

BOROUGH OF HIGHLAND PARK  
MAYOR & COUNCIL CONFERENCE MEETING  
TUESDAY, JUNE 12, 2018

MINUTES

1. Mayor Brill Mittler called the meeting to order at 6:00 p.m. and 10:10 p.m.
2. PRESENT: Mayor; Council (except Councilman Fine); Borough Attorney; Borough Administrator; Borough Clerk.

**NOTE: Upcoming Meeting schedule:**

<b>June 18, 2018</b>	<b>Special Council Meeting 7:00 PM.</b>
<b>June 19, 2018</b>	<b>Standing Committee Meetings; Special Meeting if needed.</b>
<b>July 10, 2018</b>	<b>Council Committee Reports 6:00 PM; Agenda Meeting 6:30 PM; Regular Meeting 7:00 PM; Conference Meeting to follow.</b>

3. Agenda Discussion – none.
4. Public Discussion (15 minutes) – none.
5. Memorial or Commendatory Resolutions or Presentations scheduled as indicated:
  - a. Main Street Highland Park Budget Presentation – Rebecca Hersh, Executive Director, Main Street Highland Park, appeared to present Main Street’s budget for 2018. Their income and expenses for 2018 pretty much remain the same as 2017. Next year’s budget will not include expenses for snow removal and will not include expenses for conferences. The Main Street Highland Park budget will be adopted at the next Council Meeting, following the public hearing on their budget submission.
6. Ordinances on 1<sup>st</sup> Reading – no ordinances scheduled for introduction for 7/10/18:
  - a.
  - b.
7. Ordinances on 2<sup>nd</sup> Reading – no public hearings scheduled for 7/10/18:
  - a. Salary Ordinance Amendment.
8. Resolutions for Next Meeting - scheduled for 7/10/18:
  - a. Bills List (7/10/18).
  - b. MSHP Budget Adoption
  - c. Resolution to Engage DeLacy Davis Consultants.
  - d.
9. Appointments – none.
10. Borough Attorney’s Report – none.
11. Borough Administrator’s Report – none.
12. Standing Committee Status Reports – none.

13. Discussion Items.

- a. Job Postings – Borough Administrator Jover explained that the Assistant to the Borough Administrator position will have to be delayed due to budgetary issues. They will move forward with the Part-Time Assessing Clerk and the Public Information Officer/Assistant to the Mayor and Council. Both positions will be for 25 hours per week. She also noted that the budgetary item for the Borough website will be deferred until 2019. Will make changes to the current website to make information easier to locate.
- b. Teamsters Negotiation Update – Borough Administrator Jover reported that she had a meeting on Friday, June 8<sup>th</sup> with the Teamsters and their Attorney and came to an agreement. The Labor Attorney is doing the agreement and it will be on her desk by Friday and then placed on the next Council Agenda for execution.
- c. Letter of Support for Project Highland Park – Mayor Brill Mittler explained that the Reformed Church is working on a project to provide houses to homeless people. In order for them to get funding from the County of Middlesex, they need a letter of support from the Mayor and Council of the Borough of Highland Park. Mayor Brill Mittler shared draft letter of support with the Governing Body and they gave their consent for her to sign and send the letter.
- d. Police Ride-Alongs – Mayor Brill Mittler noted that Chief Rizco has offered to have all members of the Governing Body do ride-alongs with members of the Highland Park Police Department. Council Members should let Councilwoman Foster-Dublin know when they are available to do a ride-along. Councilman George recommended that the ride-alongs be done during the day and also during the night as it is important for the Governing Body to see what the Police Officers see.
- e. Highland Park Post-Town Wide Garage Sale Cleanup – Councilman George explained that this year there is a conflict with scheduling. Last year, after the sale on the South Side, pickup was not scheduled until the following week. This year, bulk trash will have the same problem. He met with the Department of Public Works and during the week of Columbus Day, they would like to suspend recycling that week. The Department of Public Works will do bulk trash pickup and regular trash pickup. They will put out notifications about the schedule change soon.
- f. Recycling Agreement – Councilman George explained that they need a consensus on a new contract with Colgate Paper that expires on June 30<sup>th</sup>. They do bulk recycling for the Borough, but can no longer guarantee a zero floor. They will guarantee that the Borough will not have to pay to dispose of tonnage as long as they make money up to a certain point. The agreement has been cleanest stream, lowest overhead. This year, because of the market and federal regulations, they can no longer guarantee this. Potential loss of 650 tons of recycled material. From 7/1-12/13, they will be able to gauge experience and budget for 2019 (\$45/ton). If the Borough dumps recycled material, there will be no money from the State for the grant. Borough Administrator Jover noted that the County takes their recycled materials to Colgate. If the Borough were to use Bayshore, they would have to transport the recycled materials to the facility. That would mean our garbage trucks would have to travel on Route 1 and Route 287. Councilwoman Welkovits asked if this was a 6-month contract. Councilman George noted that the contracts are usually for 2-3 years. Borough Administrator Jover noted that the zero floor is anomalous.
- g. First Aid Squad – Councilwoman Foster-Dublin and Mayor Brill Mittler explained that the initial plan was for RWJBH would answer calls during the day and the First Aid Squad would answer calls at night. There was significant discussion about alienation of other First Aid Squad members. There was also significant discussion about response times. The consensus was to have RWJBH and members of the First Aid

- Squad meet, along with members of the Public Safety Committee of Council, the Mayor and representatives from the Police Department. It was suggested that the representatives from RWJBH wear their uniforms as opposed to a suit and tie so that they seem more relatable.
- h. Fire Department Capital Needs 2018 – Councilwoman Foster-Dublin explained that the Fire Department needs to replace air bottles and hoses. These items must be provided. This information was confirmed by the Borough Administrator with the Fire Department Supervisor Andrew Berardo. Councilwoman Foster-Dublin noted that the Fire Department is looking for a staging area to host some training. They would like to use South 5<sup>th</sup> Avenue in front of the Fire Department. The sewers in that area need to be cleaned out as it is anticipated that they would use 2,000 gallons of water. They need to conduct training ASAP and they would have to pay a fee to conduct training at the Fire Academy. Borough Administrator Jover noted that she has concerns about this as the inlet goes to the Buck Ravine. She would like to check with Borough Engineer's Office prior to approval of this training as there are already issues in that area. Would like to see if an alternate site can be found for training.
  - i. Fire Department/DPW Coordination – Councilwoman Foster-Dublin explained that there are low hanging branches on Magnolia Street and some other areas in town. Will need to have the Department of Public Works do some tree trimming.
  - j. DeLacy Davis Proposal – Councilwoman Foster-Dublin explained that DeLacy Davis would be willing to do the analysis as part of his doctorate. Mayor Brill Mittler explained that the Chief of Police has concerns about publishing his findings. Borough Attorney Schmierer explained that as part of the contract agreement, the material would be the Borough's and would not be published without the Borough's permission. Councilman George noted that the Borough could allow him to publish the data, but without names, as they would remain confidential.
14. On motion made by Councilwoman Foster-Dublin, seconded by Councilman Hersh, and carried by affirmative voice vote of all Councilpersons present, Council went into Executive Session at 6:44 PM to discuss three matters involving litigation. On motion made by Councilman George, seconded by Councilman Hersh, and carried by affirmative voice vote of all Councilpersons present, the Council returned to open session at 6:58 PM.

There being no further business, on motion made by Councilman George, seconded by Councilman Hersh, and carried by affirmative voice vote of all Councilpersons present, the meeting adjourned at 11:14 PM.

Respectfully submitted,

Joan Hullings  
Borough Clerk