

BOROUGH OF HIGHLAND PARK  
REGULAR MAYOR & COUNCIL MEETING  
NOVEMBER 8, 2017 - 7:00 PM

**MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:**

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

**AGENDA**

\* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 918, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. Pancreatic Cancer Awareness Month Proclamation.
5. Council Reports.
6. Borough Administrator's Report.
7. Borough Attorney's Report.
8. Mayor's Report.
9. Public Discussion. (15 minutes)
10. Clerk reports advertising Capital Ordinance for Various Fencing Projects, for consideration of passage on final reading by title.
  - a. **MOTION** to take up ordinance on final reading by title.
  - b. Public Hearing.
  - c. 11-17-325 Resolution to adopt/reject and advertise ordinance on final reading by title.

**MOTION** adopt/reject

**ROLL CALL VOTE**

11. Clerk reports introduction of Ordinance Concerning Public Discussion for consideration of passage on first reading by title.
  - a. **MOTION** to adopt/reject and advertise ordinance on first reading by title.  
(Resolution No. 11-17-326) **ROLL CALL VOTE**
12. Clerk reports introduction of Downtown Redevelopment Ordinance Amendment for consideration of passage on first reading by title.
  - a. **MOTION** to adopt/reject and advertise ordinance on first reading by title.  
(Resolution No. 11-17-327) **ROLL CALL VOTE**

**CONSENT AGENDA** - **MOTION** to adopt the following starred (\*) items:  
**ROLL CALL VOTE**

13. \*11-17-328 Resolution Authorizing Release of Zoning Board of Adjustment Escrow Fees.
14. \*11-17-329 Resolution to Amend Annual Salary Resolution.
15. \*11-17-330 Resolution Authorizing Final Payout to Principal Clerk Typist Karen Valente.
16. \*11-17-331 Resolution to Cancel Erroneous Sewer Charges – 7 South 8<sup>th</sup> Avenue.
17. \*11-17-332 Resolution Authorizing Removal of 1202 Shep Drive from the Annual Tax Sale Pending NJ Tax Court Judgment.
18. \*11-17-333 Resolution to Cancel Overpayment of Water & Sewer Account – 411 River Road.
19. \*11-17-334 Resolution to Cancel Overpayment of Water & Sewer Account – 212 Raritan Avenue.
20. \*11-17-335 Resolution to Refund Duplicate Water & Sewer Payment – 2102 Ethan Lane.
21. \*11-17-336 Resolution to Cancel 4<sup>th</sup> Quarter Property Taxes – 212 Raritan Avenue.
22. \*11-17-337 Resolution to Adopt Updated By-Laws for Municipal Alliance.
23. \*11-17-338 Resolution to Authorize Strategic Plan for Municipal Alliance Grant for Fiscal Year 2018.
24. \*11-17-339 Resolution to Authorize Bid for Sanitary Sewer Inspection and Maintenance.
25. \*11-17-340 Resolution to Authorize Submission of Grant Application to the NJDEP Community Forestry Program.

26. \*11-17-341 Resolution to Authorize Submission of Grant Application to the Middlesex County Office of Arts & History Programs.
27. \*11-17-342 Resolution to Approve Increase to Purchase Order for J. Fletcher Creamer for Repair of Manhole.
28. \*11-17-343 Resolution to Amend Resolution No. 5-17-163 – Professional Service Resolution – Borough Planner – Borough Square Development Investigation.
29. \*11-17-344 Resolution to Rescind Resolution No. 8-17-259 – Approving Change Order No. 1 for Improvements to Grant Avenue, Felton Avenue and Graham Street – Z Brothers Concrete Contractors, Inc.
30. \*11-17-345 Professional Services Resolution – CME Associates – Additional Services in Connection with Change Order No. 1 for the Improvements to Grant Avenue, Felton Avenue and Graham Street.
31. \*11-17-346 Resolution to Approve Change Order No. 1 for Improvements to Grant Avenue, Felton Avenue and Graham Street – Z Brothers Concrete Contractors, Inc. – Firehouse Apron.
32. \*11-17-347 Resolution to Authorize Submission of Brownfields Assessment Grant to the U.S. Department of Environmental Protection.
33. \*11-17-348 Resolution Expressing Opposition to Legislative Proposals Regarding the Open Public Meetings Act and Open Public Records Act.
34. \*11-17-349 Resolution Authorizing Submittal of Application to the BPU for the Local Government Energy Audit Program.
35. \*11-17-350 Resolution to Approve Taxi Operator License.
36. \*11-17-351 Resolution to Approve Budget Transfers.
37. \*11-17-352 Resolution to Approve Pay Estimate No. 3 and Close-Out Change Order – Willcof Roofing & Construction.
38. \*11-17-353 Resolution to Approve Emergency Repairs to Library Roof.
39. \*11-17-354 Resolution to Support Pedestrian and Bike Safety Requirements on Driver's License Exam.
40. \*11-17-355 Resolution to Approve Change Order No. 2 for Improvements to Grant Avenue, Felton Avenue and Graham Street – Z Brothers Concrete Contractors, Inc. – Additional Work on Wayne Street, Cleveland Avenue and South 4<sup>th</sup> Avenue.

