

BOROUGH OF HIGHLAND PARK
REGULAR MAYOR & COUNCIL MEETING
THURSDAY, OCTOBER 3, 2019 - 7:00 PM

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

AGENDA

* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 919, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. Council Reports.
5. Borough Administrator's Report.
6. Borough Attorney's Report.
7. Mayor's Report.
8. Public Discussion. (15 minutes)

CONSENT AGENDA - **MOTION** to adopt the following starred (*) items:

ROLL CALL VOTE

9. *10-19-280 Resolution Authorizing Submission of a Grant Proposal to Sustainable Jersey's Gardinier Environmental Fund
10. *10-19-281 Resolution to Approve Amendment to Professional Services Agreement to Prepare a Redevelopment Plan for Block 154, Lots 6.01, 10 & 11, Block 191, Lots 6.01 & 6.02 and Block 153, Lots 15, 17, 18 & 19 and Prepare a Summary Memorandum for Cleveland Avenue Corridor with Looney Ricks Kiss (LRK)

- 11. *10-19-282 Resolution to Authorize Emergency Repairs to Fire Truck.
- 12. *10-19-283 Resolution to Cancel Taxes on Borough Owned Property
- 13. *10-19-284 Resolution to Authorize Refund of Overpayment of Taxes
- 14. *10-19-285 Resolution to Authorize Contract with Real Auction for On-Line Tax Sale Services
- 15. *10-19-286 Resolution to Amend Annual Salary Resolution
- 16. *10-19-287 Resolution to Approve Emergency Repairs to Storm Sewer Catch Basin with Fisher Contracting Inc.

- 17. *10-19-288 Resolution to Approve Bills List.
MOTION adopt/reject

ROLL CALL VOTE

- 18. Mayor appoints the following to the Zoning Board of Adjustment:

Stan Fessant
Wolfram Hoefer
Robert Holzapfel

Dana Korbman
Alvin Chin, Alternate

MOTION TO CONFIRM

ROLL CALL VOTE

- 19. Open items.
 - a.
- 20. Public Discussion.
- 21. **MOTION** to adjourn to Conference.

**BOROUGH OF HIGHLAND PARK
MIDDLESEX COUNTY**

NO. 10-19-280

**RESOLUTION AUTHORIZING SUBMISSION OF A GRANT PROPOSAL TO
SUSTAINABLE JERSEY'S GARDINIER ENVIRONMENTAL FUND**

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, Sustainable Highland Park would like to apply for a grant from Sustainable Jersey to support the revitalization of the Environmental Education Center's green roof and train Department of Public Works employees to care for the roof moving forward;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are hereby authorized and directed to execute and submit, on behalf of Sustainable Highland, a grant application to Sustainable Jersey.

ADOPTED: October 3, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3rd day of October 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

**BOROUGH OF HIGHLAND PARK
MIDDLESEX COUNTY**

NO. 10-19-281

**AMENDED RESOLUTION AUTHORIZING PREPARATION OF A
REDEVELOPMENT PLAN AND AMENDING PROFESSIONAL
SERVICES AGREEMENT WITH LOONEY RICKS KISS DATED
DECEMBER 12, 2018, FOR ADDITIONAL PLANNING SERVICES**

WHEREAS, the Borough desires to authorize the preparation of a Redevelopment Plan for the properties located at and designated as Block 154, Lots 6.01, 10 & 11; Block 191, Lots 6.01 and 6.02; and Block 153, Lots 15, 17, 18 & 19 on the official Tax Map of the Borough of Highland Park (the “**Project Area**”); and

WHEREAS, by Resolution No. 12-18-362 adopted on December 18, 2018, the Borough of Highland Park (the “**Borough**”) entered into a Professional Services Agreement with Looney Ricks Kiss (“**LRK**”) whose address is 217 Nassau Street, Princeton, New Jersey, to prepare a sub-area master plan for the Cleveland Avenue Corridor (“**Agreement**”); and

