

BOROUGH OF HIGHLAND PARK  
REGULAR MAYOR & COUNCIL MEETING  
OCTOBER 3, 2017 - 7:00 PM

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

**AGENDA**

\* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 918, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. **MOTION** to approve minutes of the Regular and Conference Meetings held July 11, 2017 as distributed.
5. Council Reports.
6. Borough Administrator's Report.
7. Borough Attorney's Report.
8. Mayor's Report.
9. Public Discussion. (15 minutes)
10. Clerk reports advertising Handicapped Parking Ordinance Amendment, for consideration of passage on final reading by title.
  - a. **MOTION** to take up ordinance on final reading by title.
  - b. Public Hearing.
  - c. 10-17-292 Resolution to adopt/reject and advertise ordinance on final reading by title.  
**MOTION** adopt/reject

**ROLL CALL VOTE**

11. Clerk reports advertising Ordinance to Establish Tax Lien Payoff Fee, for consideration of passage on final reading by title.  
a. **MOTION** to take up ordinance on final reading by title.  
b. Public Hearing.  
c. 10-17-293 Resolution to adopt/reject and advertise ordinance on final reading by title.  
**MOTION** adopt/reject **ROLL CALL VOTE**

12. Clerk reports introduction of Capital Ordinance – North 3<sup>rd</sup> Avenue for consideration of passage on first reading by title.  
a. **MOTION** to adopt/reject and advertise ordinance on first reading by title.  
(Resolution No. 10-17-294) **ROLL CALL VOTE**

**CONSENT AGENDA** - **MOTION** to adopt the following starred (\*) items: **ROLL CALL VOTE**

13. \*10-17-295 Resolution in Support of Family Video Conferencing for Prisoners.  
14. \*10-17-296 Resolution to Amend Annual Salary Resolution.  
15. \*10-17-297 Resolution Authorizing Execution of Agreement for Information Technology Support Services.  
16. \*10-17-298 Resolution Authorizing Creation of Duplicate Tax Sale Certificate.  
17. \*10-17-299 Resolution to Approve Renewal of Health Services Contract with Middlesex County for 2018 and 2019.  
18. \*10-17-300 Resolution to Approve Purchase of Bucket Loader for Department of Public Works.  
19. \*10-17-301 Resolution Authorizing and Ratifying an Addendum to the CDBG Agreement with the County of Middlesex.  
20. \*10-17-302 Resolution Authorizing Submission of New Jersey Healthy Communities Network – Community Grant.  
21. \*10-17-303 Resolution Expressing Opposition to Legislative Proposals Regarding the Open Public Meetings Act and Open Public Records Act.  
22. \*10-17-304 Resolution to Approve RFQ for Professionals for 2018.  
23. \*10-17-305 Resolution to Rescind Resolution No. 9-17-271 – Professional Services Resolution – CME Associates – Additional Services in Connection with Change Order No. 1 for the Improvements to Grant Avenue, Felton Avenue and Graham Street.  
24. \*10-17-306 Resolution to Accept 2016 Audit.

- 25. \*10-17-307 Resolution to Adopt Corrective Action Plan.
- 26. \*10-17-308 Resolution to Authorize Borough Engineer to Submit FY 2018 DOT Trust Fund Grant Application.
- 27. \*10-17-309 Resolution Approving Bills List.

**MOTION TO ADOPT**

**ROLL CALL VOTE**

- 28. 10-17-310 Resolution to approve a Dedication by Rider Request – HP Gives a Hoot.

**MOTION TO ADOPT**

**ROLL CALL VOTE**

- 29. Open items.

a.

b.

- 30. Public Discussion.

- 31. 10-17-311 Executive Session Resolution – (Litigation: JSM at Highland Park v HP and Reinitz v HP)

**MOTION adopt/reject**

**ROLL CALL VOTE**

- 32. **MOTION** to adjourn to Conference Meeting.

BOROUGH OF HIGHLAND PARK  
No. 10-17-292

RESOLUTION: Public Safety Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, AN ORDINANCE AMENDING ON-STREET PARKING REGULATIONS FOR RESIDENCES OCCUPIED BY HANDICAPPED PERSONS AND AMENDING THE "CODE OF THE BOROUGH OF HIGHLAND PARK, 2010", passed on final reading at this meeting be delivered to the Mayor for his approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
ORDINANCE NO. 17-1949

AN ORDINANCE AMENDING ON-STREET PARKING REGULATIONS FOR RESIDENCES OCCUPIED BY HANDICAPPED PERSONS AND AMENDING THE "CODE OF THE BOROUGH OF HIGHLAND PARK, 2010".