41. \*11-17-356 Resolution to Approve Pay Estimate No. 2 – Z Brothers Concrete Contractors, Inc. – Improvements to Grant Avenue, Felton Avenue and Graham Street.

42. \*11-17-357 Resolution Approving Bills List.

**MOTION TO ADOPT**

**ROLL CALL VOTE**

43. Mayor Brill Mittler appoints the following:

Abby Stern Cardinale

Public Information Commission

**MOTION TO CONFIRM**

**ROLL CALL VOTE**

44. Clerk reports election of Volunteer Firefighter.

**MOTION TO CONFIRM**

**ROLL CALL VOTE**

45. Open items.

a.

b.

c.

d.

46. Public Discussion.

47. 11-17-358 Executive Session Resolution – (Litigation: JSM at Highland Park v Highland Park)

**MOTION adopt/reject**

**ROLL CALL VOTE**

48. **MOTION** to adjourn to Conference Meeting.

BOROUGH OF HIGHLAND PARK  
No. 11-17-325

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, CAPITAL ORDINANCE PROVIDING FOR VARIOUS FENCING PROJECTS, IN AND BY THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, APPROPRIATING \$17,327.00 TO PAY THE COST THEREOF, passed on final reading at this meeting be delivered to the Mayor for his approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of the resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Noys	Absent	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

**BOROUGH OF HIGHLAND PARK  
CAPITAL ORDINANCE NO. 17-1952**

**CAPITAL ORDINANCE PROVIDING FOR VARIOUS FENCING PROJECTS, IN AND BY THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY; APPROPRIATING \$17,327.00 THEREFOR TO PAY THE COST THEREOF:**

**NOW, THEREFORE BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:**

**SECTION 1:** The capital purpose described in Section 2 of the capital ordinance is hereby authorized as a general capital purpose to be undertaken by the Borough of Highland Park, in the County of Middlesex, State of New Jersey for the said improvement (s) or purpose stated in Section 2 hereof, there is hereby appropriated the sum of \$17,327.00 funded by THE Capital Improvement Fund.

**SECTION 2:** The capital purpose hereby authorizes Various Fencing Projects;

**SECTION 3:** The expenditure of the \$17,327.00 appropriation from the Capital Improvement Fund, for the purpose set forth in Section 2 hereof is hereby authorized and approved.

**SECTION 4:** The capital budget of the Borough is hereby amended to conform with the provisions of this capital ordinance and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs is approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs is on file in the office of the Clerk and is available for public inspection.

**SECTION 5:** This ordinance shall take effect immediately after final adoption as described in N.J.S.A. 10:49-2.

Introduced on first reading  
by title: October 17, 2017

ADOPTED: November 8, 2017

ATTEST:

APPROVED: November 8, 2017

\_\_\_\_\_  
Joan Hullings, Borough Clerk

\_\_\_\_\_  
Gayle Brill Mittler, Mayor

BOROUGH OF HIGHLAND PARK  
NO. 11-17-326

RESOLUTION: Public Safety Committee

WHEREAS, an Ordinance entitled, AN ORDINANCE OF THE BOROUGH OF HIGHLAND PARK IN MIDDLESEX COUNTY, AMENDING THE CODE OF THE BOROUGH OF HIGHLAND PARK, 2010 CONCERNING PUBLIC DISCUSSIONS AT MEETINGS OF THE MAYOR AND COUNCIL has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, on Tuesday, December 5, 2017, at 7:00 PM, for the purpose of considering said Ordinance on final passage after public hearing thereon.

