

BOROUGH OF HIGHLAND PARK
REGULAR MAYOR & COUNCIL MEETING
DECEMBER 5, 2017 - 7:00 PM

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

AGENDA

* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 918, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. **MOTION** to approve minutes of the Regular and Conference Meetings held September 19, 2017, as distributed.
5.
 - a. Clerk reports receipt of notification from the Volunteer Fire Department of the election of new Assistant Fire Chief.
MOTION to confirm election. **ROLL CALL VOTE**
 - b. Oath of Office and Allegiance administered to new Assistant Chief by Mayor Brill Mittler.
6. Presentation of Commendations.
7. Council Reports.
8. Borough Administrator's Report.
9. Borough Attorney's Report.
10. Mayor's Report.
11. Public Discussion. (15 minutes)

MAYOR AND COUNCIL REGULAR MEETING
AGENDA – DECEMBER 5, 2017
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12. Clerk reports advertising Ordinance Concerning Public Discussion, for consideration of passage on final reading by title.
a. **MOTION** to take up ordinance on final reading by title.
b. Public Hearing.
c. 12-17-359 Resolution to adopt/reject and advertise ordinance on final reading by title.
MOTION adopt/reject **ROLL CALL VOTE**

13. Clerk reports advertising Downtown Redevelopment Ordinance Amendment, for consideration of passage on final reading by title.
a. **MOTION** to take up ordinance on final reading by title.
b. Public Hearing.
c. 12-17-360 Resolution to adopt/reject and advertise ordinance on final reading by title.
MOTION adopt/reject **ROLL CALL VOTE**

14. 12-17-361 Resolution to Approve Budget Transfers.
MOTION to adopt/reject. **ROLL CALL VOTE**

CONSENT AGENDA - **MOTION** to adopt the following starred (*) items:
ROLL CALL VOTE

15. *12-17-362 Resolution to Refund Duplicate Tax Payments
16. *12-17-363 Resolution to Amend Annual Salary Resolution.
17. *12-17-364 Resolution Authorizing Final Payout to Violations Clerk Typist Nicole Marques.
18. *12-17-365 Resolution to Authorize Release of Performance Bond – Chelsea Builders – 316 & 320 Lawrence Avenue.
19. *12-17-366 Resolution to Approve Taxi Owner – 2018.
20. *12-17-367 Resolution to Approve Taxi Operators – 2018.
21. *12-17-368 Resolution to Approve Pay Estimate No. 1 – Astro Electrical Contractor, LLC – Highland Park Senior Center Generator.
22. *12-17-369 Resolution to Approve Pay Estimate No. 3 – Z. Brothers Concrete Contractors, Inc. – Improvements to Grant Avenue, Felton Avenue and Graham Street.
23. *12-17-370 Resolution to Approve RFQ for Computer (IT) Consulting Services.
24. *12-17-371 Resolution to Issue Water Bill to Ahavas Achim for Unmetered Water Usage.
25. *12-17-372 Resolution to Approve Raffle License – Congregation Ohav Emeth.

MAYOR AND COUNCIL REGULAR MEETING
AGENDA – DECEMBER 5, 2017
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- 26. *12-17-373 Resolution to Approve Emergency Repair Work to Sanitary Sewer Line on Felton Avenue.
- 27. *12-17-374 Resolution to Designate the Position of Purchasing Agent.
- 28. *12-17-375 Resolution Approving Bills List.

MOTION TO ADOPT

ROLL CALL VOTE

- 29. Open items.
 - a.
 - b.
 - c.
 - d.
- 30. Public Discussion.
- 31. **MOTION** to adjourn to Conference Meeting.

BOROUGH OF HIGHLAND PARK
No. 12-17-359

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, AN ORDINANCE OF THE BOROUGH OF HIGHLAND PARK IN MIDDLESEX COUNTY, AMENDING THE CODE OF THE BOROUGH OF HIGHLAND PARK, 2010 CONCERNING PUBLIC DISCUSSIONS AT MEETINGS OF THE MAYOR AND COUNCIL, passed on final reading at this meeting be delivered to the Mayor for his approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of December, 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK
ORDINANCE NO. 17-1953

AN ORDINANCE OF THE BOROUGH OF HIGHLAND PARK IN MIDDLESEX COUNTY,
AMENDING THE CODE OF THE BOROUGH OF HIGHLAND PARK, 2010 CONCERNING
PUBLIC DISCUSSIONS AT MEETINGS OF THE MAYOR AND COUNCIL.