WHEREAS, by Resolution No. 8-19-236 adopted on August 6, 2019, the Borough authorized the amendment of both the scope and amount of the Agreement to authorize LRK to prepare a finalized Redevelopment Plan for the properties located at Block 154, Lots 6.01, 10 & 11, and Block 153, Lots 16, 18 & 19, with input from an independent traffic engineer, as well as a Summary Memorandum for the Cleveland Area Corridor (“**First Amendment**”); and

WHEREAS, this Resolution amends Resolution No. 8-19-236 to reflect the correct Project Area as defined above, to authorize the preparation of a Redevelopment Plan for the corrected Project Area, and to authorize and approve a revised agreement with LRK to reflect the corrected Project Area, attached as Exhibit A (the “**Corrected First Amendment**”);

**NOW THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE
BOROUGH OF HIGHLAND PARK, NEW JERSEY AS FOLLOWS:**

Section 1. The recitals hereto are hereby incorporated herein as if set forth at length.

Section 2. Borough Council hereby authorizes the preparation of a Redevelopment Plan for the corrected Project Area.

Section 3. Borough Council hereby authorizes the execution of the Corrected First Amendment. Notice of the award of this amendment to the Agreement shall be published in an official newspaper of general circulation in accordance with *N.J.S.A. 40A:11-5(1)(a)(i)*.

Section 4. This resolution amends Resolution 8-19-236.

Section 5. This resolution shall take effect immediately.

ADOPTED: October 3, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3rd day of October 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

DRAFT

Amendment to Professional Services Agreement to
Prepare a Redevelopment Plan for
Block 154, Lots 6.01, 10 & 11, Block 191, Lots 6.01 & 6.02 and
Block 153, Lots 15, 17, 18 & 19; and
Prepare a Summary Memorandum for the
Cleveland Avenue Corridor

This agreement made and entered into this ____ day of _____, 2019, by and between the Borough of Highland Park, a municipal corporation of the State of New Jersey, hereinafter referred to as "Borough," and LRK Inc. (LRK), a planning and community design firm whose address is 217 Nassau Street, Princeton, NJ 08542, hereinafter referred to as the "Contractor."

WHEREAS, the Borough Council, at its regular meeting of _____, 2019 passed Resolution No. _____ authorizing a Redevelopment Plan for the properties, referred to as the "Project Area", and designated as Block 154, Lots 6.01, 10 & 11, Block 191, Lots 6.01 & 6.02 and Block 153, Lots 15, 17, 18 & 19 on the official Tax Map of the Borough of Highland Park under New Jersey's Local Redevelopment and Housing Law, (N.J.S.A. 40A:12A-7).

NOW, THEREFORE, BE IT AGREED between the Borough and the Contractor that The Borough Council will retain the services of the Contractor to build on the prior Professional Services Agreement and prepare a finalized Redevelopment Plan for the Project Area as well as prepare a Summary Memorandum for the Cleveland Avenue Corridor.

The preparation of a Redevelopment Plan for the Project Area involves planning, development, redevelopment, or rehabilitation of the Project Area as defined above within the context of the Cleveland Avenue Corridor, including the following:

- Goals for the Redevelopment Plan and its relationship to definite local objectives as to the specific land use(s), density of population, environmental constraints, open space preservation, circulation, traffic and public transportation, public utilities, recreational and community facilities and other public improvements as well as appropriate transitions to the existing residential neighborhood.
- Specific land use(s), building requirements, site improvements and design standards for the Project Area.

