

BOROUGH OF HIGHLAND PARK
MAYOR & COUNCIL CONFERENCE MEETING
TUESDAY, DECEMBER 18, 2018

AGENDA

1. Call to Order and Open Public Meetings Statement.

2. Roll Call.

NOTE: Upcoming Meeting schedule:

**January 2, 2019 - Adjourned Meeting 6:30 PM – Borough Hall.
Organization Meeting 7:00 PM – Borough Hall.**

3. Public Discussion (15 minutes).

4. Memorial or Commendatory Resolutions or Presentations scheduled as indicated:
a.

5. Ordinances on 1st Reading – no ordinances scheduled for introduction for 1/2/19.

6. Ordinances on 2nd Reading – no public hearings scheduled for 1/2/19.

7. Resolutions for Next Meeting - scheduled for 1/2/19:

- a. Resolution to adopt Rules of Order for 2018.
- b. Resolution to adopt Mission Statement for 2018.
- c. Resolution to establish 2018 Standing Committees.
- d. Resolution to adopt schedule of meeting dates.
- e. Resolution to establish garbage collection schedule.
- f. Resolution to designate bank depository for the Bail & Magistrate's Accounts.
- g. Resolution to adopt policy re: personnel discussions in closed session.
- h. Resolution to designate official newspaper(s).
- i. Resolution to adopt certain rules, policies and/or procedures for 2018.
- j. Resolution to establish rules, policies and procedures concerning administrative and organization matters.
- k. Resolution to designate certain positions.
- l. Resolution to adopt rules and procedures governing financial, tax and contractual matters.
- m. Resolution to establish certain fees.
- n. Annual Salary Resolution.
- o. Resolution re: Zoning Board of Adjustment and Planning Board Attorneys.
- p. Resolution to appoint Council Rep. To Planning Board.
- q. Resolution to designate Council Rep. To Middlesex County CDBG Committee.
- r. Resolution to adopt 2018 Municipal and Water and Sewer Temporary Budgets.

8. Appointments.
 - a. Professionals (Attorney, Engineer, Auditor, Bond Counsel, Labor Attorney, Planner).
 - b. Public Defender, Prosecutors, Historians, ADA Coordinator, Library Bd. of Trustees Council Rep.
 - c. Planning Bd. Borough Official Mbr., Mayor's Alt. To Co. HCD Committee, Library Bd. of Trustees Mayor Alt., Special Advisors.
9. Borough Attorney's Report.
10. Borough Administrator's Report.
11. Standing Committee Status Report.
12. Discussion Items.
 - a. Water/Sewer Update (TJ).
 - b. Budget Update (TJ).
 - c. Placemaking Studio (SW).
 - d. Plastic Bag Ordinance Update (PG).
 - e. Band-Aid Bench (SKC).
 - f. Teen Center Update (EFD).
 - g. Bias Free Update (EFD).
 - h. Police New Hire (EFD).
 - i. Boards/Commissions Vacancies (GBM).
 - j. Reorganization Draft Agenda.
 - k. Dental Benefits (TJ).
 - l.
 - m.
 - n.
13. Executive Session resolution.
14. Meeting Adjourned.

Possible Executive Session Items:

- 1.