BE IT ORDAINED by the Highland Park Borough Council, Middlesex County as follows:

1. Section 3-3 of the "Code of the Borough of Highland Park 2010" concerning Borough Council meeting is amended to read as follows:

§ 3-3. Meetings

The Borough Council shall meet for organization on the first day of January following each general election unless that day be Sunday, in which case it shall meet on the next succeeding day. Thereafter, the Borough Council shall meet regularly within the Borough at such times and places as provided by resolution. The Mayor shall, when necessary, call special meetings of the Council. In case of his neglect or refusal, any four members of the Council may call such meetings at such time and place in the Borough as they may designate and, in all cases of special meetings, notice shall be given to all members of the Council or left at their places of residence. Notice of all meetings shall be given in accordance with the requirements of the Open Public Meetings Law, c. 231, P.L. 1975.

In accordance with Article IV of the Rules of Order, during the Borough Council Meeting a period of 15 minutes shall be allocated for public discussion following the delivery at said meeting of reports by the Council, Mayor and other Borough professionals. There shall be an additional public discussion period provided before the adoption of any executive session resolution, if required, or before adjournment to the Council's Conference Meeting.

2. This Ordinance shall take effect upon this passage and publication as provided for by law.

Introduced and Passed on
First Reading on: November 8, 2017

ADOPTED: December 5, 2017

Approved: December 5, 2017

ATTESTED:

Joan Hullings, Borough Clerk

Gayle Brill Mittler, Mayor

BOROUGH OF HIGHLAND PARK
No. 12-17-360

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, AN ORDINANCE OF THE BOROUGH OF HIGHLAND PARK IN MIDDLESEX COUNTY AMENDING THE BOROUGH OF HIGHLAND PARK DOWNTOWN REDEVELOPMENT PLAN DATED SEPTEMBER 13, 2005 AS AMENDED AND SUPPLEMENTED., passed on final reading at this meeting be delivered to the Mayor for his approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of December, 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

Borough of Highland Park
Ordinance No. 17-1954

AN ORDINANCE OF THE BOROUGH OF HIGHLAND PARK IN MIDDLESEX COUNTY
AMENDING THE BOROUGH OF HIGHLAND PARK DOWNTOWN REDEVELOPMENT PLAN
DATED SEPTEMBER 13, 2005 AS AMENDED AND SUPPLEMENTED.

BE IT ORDAINED by the Highland Park Borough Council, Middlesex County as follows:

WHEREAS, the Highland Park Redevelopment Agency (the "Agency") has recommended that the Highland Park Downtown Redevelopment Plan dated September 13, 2005, as amended and supplemented be further amended;

WHEREAS, on October 17, 2017, the Borough Council adopted a resolution referring the Plan Amendment to the Highland Park Planning Board for review and comment; and

WHEREAS, on October 19, 2017, said Planning Board reviewed and recommended the proposed amendment to the aforementioned Redevelopment Plan; and

WHEREAS, the Borough Council now wishes to amend the Redevelopment Plan as recommended by the Agency and the Board.

NOW, THEREFORE, BE IT ORDAINED by the Highland Park Borough Council, Middlesex County as follows:

The Highland Park Downtown Redevelopment Plan dated September 13, 2005, as amended and supplemented, is further amended to include the following:

1. Principal Uses: In addition to those permitted uses already identified on pages 13-14 of the Redevelopment Plan, principal permitted uses shall also include one residential unit on the first floor in the rear of the building.
2. Parking Requirements: The parking requirements identified on Page 16 of the Redevelopment Plan, shall be amended to require that there be one parking space for each residential unit. This requirement may be satisfied offsite provided that such parking spaces are within 1,000 feet of the property line.
3. All Properties: The following shall apply to all properties subject to the Redevelopment Plan in V. Implementation; B. Acquisition and Relocation. in the current Redevelopment Plan:

"Delete the following on Page 29 "No Borough funds shall be used for the acquisition of real property required for redevelopment projects."

This ordinance shall take effect upon its passage and publication as provided for by law.

