

BOROUGH OF HIGHLAND PARK
REGULAR MAYOR & COUNCIL MEETING
DECEMBER 19, 2017 - 7:00 PM

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

AGENDA

* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 918, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. Proclamations – Retiring Library Board Members, Marc Mappen and Carl Wilson
5. Council Reports.
6. Borough Administrator's Report.
7. Borough Attorney's Report.
8. Mayor's Report.
9. Public Discussion. (15 minutes)
10. 12-17-361 Resolution to Approve Budget Transfers.
MOTION to adopt/reject. **ROLL CALL VOTE**
11. 12-17-376 Resolution to Approve Emergency Temporary Appropriations
MOTION to adopt/reject. **ROLL CALL VOTE**

CONSENT AGENDA - MOTION to adopt the following starred (*) items:

ROLL CALL VOTE

12. *12-17-377 Approval of Agreement Between the Borough of Highland Park and Fair Share Housing Center Concerning Mount Laurel Fair Share Obligations
13. *12-17-378 Resolution to Approve Shared Services Agreement with Edison – Animal Control Services.
14. *12-17-379 Resolution to Refund Duplicate Tax Payments
15. *12-17-380 Resolution Authorizing Creation of Duplicate Tax Sale Certificate
16. *12-17-381 Resolution to Schedule 2018 Adjourned and Reorganization Meetings
17. *12-17-382 Resolution to Approve RFQ for Qualified Purchasing Agent (QPA) for 2018:
18. *12-17-383 Resolution to Approve RFP for Computer Consulting (IT) Services
19. *12-17-384 Resolution to Rescind Resolution No. 11-17-355 – Resolution to Approve Change Order No. 2 for Improvements to Grant Avenue, Felton Avenue and Graham Street – Z Brothers Concrete Contractors, Inc.
20. *12-17-385 Resolution to Approve Change Order No. 2 – Z Brothers, Inc. – Improvements to Grant Avenue, Felton Avenue and Graham Street.
21. *12-17-386 Resolution to Approve Pay Estimate No. 4 – Z. Brothers Concrete Contractors, Inc. – Improvements to Grant Avenue, Felton Avenue and Graham Street.
22. *12-17-387 Resolution Authorizing Membership and Participation in National Joint Powers Alliance a National Cooperative Purchasing System (NJPA)
23. *12-17-388 Resolution Authorizing Purchase of Utility Vehicle and Automated Garbage Truck through the National Cooperative Purchasing System (NJPA)
24. *12-17-389 Resolution Authorizing Renewal of Software Licenses with Spatial Data Logic (SDL)
25. *12-17-390 Amend Annual Salary Resolution
26. *12-17-391 Authorizing the Execution of an Agreement Between the County of Middlesex and the Borough of Highland Park

27. *12-17-392 Chapter 159 – CDBG Funding

28. *12-17-393 Resolution to Approve Bills List
MOTION TO ADOPT

ROLL CALL VOTE

29. Mayor Brill Mittler appoints the following:

Daniel Stern Cardinale, Alt. #1

Board of Health

Jeffrey Perlman

Library Board of Trustees

MOTION TO CONFIRM

ROLL CALL VOTE

30. Open items.

a.

b.

c.

d.

31. Public Discussion.

32. **MOTION** to adjourn to Conference Meeting.

BOROUGH OF HIGHLAND PARK
12-17-361

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park:

- Transfers of 2017 budget appropriation balances shall be made as follows; and

Budget Transfer #2		
Description	From	To
Apartment Solid Waste		13,100.00
Electric		25,000.00
Legal		29,000.00
Group Insurance		78,400.00
Office on Aging OE		1,000.00
Public Works OE		12,000.00
Finance OE		35,000.00
Fire S&W		2,500.00
Police S&W		22,000.00
Dispatch S&W		1,000.00
Public Works S&W		7,000.00
Building & Grounds S&W		1,000.00
UCC S&W		1,000.00
Motorpool S&W		2,500.00
Comm & Econ Dvlpmnt OE	25,500.00	
Planning Board OE	19,000.00	
BOE S&W	8,000.00	
BOE OE	15,000.00	
Police OE	45,000.00	
Fire OE	10,000.00	
Motorpool OE	12,500.00	
Infotech OE	15,000.00	
Arts Commission	5,000.00	
Telephones	10,000.00	
Finance S&W	17,000.00	
Comm S&W	5,500.00	
Court S&W	7,500.00	
Cable TV	7,000.00	
Total	230,500.00	230,500.00

DRAFT

- The budget transfer per Resolution 11-17-351 on November 8, 2017 is amended so as the appropriation to Legal OE in the amount of \$80,000 is revised to \$41,000 and the transfer from Financial Administration S/W in the amount of \$41,000 is cancelled.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-376

