

ORGANIZATION MEETING – JANUARY 2, 2018

BOROUGH OF HIGHLAND PARK
TUESDAY, JANUARY 2, 2018

An Organization Meeting of the Mayor and Council of the Borough of Highland Park was held in Borough Hall, 221 South 5th Avenue, on Tuesday, January 2, 2018, at 7:03 PM.

The Clerk reported that the Middlesex County Board of Elections had certified the election of Councilpersons-elect Joshua Fine, Elsie Foster-Dublin, Matthew Hersh and Stephany Kim-Chohan as members of the Borough Council of the Borough of Highland Park, and that once they have subscribed to the Oath of Office and Allegiance, they are qualified to assume their duly elected positions on the Governing Body. The Clerk presented them with their Certifications of Election from the County Board of Elections.

Mayor Steven Fulop administered the Oath of Office and Allegiance to Councilperson-elect Joshua Fine.

Assemblyman Patrick Diegnan administered the Oath of Office and Allegiance to Councilperson-elect Elsie Foster-Dublin.

Mayor Brill Mittler administered the Oath of Office and Allegiance to Councilperson-elect Matthew Hersh.

Mayor Wayne Smith administered the Oath of Office and Allegiance to Councilperson-elect Stephany Kim-Chohan.

Mayor Brill Mittler called the meeting to order at 7:13 PM and read the Open Public Meetings Statement.

Pastor Shika Ademu-John delivered the invocation.

Present: Mayor Brill Mittler; Councilpersons Fine, Foster-Dublin, George, Hersh, Kim-Chohan, Welkovits; Borough Attorney Schmierer; Borough Administrator Jover; Borough Clerk Hullings.

Absent: None.

The Mayor re-introduced newly sworn Councilpersons Fine, Foster-Dublin, Hersh and Kim-Chohan.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilwoman Welkovits, seconded by Councilwoman Kim-Chohan, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

No. 1-18-01

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Rules of Order dated January 2, 2018, and on file in the office of the Borough Clerk shall be and are hereby adopted as the Rules of Order for this Council for the year 2018.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilwoman Welkovits, seconded by Councilman Hersh, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

No. 1-18-02

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Mission Statement attached to the original of this resolution and on file in the office of the Borough Clerk shall be and is hereby adopted as the Mission Statement for the Borough of Highland Park.

Mayor Brill Mittler called for nominations for President of Council for 2018. Councilwoman Welkovits nominated Councilman George to serve as Council President, and the nomination was seconded by Councilwoman Foster-Dublin.

Councilwoman Welkovits made a motion that nominations be closed and Councilman George be elected by acclamation. The motion was seconded by Councilwoman Foster-Dublin, and carried by the following roll call vote:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

Mayor Brill Mittler thanked Councilwoman Welkovits for serving as Council President for the last two (2) years. She presented her with a plaque.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilwoman Welkovits, seconded by Councilman Walsh, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Kim-Chohan, Welkovits.

Opposed: None.

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Absent: None.

No. 1-18-03

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Standing Committees of said Council for the year 2018 shall be and are hereby established as follows:

RECREATION AND ARTS	Councilpersons KIM-CHOHAN, Foster-Dublin, George.
ECONOMIC DEVELOPMENT & PLANNING	Councilpersons WELKOVITS, George, Fine.
FINANCE	Councilpersons FINE, Kim-Chohan, Foster-Dublin.
HEALTH & HUMAN SERVICES	Councilpersons HERSH, Fine, Kim-Chohan.
PUBLIC SAFETY	Councilpersons FOSTER-DUBLIN, Welkovits, Hersh.
PUBLIC WORKS & PUBLIC UTILITIES	Councilpersons GEORGE, Hersh, Welkovits.

BE IT FURTHER RESOLVED that the first Councilpersons listed above for each Committee shall serve as Chair of that Committee.

The Clerk reported notification from the Highland Park Volunteer Fire Department of the election of Peggy Brookes as Second Assistant Chief, Michael Gershen as Captain and William Bright as Lieutenant for terms to expire December 31, 2018, together with the 2018 roster of members.

On motion made by Councilman Hersh, seconded by Councilwoman Welkovits, the above elections were confirmed by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

Mayor Brill Mittler administered the Oath of Office and Allegiance to Assistant Chief Brookes, Captain Gershen and Lieutenant Bright.

Mayor Brill Mittler asked each council member to give the annual reports for their area.

Annual Council Reports:

Councilwoman Foster-Dublin reported that in 2017, the Highland Park Police Department, led by Chief Rizco, responded to a total of 20,100 calls for service. The Officers issued 4,638 motor vehicle summonses and 98 local ordinance violations. In addition to routine training mandated by the N.J. Attorney General's guidelines, all Police Department employees received training in bleeding control as part of the "Stop the Bleed, Save a Life" Campaign. This year, each Highland Park Police Officer was trained and equipped to treat patients suffering from traumatic injuries. This training has already been used and credited with saving one life in town. The Police Department continued to enhance its culture of community policing in 2017. Every Officer participated in Community Law Enforcement Affirmative Relations training, or CLEAR training. This program is a new system of continuing education for New Jersey law enforcement officers that will provide training in critical areas such as cultural awareness, community policing, and de-escalating encounters before force is needed. Highland Park was recognized by the NJ State Attorney General's Office for Outstanding Achievement and Innovation in Community Policing. They cited the department's long-standing and continuing practice of hosting diversity training for its officers. The knowledge gained from these trainings enable our officers to be better equipped to understand, respect and serve the needs of our culturally diverse community with compassion, understanding and empathy. NJ.com reported that Highland Park was found to have the third lowest violent crime rate in the State. We are very proud of this as our Police Department works hard every day to keep the residents safe. In July, three members of the department were promoted. Sergeant Richard Abrams was promoted to Lieutenant and Patrol Officers Jose Curbelo and John Sachau were both promoted to Sergeant. Lt. Abrams is taking over some administrative responsibilities and assisting Lt. Panichella and Lt. Hammill. Sgt. Curbelo continues his work in his role as the Youth Officer and Sgt. Sachau is a Patrol Shift Supervisor. This past August, the Police Department sponsored its annual "National Night Out" celebration where Highland Park residents met and mingled with police officers in a united front against crime. This year's event saw hundreds of people attend and share in the festive atmosphere. Participants were able to enjoy free attractions like a climbing wall and dunk tank, while they shared free food and raffles for prizes such as televisions and bicycles. All of the prizes were made possible by the generous donations of our local businesses. Other community related events sponsored by the Police Department included a Junior Cadet Police Academy that was conducted for one full week in the summer. This popular program gave 50 young Highland Park residents, in grades 6 through 9, the opportunity to learn police procedures while interacting with and getting to know the Police Officers. They continued to receive positive feedback about our Juvenile Officer position and ground was broken this fall for the construction of a Highland Park Youth Center that will be located at South 6th Avenue and Benner Street. The Police also taught the LEAD (Law Enforcement Against Drugs) curriculum to the 6th through 8th students in the Bartle School. While the students received valuable information on drug abuse, they also develop a lasting rapport with the Officers and are more comfortable approaching them when they are in need of help. Another popular program for our youth is a periodic rewards program whereby children receive a coupon for free ice cream or pizza whenever an Officer sees them riding their bicycle while wearing a safety helmet. If the child does not have a helmet, they are given a free one, courtesy of AAA (Automobile Association of America). This year, the Police Department expanded its Body Worn Camera program by adding five new AXON Cameras for use by members of the Detective Bureau. This brings the department's total to 25 cameras. These cameras continue to be extremely useful tools to members of the department, both assisting in investigations and providing transparency to the community. The Police Department, in conjunction with the DEA (Drug Enforcement Administration), conducted "Operation Takeback" in May and October. Almost 100 pounds of unwanted or expired prescription drugs were able to be surrendered to the DEA so they could be disposed of in a safe and environmentally conscious manner. Finally, a number of Officers have been recognized by the Borough, the community and the department for their outstanding work this year. Officer Kevin Garrity was recognized by Mothers Against Drunk Driving for outstanding and distinguished service to the community for his efforts with DUI/DWI enforcement and saving lives by preventing crashes. Sgt. Theodore Haas was recognized by the Knights of Columbus for his selfless act of assisting a family facing a crisis. Lt. Gary Panichella, Sgt. Jason Culver and Officer Brian O'Mara were recognized with lifesaving awards.

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Det. Sean McGraw was recognized for his work in closing a very serious and disturbing assault that occurred in town in 2016. The Police Department looks forward to continuing its great work in 2018 in keeping the town safe and to enhancing its culture of community policing. The Fire Department responded to 517 calls in 2017. On January 1st they responded to the first structure fire of year during which they responded to 3 additional gas calls, one closing down Woodbridge Avenue. Four new members joined the Fire Department in 2017 and they have three applications pending for 2018. The following members of the Fire Department completed certifications: Miguel Rondon – Firefighter 1; Peggy Brookes – Drill Ground Instructor; Orlando Price – Pump Ops; and Matt Flower – Motor Vehicle Ops, Rope Rescue and Rigging. The First Aid Squad has approximately 25 riding members and answered almost 1,100 calls in 2017. In 2017, there were 2 CPR saves and a very premature baby delivered by the squad. That baby is currently living at home and doing fine. The squad assisted residents and firefighters at a minimum of 4 fires, as well as any necessary evacuations. The Highland Park Municipal Court handled 4,822 traffic cases, 157 criminal complaints, 33 wedding ceremonies and logged in 126 hours in court sessions. With the new laws in effect January 1, 2017 for criminal justice reform and bail reform, there was plenty of adjustment to be made to work with the new rules. The Municipal Court team handled the changes very well. Nicole Marques, Violations Clerk, has left the Borough for a Deputy Court Administrator position in another town. She was a great asset to the Court and will be missed. They are in the process of finding someone to fill her position.

Councilman Fine reported that in 2017, as Chair of the Finance Committee, he had the great opportunity to work with volunteers who are dedicated to enhancing the quality of life in the Borough. As the Council's liaison to the Highland Park Free Public Library, he reported that the Library Board of Trustees, chaired by Bruce Tucker, and the Library Staff, supervised by Library Director Jane Stanley, continued to work to ensure that the Library is one of the Borough's greatest resources. In 2017, the Library announced the addition of Hoopla Digital to the services it offers. Hoopla Digital is a digital media service that provides library card holders with the ability to enjoy nearly half a million titles in the following formats: movies, TV, music albums, eAudiobooks, eBooks, and comics/graphic novels. The Annual Friends of the Library book sale successfully raised close to \$8,500. This past year, the Borough continued to work with the Library Board of Trustees to have the library's roof repaired. The Digital Data Task Force, chaired by Dr. Matthew Hale, has been working on determining which smart city technologies should be introduced in Highland Park to enhance our residents' experience with municipal government and in the Highland Park community. In 2017, the Digital Data Task Force decided that Alexa Comes to Highland Park should become a reality in Highland Park. Oceanport Boy Scout Troop 58, interested in coding, and looking to earn a merit badge, trained Amazon Alexa to give people directions around Highland Park's Borough Hall and to answer frequently asked questions about the offices at Borough Hall. Alexa Comes to HP is now schedule to be installed in Borough Hall in 2018. The Community Development Block Grant Committee recommended to the Mayor and Council how to allocate the \$58,567 in federal funds that Highland Park received in 2017 through the Community Development Block Grant. The CDBG Committee voted to fund HP Gives a Hoot, Façade Improvement on Raritan Avenue, the Teen Center, the Borough's Summer Camp Program, Teen Youth Programming and Outreach, Senior Outreach, Senior Medical Transportation, Senior Outreach Senior (In-Town) Transportation, and the Borough's Food Pantry. The Council adopted the CDBG Committee's recommendations. He believes that the most significant long term issue for Highland Park residents that the Council must address is the stabilization of property taxes. In 2017, the Council adopted a budget that met the goal of stabilizing municipal taxes for residents. The 2017 budget was well within the state mandated 2 percent cap. The total tax billing for the average assessment was about \$60 less in 2017 than 2016. As municipal healthcare and pension costs continue to rise, and as Highland Park doesn't receive the Energy Property Tax receipts it is owed by the State of New Jersey on an annual basis, we must consider additional ways to create revenue, including downtown redevelopment, and to share additional municipal services with other entities. To that end, in 2017, the Finance Standing Committee introduced, and the Borough Council adopted, a resolution to establish a Shared Services Commission, which is chaired by former Highland Park Mayor Stephen Nolan. The purpose of the Shared Services Commission is to make recommendations to the Mayor and Borough Council regarding potential revenue and savings opportunities for Highland Park to pursue. In late December 2017, former Mayor Nolan shared the commission's recommendations with him, the Mayor, and Borough Administrator. In 2018, some of these recommendations will be discussed by the Finance Standing Committee and Council for consideration. As he begins his second term on Council, he remains committed to enhancing the quality of life of Highland Park residents, exploring ways to stabilize property taxes, encouraging mixed use development in downtown Highland Park, and focusing on preservation to protect the environment.

Councilman Kim-Chohan reported that the Highland Park Arts Commission had a very successful year in 2017. This year saw the continuation and growth of the Window Art Crawl, which was so popular, it inspired the New Brunswick Arts Council to create their "Windows of Understanding" project, with which we're collaborating. In conjunction with the Window Art Crawl and Windows of Understanding, the Commission is launching a Digital Art Walk Tour, which will permit pedestrians in Highland Park, as well as those at home, to read and hear about the art in the windows of our local businesses. This year also saw the Sculpture Walk at the Environmental Center, a collaboration with Mason Gross School of the Arts which brought more than 100 people to its opening. The sculpture walk also earned Highland Park an Honorable mention from the New Jersey League of Municipalities at their annual convention. Our ever-so-popular workshops were also a great feature of the year. The Book-Arts Workshop was filled to the brim both times it was offered at the Highland Park Library. We were also very excited to support Highland Park's new jazz ensemble, "Highland Swing", for their debut performance at the Senior Center which attracted more than 80 people. Although the Arts Commission were sad to see one of the members leave, the Commission is very happy to be running on all cylinders with a new Commissioner joining the team this month. It was another successful and productive year for the Highland Park Senior Center. They had over 1,500 senior members registered. This includes members that participate in the various programs, utilize the transportation services and access the Social Worker throughout the year. They also have a number of seniors who reside outside of Highland Park that participate in the programs. The members enjoyed a variety of daily activities, programs, exercise classes, local outings, shopping