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHLAND PARK, MIDDLESEX COUNTY, NEW JERSEY, THAT:

Section 278-17. Designation of On-Street Handicapped Parking Spaces is hereby amended as follows:

- D. The following on-street locations are designated as Handicapped Parking Spaces. Such spaces are for the use by persons who have been issued windshield placards or wheelchair symbol license plates, pursuant to N.J.S.A. 39:4-204 et seq.:

\*Voting District 1 – add 4 Redcliffe Avenue location.

Section 2. This Ordinance shall take effect upon its passage and publication as provided for by law.

Introduced on first reading  
By title: September 19, 2017

ADOPTED: October 3, 2017

ATTEST:

APPROVED: October 3, 2017

\_\_\_\_\_  
Joan Hullings, Borough Clerk

\_\_\_\_\_  
Gayle Brill Mittler, Mayor

HANDICAPPED PARKING SPACES  
Section 278-17.D

	Voting District	Location	
1.	1	4 Redcliffe Avenue	Louis Gomez
2.	2	South 2 <sup>nd</sup> Avenue between Harper St. & Hill St.	Janet Marcik, 410 So. 2nd
3.	3	Felton Street between Benner & Donaldson St.	Douglas Eden 233 Felton
4.	4	Benner between 3 <sup>rd</sup> & 4 <sup>th</sup>	Temple
5.	4	Harper – between 3 <sup>rd</sup> & 4 <sup>th</sup>	Candace Feinberg 306 So. 4 <sup>th</sup>
6.	5	So. 4 <sup>th</sup> between Raritan & Magnolia	Berman
7.	5	Mansfield between So. 4 <sup>th</sup> & Grove	
8.	6	So. 7 <sup>th</sup> between Benner & Eden	Roger & Adrien Keaton
9.	6	So. 8 <sup>th</sup> between Benner & Eden	
10.	6	So. 7 <sup>th</sup> between Mansfield & Benner	
11.	12	So. 11 <sup>th</sup> between Aurora & Eden	

DRAFT

BOROUGH OF HIGHLAND PARK  
No. 10-17-293

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, AN ORDINANCE OF THE BOROUGH OF HIGHLAND PARK IN MIDDLESEX COUNTY, AMENDING THE CODE OF THE BOROUGH OF HIGHLAND PARK BY ADDING THERETO A NEW SECTION 374-5 ESTABLISHING A TAX LIEN PAYOFF FEE, passed on final reading at this meeting be delivered to the Mayor for his approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES				
Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
ORDINANCE NO. 17-1950

AN ORDINANCE OF THE BOROUGH OF HIGHLAND PARK IN MIDDLESEX COUNTY,  
AMENDING THE CODE OF THE BOROUGH OF HIGHLAND PARK BY ADDING  
THERETO A NEW SECTION 374-5 ESTABLISHING A TAX LIEN PAYOFF FEE

BE IT ORDAINED by the Highland Park Borough Council, Middlesex County as follows:

1. Chapter 374, Taxation, of the "Code of the Borough of Highland Park, 2010" is amended by adding thereto a new Section 374-5 establishing a fee to be charged by the Tax Collector for tax lien payoff requests and shall read as follows:

"Section 374-5. Tax Lien Redemption Fee. The Tax Collector shall charge a person or entity seeking a Tax Sale Certificate payoff or updated amount to redeem a Tax Sale Certificate fee authorized by N.J.S.A. 54:5-54 and N.J.S.A. 54:5-97.1."

2. This Ordinance shall take effect upon its passage and publication as provided for by law.

Introduced on first reading  
By title: September 19, 2017

ADOPTED: October 3, 2017

ATTEST:

APPROVED: October 3, 2017

\_\_\_\_\_  
Joan Hullings, Borough Clerk

\_\_\_\_\_  
Gayle Brill Mittler, Mayor



BOROUGH OF HIGHLAND PARK  
No. 10-17-294

RESOLUTION: Finance Committee

WHEREAS, an Ordinance entitled, CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO NORTH 3<sup>RD</sup> AVENUE, MONTGOMERY STREET TO RARITAN AVENUE, IN AND BY THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY; APPROPRIATING \$262,000.00 THEREFOR TO PAY THE COST THEREOF, has been introduced and duly passed on first reading;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that this Council meet at the Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, on October 17, 2017, at 7:00 PM, for the purpose of considering said Ordinance on final passage after public hearing thereon.