- All provisions of the Redevelopment Plan shall be either substantially consistent with the Highland Park Master Plan or designed to effectuate the goals and objectives of its Master Plan.
- Any significant relationship of the Redevelopment Plan to the master plans of contiguous municipalities, the Master Plan of Middlesex County, and the State Development and Redevelopment Plan adopted pursuant to the "State Planning Act," P.L.1985, c. 398 (C. 52:18A-196 et seq.).
- The Redevelopment Plan may include the provision of affordable housing in accordance with the "Fair Housing Act," P.L.1985, c. 222 (C. 52:27D-301 et al.) and the Housing Element and Fair Share Plan of the Highland Park Master Plan.
- The Redevelopment Plan shall describe its relationship to pertinent municipal development regulations as defined in the "Municipal Land Use Law," P.L.1975, c. 291 (C. 40:55D-1 et seq.) and be prepared to supersede applicable provisions of the Highland Park Land Development Ordinance or constitute an overlay zoning district within the Project Area including an amendment to the zoning map included in the zoning ordinance indicating the Project Area to which the Redevelopment Plan applies.

Services for the Redevelopment Plan of the Project Area and Summary Memorandum for the Cleveland Avenue Corridor will be provided for fixed fee of \$18,400 as outlined in Exhibit B. Attendance at all meetings, including coordination or working meetings, neighborhood or community meetings, public presentations, public hearings, Planning Board meetings and Borough Council meetings will be provided as time and materials as outlined in Exhibit C for a fee not to exceed \$4,000. In total, services will not exceed \$22,400.

The Contractor and the Borough hereby incorporate into this Agreement the mandatory language of N.J.A.C. 17:27-1 et seq., promulgated pursuant to N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127, as it shall be amended and supplemented from time to time) and the Contractor agrees to comply fully with the terms, provisions and conditions regarding affirmative action which are included herein as Exhibit A to this Agreement. The Contractor has previously filed with the Borough Clerk, Form AA-302, Affirmative Action Employee Information Report, which is still in effect.

SERVICES RELATING TO ANY ARBITRATION, MEDIATION, OR LAWSUIT

Any and all efforts work, reports, reviews, meetings, consultations, depositions, appearances, etc. requested of the Contractor or its forces and subconsultants relating or pertaining to any form of arbitration, mediation or lawsuit between the Borough and any third party will be provided; and compensation will be invoiced to the Borough at then current LRK hourly rates.

INDEMNIFICATION

The Contractor hereby agrees and covenants to indemnify the Borough against any and all obligations or liabilities, indebtedness, claims, demands, suits or causes of action resulting from the performance of the within contract insofar as such consequences result from acts which constitute professional negligence or intentional torts of the Contractor, its agents, servants or employees.

INSURANCE

The Contractor shall maintain or cause to be maintained in full force and effect insurance in such amounts and against such risks as follows:

- (a) Special form, comprehensive, or commercial General Liability Insurance coverage against claims for personal injury, death or property damage in an amount of not less than One Million Dollars and Zero Cents (\$1,000,000.00) with respect to injury or death of a single person and in the aggregate, and One Million Dollars and Zero Cents (\$1,000,000.00) with respect to property damage.
- (b) Workers Compensation Insurance coverage in the statutory amount. Employer's Liability Insurance coverage in an amount not less than Five Hundred Thousand Dollars and Zero Cents (\$500,000.00) each accident; and,
- (c) Professional Liability Insurance coverage in an amount of not less than One Million Dollars and Zero Cents (\$1,000,000.00) for each claim.

Upon the execution of this Agreement, as well as upon the Borough's request from time to time, the Contractor shall provide to the Borough a certificate of insurance evidencing the coverages set forth above in (a) through (c) from an insurance company authorized to do business in New Jersey and having an A.M. Best Rating

of at least an "A-". The Contractor shall also provide, upon the Borough's reasonable request, complete copies of the above policies of insurance.

PROFESSIONAL LIABILITY

Due to the nature of providing planning consulting services, it is understood and agreed that any and all liabilities of the Contractor relating to or arising out of this Agreement shall be limited to a maximum of the net fee received by the Contractor for all services rendered for each respective Project or part thereof, not including reimbursable expenses and subconsultants.

