

BOROUGH OF HIGHLAND PARK  
REGULAR MAYOR & COUNCIL MEETING  
SEPTEMBER 5, 2017 - 7:00 PM

MISSION STATEMENT OF THE BOROUGH OF HIGHLAND PARK:

The Mission of the Highland Park Borough Council is to establish a government based upon the principles of good government: ethics, efficiency and the effective provision of services.

The Borough Council is committed to creating a thriving community, which is sustainable economically, environmentally and socially.

The Borough Council is further committed to creating a community which values its unique and diverse populations and encourages direct public participation in the governing process.

**AGENDA**

\* Denotes Consent Agenda Posted Items. Ordinarily, consent agenda items, pursuant to Ordinance No. 918, are not read nor debated unless there is a request by a member of Council or the public. Furthermore, unless requested by a member of Council for a separate vote, all consent agenda items, as per Council's Rules of Order, Article IV, shall be considered in the form of one **MOTION**.

1. Call to Order and Open Public Meetings Statement.
2. Pledge of Allegiance.
3. Roll Call.
4. **MOTION** to approve minutes of the Regular and Conference Meetings held May 16, 2017, and Special Meeting held on May 23, 2017, as distributed.
5. Council Reports.
6. Borough Administrator's Report.
7. Borough Attorney's Report.
8. Mayor's Report.
9. Public Discussion. (15 minutes)
10. Clerk reports advertising Capital Ordinance Amendment, for consideration of passage on final reading by title.
  - a. **MOTION** to take up ordinance on final reading by title.
  - b. Public Hearing.
  - c. 9-17-263 Resolution to adopt/reject and advertise ordinance on final reading by title.  
**MOTION** adopt/reject

**ROLL CALL VOTE**

11. Clerk reports advertising Land Use Ordinance Amendment, for consideration of passage on final reading by title.
- MOTION** to take up ordinance on final reading by title.
  - Public Hearing.
  - 9-17-264 Resolution to adopt/reject and advertise ordinance on final reading by title.

**MOTION** adopt/reject

**ROLL CALL VOTE**

**CONSENT AGENDA** - **MOTION** to adopt the following starred (\*) items:

**ROLL CALL VOTE**

- \*9-17-265 Resolution to Amend Annual Salary Resolution.
- \*9-17-266 Resolution of the Borough of Highland Park, in the County of Middlesex, State of New Jersey, with Respect to the Issuance and Sale by the Borough of Highland Park Housing Authority its Rental Assistance Demonstration Project, Series 2017 Obligations and Authorizing and Approving Certain Matters in Connection Therewith
- \*9-17-267 Resolution to Appoint Housing Authority Member.
- \*9-17-268 Resolution to Approve Release of Street Opening Bonds.
- \*9-17-269 Resolution to Authorize Refund of Tax Overpayments
- \*9-17-270 Resolution to Approve Façade and Awning Improvement Contract – OQ Coffee Co.
- \*9-17-271 Professional Services Resolution – CME Associates – in Connection with Change Order No. 1 for the Improvements to Grant Avenue, Felton Avenue and Graham Street.
- \*9-17-272 Resolution to Approve RFQ for Auditing Services – 2017.
- \*9-17-273 Resolution to Approve Wrecker License - 2017.
- \*9-17-274 Resolution Accepting a Grant from the Hazardous Discharge Site Remediation Fund Public Entity Program through the NJ Economic Development Authority and the NJDEP – Classic Cleaners
- \*9-17-275 Resolution Accepting a Grant from the Hazardous Discharge Site Remediation Fund Public Entity Program through the NJ Economic Development Authority and the NJDEP – Denison Avenue
- \*9-17-276 Resolution Accepting a Grant from the Hazardous Discharge Site Remediation Fund Public Entity Program through the NJ Economic Development Authority and the NJDEP – Rutgers Gun & Boat Shop

24. \*9-17-277 Appointing Borough Administrator as Fund Commissioner for the Garden State Municipal Joint Insurance Fund
25. \*9-17-278 Approval to Amend Resolution to Adopt Rules and Procedures Governing Financial Tax and Contractual Matters to include the Borough Administrator
26. \*9-17-279 Resolution Approving Bills List.

**MOTION TO ADOPT**

**ROLL CALL VOTE**

27. Mayor Brill Mittler appoints the following:

Planning Board

Kim Hammond, Reg. Member  
Rebecca Hand, Alt. #1

**NO CONFIRMATION NECESSARY**

28. Mayor Brill Mittler appoints the following:

Julie Luck

Human Relations Commission

Steven Galante

Cable TV Advisory Committee

**MOTION TO CONFIRM**

**ROLL CALL VOTE**

29. Open items.

a.

30. Public Discussion.

31. 9-17-280 Executive Session Resolution – (Litigation: JSM at Highland Park v HP and Reinitz v HP)

**MOTION adopt/reject**

**ROLL CALL VOTE**

32. **MOTION** to adjourn to Conference Meeting.