RESOLUTION: Finance Committee

WHEREAS, an emergency has risen with respect to purchase of water and, no adequate provision was made in the 2017 budget for the aforesaid purpose and NJSA 40A:4-46 provides for the creation on an emergency appropriation for the purpose mentioned above; and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$400,000.00 and three (3%) percent of the total operating appropriation in the budget for 2017 is \$588,667.59; and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3%) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2017.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Highland Park (not less than two-thirds of all members thereof affirmatively concurring) that in accordance with NJSA 40A:4-20;

1. An emergency temporary appropriation be and the same is hereby made for the purchase of water in the amount of \$40,000.00.
2. That said emergency appropriation shall be provided for in full in the 2018 budget, and is requested to be excluded from CAPS, pursuant to NJSA 40A-53.3c(1).
3. That two (2) certified copies of the Resolution to be filed with the Director of the Division of Local Government Services.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Walsh				
Welkovits				

BOROUGH OF HIGHLAND PARK

RESOLUTION NO. R2017-377

**A RESOLUTION BY THE COUNCIL OF THE BOROUGH OF HIGHLAND PARK
AUTHORIZING A SETTLEMENT AGREEMENT WITH THE FAIR SHARE
HOUSING CENTER CONCERNING THE BOROUGH'S MOUNT LAUREL FAIR
SHARE OBLIGATIONS**

RESOLUTION: Council as a Whole

WHEREAS, the Borough of Highland Park, County of Middlesex, State of New Jersey, filed on July 2, 2015 a Declaratory Judgment action captioned In the Matter of the Borough of Highland Park, County of Middlesex, Docket No. MID-L-3926-15 in order to meet its Affordable Housing Mount Laurel Fair Share Obligation and memorialize said obligation through 2025 by having the Borough's Housing Element and Fair Share Plan judicially approved; and

WHEREAS, the Fair Share Housing Center, a nonprofit corporation of the State of New Jersey, is a party to said Declaratory Judgment action as to the Borough of Highland Park Planning Board; and

WHEREAS, the Borough has conferred with the Fair Share Housing Center and has reached a proposed settlement agreement which sets forth the Borough's satisfaction of its affordable housing rehabilitation obligation, satisfaction of the Borough's prior Round Affordable Housing Obligation and a Fair Share Plan that will satisfy the Borough's Third Round Obligation through the year 2025; and

WHEREAS, the Borough wishes to memorialize its Mount Laurel Affordable Housing Compliance Plan by entering into a Settlement Agreement with the Fair Share Housing Center.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey as follows:

1. The Mayor and Clerk of the Borough of Highland Park are hereby authorized and directed to enter into a Settlement Agreement with the Fair Share Housing Center concerning the Borough's Mount Laurel Fair Share Obligations and the means by which the Borough shall satisfy same once the Borough of Highland Park Planning Board also approves said Settlement Agreement.
2. The Settlement Agreement hereby authorized is on file in the Office of the Borough Clerk and may be inspected during regular office hours.

3. A certified true copy of the Resolution shall be furnished upon its adoption to Kevin Walsh, Esq., Fair Share Housing Center, 510 Park Boulevard, Cherry Hill, New Jersey 08002.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify that the above to be a true copy of a resolution adopted by the Borough Council of the Borough of Highland Park on the 19th day of December, 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL NOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-378

RESOLUTION TO EXECUTE SHARED SERVICE AGREEMENT
WITH THE TOWNSHIP OF EDISON

RESOLUTION: Health and Human Services Committee

WHEREAS, N.J.S.A. 40:8-1 et seq. authorizes municipal local units to enter into contracts with one another for the purpose of providing shared services; and

WHEREAS, the Borough of Highland Park is desirous of procuring Animal Control Shelter Services for the period of January 1, 2018 through December 31, 2019 inclusive, to comply with the laws of the State of New Jersey; and

WHEREAS, the Township of Edison is desirous of supplying and undertaking the duties of Animal Control Shelter Services and fulfilling the obligations thereof as prescribed by law; and

WHEREAS, the Borough of Highland Park represents that the funds to meet the costs of this contract are included in the current budget of appropriations or in the alternative, that there has been and there will continue to be an Ordinance authorizing the appropriation sufficient to meet the costs of carrying out the provisions of the contract.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, Middlesex County, State of New Jersey as follows:

1. The Mayor and Borough Clerk are hereby authorized to execute the attached shared service agreement with the Township of Highland Park for the purpose of providing Animal Control Services to said Borough.
2. The Borough Clerk is directed to forward and execute shared service agreement to the Edison Township Clerk, at 100 Municipal Boulevard, Edison, New Jersey 08817, with the instructions to return a fully signed copy of the Borough for its records.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

**Shared Services Agreement between the Township
of Highland Park and the Township of Edison**

THIS SHARED SERVICES AGREEMENT ("Agreement") made this ____ day of _____ 2017 by and between the TOWNSHIP OF HIGHLAND PARK, a municipal corporation of the State of New Jersey, hereinafter designated as the "Municipality", and

The TOWNSHIP OF EDISON, a municipal corporation of the state of New Jersey, having an animal shelter at 125 Municipal Boulevard, Edison, New Jersey, Middlesex County, New Jersey (Mailing Address: 100 Municipal Boulevard, Edison, New Jersey 08817), hereinafter designated as "Contractor" or "Edison".