DRAFT

IN WITNESS THEREOF, the Borough of Highland Park and the Contractor have caused this Agreement to be duly executed by their proper agents who have been expressly authorized to execute this Agreement on their behalf as of the day and year first above written.

ATTEST:

Borough of Highland Park

By: _____

By: _____

JOAN HULLINGS, Municipal Clerk

GAYLE BRILL MITTLER, Mayor

DRAFT

LRK INC.

By: _____

JAMES CONSTANTINE, PP, Principal

EXHIBIT A

P.L. 1975, C. 127 (N.J.A.C. 17:27)
MANDATORY AFFIRMATIVE ACTION LANGUAGE

PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

The contractor or subcontractor, where applicable, will in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation;

The contractor or subcontractor; where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with the regulation promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as

amended and supplemented from time to time and the Americans with Disability Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127 as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the affirmative Action Officer pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of the New Jersey, and applicable Federal law and applicable Federal court decision.

The contractor and its subcontractor shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

EXHIBIT B

SCOPE OF SERVICES

The proposed scope of services is a continuation of the prior Professional Services Agreement pertaining to the Redevelopment Area and is structured into two (2) additional distinct phases, as more specifically described below:

PHASE IV. FINALIZE REDEVELOPMENT PLAN

Contractor will advance goals & strategies for the draft Redevelopment Plan as identified in previous tasks under the prior Professional Services Agreement and prepare a Redevelopment Plan.

SUB-TASK 1

The Redevelopment Plan will include the following:

- Summary of traffic and circulation recommendations related to bussing, vehicular, bicycle and pedestrian access to the proposed girls' school, provided by the traffic subconsultant. See Sub-task 2 below.
- Summary of neighborhood and community input and feedback received during the prior planning process.
- Identification of existing conditions that can be mitigated or improved.
- Protections for open spaces to be preserved.
- Identification of appropriate transitions from non-residential uses and the residential neighborhood.
- Balance the issues and impacts of the proposed girls' school with those of the neighborhood and community.
- Utilize a Smart Growth perspective to review the proposed girls' school in the broader contexts of region, community and neighborhood.

Fixed Fee: \$10,000

SUB-TASK 2

LRK will contract with a traffic subconsultant, who will conduct a traffic engineering review of the proposed girls' school as it relates to the Redevelopment Area.

This scope of work is further enumerated in the enclosed proposal, prepared by Brian M. Stankus, P.E., PTOE of IH Engineers P.C., dated July 31, 2019.

Fixed Fee: \$4,900

PHASE V. CLEVELAND AVENUE CORRIDOR RECOMMENDATIONS

Contractor will review comments and feedback received during the Stakeholder and Community meetings as identified in the previous tasks under the prior Professional Services Agreement and aspects of the Redevelopment Plan Report as identified in Phase IV of this Professional Services Agreement and prepare a Summary Memorandum consisting of planning recommendations for the Cleveland Avenue Corridor.

Such planning recommendations will be organized by the following topics:

- Land use & zoning
- Traffic & vehicular circulation
- Pedestrian & bicycle improvements
- Transition issues related to existing adjacent residential neighborhood and recent and pending residential redevelopments

Fixed Fee: \$3,500

EXHIBIT C

COMPENSATION FOR SERVICES

The Contractor and staff shall be compensated by the Borough for work as per the following rate schedule:

Principal (includes Jim Constantine, PP)	\$210/hr
Senior Associate/Senior Planner	\$145/hr - \$210/hr
Project Manager/Planner	\$120/hr - \$180/hr
Design Staff/Assistant Planner	\$65/hr - \$190/hr
Administration	\$50/hr

The above rates are valid through the end of the 2019 calendar year with professional services beyond subject to rate increases.

Materials (reimbursable expenses) will include a handling cost of 10%.