BOROUGH OF HIGHLAND PARK  
No. 9-17-263

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, CAPITAL ORDINANCE AMENDING AND RESTATING CAPITAL ORDINANCE NUMBER 15-1896 HERETOFORE FINALLY ADOPTED BY THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY (THE "BOROUGH") ON DECEMBER 1, 2015 PROVIDING FOR ACQUISITION OF A GENERATOR FOR THE SENIOR/YOUTH RECREATION CENTER, IN AND BY THE BOROUGH, APPROPRIATING \$132,800.00 TO PAY THE COST THEREOF, passed on final reading at this meeting be delivered to the Mayor for his approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

**BOROUGH OF HIGHLAND PARK  
ORDINANCE NUMBER 17-1947**

**CAPITAL ORDINANCE AMENDING AND RESTATING CAPITAL ORDINANCE NUMBER 15-1896 HERETOFORE FINALLY ADOPTED BY THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY (THE "BOROUGH") ON DECEMBER 1, 2015 PROVIDING FOR ACQUISITION OF A GENERATOR FOR THE SENIOR/YOUTH RECREATION CENTER, IN AND BY THE BOROUGH, APPROPRIATING \$132,800.00 TO PAY THE COST THEREOF**

WHEREAS, the Borough Council of the Borough of Highland Park, in the County of Middlesex, State of New Jersey (the "Borough") heretofore finally adopted Capital Ordinance Number 15-1896 on December 1, 2015, entitled "Capital Ordinance Providing for the Acquisition of a Generator for the Senior/Youth Recreation Center, in and by the Borough of Highland Park, in the County of Middlesex, State of New Jersey (the "Borough"); Appropriating \$132,800.00 Therefor to Pay the Cost Thereof" (the "Original Ordinance"); and

WHEREAS, the Borough needs to increase the ordinance to fund additional expenditures as it relates to the acquisition and installation of said generator described in the Original Ordinance Number 15-1896; and

WHEREAS, the Borough Council of the Borough desires to amend and restate the Original Ordinance in its entirety in order to increase the appropriation therein by \$11,000.00, from \$132,800.00 to \$143,800.00.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY (a majority of the full membership thereof affirmatively concurring), AS FOLLOWS:

**Section 1.** Capital Ordinance Number 15-1896 heretofore finally adopted by the Borough Council of the Borough on December 1, 2015, entitled "Capital Ordinance Providing for the Acquisition of a Generator for the Senior/Youth Recreation Center, in and by the Borough of Highland Park, in the County of Middlesex, State of New Jersey (the "Borough"); Appropriating \$132,800.00 Therefor to Pay the Cost Thereof" (the "Original Ordinance") is hereby amended and restated in its entirety, as follows:

**"SECTION 1.** The title of the Original Ordinance is hereby amended to read as follows:

'CAPITAL ORDINANCE PROVIDING FOR THE ACQUISITION/INSTALLATION OF A GENERATOR FOR THE SENIOR/YOUTH RECREATION CENTER, IN AND BY THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY (THE "BOROUGH"); APPROPRIATING \$143,800.00 THEREFOR TO PAY THE COST THEREOF'.

**SECTION 2.** The capital purpose described in Section 3 of this capital ordinance is hereby authorized as a general capital purpose to be undertaken by the Borough of Highland Park, in the County of Middlesex, State of New Jersey (the "Borough"). For the said improvement or purpose stated in Section 3 hereof, there is hereby appropriated the sum of \$143,800.00, said sum consisting of a New Jersey Hazardous Mitigation Grant in the amount of \$132,800.00.

**SECTION 3.** The capital purpose hereby authorized is the acquisition and installation of a generator for the Senior/Youth Recreation Center located at 220 South Sixth Avenue within the Borough.

**SECTION 4.** The expenditure of the \$143,800.00 appropriation, consisting of a Grant in the amount of \$132,800.00 and \$11,000.00 from the Capital Improvement Fund, for the purpose set forth in Section 3 hereof is hereby authorized and approved.

**SECTION 5.** The capital budget of the Borough is hereby amended to conform with the provisions of this capital ordinance and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs is on file in the office of the Clerk and is available for public inspection.

**SECTION 6.** This ordinance shall take effect immediately after final adoption as described in N.J.S.A. 40:49-2."

**Section 2.** This ordinance shall take effect immediately after final adoption as described in N.J.S.A. 40:49-2.

**ADOPTED ON FIRST READING**  
**DATED: August 8, 2017**

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**JOAN HULLINGS,**  
**Borough Clerk**

**ADOPTED ON SECOND READING**  
**DATED:**

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**JOAN HULLINGS,**  
**Borough Clerk**

**DRAFT**

BOROUGH OF HIGHLAND PARK  
No. 9-17-264

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Ordinance entitled, AN ORDINANCE TO AMEND AND SUPPLEMENT THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHLAND PARK, CHAPTER 230, "LAND DEVELOPMENT" TO PAY THE COST THEREOF, passed on final reading at this meeting be delivered to the Mayor for his approval, and if approved by him, that the same be recorded in full by the Borough Clerk in a proper book kept for that purpose, and be advertised by publishing the same by title in the "Home News Tribune", of East Brunswick, New Jersey, a newspaper published in the County of Middlesex and circulating in this municipality, there being no newspaper published in this municipality, in the manner prescribed by law.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				