BE IT FURTHER RESOLVED that said a Notice of Pending Ordinance and Summary of said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published daily in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
ORDINANCE NO. 17-

AN ORDINANCE OF THE BOROUGH OF HIGHLAND PARK IN MIDDLESEX COUNTY,  
AMENDING THE CODE OF THE BOROUGH OF HIGHLAND PARK, 2010 CONCERNING  
PUBLIC DISCUSSIONS AT MEETINGS OF THE MAYOR AND COUNCIL.

BE IT ORDAINED by the Highland Park Borough Council, Middlesex County as follows:

1. Section 3-3 of the "Code of the Borough of Highland Park 2010" concerning Borough Council meeting is amended to read as follows:

§ 3-3. Meetings

The Borough Council shall meet for organization on the first day of January following each general election unless that day be Sunday, in which case it shall meet on the next succeeding day. Thereafter, the Borough Council shall meet regularly within the Borough at such times and places as provided by resolution. The Mayor shall, when necessary, call special meetings of the Council. In case of his neglect or refusal, any four members of the Council may call such meetings at such time and place in the Borough as they may designate and, in all cases of special meetings, notice shall be given to all members of the Council or left at their places of residence. Notice of all meetings shall be given in accordance with the requirements of the Open Public Meetings Law, c. 231, P.L. 1975.

In accordance with Article IV of the Rules of Order, during the Borough Council Meeting a period of 15 minutes shall be allocated for public discussion following the delivery at said meeting of reports by the Council, Mayor and other Borough professionals. There shall be an additional public discussion period provided before the adoption of any executive session resolution, if required, before adjournment to the Council's Conference Meeting.

2. This Ordinance shall take effect upon this passage and publication as provided for by law.

Introduced and Passed  
First Reading on: November 8, 2018

ADOPTED:

Approved:

ATTESTED:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

\_\_\_\_\_  
Gayle Brill Mittler, Mayor



BOROUGH OF HIGHLAND PARK  
NO. 11-17-328

RESOLUTION TO RELEASE ZONING BOARD ESCROW FEES

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, the following have posted Zoning Board of Adjustment Escrow Fees in the amounts indicated for various projects as indicated below:

<u>ACCOUNT NO.</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>PROJECT DESCRIPTION</u>
T-12-56-825-193	Malcolm Watford 206 Jackson Highland Park, NJ 08904	\$66.50	206 Jackson Avenue

WHEREAS, the Director of the Department of Code Enforcement has determined that Zoning Board of Adjustment Escrow Fees can be released;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to remit to the above the amounts indicated, the same being the amount of refund due for return of Zoning Board of Adjustment Escrow Fees referenced.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Director of Code Enforcement and the Finance Director forthwith.

ADOPTED: November 8, 2017

ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
No. 11-17-329

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 3, 2017 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis, there have been the following changes, to wit:

ANNETTE SORBINO, Technical Assistant, \$45,988.00, effective November 6, 2017.

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 3, 2017 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis, there have been the following changes, to wit:

DEBRA SMITH, Substitute Crossing Guard, an hourly rate of \$18.24, effective November 8, 2017.

BE IT FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-330

RESOLUTION TO APPROVE FINAL PAYOUT TO  
PRINCIPAL CLERK TYPIST KAREN VALENTE

RESOLUTION: Finance Committee

WHEREAS, KAREN VALENTE, PRINCIPAL CLERK TYPST, will retire from the Borough of Highland Park effective November 8, 2017; and

WHEREAS, per the requirements of the Borough's Personnel Manual, Karen Valente is entitled to unused accrued time payments in the amount as calculated below:

	Calculation	Amount Due
Sick Hours (62.57 hours)	$(62.57 \times \$23.11)$	\$1,446.22
<b>Total Payment</b>		<b>\$1,446.22</b>

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Highland Park that the unused accrued time payment in an amount not to exceed \$1,446.22 be approved and distributed in the next available pay cycle.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-331

RESOLUTION TO CANCEL ERRONEOUS SEWER CHARGES – 7 SOUTH 8<sup>TH</sup> AVENUE

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, the residents of 7 South 8<sup>th</sup> Avenue, received an erroneous water and sewer bill; and

WHEREAS, it has been determined by the Highland Park Water & Sewer Department that the water meter malfunctioned thereby causing the issuance of an erroneous water and sewer bill; and