Introduced and Passed on
First Reading on: November 8, 2017

ADOPTED: December 5, 2017

Approved: December 5, 2017

ATTESTED:

Joan Hullings, Borough Clerk

Gayle Brill Mittler, Mayor

BOROUGH OF HIGHLAND PARK
NO. 12-17-362

RESOLUTION TO AUTHORIZE REFUND OF TAX OVERPAYMENTS

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby authorized and directed to remit to the following the amount set opposite, the same being the amount of overpayment of 2017 4th quarter taxes for the property indicated:

<u>BLOCK</u>	<u>LOT</u>	<u>REMITTEE</u>	<u>AMOUNT TO BE REMITTED</u>
26	6	Transparent Title & Settlement LLC 14 Old Bridge Tpke South River, NJ 08882 (215 Graham Street)	\$75.00
181	43 QC0102	Merissa Lacher & Scott Gerba 102 Kiersten Drive Highland Park NJ 08904 (102 Kiersten Drive)	\$15,785.47

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Department and Tax Collector forthwith.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of September 2017:

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK
No. 12-17-363

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 3, 2017 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis, there have been the following changes, to wit:

FREDERICK DIAZ, Seasonal Recreation, at an hourly rate of \$8.44, effective December 1, 2017.

SADE EDENS, Police Officer, \$300.00 annual payment, attaining and maintaining EMT certification.

BE IT FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of December, 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-364

RESOLUTION TO APPROVE FINAL PAYOUT TO NICOLE MARQUES

RESOLUTION: Finance Committee

WHEREAS, NICOLE MARQUES, VIOLATIONS CLERK, has resigned from the Borough of Highland Park effective December 1, 2017; and

WHEREAS, per the requirements of the Borough's Personnel Manual, Kathie Senior is entitled to unused accrued time payments in the amount as calculated below.

	Calculation	Amount Due
Vacation	10.6 x \$19.23	\$203.83
Total Payment		\$203.83

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Highland Park that the unused accrued time payment in an amount not to exceed \$134.61 be approved and distributed in the next available pay cycle.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of December 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK
No. 12-17-365

RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE BOND FOR
BLOCK 161, LOTS 25 AND 26 – CHELSEA BUILDERS, LLC

RESOLUTION: Finance Committee

WHEREAS, on July 26, 2017, Chelsea Builders, LLC, posted with the Borough of Highland Park a Cash Surety Bond in the amount of \$5,133.00, along with Bond No. 1001070187 issued by United States Surety Company in the amount of \$55,330.00, in connection with a minor subdivision application on the property known as Block 161, Lots 25 & 26, in the Borough of Highland Park; and

WHEREAS, Chelsea Builders, LLC has requested that said performance bond be released; and

WHEREAS, CME Associates, Borough Engineer, has reviewed the site in the field and found all of the required work has been completed;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the cash surety bond and performance bond heretofore posted by Chelsea Builders, LLC, in the amount of \$5,133.00 (cash surety bond) and \$51,330.00 (performance bond) for the Minor Subdivision, shall be and is hereby released subject to the following:

1. Posting of a 2-year Maintenance Bond in the amount of \$6,416.25.
2. Payment of any outstanding engineering inspection fees.
3. Payment of any outstanding Borough fees.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Finance Department, Borough Engineer, Construction Official, and Chelsea Builders, LLC.

ADOPTED: December 5, 2017

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of December 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Walsh				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-366

RESOLUTION AUTHORIZING ISSUANCE OF TAXI OWNER LICENSE FOR THE PURPOSE
OF OWNING A TAXI CAB IN THE BOROUGH OF HIGHLAND PARK

RESOLUTION: Public Safety Committee

WHEREAS, RSR Cab, Inc. (Parmjit K. Lehal) and Gill Car 3, LLC (Sukhchain S. Gill) has filed with the Clerk of this Borough an application for an Owners License to operate taxicabs in this Borough under the provisions of the Ordinance providing for such licenses for the year 2018; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicant and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED that this Council hereby determined that said applicant is qualified and that public necessity and convenience would be served by the issuance of such Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to issue an Owner License to the aforesaid applicants.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of December, 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Walsh				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-367

RESOLUTION AUTHORIZING ISSUANCE OF TAXI OPERATOR LICENSES FOR THE
PURPOSE OF OPERATING TAXI CABS IN THE BOROUGH OF HIGHLAND PARK

RESOLUTION: Public Safety Committee

WHEREAS, Manzoor Batth, Michael Valor, Sukhchain Gill, Arshad Hameed Khan and Rajinderpal Lehal have filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such Licenses for the year 2018; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicants and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Operator License to the aforesaid applicants.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of December, 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-368

RESOLUTION TO APPROVE PAY ESTIMATE #1 – ASTRO ELECTRICAL CONTRACTORS, INC. FOR
SENIOR/YOUTH CENTER EMEEGENCY GENERATOR

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, pursuant to Resolution No. 6-17-211, adopted by the Borough Council on June 13, 2017, a contract was awarded to Astro Electrical Contractor of Linden, NJ, for the purchase and installation of an emergency generator at the Senior/Youth Center; and