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trips, special presentations, workshops, monthly luncheons, parties, educational and health related programs and lecture series. Highland Park senior members have access to free local transportation all around town Monday, Tuesday, Wednesday and Friday. Medical appointments out of town throughout Middlesex County are also available. On average, the in-town transportation service provides between 15-25 rides per day and the out of town transportation accommodates 4-7 medical rides per day. In the fall, they started a Senior Walking Group lead by another wonderful Highland Park volunteer. The seniors meet every Monday at 11:00 a.m. In 2017, they started a cooking program for the seniors and they enjoyed afternoons of cooking an array of dishes. They also host a variety of ESL Classes that include conversation Chinese and Yiddish. In 2018, they plan to implement conversation Spanish classes. As always, they had a tremendous amount of support from the local businesses. Many local restaurants sponsored, contributed or provided discounts for the monthly luncheons. Each monthly luncheon is attended by over 120 seniors. Many of these programs would not be possible without their continued support. On June 20th, they hosted the 13th annual "Dancing Under the Stars" Senior Prom. This is an evening that everyone looks forward to all year long. Over 120 participants danced the night away and enjoyed a sit down candlelit dinner. Special guests were members of the Police Department, Borough Hall staff and members of the Borough Council. They assisted with serving and dancing. At the end of the night when the polls were in, Murray Cohen and Ann Glatt were crowned the 2017 Prom King and Queen. This year was extra special and fun thanks to the donation of a photo booth for the evening. This event was sponsored and funded by the Highland Park Municipal Alliance Grant. In the fall of 2017, a new service was made available to the seniors and added to the monthly schedule. "Mike the Barber" now provides haircuts to seniors for a discounted rate. Mike is at the senior center the 2nd Thursday of each month. Mike also provides home visits to homebound residents. The daily center attendance in 2017 was approximately 20,800, averaging 70-90 seniors per day. For 2018, they hope to start updating the Senior/Youth Center with a fresh coat of paint in the activity rooms and lobby area. They have purchased blinds for the windows and hope to get updated furniture in the lobby area. The Municipal Alliance grant supports the very powerful "Every 15 Minutes" program that took place in May and is held at the High School every other year. The Alliance helps to support the Community After School "CAVE" Program and provides Senior Education programs throughout the year to the senior citizens that are raising their grandchildren by supporting many programs and intergenerational events. The Office of Recreation offers various programs, activities, and events throughout the year that appeal to a wide range of people throughout the community. In addition to youth sports and activities, they offer adult sports, activities and community events. Community events include Halloween Party, Memorial Day Parade, Veteran's Day Parade, Independence Day Fireworks Event and the Holiday Dinner. The Annual Fireworks event brings thousands of local residents to Donaldson Park for an evening of music, activities, food and fireworks. They have local vendors, presentations by youth and adult groups, bands play until dark when the sky lights up with a wonderful fireworks presentation. During 2017, the Office of Recreation served over 2,300 participants and their families in recreational programs and activities. The Youth Sports Programs are built around helping children to learn sports through the teaching of fundamentals, including individual skills and team play, in an environmental of fun and fitness. They offer team sports seasonally; soccer in the fall, basketball in the winter, and baseball and softball in the spring. They are grateful to the many coaches, who volunteer their time to work with the youth sports teams. Recreation employs seasonally, youth from the community who work as referees or scorekeepers. Many of the employees have participated in the programs throughout their childhoods, and now they have the opportunity to work with the current participants. They were pleased to run the Highland Park Summer Day Camp, Teen Camp, Sports Camp, and the new Theater Camp. These programs served 432 children from Highland Park, nearby towns, as well as international students. The day camp children participated in science and nature, arts and crafts, recreation, cooking, music, Chinese, water fun, Mr. Ray performances, a talent show, pool visits and field trips. The Adult Recreational programs include classes, which run on 10-week sessions – Dance, Fitness for All Workout, Tai Chi, Volleyball, and Basketball. In the spring/summer months, they offer an Adult Softball league for women. She looks forward to continuing to provide recreational programs, activities and events to enrich the lives of all Highland Parkers. She thanked her husband for always supporting her, her full time employer, BCB, for allowing her the flexibility to serve her community as a Councilperson. Lastly, she thanked her fellow Council Members and the Mayor for being her mentors as the rookie on Council. Although she is the rookie, for 2018, she will be the rookie with veteran skills.

Councilman George gave his best wishes to all for a healthy and happy new year in 2018. He congratulated the newly elected Council Members Elsie Foster-Dublin, Josh Fine, Matt Hersh and Stephany Kim. He also congratulated County Freeholders Charles Tomaro, Leslie Koppel and Shanti Nara, as well as Surrogate Kevin Hoagland on their elections. Finally, he congratulated Ambassador Phil Murphy as he takes office on January 16th. 2017 saw projects, hopes and goals coming together in Highland Park, as you've heard your council members describe. More than just reaching new levels in public and private endeavors, these efforts reinforce and reinvigorate each other. The sculpture project proposed by the Arts Commission brought Mason Gross Arts department and Middlesex County Parks and Recreation together, which are now looking at additional projects. Art led to pop-up markets with antiques, flea market vendors, craftspeople and art exhibits. The environmental concerns of Sustainable Highland Park met with the non-profit sector to sponsor Water is Life, which featured art exhibits, demonstrations and stressed the importance of our southern border, the Raritan River, as a resource and asset to the community. All of this brought more foot traffic downtown, so that Main Street in cooperation with Stop and Shop, started food trucking on Raritan Avenue. This doesn't go unnoticed by developers looking for new markets. This is the important synergy that is moving Highland Park. The Department of Public Works had a productive year supplying public services to residents including increased bulk trash days while keeping up with trash and recycling, and fortunately manpower is returning to full strength. DPW also managed to find time to implement the Shade Tree Advisory Committee's tree planting and replenishment, assist PSE&G and the Environmental Commission as well as Borough Administration in the proposed Solar Field installation, provide setup and cleanup for the Street Fair and Arts in the Park, and perform all of the small tasks around town that come up now and again but go largely uncredited. He has been meeting with DPW to work on projected needs and goals for the next one, two and three years so that we can keep planning in synch with needs and taxes. The Environmental Commission has been

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working with administration and DPW on the solar project as well as meeting their statutory goal of reviewing development plans and monitoring environmental cleanup. Together, they installed motion sensor solar lighting at the bee keeping area and will be putting in similar lighting at the Environmental Center access doors. In addition, the Earth Day celebration took place again this year with their assistance and that of Sustainable Highland Park. Sustainable Highland Park launched a plastic bag reduction program. It worked and he put bags in all of his cars. Sustainable Highland Park also works with High School organizations and has student members who have suggested a new project for refillable water bottle stations in greater distribution in town. The Shade Tree Advisory Committee also completed its tree inventory of the trees in Highland Park, which involved a lot of walking and observation by the members. It is designed to be interactive and available online. STAC also continues to implement tree replacement and installation around town. The Native Plant Reserve and Trail Volunteers work quietly throughout the year investing many hours of hard work to keep the Native Plant Preserve and the Meadows Trail open for recreational use. They are some of the most dedicated volunteers you would see, if they weren't out in the woods. He hopes in 2018 to see all of these efforts, this growing interconnection, produce new avenues and improve old ideas in Highland Park. He hopes that this year, Council, Administration and the volunteers in service continue this investment in thought and idea made real which is making a significant impact in town. We share diversity of residents and this year he hopes that this diversity continues to grow into a diversity of opportunity for delight, pleasure and opportunity for our families to realize that this is a place to be in 2018. 2017 was a year in which the beat of the moment was often divisive, but which was also exhausting in a lot of ways. Highland Park doesn't make it onto MSNBC or Fox Every Morning. He invited everyone to come out to meetings and commissions and boards and watch how the nuts and bolts, the weaving of the fabric of the town, is done. He wished everyone a healthy and happy 2018.

Councilman Hersh reported that 2017 was the year of activism and we saw so much positive progressive action take place in our businesses, in our congregations, in the nonprofit sector, and in our volunteerism. Done right, this action also takes place in all aspects of municipal governing, whether it's stabilizing taxes and creating new revenue sources, strengthening our infrastructure, redeveloping our downtown, enhancing our quality of life and protecting our residents, to practicing fair and transparent government. He is honored to be representing more than 60 volunteers in the Health and Human Services Portfolio. The volunteer prowess in Highland Park is second to none and without it we could only conduct a fraction of the programming, and would probably conduct it not nearly as well. An example is the newly constituted Commission on Immigrant and Refugee Affairs. Starting as a task force to develop the policy framework that comprises the Inclusive Community resolution, they hosted a town wide forum in March on the ever-changing immigration climate in the United States. The goal was to showcase the work of area nonprofits who have decades of community development expertise in the immigrant communities, as well as to discuss and gather feedback on the policies outline in the Inclusive Communities resolution. In 2018, this one-time task force is now a full municipal commission, engrained in our municipal government, having overseen the design and implementation of the Borough's municipal ID, and is working on several other long-term initiatives to bring the immigrant populations in from the margins. The Highland Park Housing Authority secured nearly \$500,000 from New Jersey Community Capital, a New Brunswick based, mission-based community development financial institution, about \$2 million in tax credits and about \$1.2 million from the Federal Home Loan Bank to provide necessary upgrades and other capital improvements to Highland Park's public homes. The Highland Park Community Food Pantry continues to serve the neediest residents. They collected \$16,000 in donations in 2017 and more than half that amount came from individual donors. The remainder of the donations came from committed partners including Stop & Shop, Unity Bank, and the Dodge Foundation. We are grateful for their support. Without it, we could not provide this service. The Highland Park Human Relations Commission continues to be the point of entry for social activism in Highland Park. It's where we are able to channel the significant energy in tow to promote cross-cultural understanding. This year we were thrilled to continue the tradition of raising the Pride flag for LGBT Pride Month, as well as our 9/11 Da of Discussion where we had Charlottesville, VA Vice-Mayor Dr. Wes Bellamy as the featured speaker who spoke to racial complexities and his own experience in a city that emerged this summer as a flashpoint for racial division and anti-Semitism. They also welcome Elizabeth Williams-Riley from the American Conference on Diversity to conduct a highly successful workshop to help guide our steps toward combatting hate and intolerance in the community. In 2018, we would like to continue down this road of inclusion as well as carrying out the HRC's regular programming including its social justice forum, the MLK Day Humanitarian Awards, LGBT Awareness events and more. They have launched a book club. In 2018, keep a lookout as they have authors hold discussions on their books, with topics germane to the mission of the HRC. The Board of Health is working on a town-wide health assessment, a health symposium, and how to address the opioid crises that is plaguing so many communities across the nation. The Commission for Universal Access continues to advocate for full access to any and all new development in Highland Park and for an inclusive playground. The Mayor's Wellness Campaign, which has new membership and leadership and are hard at work to having an impactful 2018 to create policies that create a climate of health and wellbeing. He asked residents to put pressure on their elected officials, local, state and county, to take action. Make sure those actions are sustainable and institutional and harder to roll back no matter who is in charge. Take action by attending public meetings where the Council reports on their work. It's the best way to know what's happening in town, as well as to have a direct hand in decision-making in local government. Done right, this action results in a more socially and economically equitable, and more inclusive Highland Park. We are so grateful to have the support of residents and to have residents as partners in making sure our community takes the shape of our ideals.

Councilwoman Welkovits wished everyone a Happy New Year. She welcomed all the distinguished guests, family, friends and neighbors. With a new year comes the renewed focus of commitments in several areas in the Economic Development Committee. As Chair of the Economic Development Committee she will continue to focus on tax stabilization, downtown development, vitality of the business district and quality of life, including improvements to bicycle and pedestrian infrastructure. It's been a great honor and pleasure to have served as Council President for the past 3 years, working very closely with all members of the Governing Body on a regular, daily basis. She looks forward to

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continuing to support the Mayor and her fellow councilpersons as they forge ahead in 2018. Last January, they established the Area in Need of Rehabilitation Screening Committee, headed by new Borough Planner Jim Constantine. The Committee is comprised of members from the Planning and Zoning Boards, the Redevelopment Agency, Main Street, the Borough Administrator, and herself. The Committee aims to streamline the planning process as they taken on an advisory role to meet with developers and discuss concept plans, more importantly to express our vision, our needs, and to get more of what Highland Park wants in a potential new project. The Committee has met with a handful of developers over the year, and these projects are in varying degrees of moving ahead. Some schemes may take more time to plan and I'll be reporting on these as the plans become more developed and ready to move forward to redevelopment, planning and zoning. There are two very important projects that the Redevelopment Agency, chaired by Rosie Baruh, worked on in 2017. The first, successfully passed through the Screening Committee and since approved by the Redevelopment Agency, is on Raritan Avenue near South 2nd Avenue, the old international market. Mr. Anton Popov plans to create a 2 floor mix-use space, 4 times the current building footprint. He will therefore be building the first new property on the Avenue in about 50 years. We are eager to send the message out that Highland Park is open for business. Another first for Highland Park, the Redevelopment Agency was the recipient of an important Hazardous Discharge Site Remediation Fund (HDSRF) grant in 2017. While we've known an area on the Avenue has been contaminated for some time, having secured \$150,000 in first round funding, we are now working with the property owner to assess the damage, monitor it, and apply for additional funding for clean-up. Special thanks to the Redevelopment Agency and Denise Nickel, our Middlesex County Economic Development Rep for completing the application for us. She thanked the Planning Board, under Chair Kim Hammond, and the Zoning Board, under Judy Richman for reviewing the few plans that were presented to them last year. There are several projects in development and we fully expect them to come before these boards in 2018. Earlier this year, through Code Enforcement Director Scott Brescher, we created an Abandoned and Vacant Property Ordinance. Many of these properties are bank-owned and are languishing, some creating a nuisance, and worse, a public health concern. About 22 properties have been contacted. The property is placed on the registry, it will be assessed \$500 the first year, \$1,500 for renewing, \$3,000 for renewing thereafter, incentivizing property owners to maintain their properties and to sell them. This ordinance will improve the quality of life for the neighbors and throughout the Borough. The key to the success of our downtown business is to attract foot traffic and shoppers and our Main Street continues to wow us with bigger and better events, keeping our downtown vital and successful. They've also added new welcome banners in many more languages and additional bench seating for gathering. Thanks to Director Rebecca Hersh and Kim Vanarthos. Special thanks to last year's Chair Paul Lanaris. She welcomed Siobhan Weinstein as the Chair in 2018. She also thanked all of the volunteers on Main Street. Last year, Main Street held their biggest annual 5K and Street Fair in the Spring, and Arts in the Park in the Fall. The Farmer's Market continues to expand with new, specialty vendors. The Windows at Rite Aid Art Program continues to offer curated shows as a partnership with Mason Gross grad students and our Arts Commission. Thanks to Brian Onken for showing the best roster of Outdoor Movies to date. You can go to mainstreethp.org to see the listing of all the vents for 2018, including, as last year, an Art Walk, Music on the Avenue, Taste of Highland Park & Harvest Party, Town wide Garage Sale, Downtown Halloween Party, and our winter season celebrations – Small Business Saturday, Tree Lighting, Menorah Lighting and Kwanzaa Celebration. To all of this activity and buzz, Main Street has added the very successful Central Jersey pop-up bazaars in the summer and holiday months, complete with food trucks and tables, increasing the important foot traffic, bringing more shoppers to our wonderful downtown businesses. She thanked Chris Young and Arnie Weinberg for organizing these great events. The new Safe Walking and Cycling Committee (SWACC), co-chaired by Trish Sanchez and Fern Goodhart had a very busy and successful year. They were awarded a generous grant of \$216,000 from NJ Safe Routes to School (SRTS) to improve curb ramps around the neighborhoods of Irving and Bartle schools. Ms. Sanchez also encouraged the Borough Administrator Teri Jover to apply for technical assistance from the NJDOT for engineering costs. Thanks to Ms. Jover for applying for the grant, which we were awarded last week, adding tens of thousands of dollars more to the value. She also thanked Ms. Jover for administering all these grants. The Borough, Bartle and Irving schools were each awarded Gold Level recognition by NJ SRTS for their respective commitment to encouraging and enabling students to walk and bicycle to school. She thanked Bill Neary and Chris Gonda of Keep Middlesex Moving for presenting the awards at their annual breakfast. Highland Park declared September as HP's Safe Walking and Cycling Month and hosted many events – a successful bike rodeo, organized by Colleen Wharton. She thanked those that helped out – NJ Safe Routes to School, MedCycle, RWJ Trauma Center, HP Education Foundation, HP Schools Superintendent Taylor and Bartle Principal Benjamin. A walk for seniors, organized by SWACC team member Jan Verstraete, named Walking Ambassador by the Walking College. She thanked Keep Middlesex Moving who showed a safe walking film at the senior center. She thanked Asst. Prof. Kelcie Ralph, Bloustein School of Planning, and her grad students led by Melvin Wah, who organized a pop-up bike lane on a Sunday afternoon which brought out more than a hundred riders. The children may have enjoyed it the most and were taken on guided bike rides to the park and back all afternoon. Lastly, the SWACC has applied for technical assistance to an NJDOT program, whereby they provide the engineering services to review and recommend improvements for pedestrian and bicycling safety. It's extremely important for us to review our infrastructure and policies, with the soon to be established Rutgers KnightCycle bikeshare, coming as soon as Spring 2018. Already in 2018, she feels a renewed sense of purpose and pride in the community. She thanked everyone who contributed to making Highland Park the great town it is to live or work in. She encouraged everyone to visit the downtown for shopping and some of the best independent restaurants ever assembled.