BE IT FURTHER RESOLVED that said a Notice of Pending Ordinance and Summary of said Ordinance be published once at least one (1) week prior to the time fixed for further consideration of said Ordinance for final passage in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published daily in this municipality, together with a notice of the introduction thereof and of the time and place when and where said Ordinance will be further considered for final passage as aforesaid.

BE IT FURTHER RESOLVED that a copy of said Ordinance shall be posted on the bulletin board at Borough Hall, 221 South Fifth Avenue, Highland Park, New Jersey, forthwith and that the Borough Clerk have available in her office for the members of the general public of Highland Park copies of said Ordinance for those members of the general public who may request the same.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

**BOROUGH OF HIGHLAND PARK  
CAPITAL ORDINANCE NO. 17**

**CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO NORTH 3<sup>RD</sup> AVENUE, MONTGOMERY STREET TO RARITAN AVENUE, IN AND BY THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY; APPROPRIATING \$262,000.00 THEREFOR TO PAY THE COST THEREOF:**

**NOW, THEREFORE BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:**

**SECTION 1:** The capital purpose described in Section 2 of the capital ordinance is hereby authorized as a general capital purpose to be undertaken by the Borough of Highland Park, in the County of Middlesex, State of New Jersey for the said improvement (s) or purpose stated in Section 2 hereof, there is hereby appropriated the sum of \$262,000.00 funded by a Transportation Trust Fund Grant.

**SECTION 2:** The capital purpose hereby authorizes road improvements for Improvements to North 3<sup>rd</sup> Avenue, Montgomery Street to Raritan Avenue;

**SECTION 3:** The expenditure of the \$262,000.00 appropriation from the Transportation Trust Fund Grant, for the purpose set forth in Section 2 hereof in hereby authorized and approved.

**SECTION 4:** The capital budget of the Borough is hereby amended to conform with the provisions of this capital ordinance and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs is on file in the office of the Clerk and is available for public inspection.

**SECTION 5:** This ordinance shall take effect immediately after final adoption as described in N.J.S.A. 40:49-2.

Introduced on first reading  
by title: October 3, 2017

ADOPTED:

ATTEST:

APPROVED:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

\_\_\_\_\_  
Gayle Brill Mittler, Mayor

BOROUGH OF HIGHLAND PARK  
No. 10-17-295

RESOLUTION IN SUPPORT OF FAMILY VIDEO CONFERENCING FOR PRISONERS

RESOLUTION: Public Safety Committee

WHEREAS, there are many men and woman currently incarcerated in New Jersey State Prison;  
and

WHEREAS, said incarceration is difficult on the prisoner's family members who wish to remain in contact with said prisoner in order to provide family support during said incarceration; and

WHEREAS, the Mayor and Council of the Borough of Highland Park, County of Middlesex, State of New Jersey support the establishment of a video conferencing program which would allow family members to video conference or skype with their family member in order to maintain family ties especially in the situation where the prisoner is located some distance from the family and arranging in person family visits represents an undue burden on the family members.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park, County of Middlesex, State of New Jersey as follows:

1. The Borough of Highland Park hereby encourages its State Legislator to adopt a program whereby incarcerated prisoners can have the ability to video conference or skype with their family members in order to maintain family ties while the prisoner is incarcerated.
2. A certified true copy of this Resolution shall be furnished upon its adoption to: State Senator Patrick J. Diegnan, Jr., 908 Oak Tree Avenue, Unit P, South Plainfield, NJ 07080; Assemblyman Robert J. Karabinchak, 3 Stephenville Parkway, Suite 2D, Edison, NJ 08820; and Assemblywoman Nancy J. Pinkin, 3 Stephenville Parkway, Suite 2D, Edison, NJ 08820.
3. A certified true copy of this Resolution shall also be furnished to Michael J. Darcy, CAE, Executive Director, New Jersey State League of Municipalities, 220 West State Street, Trenton, NJ 08608 together with a request that this Resolution be considered by the League for adoption at its upcoming November 15, 2017 conference.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify that the above is a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
No. 10-17-296

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 3, 2017 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis, there have been the following changes, to wit:

JENNIFER SANTIAGO, Redevelopment Agency Clerk, \$1,000.00 per meeting, effective October 3, 2017.