WHEREAS, it appears from Pay Estimate No. 1, filed by the CME Associates, that certain work under said contract has been completed and approved, and there is due to Astro Electrical Contractor, the sum of \$44,334.90 in accordance with said Pay Estimate for work performed from October 2, 2017 to October 24, 2017; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-827-205 in the amount of \$44,334.90, as reflected by the Certification of Funds Available by the Chief Financial Officer, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Chief Financial Officer be and is hereby authorized and directed to pay Astro Electrical Contractor the sum of \$44,334.90, as certified by the Engineer in Pay Estimate No. 1, subject to the Clerk's receipt of the Certified Payroll and Project Manning Reports and additional documents as necessary; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Chief Financial Officer and CME Associates forthwith.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on the 5th day of December, 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$ 44,334.90 ACCOUNT NO. C-04-55-827-205 P.O. NO. _____ BY: <i>Ronald A. Gardner</i> FINANCE DIRECTOR

BOROUGH OF HIGHLAND PARK
NO. 12-17-369

RESOLUTION TO APPROVE PAY ESTIMATE #3 – Z. BROTHERS CONCRETE CONTRACTORS, INC.
IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE AND GRAHAM STREET

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, pursuant to Resolution No. 3-17-118, adopted by the Borough Council on March 21, 2017, a contract was awarded to Z. Brothers Concrete Contractors, Inc. of Sayreville, NJ, for the improvements to Grant Avenue, Felton Avenue and Graham Street; and

WHEREAS, it appears from Pay Estimate No. 3, filed by the CME Associates, that certain work under said contract has been completed and approved, and there is due to Z. Brothers Concrete Contractors, Inc., the sum of \$88,588.11 in accordance with said Pay Estimate for work performed from November 1, 2017 to November 20, 2017; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-822-210 in the amount of \$88,588.11, as reflected by the Certification of Funds Available by the Chief Financial Officer, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Chief Financial Officer be and is hereby authorized and directed to pay Z. Brothers Concrete Contractors, Inc. the sum of \$88,588.11, as certified by the Engineer in Pay Estimate No. 3, subject to the Clerk's receipt of the Certified Payroll and Project Manning Reports and additional documents as necessary; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Chief Financial Officer and CME Associates forthwith.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on the 5th day of December, 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

VERIFIED AND ENCUMBERED AS \$88,588.11
AVAILABILITY OF FUNDS \$ 88,588.11
ACCOUNT NO. C-04-55-822-210
P.O. NO. _____
BY: <i>Ronald J. Gardner</i>
FINANCE DIRECTOR

BOROUGH OF HIGHLAND PARK
NO. 12-17-370

RESOLUTION TO APPROVE RFQ FOR COMPUTER (IT) CONSULTING SERVICES

RESOLUTION: Finance Committee

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough and its residents to publicly bid for the services of its Computer (IT) Consulting Services to perform services for the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough is hereby authorized to publicly bid for the services of Computer (IT) Consulting Services to perform professional services for the Borough by a Request for Qualifications.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of December 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-371

RESOLUTION TO AUTHORIZE ISSUANCE OF WATER BILL

RESOLUTION: Finance Committee

WHEREAS, property known as 216 South 1st Avenue, Account No. 20120330-0 owned by Congregation Ahavas Achim on approximately September 24, 2017 a faulty pipe caused a leakage of water before the meter could capture usage; and

WHEREAS, water used before the meter is not reported through the readings taken by the reading guns and the amount of water consumed has been calculated to be 10,000 cubic feet resulting in a billing of \$484.30; and

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Tax Collector be and is hereby authorized and directed to remit a water bill to for the usage indicated with their regular 2017 4th quarter water/sewer bill due on or before December 29, 2017.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Department and Tax Collector forthwith.

