), on June 23, 2019; and

WHEREAS, the Borough Council has made or caused to be made an investigation of the qualifications of said applicant and the merits of said application and have determined that said applicant is qualified to hold, operate and conduct Raffles in accordance with the Raffles Licensing Law and the findings set forth in the attached Form 5A of the Legalized Games of Chance Control Commission;

NOW, THEREFORE, BE IT RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to issue a license to the Transfiguration of the Lord, Inc., for the holding, operation and conduct of a raffle on the above date upon payment of a legal fee therefor, subject to the provisions of the Raffles Licensing Law and the rules, regulations and amendments thereto promulgated by said Control Commission.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				



BOROUGH OF HIGHLAND PARK  
NO. 3-19-96

RESOLUTION TO APPROVE ON-PREMISES RAFFLE LICENSE  
TRANSFIGURATION OF THE LORD, INC.

RESOLUTION: Finance Committee

WHEREAS, the Transfiguration of the Lord, Inc. has made application to the Borough Council of the Borough of Highland Park for a license to hold, operate and conduct a 50/50 On-Premises Raffle in accordance with the Raffles Licensing Law (NSJA 5:8-50 to 76), on April 27, 2019; and

WHEREAS, the Borough Council has made or caused to be made an investigation of the qualifications of said applicant and the merits of said application and have determined that said applicant is qualified to hold, operate and conduct Raffles in accordance with the Raffles Licensing Law and the findings set forth in the attached Form 5A of the Legalized Games of Chance Control Commission;

NOW, THEREFORE, BE IT RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to issue a license to the Transfiguration of the Lord, Inc. for the holding, operation and conduct of a raffle on the above date upon payment of a legal fee therefor, subject to the provisions of the Raffles Licensing Law and the rules, regulations and amendments thereto promulgated by said Control Commission.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 3-19-97

RESOLUTION: Finance Committee

WHEREAS, Fox & Foxx Development LLC posted a cash maintenance bond in the amount of \$3,366.00 in connection with a project at 425 Donaldson Street and also known as Block 83, Lot 41.01 and 43.01 on the Highland Park Tax Map; and

WHEREAS, the applicant has requested return of the cash maintenance bond; and

WHEREAS, the Borough Engineer has recommended return of said bond;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby directed to refund to Fox & Foxx Development LLC, the amount of \$3,336.00, said amount being the amount of the maintenance bond posted for two years in connection with the above referenced project, subject to the payment of any outstanding engineering inspection or other Borough fees; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Fox & Foxx Development LLC, the Borough Engineer, the Finance Director and the Construction Official.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 3-19-98

RESOLUTION TO RELEASE STREET OPENING BONDS

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, the following have posted Street Opening Bonds in the amounts indicated for various projects as indicated below:

<u>ACCOUNT NO.</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>PROJECT DESCRIPTION</u>
T-12-56-832-094	AAA All Services 1606 Route 27 Edison, NJ 08817	\$500.00	246-248 South 7 <sup>th</sup> Avenue Highland Park, NJ 08904

WHEREAS, the Director of the Department of Code Enforcement has determined that Road Opening Performance Bonds can be released;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to remit to the above the amounts indicated, the same being the amount of refund due for return of bonds for the Street Opening Permits referenced.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Director of Code Enforcement and the Finance Director forthwith.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 3-19-99

RESOLUTION TO RESCIND APPOINTMENT OF VOLUNTEER FIREFIGHTER

RESOLUTION: Public Safety Committee

WHEREAS, Brian Ruzich's appointment as a Volunteer Firefighter was approved by the Governing Body on January 15, 2019; and

WHEREAS, it is in the best interest of the citizens of the Borough to rescind said appointment;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Highland Park, County of Middlesex, that the appointment of Brian Ruzich as a Volunteer Firefighter, be and the same hereby is rescinded; and

BE IT FURTHER RESOLVED that the Borough Clerk shall send written confirmation of the Borough Council's action to the Highland Park Volunteer Fire Department and the Public Safety Director.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

Joan Hullings, Borough Clerk

BOROUGH OF HIGHLAND PARK  
NO. 3-19-100

RESOLUTION TO AUTHORIZE APPROVAL OF WEBSITE REDESIGN

RESOLUTION: Finance Committee

WHEREAS, the Borough of Highland Park would like to have the Borough's website redesigned to make it more functional and user friendly for the residents of Highland Park; and

WHEREAS, the Borough Administrator obtained the following quotes for said redesign:

<u>NAME</u>	<u>QUOTE</u>
Virtual Towns and Schools	\$ 9,995.00
CivicPlus	5,000.00
Revize	12,084.00

and

WHEREAS, the Borough Administrator has recommended that the Borough retain the services of CivicPlus for website design, based on their low quote of \$5,000.00; and

WHEREAS, funds for this purpose are available in Account No. 9-01-20-105-235 in the amount of \$5,000.00, as reflected by the Certification of Funds Available by the Chief Financial Officer, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Administrator be and is hereby authorized and directed to coordinate the redesign of the Borough's website with CivicPlus, at a total cost of \$5,000.00; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Finance Director and Borough Administrator forthwith.