Mayor Brill Mittler delivered her State of the Borough Address and on motion made by Councilman George, seconded by Councilwoman Kim-Chohan, and carried by unanimous affirmative voice vote; the Borough Clerk was directed to spread the Mayor's Address upon the official minutes of the meeting, as follows:

"She thanked everyone who is here, or watching on HPTV. So much has happened this last year, and she can gladly report that so much more is on the way.

ORGANIZATION MEETING – JANUARY 2, 2018

“It’s hard to believe, but this is her 3rd annual report as Mayor of Highland Park. One year ago, she outlined the four main areas we were addressing: tax stabilization, downtown development, infrastructure, and quality of life.

“For 2017, we added transparency as a goal. Just now, you heard your Council Members report on each of their areas of responsibility and their progress toward these goals.

“As you can clearly see, we have a dedicated, creative and hard-working group of elected council members here in Highland Park. I am honored to have them on my team.

“Now, let me highlight some of our key achievements in 2017 and how I intend to work with the community in furthering our goals in 2018.

“Tax Stabilization #1 Goal – What has been a daunting task over the last few year, now becomes even more of a challenge with the new tax laws passed in Washington, DC.

“I was happy to offer our residents who requested the opportunity to soften the blow of increased personal taxes in 2018 by prepaying their 1st and 2nd quarter local real-estate taxes plus estimated 3rd and 4th quarter taxes. The Tax Collection Office was aflutter the last two weeks of December.

“In 2018, we will work to reduce unbeneficial costs such as litigations.

“Since 2003, Highland Park has been mired in affordable housing litigation. I am happy to report that the Borough Council and Planning Board have signed onto a Mount Laurel settlement with Fair Share Housing.

“Highland Park will be going into a Fairness Hearing next month. We will strive to have the court accept this settlement so that we can finally move on from this costly litigation by the end of 2018.

“I’m happy to report that in the class action suit against the Borough’s sidewalk program from 2013 was dismissed in 2017. The second sidewalk suit now only involves the payment of attorney fees.

“Grants are a source of outside funds that allow us to grow the Borough and offer programs or opportunities to our residents that might otherwise have not been possible. In 2018, look for the benefits to our community from the following grants we were awarded in 2017.

“Microgrid Feasibility Study to analyze ways to keep our key borough buildings (and perhaps more) open during temporary outages.

“Safe Routes to School Grant for planning services that will make it safer to walk or bicycle around town.

“Aetna Healthcare Grant to bring new community health programs to Highland Park.

“An EPA/DEP Brownfield investigation grant to aid us in downtown development.

“Shared services in 2017 were executed with Board of Education, Woodbridge Township, Edison Township, New Brunswick and Rutgers University to help share in programming or employee costs.

“Reorganization of staff in 2017 including new Borough Administrator, Chief Financial Officer (as a contract professional), and IT Coordinator (as a contract professional).

“2018 goal to conduct an efficiency study of Borough Hall and Senior Rec Center to improve utility costs and efficiencies.

“Downtown development is critical to tax stabilization. With little to no ratables in town, downtown development is the key to our economic future. The move we took this year to make the entire municipality “an area in need of rehabilitation” was a big step in streamlining our processes.

“Additionally, we identified a key area in town, a portion of which is currently owned by the Borough, for a second major development site.

“In 2018, Highland Park is becoming even more active with its redevelopment vision for Raritan Avenue. We will continue to aggressively pursue downtown development by:

“Reviewing new ways to streamline redevelopment in downtown as an area for cost savings.

“Pursue 6 new applicants in development pipeline.

“Capitalize on Highland Park’s ranking as #2 in the State as “best places to live for millennials”.

“Anticipate revenue positives from new development and plan for increasing population (as recommended in 2016 Capital Improvements and Infrastructure Plan).

“Pursue Rutgers University/Highland Park Knight Share Bicycle share program.

“Main Street Highland Park brought new life to our downtown shopping experience during the past holiday shopping period with pop-up shops, food trucks, and a passport shopping promotional experience. We hope to see more of these weekend activities throughout the year.

“It is no secret that Highland Park, in fact most of the northeast, relies on an aging infrastructure, some of which dates back to the beginning of the 20th century. In 2018, we will continue to identify areas in need of updating, as well as finding ways to economically move our infrastructure into the 21st century.

“PSE&G positive partnering: continue to work on replacement of gas lines; continue street repairs.

“Team up with PSE&G to make the research solar field on the upper meadows a reality in 2018.

“Work with PSE&G and the Board of Public Utilities on execution of the Microgrid Feasibility Study.

“Middlesex Water Company: identify the most cost efficient ways to update our water and sewer lines and install update internal controls and monitoring of water meters.

“Department of Transportation: ensure that the promised road diet on Upper Raritan Avenue is executed in 2018.

“Pursue additional safety steps to calm traffic on Route 27, particularly in the areas of River Road and Raritan Avenue, plus Raritan Avenue from North 8th Avenue to Columbia Street.

“Partner with New Brunswick to ensure that the DOT maintains the Albany Street Bridge and the approaches to the bridge on both the New Brunswick and Highland Park sides properly and expeditiously.

“Clean energy: I will continue to represent Highland Park in the national group of Climate Mayors as we strive to reach our clean energy goals for 2050.

“The quality of life that a community offers its residents is truly the measure by which management of a municipality should be judged.

“The outstanding programs and the volume of programs offered our seniors and children by our dedicated team of employees and volunteers are a reflection of the warmth and commitment of our residents and employees for one another.

“In 2018, we hope to expand upon our offerings to now include our teens and new immigrant or refugee residents.

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“The teen center broke ground in 2017. It will be open for programming and utilization by all of Highland Park teens by the end of 2018.

“I started HP Gives a Hoot in 2016 to provide lunches for children. Donations to HP Gives a Hoot exceeded \$10,000. Over 500 lunches were distributed by HP Gives a Hoot in 2017.

“We held our first ever Unity Sing with participation from children throughout the community and featuring a new song written specifically for Highland Park by resident and renowned musician, Mr. Ray Anderson.

“In 2017, we were honored with recognition as a New Jersey “Healthy Town to Watch” for our many healthy living initiatives such as the Walk or Workout with the Mayor programs, our certification as New Jersey’s first HeartSafe Community, and our ongoing senior health and exercise programs.

“In 2018, we will expand the healthy living programs available for all our adult residents by including participation by local medical professionals through our Mayor’s Wellness Campaign Plus.

“In 2017, we executed our new Tree Dedication Program, allowing residents to honor someone with a plaque for a tree in Highland Park. This program will continue into 2018.

“Bringing art to everyone was a major goal for us in 2017. We were awarded Honorable Mention for our outdoor public arts programs by the League of Municipalities in 2017 for Innovations in Governance.

“In 2017, we joined with Rutgers’ Mason Gross School of Fine Arts to host our first Sculpture Walk on River Road.

“Thanks to long-time resident Judge Barnett Hoffman, children and adults, were able to decorate our streets at our first Chalk Art Festival. We hope to continue this program as a part of our PBA’s annual National Night Out activities.

“Special thanks to our newly reconstituted and very energetic Arts Commission for outstanding programming throughout the year.

“Park Partners “Give Back Grant Program” completed its third year in 2017 with more participation than ever. The Park Partners program allows residents to present their ideas for improving life in Highland Park and to win a grant of up to \$2,000 to help make it happen.

“The residents are the voters who determine the winners. This year’s program will have some new and exciting entrees. Use your power-of-the-purse and be sure to come out and vote for your favorite projects this February.

“I believe that the keys to good local government include civic engagement and open, two-way communication. That means partnering with our residents.

“Highland Park is blessed with a large and creative group of resident volunteers that help to make our government function. Over the years, we have endeavored to bring opportunities for participatory governance to our residents.

“In 2017, that meant open public meetings on issues such as assignation as an area in need of rehabilitation or on issues involving our community policing.

“Creation of the new Civics for the Community lectures led by Rutgers’ faculty members, and developed to give residents a background in local, county, and state governments.

“More information out on social media such as the Highland Park Facebook page, Twitter, Nixle messaging; an informative bi-weekly E-news reporting; the continued mailing of the semi-annual Highland Park News to over 4,000 households; posting of minutes of Council meetings in a timelier manner; and posting of agenda and attached draft resolutions and ordinances on the Borough’s website.

“In 2018 we will: update the Borough website to make it more user-friendly.

“Explore additional social media venues for 2-way communication between residents and the Governing Body.

“Execute the Digital Data Task Force’s program of “Alexa Comes to Borough Hall” as a way to more efficiently direct visitors around Borough Hall.

In 2017, I hosted several “Meet the Mayor” events around town. These events offer residents a chance to talk with me about things on their minds in a one-on-one and social atmosphere. In 2017, we painted together, we ate together, and talked about your hopes and dreams for Highland Park. In 2018, I will continue to schedule these informal get-togethers where I invite you to share your ideas with me.

“Join me and your Borough Council in bringing Highland Park forward in 2018.

Consent Agenda Resolution Nos. 1-18-04 through 1-18-26 were duly adopted on motion made by Councilman George, seconded by Councilman Hersh, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

The following resolution, introduced by the Recreation and Arts Committee, was duly adopted as above.

No.1-18-04

WHEREAS, the Borough of Highland Park, with the adoption of Ordinance No. 1049 has created a Department of Recreation, and

WHEREAS, the Mayor and Council believe that the participation of dedicated citizens to assist with the planning, funding and supervising of the recreation programs to be undertaken by the Department of Recreation will help to provide excellence in such recreation programs;

NOW, THEREFORE, BE IT RESOLVED that a Recreation Advisory committee is hereby created for the year 2018 consist of thirteen members who are residents of the Borough as follows:

- * Chairperson
- * Two (2) secondary school student members
- * Twelve (12) additional members, two (2) of whom may be non-residents of the Borough of Highland Park

All of said members shall be appointed by the Mayor with the advice and consent of the Borough Council, provided that the student members shall have been recommended by the Principals of their respective schools, and said members shall serve until the Reorganization Meeting in January 2018; and

BE IT FURTHER RESOLVED that the members of the Recreation Advisory Committee shall meet at least quarterly and shall have the following responsibilities:

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- * Advise the Recreation Director on recreation matters within the Borough;
- * Facilitate communication between residents and the Recreation Department staff;
- * Assist with program operations and supervision when requested by the Director;
- * Assist with fund raising and sponsorship activities.

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The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above.

No.1-18-05

WHEREAS, the Borough of Highland Park has a vast inventory of shade and ornamental trees and shrubbery on its streets, highways and public places; and

WHEREAS, the Governing Body recognizes a need to preserve, maintain and nurture this valued resource;

NOW, THEREFORE, BE IT RESOLVED that a Shade Tree Advisory Committee is hereby created for the year 2018 to consist of fifteen (15) members who are residents of the Borough of Highland Park. All members, including the designation of chairperson, shall be appointed by the Mayor with the advice and consent of the Borough Council; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that members of the Shade Tree Advisory Committee shall conduct the following activities:

1. Advise the Department of Public Works on the care and planting of shade and ornamental trees and shrubbery now located or which may hereafter be planted on any street, highway and public place either owned or maintained by the Borough, except those areas zoned Central Business District, Commercial District and Professional Office District;
2. Advise the Department of Public Works on the use of ground surrounding said trees and shrubbery, as may be necessary for their proper growth, care and protection now located or which may hereafter be planted on any street, highway and public place either owned or maintained by the Borough, except those areas zoned Central Business District, Commercial District and Professional Office District;
3. Advise the Department of Public Works on the removal of any trees and shrubbery, or part thereof, and advise on subsequent replantings as appropriate for trees and shrubbery now located or which may hereafter be planted on any street, highway and public place either owned or maintained by the Borough, except those areas zoned Central Business District, Commercial District and Professional Office District;
4. Advise Borough officials on the passage, alteration, amendment and repeal of ordinances necessary for carrying out the provisions hereof;
5. Encourage arboriculture and horticulture;
6. Maintain the tree inventory; and
7. Develop and maintain a comprehensive master plan for planting and maintenance; and
8. Develop and maintain Highland Park's Native Plant Reserve located on Borough property near River Road, with sole authority for the care, planting and removal, of any plant, shrub or tree within the boundaries of the Native Plant Reserve.

NOW, THEREFORE, BE IT FURTHER RESOLVED that nothing contained in this Resolution shall be construed to make any Shade Tree Advisory Committee or any member thereof responsible for the death or injury of any person, or for any injury to any property or highway tree or shrub.

The following resolution, introduced by the Health and Human Services Committee, was duly adopted as above.

No.1-18-06

WHEREAS, the Mayor and Council of the Borough of Highland Park have determined that a need exists within the community for a food pantry to serve Highland Park residents; and

WHEREAS, there exists appropriate space at the Highland Park Senior/Youth Center to house and conduct a food pantry; and

WHEREAS, the Mayor and Borough Council have determined that a food pantry should be established and a local food pantry committee should be organized to staff and run the activities of the food bank;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the Highland Park Community Food Pantry is hereby established within the Highland Park Senior/Youth Center, 220 South 6th Avenue, Highland Park, NJ; and

BE IT FURTHER RESOLVED that the Highland Park Community Food Pantry Committee shall be and is hereby established and will consist of the following:

1. The Mayor;
2. The Chair of the Borough Council Standing Committee on Health and Welfare;
3. Twelve (12) Regular Members and two (2) Alternate Members, who shall be residents of the Borough of Highland Park, to be appointed by the Mayor with the advice and consent of Borough Council, for terms to expire December 31, 2018.