WITNESSETH

WHEREAS, the Municipality is in need of a facility for regulating, collecting, keeping for redemption or destroying all stray animals found within municipal limits and for the furnishing of related services of an emergency nature; and

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1 et seq.* ("Shared Services Act") the Municipality is authorized to contract with Edison for such services; and

WHEREAS, Edison agrees to provide municipal animal control and sheltering services to the Municipality for the period beginning January 1, 2018 and ending December 31, 2019 subject to the terms of this Agreement;

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter expressed, the parties hereto do hereby agree as follows:

1. **CONTRACT FEES:** The Municipality shall pay Edison an annual contract fee of \$15,912.00 per year throughout the contracted period. Payments are to be made monthly in the amount of \$1,326.00. If payment is not made within thirty (30) days of the due date, Edison reserves the right to suspend or terminate this Agreement.

2. **APPREHENSION OF ANIMALS:** Edison's animal control officers shall apprehend and hold all dogs running at large in the Municipality as required by law under *N.J.S.A. 4:19-15.16*. Officers will also respond to calls from the Municipality regarding dogs running at large, as well as stray dogs that have been confined by police and/or residents.

Edison will pick up confined stray cats, but shall allow that cats believed to be strays be given a few days to return to their homes before they are fed or confined and considered to be lost or homeless.

Edison will set up humane cage traps for unapproachable cats or dogs on residential property and reserves the right to require a security deposit on traps. Such trapping will also be done at the request of the Board of Health at institutions and commercial properties. If trapping

is required on numerous occasions at institutions and commercial properties due to the failure of those entities to take the recommended actions to alleviate an ongoing problem, Edison may require such institutions and commercial operations to pay a fee of \$20.00 per animal removed.

Edison will initiate and/or assist with the apprehension and/or impoundment of dogs that Edison and/or the Municipality has reason to believe fit the criteria of "potentially dangerous" as outlined in *N.J.S.A. 4:19-23*. Both parties will discuss together the procedures and final disposition of any such cases on a case-by-case basis, as the individual circumstances may vary.

Edison will respond to calls regarding sick or injured wildlife. Injured wildlife immobilized due to injury or illness will be picked up and safely transported to a New Jersey licensed wildlife rehabilitator, or if their condition warrants it, euthanized at the veterinarian's office. Larger animals such as adult white-tailed deer cannot be transported or euthanized on-site. Edison will contact the police or State wildlife officials for assistance when warranted.

Edison will remove small wildlife which appear healthy, but which have gained access to homes or commercial buildings, provided Edison deems such removal to be within the realm of its expertise.

While Edison Township has an officer on call 24 hours a day, services are limited on holidays and after 4:30 pm until 8:30 am. At such times, calls will only be handled involving confined stray dogs and cats, injured or sick animals, bite cases, deceased owned animals or for any call in which the Police deem a response is necessary.

Edison will provide for and bear the expense of emergency treatment for injured dogs and cats not claimed by their owners.

3. **SURRENDER OF OWNED DOGS AND CATS:** Residents of the Municipality may surrender to Edison their dogs or cats that they are unwilling or unable to keep. Arrangements for surrendering should be made in advance by calling Edison's Shelter Manager. Animals must be current on their rabies vaccination and owners must be able to provide a rabies certificate. Upon surrendering an animal, the owner must sign permanent ownership of the animal(s) over to Edison, which will then be responsible for vetting and any and all decisions regarding the animal's final disposition. Intake will be at the discretion of the Shelter Manager.

4. **REMOVAL OF DEAD ANIMALS:** At the request of the police department, Health Department or residents, Edison will remove from the roads, and municipal, residential or commercial property, all dead dogs and cats and will dispose of their remains. At the request of residents, Edison will remove from their homes or properties their deceased pet dogs or cats and will dispose of the animal remains for a fee to the resident.

5. **ANIMAL SHELTERING:** Edison shall shelter the dogs and cats apprehended in the Municipality in Edison's shelter facility and will provide for their care for the period provided by law and will place for adoption or humanely euthanize, if warranted, in accordance with *N.J.A.C. 8:23A-1.11* those not claimed or released by their owners in the manner prescribed by law.

For the purposes of expediting the identification and reclaiming of stray dogs and cats apprehended, the Municipality will supply to Edison an electronic copy of its dog and cat license lists in numerical order to be updated quarterly.

Any charges for necessary veterinary care provided to such animals while housed by Edison shall be the responsibility and paid by the owner of such animals at the time they are claimed.

Following the expiration of the minimum holding period required by law, Edison will continue to house and care for those unclaimed animals it deems to be suitable pets and will make every attempt to place them in responsible homes at its sole discretion. Edison will charge a fee to the adopters of said animals. The fee will be set and modified at Edison's sole discretion.

