

BOROUGH OF HIGHLAND PARK
REGULAR MAYOR & COUNCIL MEETING
JUNE 12, 2018 - 7:00 PM

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

AGENDA

* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 918, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. Peer to Peer Recognition.
5. Main Street Minute.
6. RWJBH EMS Presentation.
7. MOTION to approve minutes of the Regular and Conference Meetings held February 6, 2018, February 20, 2018, and March 6, 2018, as distributed.
8. Council Reports.
9. Borough Administrator's Report.
10. Borough Attorney's Report.
11. Mayor's Report.
12. Public Discussion. (15 minutes)

13. 6-18-151 Resolution to introduce 2018 Main Street Highland Park Budget and approve on first reading and schedule public hearing date.
MOTION adopt/reject **ROLL CALL VOTE**

14. Clerk reports introduction of Salary Ordinance Amendment for consideration of passage on first reading by title.
a. **MOTION** to adopt/reject and advertise ordinance on first reading by title.
(Resolution No. 6-18-152) **ROLL CALL VOTE**

CONSENT AGENDA - **MOTION** to adopt the following starred (*) items:

ROLL CALL VOTE

15. *6-18-153 Resolution to Transfer Payment from Utility Account to Tax Account – 505 South 4th Avenue.
16. *6-18-154 Resolution to Adjust Water & Sewer Utility Accounts –101 South 3rd Avenue and 705 Raritan Avenue.
17. *6-18-155 Resolution to Amend Annual Salary Resolution.
18. *6-18-156 Resolution Accepting Responsibility for HDSRF Grants from Redevelopment Agency.
19. *6-18-157 Resolution to Correct 2018 Budget Line Item.
20. *6-18-158 Resolution Supporting the Designation of a State Microbe.
21. *6-18-159 Resolution to Transfer Payments from Tax Accounts to Utility Accounts – 501 South 1st Avenue and 406 Valentine Street.
22. *6-18-160 Resolution to Approve Pay Estimate #3 – Tri-Form Construction – Construction of Teen Center.
23. *6-18-161 Resolution Authorizing Execution of FY2019 Municipal Alliance Contracts.
24. *6-18-162 Resolution to Release Performance Bond – The Crossings at Highland Park, Block 172, Lot 2 and Block 101, Lots 25-30.
25. *6-18-163 Resolution to Transfer Payment from Tax Account for 123 South Adelaide Avenue (4B) to 207 Lawrence Avenue.
26. *6-18-164 Resolution to Approve Certification of Amount to be Raised by Taxes for School Programs.

27. *6-18-165 Resolution to Approve 2018-2019 ABC Licenses – Plenary Retail Distribution and Consumption.
28. *6-18-166 Resolution to Approve 2018-2019 ABC Club License.
29. *6-18-167 Resolution to Approve 2018-2019 Inactive License – CNS DLS LLC.
30. *6-18-168 Resolution to Approve Increase to Purchase Order for Cambria Automotive Companies for Emergency Repairs to DPW Truck #10.
31. *6-18-169 Resolution to Award Bid for 2018/2019 Sanitary Sewer Inspection and Maintenance.
32. *6-18-170 Resolution to Execute Memorandum of Understanding with Teamsters IBW 64 Union.
33. *6-18-171 Resolution to Amend Highland Park's Personnel Policies and Procedures Handbook.
34. *6-18-172 Resolution to Approve Bills List.
35. *6-18-173 Resolution Authorizing Executive Session.

***MOTION** adopt/reject

ROLL CALL VOTE

36. Mayor appoints the following:

Sylvia Hove
Paul Sauers

Sustainable Highland Park

***MOTION to Confirm**

ROLL CALL VOTE

37. Open items.

- a.
- b.
- c.
- d.

38. Public Discussion.

39. **MOTION** to adjourn to Conference Meeting.

BOROUGH OF HIGHLAND PARK
NO. 6-18-151

RESOLUTION TO INTRODUCE 2018 MAIN STREET HIGHLAND PARK BUDGET

RESOLUTION: Economic Development and Planning Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following statements of revenues and appropriations shall constitute the Main Street Highland Park Budget for the year 2018;

BE IT FURTHER RESOLVED that said Budget be published in the Home News Tribune, Asbury Park, NJ, in the issue of June 15, 2018.

The Governing Body of the Borough of Highland Park does hereby approve the following as the Main Street Highland Park Budget for the year 2018:

<u>Income</u>	
Government Grants	22,000.00
Special Assessment (BID)	157,000.00
Sponsorships	64,200.00
Total Income	\$243,200.00
<u>Expense</u>	
Administration and General	\$ 160,431.45
Program Expense	82,768.55
Total Expense	\$243,200.00
<u>Budget Surplus/(Deficit)</u>	\$ 0.00

Notice is hereby given that the Main Street Highland Park Budget and Resolution was approved by the Mayor and Borough Council of the Borough of Highland Park, County of Middlesex, on June 15, 2018.

A hearing on the Main Street Highland Park/Business Improvement District Budget will be held at Borough Hall, 221 South 5th Avenue, Highland Park on **July 10, 2018 at 7:00 o'clock PM** at which time and place objections to said Budget and Resolution for the year 2018 may be presented.

ROLL CALL: Ayes:
Nays:
Absent:
Abstain:

Introduced and approved on first reading June 12, 2018.

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

DRAFT

BOROUGH OF HIGHLAND PARK
NO. 6-18-152

RESOLUTION: Finance Committee

WHEREAS, an Ordinance entitled, AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED "AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF HIGHLAND PARK AND THE METHOD OF PAYMENT OF SUCH COMPENSATION has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, on Tuesday, July 10, 2018, at 7:00 PM, for the purpose of considering said Ordinance on final passage after public hearing thereon.