BE IT FURTHER RESOLVED that the purpose of the local Food Pantry Committee shall be to conduct the following activities:

1. Coordinate with the Middlesex County Food Organization & Outreach Distribution Services (M.C.F.O.O.D.S.) for the collection and distribution of food and necessities to assist those in need in Highland Park.
2. Prepare a plan of operation for the local Food Pantry and eligibility guidelines for recipients of the distributed products.
3. Recruit volunteers to assist in the activities and operation of the Food Pantry.
4. Prepare a report to Mayor and Council on or before December 31, 2018 of their recommendations as to the following matters:
 - a. The proposed composition and duties of a Food Pantry Committee.
 - b. Matters, which they deem appropriate and necessary to the smooth operation of the Highland Park Food Pantry.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-18-07

BE IT RESOLVED by the Borough Council of the Borough of Highland Park as follows:

1. There is hereby reconstituted in the Borough of Highland Park a Safety Committee.

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2. The Committee shall consist of eleven (11) members, consisting of the Insurance Commissioner, one representative from each of the four bargaining units and one Department Head or representative from each of the Borough buildings, to be appointed by the Mayor and Council, and that Donald Newton shall serve as the Safety Coordinator for the Borough of Highland Park.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-18-08

WHEREAS, it is critical that the Borough of Highland Park strive to better communicate with its residents so that they are aware of events, programs, requirements and other public issues; and

WHEREAS, the Borough currently addresses the need for public communication through a variety of channels; and

WHEREAS, the Mayor and Borough Council deem it in the public interest that resident communication efforts be helpful, consistent and coordinated for the good of the community; and

WHEREAS, the Mayor and Borough Council wish to establish a commission for the purpose of advising and assisting the Borough with its public communication efforts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park as follows:

1. The Borough of Highland Park Public Information Commission be and the same is hereby created.
2. Said Commission shall be comprised of nine (9) at-large members, all of whom must be residents of the Borough of Highland Park. The Mayor and Chair will identify non-voting liaisons representing the following agencies:
 - A. Main Street Highland Park.
 - B. Highland Park Public Library.
 - C. HPTV.
 - D. Highland Park Public Schools.
 - E. Highland Park Police Department.
3. Each member shall be appointed by the Mayor with the advice and consent of the Council to a two (2) year term, however, four (4) of the at-large members shall be appointed for an initial term of one (1) year and the remaining five (5) at-large members shall be appointed for a term of two (2) years.
4. The Commission shall be charged with providing advice to the Mayor and Council of the Borough of Highland Park concerning the development of a comprehensive public communications program for said Borough in order to advise and educate Borough residents concerning various public events, programs, requirements and other public issues.
5. The Commission shall oversee and coordinate the efforts of the Cable Television Advisory Committee, the Highland Park Quarterly, the Borough's website, the Borough's e-mail system and all other modes of public communication by the Borough.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-18-09

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following schedule of meetings for the year 2018 be and the same is hereby adopted.

BE IT FURTHER RESOLVED that copies thereof be sent to the Home News Tribune, and the Star Ledger and filed with the Borough Clerk.

SCHEDULE OF BOROUGH COUNCIL MEETINGS FOR 2018

January	2	2018 Adjourned Meeting	6:30	PM
		2018 Organization Meeting	7:00	PM
January	9	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
January	16	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
January	23	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
February	6	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
February	13	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
February	20	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
February	27	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM

ORGANIZATION MEETING – JANUARY 2, 2018

March	6	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
March	13	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
March	20	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
March	27	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
April	3	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
April	10	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
April	17	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
April	24	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
May	1	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
May	8	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
May	15	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
May	22	Standing Committee Meeting / Special Meeting (if needed) Special Meeting (if needed)	7:00	PM
June	12	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
June	19	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
July	10	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
July	17	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
August	14	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
August	21	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM

ORGANIZATION MEETING – JANUARY 2, 2018

September	4	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
September	11	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
October	2	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
October	9	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
October	16	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
October	23	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
November	7	Council Committee Meeting (Wed.)	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
November	13	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
December	4	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		
December	11	Standing Committee Meeting / Special Meeting (if needed)	7:00	PM
December	18	Council Committee Meeting	6:00	PM
		Agenda Meeting	6:30	PM
		Regular Meeting	7:00	PM
		Conference Meeting to follow		

All Borough Council Meetings are held in Borough Hall, 221 South 5th Avenue, unless otherwise indicated. The Governing Body may take official action on matters at Special Meetings as well as Regular Meetings, as needed. The time Conference Meeting begins is dependent on Regular Meeting adjournment. Unless otherwise moved, Conference Meetings are scheduled to be called to order by 9:00 P.M.

BE IT FURTHER RESOLVED that copies thereof be sent to the Home News Tribune, the Star Ledger, and the Highland Park Planet and filed with the Borough Clerk.

The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above.

No.1-18-10

WHEREAS, pursuant to the provisions of Section 6, of an ordinance entitled "AN ORDINANCE TO PROVIDE FOR THE COLLECTION OF REFUSE AND TRASH WITHIN THE BOROUGH OF HIGHLAND PARK, AND TO PROVIDE FOR MANDATORY RECYCLING OF SPECIFIED MATERIALS BY THE RESIDENTS AND COMMERCIAL ESTABLISHMENTS OF THE BOROUGH OF HIGHLAND PARK", adopted July 19, 1988, being known as Ord. No. 1146, the Borough Council shall adopt by resolution regulations governing the collection of all items;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park that the following revised regulations shall be and are hereby adopted, to wit:

a. There shall be no collections by the Department of Public Works on the following legal holidays:

1. New Year's Day
2. Martin Luther King Day
3. President's Day
4. Lincoln's Birthday
5. Good Friday
6. Memorial Day
7. Fourth of July
8. Labor Day
9. Columbus Day
10. Veteran's Day

ORGANIZATION MEETING – JANUARY 2, 2018

- 11. Thanksgiving Day and the Friday After
- 12. Christmas Day.

b. Regular Refuse Collection

Residents:

North Side and Triangle – Every Monday

South Side – Every Friday

Small amounts of yard debris, brush and branches, which are part of regular refuse will be collected on Friday on the South Side and on Monday on the North Side. If a holiday falls on a Monday, regular refuse will be picked up on the following Wednesday of that week. If a holiday falls on a Friday, the collection will be on the Wednesday before the holiday.

c. The Business District:

Business District:

Mondays and Fridays

If a holiday falls on a Monday, regular refuse will be picked up on the following Wednesday of that week. If a holiday falls on a Friday, the collection will be on the Wednesday before the holiday.

d. Bulk Items:

Bulky waste within the Borough of Highland Park will be collected on the following dates:

Business District: April 4, June 6, August 1, and December 5.*

North Side and Triangle Area: April 4, June 6, August 1, and December 5.*

South Side: April 11, June 13, August 8, and December 12.*

*Additional date in September or October will be announced to coincide with Borough-wide Garage Sale weekend.

Business District - Collection of glass, aluminum, tin, plastics, textiles, mixed paper, newspapers, and cardboard is every Tuesday.

Residential District - Collection of glass, aluminum, tin, plastics, textiles, mixed paper, newspapers, and cardboard is as follows:

North Side and Triangle - Every Tuesday.

South Side - Every Thursday.

If your pickup falls on a borough holiday, pickup will be on Wednesday of the same week.

f. Leaves:

Leaves are collected for recycling in Biodegradable leaf bags in October, November and December only, on a weekly basis.

Placement and Removal of Containers - Containers of regular refuse and recyclables should be placed at curbside no sooner than 6:00 p.m. or one hour before sundown of the day prior to the scheduled pickup and no later than 6:30 a.m. on the day of collection. Containers shall be removed no later than one hour after sundown on the day of collection.

The Superintendent of Public Works and the Borough Administrator will designate who within the Department will enforce this ordinance.

BE IT FURTHER RESOLVED that these regulations shall take effect as of the 1st day of January, 2018.

The following resolution, introduced by the Finance Committee, was duly adopted as above.

No.1-18-11

WHEREAS, NJSA 40A:4-63 provides that money held in any separate fund shall be treated as moneys held in trust and shall not be diverted to any other purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that PNC Bank shall be the depository for the Magistrates Account and the Bail Account of the Borough of Highland Park for the period ending December 31, 2018 and the custodian shall be Judge Edward H. Herman, Municipal Court Judge.

BE IT FURTHER RESOLVED that all disbursements shall be made by check signed by Judge Edward H. Herman, Municipal Court Judge, or Tracey Horan, Municipal Court Administrator.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-18-12

WHEREAS, the Borough Council of the Borough of Highland Park has received requests from individual employees that personnel discussions involving them be held in open session; and

WHEREAS, the Borough Council desires to formulate a policy for use in such cases that is consistent with the Open Public Meetings Act, N.J.S. 10:4-6 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following policy is hereby adopted with respect to possible closed sessions dealing with personnel matters:

1) except in cases of bona fide emergencies all closed sessions - personnel matters will be listed in the agenda for the Conference or Regular Meeting at which such matter may be discussed and will show the name or names of the personnel involved;

2) agendas for all Conference and Regular meetings will be prepared, posted on the Open Public Meetings Bulletin Board in Borough Hall and available for distribution by the Borough Clerk by no later than 3:00 p.m. on the day preceding the Conference or Regular meeting;

3) in situations where the need for closed session arises after preparation of the meeting agenda, the Borough Clerk will be notified and every reasonable effort will be made to notify the affected personnel as far in advance as possible of the meeting at which his, her or their personnel matter may be discussed;

4) motions for Closed Sessions, the procedures during such sessions and all other matters relating to such sessions and the matters discussed and decisions reached in such sessions will be governed by the Open Public Meetings Act;

5) requests for open personnel sessions will be submitted on the form available in the Borough Clerk's office or a similar form;

1) employees or their representatives will be afforded an opportunity to comment during open personnel sessions but no cross-examination or dialogue will be allowed;

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- 2) notice of this policy will be given to Borough employees by inclusion with their paychecks and/or via email at least twice each year in January and July.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-18-13

BE IT RESOLVED by the Borough Council of the Borough of Highland Park as follows:

1. That The Home News Tribune, of East Brunswick, NJ, shall be designated as the official newspaper of the Borough of Highland Park.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-18-14

BE IT RESOLVED by the Borough Council of the Borough of Highland Park, New Jersey that the following rules, policies, and/or procedures are hereby adopted for the year 2018, to wit:

1. That the following formula be used in those instances where the Governing Body agrees to reimburse residents for programs offered to the disabled by other municipalities upon request of the disabled individual or his or her guardian in order to insure access to Borough programs under the Americans with Disabilities Act:
Difference of non-res. & res. Fee x $\frac{\# \text{ of hrs. of Borough Program}}{\# \text{ of hrs. of Outside Program}}$
In no case shall the reimbursement be more than the difference between the non-resident and resident fee.
2. That the "Policy for Furnishing Public Information", pursuant to NJSA 47:1a-1 et seq., as subsequently amended, shall be adopted as official policy of the Borough for 2018.
3. That the "Policy Manual for the Use of Municipally Owned Buildings", as subsequently amended, shall be adopted as official policy of the Borough for 2018.
4. That upon seventy-two (72) hours notice to the Borough Clerk, the Borough of Highland Park will consider requests for auxiliary aids by any individual with a disability as defined under the Americans with Disabilities Act, and that the individual's choice of auxiliary aid will be given primary consideration and will be honored, unless another effective means of communication exists or that the use of the means chosen creates an undue financial or administrative burden.
5. That the Façade Improvement Program Policy, including Associated A.D.A. & Awning Programs, shall be adopted for the year 2018, as subsequently amended.
6. That the Facility Use Alcohol Permit shall be required to be approved prior to the rental of the Senior/Youth Recreation Center.
7. That the Policy for Maintenance of Trees in the Borough Right-of-Way by Residents shall be adopted for the year 2018.
8. That the Mayor, Borough Administrator or Borough Engineer shall be authorized to sign any and all permits and applications with the State of New Jersey Department of Environmental Protection.

BE IT RESOLVED that a certified copy of this resolution be forwarded to Department Heads and the Borough Engineer forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-18-15

BE IT RESOLVED by the Borough Council of the Borough of Highland Park, New Jersey that the following rules, policies, and/or procedures concerning administrative and organization matters are hereby adopted for the year 2018, to wit:

1. That the Borough Administrator, Borough Attorney, Borough Auditor, and all Department Heads shall be required to attend the Council Meeting at which any public information session or public hearing on the budget is held and any meeting at which it is anticipated that the budget is to be adopted. Any person who may be required to attend and not so named will be given at least ten (10) calendar days notice.
2. That the Borough Administrator, all Department Heads, Borough Attorney, Borough Engineer or Designee, Borough Auditor or Designee, and Borough Planner or Designee shall attend the Annual Reorganization Meeting of the Mayor and Council to be held during the first seven days of January of each year and that Department Heads be required to attend all Committee Meetings of the Governing Body.
3. That the Procedures to be Followed in Seeking and Accepting Grants from Governmental and Privately-Funded Sources of Support shall be adopted as official policy of the Borough for 2018.
4. That the Borough Council will not approve any expenditure of municipal funds, by either direct payment or reimbursement, when said funds are used for dinner meetings, gifts, or any other purposes not associated with the official function of any Board, Commission, Committee, Authority or Agency of the Borough of Highland Park.
5. That the "Personnel Manual and Handbook", as subsequently revised, shall be adopted as official policy of the Borough for 2018.
6. That police weapons, being public property, will not be given to members of the Borough of Highland Park Police Department upon their retirement, termination of employment, or under any other circumstances.
7. That the Co-Sponsorship Policy shall be adopted as official policy of the Borough for 2018.
8. That the Exposure Control Plan, a complete copy of which is filed in the office of the Borough Clerk, shall be and is hereby adopted for the year 2018.
9. That the Borough Administrator be directed to establish as a priority the exploration of new cooperative agreements in the areas of personnel, equipment purchases, and repair and maintenance.
10. That Borough Hall and the Senior/Youth Recreation Center will modify work hours on Tuesdays by remaining open until 6:00 PM, with Borough Hall closing on Friday at 1:00 PM.
11. That Borough Hall and the Senior/Youth Recreation Center will modify work hours in the summer by going to a four (4) day, 35 hour workweek schedule, with Borough operations closed on Fridays in the summer between the Fourth of July and Labor Day.

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BE IT RESOLVED that a certified copy of this resolution be forwarded to Department Heads forthwith.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-18-16

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following are designated in the positions opposite their name for the year 2018:

<u>NAME</u>	<u>POSITION</u>
Teri Jover, Borough Administrator	Insurance Commissioner to the Garden State Municipal Joint Insurance Fund
Joan Hullings, Borough Clerk	Alternate Insurance Commissioners
Donald Newton, Detective	
Donald Newton, Detective	Safety Officer
Joan Hullings, Borough Clerk	Assessment Search Officer
Leann Cosley Richardson, Human Resources Coordinator	Affirmative Action Public Agency Compliance Officer
Constance Ludden	Tax Search Officer
Frank Troy	Recycling Coordinator Clean Communities Coordinator

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the above.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-18-17

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following financial procedures are hereby established for the year 2018:

1. That the following banks shall be designated as depositories for the Borough's accounts, and the custodian of these accounts shall be the Chief Financial Officer:

BANK

Bank of America
PNC Bank
Provident
Wachovia
Unity Bank

2. That withdrawals from the Petty Cash checking account shall be made on forms provided and signed by the Borough Administrator, Chief Financial Officer or Treasurer.
3. That withdrawals from the following accounts shall be made on forms provided and signed by Borough Administrator or Chief Financial Officer or Treasurer and the Mayor:

Current	Dog License	Payroll
Trust Other	Capital	
Claims Fund	Water & Sewer	
Assessment Trust	Grants	
Water & Sewer Capital	Tax Collector's Trust*	

*Tax Collector's Trust only can be signed by Tax Collector as well as above signatories.