Dogs and cats with no known owners which have been apprehended and identified as having bitten a human shall be held in quarantine by Edison for the period prescribed by law. In cases where the local Health Officer deems it advisable as a matter of human safety to euthanize and test an animal rather than hold it in quarantine, Edison Township shall provide euthanasia and transportation to a local veterinarian for specimen preparation. The local health department will be responsible for arrangements and costs for specimen preparation, testing, and transportation of the specimen for testing.

Edison does not provide quarantine services for owned dogs and cats. Such animals must be quarantined at the owner's veterinarian, a boarding facility (at the owner's expense) or in the person's home with approval from the Health Officer of the municipality.

Edison Township shall be entitled to retain all monies that it may collect for the claiming or adoption of the animals in its shelter.

6. **RECORDKEEPING:** Edison will keep and maintain accurate records of each dog and cat impounded or sheltered by it. Records will show the date, place and circumstances under which each animal came into Edison's possession and its final disposition.

Edison will provide a monthly report of the records relating to the Municipality (along with the monthly invoice) and shall also submit to the New Jersey Department of Health the annual shelter/pound survey of stray animal intake and disposition for all municipalities for which Edison provides animal control service.

The Municipality will continue to keep the necessary records and census of all dogs (and cats, if applicable) within its territory as required by law and will license all dogs (and cats, if applicable) within its territory in accordance with law.

7. **INSURANCE:** Edison will maintain general liability and automobile liability insurance in minimum amounts of \$1,000,000 for bodily injury and property damage per each occurrence and \$2,000,000 in the aggregate. Edison Township shall also carry a minimum of \$1,000,000 in

excess liability coverage. In addition, Edison shall maintain standard worker's compensation insurance coverage.

8. **ADDITIONAL CONDITIONS:** Edison shall not be obligated to perform the duties set forth in this agreement if it is determined by Edison that the performance of said duties presents an unreasonable risk of injury to an employee or another person.

Edison reserves the right to enter into an agreement similar to this with any other municipality in the State of New Jersey.

9. **CONTRACT TERMINATION:** Either party can terminate this Agreement, with or without cause, with thirty (30) days written notice to the other party.

10. **NOTICES:** Any notice required to be given under this agreement shall be deemed given, if in writing, and sent by certified mail to:

As to Contractor:

Edison Township
c/o Edison Department of Health and Human Resources
100 Municipal Boulevard
Edison, New Jersey 08817

As to Municipality:

Borough of Highland Park
C/o Borough Administrator
221 North Fifth Avenue
Highland Park, NJ 08904

11. **ENTIRE AGREEMENT:** This Agreement contains the entire understanding of the parties. It may not be changed orally, but only by an agreement in writing signed by the party against whom enforcement of any waiver, change, modification, extension or discharge is sought. The provisions hereof shall be governed by and interpreted in accordance with the laws of the State of New Jersey, and this Agreement shall, for all purposes, be deemed to be a New Jersey contract.

12. **MODIFICATION OF CONTRACT:** No changes may be made to this Agreement unless in writing and signed by the parties.

13. **SEVERABILITY:** Each paragraph and provision of the Agreement is severable and if one portion is invalid, the remaining portions shall nevertheless remain in full force and effect.

14. **PRIOR AGREEMENTS:** Any prior agreements between the parties are deemed terminated and superseded by this Agreement.

IN WITNESS WHEREOF, the parties hereto have signed and sealed these presents the day and year first above written.

ATTEST:

BOROUGH OF HIGHLAND PARK

By: _____
Joan Hullings, Municipal Clerk

By: _____
Gayle Brill Mittler, Mayor

ATTEST:

TOWNSHIP OF EDISON

By: _____
Cheryl Russomanno, Municipal Clerk

By: _____
Thomas Lankey, Mayor

DRAFT

BOROUGH OF HIGHLAND PARK
NO. 12-17-379

RESOLUTION TO AUTHORIZE REFUND OF TAX OVERPAYMENTS

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby authorized and directed to remit to the following the amount set opposite, the same being the amount of overpayment of 2017 4th quarter taxes for the property indicated:

<u>BLOCK</u>	<u>LOT</u>	<u>REMITTEE</u>	<u>AMOUNT TO BE REMITTED</u>
30	9	Land Track Title Agency 750 Chestnut Ridge Road Chestnut, Ridge, NY 10977 (220 Valentine Street)	\$2,684.10

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Department and Tax Collector forthwith.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-380

RESOLUTION AUTHORIZING CREATION OF DUPLICATE TAX SALE CERTIFICATE

RESOLUTION: Finance Committee

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, that the Tax Collector is authorized to issue an appropriate Duplicate Tax Sale Certificate for #11-00070 in accordance with the provisions of N.J.S.A. 54:5-52.1.