WHEREAS, the Tax Collector recommends that this account be credited for the erroneous charges;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Tax Collector is hereby authorized to issue a credit to Account #20150550-0 of \$42.73 for sewer, for usage between October 2, 2017 and October 15, 2017 to the account of 7 South 8<sup>th</sup> Avenue, Highland Park.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Finance Director forthwith.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-332

RESOLUTION AUTHORIZING REMOVAL OF 1202 SHEP DRIVE FROM THE  
ANNUAL TAX SALE PENDING NEW JERSEY TAX COURT JUDGMENT

RESOLUTION: Finance Committee

WHEREAS, a property known as Block 181, Lot 43, qual C1202, also known as 1202 Shep Drive, owned by Paul G. Alexander, had an error in their assessment for the year 2017 occur; and

WHEREAS, the Tax Assessor has filed an appeal to correct the error; and

WHEREAS, getting a final judgment from the Tax Court of New Jersey may take several months; and

WHEREAS, Highland Park recognizes the financial burden that being required to pay an additional \$13,048.82 would be on a resident;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Tax Collector is hereby authorized to remove this property from the December, 2017 tax sale.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Finance Director with.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-333

RESOLUTION TO CANCEL OVERPAYMENT OF  
WATER & SEWER ACCOUNT – 411 RIVER ROAD

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, 411 River Road paid \$539.98 for a water and sewer bill in 2012; and

WHEREAS, it has been determined by the Highland Park Water & Sewer Department that there has been an overpayment for this water and sewer bill; and

WHEREAS, the Tax Collector recommends that this account (#30230710-0) be refunded \$539.98;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Tax Collector is hereby authorized to issue a refund in the amount of \$539.98 to 411 River Road.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Finance Director forthwith.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-334

RESOLUTION TO CANCEL OVERPAYMENT OF  
WATER & SEWER ACCOUNT – 212 RARITAN AVENUE

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, 212 Raritan Avenue, Block 22, Lot 4, paid \$212.90 for a water and sewer bill in 2012; and

WHEREAS, it has been determined by the Highland Park Water & Sewer Department that there has been an overpayment for this water and sewer bill; and

WHEREAS, the Tax Collector recommends that the payment of \$212.90 for this account (#20110930-0) be cancelled;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Tax Collector is hereby authorized to cancel the payment of \$212.90 for 212 Raritan Avenue.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Finance Director forthwith.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-335

RESOLUTION AUTHORIZING TAX COLLECTOR TO REFUND  
A DUPLICATE WATER & SEWER PAYMENT

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, the property owner and Weichert Title Agency, during the closing of the sale of property, both remitted payments for water and sewer charges on a property known as 2102 Ethan Lane, Account #30231204-0; and

WHEREAS, the Tax Collector recommends that Weichert Title Agency be refunded \$62.96 for water and sewer payment;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Tax Collector is hereby authorized to issue a refund in the amount of \$62.96 from the water and sewer account to Weichert Title Agency, 1909 Route 70 East, Cherry Hill, NJ 08003.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Finance Director forthwith.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				



BOROUGH OF HIGHLAND PARK  
NO. 11-17-336

RESOLUTION: Finance Committee

WHEREAS, 212 Raritan Avenue, known as Block 22, Lot 4 on the Highland Park Tax Map, was purchased by the Borough of Highland Park on October 6, 2017; and

WHEREAS, 4<sup>th</sup> quarter taxes in the amount of \$4,619.44, on Block 22, Lot 4, should be cancelled, due to the property attaining tax exempt status; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Tax Collector be and is hereby authorized and directed to cancel the amount set opposite the following, the same being the amount of taxes to be cancelled due to the property attaining tax exempt status:

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT TO BE CANCELLED</u>
22	4	\$4,619.44

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Director and Tax Collector with.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-337

RESOLUTION TO ADOPT UPDATE BY-LAWS FOR MUNICIPAL ALLIANCE

RESOLUTION: Recreation and Arts Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the By-Laws of the Highland Park Municipal Alliance, and on file in the office of the Borough Clerk shall be and are hereby adopted as the By-Laws of the Municipal Alliance for the year 2017.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Noes	Abst.	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-338

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT  
CYCLE JULY 2014 – JUNE 2019

RESOLUTION: Council as a Whole

WHEREAS, THE Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities through New Jersey.