4. That the following banks shall be designated as depository for the Borough's investment accounts and the custodian of these accounts shall be Chief Financial Officer or Treasurer:

Bank of America PNC Bank Unity Bank

5. That the Tax Collector shall be directed to collect interest at 8% per annum on the first \$1,500.00 of delinquency, and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date when any tax installment shall be payable and delinquent until the date said installment together with interest is paid, provided, however, that if any installment is paid within ten (10) days after the due date, then in that event there shall be no interest charged. The Governing Body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency as billed, prior to the end of the fiscal year.

6. That petty cash funds be established in the following departments for the amounts designated, to wit:

Finance Department	\$400.00
Police Department	250.00
Fire Department	50.00
Public Works Department	200.00
Community Service	200.00
Recreation Department	100.00

7. That the Borough Administrator shall be and is hereby authorized and directed to make, negotiate or award all purchases, contracts, or agreements, the cost of which does not exceed \$5,000.00, without a further resolution of this Council, except those purchases, contracts or agreements approved by the Library Board of Trustees; and that the Borough Council will continue to approve by individual resolutions all purchases, contracts and agreements, the estimated cost of which is in excess of \$5,000.00, except those purchases, contracts or agreements approved by the Library Board of Trustees.

8. That cash drawers are hereby established in the following departments and amounts in order to make change for in-person cash payments:

Tax Collection Department	\$100.00	Water/Sewer Department
	\$100.00	
Violations Bureau*	150.00	
Police Department	40.00	
Borough Clerk's Office	100.00	

*Violations Bureau – 3 drawers @ \$50.00 each per AOC recommendation.

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9. That the Borough Administrator be directed to continue the investigation of the feasibility of a joint purchase program, a joint equipment usage program, and a joint business management program in conjunction with the Board of Education, pursuant to Highland Park Resolution No. 10-92-427.
10. That the Borough Tax Collector is hereby authorized and directed to schedule and conduct an electronic/on-line tax sale during December, 2018, for all taxes and municipal charges unpaid as of November 11, 2018.
11. That the "Cash Management Plan" as adopted by Resolution No. 4-98-154 on April 7, 1998 and attached to the original of that resolution shall be and is hereby adopted as policy to be utilized for the Borough of Highland Park for 2018, as required under NJSA 40A:5-14 of the Local Fiscal Affairs Law. Certified copies of this resolution shall be filed with the Director of the Division of Local Government Services, the Borough Auditor and the Chief Financial Officer of the Borough.
12. That the Borough Tax Assessor is hereby authorized to file counterclaims in tax appeals for certain properties that said Tax Assessor determines to be under assessed rather than over assessed, subject to the concurrence of the Tax Appeal Attorney.
13. That the Borough Tax Assessor is hereby authorized to file tax appeals, on behalf of the Borough, as it may become necessary from time to time, to correct, amend, or update the records of said Tax Assessor.
14. That the Borough Tax Collector is hereby authorized to process, without further action by the governing body, the cancellation of any property tax refund of less than \$10.00, or any property tax delinquency of less than \$10.00, or any water and sewer refund or delinquency of less than \$1.00, together with interest, per calendar year.
15. That certain services provided by the Borough Attorney, Borough Auditor, Borough Engineer, Bond Counsel, and/or Planning Consultant shall be considered as approved within the meaning of the respective Professional Service Agreements when:
 - a. The Borough Administrator authorizes work which is estimated and does, in fact, not exceed ten hours;
 - b. The Mayor, or the Council President, authorizes work which is estimated to and does, in fact, not exceed ten hours;
 - c. Approved by resolution of Council.Authorizations made under sub-paragraphs a. and b. shall be reported at the next Agenda or Conference Meeting.
16. That Borough owned properties be exempt from water and sewer charges pursuant to Resolution No. 11-02-424.
17. That the Municipal Court is hereby authorized to accept credit card payment of Court fines subject to appropriate bank procedures.
18. That the Community Services Department shall refund fees deposited in the Recreation Trust Fund for trips and events with the approval of the Borough Administrator with a \$5.00 administrative fee to be deducted at the discretion of the Borough Administrator.
19. That 50% of the fines collected for handicapped parking violations shall be designated to the Highland Park Commission for Universal Access, to be used at their discretion.
20. That a 3% processing fee be assessed for use of credit cards for payments of water & sewer and tax bills, both in person and on-line.
21. That the Finance Director is authorized to process off-duty overpayments, as directed by the Police Department, in an amount not to exceed \$1,000.00, without a further resolution of this Council.
22. That the Finance Department is authorized to process bills for payment, without signatures from the vendor, for State Agencies, County Agencies, Municipal Agencies, Utility Companies, and other agencies that utilize lock boxes for payments (examples: FedEx, UPS, Pitney Bowes, The Home News Tribune, The Star Ledger, USPS, etc.).

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the above departments.

The following resolution, introduced by the Finance Committee, was duly adopted as above.

No.1-18-18

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the following certain fees are hereby established for the year 2018:

1. That copies of official records requested by members of the public and other non-Borough persons, offices and entities shall be available through the Borough Clerk or other custodian upon payment of the following fees, which shall be based upon the total number of pages or parts thereof for each document for which a page or pages are requested:

8 ½ " x 11" paper	\$.05	per page
8 ½ " x 14" paper	.07	per page
11" x 18" paper	.07	per page
Election District Map	.75	
Zoning Map	1.50	
DVD/CD w/case	.90	
Blue burn Gramco CD	1.99	
2. That copies of police records maintained by the Police Department which are requested by members of the public and non-Borough offices and entities shall be available upon payment of the following fees for documents, pages or parts thereof:

Motor Vehicle Accident Reports and Investigation Reports

In person requests:

8 ½ " x 11" paper	\$.05	per page
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8 ½" x 14" paper	.07	per page
11" x 18" paper	.07	per page
Other Than In person requests	Flat fee of \$5.00; plus cost of mailing	
Discovery	per page charge plus cost of mailing when applicable	
Copying video tapes	requestor shall provide sealed tape	
Audio tape reproduction	requestor shall provide sealed tape	
Insurance Claims (in person or mailed)	per page charge plus cost of mailing when applicable	
Pistol Permits	2.00	
Firearms Identification Card	5.00	
Fingerprinting other than criminal	25.00	Resident
	25.00	non-resident
Verification Letter	50.00	
Photographs		
4 x 6	10.00	first 10 photos
	5.00	each additional photo
8 x 10	20.00	first 10 photos
	5.00	each additional photo

If records are requested in a medium other than paper, the fee shall be the cost of the medium and conversion costs when applicable.

3. That the following schedule of fees is hereby established for recreation activities conducted by the Community Services Department:

Program	Participant Fee	
Youth Soccer	\$ 60.00	per person (resident)
	50.00	Per each additional child (resident)
	80.00	per person (non-resident)
	15.00	Late registration fee
Youth Basketball	60.00	per person (resident)
	50.00	Per each additional child (resident)
	80.00	per person (non-resident)
	15.00	Late registration fee
Youth Baseball & Softball	60.00	per person (resident)
	50.00	Per each additional child (resident)
	80.00	per person (non-resident)
	15.00	Late registration fee
Track & Field (8 sessions)	50.00	Per person (resident)
	70.00	per person (non-resident)
	15.00	Late registration fee
Flag Football (5 sessions)	120.00	Resident
	\$140.00	non-resident
	40%	Free
	60%	Reduced
Tennis (8 sessions)	80.00	per person (resident)
	96.00	per class (non resident)
	15.00	Late registration fee
Spring Soccer Clinics (5 sessions)	40.00	Per person (resident)
	60.00	per person (non-resident)
	15.00	Late registration fee
Israeli Dance	75.00	per person (resident) (10 sessions)
	90.00	per person (non-resident) (10 sessions)
Pilates	75.00	Per person (resident) (10 weeks)
	90.00	Per person (non-resident) (10 weeks)
Tai Chi	75.00	Per person (resident) (10 weeks)
	90.00	Per person (non-resident) (10 weeks)
Step Strength & Beyond	125.00	Highland Park residents (20 sessions-twice a week)
	150.00	Non-residents (20 sessions-twice a week)
	75.00	Highland Park residents (10 sessions-once a week)
	90.00	Non-residents (10 sessions-once a week)
	Student must specify which day they will be attending on the registration form in order to be eligible for once a week rate, otherwise pro-rated fees will be charged.	
Yoga (Co-Ed)	75.00	per person (resident) (10 sessions)

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	90.00	per person (non-resident) (10 sessions)
Yoga (Women)	125.00	per person (resident) (20 sessions-twice a week)
	150.00	per person (non-resident) (20 sessions-twice a week)
	75.00	Per person (resident) (10 sessions-once a week)
	90.00	Per person (non-resident) (10 sessions-once a week)
		Student must specify which day they will be attending on the registration form in order to be eligible for once a week rate, otherwise pro-rated fees will be charged.
Zumba	75.00	per person (resident) (10 sessions)
	90.00	per person (non-resident) (10 sessions)
All Adult Classes	75.00	Residents – 1x per week (10 sessions)
	125.00	Residents – 2x per week (20 sessions)
	90.00	Non-residents – 1x per week (10 sessions)
	150.00	Non-residents – 2x per week (20 sessions)
All Adult Classes	10.00	Residents – Per class (pro-rated) join middle of cycle
	12.00	Non-Residents – per class (pro-rated) join middle of cycle
Basketball (Open) Men & Women	20.00	Per person (resident) (10 sessions)
	30.00	Per person (non-resident) (10 sessions)
Basketball	5.00	Drop in Participant
Indoor Soccer (Co-Ed)	30.00	Per person (resident) (10 sessions)
	50.00	Per person (non-resident) (10 sessions)
Adult Soccer (Turf)	20.00	Per person (resident) (10 sessions)
	30.00	Per person (non-resident) (10 sessions)
Any Adult Open (Outdoor Program)	20.00	Per person (resident) (10 sessions)
	30.00	Per person (non-resident) (10 sessions)
Adult Softball (men & women)	200.00	Per team
Volleyball (Co-Ed)	60.00	Per person (resident) (10 sessions)
	80.00	Per person (non-resident) (10 sessions)
Teen Programs		
Theater	75.00	Residents (10 sessions)
	90.00	Non-residents (10 sessions)
Table Tennis	40.00	Residents (8 sessions)
	48.00	Non-residents (8 sessions)
Track Club	50.00	Residents (10 sessions)
	75.00	Non-residents (10 sessions)
Chess Class	30.00	Residents (6 sessions)
	36.00	Non-residents (6 sessions)
Juggling Club	50.00	Residents (10 sessions)
	60.00	Non-residents (10 sessions)
General Sponsor Fee	200.00	Supports a team in 1 sport
	500.00	Supports a team in 3 sports
Vendor Fees	150.00	Food Vendor
	100.00	Small Merchandise Vendor
	150.00	Large Merchandise Vendor
Any Highland Park Business	50.00	Food or Merchandise
Out of Town Yearly Membership Fee	75.00	Non residents (Including out of town members who participate in any exercise program)
Summer Camp	200.00	In-town (per week)
	250.00	Non-resident (per week)
	55.00	Reduced lunch
In Town Yearly Membership	10.00	Per person
Senior Holiday Party & Luncheon	7.00	Per person
Craft Programs	5.00	Per session
Jewelry Workshop	5.00	Per session
Atlantic City Trips	35.00	Per trip (3/4 times per year)
Columbus Market	5.00	Per trip
NYC Broadway Shows	TBA	Based on show
Peddler's Village	15.00	Per trip
Smithville	10.00	Per trip
Delicious Orchards	5.00	Per trip
Longwood Gardens	25.00	Per trip
Duke Farms	15.00	Per trip
Hunterdon Hills Playhouse	60-80.00	Based on show

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Villa Roma Resort Trip	TBA	
Jackson & Jersey Shore Outlets	10.00	Per trip
Pottery Studio Trip	5.00	Per trip
Long Branch/Point Pleasant Beach	10.00	Per trip
NJ Flower & Garden Show	3.00	Per trip
Diamond Tours Trips	TBA	Based on location
Rendezvous Travel Trips	TBA	Based on location
Senior Exercise Programs	1.00	Per class or payment plan on bundle package

Turf Field

Out-of-town groups	\$150/hour	Full field
	\$50/hour	½ field
	\$10/hour	Light charges
Out-of-town groups (non-profit)	\$100/hour	Full field
	\$34/hour	½ Field
	\$10/hour	Light charges

Running Track

Out-of-town groups	\$100/hour
Out-of-town groups (non-profit)	\$60/hour

To be eligible for a scholarship, participant must submit application by the due date. Free lunch would pay for 40% of the program fee and reduced lunch would pay for 60% of the program fee. The federal income eligibility guidelines may be used to determine eligibility. One coach per team does not pay a fee for his/her child.

4. That the Borough Clerk shall charge a Five (\$5.00) Dollar administrative fee for all resolutions approving refunds for fees, licenses, and permits issued by the Borough Clerk's Office and paid to the Borough, which charge shall be deducted from the refund by the Finance Department.
5. That a fee of Twenty (\$20.00) Dollars shall be charged for any and all checks presented to the Borough in payment of any tax, service, program, etc., that are returned by the bank for any reason, except that in cases where the check is returned in error by the bank, the Finance Director shall waive said fee.
6. That copies of the Highland Park Natural Resource Inventory prepared and published in its original state shall be available to the public at a cost of \$2.50 per copy. That copies of the Master Plan prepared and published in its original state shall be available to the public at a cost of \$4.50 per copy; and that copies of the Land Use Ordinance prepared and published in its original state shall be available to the public at a cost of \$18.50 per copy.
7. That the Community Services Department will charge an annual fee of \$75.00 to any non-resident senior seeking access to senior programs, events and services, excluding transportation costs to and from the Senior/Youth Recreation Center, in addition to any and all other fees for specific programs, events and services.
8.
 - a. That the Borough Tax Collector shall charge a fee of \$100.00 to prepare duplicate certificate of tax sale for a lost or destroyed tax sale certificate.
 - b. That the Borough Tax Collector shall charge a fee of \$50.00 to prepare a Certificate for Redemption of Certificate of Sale.
 - c. That the Borough Tax Collector shall charge a fee of \$25.00 per tax sale notice mailing to property owners, said mailings not to exceed two (2). Such fee shall be added to the cost of said tax sales.
 - d. That the Borough Tax Collector shall charge a fee of \$5.00 to prepare duplicate tax bill (first copy) and a fee of \$25.00 for each subsequent duplicate copy of the same tax bill in the same fiscal year.
9. That the Borough Clerk shall collect a fee for distribution of bid specifications in an amount to be determined by the Borough Engineer.
10. That Sustainable Highland Park shall collect a fee of \$75.00 for participants in Earth Day celebration.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded forthwith to the departments referenced above.