BOROUGH OF HIGHLAND PARK  
ORDINANCE NO. 17-1948

AN ORDINANCE TO AMEND AND SUPPLEMENT THE REVISED GENERAL  
ORDINANCES OF THE BOROUGH OF HIGHLAND PARK,  
CHAPTER 230, "LAND DEVELOPMENT"

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF  
HIGHLAND PARK, AS FOLLOWS:

**SECTION I.** Chapter 230-5 of the Code of the Borough of Highland Park is amended to read as follows (additions to text are underlined; deletions are [bracketed]):

B. Upon receipt of an application for development, the Control Officer shall forward the submitted material to the municipal agency, or its authorized committee or designee, for review and to certify the application is complete. All completed applications shall be reviewed by the following agencies (Fire Official, Police Department, Environmental Commission and Safe Walking and Cycling Committee). Request for reviews from the Borough Engineer and/or Planner shall be optional and are to be determined by the reviewing Board.

**SECTION II.** Chapter 230-31 of the Code of the Borough of Highland Park is amended to read as follows (additions to text are underlined; deletions are [bracketed]):

Whenever the Environmental Commission has prepared and submitted to the Planning Board an index of the natural resources of the municipality, the Planning Board shall make available to the Environmental Commission and Safe Walking and Cycling Committee an informational copy of every application for development to the Planning Board for review and comment. Failure of the Planning Board to make such an information copy available to the Environmental Commission and the Safe Walking and Cycling Committee shall not invalidate any hearing or proceeding.

2. This Ordinance shall take effect upon final passage and publication in accordance with law.

Introduced and passed on first  
Reading August 8, 2017

ADOPTED:

ATTEST:

APPROVED:

\_\_\_\_\_  
BOROUGH CLERK

\_\_\_\_\_  
MAYOR

BOROUGH OF HIGHLAND PARK  
No. 9-17-265

RESOLUTION AUTHORIZING AMENDMENT TO ANNUAL SALARY RESOLUTION

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 3, 2017 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an annual basis, there have been the following changes, to wit:

JOHN SACHAU, Sergeant, at an annual salary of \$122,468.00 effective July 11, 2017.

JOSE CURBELO, Sergeant, at an annual salary of \$122,468.00 effective July 11, 2017.

NEREA LAFONTAINE, Assistant Finance Officer, at an annual salary of \$60,000.00, effective September 12, 2017.

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough Clerk be and is hereby authorized and directed to notify the Borough Finance Director that since the adoption of a resolution on January 3, 2017 showing the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis, there have been the following changes, to wit:

DAVID BALDWIN, Senior Water & Sewer Maintenance, at an hourly rate of \$22.22, effective September 1, 2017.

DAVID DIEZ, Library Page, at an hourly rate of \$8.55, effective September 7, 2017.

MARZIA KARIM, Library Page, at an hourly rate of \$8.55, effective August 9, 2017.

MICHAEL LUTHMAN, On-Call Building Inspector, at an hourly rate of \$40.00, effective August 28, 2017.

VIVEK PUDURI, Seasonal Recreation, at an hourly rate of \$12.00, effective August 15, 2017.

MARC RAMREKHA, Seasonal Recreation, at an hourly rate of \$8.67 hour, effective September 1, 2017.

GABRIELA SANCHEZ, Seasonal Recreation, at an hourly rate of \$8.50 hour, effective September 1, 2017.

ANGEL HOLQUIN, Seasonal Recreation, at an hourly rate of \$8.50 hour, effective September 1, 2017.

ISABELLA GODISH, Seasonal Recreation, at an hourly rate of \$8.50 hour, effective September 1, 2017.

OLIVIA WEAVER, Seasonal Recreation, at an hourly rate of \$8.50 hour, effective September 1, 2017.

MAKENZIE VOLPERT, Seasonal Recreation, at an hourly rate of \$8.50 hour, effective September 1, 2017.

ELIZABETH GIRVAN, Seasonal Recreation, at an hourly rate of \$8.50 hour, effective September 1, 2017.

KATIE VOLPERT, Seasonal Recreation, at an hourly rate of \$8.44 hour, effective September 1, 2017.

ROHAN THOMPSON, Seasonal Recreation, at an hourly rate of \$8.44 hour, effective September 1, 2017.

FURTHER RESOLVED that the Finance Director be and is hereby directed to make the necessary changes in the payroll records of the Finance Department in accordance with the changes established by this resolution.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

**BOROUGH OF HIGHLAND PARK**  
**NO. 9-17-266**

**RESOLUTION OF THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, WITH RESPECT TO THE ISSUANCE AND SALE BY THE BOROUGH OF HIGHLAND PARK HOUSING AUTHORITY ITS RENTAL ASSISTANCE DEMONSTRATION PROJECT, SERIES 2017 OBLIGATIONS AND AUTHORIZING AND APPROVING CERTAIN MATTERS IN CONNECTION THEREWITH**