BE IT FURTHER RESOLVED that said a Notice of Pending Ordinance and Summary of said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published daily in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, "AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF HIGHLAND PARK AND THE METHOD OF PAYMENT OF SUCH COMPENSATION"

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHLAND PARK, AS FOLLOWS:

1. Section 1 of the Highland Park Salary Ordinance is amended and supplemented to read as follows:

I. Personnel Policies and Procedures Handbook of the Borough of Highland Park, as may be amended by Resolution of the Mayor and Council, outlines those personnel policies and procedures for employees and supervisors, including but not limited to:

- A. Salaries herein set forth, shall be paid twice monthly on the fifteenth day of each month and on the last day of each month. In the event either the fifteenth day or the last day of the month is a weekend or holiday, then payment shall be made on the last work day preceding such date. Nothing hereinafter set forth shall prevent payment for services of a special nature beyond the regular or routine business of the official or employed, or as otherwise specified by resolution of Council.
- B. Paid Holidays for all non-uniform Borough employees shall be as outlined in the Personnel Policy and Procedures Handbook, or the appropriate collective bargaining agreement. If a holiday falls on a Sunday, it shall be observed on the following Monday. If a holiday falls on Saturday, it shall be observed on the preceding Friday.
- C. The hereinafter established rate of compensation is intended to remunerate such officials and employees for their regular hours of work without intending to compensate in any way for overtime wages that may become due to them because of services, which they should be called upon to render. Eligibility for overtime is as specified in the ***Borough Personnel Policy and Procedures Handbook*** for non-union administrative employees, and in the appropriate collective bargaining agreement for union employees.
- D. The Borough of Highland Park reserves the right to pay a salary to a new or old employee at any figure within the established range for such new and/or old employee's duties.
- E. The adoption of this ordinance shall not operate so as to decrease the present rate of compensation to any official or employee.
- F. The classified service shall consist of the following positions. The range scale refers to compensation range limits, which shall be paid as set forth herein:

<u>Range Scale</u>	<u>Position</u>
1	Tax Search Officer
1	Clerk, Planning Board
1	Clerk, Zoning Board of Adjustment
1	Registrar of Vital Statistics
1	Deputy Registrar of Vital Statistics
1	Council Member
1	Special Housing Prosecutor
1	Deputy Purchasing Agent
1	Public Defender
1	Recycling Coordinator
1	Municipal Alliance Coordinator
1	Communications Liaison
1	Clean Communities
1	Executive Director
2	Mayor

2	Council President
2	Electrical Inspector
2	Electrical Sub-code Official
2	Fire Inspector
2	Fire Sub-code Official
2	Capital Projects Manager
3	Assistant Borough Administrator
3	Public Safety Director
3	Tax and Revenue Collector
4	Plumbing Inspector
4	Plumbing Sub-code Official
4	Building Inspector
4	Building Sub-code Official
4	Construction Official
4	Mayor/Council Secretary
4	Zoning Sub-code Official
5	Planning Board, Redevelopment and Zoning Board of Adjustment Clerk
5	Confidential Aide to Mayor/Public Information Officer
5	Firefighter Supervisor
5	Public Safety Director
5	Senior Citizens Outreach Coordinator
6	Zoning Officer
7	Municipal Court Judge
7	Municipal Prosecutor
8	Construction Official
9	Assistant to Mayor & Council
9	Administrative Secretary
9	Administrative Assistant
9	Fire Inspector/Firefighter
10	Deputy Borough Clerk
10	Human Resources Coordinator
10	Communications Coordinator
10	Recreation Program Coordinator
10	Senior Program Coordinator
10	Tax and Revenue Collector
10	Deputy Superintendent, Public Works & Utility
10	Assistant Finance Officer
10	Fire Official
10	Tax Assessor
10	IT Coordinator
11	Tax and Revenue Collector
11	Director, Department of Code Enforcement
11	Building Inspector
11	Construction Official
12	Community and Economic Development Director
13	Director of Department of Community Services
13	Municipal Court Administrator
14	Director of Fire Safety
14	Foreman, Public Works & Utility
15	Borough Administrator
15	Borough Clerk
15	Borough Attorney
16	Planner
17	Superintendent, Public Works and Utility
18	Finance Director/Chief Financial Officer
20	Director of Code Enforcement and Construction Official
21	Chief of Police
H-1	Farmers' Market Site Supervisor
H-1	Seasonal Laborer
H-4	Miscellaneous Part-time Clerical Employee
H-14	Misc. Recreation Program Employee

H-14
H-15

Part-Time Administrative Assistant
Part-Time UCC Inspectors and Sub-code Officials

G. Compensation Schedule for General Officials and Employees paid on an hourly basis:

<u>Range Scale</u>	<u>Minimum</u>	<u>Maximum</u>
H-1	NJ Minimum Wage	\$ 13.26
H-2	NJ Minimum Wage	14.28
H-3	NJ Minimum Wage	15.30
H-4	NJ Minimum Wage	25.50
H-5	9.84	17.34
H-6	10.63	19.38
H-7	11.00	21.42
H-8	12.00	22.44
H-9	13.00	23.46
H-10	14.00	24.48
H-11	15.00	25.50
H-12	16.00	26.52
H-13	18.00	27.54
H-14	19.00	40.80
H-15	20.00	32.64
H-16	21.00	34.68
H-17	22.00	35.70

H. Compensation Schedule for Professional/Management/Administrative Employees paid on an annual basis:

<u>Range Scale Number</u>	<u>Minimums</u>	<u>Maximums</u>
1	\$ 11,220	\$ 11,220
2	\$ 13,522	15,963
3	\$ 17,043	21,231
4	\$ 20,563	25,500
5	\$ 24,084	36,361
6	\$ 27,606	42,361
7	\$ 31,128	48,481
8	\$ 34,649	54,481
9	\$ 38,170	60,540
10	\$ 41,691	76,500
11	\$ 45,212	76,802
12	\$ 48,733	79,202
13	\$ 52,254	81,600
14	\$ 55,775	88,237
15	\$ 59,296	96,002
16	\$ 62,817	102,002
17	\$ 66,338	118,320
18	\$ 69,859	128,000
19	\$ 73,380	130,000
20	\$ 76,901	132,003
21	\$ 80,422	180,000

I. Any non-union Borough employees will be paid according to the annual salary resolution adopted by the Mayor and Council.