WHEREAS, the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages' and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council of the Borough of Highland Park further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council of the Borough of Highland Park has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Middlesex; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey hereby recognizes the following:

1. The Borough Council of the Borough of Highland Park does hereby authorize submission of a strategic plan for the Highland Park Municipal Alliance grant for fiscal year 2018 in the amount of:

DEDR \$21,551.00  
Cash Match \$5,387.75  
In-kind \$16,163.75

2. The Borough Council of the Borough of Highland Park acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_  
Gayle Brill Mittler, Mayor

I, Joan Hullings, Borough of the Borough of Highland Park, County of Middlesex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of resolution duly authorized by the Borough Council of the Borough of Highland Park on this 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-339

RESOLUTION TO ADVERTISE FOR RECEIPT OF BIDS FOR  
SANITARY SEWER INSPECTION AND MAINTENANCE

RESOLUTION: Public Works and Public Utilities Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk shall be and is hereby authorized and directed to advertise for receipt of bids for the following contract items:

1. Sanitary Sewer Inspection and Maintenance; and

BE IT FURTHER RESOLVED that said bids will be received at a date and time to be determined by the Borough Clerk and the Superintendent of the Public Works Department, said bids to be in accordance with specifications prepared by the Public Works Department.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be true and correct of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-340

RESOLUTION: Public Works & Public Utilities Committee

WHEREAS, the Borough of Highland Park desires to apply for and obtain a grant from the NJDEP Community Forestry Program, which application has been prepared by the Borough's Shade Tree Advisory Committee; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are hereby authorized to sign and submit the NJDEP Community Forestry Program Grant.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Shade Tree Advisory Committee forthwith.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-341

RESOLUTION TO AUTHORIZE SUBMISSION OF GRANT APPLICATION TO  
THE MIDDLESEX COUNTY OFFICE OF ARTS & HISTORY PROGRAMS

RESOLUTION: Recreation and Arts Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Highland Park Arts Commission is hereby authorized and directed to submit a grant application to the Middlesex County Office of Arts & History Programs for a grant to sponsor a series of autobiography/spoken word workshops.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Arts Commission, the Borough Administrator, and the Finance Director forthwith.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-342

RESOLUTION TO APPROVE INCREASE TO PURCHASE ORDER FOR  
J. FLETCHER CREAMER FOR MANHOLE REPAIRS

RESOLUTION: Public Works & Public Utilities Committee

WHEREAS, pursuant to Resolution No. 2-17-99 adopted by the Borough Council on February 21, 2017, J. Fletcher Creamer & Son, Inc. was authorized to perform emergency repairs to a manhole for an amount not to exceed \$81,750.00; and

WHEREAS, a Blanket Purchase Order was generated, Purchase Order No. 17000311, in the amount of \$81,750.00; and

WHEREAS, it is necessary to increase the Blanket Purchase Order by \$31,073.06; and

WHEREAS, funds for this additional increase are available in the amount of \$31,073.06 in Account No. U-06-55-803-205, as reflected by the certification of funds by the Chief Financial Officer, shown below:

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Purchase Order No. 17-000311 be increased from \$81,750.00 to \$112,823.06.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Chief Financial Officer and the Superintendent of Public Works and Public Utilities.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS <u>\$31,073.06</u>
ACCOUNT NO. <u>U-06-55-803-205</u>
P.O. NO. _____
BY: <u>Ronald H. Gardner</u>
FINANCE DIRECTOR

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-343

RESOLUTION TO AMEND RESOLUTION NO. 5-17-163 – PROFESSIONAL SERVICE RESOLUTION  
BOROUGH PLANNER – BOROUGH SQUARE DEVELOPMENT INVESTIGATION

RESOLUTION: Economic Development and Planning Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Resolution No. 5-17-163 adopted by the Borough Council on May 2, 2017, shall be and is hereby amended as follows:

WHEREAS, the Borough of Highland Park has need of the services of a Planner to provide planning services in connection with the investigation of the Borough Square Development, in accordance with letter proposal from Jim Constantine, Looney Ricks Kiss, dated April 5, 2017, attached to the original of this resolution; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Looney Ricks Kiss, Philadelphia, P.A., is a firm of licensed planners of the State of New Jersey with extensive experience in providing these services; and

WHEREAS, the Mayor and Council desire to provide for the method of compensation of said consulting engineer; and

WHEREAS, funds for this purpose are available in Account No. 7-01-20-170-2ED, in an amount not to exceed \$5,400.00, as reflected by the Certification of Funds Available by the Assistant CFO, shown below; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough an Agreement for professional services with Jim Constantine, PP, Looney Ricks Kiss, Public Ledger Building, Suite 756, 150 S. Independence Mall West, Philadelphia, PA 191065, a copy of which is attached to the original of this original, and that notice of this contract be published as required by law and that a copy of executed agreement be placed on file in the office of the Borough Clerk.