ADOPTED: March 5, 2019

ATTEST:


\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on the 5<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$ <u>5,000.00</u> ACCOUNT NO. <u>9-01-20-105-235</u> P.O. NO. _____ BY:  FINANCE DIRECTOR
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BOROUGH OF HIGHLAND PARK  
NO. 3-19-101

RESOLUTION TO APPROVE PERSON-TO-PERSON  
TRANSFER OF ABC LIQUOR LICENSE

RESOLUTION: Finance Committee

WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License No. 1207-32-008-012, currently inactive, issued to Kiadan, Inc.; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Highland Park does hereby approve, effective March 5, 2019, the Person-to-Person transfer of the aforesaid Plenary Consumption License located at 13 North 4<sup>th</sup> Avenue, Highland Park, NJ, from Kiadan, Inc. to Four W Properties, LLC; and

BE IT FURTHER RESOLVED that the said Borough Council does hereby direct the Borough Clerk to endorse the License Certificate as follows: "This license, subject to all of its terms and condition, is hereby transferred to Four W Properties LLC, effective March 5, 2019."

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 3-19-102  
RESOLUTION FOR REDEEMED LIENS

RESOLUTION: Finance

WHEREAS, several real property tax payers have redeemed liens held against their property taxes and;

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners;

NOW, THEREFORE BE IT RESOLVED that the Borough Council, of the Borough of Highland Park, County of Middlesex, State of New Jersey, hereby authorizes the Tax Collector to release the amount specified to the lienholders listed below.

<u>Block Lot</u>	<u>Lienholder</u>	<u>Amount</u>	<u>Premium</u>	<u>Total Due</u>
16 3 Cert No. 18-00014	ATCF II NJ TAXSERV CUST PO BOX 54972 New Orleans, LA 70154	\$2625.60	\$6600.00	\$9225.60
36 12 Cert No. 18-00022	ATCF II NJ TAXSERV CUST PO BOX 54972 New Orleans, LA 70154	\$2502.33	\$6800.00	\$9302.33
36 15 Cert No. 18-00023	ATCF II NJ TAXSERV CUST PO BOX 54972 New Orleans, LA 70154	\$2775.96	\$7000.00	\$9775.96
54 1 Cert No. 18-00029	ATCF II NJ TAXSERV CUST PO BOX 54972 New Orleans, LA 70154	\$2142.56	\$5100.00	\$7242.56
83 43.01 Cert No. 18-00047	ATCF II NJ TAXSERV CUST PO BOX 54972 New Orleans, LA 70154	\$4822.10	\$12300.00	\$17122.10
125 15 Cert No. 18-00065	ATCF II NJ TAXSERV CUST PO BOX 54972 New Orleans, LA 70154	\$2846.13	\$7200.00	\$10046.13
163 39 Cert No. 18-00079	ATCF II NJ TAXSERV CUST PO BOX 54972 New Orleans, LA 70154	\$4333.28	\$9400.00	\$13733.28

<u>Block Lot</u>	<u>Lienholder</u>	<u>Amount</u>	<u>Premium</u>	<u>Total Due</u>
171 4 Cert No. 18-00083	ATCF II NJ TAXSERV CUST PO BOX 54972 New Orleans, LA 70154	\$3163.00	\$8000.00	\$11163.00
123 33 Cert No. 18-00064	Trystone Capital Assets LLC 575 Route 70, 2nd Floor PO BOX 1030, Brick, NJ 08723	\$1150.30	18%	\$1150.30
181 43 Q-C0603 Cert No. 18-00091	Trystone Capital Assets LLC 575 Route 70, 2nd Floor PO BOX 1030, Brick, NJ 08723	\$6475.10	\$1100.00	\$7575.10
111 5 Cert No. 18-00057	Aspire Properties LLC PO BOX 605, ISELIN, NJ 08830	\$385.16	\$200.00	\$585.16
181 43 QC0601 Cert No. 18-00087	Sunshine St. CertVII / BankUnited 7900 Miami Lakes Drive West, Miami Lakes, FL 33016	\$12157.38	\$18500.00	\$30657.38
75 8 Cert No. 18-00043	SBMuni Cust LB-Honey Badger PO BOX 31191 Tampa, FL 33631	\$1478.09	18%	\$1478.09
46 38 Cert No. 17-00025	CHRISTIANA TRUST AS CUSTODIAN GSRAN-Z, LLC DEPOSIT ACCOUNT PO BOX 71276, PHILADELPHIA, PA 19176-6276	\$19790.71	\$15500.00	\$35290.71
32 2 Cert No. 18-00019	Us Bank Cust Tower DBVIII 50 South 16th St-Suite 2050 Philadelphia, PA 19102	\$11621.49	\$60300.00	71921.49
73 18 Cert No. 18-00042	BOROUGH OF HIGHLAND PARK 221 SO 5TH AVE HIGHLAND PARK, NJ 08904	\$15767.50	\$0.00	\$15767.50

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

BOROUGH OF HIGHLAND PARK  
221 SO 5TH AVE  
HIGHLAND PARK, NJ 08904



I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

DRAFT



BOROUGH OF HIGHLAND PARK  
NO. 3-19-104

RESOLUTION AUTHORIZING EXECUTIVE SESSION

RESOLUTION: Council as a Whole

WHEREAS, Section 8 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, in the County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from the closed session at close of tonight's open session.
2. The general nature of the subject matter to be discussed is as follows:  
(Litigation: JSM at Highland Park)
3. It is anticipated at this time that the above stated subject matter will be made public when these matters are resolved or as soon thereafter as it is deemed to be in the public interest to do so.
4. This Resolution shall take effect immediately.

ADOPTED: March 5, 2019

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				