BE IT FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 10-17-297

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT FOR  
INFORMATION TECHNOLOGY SUPPORT SERVICES

RESOLUTION: Council as a Whole

WHEREAS, the Borough of Highland Park has need of the services of a Technology Consultant for Information Technology Support Services for the Borough of Highland Park; and

WHEREAS, the Mayor and Council desire to provide for the method of compensation for said services; and

WHEREAS, funds for this purpose are available in Account No. \_\_\_\_\_ in an amount not to exceed \$15,000.00 without further resolution of Council, as reflected by the Certification of Funds by the Chief Financial Officer, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that, the Borough Administrator and Borough Clerk are hereby directed to execute and attest on behalf of the Borough the contract providing for technology consulting services for the Borough of Highland Park with DiNapoli Consulting (DC), 43 Havenwood Drive, Livingston, New Jersey 07039.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Borough Administrator, the Finance Department and DiNapoli Consulting (DC). forthwith.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 10-17-298

RESOLUTION AUTHORIZING CREATION OF DUPLICATE TAX SALE CERTIFICATE

RESOLUTION: Finance Committee

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, that the Tax Collector is authorized to issue an appropriate Duplicate Tax Sale Certificate for #14-00034 in accordance with the provisions of N.J.S.A. 54:5-52.1.

BE IT FURTHER RESOLVED that the Borough Clerk provide a certified copy of this Resolution to the Finance Department and the Tax Collector.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
No. 10-17-299

RESOLUTION TO RENEW HEALTH SERVICES CONTRACT WITH CTY OF MIDDLESEX

RESOLUTION: Health and Human Services Committee

WHEREAS, the Borough of Highland Park is desirous of contracting with the County of Middlesex for the provision of various public health services for the period beginning January 1, 2018 and ending December 31, 2019; and

WHEREAS, pursuant to N.J.S.A. 40:8-1 et seq., a municipality may enter into a contract with the County for the provision of such services without public bidding; and

WHEREAS, the County of Middlesex has agreed to contract with the Borough of Highland Park for said public health services in the amount of \$44,438.37 for the year 2018 and in the amount of \$45,327.14 for 2019; and

WHEREAS, funds for said contract shall be made available upon adoption in the 2018 Municipal Budget in an amount not to exceed \$44,438.37 without further resolution of Council, as reflected by the certification of funds by the Chief Financial Officer, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk shall be and are hereby authorized and directed to execute and attest on behalf of the Borough a contract with the County of Middlesex for the provision of public health services, in the amount of Forty-Four Thousand, Four Hundred Thirty-Eight dollars and Thirty-Seven (\$44,438.37), for the period January 1, 2018 through December 31, 2018, and Forty-Five Thousand, Three Hundred Twenty-Seven dollars and Fourteen cents (\$45,327.14), said contract to be in a form approved by the Borough Attorney, for the period January 1, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Finance Department, the Highland Park Board of Health, and the County of Middlesex forthwith.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

VERIFIED AND ENCUMBERED AS TO: AVAILABILITY OF FUNDS \$44,438.37 ACCOUNT NO. _____ P.O. NO. _____ BY: _____  FINANCE DIRECTOR
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I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
No. 10-17-300

RESOLUTION TO APPROVE PURCHASE OF BUCKET LOADER

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, the Highland Park Department of Public Works has a need to purchase a Bucket Loader; and

WHEREAS, quotes for said purchase were solicited and one was received from the following, to wit:

<u>NAME</u>	<u>UNIT PRICE</u>
Harder Equipment, Inc.	\$ 5,853.00

WHEREAS, the Superintendent of Public Works & Public Utility has recommended the purchase of the Bucket Loader from Harder Equipment, Inc. for a total price of \$5,853.00, based on their quoted price; and

WHEREAS, funds for this purpose are available in Account No. 7-01-26-315-2PW in the amount of \$5,853.00, as reflected by the Certification of Funds Available by the Chief Financial Officer, shown below; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Superintendent of Public Works & Public Utility is hereby authorized and directed to purchase the bucket loader from Harder Equipment, Inc., 715 State Route 38, Millstone Township, NJ 08535, for a total price of \$5,853.00; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Superintendent of Public Works & Public Utility and the Finance Department forthwith.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

VERIFIED AND ENCUMBERED AS TO:  
AVAILABILITY OF FUNDS \$5,853.00  
ACCOUNT NO. 7-01-26-315-2PW  
P.O. NO. \_\_\_\_\_  
BY: \_\_\_\_\_