ADOPTED: November 8, 2017  
ATTEST:

Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$5,400.00 ACCOUNT NO. 7-01-20-170-2ED P.O. NO. _____ BY: <i>Ronald K. Gardner</i> FINANCE DIRECTOR
---



BOROUGH OF HIGHLAND PARK  
NO. 11-17-344

RESOLUTION TO RESCIND RESOLUTION NO. 8-17-259, CHANGE ORDER NO. 1 FOR  
IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE AND GRAHAM STREET  
Z BROTHERS CONCDRETE CONTRACTORS, INC.

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, Resolution No. 8-17-259, adopted by the Borough Council on August 8, 2017, authorized Change Order No. 1 for the Improvements to Grant Avenue, Felton Avenue and Graham Street; and

WHEREAS, the Borough received notification from PSE&G that they would be doing gas line work on said streets;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Resolution No. 8-17-259 shall be and is hereby rescinded.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan M. Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true and correct copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-345

PROFESSIONAL SERVICES RESOLUTION – CME ASSOCIATES  
ADDITIONAL SERVICES IN CONNECTION WITH CHANGE ORDER NO. 1 FOR THE  
IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE AND GRAHAM STREET

RESOLUTION: Public Works & Public Utilities Committee

WHEREAS, the Borough of Highland Park has need of the additional services of an engineer to provide engineering services in connection with Change Order No. 1 for the Improvements to Grant Avenue, Felton Avenue and Graham Street, in accordance with letter proposal from CME Associates, dated July 13, 2017, attached to the original of this resolution; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, CME Associates, Parlin, N.J., is a firm of licensed engineers of the State of New Jersey with extensive experience in providing these services; and

WHEREAS, the Mayor and Council desire to provide for the method of compensation of said consulting engineer; and

WHEREAS, funds are available for this purpose in Account Number No. C-04-55-822-210 in an amount not to exceed \$4,775.00 without further resolution of Council, as reflected by the Certification of Funds by the Assistant CFO, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough an Agreement for professional services with CME Associates, 3141 Bordentown Avenue, Parlin, NJ 08859, a copy of which is attached to the original of this original, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the office of the Borough Clerk.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$4,775.00
ACCOUNT NO. C-04-55-822-210
P.O. NO. _____
BY: <i>Ronald J. Gardner</i>
FINANCE DIRECTOR

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-346

RESOLUTION TO APPROVE CHANGE ORDER NO. 1 FOR  
IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE AND  
GRAHAM STREET – Z BROTHERS CONCRETE CONTRACTORS, INC.

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, pursuant to Resolution No. 3-17-118, adopted March 21, 2017, the Borough Council authorized execution of a contract with Z Brothers Concrete Contractors, Inc. for Improvements to Grant Avenue, Felton Avenue and Graham Street, in an amount not to exceed \$538,982.97, without further resolution of Council; and

WHEREAS, pursuant to said resolution a contract was duly executed; and

WHEREAS, the Borough Engineer has prepared the attached Change Order No. 1 to the said contract to allow for supplemental work for the above referenced project; and

WHEREAS, the Borough Engineer has prepared the attached Change Order No. 1 to the said contract to allow for additional work on the Firehouse Apron, work that was not anticipated at the time that plans and specifications were prepared for an additional cost of \$3,540.30; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-822-210 in the amount of \$3,540.30, as reflected by the Certification of Funds of the Finance Department, shown below; and