BE IT FURTHER RESOLVED that the Borough Clerk provide a certified copy of this Resolution to the Finance Department and the Tax Collector.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-381

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that an Adjourned Meeting of the Mayor and Borough Council will be held at Borough Hall, 221 South 5th Avenue, Highland Park, NJ on Tuesday, January 2, 2018, at 6:30 PM.

BE IT FURTHER RESOLVED that the Organization Meeting of the Borough Council for the Year 2018 will be held at Borough Hall, 221 South 5th Avenue, Highland Park, NJ on Tuesday, January 2, 2018 at 7:00 PM.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December, 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-382

RESOLUTION TO APPROVE RFQ FOR QUALIFIED PURCHASING AGENT (QPA)
FOR 2018

RESOLUTION: Finance Committee

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough and its residents to publicly bid for the services of Qualified Purchasing Agent (QPA) to perform services for the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough is hereby authorized to publicly bid for the services of Qualified Purchasing Agent (QPA) to perform professional services for the Borough by a Request for Qualifications.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-383

RESOLUTION TO SEEK REQUESTS FOR PROPOSALS
FOR COMPUTER CONSULTING (IT) SERVICES

RESOLUTION: Finance Committee

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough and its residents to publicly bid for Computer Consulting (IT) Services for the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough is hereby authorized to publicly bid for Computer Consulting (IT) Services for the Borough by a Request for Proposals.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-384

RESOLUTION TO RESCIND RESOLUTION NO. 17-355 – RESOLUTION TO APPROVE
CHANGE ORDER NO. 2 FOR IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE
AND GRAHAM STREET – Z BROTHERS CONCRETE CONTRACTORS, INC.

RESOLUTION: Finance Committee

WHEREAS, Resolution No. 11-17-355, adopted by the Borough Council on November 8, 2017, authorized Change Order No. 2 to allow for additional work on Wayne Street, Cleveland Avenue, and South 4th Avenue; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Resolution No. 11-17-355 shall be and is hereby rescinded due to unanticipated work needed on Felton Avenue.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan M. Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December, 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL NOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-385

RESOLUTION TO APPROVE CHANGE ORDER NO. 2 FOR
IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE, GRAHAM STREET – Z BROTHERS
CONCRETE CONTRACTORS, INC. AND OTHER RELATED PROJECTS

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, pursuant to Resolution No. 3-17-118, adopted March 21, 2017, the Borough Council authorized execution of a contract with Z Brothers Concrete Contractors, Inc. for Improvements to Grant Avenue, Felton Avenue and Graham Street, in an amount not to exceed \$538,982.97, without further resolution of Council; and

WHEREAS, pursuant to said resolution a contract was duly executed; and

WHEREAS, changes to the scope of work were approved by the Council in the amount of \$16,945.43; and

WHEREAS, the Borough Engineer has prepared Change Order No. 2 to allow for said changes for the work on Graham Street and additional supplemental work on Felton Avenue and at the Firehouse, thereby bringing the total contract amount with Z Brothers Concrete Contractors, Inc. to \$598,318.62 for the above referenced project including the Reinstatement of amended Change Order No. 1 provided for herein below; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-822-210 in the amount of \$16,945.43 for Change Order No. 2, as reflected by the Certification of Funds by the Finance Department, shown below; and

WHEREAS, Council has reviewed the proposed reinstated Change Order No. 1 and Change Order No. 2 for this contract and has approved the same subject to satisfaction of N.J.A.C. 5:30-11.9 relating to change orders;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Highland Park:

1. Change Order No. 1 as amended and Change Order No. 2 are hereby approved for a total contract in the amount of \$598,318.62; and
2. Any resolutions previously adopted by Borough Council are hereby amended to reflect Change Order No. 2 up to a total contract amount of \$598,318.62; and
3. The Mayor is hereby authorized and directed to execute Change Order No. 2, dated November 21, 2017, to the contract of Z Brothers Concrete Contractors, Inc. upon satisfaction of N.J.A.C. 5:30-11.9 relating to the submission of a certification relating to the change orders to date, to the satisfaction of the Borough Attorney and Engineer; and
4. To the extent that Resolution Nos. 8-17-259 and 9-17-271 require reinstatement, same are hereby reinstated to authorize Change Order No. 1 in the amount of \$42,390.22; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Borough Administrator, Borough Treasurer, Borough Engineer and Z Brothers Concrete Contractors, Inc. forthwith.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December, 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$ <u>59,335.45</u>
ACCOUNT NO. <u>C-04-SS-82-210</u>
P.O. NO. _____
BY <u>Ronald L. Gardner</u>
FINANCE DIRECTOR

DRAFT

CME ASSOCIATES
 3141 BORDENTOWN AVENUE
 PARLIN, NEW JERSEY 08859

Date: November 21, 2017
 Our File: PHP00636.01

CHANGE ORDER NO. 2

PROJECT NAME: IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE AND GRAHAM STREET

