

BOROUGH OF HIGHLAND PARK
MAYOR & COUNCIL SPECIAL MEETING
APRIL 24, 2018 – 7:00 PM

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

AGENDA

* Denotes Consent Agenda Posted Items. Ordinarily consent agenda items, pursuant to Ordinance No. 918, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Section 3, shall be considered in the form of one motion.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. 4-18-122 Resolution to Approve Amendments to 2018 Municipal Budget and Schedule Public Hearing.
MOTION adopt/reject **ROLL CALL VOTE**
5. Clerk reports introduction of Ordinance to Amend Water and Sewer Ordinance for consideration of passage on first reading by title.
a. **MOTION** to adopt/reject and advertise ordinance on first reading by title.
(Resolution No. 4-18-123) **ROLL CALL VOTE**
6. Clerk reports introduction of Ordinance to Provide for a Surcharge for Metered Water Usage for consideration of passage on first reading by title.
a. **MOTION** to adopt/reject and advertise ordinance on first reading by title.
(Resolution No. 4-18-124) **ROLL CALL VOTE**
7. Public Discussion.
8. **MOTION** to adjourn.

Detail:		
Salaries and Wages	6,762,160.24	6,667,518.24
Other Expenses	4,428,637.32	4,399,232.32
(E) Deferred Charges and Statutory Expenditures		
Municipal within "CAPS"		
Statutory Expenditures		
Social Security System	290,100.00	328,080.00
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	1,553,956.13	1,591,936.13
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	12,744,753.69	12,658,686.69

	<u>From</u>	<u>To</u>
(E) Deferred Charges and Statutory Expenditures		
Municipal excluded from "CAPS"		
Prior year deficit in water & sewer operating fund	0.00	86,067.00
Total Deferred Charges excluded from "CAPS"	0.00	86,067.00
(H-2) Total General Appropriations for Municipal Purposes excluded from "CAPS"	2,683,726.01	2,769,793.01
(O) Total General Appropriations - Excluded from "CAPS"	2,683,726.01	2,769,793.01

WATER & SEWER UTILITY BUDGET

	<u>From</u>	<u>To</u>
10. Dedicated Revenues		
Special Items of General Revenue Anticipated with Prior Written Consent of Direct of Local Government Services		
Additional Water and Sewer Rents	1,928,291.88	1,944,784.88
Deficit (General Budget)	0.00	86,067.00
Total Water & Sewer Utility Revenues	\$5,458,087.90	\$5,560,647.90
11. Appropriations for Water & Sewer Utility		
Operating		
Other Expenses	\$ 2,530,993.00	\$ 2,403,553.00
Capital Improvements		
Capital Improvement Fund	50,000.00	100,000.00
Total Water & Sewer Utility Appropriations	\$5,458,087.90	\$5,560,647.90

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for certification of the 2018 local municipal budget so amended.

BE IT FURTHER RESOLVED, that this complete amendment in accordance with the provisions of N.J.S.A. 40A:4-9, be published in The Home News & Tribune, Asbury Park, NJ in the issue of April 27, 2018 and that said publication contain notice of public hearing on said amendment to be held at the Borough Hall on May 15, 2018 at 7:00 o'clock p.m.

It is hereby certified that this is a true copy of resolution amending the budget, adopted by the governing body on the 24th day of April, 2018.

Certified by me

April 24, 2018

Joan Hullings
Borough Clerk

DRAFT

BOROUGH OF HIGHLAND PARK
NO. 4-18-123

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, an Ordinance entitled, AN ORDINANCE TO AMEND AND SUPPLEMENT THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHLAND PARK, CHAPTER 328, "SEWER AND WATER" has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, on Tuesday, May 15, 2018, at 7:00 PM, for the purpose of considering said Ordinance on final passage after public hearing thereon.

BE IT FURTHER RESOLVED that said a Notice of Pending Ordinance and Summary of said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published daily in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

ADOPTED: April 24, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 24th day of April, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

**BOROUGH OF HIGHLAND PARK
COUNTY OF MIDDLESEX
STATE OF NEW JERSEY
ORDINANCE NO. 18-**

**AN ORDINANCE TO AMEND AND SUPPLEMENT THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF HIGHLAND PARK,
CHAPTER 328, "SEWER AND WATER"**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHLAND PARK,
AS FOLLOWS:

1. Paragraphs a. and b. of Section 328-23 **Water Consumption Rates** shall be amended to read as follows:

328-23 Water Consumption Rates

- A. Rates. The rate charged for all water used by each consumer shall be as follows:

<u>Amount</u> <u>(cubic feet)</u>	<u>Rate</u> <u>(Per 1,000 cubic feet)</u>
0 to 799	\$35.55 flat charge
800 to 999	\$46.09 flat charge
1,000 to 9,999	\$57.57 per 1,000 cubic feet
10,000 and up	\$61.60 per 1,000 cubic feet