J. Employees in the Department of Public Works and the Water and Sewer Department, paid on an hourly basis, shall be paid as set forth in the adopted collective bargaining agreement.

K. Employees in the Teamsters IBW 64 Bargaining Unit shall be paid as set forth in the adopted collective bargaining agreement.

L. The Compensation Schedule for employees in the CWA Library Bargaining Unit shall be paid as set forth in the adopted collective bargaining agreement

M. Police Department:

1. Superior Officers shall be paid according to the adopted collective bargaining agreement.

2. Sergeants and Police Officers shall be paid according to the adopted collective bargaining agreement.

N. Fire Department:

1. Employees in the Fire Department shall consist of the following titles. The range scales refer to compensation range limits as set forth herein:

Range Scale
H-4

Position
Part-time Firefighter, paid on an hourly basis

Introduced on first reading
by title: June 12, 2018

ADOPTED:
ATTEST:

APPROVED:

Joan Hullings
Borough Clerk

Mayor

Latest update 6/12/18

DRAFT

BOROUGH OF HIGHLAND PARK
NO. 6-18-153

RESOLUTION TO TRANSFER PAYMENT FROM UTILITY ACCOUNT
TO TAX ACCOUNT – 505 SOUTH 4TH AVENUE

RESOLUTION: Finance Committee

WHEREAS, the property owner for 505 South 4th Avenue made a payment through their own on-line banking in the amount of \$2,187.89; and

WHEREAS, the payment should have been for their tax account (#1682), but they put in their utility account number (#20131300-0);

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director and/or Tax Collector is hereby authorized to transfer the posting of said payment from the water & sewer account of 505 South 4th Avenue to Tax Account #1682 in the amount of \$2,187.89.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Department and Tax Collector forthwith.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-154

RESOLUTION TO ADJUST WATER & SEWER UTILITY ACCOUNTS
101 SOUTH 3RD AVENUE AND 705 RARITAN AVENUE

RESOLUTION: Finance Committee

WHEREAS, there is a need to adjust the utility accounts for some properties in the Borough of Highland Park due to misread meters; and

WHEREAS, those properties are identified as 101 South 3rd Avenue (Account #20130820-0) and 705 Raritan Avenue (Account #10030170-0); and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director and/or Tax Collector is hereby authorized to adjust the utility accounts for the above mentioned properties as follows:

- Account #20130820-0 (2015 2Q – 2018 1Q) – 101 South 3rd Avenue, owned by Reformed Church of Highland Park – adjust water \$10,529.41 and adjust sewer \$6,636.04 (totaling \$17,165.45). No refund to be issued, adjustment to account only.
- Account #10030170-0 (2015 3Q – 2017 4Q) 705 Raritan Avenue, owned by 705 Raritan, LLC – adjust water \$13,007.40 and adjust sewer \$7,861.36 (totaling \$20,868.76). Refund to be done under separate Resolution.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Department and Tax Collector forthwith.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
No. 6-18-155

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 2, 2018 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual basis, there have been the following changes, to wit:

SCOTT BRESCHER, Director of Code Enforcement/Construction Official at an annual salary of \$101,384.00, effective January 1, 2018. This title hereby replaces the Building Inspector and Construction Official titles listed in the January 2, 2018 resolution.

MICHAEL LUTHMAN, Building Inspector, at an annual salary of \$16,640.00, effective June 16, 2018.

MICHAEL ROSSI, Plumbing Subcode Official/Inspector at an annual salary of \$19,960.00, effective June 16, 2018.

JOSEPHINE JOVER, Borough Administrator, at an annual salary of \$86,700.00, effective January 1, 2018.

JENNIFER SANTIAGO, Planning, Zoning and Redevelopment Clerk, at an annual salary of \$21,000.00, effective January 1, 2018. This title hereby replaces the Interim Planning Board/Zoning Board of Adjustment Clerk title listed in the January 2, 2018 resolution.

ANDREW BERARDO, Firefighter Supervisor, at an annual salary of \$15,000.00, effective January 1, 2018.

JANE STANLEY, Library Director, at an annual salary of \$125,362.00, effective January 1, 2018.

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 2, 2018 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis, there have been the following changes, to wit:

2018 Summer Camp Employees					
Last Name	First Name	D, S, T	Position	Salary	Effective Date
Luxenberg	Dave	D	Director - Day Camp	\$8500 / yr	6/18/2018
			Director - Teen Camp	\$2000 / yr	6/18/2018
			Pre-Camp Set up	\$1000 / yr	6/18/2018
Sosa	Ashley	D	Assistant Director	\$22/hr	6/18/2018
Kaplan	Caryn	A	Administrative Assistant	\$14/hr	5/1/2018
Curcio	Dana	S	Head Counselor	\$19/hr	6/18/2018
Farmer Rogers	Evan	S	Head Counselor	\$19/hr	6/18/2018
Fulwood	Caitlyn	D	Head Counselor	\$19/hr	6/18/2018
Goldstein	Bethany	D	Head Counselor	\$19/hr	6/18/2018
Halpern	Tova	T	Head Counselor	PO	6/18/2018
Harrison	Shawn	S	Head Counselor	\$19/hr	6/18/2018
Little	Kambui	D	Head Counselor	\$19/hr	6/18/2018
Roig	Keith	D	Head Counselor	\$19/hr	6/18/2018
Sclafani	Tom	S	Head Counselor	PO	6/18/2018
Szentgyorgyi	Lori	S	Head Counselor	\$19/hr	6/18/2018
Tobey	Brianna	D	Head Counselor	\$19/hr	6/18/2018
Weil	Taryn	D	Head Counselor	\$19/hr	6/18/2018