OWNER: BOROUGH OF HIGHLAND PARK

CONTRACTOR: Z BROTHERS CONCRETE CONTRACTORS, INC. 304 JERNEE MILL ROAD, SAYREVILLE, NJ 08872

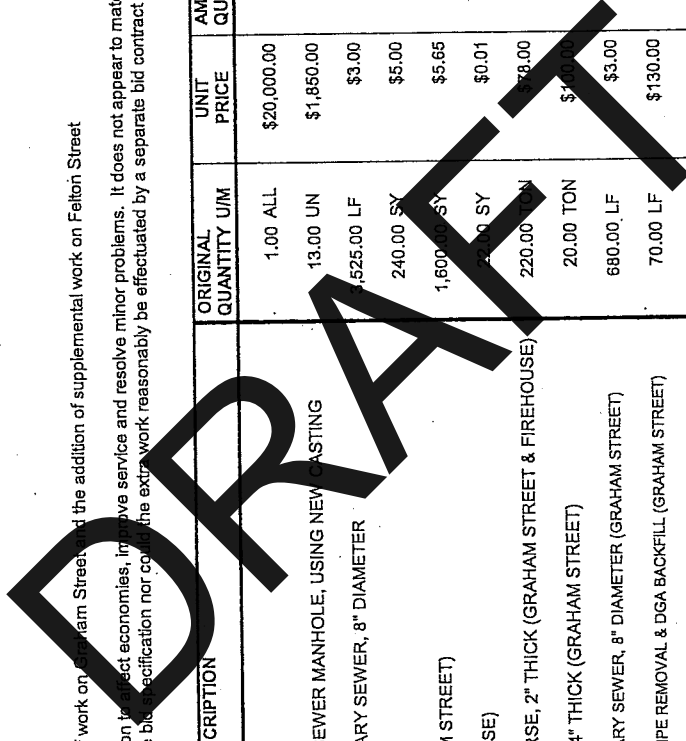
You are hereby advised of the following changes in contract quantities or in the case of supplemental work, you agree to its performance by your firm at the prices stated herein.

LOCATION OF CHANGE
 Felton Avenue and Graham Street

NATURE AND REASON FOR CHANGE

To revise the contract quantities to allow the deletion of work on Graham Street and the addition of supplemental work on Felton Street

The work would appear to qualify as a minor modification to correct economies, improve service and resolve minor problems. It does not appear to materially expand upon the size, nature, or scope of the project as it was originally described in the bid specification nor does the extra work reasonably be effectuated by a separate bid contract without imposing adverse cost consequences.



ITEM	DESCRIPTION	ORIGINAL QUANTITY U/M	UNIT PRICE	AMENDED QUANTITY	AMENDED EXTENSION	INCREASE/DECREASE
7	UNIFORMED POLICE TRAFFIC DIRECTOR	1.00 ALL	\$20,000.00	2.05	\$41,000.00	\$21,000.00
36	CLEAN AND REPAIR EXISTING SANITARY SEWER MANHOLE, USING NEW CASTING	13.00 UN	\$1,850.00	12.00	\$22,200.00	(\$1,850.00)
37	CLEAN AND VIDEO INSPECTION OF SANITARY SEWER, 8" DIAMETER	525.00 LF	\$3.00	3,697.50	\$11,092.50	\$517.50
S-1	HMA MILLING, 3" OR LESS (FIREHOUSE)	240.00 SY	\$5.00	240.00	\$1,200.00	\$0.00
S-2	CONCRETE MILLING, 3" OR LESS (GRAHAM STREET)	1,600.00 SY	\$5.65	0.00	\$0.00	(\$9,040.00)
S-3	TACK COAT (GRAHAM STREET & FIREHOUSE)	30.00 SY	\$0.01	30.00	\$0.30	\$0.08
S-4	HOT MIX ASPHALT 9.5M84 SURFACE COURSE, 2" THICK (GRAHAM STREET & FIREHOUSE)	220.00 TON	\$48.00	30.00	\$2,340.00	(\$14,820.00)
S-5	HOT MIX ASPHALT 19M64 BASE COURSE, 4" THICK (GRAHAM STREET)	20.00 TON	\$100.00	0.00	\$0.00	(\$2,000.00)
S-6	CLEANING AND VIDEO INSPECTION OF SANITARY SEWER, 8" DIAMETER (GRAHAM STREET)	660.00 LF	\$3.00	0.00	\$0.00	(\$2,040.00)
S-7	8" PVC SANITARY SEWER MAIN, INCLUDING EX. PIPE REMOVAL & DGA BACKFILL (GRAHAM STREET)	70.00 LF	\$130.00	0.00	\$0.00	(\$9,100.00)
S-8	SANITARY SEWER LATERAL (FELTON AVENUE)	0.00 UN	\$8,193.15	1.00	\$8,193.15	\$8,193.15
S-9	FURNISH AND INSTALL SANITARY SEWER MANHOLE (FELTON AVENUE)	0.00 SY	\$13,042.35	2.00	\$26,084.70	\$26,084.70