The following resolution, introduced by the Finance Committee, was duly adopted as above.
No.1-18-19

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that					
the Borough Clerk is hereby authorized and directed to notify the Finance Director that the following are					
the names of the officers and employees of the Borough of Highland Park whose salaries are on an					
annual basis:					
			2018	Longevity	2018 Total
Title	Name		Base	%	Amount
Mayor	Gayle	Brill Mittler	6,756.00		6,756.00
Council President	Susan	Welkovits	5,085.00		5,085.00
Council Member	Joshua	Fine	4,239.00		4,239.00

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Council Member	Matthew	Hersh	4,239.00			4,239.00
Council Member	Elsie	Foster-Dublin	4,239.00			4,239.00
Council Member	Jim	Walsh	4,239.00			4,239.00
Council Member	Philip	George	4,239.00			4,239.00
Borough Administrator	Josephine	Jover	85,000.00			85,000.00
Human Resources Coordinator	Leann	Cosley-Richardson	70,809.00			70,809.00
Borough Clerk	Joan	Hullings	92,930.00		2,500.00	95,430.00
Registrar of Vital Statistics	Joan	Hullings	2,500.00			2,500.00
Deputy Borough Clerk	Jennifer	Santiago	64,246.00			64,246.00
Interim Planning Board/Zoning Board of Adjustment Clerk	Jennifer	Santiago	1,000.00		Per Meeting	\$1,000.00
Building Inspector	Scott	Brescher	65,569.00			65,569.00
Construction Official	Scott	Brescher	25,411.00			25,411.00
Capital Projects Manager	Scott	Brescher	10,404.00			10,404.00
Electrical Subcode Official/Inspector	Patrick	Valente	13,306.00			13,306.00
Plumbing Subcode Official/Inspector	Michael	Rossi	13,306.00			13,306.00
Zoning Subcode Official	Michael	Mullin	13,306.00			13,306.00
Fire Subcode Official	Phillip	Langon	9,738.00			9,738.00
Mstr Code Enforcement Officer	Douglas	Sipos	72,617.00			72,617.00
Technical Assistant	Annette	Sorbino	45,988.00			45,988.00
Communications Liaison	Monica	Jackson	70,299.00			70,299.00
Recreation Coordinator	Andrea	Costas-Baay	67,626.00			67,626.00
Senior Program Coordinator	Kim A.	McGraw	67,626.00			67,626.00
Municipal Alliance Coordinator	Kim A.	McGraw	5,306.00			5,306.00
Senior Outreach Coordinator	Nicole	Huff	35,773.00			35,773.00
Bus Driver	Ella	Taliaferro	40,490.00		1,350.00	41,840.00
Clerk Typist	Janet	Molina	40,490.00		1,350.00	41,840.00
Municipal Court Administrator	Tracy	Horan	70,358.00			70,358.00
Deputy Court Administrator	Linda	Simons	49,030.00			49,030.00
Municipal Court Judge	Edward E	Herman	39,337.00			39,337.00
Municipal Prosecutor	Francesco	Taddeo	34,000.00			34,000.00
Supt. of Public Works & Utility	Donald	Rish	109,620.00		2,500.00	112,120.00
Foreman	Michael	Wieczorkiewicz	85,360.00			85,360.00
Foreman	Frank	Troy	85,360.00			85,360.00
Clean Communities Coordinator	Frank	Troy	1,000.00			1,000.00
Recycling Coordinator	Frank	Troy	1,684.00			1,684.00
Administrative Assistant	Linda	Monte	56,489.00		1,350.00	57,839.00
Assistant Finance Officer	Nerea	LaFontaine	60,000.00			60,000.00
Director of Library Services	Jane	Stanley	117,051.00		2,500.00	119,551.00
Master Circulations Coordinator	Valeri	Drach Weidman	57,424.00			57,424.00
Administrative Assistant	Renee	George	61,365.00			61,365.00
Librarian	Sherry	Johnson	71,441.00			71,441.00
Master Librarian	Fran	Lee	92,045.00		2,500.00	94,545.00
Senior Library Assistant	Indru	Udeshi	47,952.00			47,952.00
Reference Librarian	Karen	Jarzabski	59,466.00			59,466.00
Master Library Assistant	Lieselotte	Kulczycki	54,546.00			54,546.00
Tax Assessor	Thomas	Mancuso	42,559.00			42,559.00
Tax Collector	Constance	Ludden	70,747.00			70,747.00
Tax Collector Clerk	Elsa	Diaz	31,855.00			31,855.00
Public Safety Director	Stephen	Rizco	16,892.00			16,892.00
Public Safety Dispatcher	Patrick	Keogh	49,115.00			49,115.00
Public Safety Dispatcher	Karen	Connors	52,762.00			52,762.00
Public Safety Dispatcher	Janet	Marcik	52,762.00			52,762.00
Public Safety Dispatcher	Kaitlyn	Cox	47,685.00			47,685.00
Crossing Guard	Nancy	Bernstein	10,833.00			10,833.00
Crossing Guard	Catherine	Ciorciari	10,833.00			10,833.00
Crossing Guard	Mary Ann	Kinsey	10,833.00			10,833.00
Crossing Guard	Kibby	May	10,833.00			10,833.00
Crossing Guard	Kubey	Barbara	10,833.00			10,833.00
Crossing Guard	Lucille	Morris	10,833.00			10,833.00
Crossing Guard	Charlene	Rayside	10,833.00			10,833.00
Crossing Guard	Beverly	Robinson	10,833.00			10,833.00
Crossing Guard	Michael	Stazeski	10,833.00			10,833.00
Crossing Guard	Willis Ivan	Thomas	10,833.00			10,833.00
Crossing Guard	Margaret	Toman	10,833.00			10,833.00
Administrative Assistant	Joann	Kopetsky	56,489.00		1,350.00	57,839.00
Principal Clerk Typist	Barbara	Fromhold	49,030.00			49,030.00
Police Records Clerk	Megan	Berry	38,911.00			38,911.00
Firefighter Supervisor	Andrew	Berardo	10,404.00			10,404.00
Police Chief	Stephen	Rizco	167,227.00			167,227.00
Lieutenant of Police	Thomas	Hammill	144,330.00			144,330.00
Lieutenant of Police	Gary	Panichella	144,330.00			144,330.00

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Lieutenant of Police	Richard	Abrams	140,085.00	4%	4,000.00	144,085.00	
Sergeant of Police	Jason	Culver	122,469.00	4%	4,000.00	126,469.00	1/1/18-6/30/18
	Jason	Culver	128,366.00	4%	In base	128,366.00	7/1/18-12/31/18
Sergeant of Police	Theodore	Haas	126,758.00			126,758.00	1/1/18-6/30/18
	Theodore	Haas	128,659.00			128,659.00	7/1/18-12/31/18
Sergeant of Police	Ilan	Lancry	126,589.00			126,589.00	1/1/18-6/30/18
	Ilan	Lancry	128,488.00			128,488.00	7/1/18-12/31/18
Sergeant of Police	Derek	Wenskoski	126,671.00			126,671.00	1/1/18-6/30/18
	Derek	Wenskoski	128,571.00			128,571.00	7/1/18-12/31/18
Sergeant of Police	Jose	Curbelo	122,468.00			122,468.00	1/1/17-6/30/18
	Jose	Curbelo	124,305.00			124,305.00	7/1/18-12/31/18
Sergeant of Police	John	Sachau, Jr.	122,468.00			122,468.00	1/1/18-6/30/18
	John	Sachau, Jr.	124,305.00			124,305.00	7/1/18-12/31/18
Police Officer	Sean	Bibby	64,148.00			64,148.00	1/1/17-6/10/17
	Sean	Bibby	70,700.00			70,700.00	6/1/17-12/31/17
Police Officer	Norman	Brown	113,615.00			113,615.00	1/1/18-6/30/18
	Norman	Brown	115,319.00			115,319.00	7/1/18-12/31/18
Police Officer	Christopher	DeCosta	70,700.00			70,700.00	1/1/18-6/4/18
	Christopher	DeCosta	77,328.00			77,328.00	6/5/18-12/31/18
Police Officer	Sade	Edens	50,966.00			50,966.00	1/1/18-11/23/18
	Sade	Edens	57,557.00			57,557.00	11/24/18-12/31/18
Police Officer	Brian	Fitzgerald	50,966.00			50,966.00	1/1/18-11/23/18
	Brian	Fitzgerald	57,557.00			57,557.00	11/24/18-12/31/18
Police Officer	Sean	Garley	113,615.00			113,615.00	1/1/18-6/30/18
	Sean	Garley	115,319.00			115,319.00	7/1/18-12/31/18
Police Officer	Kevin	Garrity	113,615.00			113,615.00	1/1/18-6/30/18
	Kevin	Garrity	115,319.00			115,319.00	7/1/18-12/31/18
Police Officer	Alaina	Giles	77,328.00			77,328.00	1/1/18-8/17/18
	Alaina	Giles	83,919.00			83,919.00	8/18/18-12-31/18
Police Officer	Mohab	Hannout	113,615.00			113,615.00	1/1/18-6/30/18
	Mohab	Hannout	115,319.00			115,319.00	7/1/18-12/31/18
Police Officer	Sean	McGraw	113,615.00			113,615.00	1/1/18-6/30/18
	Sean	McGraw	115,319.00			115,319.00	7/1/18-12/31/18
Police Officer	Donald	Newton	117,863.00			117,683.00	1/1/18-6/30/18
	Donald	Newton	119,631.00			119,631.00	7/1/18-12/31/18
Police Officer	Joseph	Olarra, Jr.	50,966.00			50,966.00	1/1/18-11/23/18
	Joseph	Olarra, Jr.	57,557.00			57,557.00	11/24/18-12/31/18
Police Officer	Brian	O'Mara	113,615.00			113,615.00	1/1/18-6/30/18
	Brian	O'Mara	115,319.00			115,319.00	7/1/18-12/31/18
Police Officer	Gaetano	Palumbo	77,328.00			77,328.00	1/1/18-5/31/18
	Gaetano	Palumbo	83,919.00			83,919.00	6/1/18-12/31/18
Police Officer	Theodore	Pardo	113,616.00	3%	3,408.48	117,024.00	1/1/18-6/30/18
	Theodore	Pardo	115,320.00	4%	4,000.00	119,320.00	7/1/18-12/31/18
Police Officer	Kevin	Shiffner	77,328.00			77,328.00	1/1/18-8/5/18
	Kevin	Shiffner	83,919.00			83,919.00	8/6/18-12/31/18
Police Officer	David	Soden	113,615.00			113,615.00	1/1/18-6/30/18
	David	Soden	115,319.00			115,319.00	7/1/18-12/31/18

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Highland Park following are the names of the officers and employees of the Borough of Highland Park whose salaries are on an hourly basis:

Title	Name	2018	Longevity		2018 Total
		Hourly Rate	%	Amount	Hourly Rate
Communications Liaison	Stacy Kaplan	22.08			22.08
On-Call Electrical Subcode Official/Inspector	Mario Varone	35.00			35.00
On-Call Building Inspector	Michael Luthman	40.00			40.00
Community Service Receptionist	Maria Austin	14.75			14.75
Adult Evening Programs/Sunday Bingo	Symone Banks	10.82			10.82
Receptionist	Lela Guzman	12.00			12.00
Instructor	Donna Fricke	34.96			34.96
Instructor	Beverly Spool	35.70			35.70
PT Clerk Typist	Kimberly McGraw	15.05			15.05
PT Medical Driver	Lawrence Patterson	17.50			17.50
Substitute Medical Driver	Paul Scharf	17.07			17.07
Substitute Medical Driver	Nellie Hampton	16.20			16.20
Recreation Assistant	Dvir Ravee	15.89			15.89
Seasonal Recreation	Joseph Cenci	8.60			8.60
Seasonal Recreation	Frederick Diaz	8.60			8.60
Seasonal Recreation	Isabella Godish	8.60			8.60
Seasonal Recreation	Angel Holquin	8.60			8.60
Seasonal Recreation	Harry Pestka	8.60			8.60
Seasonal Recreation	Dylan Powell	8.84			8.84
Seasonal Recreation	Andy Marc Ramrekha	8.67			8.67
Seasonal Recreation	Gabriel Sanchez	8.60			8.60
Seasonal Recreation	Eli Schwartz	8.60			8.60

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Seasonal Recreation	Olivia	Weaver	8.60			8.60	
Seasonal Recreation	Dondre	Wilburn	8.84			8.84	
Seasonal Recreation	Amelia	Wilkerson	8.60			8.60	
Seasonal Recreation	Ishmael	Zubairu	8.60			8.60	
Clean Communities	Xavier	Hudgins	10.00			10.00	
Driver	James	Coleman	34.52			34.52	
Driver	Edward	Corson	34.52			34.52	
Driver	Robert	Cahill	33.71			33.71	
Driver	Michael	Milan	33.71			33.71	
Driver	Jeffrey	Reap	27.60			27.60	
Equipment Operator	Thomas	Kohler	35.35			35.35	
Senior Laborer	Frederick	Long	22.94			22.94	
Senior Laborer	James	Webb Sr.	22.94			22.94	
Senior Laborer	Antonio	Avila	20.01			20.01	
Maintenance/Custodian	Ronald	Rowe	21.21			21.21	
Mechanic	Robert	West	36.16			36.16	
Master Laborer	Mark	Rohan	27.97			27.97	
Master Laborer	Dennis	Chekenian	25.26			25.26	
Master Laborer	John	Geoghan	25.96			25.96	
Master Laborer	Rudolph	Rohan	27.29			27.29	
W&S Crew Leader	Jose	Gonzalez	33.71			33.71	
Sr. W&S Maintenance	David	Baldwin	22.94			22.94	
On-Call Firefighter	Andrew	Berardo	19.93			19.93	
On-Call Firefighter	Michael	Kersey	19.93			19.93	
On-Call Firefighter	Hector	Malave	19.93			19.93	
On-Call Firefighter	Derek	Merrill	19.93			19.93	
On-Call Firefighter	Kevin	Meehan	19.93			19.93	
On-Call Firefighter	Lester	Rosenhouse	19.93			19.93	
On-Call Firefighter	Norman	Shamy	19.93			19.93	
On-Call Firefighter	Lawrence	Thiel Jr	19.93			19.93	
On-Call Firefighter	Jeffrey	Morris	19.93			19.93	
Desk Assistant	Grace	Gasteluz	12.41			12.41	
Part-Time Librarian	Carla	Herniter	30.20			30.20	
Part-Time Librarian	Jennifer	Larsen	30.20			30.20	
Part-Time Librarian	Abby	Kalan	30.20			30.20	
Part-Time Librarian	Mary	Piekarski	30.20			30.20	
Librarian	Flora Ann	Fuchter	30.20			30.20	
Desk Assistant	Adam	Padavano	12.41			12.41	
Desk Assistant	Coleen	Au	12.41			12.41	
Desk Assistant	Patricia	McDaniel	12.41			12.41	
Library Assistant	Maria	Beck	16.46			16.46	
Library Page	Joseph	Diez	8.60			8.60	
Library Page	David	Diez	8.60			8.60	
Library Page	Tianqi	Li	8.60			8.60	
Substitute Crossing Guard	Roger	Pacconi	18.24			18.24	
Substitute Crossing Guard	Debra	Riddick-Smith	18.24			18.24	
PT Public Safety Dispatcher	Barbara	Pisc	18.24			18.24	
Special Law Enforcement Officer II	James	Feaster	25.50			25.50	1/1/18-5/31/18
	James	Feaster	26.01			26.01	6/1/18-12/31/18
BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Finance Director forthwith.							