Ambrosio	Matthew	D	Counselor	\$12/hr	6/18/2018
Boynton	Dylan	S	Counselor	\$12/hr	6/18/2018
Broderick	Andrew	D	Counselor	\$12/hr	6/18/2018
Charles	Melissa	D	Counselor	\$12/hr	6/18/2018
Connors	Steve	D	Special Ed/Counselor	\$14/hr	6/18/2018
Crawford	Allyson	D	Special Ed/Counselor	\$14/hr	6/18/2018
Ghaly	Angie	D	Counselor	\$12/hr	6/18/2018
Kettrell	Frederick	S	Counselor	\$14/hr	6/18/2018
Kozachek	Camryn	D	Special Ed/Counselor	\$14/hr	6/18/2018
Melgazo	Justin	S	Counselor	\$12/hr	6/18/2018
Pointer-Gamory	Noah	D	Counselor	\$14/hr	6/18/2018
Rothberg	Josh	S	Counselor	\$12/hr	6/18/2018
Schwartz	Eli	D	Counselor	\$12/hr	6/18/2018
Schwartz	Batsheva	D	Counselor	\$12/hr	6/18/2018
St. Juste	Amaree	D	Counselor	\$12/hr	6/18/2018
Sussman	Matthew	D	Counselor	\$14/hr	6/18/2018
Telysheva	Elizabeth	S	Counselor	\$14/hr	6/18/2018
Wright	Amir	D	Counselor	\$12/hr	6/18/2018
Polos	Angela		Counselor	\$14/hr	6/1/2018
Asamoah	Akua	D	Junior Counselor	\$8.60/hr	6/18/2018
Blank	Edan	D	Junior Counselor	\$8.60/hr	6/18/2018
Bridges	Sora	D	Junior Counselor	\$8.60/hr	6/18/2018
Broderick	James	S	Junior Counselor	\$8.60/hr	6/18/2018
Faso	Raymondo	S/D	Junior Counselor	\$8.60/hr	6/18/2018
Hantsoulis	Tinos	D	Junior Counselor	\$10/hr	6/18/2018
Hardy	Theresa	S	Junior Counselor	\$8.60/hr	6/18/2018
Hardy	Elizabeth	S	Junior Counselor	\$8.60/hr	6/18/2018
Johnsen	Eleanor	T	Junior Counselor	\$8.60/hr	6/18/2018
Kobayashi	Amelia	T	Junior Counselor	\$8.60/hr	6/18/2018
Kozachek	Kira	D	Junior Counselor	\$8.60/hr	6/18/2018
Lin	Kevin	D	Junior Counselor	\$10/hr	6/18/2018
Murphy	Sam	S	Junior Counselor	\$10/hr	6/18/2018
Odikanwa	Uchechi	S/T	Junior Counselor	\$8.60/hr	6/18/2018
Pessirilo	Jacob	S	Junior Counselor	\$8.60/hr	6/18/2018
Sargent	Justin	D	Junior Counselor	\$10/hr	6/18/2018
St. Juste	Jaden	D	Junior Counselor	\$8.60/hr	6/18/2018
Thompson	Rohan	D	Junior Counselor	\$8.60/hr	6/18/2018
Volpert	Katie	D	Junior Counselor	\$8.60/hr	6/18/2018
Volpert	Mackenzie	D	Junior Counselor	\$10/hr	6/18/2018
Weaver	Olivia	D	Junior Counselor	\$8.60/hr	6/18/2018
Wernyj	Sofia	T/D	Junior Counselor	\$8.60/hr	6/18/2018
Wharton	Kayleigh	D	Junior Counselor	\$8.60/hr	6/18/2018
Duncan	Oz	D	CIT	N/A	6/18/2018
Kelly	Megan	D	CIT	N/A	6/18/2018
Murray	Jayden	D	CIT	N/A	6/18/2018
Rohan	Kylah	D	CIT	N/A	6/18/2018
Telysheva	Daria	S	CIT	N/A	6/18/2018

Castillo	Elsy	D	Teen Teacher	\$19/hr	6/18/2018
Ceballos Marulanda	Daniella	D	Teen Teacher	\$19/hr	6/18/2018
Branescu	Adelina	D	After Care	\$8.60/hr	6/18/2018
Reyes	Jonathan	D	After Care	\$8.60/hr	6/18/2018
Underwood	Aiya	D	After Care	\$8.60/hr	6/18/2018
Beberman	Sydney		Seasonal Employee	\$8.60/hr	6/1/2018

On-Call Firefighters, Effective January 01, 2018

Andrew	Berardo	20.13/hr
Christophoe	Inzano	20.13/hr
Michael	Kersey	20.13/hr
Hector	Malave	20.13/hr
Derek	Merrill	20.13/hr
Kevin	Meehan	20.13/hr
Jeffrey	Morris	20.13/hr
Lester	Rosenhouse	20.13/hr
Norman	Shamy	20.13/hr
Lawrence	Thiel Jr	20.13/hr
Douglas	Watt	20.13/hr
Christopher	Ziobro	20.13/hr

JAMES FEASTER, Special Law Enforcement Officer II, at an hourly rate of \$25.50, effective January 1, 2018.

JAMES FEASTER, Special Law Enforcement Officer II, at an hourly rate of \$26.01, effective August 1, 2018.

LELA GUZMAN, Receptionist, at an hourly rate of \$12.00, effective January 1, 2018.

FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-156

RESOLUTION: Council As A Whole

WHEREAS, by Ordinance No. 1955 the Borough of Highland Park dissolved the Highland Park Redevelopment Agency and designated itself as the redevelopment entity" assuming all responsibilities including but not limited to all Redevelopment Agency property, payment to all creditors and obliges; and

WHEREAS, by Resolution 2-18-67 made application to the Local Finance Board pursuant to NJSA 40A:5A-20 and said dissolution was approved on March 20, 2018; and

WHEREAS, in 2017 the Highland Park Redevelopment Agency applied, awarded and accepted three (3) grants from the Hazardous Discharge Site Remediation Fund Municipal grant program through the NJ Department of Environmental Protection and the NJ Economic Development Authority for Preliminary Assessment and Site Investigation along with report preparation for the following:

Rutgers Gun & Boat Shop Property Block 173, Lots 41 and 42	\$54,331.43
Classic Cleaners Block 173, Lots 43, 46 and 49	\$37,730.75
Denison Avenue Vacant Lots Block 173, Lots 44 and 45	\$54,431.43
Total	<u>\$146,493.61</u>

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said grants, grant agreements and any and all other documents and responsibilities pertaining to said grants be transferred to the Borough of Highland Park as "redevelopment entity".

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-157

RESOLUTION TO CORRECT 2018 BUDGET LINE ITEM

RESOLUTION: Finance Committee

WHEREAS, NJS 40A:4-85 provides that the Director of the Division of Local Finance may, at the request of, or with the consent of, the Governing Body of any County or Municipality, make such correction of the title, text or amount of any appropriation appearing in the budgets as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any such County or Municipality;

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of NJS 40A:4-85, the Borough of Highland Park hereby requests the Director of the Division of Local Finance to make the following corrections in the budget year of 2018:

DESCRIPTION	FROM	TO	DIFFERENCE
Tax Collector SW	11,290.00	82,037.00	70,747.00
Administration SW	154,710.00	140,960.00	(13,750.00)
Group Insurance OE	1,303,062.00	1,292,565.00	(10,497.00)
Communications SW	98,898.00	91,098.00	(7,800.00)
Communications OE	31,100.00	18,600.00	(12,500.00)
Information Technology OE	113,000.00	109,500.00	(3,500.00)
Finance OE	133,400.00	126,900.00	(6,500.00)
Code SW	330,949.00	323,249.00	(7,700.00)
Motorpool OE	154,000.00	149,000.00	(5,000.00)
Buildings & Grounds OE	182,500.00	179,000.00	(3,500.00)
TOTAL	2,512,909.00	2,512,909.00	-

BE IT FURTHER RESOLVED that the foregoing correction is, in the opinion of the Governing Body, warranted and authorized by the statute referred to and is necessary for the orderly operation of the Borough of Highland Park for the reasons hereinafter set forth:

- To reflect the budget appropriations as intended and authorized by the Governing Body that were inadvertently excluded from the adopted budget.

ADOPTED: June 12, 2018

ATTEST:

BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-158

RESOLUTION SUPPORTING THE DESIGNATION OF A STATE MICROBE

RESOLUTION: Health and Human Services Committee

WHEREAS, *Streptomyces griseus* is a soil-based microorganism that was first discovered in 1916 by Dr. Selman Waksman and Dr. Roland Curtis; and

WHEREAS, soon after its discovery, the microbe drew international acclaim for its groundbreaking use as an antibiotic; and

WHEREAS, in 1943, a research team from Rutgers University, led by Dr. Albert Schatz and Dr. Selman Waksman, used *Streptomyces griseus* to create streptomycin, the world's first antibiotic for tuberculosis; and

WHEREAS, the original discovery paper for streptomycin, entitled "Streptomycin, a Substance Exhibiting Antibiotic Activity Against Gram-Positive and Gram-Negative Bacteria," was co-authored by Dr. Waksman, Dr. Schatz, and Elizabeth Bugie, and published in the Proceedings of the Society for Experimental Biology and Medicine; and

WHEREAS, after clinical trials showed that streptomycin cured ailing tuberculosis patients, Merck & Company, a New Jersey-based pharmaceutical company, quickly made the drug available to the public; and

WHEREAS, prior to this discovery, tuberculosis was one of the deadliest diseases in human history and the second leading cause of death in the United States; and

WHEREAS, within ten years of streptomycin's release, tuberculosis mortality rates in the U.S. fell to a historic low, with only 9.1 tuberculosis-related deaths per 100,000 people in 1955 compared to the rate of 194 deaths per 100,000 people in 1900; and

WHEREAS, according to a June 1947 *New York Times* article, streptomycin had "become one of the two wonder drugs of medicine" and offered the "promise to save more lives than were lost in both World Wars"; and

WHEREAS, Dr. Selman Waksman was later awarded a Nobel Prize for Medicine and Physiology in 1952 for his work in discovering *Streptomyces griseus*, creating streptomycin, and curing tuberculosis; and

WHEREAS, *Streptomyces griseus* and streptomycin were two of the most consequential discoveries in the fields of biology and pharmacology during the twentieth century; and

WHEREAS, the unlocking of the antibiotic potential of *Streptomyces griseus* is a testament to the hard work and tenacity that changed the world; and

WHEREAS, few people are aware of the enduring social value of Schatz and Waksman's research, as penicillin has overshadowed streptomycin as the twentieth century's greatest antibiotic discovery; and

WHEREAS, it is altogether fitting and proper to renew the public's awareness of this historic achievement, and New Jersey's role in combating tuberculosis, by designating *Streptomyces griseus* as the official microbe of the State of New Jersey;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, along with the Highland Park Board of Health, supports New Jersey bills A3650/S1729, which designates *Streptomyces griseus* as the official New Jersey State Microbe.