FINANCE DIRECTOR

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				



BOROUGH OF HIGHLAND PARK  
No. 10-17-301

RESOLUTION AUTHORIZING AND RATIFYING AN ADDENDUM TO THE CDBG  
AGREEMENT WITH THE COUNTY OF MIDDLESEX

RESOLUTION: Finance Committee

WHEREAS, the Borough of Highland Park and the County of Middlesex entered into an agreement on July 15, 1993, for the cooperative means of conducting certain community development activities utilizing Community Development Block Grant (CDBG) and HOME Investment Partnerships funds for the U.S. Department of Housing and Urban Development, which agreement has been renewed for successive terms; and

WHEREAS, the renewal of the Cooperative Agreement for federal fiscal years 2018, 2019 and 2020 must include an amendment to the agreement to include a provision required in the Transportation, Housing and Urban Development and Related Agencies Appropriations Act of 2014 to prohibit the transfer of any such funds to certain entities as set forth in the proposed Addendum to the Agreement; and

WHEREAS, the County and the Borough agree that it is in the best interests of the residents of Highland Park to enter into the Addendum to the Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, that:

1. The Mayor and Borough Clerk shall be and are hereby authorized to execute said agreement, and the Borough Council hereby ratifies, an Addendum to the Cooperative Agreement with the County of Middlesex for the cooperative means of conducting certain community development activities utilizing Community Development Block Grant (CDBG) and HOME Investment Partnerships funds for the U.S. Department of Housing and Urban Development.
2. A certified copy of this Resolution, along with three officially executed copies of the Addendum to the agreement, be returned to the County of Middlesex, Public Housing Agency, Division of Housing, Community Development and Social Services.
3. A fully executed agreement shall remain on file with the Borough Clerk.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 10-17-302

RESOLUTION TO SUBMIT GRANT APPLICATION TO  
NEW JERSEY HEALTHY COMMUNITIES NETWORK

RESOLUTION: Economic Development and Planning Committee

WHEREAS, the Safe Walking and Cycling Committee would like to apply for a grant from New Jersey Health Communities Network;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are hereby authorized and directed to execute and submit, on behalf of the Safe Walking and Cycling Committee, the grant application to New Jersey Health Communities Network, a copy of which is attached to the original of this resolution.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 10-17-303

RESOLUTION EXPRESSING OPPOSITION TO LEGISLATIVE PROPOSALS REGARDING  
THE OPEN PUBLIC MEETINGS ACT AND OPEN PUBLIC RECORDS ACT

RESOLUTION: Council as a Whole

WHEREAS, the New Jersey Senate Budget and Appropriations Committee took action on Senate Bill Nos. 1045 and 1046, which amend the Open Public Meetings Act and Open Public Records Act, respectively, on June 29, 2017; and

WHEREAS, the Committee released the bills to the full Senate without recommendation because the bills are unnecessary, unpopular with the public, and would result in significant financial and administrative burdens on municipalities; and

WHEREAS, the bills fail to adequately protect taxpayers, municipalities and, especially, municipal clerks from abusive, harassing, and purposefully confrontational individuals who submit voluminous requests for no legitimate reason; and

WHEREAS, the legislation would expand the Open Public Meeting Act to create impractical and burdensome requirements with respect to subcommittees and working groups established by the entire governing body, which would effectively limit the ability of small groups of local officials discussing issues of public concern for the purposes of informing the governing body; and

WHEREAS, under the bills, the responsibilities of municipal clerks, who the Legislature has already loaded with responsibilities beyond the scope of their office, would be stretched even further than current law requires without a single dollar of additional resources provided to, or authorized to be collected by, municipalities; and

WHEREAS, the bills would impose a financial burden on municipalities that would not be offset by a revenue source other than the property tax, making the bills unfunded mandates prohibited by the New Jersey Constitution; and

WHEREAS, some municipalities are more equipped than others to meet the burdens that would be imposed by Senate Bill Nos. 1045 and 1046, however, without assistance of any kind from the States or the courts, every municipality would be on its own to meet the myriad new requirements of the law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Legislature is strongly urged to reject Senate Bill Nos. 1045 and 1046 and draft new legislation to modernize OPRA and OPMA while providing municipalities and clerks with the resources to effectuate these changes for the benefit of the public.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed with the legislative sponsors of Senate Bill Nos. 1045 and 1046 and Assembly Bill Nos. 2697 and 2699, the Speaker of the General Assembly, the President of the Senate, and the Governor, and all parties are urged to listen to the concerns of local officials and prevent Senate Bill Nos. 1045 and 1046 from becoming law.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 10-17-304