**WHEREAS**, the Housing Authority of the Borough of Highland Park (the "Authority" or the "Housing Authority") is a public body corporate and politic, constituting an agency and instrumentality of the State of New Jersey (the "State"), created by the Borough of Highland Park (the "Borough") in the County of Middlesex, within the State pursuant to the provisions of the Housing Authorities Law, Chapter 67 of the Pamphlet Laws of 1950, codified at N.J.S.A. 55:14A-1 et seq., repealed and replaced by the Local Redevelopment and Housing Law, under Chapter 79 of the Pamphlet Laws of 1992, as amended and supplemented, and codified at N.J.S.A. 40A:12A-1 et seq. (the "Act"); and

**WHEREAS**, the Authority owns and operates residential rental public housing projects, for which it has received approval from the United States Department of Housing and Urban Development ("HUD") to convert the 24 units of its three (3) public housing projects to Authority-owned and operated multifamily housing under (collectively, the "Project") to the Rental Assistance Demonstration Program, P.L. 112-55 (2012) ("RAD"), administered by HUD; and

**WHEREAS**, the Act authorizes the Authority to issue bonds, notes, certificates, debentures or other obligations secured by the revenues of the Authority (N.J.S.A. 40A:12A-16(5) and -29); and

**WHEREAS**, in furtherance of the purposes of the Act, the Authority proposes to enter into a loan (the "Loan") with Community Loan Fund of New Jersey, Inc. (the "Lender") in an amount not to exceed \$473,500 and to issue and deliver its Promissory Note to the Lender in like amount to evidence the Loan (the "Obligation") upon substantially the terms and conditions contained in the commitment letter attached hereto as Exhibit A as such terms may be further negotiated and revised by the Authority, and to apply the proceeds of the Loan to finance capital improvements and make an initial deposit to the renewal and replacement escrow for the Project that will be subject to the RAD program and to pay costs in connection therewith; and

**WHEREAS**, the Obligation, when issued, will be a special and limited Obligation of the Authority, and neither the Borough, nor any political subdivision thereof (other than the Authority, but solely to the extent of the trust estate as defined in the Resolution (as defined below)), will be obligated to pay the principal or redemption price of, redemption price or interest on, the Loan, and neither the faith and credit nor the taxing power of the Borough or any political subdivision

thereof will be pledged to the payment of the principal or redemption price of, or interest on, the Obligation; and

**WHEREAS**, the Obligation will be issued pursuant to the terms of the Act, other applicable law and agreements and a resolution to be adopted by the Authority prior to the issuance of the Obligation authorizing the issuance of the Obligation (together with any amendments or supplements, (the "Resolution")); and

**WHEREAS**, N.J.S.A 40A:12A-29(d) requires that the governing body in which a housing authority financing housing projects determine that the rate of interest on any such financing undertaken by a housing authority be in the best interest of the municipality.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF HIGHLAND PARK as follows:**

Section 1. The Borough acknowledges that the Housing Authority proposes to execute and deliver its Obligation in an aggregate principal amount not to exceed \$473,500 and together with additional funds of the Authority, to (i) finance capital improvements to the Project that is subject to the RAD program, (ii) fund an initial deposit to the replacement reserve escrow, and (iii) pay costs in connection therewith. The terms and conditions for the issuance of the Obligation shall be as provided in the Commitment dated March 2, 2017 with New Jersey Community Capital (the "Bank") as amended and extended (the "Commitment"). The Obligation shall be dated, shall bear interest at such rate of interest, and shall be payable as to principal, interest and redemption premium, if any, all as specified in the Commitment from the Bank to the Authority. The interest rate for the Obligation will be set one day prior to the closing on the RAD conversion and shall be fixed at the then equivalent 15-year Federal Finance Rate, to match the Loan Term, plus 3.460%, fixed for the Term. As of February 15, 2017, the indicative interest rate during the Term would be 5.182%.

The term of the Bonds shall be 15 years based upon a three hundred (300) month amortization schedule.

Payments will be made in 300 equal monthly installments of principal and interest.

The Authority may prepay the Obligation as follows: the Authority shall be allowed to prepay up to ten percent (10%) of the original principal balance annually (\$47,350.00). In annual prepayment amounts greater than \$47,350.00, the Loan shall not be subject to prepayment during the first five (5) prepayment years of the Loan Term. Thereafter, the Borrower may prepay the Loan, in whole or in part, subject to a prepayment penalty equal to the greater of 1) one-percent (1.00%) or 2) the present value of the difference between the remaining interest payments scheduled to be paid on the Loan (or the portion of the Loan being repaid) to maturity and the remaining time to maturity as the Loan, or portion thereof, being prepaid made at 3.460% over the then current 15-year Federal Financing Bank or reasonable comparable index.

Neither the faith and credit nor the taxing power of the Borough nor any political

subdivision thereof will be pledged to the payment of the principal or redemption price of, or interest on, the Obligation. Nothing in the Obligation or the Resolution will assign or pledge therefor any other funds or assets of the Authority, the County or the Borough.

Section 2. Subject to satisfaction of the conditions set forth below, the Borough hereby finds and determines, in accordance with the provisions of N.J.S.A. 40A:12A-29(d), that the rate of interest, as described above, is in the best interest of the Borough. The Authority shall establish, to the satisfaction of Borough officials at or before the issuance of the Promissory Notes, that the Authority has either performed, or covenanted to perform, each of the following conditions:

A. The proceeds of the Obligation, together with available moneys of the Authority, shall be applied to: (i) finance capital improvements to the Authority's Project that is subject to the RAD program; (ii) make an initial deposit to the replacement reserve escrow; and (iii) pay costs in connection therewith. The proceeds of the Obligation shall not be used for any other purpose other than as described above.