ADOPTED: September 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of December 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-372

RESOLUTION AUTHORIZING APPROVAL OF RAFFLE LICENSE FOR
CONGREGATION OHAV EMETH

RESOLUTION: Finance Committee

WHEREAS, the Congregation Ohav Emeth has made application to the Borough Council of the Borough of Highland Park for a license to hold, operate and conduct an Off-Premise for Merchandise Raffle in accordance with the Raffles Licensing Law (NSJA 5:8-50 to 76), on May 28, 2018; and

WHEREAS, the Borough Council has made or caused to be made an investigation of the qualifications of said applicant and the merits of said application and have determined that said applicant is qualified to hold, operate and conduct Raffles in accordance with the Raffles Licensing Law and the findings set forth in the attached Form 5A of the Legalized Games of Chance Control Commission;

NOW, THEREFORE, BE IT RESOLVED that the Borough Clerk shall be and is hereby authorized and directed to issue a license to the Congregation Ohav Emeth for the holding, operation and conduct of a raffle on the above date upon payment of a legal fee therefor, subject to the provisions of the Raffles Licensing Law and the rules, regulations and amendments thereto promulgated by said Control Commission.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of December, 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

**BOROUGH OF HIGHLAND PARK
RESOLUTION NO. 12-17-373**

**RESOLUTION TO APPROVE EMERGENCY REPAIR WORK TO SANITARY SEWER
LINE ON FELTON AVENUE**

RESOLUTION: Council as a Whole

WHEREAS, the Borough Council of the Borough of Highland Park previously authorized capital improvements and repairs to Felton Avenue; and

WHEREAS, during the course of implementing the Felton Avenue work, it was determined that there was a failed lateral sewer line; a defective manhole and the requirement for the installation of an additional manhole in order to properly implement the Felton Avenue repair work; and

WHEREAS, upon the discovery of the need for this unforeseen additional repair work, the Borough Administrator solicited quotes; and

WHEREAS, two quotes were received with the lowest quote submitted by ZBrothers Company; and

WHEREAS, it was essential to undertake and complete this additional, unforeseen repair work prior to the completion of the Felton Avenue Capital Project; and

WHEREAS, pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-6, an emergency purchase and contract may be authorized if in the determination of the governing body that to do so is essential for the public health, safety and welfare of the Borough.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Highland Park, New Jersey, hereby authorizes an emergency contract for the aforementioned sewer repair work for ZBrothers Company in the amount of \$34,227.85; and

BE IT FURTHER RESOLVED that the Borough Council of the Borough of Highland Park further finds that the completion of the aforementioned sanitary sewer repair work while Felton Avenue was under construction was appropriate for the good of the public health, safety and welfare of the Borough in order to complete said repair as weather permitted, to avoid potential disruption of sanitary sewer service to the residents serviced by the Felton Avenue sanitary sewer lateral and in order to complete the capital improvements to Felton Avenue.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify that the above to be a true copy of a resolution adopted by the Borough Council of the Borough of Highland Park on the 5th day of December, 2017.

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$ 34,227.85
ACCOUNT NO. C-04-55-822-210
P.O. NO. _____
BY: <i>Ronald F. Gardner</i>
FINANCE DIRECTOR

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

DRAFT

BOROUGH OF HIGHLAND PARK
NO. 12-17-374

DESIGNATE THE POSITION OF PURCHASING AGENT

WHEREAS, P.L. 2009, c. 166, codified as N.J.S.A. 40A:11-2 et seq., supplementing and amending Chapter 11 of Title 40A of the New Jersey Statutes allows local contracting units in New Jersey to create the position of Purchasing Agent; and

WHEREAS, Highland Park desires to create the position of Purchasing Agent;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors that the position of Purchasing Agent is hereby created for Highland Park; and

BE IT FURTHER RESOLVED as follows:

- 1) The Purchasing Agent shall be appointed by the Board of Directors; and,
- 2) The Purchasing Agent shall possess a valid Qualified Purchasing Agent certificate, as issued by the New Jersey Division of Local Government Services, Department of Community Affairs; and,
- 3) The Purchasing Agent shall have the authority, responsibility and accountability for the purchasing activity for Highland Park, to prepare public advertising for bids and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts on behalf Highland Park, and to award contracts permitted through New Jersey statutes and in accordance with the regulations, forms and procedures promulgated by state regulatory agencies in the name of Highland Park, and conduct any activities as may be necessary or appropriate to the purchasing function of Highland Park; and,
- 4) The Housing Authority hereby appoints Gerald Volpe, Q.P.A. Certification Q-0558 as the Q.P.A. of record and establishes the bid threshold at \$40,000.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of December, 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK
NO. 12-17-375

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 12/5/17 can be found in the Bills List Journal Book No. 36.

ADOPTED: December 5, 2017

ATTEST:

Jennifer Santiago, Deputy Clerk

I, Jennifer Santiago, Deputy Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of December, 2017.

Jennifer Santiago, Deputy Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				