\$16,945.43
 \$581,373.19
 \$598,318.62

CHANGE ORDER NO. 2 TOTAL:
 ORIGINAL CONTRACT AMOUNT BASED ON CHANGE ORDER NO. 1:
 ADJUSTED CONTRACT AMOUNT BASED ON CHANGE ORDER NO. 2:

[Signature]
 CONTRACTOR

BOROUGH ENGINEER

MAYOR

AUTHORIZED BY RESOLUTION NO.:

DATED:

BOROUGH OF HIGHLAND PARK
NO. 12-17-386

RESOLUTION TO APPROVE PAY ESTIMATE No. 4 – Z. BROTHERS CONCRETE CONTRACTORS, INC.
IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE AND GRAHAM STREET

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, pursuant to Resolution No. 3-17-118, adopted by the Borough Council on March 21, 2017, a contract was awarded to Z. Brothers Concrete Contractors, Inc. of Sayreville, NJ, for the improvements to Grant Avenue, Felton Avenue and Graham Street; and

WHEREAS, it appears from Pay Estimate No. 4, filed by the CME Associates, that certain work under said contract has been completed and approved, and there is due to Z. Brothers Concrete Contractors, Inc., the sum of \$193,387.91 in accordance with said Pay Estimate for work performed from November 21, 2017 to December 11, 2017; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-822-210 in the amount of \$193,387.91, as reflected by the Certification of Funds Available by the Chief Financial Officer, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Chief Financial Officer be and is hereby authorized and directed to pay Z. Brothers Concrete Contractors, Inc. the sum of \$193,387.91, as certified by the Engineer in Pay Estimate No. 4, subject to the Clerk's receipt of the Certified Payroll and Project Manning Reports and additional documents as necessary; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Chief Financial Officer and CME Associates forthwith.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on the 19th day of December 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$ 193,387.91 ACCOUNT NO. C-04-55-822-210 P.O. NO. 17-08228 BY: <i>Ronald A. Gaucher</i> FINANCE DIRECTOR

BOROUGH OF HIGHLAND PARK
NO. 12-17-387

RESOLUTION AUTHORIZING MEMBERSHIP AND PARTICIPATION IN NATIONAL JOINT POWERS ALLIANCE A NATIONAL COOPERATIVE PURCHASING SYSTEM (NJPA)

RESOLUTION: Finance Committee

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units, including the Borough of Highland Park, to make purchases and contract for services through the use of nationally recognized and accepted cooperative purchasing agreements that have been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey or within any other state; and

WHEREAS, the Borough of Highland Park has determined that the use of cooperative purchasing agreements may result in significant cost savings and is desirous of continued participation in a national cooperative called the National Joint Powers Alliance ("NJPA"); and

WHEREAS, NJPA is established as a public agency and serves agencies across the United States and Canada as a municipal contracting agency; and

WHEREAS, NJPA operates under the enabling authority of Minnesota Statute 123A.21; and

WHEREAS, the Borough of Highland Park desires to continue to be a member of the NJPA for the purposes of purchasing goods and or services through a procurement process that is more efficient and provides a cost savings to the Town;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, be and hereby is authorized to continue its membership in the National Joint Powers Alliance; and

BE IT FURTHER RESOLVED that the Mayor be and hereby is authorized to execute any agreement and the Clerk is authorized to attest to the signature of the Mayor on any agreement signed in connection with joining and participating in the National Joint Powers Alliance; and

BE IT FURTHER RESOLVED that the Borough of Highland Park shall be responsible for ensuring that all goods and/or services procured through the National Joint Powers Alliance comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and all other provisions of the revised statutes of the State of New Jersey.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December, 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Walsh				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-388

RESOLUTION AUTHORIZING PURCHASE OF UTILITY VEHICLE AND AUTOMATED GARBAGE TRUCK
THROUGH THE NATIONAL COOPERATIVE PURCHASING SYSTEM (NJPA)

RESOLUTION: Finance Committee

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units, including the Borough of Highland Park, to make purchases and contract for services through the use of nationally recognized and accepted cooperative purchasing agreements that have been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey or within any other state; and

WHEREAS, by Resolution 12-17-387, adopted December 19, 2017, the Borough of Highland Park entered into an agreement with a national cooperative called the National Joint Powers Alliance ("NJPA"); and

WHEREAS, the NJPA enters into contracts for a wide variety of goods and services; and

WHEREAS, the purpose of entering to the contract with the NJPA was to obtain better prices than the Borough would be able to obtain individually, and to save the Borough the expense of bidding; and

WHEREAS, the Superintendent of the Department of Public Works has done research and recommends that the Borough purchase the following items from the following vendors through Contract with the NJPA:

Item Description	Vendor	Amount	Contract NO.
Kubota RTV Model X1100CWL	Harter Equipment, Inc. 615 State Route 83 Milestone Township, NJ 08535	\$26,121.16	042815-KBA
Labrie Enviroquip Expert t2000 Garbage Truck	Sanitation Equipment Corp. 80 Fuller St. Totowa, NJ 07512	\$322,489.80	112014-LEG

WHEREAS, funds for this purpose are available in Account No. c-04-55-967-201 in the amount of \$348,610.96, as reflected by the Certification of Funds by the Finance Department, shown below; and

BE IT FURTHER RESOLVED that the Borough of Highland Park be and is hereby authorized to execute and the Borough Clerk to witness any Contract with the above referenced vendors for the items and the amounts listed above; and

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December, 2017.