WHEREAS, Council has reviewed the proposed Change Order No. 1 for this contract and has approved the same subject to satisfaction of N.J.A.C. 5:30-11.9 relating to change orders;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Mayor Gayle Brill Mittler be and is hereby authorized and directed to execute Change Order No. 1, dated October 30, 2017, to the contract of Z Brothers Concrete Contractors, Inc. upon satisfaction of N.J.A.C. 5:30-11.9 relating to the submission of a certification relating to the change orders to date, to the satisfaction of the Borough Attorney and Engineer; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Borough Administrator, Borough Treasurer, and Z Brothers Concrete Contractors, Inc. forthwith.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$3,540.30
ACCOUNT NO. C-04-55-822-210
P.O. NO. _____
BY: <i>Ronald Gardner</i>
FINANCE DIRECTOR

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-347

RESOLUTION TO AUTHORIZE SUBMISSION OF BROWNFIELDS  
ASSESSMENT GRANT APPLICATION TO THE U.S.  
DEPARTMENT OF ENVIRONMENTAL PROTECTION

RESOLUTION: Economic Development and Planning Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Administrator is hereby authorized and directed to submit a Brownfields Grant Application to the U.S. Department of Environmental Protection.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-349

RESOLUTION TO AUTHORIZING SUBMITTAL OF APPLICATION TO  
THE BPU FOR THE LOCAL GOVERNMENT ENERGY AUDIT PROGRAM

RESOLUTION: Public Works & Public Utilities Committee

WHEREAS, the Borough of Highland Park desires to submit an application to the BPU for a Local Government Energy Audit Program;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Administrator is hereby directed to submit the Application, on behalf of the Borough, to the BPU.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Borough Administrator forthwith.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-350

RESOLUTION AUTHORIZING ISSUANCE OF TAXI OPERATOR LICENSES FOR THE  
PURPOSE OF OPERATING TAXI CABS IN THE BOROUGH OF HIGHLAND PARK

RESOLUTION: Public Safety Committee

WHEREAS, Carmine Joseph Tumminelli has filed with the Clerk of this Borough an application for a License to operate taxicabs under the provisions of the Ordinance providing for such Licenses for the year 2017; and

WHEREAS, the Chief of Police and/or his designee has investigated said applicants and has reported favorably upon said application;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that said applicants are qualified and that public necessity and convenience would be served by the issuance of said License.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue an Operator License to the aforesaid applicant.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
11-17-351

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that transfers of 2017 budget appropriation balances shall be made as follows:

Description	From	To
Information Technology OE		\$ 7,000.00
Legal OE		\$ 80,000.00
Electric		\$ 20,000.00
Police S/W		\$ 60,000.00
Dept. on Aging OE		\$ 1,000.00
LOSAP		\$ 1,500.00
PERS – Pension – DCRP		\$ 1,500.00
Uniform Const. Code S/W		\$ 17,500.00
Streets & Road Maint. S/W		\$ 23,000.00
Financial Administration OE	\$ 32,500.00	
Information Technology S/W	\$ 23,000.00	
Community & Econ. Dev. S/W	\$ 15,000.00	
Financial Administration S/W	\$ 41,000.00	
Employee Group Insurance	\$100,000.00	
<b>Total</b>	<b>\$211,500.00</b>	<b>\$ 211,500.00</b>

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-352

RESOLUTION TO APPROVE PAY ESTIMATE #3 AND FINAL CLOSE-OUT  
CHANGE ORDER - WILLCOF ROOFING & CONSTRUCTION

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, pursuant to Resolution No. 8-15-236, adopted by the Borough Council on August 11, 2015, a contract was awarded to Willcof Roofing & Construction of Hamilton, NJ for the 2015 Reconstruction of Various Public Roofs; and

WHEREAS, it appears from Pay Estimate No. 3 and Close-out Change Order, filed by the CME Associates, that certain work under said contract has been completed and approved, and there is due to Willcof Roofing & Construction, the sum of \$18,365.22 in accordance with said Pay Estimate for work performed from October 20, 2016 to October 31, 2017; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-825-210 in the amount of \$18,365.22, as reflected by the Certification of Funds Available by the Chief Financial Officer, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Chief Financial Officer be and is hereby authorized and directed to pay Willcof Roofing & Construction the sum of \$18,365.22, as certified by the Engineer in Pay Estimate No. 3, subject to the Clerk's receipt of the Certified Payroll and Project Manning Reports; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Chief Financial Officer Kovach and the CME Associates in writing.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

VERIFIED AND ENCUMBERED AS TO:  
AVAILABILITY OF FUNDS \$18,365.22  
ACCOUNT NO. C-04-55-825-210  
P.O. NO. 15-101728  
BY: *Ronald J. Gardner*  
FINANCE DIRECTOR



BOROUGH OF HIGHLAND PARK  
NO. 11-17-355

RESOLUTION TO APPROVE CHANGE ORDER NO. 2 FOR  
IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE AND  
GRAHAM STREET – Z BROTHERS CONCRETE CONTRACTORS, INC.

