



THE BOROUGH OF HIGHLAND PARK

COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

221 SOUTH 5TH AVENUE

HIGHLAND PARK, NEW JERSEY 08904

TEL. (732) 819-3787

FAX (732) 777-6006

FINAL METER READING PROCEDURE

Please fill out this form and email to taxclerk@hpboro.com. Once we receive the completed form, we will contact you to schedule the date for our service crew to inspect the meter and obtain the reading. Please make sure you request the final once your closing date has been set.

Property Address:

Current Owner's Name:

New Owner's Name:

New Owner's Phone # and Email Address:

E-Mail of ALL parties to whom the final bill should be sent to. This must be the Attorney, Title Agency or Closing Agent.

The Final bill will be sent to you within 48 hours from the date the reading is obtained.

FINAL READING FEE OF \$30.00 WILL BE ADDED TO THE FINAL BILL