B. The Authority shall provide a copy of the closing transcript with respect to the Obligation to the Borough.

C. The Mayor, Borough and the Borough's Chief Financial Officer are each hereby authorized and directed to execute and deliver such certificates, agreements and documents, and to take such other actions as may be necessary or appropriate in order to consummate the transactions contemplated hereby.

D. Certified copies of this Resolution shall be filed with the Clerk of the Borough of Highland Park and the Housing Authority. This Resolution shall take effect immediately upon the adoption hereof.

**CERTIFICATE OF CLERK**

I, Joan Hullings, the duly appointed Clerk of the Borough of Highland Park, in the County of Middlesex, State of New Jersey (the "Borough"), DO HEREBY CERTIFY as follows:

1. A true and complete copy of Resolution number 17266 of the Borough adopted by the governing body of the Borough on September 5, 2017, and entitled "**RESOLUTION OF THE BOROUGH OF HIGHLAND PARK, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, WITH RESPECT TO THE ISSUANCE AND SALE BY THE BOROUGH OF HIGHLAND PARK HOUSING AUTHORITY ITS RENTAL ASSISTANCE DEMONSTRATION PROJECT, SERIES 2017 OBLIGATIONS AND AUTHORIZING AND APPROVING CERTAIN MATTERS IN CONNECTION THEREWITH**" (hereinafter, "Resolution No. 17266") at a meeting duly called and held in accordance with the Open Public Meetings Act, at which meeting a quorum was present and acting throughout, and has been filed and available for review in the Boroughs Clerk's Office. Resolution No. 17266 has not been amended, modified or repealed, and remains in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Borough as of the 5th day of September 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

(SEAL)

BOROUGH OF HIGHLAND PARK  
NO. 9-17-267

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following shall be and is hereby appointed to serve as a member of the Highland Park Housing Authority for a term to expire as indicated:

Diane Reh

September 1, 2022

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				



BOROUGH OF HIGHLAND PARK  
NO. 9-17-268

RESOLUTION TO RELEASE STREET OPENING BONDS

RESOLUTION: Public Works and Public Utilities Committee

WHEREAS, the following have posted Street Opening Bonds in the amounts indicated for various projects as indicated below:

<u>ACCOUNT NO.</u> <u>DESCRIPTION</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>PROJECT</u>
T-12-56-832-085	John Burton Plumbing 104 Norcross Avenue Metuchen, NJ 08840	\$500.00	18 South 1 <sup>st</sup> Avenue
T-12-56-832-086	Mattco Plumbing 160 Liberty Street Metuchen, NJ 08840	\$500.00	232 Graham Street

WHEREAS, the Director of the Department of Code Enforcement has determined that Road Opening Performance Bonds can be released;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director shall be and is hereby authorized and directed to remit to the above the amounts indicated, the same being the amount of refund due for return of bonds for the Street Opening Permits referenced.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Director of Code Enforcement and the Finance Director forthwith.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 9-17- 269

RESOLUTION TO AUTHORIZE REFUND OF TAX OVERPAYMENTS

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Finance Director be and is hereby authorized and directed to remit to the following the amount set opposite, the same being the amount of overpayment of 2016 and 2017 taxes for the property indicated:

<u>BLOCK</u>	<u>LOT</u>	<u>REMITTEE</u>	<u>AMOUNT TO BE REMITTED</u>
36	9	Stop & Shop Supermarket 3213 Paysphere Circle Chicago, IL 60674 (30 So. 5 <sup>th</sup> Ave.)	\$6,885.12
6	1	Summit National of NJ Inc. Title Co. 283 Inman Ave., Unit 3 Colonia, NJ 07067 (109 So. Adelaide Ave.)	\$2,832.58
15	5	Sijian Wang & Jie Feng 122 Benner Street Highland Park NJ 08904 (122 Benner Street)	\$5,174.82
180	5	First American Title Ins. Co. 50 Millstone Road, Bldg. 200, Ste. 150 East Windsor, NJ 08520 (48 Cleveland Avenue)	\$2,539.55
181	43 Q0202	Gangam, Pranav & Wemavarapu, Varsha 202 Kiersten Drive Highland Park NJ 08904 (202 Kiersten Drive)	\$1,172.10

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Department and Tax Collector forthwith.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Weikovits				

BOROUGH OF HIGHLAND PARK  
NO. 9-17-270

RESOLUTION TO APPROVE FAÇADE AND AWNING IMPROVEMENT CONTRACT

RESOLUTION: Economic Development and Planning Committee

WHEREAS, the following business/property owners have submitted a completed application to the Borough of Highland Park for matching grant under the Highland Park Façade Improvement Program and/or the Highland Park Awning Promotion Program, both funded through the Community Block Development Grant and further described on the Purchase Requisition attached to the original of this resolution for the location designated, to wit:

APPLICANT  
OQ Coffee Co

BUSINESS LOCATIONS  
13 South 3<sup>rd</sup> Ave, Suite C

and

WHEREAS, the Main Street Design Committee has reviewed the applications and has recommended that the above applications be approved by the Mayor and Council; and

WHEREAS, funds for this purpose will be available in Account No. G-02-12-CD5-210 for a total amount not to exceed \$908.44, as reflected by the Certification of Funds Available by Chief Financial Officer Kathleen Kovach, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the application from the above named business/property owner be approved for funding under the Highland Park Façade Improvement and Awning Promotion Program in the amount set opposite, to wit:

APPLICANT  
OQ Coffee Co.