The following resolution, introduced by the Finance Committee, was duly adopted as above.

No.1-18-20

WHEREAS, situations develop that require the appointment of special counsel to the Borough's Zoning Board of Adjustment and Planning Board; and

WHEREAS, the need for special counsel cannot always be anticipated and accordingly cannot be included in the budgets of the Borough and of the Boards; and

WHEREAS, while the Governing Body recognizes the independent authority of its local boards, efficient and financially responsible local government needs and requires the cooperation of and communication by and between the local boards and the Governing Body;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that prior to any local board of the Borough entering into an agreement for special counsel where the monetary amount exceeds that appropriated to the local board by the Governing Body, the Governing Body shall be notified of the following:

- (a) The reason said appointment is necessary;
- (b) The name of the special counsel;
- (c) The hourly rate to be received by the special counsel;
- (d) An anticipated budget for the services to be rendered by the special counsel;

and

BE IT FURTHER RESOLVED that no agreements for special counsel shall be entered into, until such time as the Governing Body has had an opportunity to review the requested information and approve the funds necessary to compensate special counsel; and

BE IT FURTHER RESOLVED that the Governing Body requests that, whenever possible, agendas be prepared so that matters requiring the attendance of both the appointed board attorney and the special counsel are not heard on the same evening; and

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BE IT FURTHER RESOLVED that no compensation shall be paid to a board attorney who does not attend either a regular or special meeting of the board to which he or she is appointed; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the chairpersons, secretaries and attorneys of the Boards, and to the Borough's Finance Director.

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The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-18-21

WHEREAS, it is critical that the Mayor and Council of the Borough of Highland Park strive to better communicate with teens living in the Borough of Highland Park; and

WHEREAS, there is a need to explore the unique issues related to teens living in the Borough of Highland Park; and

WHEREAS, there is a need to facilitate better communication between teens living in the Borough of Highland Park and the Mayor and Council of the Borough of Highland Park; and

WHEREAS, there is a need to facilitate involvement of teens living in the Borough of Highland Park in the Borough's government and local activities; and

WHEREAS, the Mayor and Borough Council wish to re-establish a Teen Advisory Committee ("TAC") for the year 2018 to explore the unique issues related to teens living in the Borough of Highland Park, foster better communication with teens living in the Borough of Highland Park and facilitate more teen involvement in the Borough of Highland Park; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highland Park as follows:

A. Mission

The purpose of the TAC of the Borough of Highland Park shall be to explore the unique issues of teens throughout the Borough and to include teens as active participants in the Borough's activities including, but not limited to:

1. Developing a "Teen Classified" section on the Borough's website to assist teens with Summer and part-time employment opportunities; and
2. Presenting recommendations at Borough Council meetings.

B. Membership & Organization

1. The TAC shall be comprised of an Executive Committee and a General Membership as follows:
 - a. The Executive Committee shall be comprised of seven (7) members:
 - i. Two (2) of the seven (7) members shall be adult advisors appointed by the Mayor during the term of the Mayor's Office; and
 - ii. The remaining five (5) members shall be chosen by a majority vote of the General Membership.
 - b. The General Membership shall be comprised of teen and adult volunteers, who may apply for membership at the Borough of Highland Park's Borough Hall.

C. Term

The term of office for members of the Executive Committee shall be as follows:

1. A term of two (2) years for the two (2) adult supervisors appointed by the Mayor to the Executive Committee, to serve until the appointment and qualification of their successors; and
2. A term of two (2) years for two (2) of the remaining five (5) members of the Executive Committee, elected by the General Membership, to serve until the election and qualification of their successors; and
3. A term of one (1) year for three (3) of the remaining five (5) members of the Executive Committee, elected by the General Membership, to serve until the election and qualification of their successors.

D. Duties

The TAC shall administer, plan, and manage the teen and youth initiatives of the Borough of Highland Park. The TAC shall be a strictly advisory body with no power to regulate or promulgate rules and regulations. The Executive Committee shall report to the Council of the Borough of Highland Park on a regular basis regarding the TAC's activities.

The following resolution, introduced by the Finance Committee, was duly adopted as above.

No.1-18-22

WHEREAS, the Mayor and Council of the Borough of Highland Park desire to establish a Digital Data Government Task Force; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, that the Digital Data Government Task Force is hereby reconstituted; and

BE IT FURTHER RESOLVED that the Digital Data Government Task Force will consist of the following:

1. Eight (8) Members: Chair, Borough Administrator, Borough Clerk, IT Coordinator, Public Information Committee Member, Council Liaison, Resident, and a Representative from the Bloustein School, to be appointed by the Mayor with the advice and consent of the Borough Council, for terms to expire December 31, 2018; and

BE IT FURTHER RESOLVED, that the purpose of the Digital Data Government Task Force shall be to research and identify ways to digitize the Borough's data.

The following resolution, introduced by the Council as a Whole, was duly adopted as above.

No.1-18-23

WHEREAS, the Mayor and Council of the Borough of Highland Park desire to establish the "HP Gives a Hoot" Committee, a non-profit fund that will contribute to the well-being of Highland Park students in need;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, that the "HP Gives a Hoot" Committee is hereby reconstituted; and

BE IT FURTHER RESOLVED that the "HP Gives a Hoot" Committee will consist of the following:

1. Eight (8) Regular Members, to be appointed by the Mayor with the advice and consent of the Borough Council, for terms to expire December 31, 2018; and

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The following resolution, introduced by the Public Works and Public Utilities Committee, was duly adopted as above.

No.1-18-24

WHEREAS, the Borough of Highland Park has determined that its public and private parking facilities, regulations and on-going concerns should be reviewed by a Parking Review Task Force; and

WHEREAS, this Task Force would be composed of Borough Council Members, representatives of Main Street Highland Park, the Highland Park Redevelopment Agency, Borough Administrators, representatives from the Highland Park Department of Public Works and the Highland Park Police Department, and would also include citizen representatives; and

WHEREAS, the Borough of Highland Park determines to reconstitute such Parking Review Task Force to commence its work;

NOW, THEREFORE, be it resolved by the Borough Council of the Borough of Highland Park that a Parking Review Task Force is hereby formed and constituted to study public and private parking facilities, regulations and on-going concerns with parking in the Borough of Highland Park, and to report its findings and recommendations to the Mayor and Borough Council from time to time and upon conclusion of its review, the members of which shall be duly appointed by the Mayor of the Borough of Highland Park.

The following resolution, introduced by the Economic Development and Planning Committee, was duly adopted as above.

No.1-18-25

WHEREAS, the Borough of Highland Park has been declared to be an Area in Need of Rehabilitation under N.J.S.A. 40A:12A-14, et seq.; and

WHEREAS, the Planning Board of the Borough of Highland Park, in reviewing and recommending adoption of a resolution declaring the Borough of Highland Park to be an Area in Need of Rehabilitation pursuant to N.J.S.A. 40A:12A-14 et seq., recommended that the Mayor of the Borough of Highland Park form a Rehabilitation and Redevelopment Screening Committee to review preliminary proposals for development upon referral of the Borough Planner; and

WHEREAS, the Mayor has determined to reconstitute the Highland Park Rehabilitation and Redevelopment Screening Committee, composed of two (2) members of the Highland Park Planning Board, two (2) members of the Highland Park Board of Adjustment, two (2) members of the Highland Park Redevelopment Agency, and two (2) members of Main Street Highland Park, which members shall be appointed by the Mayor.

NOW, THEREFORE, BE IT RESOLVED that the Highland Park Rehabilitation and Redevelopment Screening Committee is hereby reconstituted.

The following resolution, introduced by the Finance Committee, was duly adopted as above.

No.1-18-26

WHEREAS, the Mayor and Council of the Borough of Highland Park desire to establish a Shared Services Commission;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park, that the Shared Services Commission is hereby reconstituted; and

BE IT FURTHER RESOLVED that the Shared Services Commission will consist of the following:

1. Ten (10) Regular Members who shall be residents or employees of the Borough of Highland Park, including
 - 1 individual to serve as Chairperson
 - 1 representative of the Borough of Highland Park
 - 2 representatives of the Highland Park Board of Education
 - 1 representative of the Highland Park Police Department
 - 1 representative of the Highland Park Department of Public Works
 - 1 representative of the Highland Park Free Public Library
 - 1 representative of the Highland Park Housing Authority
 - 2 Highland Park residents
2. The Ten (10) Regular Members will be appointed by the Mayor with the advice and consent of the Borough Council, for terms to expire the 31st day of December, 2018; and

BE IT FURTHER RESOLVED, that the purpose of the Shared Services Commission shall be to make recommendations on potential revenue/savings opportunities for the Borough of Highland Park to pursue.

Mayor Brill Mittler re-established the Mayor's Wellness Campaign Committee, the Community Emergency Response Team, and Sustainable Highland Park for 2018.

Mayor Brill Mittler appointed the following to serve as Professionals for 2018:

<u>NAME</u>	<u>POSITION</u>
Edwin Schmierer, Esq.	Borough Attorney
Martin Allen, Esq.	Tax Appeal Attorney
Arthur Thibault, Esq.	Labor Attorney
Francesco Taddeo	Borough Prosecutor
Wilentz, Goldman & Spitzer	Bond Counsel
David J. Samuel	Borough Engineer
James Constantine	Borough Planner
Jeffrey Surenian	Special COAH Attorney
Phillip Caton	Special Planner

On motion made by Councilwoman Foster-Dublin, seconded by Councilman George, the above appointments were confirmed by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

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Mayor Brill Mittler appointed the following to serve with terms to expire December 31, 2018:

<u>NAME</u>	<u>POSITION</u>
Linda Simmons	Deputy Court Administrator
Jennifer Santiago	Deputy Borough Clerk
Lt. Gary Panichella	ADA Coordinator
Joshua Fine	Council Rep., Library Board of Trustees

On motion made by Councilwoman Kim-Chohan, seconded by Councilwoman Welkovits, the above appointments were confirmed by the following roll call vote, to wit:

Ayes: Councilpersons Foster-Dublin, George, Hersh, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

Abstained: Councilperson Fine.

Mayor Brill Mittler appointed Padraic Millet to serve as the Mayor's Designee on the Planning Board for a term to expire December 31, 2018.

Mayor Brill Mittler appointed Helen Rovner to serve as the Mayor's Alternate on the Library Board of Trustees for a term to expire December 31, 2018.

NO CONFIRMATION NECESSARY

Mayor Brill Mittler appointed the following to serve for terms to expire January 1, 2021:

<u>NAME</u>	<u>COMMITTEE</u>
Diane Heimlich	Board of Health
Candace Feinberg	Board of Health
Sarah Kelly	Board of Health

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2022:

<u>NAME</u>	<u>COMMITTEE</u>
Lisa Goldberg	Library Board of Trustees
Susan Roth	Library Board of Trustees

Mayor Brill Mittler appointed the following to serve with terms to expire December 31, 2018:

<u>NAME</u>	<u>COMMITTEE</u>
Joshua Fine	CDBG Advisory Committee
Edward Prince	CDBG Advisory Committee
Sheila Highsmith	CDBG Advisory Committee
Sheryl Magaziner	CDBG Advisory Committee
Rebecca Hersh	CDBG Advisory Committee
Gwen Cerasoli	CDBG Advisory Committee
Deborah Morgan	CDBG Advisory Committee
Thomas Hammill, Police Dept. Rep.	Emergency Management Council
Linda Hoefele	Emergency Management Council
Kathleen Kovach	Emergency Management Council
Donald Rish	Emergency Management Council
Scott Brescher	Emergency Management Council
Nancy Wolf	Emergency Management Council
Janice Ballou	Community Food Pantry
Monica Day	Community Food Pantry
Andrea Greenberg-Horowitz	Community Food Pantry
Susan Powell	Community Food Pantry
Laurel Kornfeld	Community Food Pantry
Lynne Platt	Community Food Pantry
Carlie Andrews	Community Food Pantry
Susan MacKinnon	Community Food Pantry
Deborah Convery	Community Food Pantry
Bruce Bush	Community Food Pantry
Evelyn Sedehi	Community Food Pantry
Nancy Lord	Community Food Pantry
Sylvia Hove	Community Food Pantry
Miriam Lefkowitz, Alt.	Community Food Pantry
Kathi Lombardi, Alt.	Community Food Pantry
Micky Landis	Recreation Advisory Committee
Jerri Aversa	Recreation Advisory Committee
Bob Butters	Recreation Advisory Committee
Debbie Hehir	Recreation Advisory Committee
Kenneth Haskins	Recreation Advisory Committee
Kathie Pace	Recreation Advisory Committee
Donald Gatling	Recreation Advisory Committee
Jay Weinberg	Recreation Advisory Committee
Stephen Mittler	Recreation Advisory Committee
Gary Potts	Recreation Advisory Committee
Tara Canavera	Recreation Advisory Committee
Nick Kambitsis	Recreation Advisory Committee
Jan Verstraete	Recreation Advisory Committee
Matthew Lanids, Stud. Mbr.	Recreation Advisory Committee
Sophie Woodward, Stud. Mbr.	Recreation Advisory Committee
Carol Avelsgaard	Shade Tree Advisory Committee
Aileen Coffey	Shade Tree Advisory Committee
Roseann Cala	Shade Tree Advisory Committee
Karen Swaine	Shade Tree Advisory Committee

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Belinda Beetham	Shade Tree Advisory Committee
Mary Denver	Shade Tree Advisory Committee
Roseanne Baruh	Shade Tree Advisory Committee
Mary Ann Allard	Shade Tree Advisory Committee
Christine Best	Shade Tree Advisory Committee
Joshua Best	Shade Tree Advisory Committee
Marian Sackrowitz	Shade Tree Advisory Committee
Paul Sauers	Shade Tree Advisory Committee
Leann Cosley Richardson	Employee Safety Committee
Stephen Rizco	Employee Safety Committee
Donald Rish	Employee Safety Committee
Edward Corson	Employee Safety Committee
Renee George	Employee Safety Committee
Jay Littman	Employee Safety Committee
Brian O'Mara	Employee Safety Committee
Kim McGraw	Employee Safety Committee
Matthew Hale	Digital Date Task Force
Joan Hullings	Digital Date Task Force
Haim Cohen	Digital Date Task Force
Mike Schoeffler	Digital Date Task Force
Jennifer Senick	Digital Date Task Force
Keith Peckman	Digital Date Task Force
Lara Arp	Municipal Alliance
Lisa Berman	Municipal Alliance
Irene Marx	Municipal Alliance
Kim McGraw	Municipal Alliance
Maria Austin	Municipal Alliance
Rev. Seth Kaper-Dale	Municipal Alliance
Ptl. Jose Curbelo, Police Chief Designee	Municipal Alliance
Stephen Nolan	Shared Services Commission
Donald Rish	Shared Services Commission
Linda Hoefele	Shared Services Commission
Jane Stanley	Shared Services Commission
Darcie Cimarusi	Shared Services Commission
Stephen Rizco	Shared Services Commission
Donna Brightman	Shared Services Commission
Dr. Marc Scheiner	Shared Services Commission
Phyllis Goldstein	Shared Services Commission

Mayor Brill Mittler appointed the following to serve for terms to expire March 2, 2021:

<u>NAME</u>	<u>COMMITTEE</u>
Kim Kershaw	Commission for Universal Access
Jan Verstraete	Commission for Universal Access
Timothy Stark, Alt. #1	Commission for Universal Access
Marlene Tarshish, Alt. #2	Commission for Universal Access

Mayor Brill Mittler appointed the following to serve for terms to expire April 1, 2021:

<u>NAME</u>	<u>COMMITTEE</u>
Loleta Mitchell	Council on Aging
Ann Glatt	Council on Aging

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2019:

<u>NAME</u>	<u>COMMITTEE</u>
Isabel Ruano	Immigration & Refugee Task Force
John Adler	Immigration & Refugee Task Force
Tracy Cangiano	Immigration & Refugee Task Force
Leticia Almeida	Immigration & Refugee Task Force
Jordan Steiner	Immigration & Refugee Task Force
Nasrin Rafiq	Immigration & Refugee Task Force

Mayor Brill Mittler appointed the following to serve for terms to expire January 1, 2021:

<u>NAME</u>	<u>COMMITTEE</u>
Fern Goodhart	Safe Walking and Cycling Committee
Trish Sanchez	Safe Walking and Cycling Committee
Peter Bilton	Safe Walking and Cycling Committee
Sean Meehan	Safe Walking and Cycling Committee
Ester Adiv	Safe Walking and Cycling Committee
Elizabeth John	Safe Walking and Cycling Committee
Jan Verstraete	Safe Walking and Cycling Committee

On motion made by Councilwoman Kim-Chohan, seconded by Councilwoman Welkovits, the above appointments were confirmed by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Kim Chohan, Welkovits.