RESOLUTION TO APPROVE RFQ FOR PROFESSIONALS - 2018

RESOLUTION: Finance Committee

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough and its residents to publicly bid for the services of its Professionals, including but not limited to, the Borough Attorney, Bond Attorney, Labor Attorney, Auditor, Engineer, Planner, Planning Board Attorney, Board of Adjustment Attorney, Redevelopment Agency Attorney, Planning Board Engineer, Board of Adjustment Engineer, Tax Appeal Attorney, Prosecutor, and Public Defender to perform services for the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough is hereby authorized to publicly bid for the services of its Professionals to perform professional services for the Borough by a Request for Qualifications.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 10-17-305

RESOLUTION TO RESCIND RESOLUTION NO. 9-17-121 – PROFESSIONAL SERVICES RESOLUTION – CME ASSOCIATES – ADDITIONAL SERVICES IN CONNECTION WITH CHANGE ORDER NO. 1 FOR THE IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE AND GRAHAM STREET

RESOLUTION: Finance Committee

WHEREAS, Resolution No. 9-17-121, adopted by the Borough Council on September 5, 2017, authorized Change Order No. 1 for the Improvements to Grant Avenue, Felton Avenue and Graham Street; and

WHEREAS, the Borough received notification from PSE&G that they would be doing gas line work on said streets;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Resolution No. 9-17-121 shall be and is hereby rescinded.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan M. Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 10-17-306

RESOLUTION: Finance Committee

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments  
Recommendations

and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments  
Recommendations

as evidenced by the group affidavit form of the governing body, and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highland Park, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution, and the required affidavit to said Board to show evidence of said compliance.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 10-17-307

RESOLUTION TO ADOPT CORRECTIVE ACTION PLAN

RESOLUTION: Finance Committee

WHEREAS, pursuant to Division of Local Government Services, Local Finance Notice 92-15, all local units are required to prepare and submit a Corrective Action Plan as part of their annual audit process;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, that the Corrective Action Plan in connection with the 2016 Audit, prepared by the Assistant Finance Officer and attached to the original of this resolution, shall be and is hereby approved; and

BE IT FURTHER RESOLVED that copies of said Corrective Action Plan, as approved by the Borough Council, be forwarded to the Finance Department and the N. J. Division of Local Government Services forthwith.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				



BOROUGH OF HIGHLAND PARK  
COUNTY OF MIDDLESEX

CORRECTIVE ACTION PLAN

RECOMMENDATION #1:

Description: That the Borough comply with N.J.A.C.5:30 – “Accounting for Governmental Fixed Assets” issued by the Local Finance Board, State of New Jersey, in all respects.

Corrective Action: The Borough Administrator and the Finance Department will be implementing a Fixed Asset accounting procedure.

RECOMMENDATION #2:

Description: That budgetary over expenditures be avoided in compliance with statutory budget laws and regulations.

Corrective Action: Over expenditures of the budget appropriations will comply with statutory budget laws and regulations.

RECOMMENDATION #3:

Description: That all interfunds be cleared by cash transfer where feasible.

Corrective Action: All interfund balances will be cleared by cash transfer where feasible. Moving forward interfund balances will be cleared monthly.

BOROUGH OF HIGHLAND PARK  
NO. 10-17-308

RESOLUTION TO AUTHORIZE BOROUGH ENGINEER TO SUBMIT  
FY 2018 DOT TRUST FUND GRANT APPLICATION

RESOLUTION: Public Works & Public Utilities Committee

WHEREAS, the Borough of Highland Park desires to submit an application for Transportation Enhancements funding to the New Jersey Department of Transportation for improvements to certain Borough roads;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor is hereby authorized to execute the above referenced grant application to the New Jersey Department of Transportation.

ADOPTED: October 3, 2017

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 10-17-309

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 10/3/2017 can be found in the Bills List Journal Book No. 36.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 10-17-311

RESOLUTION AUTHORIZING EXECUTIVE SESSION

RESOLUTION: Council as a Whole

WHEREAS, Section 8 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, in the County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from the closed session at close of tonight's open session.
2. The general nature of the subject matter to be discussed is as follows:  
  
(Litigation: (a) JSM at Highland Park v HP and Reinitz v HP)
3. It is anticipated at this time that the above stated subject matter will be made public when these matters are resolved or as soon thereafter as it is deemed to be in the public interest to do so.
4. This Resolution shall take effect immediately.

ADOPTED: October 3, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 3<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				