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, pursuant to Resolution No. 3-17-118, adopted March 21, 2017, the Borough Council authorized execution of a contract with Z Brothers Concrete Contractors, Inc. for Improvements to Grant Avenue, Felton Avenue and Graham Street, in an amount not to exceed \$538,982.97, without further resolution of Council; and

WHEREAS, pursuant to said resolution a contract was duly executed; and

WHEREAS, the Borough Engineer has prepared the attached Change Order No. 2 to the said contract to allow for supplemental work for the above referenced project; and

WHEREAS, the Borough Engineer has prepared the attached Change Order No. 2 to the said contract to allow for additional work on Wayne Street, Cleveland Avenue and South 4<sup>th</sup> Avenue, work that was not anticipated at the time that plans and specifications were prepared for an additional cost of \$14,605.32; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-822-210 in the amount of \$14,605.32, as reflected by the Certification of Funds of the Finance Department, shown below; and

WHEREAS, Council has reviewed the proposed Change Order No. 2 for this contract and has approved the same subject to satisfaction of N.J.A.C. 5:30-11.9 relating to change orders;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Mayor Gayle Brill Mittlen and I hereby authorized and directed to execute Change Order No. 2, dated October 16, 2017, to the contract of Z Brothers Concrete Contractors, Inc. upon satisfaction of N.J.A.C. 5:30-11.9 relating to the subject matter of the certification relating to the change orders to date, to the satisfaction of the Borough Attorney and Engineer; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Borough Administrator, Borough Treasurer and Z Brothers Concrete Contractors, Inc. forthwith.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$14,605.32
ACCOUNT NO. C-04-55-822-210
P.O. NO. _____
BY: <i>Ronald G. Gardner</i> FINANCE DIRECTOR

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-356

RESOLUTION TO APPROVE PAY ESTIMATE #2 – Z. BROTHERS CONCRETE CONTRACTORS, INC.  
IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE AND GRAHAM STREET

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, pursuant to Resolution No. 3-17-118, adopted by the Borough Council on March 21, 2017, a contract was awarded to Z. Brothers Concrete Contractors, Inc. of Sayreville, NJ, for the Improvements to Grant Avenue, Felton Avenue and Graham Street; and

WHEREAS, it appears from Pay Estimate No. 2, filed by the CME Associates, that certain work under said contract has been completed and approved, and there is due to Z. Brothers Concrete Contractors, Inc., the sum of \$104,637.27 in accordance with said Pay Estimate for work performed from October 10, 2017 to October 31, 2017; and

WHEREAS, funds for this purpose are available in Account No. C-04-55-822-210 in the amount of \$104,637.27, as reflected by the Certification of Funds Available by the Chief Financial Officer, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Chief Financial Officer be and is hereby authorized and directed to pay Z. Brothers Concrete Contractors, Inc. the sum of \$104,637.27, as certified by the Engineer in Pay Estimate No. 2, subject to the Clerk's receipt of the Certified Payroll and Project Manning Reports and additional documents as necessary; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Chief Financial Officer and CME Associates forthwith.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$104,637.27 ACCOUNT NO. C-04-55-822-210 P.O. NO. _____ BY: <i>Ronald J. Gardner</i> FINANCE DIRECTOR
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BOROUGH OF HIGHLAND PARK  
NO. 11-17-357

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 11/8/2017 can be found in the Bills List Journal Book No. 36.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL NOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 11-17-358

RESOLUTION AUTHORIZING EXECUTIVE SESSION

RESOLUTION: Council as a Whole

WHEREAS, Section 8 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, in the County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from the closed session at close of tonight's open session.
2. The general nature of the subject matter to be discussed is as follows:  
(Litigation: JSM at Highland Park v Highland Park)
3. It is anticipated at this time that the above stated subject matter will be made public when these matters are resolved or as soon thereafter as it is deemed to be in the public interest to do so.
4. This Resolution shall take effect immediately.

ADOPTED: November 8, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 8<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				