DRAFT

**BOROUGH OF HIGHLAND PARK
MIDDLESEX COUNTY**

RESOLUTION 10-19-282

**RESOLUTION AUTHORIZING EMERGENCY REPAIRS TO
FIRE TRUCK 3 TO FIRE & SAFETY SERVICES**

WHEREAS, emergency repairs are necessary to permit the continuance of Highland Park Fire Department Truck 3 to avoid danger of life and/or property; and

WHEREAS, N.J.S.A. 40A:11-6 allows a contracting unit to award contracts without public advertising for bids for the immediate delivery of services under emergency conditions; and

WHEREAS, the Fire Chief has recommended that said repairs be performed by Fire and Safety Services Ltd, as more fully described in the attached; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for the services provided in the following Account No. 9-01-26-315-2FF in a total amount not to exceed \$10,000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highland Park that an award for emergency repairs to Truck 3 for the Highland Park Fire Department in an amount not to exceed \$10,000.00 be made to Fire & Safety Services, 200 Ryan Street, South Plainfield, NJ 07080 for emergency repairs for Highland Park Fire Department Truck 3 as indicated on the attached.

ADOPTED: October 3, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3rd day of October 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$ 10,000.00
ACCOUNT NO. 9-01-26-315-2FF
P.O. NO. _____
BY: *Lou Majeski*
FINANCE DIRECTOR

200 RYAN STREET
SOUTH PLAINFIELD,
NJ 07080
PHONE: 800-400-8017
WWW.F-SS.COM

FIRE & SAFETY SERVICES

EMERGENCY
APPARATUS
• SALES
• SERVICE
• PARTS

Highland Park Fire Dept.
220 So 5th Ave.
Highland Park, N J 08904
Attn: Andrew Berardo

Subject: Truck 3

September 24, 2019

Dear Andrew,

Fire and Safety Services Ltd. is pleased to provide your department with the following generator repair estimate

- 1- L-2 compartment light is broken. **\$ 190.00**
- 2- Radiator leaking from top gasket (replace gasket). The turbo aftercooler will need to be repositioned to get access to all of the bolts on the top tank assy. Remove the top tank and replace the gasket with an OEM component. Reassemble, top off the coolant level and run the engine to check for leaks. **\$ 1850.00**
- 3- Replace 2 outrigger jack pads with broken handles. **\$ 745.00**
- 4- Oil leaks at the aerial PTO. Disconnect and reposition the hydraulic pump from the PTO. Removal of the PTO from the side of the transmission and installation of a new PTO. Reassemble the hydraulic pump and make all connections. Top off transmission oil level and operational test to verify no further leaks. **\$ 3100.00**
- 5- Fuel cooler is damaged from apparently bottoming out on the ground. Currently there is no leaks but the cooler neck is bent along with the cooling fins. **\$ 515.00**
- 6- Outer rear tires have chunks missing REFER TO TIRE SHOP
- 7- Engine valve cover stud is broken where the turbo after cooler pipe bracket is mounted. Remove and replace the broken stud. **\$ 150.00**
- 8- 2 of the batteries failed the load test, other 4 are 4yrs old. Recommend replacing all of the batteries. **\$ 990.00**



- 9- Ground light under the R/S turntable access stairs is half out. **\$ 245.00**
- 10- LED strip light inside the bucket under the handrail does not work. **\$ 245.00**
- 11- Hydraulic filter canister cap is frozen in place. Further attempts to disassemble will damage the cap. Will need to replace the entire filter housing with a new one. **\$ 1465.00**
- 12- Adjust all of the SCBA brackets in the cab for the new air packs. **\$ 315.00**

**All prices are based on work being performed at our shop and include parts, labor and freight, if applicable.. Our labor rate is \$ 105.00 for shop and \$125.00 for road service.

Our service department consists of seventeen full time and three part time technicians, and a support staff of eight. We have nine service vans on the road everyday with a spare unit to send a shop technician out if necessary. The remaining staff works out of our South Plainfield shop. Our technicians hold various levels of ASE (Automotive Service Excellence) and EVT (Emergency Vehicle Technician) certifications. Fire and Safety employs Ten EVT Level III Master Fire Apparatus Technicians. Our technicians have also received training from manufacturers such as Pierce, Waterous, Hale, Darley, Baker and Mack not to mention vehicle component manufacturer's seminars.