AMOUNT  
\$908.44

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the applicant, Finance Department and the Main Street Executive Director forthwith.

APPROVED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$908.44
ACCOUNT NO. G-02-12-CD5-210
P.O. NO. _____
BY: _____
 <b>FINANCE DIRECTOR</b>

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 9-17-271

PROFESSIONAL SERVICES RESOLUTION – CME ASSOCIATES  
ADDITIONAL SERVICES IN CONNECTION WITH CHANGE ORDER NO. 1 FOR THE  
IMPROVEMENTS TO GRANT AVENUE, FELTON AVENUE AND GRAHAM STREET

RESOLUTION: Public Works & Public Utilities Committee

WHEREAS, the Borough of Highland Park has need of the additional services of an engineer to provide engineering services in connection with Change Order No. 1 for the Improvements to Grant Avenue, Felton Avenue and Graham Street, in accordance with letter proposal from CME Associates, dated July 13, 2017, attached to the original of this resolution; and

WHEREAS, such services are professional services as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, CME Associates, Parlin, N.J., is a firm of licensed engineers of the State of New Jersey with extensive experience in providing these services; and

WHEREAS, the Mayor and Council desire to provide for the method of compensation of said consulting engineer; and

WHEREAS, funds are available for this purpose in Account Number No. C-04-55-822-210 in an amount not to exceed \$4,775.00 without further resolution of Council, as reflected by the Certification of Funds by the Assistant CFO, shown below;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mayor and Borough Clerk are authorized and directed to execute and attest on behalf of the Borough an Agreement for professional services with CME Associates, 3141 Bordentown Avenue, Parlin, NJ 08859, a copy of which is attached to the original of this original, and that notice of this contract be published as required by law and that a copy of executed Agreement be placed on file in the office of the Borough Clerk.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

VERIFIED AND ENCUMBERED AS TO:
AVAILABILITY OF FUNDS \$4,775-
ACCOUNT NO. C-04-55-822-210
P.O. NO. _____
BY: _____
<b>FINANCE DIRECTOR</b>

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 9-17-272

RESOLUTION TO APPROVE RFQ FOR PROFESSIONAL AUDITING SERVICES FOR  
2017

RESOLUTION: Finance Committee

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough and its residents to publicly bid for the services of its Auditor to perform services for the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Borough is hereby authorized to publicly bid for the services of Auditor to perform professional services for the Borough by a Request for Qualifications.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
No. 9-17-273

RESOLUTION TO APPROVE WRECKER LICENSE

RESOLUTION: Public Safety Committee

WHEREAS, Majestic Towing has filed with the Clerk of this Borough for a Wrecker/Towing License to operate heavy duty wreckers in this Borough under the provisions of the Ordinance providing for such licenses; and

WHEREAS, the Chief of Police has investigated said applicant and has reported favorably upon said applications;

NOW, THEREFORE, BE IT RESOLVED that this Council hereby determines that said applicant is qualified and that public necessity and convenience would be served by the issuance of such Licenses.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to issue Heavy Duty Wrecker/Towing License to the aforesaid applicants.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 9-17- 274

RESOLUTION ACCEPTING A GRANT FROM THE HAZARDOUS DISCHARGE SITE  
REMEDICATION FUND PUBLIC ENTITY PROGRAM THROUGH THE NEW JERSEY  
ECONOMIC DEVELOPMENT AUTHORITY AND THE NEW JERSEY DEPARTMENT OF  
ENVIRONMENTAL PROTECTION – CLASSIC CLEANERS

WHEREAS, Highland Park Redevelopment Agency has applied for and has been awarded a grant in the amount of up to \$37,731.00 from the Hazardous Discharge Site Remediation Fund Municipal Grant Program through the New Jersey Department of Environmental Protection and the New Jersey Economic Development Authority for Preliminary Assessment and Site Investigation of the Classic Cleaners property.

NOW THEREFORE, BE IT RESOLVED by the governing body of the Highland Park and Redevelopment Agency that the above referenced grant is hereby accepted and the Borough Administrator is hereby authorized to execute grant documents and any and all documents necessary in connection with the aforesaid grant as an authorized representative thereunder, as the representative for the Highland Park Redevelopment Agency.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the New Jersey Economic Development Authority.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 9-17- 275

RESOLUTION ACCEPTING A GRANT FROM THE HAZARDOUS DISCHARGE SITE  
REMEDICATION FUND PUBLIC ENTITY PROGRAM THROUGH THE NEW JERSEY  
ECONOMIC DEVELOPMENT AUTHORITY AND THE NEW JERSEY DEPARTMENT OF  
ENVIRONMENTAL PROTECTION – DENISON AVENUE VACANT LOTS

WHEREAS, Highland Park Redevelopment Agency has applied for and has been awarded a grant in the amount of up to \$54,432.00 from the Hazardous Discharge Site Remediation Fund Municipal Grant Program through the New Jersey Department of Environmental Protection and the New Jersey Economic Development Authority for Preliminary Assessment and Site Investigation of the Denison Avenue Vacant Lots property.