Opposed: None.

Absent: None.

Mayor Brill Mittler appointed the following to serve for terms to expire December 31, 2018:

<u>NAME</u>	<u>COMMITTEE</u>
Cliff Lacey	Mayor's Wellness Campaign
David Seigman	Mayor's Wellness Campaign

ORGANIZATION MEETING – JANUARY 2, 2018

Justin Footerman	Mayor's Wellness Campaign
Ptl. Gaetano Palumbo	Mayor's Wellness Campaign
Donald Corr	Mayor's Wellness Campaign
Michele Kornblum	Mayor's Wellness Campaign
Irene Marx	Sustainable Highland Park
Allan Williams	Sustainable Highland Park
Tina Weishaus	Sustainable Highland Park
Andy Benesch	Sustainable Highland Park
Hagit Mano	Sustainable Highland Park
Randy Solomon	Sustainable Highland Park
Wendy Rosen	Sustainable Highland Park
Alexander Casey	Sustainable Highland Park
Nicole Wines	Sustainable Highland Park
Sophie McDermott, Stud. Mbr.	Sustainable Highland Park
Kira Herzog, Stud. Mbr.	Sustainable Highland Park
Joanna Joseph	Community Emergency Response Team
Elissa Kaplan	Community Emergency Response Team
Pamala Plastock	Community Emergency Response Team
Brian Douches	Community Emergency Response Team
Roberto Munoz	Community Emergency Response Team
Shari Larsen	Community Emergency Response Team
Paul Scharf	Community Emergency Response Team
Susan Winter	Community Emergency Response Team
David Larsen	Community Emergency Response Team
Bruce Nadler	Community Emergency Response Team
Ann-Sheryl White	Community Emergency Response Team
Nancy Wolf	Community Emergency Response Team
Marcia Levinson	Parking Review Task Force
Jeff Ackerman	Parking Review Task Force
Paul Lanaris	Parking Review Task Force
Lt. Gary Panichella	Parking Review Task Force
Donald Rish	Parking Review Task Force
Scott Brescher	Parking Review Task Force
Marc Liebeskind	Parking Review Task Force
Wolfram Hoefler	Rehabilitation & Redevelopment Screening Comm.
Judy Richman	Rehabilitation & Redevelopment Screening Comm.
Robert Fechter	Rehabilitation & Redevelopment Screening Comm.
Randall Solomon	Rehabilitation & Redevelopment Screening Comm.
Kim Hammond	Rehabilitation & Redevelopment Screening Comm.
Judi Shade Monk	Rehabilitation & Redevelopment Screening Comm.
Rebecca Hersh	Rehabilitation & Redevelopment Screening Comm.
James Nichols	Rehabilitation & Redevelopment Screening Comm.

Mayor Brill Mittler appointed Scott Brescher to serve as the Borough Official Member of the Planning Board for a term to expire January 1, 2019.

Jonathan Abrahams Allan Williams Karen Swaine

Mayor Brill Mittler appointed the following to serve for terms to expire April 1, 2021:

<u>NAME</u>	<u>COMMITTEE</u>
Jonathan Abrahams	Environmental Commission
Allan Williams	Environmental Commission
Karen Swaine	Environmental Commission

NO CONFIRMATION NECESSARY

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilman Fine, seconded by Councilman George, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Kim-Chohan.
 Opposed: None.
 Absent: None.
 Abstained: Councilperson Welkovits.

No. 1-18-27

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Councilperson Susan Welkovits be and is hereby appointed as Council member of the Planning Board for a term expiring December 31, 2018.

The following resolution, introduced by the Council as a Whole, was duly adopted on motion made by Councilman George, seconded by Councilwoman Welkovits, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Foster-Dublin, George, Hersh, Kim-Chohan, Welkovits.
 Opposed: None.
 Absent: None.
 Abstained: Councilperson Fine.

No. 1-18-28

BE IT RESOLVED by the Borough Council of the Borough of Highland Park that Councilperson Joshua Fine shall be and is hereby appointed to represent the Highland Park Governing Body as a member of the Middlesex County Housing and Community Development Committee for a term expiring December 31, 2018.

ORGANIZATION MEETING – JANUARY 2, 2018

The following resolution, introduced by the Finance Committee, was duly adopted on motion made by Councilman George, seconded by Councilwoman Kim-Chohan, and carried by the following roll call vote, to wit:

Ayes: Councilpersons Fine, Foster-Dublin, George, Hersh, Kim-Chohan, Welkovits.

Opposed: None.

Absent: None.

No. 1-18-29

WHEREAS, Section 19 of the Local Budget Law, NJSA 40A:4-19, provides that where contracts, commitments or payments are to be made prior to the final adoption of the 2018 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and the time therein provided, and

WHEREAS, the date of the adoption of this resolution is within the first thirty days of January, 2018; and

WHEREAS, 26.25 percent of the total appropriation in the 2017 General Operating and Water and Sewer Budgets exclusive of any appropriations made for debt service, capital improvement fund and public assistance is the sum of Four Million, Four Hundred, Sixty-seven Thousand, Two Hundred Sixty-nine and Eighty-six Cents (\$4,467,269.86); and

WHEREAS, the Temporary Operating and Water and Sewer Budgets for 2018, excluding any appropriations made for debt service, capital improvement fund and public assistance is Four Million, Twenty Thousand, Four Hundred Twenty-seven Dollars (\$4,020,427.00); and

WHEREAS, the 2018 Temporary Operating and Water and Sewer Budgets inclusive of debt service, capital improvement fund and public assistance is the sum of Five Million, Five Hundred Seventy-eight Thousand, Eight Hundred Forty-six Dollars (\$5,578,846.00);

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highland Park that the attached temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer of the Borough.

2018 Temporary Operating Budget

DESCRIPTION	ACCOUNT NUMBER	2018 TEMPORARY BUDGET
GENERAL GOVERNMENT FUNCTIONS		
BOROUGH ADMINISTRATION		
Salaries & Wages	20-100-1	47,760.00
Other Expenses	20-100-2	9,096.00
MAYOR & COUNCIL		
Salaries & Wages	20-110-1	8,672.00
Other Expenses	20-110-2	2,231.00
MUNICIPAL CLERK		
Salaries & Wages	20-120-1	39,137.00
Other Expenses	20-120-2	7,057.00
FINANCIAL ADMINISTRATION		
Salaries & Wages	20-130-1	19,519.00
Other Expenses	20-130-2	35,356.00
ANNUAL AUDIT		
Other Expenses	20-135-2	9,975.00
TAX COLLECTION		
Salaries & Wages	20-145-1	22,410.00
Other Expenses	20-145-2	,121.00
TAX ASSESSMENT		
Salaries & Wages	20-150-1	7,120.00
Other Expenses	20-150-2	4,360.00
LEGAL SERVICES		
Other Expenses	20-155-2	74,025.00
ENGINEERING & PLANNING		
Other Expenses	20-165-2	6,956.00
COMMUNITY & ECONOMIC DEVELOPMENT		
Other Expenses	20-170-2	29,400.00
INFORMATION TECHNOLOGY		
Other Expenses	20-140-2	39,833.00
CENTRAL SERVICES		
Other Expenses	20-316-2	21,262.50
LAND USE ADMINISTRATION		
PLANNING BOARD		
Other Expenses	21-180-2	7,219.00
ZONING BOARD OF ADJUSTMENT		
Salaries & Wages	21-185-1	9,987.00
Other Expenses	21-185-2	4,489.00
HUMAN RIGHTS COMMISSION		
Other Expenses	21-195-2	1,200.00

ORGANIZATION MEETING – JANUARY 2, 2018

INSURANCE		
GENERAL LIABILITY/WORKERS COMPENSATION		
Other Expenses	23-211-2	92,758.00
EMPLOYEE GROUP HEALTH		
Other Expenses	23-220-2	320,144.00
PUBLIC SAFETY FUNCTIONS		
POLICE		
Salaries & Wages	25-240-1	828,143.00
Other Expenses	25-240-2	53,468.00
POLICE DISPATCH/911		
Salaries & Wages	25-250-1	60,460.00
Other Expenses	25-250-2	656.00
OFFICE OF EMERGENCY MANAGEMENT		
Other Expenses	25-252-2	1,706.00
FIRST AID CONTRIBUTION		
Other Expenses	25-260-2	6,825.00
FIRE		
Salaries & Wages	25-265-1	49,910.00
Other Expenses	25-265-2	16,673.00
LOSAP		
Other Expenses	25-265-2	-
MUNICIPAL PROSECUTOR		
Other Expenses	25-275-2	8,925.00
PUBLIC WORKS FUNCTIONS		
STREETS & ROADS		
Salaries & Wages	26-290-1	277,312.00
Other Expenses	26-290-2	34,598.00
APARTMENT COLLECTION		
Other Expenses	26-305-2	-
PUBLIC BUILDINGS & GROUNDS		
Salaries & Wages	26-310-1	11,127.00
Other Expenses	26-310-2	37,608.00
MOTOR POOL		
Salaries & Wages	26-315-1	18,974.00
Other Expenses	26-315-2	38,719.00
HEALTH & HUMAN SERVICES FUNCTIONS		
BOARD OF HEALTH		
Other Expenses	27-330-2	341.00
ENVIRONMENTAL COMMISSION		
Other Expenses	27-335-2	288.75
COMMISSION ON IMMIGRANT & REFUGEE AFFAIRS		
Other Expenses	27-336-2	87.50
SAFE WALKING & CYCLING COMMITTEE		
Other Expenses	27-337-2	787.50
SUSTAINABLE HIGHLAND PARK		
Other Expenses	27-338-2	302.00
PARKS & RECREATION FUNCTIONS		
COMMUNITY SERVICES - RECREATION		
Salaries & Wages	28-370-1	341.00
Other Expenses	28-370-2	2,363.00
COMMUNITY SERVICES - AGING		
Salaries & Wages	28-371-1	63,357.00
Other Expenses	28-371-2	5,145.00
ARTS COMMISSION		
Other Expenses	28-374-2	2,500.00
SHADE TREE ADVISORY COMMITTEE		
Other Expenses	28-375-2	131.00
UTILITY EXPENSES & BULK PURCHASING		
ELECTRICITY		
Other Expenses	31-430-2	34,125.00
STREET LIGHTING		
Other Expenses	31-435-2	26,250.00
TELEPHONE		
Other Expenses	31-440-2	19,398.75
FUEL OIL/GASOLINE/NATURAL GAS		
Other Expenses	31-460-2	26,250.00
SANITARY LANFILL		
Other Expenses	32-465-2	65,625.00

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UNIFORM CONSTRUCTION CODE		
Salaries & Wages	22-195-1	68,882.00
Other Expenses	22-195-2	12,630.00
UNCLASSIFIED		
CABLE TELEVISION		
Other Expenses	30-411-2	2,231.00
ACCUMULATED SICK LEAVE		
Salaries & Wages	30-415-1	-
COMMUNICATIONS		
Salaries & Wages	20-105-1	25,483.00
Other Expenses	20-105-2	4,843.00
MUNICIPAL COURT FUNCTIONS		
MUNICIPAL COURT		
Salaries & Wages	43-490-1	54,428.00
Other Expenses	43-490-2	2,815.00
PUBLIC DEFENDER		
Other Expenses	43-495-2	1,575.00
LIBRARY		
Salaries & Wages	29-390-1	171,616.00
Other Expenses	29-390-2	101,069.00
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS		
COUNTY HEALTH SERVICES		
Other Expenses	42-401-2	11,437.00
M.C.I.A. RECYCLING		
Other Expenses	42-402-2	2,363.00
ANIMAL CONTROL SERVICES		
Other Expenses	27-340-2	4,988.00
STATUTORY EXPENDITURES		
SOCIAL SECURITY SYSTEM		
Other Expenses	36-472-2	82,264.00
UNEMPLOYMENT COMPENSATION INSURANCE		
Other Expenses	23-225	-
PUBLIC EMPLOYEES RETIREMENT SYSTEM		
Other Expenses	36-471-2	7,500.00
POLICE AND FIREMAN'S RETIREMENT SYSTEM		
Other Expenses	36-475-2	-
	SUBTOTAL	3,071,308.00
DEBT SERVICE		
BOND PRINCIPAL		
Other Expenses	45-920-2	525,000.00
INTEREST ON BONDS		
Other Expenses	45-930-2	263,369.00
M.C.I.A. LEASE/LOAN		
Other Expenses	45-950-2	250,000.00
DBIZ LOAN		
Other Expenses	45-925-2	-
	SUBTOTAL	1,038,369.00
	GRAND TOTAL	4,109,677.00

2018 Temporary Water and Sewer Budget

DESCRIPTION	2018 TEMPORARY BUDGET
OPERATING	
Salaries & Wages	75,915.00
Other Expenses	584,454.00
Middlesex County Utilities Authority	288,750.00
STATUTORY EXPENDITURES	
Public Employee Retirement System	-
Social Security System	-
DEFERRED CHARGES	
Overexpenditure Budget Appropriation	-
	SUBTOTAL
	949,119.00
DEBT SERVICE	
Payment of Bond Principal	435,000.00

ORGANIZATION MEETING – JANUARY 2, 2018

Interest on Bonds		85,050.00
	SUBTOTAL	520,050.00
	GRAND TOTAL	1,469,169.00

Mayor Brill Mittler opened the meeting for public discussion and called upon all those wishing to speak to identify themselves.

Herb Gross, Adelaide Gardens, commended the Council for their remarkable job over the last year. He commented that he and vets are bothered by the lack of recognition they receive.

No one else appearing to be heard, Mayor Brill Mittler closed the public discussion.

There being no further business, on motion made by Councilwoman Kim-Chohan, seconded by Councilman George, and carried by affirmative voice vote of all Councilpersons present, the meeting adjourned at 9:08 PM.

Respectfully submitted,

Joan Hullings
Borough Clerk