Please do not hesitate to call with any questions or if you wish to schedule this work.

Sincerely,

John Thompson
Asst Service Manager
Fire and Safety Services Ltd.



**BOROUGH OF HIGHLAND PARK
MIDDLESEX COUNTY**

NO. 10-19-283

RESOLUTION TO CANCEL TAXES ON BOROUGH OWNED PROPERTY

RESOLUTION: Finance Committee

WHEREAS, 101 Raritan Avenue, known as Block 173 Lot 48 on the Highland Park Tax Map, was acquired by the Borough of Highland Park on February 5, 2019; and,

WHEREAS, the 2019 2nd quarter taxes in the amount of \$4,305.79, the 3rd quarter taxes in the amount of \$4,576.00 the 4th quarter taxes in the amount of \$4,576.00, 1st quarter 2020 taxes in the amount of \$4,440.90 and the 2nd quarter taxes in the amount of \$4,440.89 should be cancelled due to the property attaining tax exempt status;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Tax Collector be and is hereby authorized and directed to cancel the amount set opposite the following, the same being the amount of taxes to be cancelled due to the property attaining tax exempt status:

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT TO BE CANCELLED</u>
173	48	\$22,339.58

BE IT FURTHER RESOLVED that a certified copy of this resolution is forwarded to the Finance Director and Tax Collector forthwith.

ADOPTED: October 3, 2019.

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3rd day of October 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

**BOROUGH OF HIGHLAND PARK
MIDDLESEX COUNTY, NJ
10-19-284**

RESOLUTION TO AUTHORIZE REFUND OF OVERPAYMENT OF TAXES

RESOLUTION: Finance Committee

WHEREAS, the 2019 3rd quarter tax payments were paid by the bank and the title company and,

WHEREAS, the title companies named below request a refund for the overpayment.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Department is hereby authorized and directed to remit to the following the amount set opposite, the same being the amount of overpayment of 3rd Quarter 2019 taxes for the property indicated:

<u>BLOCK</u>	<u>LOT</u>	<u>QUAL</u>	<u>PAYEE</u>	<u>AMOUNT TO BE REMITTED</u>
181	43	C0604	Settlement Engine Inc. General Escrow 1001 Ardmore Blvd Ste. 103 Pittsburgh, PA 15221	\$4361.37
23	159		Foundation Title, LLC 214 Highway 18 3 rd Fl. East Brunswick, NJ 08816	\$2458.75

BE IT FURTHER RESOLVED, that a certified copy of this resolution by forwarded to the Finance Department and Tax Collector forthwith.

ADOPTED: October 3, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3rd day of October 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
MIDDLESEX COUNTY

NO. 10-19-285

RESOLUTION TO AUTHORIZE YEAR END TAX SALE

RESOLUTION: Finance Committee

WHEREAS, pursuant to P.L. 1997, Chapter 99, a municipality may hold a tax lien sale within the last month of a calendar year for any unpaid taxes or other municipal liens or charges that are in arrears as of the 11th day of the eleventh month of the calendar year; and

WHEREAS, the Finance Committee has advised the Borough Council that it is advisable for the Borough to hold such sale during December of 2019 in order to maximize the percentage tax collection rate in calendar year 2019, and minimize the budget requirement for the Reserve for Uncollected Taxes in calendar year 2020; and

WHEREAS, the Council acknowledges that all proper notification of taxpayers will still be made in accordance with applicable State regulations and that all taxpayers will be given ample opportunities to bring their accounts up to date;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Tax Collector is hereby authorized and directed to schedule and conduct a tax sale during December 2019, for all taxes and municipal charges unpaid as of November 11, 2019; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Finance Director forthwith.