2. Paragraphs a.1., a.2 and a.3 of Section 328-38 **Sanitary Sewer Rentals** shall be amended to read as follows:

- A. Sewer rental shall be paid quarterly for the use of the sanitary sewers connected to any premises or lot in the Borough of Highland Park, in accordance with the following rates and classifications:

1. **Residential Users.** Residential users shall include all single family and multi-family domestic dwellings. For each one thousand (1,000) cubic feet of water consumed therein during the billing period the rate shall be as listed below, consisting of the amounts necessary to cover the Middlesex County Utilities Authority (MCUA) operation and maintenance costs, MCUA debt service costs and the costs of maintenance, repair, replacement and operation of the sanitary sewer system of the Borough of Highland Park.
2. **Commercial Users.** Commercial users shall include all non-domestic users discharging less than twenty-five thousand (25,000) gallons per day of equivalent waste. For each one thousand (1,000) cubic feet of water consumed during the billing period, the rate shall be as listed below, consisting of the amounts necessary to cover the Middlesex County Utilities Authority (MCUA) operation and maintenance costs, MCUA debt service costs and the cost of maintenance, repair, replacement and operation of the sanitary system of the Borough of Highland Park.
3. **Industrial Users.** Industrial users shall include all non-domestic users discharging the equivalent of twenty-five thousand (25,000) gallons or more of waste water per day. Such users shall be required to sample at least monthly for the characteristics of the discharge (B.O.D. and S.S.). For each one thousand (1,000) cubic feet of water consumed during the billing period, the rate shall be as listed below, consisting of the amounts necessary to cover the Middlesex County Utilities Authority (MCUA) operation and maintenance costs, MCUA debt service costs and the costs of maintenance, repair, replacement and operation of the sanitary sewer system of the Borough of Highland Park.

If the B.O.D. as measured exceeds 200mg per liter there shall be an excess charge of \$0.035 for each pound of B.O.D. in excess of 200mg per liter as determined from the sampling. If the S.S. as measured exceeds 240mg per liter there shall be an excess charge of \$0.025 for each pound of S.S. in excess of 240mg per liter as determined from the sampling.

4. **Rates.** The rate charged for all sewer rentals for each consumer shall be as follows:

Amount (cubic feet)	Rate (Per 1,000 cubic feet)
0 to 799	\$28.30 flat charge
800 to 999	\$36.37 flat charge
1,000 to 9,999	\$44.01 per 1,000 cubic feet
10,000 and up	\$47.09 per 1,000 cubic feet

This Ordinance shall take effect upon final passage and publication in accordance with law, and shall take effect upon the date of final publication.

Introduced and passed on first reading by title: April 24, 2018

ADOPTED:

ATTEST:

APPROVED:

BOROUGH CLERK

MAYOR

DRAFT

BOROUGH OF HIGHLAND PARK
NO. 4-18-124

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, an Ordinance entitled, AN ORDINANCE PROVIDING FOR A SURCHARGE FOR METERED WATER USAGE CALENDAR YEAR 2017 has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, on Tuesday, May 15, 2018, at 7:00 PM, for the purpose of considering said Ordinance on final passage after public hearing thereon.

BE IT FURTHER RESOLVED that said a Notice of Pending Ordinance and Summary of said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published daily in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

ADOPTED: April 24, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 24th day of April, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

**Borough of Highland Park
Ordinance No. 18-**

**AN ORDINANCE PROVIDING FOR A SURCHARGE FOR
METERED WATER USAGE CALENDAR YEAR 2017**

WHEREAS, the rates charged for water usage during the Calendar Year 2017 prove to be insufficient for the cost of the delivery of water service to residents of the Borough of Highland Park who consume water through the Public Water Distribution System; and

WHEREAS, in order to address the deficit which occurred during the Calendar Year 2017 for water usage, the Borough Council wishes to establish a one-year surcharge for water consumption that occurred by those Borough residents utilizing the Public Water Distribution System.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Highland Park as follows:

1. It is hereby established for the Calendar Year 2018 the following surcharges for water consumption during the Calendar Year 2017:

Usage Amount (cubic feet)	Surcharge Rate
0 to 3,196	\$63.80 flat charge
3,197-3,996	\$71.58 flat charge
3,997-39,999	\$19.45 per 1,000 cubic feet
40,000 and up	\$21.40 per 1,000 cubic feet

2. The surcharge provided for hereinabove shall be billed quarterly together with the water consumption for 2018 based upon the water consumption rates set forth in Section 328-23 of the "Code of the Borough of Highland Park, 2010".
3. If the collection of the aforementioned surcharges during 2018 offset the deficit that was incurred during the year 2017 for water consumption prior to the last quarterly billing, the Borough shall have the authority to cancel or adjust downward the final quarterly billing of the surcharge.

This Ordinance shall take effect upon final passage and publication in accordance with law and shall take effect upon the date of final publication.

Introduced and passed on first
reading by title: April 24, 2018

ADOPTED:

ATTEST:

APPROVED:

BOROUGH CLERK

MAYOR