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Walsh				
Welkovits				

Joan Hullings, Borough Clerk

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$348,610.96 ACCOUNT NO. C-04-55-967-201 P.O. NO. _____ BY: <i>Ronald F. Gardner</i> FINANCE DIRECTOR

BOROUGH OF HIGHLAND PARK
NO. 12-17-389

RESOLUTION: Finance Committee

WHEREAS, the Borough utilizes a software program for various departments within the Borough through Spatial Data Logic (SDL); and

WHEREAS, the vendor is due payment in the amount of \$21,000 for said licenses; and

WHEREAS, funds for this purpose are available in Account No. 7-01-20-140-218 as reflected by the Certification of Funds Available by the Finance Director, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director is hereby authorized and directed to remit the amount of \$21,000 to Spatial Data Logic (SDL), 285 Davidson Ave Suite 302, Somerset, New Jersey 08873 for renewal of fourteen (14) licenses.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Director forthwith.

ADOPTED: December 19, 2017.

ATTEST:

Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$21,000
ACCOUNT NO. 7-01-20-140-218
P.O. NO. _____
BY: <i>Ronald F. Gardner</i>
FINANCE DIRECTOR

BOROUGH OF HIGHLAND PARK
No. 12-17-390

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 3, 2017 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis, there have been the following changes, to wit:

HARRY PESTKA, Seasonal Recreation, at an hourly rate of \$8.44, effective December 5, 2017.

JOSEPH CENCI, Seasonal Recreation, at an hourly rate of \$8.44, effective December 5, 2017.

ELI SCHWARTZ, Seasonal Recreation, at an hourly rate of \$8.44, effective December 7, 2017.

ABBY KALAN, Part-Time Librarian, at an hourly rate of \$30.20, effective January 2, 2018.

MARY PIEKARSKI, Part-Time Librarian, at an hourly rate of \$30.20, effective January 11, 2018.

BE IT FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December, 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-391

AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY OF MIDDLESEX AND THE
BOROUGH OF HIGHLAND PARK

RESOLUTION: Finance Committee

WHEREAS, the County of Middlesex and the Borough of Highland Park wish to enter into a Cooperative Agreement for deferral fiscal years 2018, 2019, and 2020 to provide means of conducting certain community development activities utilizing Community Development Block Grant ("CDBG") funds, and HOME Investment Partnerships funds for the US Department of Housing and Urban Development; and

WHEREAS, it has been determined that it is in the best interest of the Borough of Highland Park to enter into an Agreement with the County of Middlesex for these Cooperative Agreements.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, as follows:

1. That the Governing Body is hereby authorized to enter into an Agreement with the County of Middlesex for the utilization of Community Development Block grant ("CDBG") funds, HOME Investment Partnership funds for the US Department of Housing and Urban Development for federal fiscal years 2018, 2019, 2020.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to the Agreement, and any other documents necessary to effectuate the terms of this resolution.
3. That this Resolution shall become effective immediately.
4. That a copy of this Agreement referenced herein shall be kept on file and made available for public inspection at the Borough Clerk's office during normal business hours.
5. That a certified copy of this Resolution, together with a copy of the Agreement, shall be forwarded to the County of Middlesex Board of Chosen Freeholders, and to Paul Buckley, Division Head, County of Middlesex Public Housing Agency, Division of Housing, Community Development and Social Services.

ADOPTED: December 19, 2017.

ATTEST:

Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				

BOROUGH OF HIGHLAND PARK
No. 12-17-392

RESOLUTION: Finance Committee

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE MUNICIPAL BUDGET PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Highland Park, that it hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2017 in the sum of \$58,567.00, which item is now available as revenue from State and Federal programs pursuant to the provisions of statute; and

BE IT FURTHER RESOLVED that a like sum of \$58,567.00 be and the same is hereby appropriated under the caption of:

Community Development Block Grant	\$58,567.00
-----------------------------------	-------------

BE IT FURTHER RESOLVED that the above is the result of a grant for Fiscal Year 2017; and

BE IT FURTHER RESOLVED that two (2) certified copies of the certification of adoption of this resolution shall be forwarded to the Director of the Division of Local Government Services for approval.

ADOPTED: December 19, 2017

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

ABSTAINED:

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December 2017.

Joan Hullings, Borough Clerk

BOROUGH OF HIGHLAND PARK
NO. 12-17-393

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 12/19/17 can be found in the Bills List Journal Book No. 36.

ADOPTED: December 19, 2017

ATTEST:

Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 19th day of December 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim-Chohan				
Welkovits				