NOW THEREFORE, BE IT RESOLVED by the governing body of the Highland Park and Redevelopment Agency that the above referenced grant is hereby accepted and the Borough Administrator is hereby authorized to execute grant documents and any and all documents necessary in connection with the aforesaid grant as an authorized representative thereunder, as the representative for the Highland Park Redevelopment Agency.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the New Jersey Economic Development Authority.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				



BOROUGH OF HIGHLAND PARK  
NO. 9-17- 276

RESOLUTION ACCEPTING A GRANT FROM THE HAZARDOUS DISCHARGE SITE  
REMEDIAION FUND PUBLIC ENTITY PROGRAM THROUGH THE NEW JERSEY  
ECONOMIC DEVELOPMENT AUTHORITY AND THE NEW JERSEY DEPARTMENT OF  
ENVIRONMENTAL PROTECTION – RUTGERS GUN AND BOAT SHOP

WHEREAS, Highland Park Redevelopment Agency has applied for and has been awarded a grant in the amount of up to \$54,332.00 from the Hazardous Discharge Site Remediation Fund Municipal Grant Program through the New Jersey Department of Environmental Protection and the New Jersey Economic Development Authority for Preliminary Assessment and Site Investigation of the Rutgers Gun and Boat Shop property.

NOW THEREFORE, BE IT RESOLVED by the governing body of the Highland Park and Redevelopment Agency that the above referenced grant is hereby accepted and the Borough Administrator is hereby authorized to execute grant documents and any and all documents necessary in connection with the aforesaid grant as an authorized representative thereunder, as the representative for the Highland Park Redevelopment Agency.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the New Jersey Economic Development Authority.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
No. 9-17-277

A RESOLUTION APPOINTING FUND COMMISSIO FOR THE  
GARDEN STATE MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Borough of Highland Park is a member of the Garden State Municipal Joint Insurance Fund; and

WHEREAS, it is required for the Borough of Highland Park to have representation on the Board of Commissioners; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, New Jersey, the Teri Jover, Borough Administrator is hereby appointed as AFund Commissioner representing the Borough of Highalnd Park on the Garden State Municipal Joint Insurance Fund Board of Commissioners.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, Borough Clerk

BOROUGH OF HIGHLAND PARK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5th day of September, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 9-17-278

APPROVAL TO AMEND RESOLUTION TO ADOPT RULES AND PROCEDURES GOVERNING  
FINANCIAL, TAX AND CONTRACTUAL MATTERS TO INCLUDE BOROUGH ADMINISTRATOR

RESOLUTION: Council as a Whole

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following financial procedures are hereby established for the year 2017:

1. That the following banks shall be designated as depositories for the Borough's accounts, and the custodian of these accounts shall be the Chief Financial Officer and Borough Administrator:

BANK

Bank of America  
PNC Bank  
Provident  
Wachovia  
Unity Bank

2. That withdrawals from the Petty Cash checking account shall be made on forms provided and signed by the Borough Administrator, Chief Financial Officer or Treasurer.
3. That withdrawals from the following accounts shall be made on forms provided and signed by Borough Administrator or Chief Financial Officer or Treasurer and the Mayor:

Current	Dog License	Payroll
Trust Other	Capital	
Claims Fund	Water & Sewer	
Assessment Trust	Grants	
Water & Sewer Capital	Tax Collector's Trust	

4. That the following banks shall be designated as depository for the Borough's investment accounts and the custodian of these accounts shall be Chief Financial Officer, Treasurer or Borough Administrator:

Bank of America                      PNC Bank                      Unity Bank

5. That the Tax Collector shall be directed to collect interest at 8% per annum on the first \$1,500.00 of delinquency, and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date when any tax installment shall be payable and delinquent until the date said installment together with interest is paid, provided, however, that if any installment is paid within ten (10) days after the due date, then in that event there shall be no interest charged.

6. That petty cash funds be established in the following departments for the amounts designated, to wit:

Finance Department	\$400.00
Police Department	250.00
Fire Department	50.00
Public Works Department	200.00
Community Service	200.00

7. That the Borough Administrator shall be and is hereby authorized and directed to make, negotiate or award all purchases, contracts, or agreements, the cost of which does not exceed \$5,000.00, without a further resolution of this Council, except those purchases, contracts or agreements approved by the Library Board of Trustees; and that the Borough Council will continue to approve by individual resolutions all purchases, contracts and agreements, the estimated cost of which is in excess of \$5,000.00, except those purchases, contracts or agreements approved by the Library Board of Trustees.