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the, our State Legislators, and the League of Municipalities.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

DRAFT

BOROUGH OF HIGHLAND PARK
NO. 6-18-159

RESOLUTION TO TRANSFER PAYMENTS FROM TAX ACCOUNTS
TO UTILITY ACCOUNTS – 501 SOUTH 1ST AVENUE AND 406 VALENTINE STREET

RESOLUTION: Finance Committee

WHEREAS, the property owners for 501 South 1st Avenue and 406 Valentine Street made payments through their own on-line banking systems and put their tax account numbers on their payments instead of their utility account numbers; and

WHEREAS, the payments need to be transferred to the appropriate accounts for said properties;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director and/or Tax Collector is hereby authorized to transfer the posting of said payments as follows:

- \$397.82 from tax account #501 to utility account #20120690-0 for 501 South 1st Avenue
- \$286.83 from tax account #406 to utility account #20191295-0 for 406 Valentine Street

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Department and Tax Collector forthwith.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-160

RESOLUTION TO APPROVE PAY ESTIMATE #3 – TRI-FORM CONSTRUCTION
FOR TEEN CENTER BUILDING PROJECT

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, pursuant to Resolution No. 9-17-285, adopted by the Borough Council on September 19, 2017, a contract was awarded to Tri-Form Construction, Metuchen, NJ, for the construction of a Teen Center; and

WHEREAS, it appears from Pay Estimate No. 3, filed by Code Enforcement Director, Scott Brescher, that certain work under said contract has been completed and approved, and there is due to Tri-Form Construction, the sum of \$119,798.63 in accordance with said Pay Estimate for work performed from March 24, 2018 to May 29, 2018; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-826-210 in the amount of \$119,798.63, as reflected by the Certification of Funds Available by the Chief Financial Officer, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Chief Financial Officer be and is hereby authorized and directed to pay Tri-Form Construction the sum of \$119,798.63, as certified by the Code Enforcement Director in Pay Estimate No. 3, subject to the Clerk's receipt of the Certified Payroll and Project Manning Reports and additional documents as necessary; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Chief Financial Officer and Code Enforcement Director forthwith.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$ _____ ACCOUNT NO. _____ P.O. NO. _____ BY: _____ FINANCE DIRECTOR
--

BOROUGH OF HIGHLAND PARK
NO. 6-18-161

RESOLUTION AUTHORIZING EXECUTION OF THE FY2019 MUNICIPAL
ALLIANCE CONTRACT WITH THE COUNTY OF MIDDLESEX

RESOLUTION: Recreation and Arts Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor shall be and is hereby authorized and directed to execute an Agreement with the Middlesex County Department of Human Services for the provision of Municipal Alliance related activities in the Borough of Highland Park for the period covering July 1, 2018 to June 30, 2019, said Agreement to be in a form approved by the Borough Attorney.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council, of said Borough, on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-162

RESOLUTION TO RELEASE PERFORMANCE BOND – THE CROSSINGS
AT HIGHLAND PARK, BLOCK 172, LOT 2 AND BLOCK 101, LOTS 25-30

RESOLUTION: Finance Committee

WHEREAS, on May 27, 2014, The Crossings at Highland Park, The Pulte Group, heretofore posted with the Borough of Highland Park a surety performance bond, No. 1014102, issued by The Hanover Insurance Company in the amount of \$3,225,296.88 and a cash surety bond (check #85272564) in the amount of \$358,366.32, for a total amount of \$3,583,663.20, in connection with a site plan application on the property known as Block 172, Lot 2 and Block 101, Lots 25-30, in the Borough of Highland Park; and

WHEREAS, the developer for the referenced project had requested that the performance bond be reduced and pursuant to Resolution No. 3-15-111, said performance bond was reduced by \$1,775,289.00 to \$1,808,374.20 as per the recommendation of the Borough Engineer; and

WHEREAS, the developer for the referenced project had requested that the performance bond be further reduced and pursuant to Resolution No. 6-17-205, said performance bond was reduced by \$733,275.24 to \$1,075,098.96 as per the recommendation of the Borough Engineer; and

WHEREAS, the developer of the project has requested that said Performance Bond be released; and

WHEREAS, CME Associates, the Borough Engineer, has reviewed the site in the field and found that all of the required work has been satisfactorily completed.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the cash surety bond and performance bond heretofore posted for The Crossings at Highland Park for the Site Plan for the Pulte Homes of NJ, L.P., shall be and is hereby released, subject to the following:

- Posting of a 2-year Maintenance Bond in the amount of 537,500.00;
- Payment of the remaining Tree Balance in the amount of \$139,100.00;
- Payment of any outstanding engineering inspection fees;
- Payment of any outstanding Borough fees;

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Finance Department, Borough Engineer, Construction Official, and Pulte Homes.

ADOPTED: June 12, 2018

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-163

RESOLUTION TO TRANSFER PAYMENT TAX ACCOUNT FOR
123 SO. ADELAIDE AVENUE (4B) TO 207 LAWRENCE AVENUE

RESOLUTION: Finance Committee

WHEREAS, the property owner for 123 South Adelaide Avenue (4B) and 207 Lawrence Avenue made a payment through their own on-line banking in the amount of \$6,032.01; and

WHEREAS, the above payment was made using Account #222, which is the account number for the property at 123 South Adelaide Avenue (4B) but should have been for tax account #2943, which is the property at 207 Lawrence Avenue;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director and/or Tax Collector is hereby authorized to transfer the posting of said payment from tax account #222 (123 South Adelaide Avenue (4B) to tax account #2943 (207 Lawrence Avenue) in the amount of \$6,032.01.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Department and Tax Collector forthwith.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-164

RESOLUTION TO CERTIFY AMOUNT TO BE RAISED BY TAXES FOR SCHOOL PURPOSES

RESOLUTION: Finance Committee

WHEREAS, the School Budget for the School District of the Borough of Highland Park, in the County of Middlesex, New Jersey, was approved for the School Year 2018-2019:

Current Expenses	\$ 27,136,379.00
Debt Schedule	<u>1,865,526.00</u>
	\$ 29,001,905.00

and

WHEREAS, NJSA 18A:22-34 provides that the governing body of a municipality that is co-extensive with the said school district determines the amount necessary for school purposes, and levy such aggregate amount for such school purposes;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park, in the County of Middlesex, State of New Jersey, that there be raised, approved and collected for the school district of said Borough the following items:

January 1, 2018 to June 30, 2018	\$ 14,762,240.00
July 1, 2018 to December 31, 2018	<u>13,568,190.00</u>
Total school levy for the Year 2018	\$ 28,330,430.00

BE IT FURTHER RESOLVED that the aggregate sum of Twenty Eight Million, Three Hundred Thirty Thousand, Four Hundred Thirty Dollars (\$28,330,430.00) be certified by the Borough Clerk to the Middlesex County Board of Taxation, the Board of Education of the School District of said Borough, the County Superintendent of Schools, and the Assessor of the Borough of Highland Park.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-165

RESOLUTION: Finance Committee

WHEREAS, applications for renewal licenses issued in the Borough of Highland Park under the provisions of the Alcoholic Beverage Law (NJSA 33:1-1 et seq.) have been made by the hereinafter applicants, and

WHEREAS, said applications have been examined and the Mayor and Council of the Borough of Highland Park have made the following findings of fact with respect to each of the applicants:

1. Said applications are complete in all respects.
2. The applicants and the premises are qualified to be licensed in accordance with Title 33, all regulations promulgated by the New Jersey Division of Alcoholic Beverage Control and local ordinances as amended and supplemented pertinent to and consistent with Title 33.
3. The applicants have disclosed, and the issuing authority has ascertained and reviewed, the source of any additional financing obtained in the previous license term for use in the licensed business.
4. The Mayor and Council are of the opinion that said applications should be approved.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following renewal licenses issued under the Alcoholic Beverage Control Law (NJSA 33:1-1 et seq.) to sell alcoholic beverages upon the premises set forth opposite their names under the terms and conditions prescribed in the Act aforesaid, the amendments and supplements thereof, and the ordinances, rules and regulations promulgated by the Director of the Division of Alcoholic Beverage Control, State of New Jersey, shall be and are hereby approved, to wit:

PLENARY RETAIL CONSUMPTION LICENSES

Pad-Thai, Inc. d/b/a Pad Thai, 217 Raritan Ave. – 1207-33-005-004
Wilhelm & Young, Inc. d/b/a Park Pub, 180-182 Woodbridge Ave. - 1207-33-011-002
Eisigian LLC, d/b/a Tete's Restaurant & 24/7 Bar & Cafe, 247 Raritan Ave., - 1207-33-004-008
Kiadan Inc., d/b/a Pino's Fruit Basket Shoppe and Wine Cellars, 13 North 4th Ave. – 1207-32-008-012
Highland Park Wine & Liquor LLC, 97 Woodbridge Ave., WITH BROAD PACKAGE PRIVILEGE-1207-32-003-007

PLENARY RETAIL DISTRIBUTION LICENSES

Rite Aid of New Jersey, Inc., d/b/a Rite Aid 2561, 332 Raritan Avenue – 1207-44-001-005
New Athens Corner, 28 Woodbridge Avenue – 1207-44-007-005

BE IT FURTHER RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to issue to the aforesaid licensees the license aforesaid, which licenses shall be effective July 1, 2018 and shall expire June 30, 2019.

ADOPTED: June 12, 2018
ATTEST:

Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-166

RESOLUTION: Finance Committee

WHEREAS, application for renewal licenses issued in the Borough of Highland Park under the provisions of the Alcoholic Beverage Law (NJSA 33:1-1 et seq.) have been made by the hereinafter applicant, and

WHEREAS, said applications have been examined and the Mayor and Council of the Borough of Highland Park have made the following findings of fact with respect to each of the applicants:

1. Said application is complete in all respects, including submission of the club member list.
2. The officers and directors of the club are qualified according to all statutory, regulatory and local governmental ABC laws and regulations.
3. The club maintains all records required by N.J.A.C. 13:2-8.8. (special events open to non-club members) and N.J.A.C. 13:2-8.12 (true books of account for receipts and disbursements).
4. The Mayor and Council are of the opinion that said application should be approved.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following renewal licenses issued under the Alcoholic Beverage Control Law (NJSA 33:1-1 et seq.) to sell alcoholic beverages upon the premises set forth opposite their names under the terms and conditions prescribed in the Act aforesaid, the amendments and supplements thereof, and the ordinances, rules and regulations promulgated by the Director of the Division of Alcoholic Beverage Control, State of New Jersey, shall be and are hereby approved, to wit:

CLUB LICENSES

The White Mountains Cretans Fraternity, 1152-1154 Raritan Avenue - 1207-31-012-002

BE IT FURTHER RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to issue to the aforesaid licensees the license aforesaid, which licenses shall be effective July 1, 2018, and shall expire June 30, 2019.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Weikovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-167

RESOLUTION: Finance Committee

WHEREAS, applications for renewal licenses issued in the Borough of Highland Park under the provisions of the Alcoholic Beverage Law (NJSA 33:1-1 et seq.) have been made by the hereinafter applicants, and

WHEREAS, said applications have been examined and the Mayor and Council of the Borough of Highland Park have made the following findings of fact with respect to each of the applicants:

1. Said applications are complete in all respects.
2. The applicants and the premises are qualified to be licensed in accordance with Title 33, all regulations promulgated by the New Jersey Division of Alcoholic Beverage Control and local ordinances as amended and supplemented pertinent to and consistent with Title 33.
3. The applicants have disclosed, and the issuing authority has ascertained and reviewed, the source of any additional financing obtained in the previous license term for use in the licensed business.
4. The Mayor and Council are of the opinion that said applications should be approved.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following renewal licenses issued under the Alcoholic Beverage Control Law (NJSA 33:1-1 et seq.) to sell alcoholic beverages upon the premises set forth opposite their names under the terms and conditions prescribed in the Act aforesaid, the amendments and supplements thereof, and the ordinances, rules and regulations promulgated by the Director of the Division of Alcoholic Beverage Control, State of New Jersey, shall be and are hereby approved, to wit:

PLENARY RETAIL DISTRIBUTION LICENSES

CNS DLS, LLC - 1207-33-010-010 (Inactive)

BE IT FURTHER RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to issue to the aforesaid licensees the license aforesaid, which licenses shall be effective July 1, 2018 and shall expire June 30, 2019.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-168

RESOLUTION TO APPROVE INCREASE TO PURCHASE ORDER FOR CAMBRIA
AUTOMOTIVE COMPANIES FOR EMERGENCY REPAIRS TO DPW TRUCK #10

RESOLUTION: Public Works & Public Utilities Committee

WHEREAS, pursuant to Resolution No. 4-18-100 adopted by the Borough Council on April 3, 2018, the Department of Public Works was granted permission to get DPW Truck #10 repaired by Cambria Automotive Companies for an amount not to exceed \$5,995.00 as reflected on Purchase Order No. 18-00954; and

WHEREAS, it is necessary to have more repairs done on DPW Truck #10 and therefore, the authorized repair amount needs to be increased by \$5,959.00; and

WHEREAS, funds for this purpose are available in Account No. 8-01-26-315-2PW in the amount of \$5,959.00, as reflected by the certification of funds by the Chief Financial Officer, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Purchase Order No. 18-00954 be increased by \$5,959.00, for a total of \$11,954.00;

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Chief Financial Officer and the Superintendent of Public Works and Public Utilities.

ADOPTED: June 12, 2018

ATTEST:

BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$ _____
ACCOUNT NO. _____
P.O. NO. _____
BY:

FINANCE DIRECTOR

BOROUGH OF HIGHLAND PARK
No. 6-18-169

RESOLUTION TO CERTIFY FUNDS FOR 2018/2019 SANITARY SEWER
INSPECTION AND MAINTENANCE CONTRACT

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, advertisement was made for receipt of bids on May 24, 2018, for an annual contract for inspection and maintenance of the sanitary sewer system in the Borough of Highland Park for the years 2018 and 2019; and

WHEREAS, three bids were received as follows:

North American Pipeline Services, Freehold, NJ

2018: \$ 97,275.00

2019: \$ 97,275.00

Total: \$194,550.00

National Water Main Cleaning Co.

2018: \$135,785.00

2019: \$135,785.00

Total: \$271,570.00

American Pipe Cleaning

2018: \$206,025.00

2019: \$206,025.00

Total: \$412,050.00

WHEREAS, the bid for the annual contract for inspection and maintenance of the sanitary sewer system in the Borough of Highland Park is hereby awarded to North American Pipeline Services, for a total amount not to exceed \$194,550.00 for service years 2018 and 2019; and

WHEREAS, funds for this purpose will be available in Account No. U-06-55-801-210 upon adoption of the 2010 Municipal and Water & Sewer Budgets in the amount of \$97,275.00 for 2019 and \$97,275.00 for the year 2019 upon adoption of the 2019 Municipal and Water & Sewer Budgets, for a total contract amount of \$194,550.00, as reflected by the certification of funds by Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to remit to the above the amounts indicated, the same being the amount due for said services.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Superintendent of Public Works and Public Utility and the Finance Director forthwith.

ADOPTED: June 12, 2018

ATTEST:

BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$ _____
ACCOUNT NO. _____
P.O. NO. _____
BY: _____

FINANCE DIRECTOR

BOROUGH OF HIGHLAND PARK
NO. 6-18-170

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the the Borough Administrator is hereby authorized and directed to execute the Memorandum of Understanding between the Borough of Highland Park and Teamsters IBW 64 Union attached to the original of this resolution.

ADOPTED: June 12, 2018

ATTEST:

BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-171

RESOLUTION TO AMEND PERSONNEL MANUAL

RESOLUTION: Council as a Whole

WHEREAS, the Mayor and Council of the Borough of Highland Park wishes to amend the PERSONNEL MANUAL AND HANDBOOK, adopted May 5, 2009, by amending Section 410. Overtime Compensation and Compensatory Time Policy of the the Borough of Highland Park's Personnel Policies and Procedures Handbook to include holiday pay for On-Call Fire Fighters, which shall be paid as set forth herein:

A. On-call Fire Fighters will receive holiday pay in accordance to the Borough's observed holidays:

- a. New Year's Day
- b. Martin Luther King's Birthday
- c. Lincoln's Birthday
- d. Washington's Birthday
- e. Good Friday
- f. Memorial Day
- g. Independence Day
- h. Labor Day
- i. Columbus Day
- j. Veteran's Day
- k. Thanksgiving Day
- l. Day-After Thanksgiving

B. On-call Fire Fighters who are requested or scheduled to work on the aforementioned holidays will receive holiday pay calculated at time and half or double time for certain enumerated holidays.

C. On-call Fire Fighters requested or scheduled to work on New Year's Day, Thanksgiving Day only, and Christmas day shall be paid at a rate of double time.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the above mentioned policies, attached hereto and made a part hereof, shall be and is hereby adopted.

BE IT FURTHER RESOLVED that the Administration Office be provided with a copy of the within policy for distribution to all existing employees and to all new employees, upon hire.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-172

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 6/12/2018 can be found in the Bills List Journal Book No. 37.

ADOPTED: June 12, 2018

ATTEST:

Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 12th day of June, 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 6-18-173

RESOLUTION AUTHORIZING EXECUTIVE SESSION

RESOLUTION: Council as a Whole

WHEREAS, Section 8 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, in the County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from the closed session at close of tonight's open session.
2. The general nature of the subject matter to be discussed is as follows:
(Litigation: (a) Affordable Housing; (b) Buck Woods update; (c) 35 Harrison update; and Teamsters negotiation update)
3. It is anticipated at this time that the above stated subject matter will be made public when these matters are resolved or as soon thereafter as it is deemed to be in the public interest to do so.
4. This Resolution shall take effect immediately.

ADOPTED: June 8, 2018

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8th day of June 2018.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				