ADOPTED: October 3, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3rd day of October 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
MIDDLESEX COUNTY

No. 10-19-286

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 2, 2019 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual basis, there have been the following changes, to wit:

MICHAEL PUCHACZ, Police Officer, at annual salary of \$44,375, effective October 1, 2019.

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 2, 2019 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis, there have been the following changes, to wit:

LEA KAPER-DALE, Seasonal Recreation, at an hourly rate of \$10.00, effective October 1, 2019.

BE IT FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

ADOPTED: October 3, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3rd day of October 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
MIDDLESEX COUNTY

NO. 10-19-287

RESOLUTION TO APPROVE TO RECONSTRUCTION OF EXISTING STORM SEWER
CATCH BASIN WITH FISCHER CONTRACTING INC.

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, the Highland Park Department of Public Works had a need to make emergency repairs to existing storm sewer catch basin, as more fully described on the attached quotation; and

WHEREAS, N.J.S.A. 40A:11-6 allows a contracting unit to award contracts without public advertising for bids for the immediate delivery of services under emergency conditions; and

WHEREAS, quotes were solicited and only one quote was received as follows:

Fisher Contracting Inc. \$5,800.00

and

WHEREAS, the Superintendent of the Department of Public Works has recommended that said repairs be done by Fischer Contracting, Inc. based on their quote; and

WHEREAS, funds for this purpose are available in the amount of \$5,800.00 in Account No. c-04-55-971-100 as reflected by the certification of funds by the Chief Financial Officer, shown below:

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to arrange for said repairs from Fischer Contracting Inc., 10 Short Hills Lane, Scotch Plains, NJ 07076, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Superintendent of Public Works and the Chief Financial Officer, forthwith.

ADOPTED: October 3, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3rd day of October 2019.

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hale				
Kim-Chohan				
Welkovits				

Jennifer Santiago, Deputy Clerk

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$ _____ ACCOUNT NO. _____ P.O. NO. _____ BY: <i>Lou Majeski</i> FINANCE DIRECTOR



10 SHORT HILLS LANE
SCOTCH PLAINS, NJ 07076

Fischer Contracting, Inc.
EXCAVATING & PAVING
(908) 757-2215 • FAX (908) 757-2230

Estimate Submitted To: Borough of Highland Park Attn: Scott Brescher	Phone: 732-819-3795	Date: 8/26/2019
Street Address: 221 South Fifth Ave.	Job Name: Storm Sewer Catch Basin Reconstruction	
City, State, Zip Code: Highland Park, NJ 08904	Job Location: 463 Lincoln Ave., Highland Park	
Estimate: #0826-2019	Fax Number: 732-777-6017	
Reconstruct Existing Storm Sewer Catch Basin All material removed & disposed Steel channel headers to support frame and grate Concrete footings poured (where necessary) Asphalt restoration		

LABOR & MATERIAL: **\$5,800.00**

Exclusions

1. New frame and grate
2. Police/Safety

DRAFT

GUARANTEE - 1 Year

This guarantee does not include problems not attributed to our workmanship. Heavy machinery, trucks, sharp instruments may cause damage to driveways. Not responsible for any damages to sidewalks in performing work. This estimate does not cover additional excavation or materials that may be required if soft areas are encountered during construction.

If Fischer Contracting is required to bring legal suit or legal action to recover monies due, as a result of this Contract, the Buyer shall be responsible for reasonable legal fees and legal costs of said suit for the legal action 1 1/2% interest on any past due amount after 30 days.

Authorized Signature: _____
Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Contract - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above

Signature: _____

Date of Acceptance: _____

Signature: _____

BOROUGH OF HIGHLAND PARK
NO. 10-19-288

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 10/3/2019 can be found in the Bills List Journal Book No. 39.

ADOPTED: October 3, 2019

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3rd day of October 2019.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine	X			
Foster-Dublin	X			
George	X			
Hale	X			
Kim-Chohan	X			
Welkovits	X			