8. That cash drawers are hereby established in the following departments and amounts in order to make change for in-person cash payments:
- |                           |          |
|---------------------------|----------|
| Tax Collection Department | \$100.00 |
| Violations Bureau         | 100.00   |
| Police Department         | 40.00    |
| Borough Clerk's Office    | 50.00    |
9. That the Borough Administrator be directed to continue the investigation of the feasibility of a joint purchase program, a joint equipment usage program, and a joint business management program in conjunction with the Board of Education, pursuant to Highland Park Resolution No. 10-92-427.
10. That the Borough Tax Collector is hereby authorized and directed to schedule and conduct a tax sale during December, 2017, for all taxes and municipal charges unpaid as of November 11, 2017.
11. That the "Cash Management Plan" as adopted by Resolution No. 4-98-154 on April 7, 1998 and attached to the original of that resolution shall be and is hereby adopted as policy to be utilized for the Borough of Highland Park for 2017, as required under NJSA 40A:5-14 of the Local Fiscal Affairs Law. Certified copies of this resolution shall be filed with the Director of the Division of Local Government Services, the Borough Auditor and the Chief Financial Officer of the Borough.
12. That the Borough Tax Assessor is hereby authorized to file counterclaims in tax appeals for certain properties that said Tax Assessor determines to be under assessed rather than over assessed, subject to the concurrence of the Tax Appeal Attorney.
13. That the Borough Tax Assessor is hereby authorized to file tax appeals, on behalf of the Borough, as it may become necessary from time to time, to correct, amend, or update the records of said Tax Assessor.
14. That the Borough Tax Collector is hereby authorized to process, without further action by the governing body, the cancellation of any property tax refund of less than \$10.00, or any property tax delinquency of less than \$10.00, or any water and sewer refund or delinquency of less than \$1.00, together with interest, per calendar year.
15. That certain services provided by the Borough Attorney, Borough Auditor, Borough Engineer, Bond Counsel, and/or Planning Consultant shall be considered as approved within the meaning of the respective Professional Service Agreements when:
- The Borough Administrator authorizes work which is estimated and does, in fact, not exceed ten hours;
  - The Mayor, or the Council President, authorizes work which is estimated to and does, in fact, not exceed ten hours;
  - Approved by resolution of Council.
- Authorizations made under sub-paragraphs a. and b. shall be reported at the next Agenda or Conference Meeting.
16. That Borough owned properties be exempt from water and sewer charges pursuant to Resolution No. 11-02-424.
17. That the Municipal Court is hereby authorized to accept credit card payment of Court fines subject to appropriate bank procedures.
18. That the Community Services Department shall refund fees deposited in the Recreation Trust Fund for trips and events with the approval of the Borough Administrator with a \$5.00 administrative fee to be deducted at the discretion of the Borough Administrator.

19. That 50% of the fines collected for handicapped parking violations shall be designated to the Highland Park Commission for Universal Access, to be used at their discretion.
20. That a 2% processing fee be assessed for use of credit cards for payments of water & sewer and tax bills, both in person and on-line.
21. That the Finance Director is authorized to process off-duty overpayments, as directed by the Police Department, in an amount not to exceed \$1,000.00, without a further resolution of this Council.
22. That the Finance Department is authorized to process bills for payment, without signatures from the vendor, for State Agencies, County Agencies, Municipal Agencies, Utility Companies, and other agencies that utilize lock boxes for payments (examples: FedEx, UPS, Pitney Bowes, The Home News Tribune, The Star Ledger, etc.).

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the above departments.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September, 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 9-17-279

RESOLUTION AUTHORIZING APPROVAL OF BILLS LIST

RESOLUTION: Finance Committee

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that all claims presented prior to this meeting as shown on a detailed list prepared by the Borough Treasurer, and which have been submitted and approved in accordance with Highland Park Ordinance No. 1004, shall be and the same are hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk shall include in the minutes of this meeting a statement as to all such claims approved as shown in a Bills List Journal in accordance with said Ordinance.

The bills approved for payment at this meeting, Bills List 9/5/2017 can be found in the Bills List Journal Book No. 36.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				

BOROUGH OF HIGHLAND PARK  
NO. 9-17-280

RESOLUTION AUTHORIZING EXECUTIVE SESSION

RESOLUTION: Council as a Whole

WHEREAS, Section 8 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, in the County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from the closed session at close of tonight's open session.
2. The general nature of the subject matter to be discussed is as follows:  
(Litigation: (a) JSM at Highland Park v HP and Reinitz v HP)
3. It is anticipated at this time that the above stated subject matter will be made public when these matters are resolved or as soon thereafter as it is deemed to be in the public interest to do so.
4. This Resolution shall take effect immediately.

ADOPTED: September 5, 2017

ATTEST:

\_\_\_\_\_  
Joan Hullings, BOROUGH CLERK

I, Joan Hullings, Borough Clerk of the Borough of Highland Park, New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Borough Council of said Borough on the 5<sup>th</sup> day of September 2017.

\_\_\_\_\_  
Joan Hullings, Borough Clerk

RECORD OF COUNCIL VOTES

Council Member	Ayes	Nays	Abstain	Absent
Fine				
Foster-Dublin				
George				
Hersh				
Kim				
Welkovits				